Warwick District Council Forward Plan
November 2026
Councillor Ian Davison
Leader of the Cabinet

The Forward Plan is a list of all the Key Decisions which will be taken by the Cabinet up to the next twelve months. The Warwick District Council definition of a key decision is: A key decision means a decision made in the exercise of an executive function by any person (including officers) or body which meets one or more of the following conditions:

(1) The decision is likely to result in the Council incurring expenditure or the making of savings in excess of £150,000. Excluded from this are all loans to banks or other financial institutions made in accordance with the Treasury Management Strategy.

(2) The decision is likely to be significant in terms of its effects on communities living or working in any two or more Wards.

Whilst the majority of the Cabinet's business at the meetings listed in this Forward Plan will be open to the public and media organisations to attend, there will inevitably be some business to be considered that contains, for example, confidential, commercially sensitive or personal information.

This is formal notice under the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 that part of the Cabinet meeting listed in this Forward Plan will be held in private. This is because the agenda and reports for the meeting will contain exempt information under Part 1 of Schedule 12A to the Local Government Act 1972 (as amended) and that the public interest in withholding the information outweighs the public interest in disclosing it. Those items which are proposed to be considered in private are marked as such along with the reason for the exclusion in the list below.

If you would like to make representations or comments on any of the topics listed below, including the confidentiality of any document, you can write to the contact officer, as shown below, at Town Hall, Parade, Royal Leamington Spa, CV32 4AT. Alternatively, you can phone the contact officer on (01926) 456114. If your comments are to be referred to in the report to the Cabinet or Committee, they will need to be with the officer 7 working days before the publication of the agenda. You can, however, make comments or representations up to the date of the meeting, which will be reported orally at the meeting. The Forward Plan will be updated monthly and you should check to see the progress of the report you are interested in.

26 November 2026

Topic and Reference	Purpose of Report	Key Decision?	Date of Cabinet Meeting	Agenda Publication Date	Contact Officer & Portfolio Holder	External Consultees, Consultation Method or Background Papers/Last time considered by Cabinet & Minute Number
Budget Setting Phase One 2027/28 (Ref: 1,714)	To inform members of the rolled forward Budget for 2027/28 including new Budget Growth request and Government grants and funding for General Fund, HRA, Capital. Showing the updated MTFS and Reserves Position.	No	26/11/26	16/11/26	Steven Leathley / Andrew Rollins; Cllr Chilvers	
Housing Repairs Policy (ref: 1,711)	To seek Cabinet approval of the Housing Repairs Policy.	Yes	~~09/09/26~~ Reason 3 26/11/26	~~28/08/26~~ 16/11/26	Phil Dark; Cllr Melrose	
HRA Planned Maintenance Policy (ref: 1,710)	Cabinet Approval of the Planned Housing Maintenance Policy.	Yes	~~09/09/26~~ Reason 3 26/11/26	~~28/08/26~~ 16/11/26	Phil Dark; Cllr Melrose	
Confidential Property Matter (Ref 1,678)	Cabinet for actions undertaking regarding a property matter. It is anticipated that part or all of this item will be considered in private by virtue of Schedule 12A of the Local Government Act 1972, following the Local Government (Access to	Yes	~~09/09/26~~ Reason 3 26/11/26	~~28/08/26~~ 16/11/26	Darren Knight; Cllr Melrose	

	Information) (Variation) Order 2006 because it will contain information in respect of which a claim to legal professional privilege could be maintained in legal proceedings.					
Bereavement services regulations and policies for the management of cemeteries and crematorium (Ref: 1,726)	To update the Cemeteries Regulations, the Non-resident fee policy, the Crematorium Regulations and to adopt an Environmental Policy.	No	26/11/26	16/11/26	Pamela Chilvers; Cllr Roberts	
Service Area Plans review (Ref: 1,725)	Mid point review of the Council's Service Area Plans with consideration of LGR implications.	No	~~22/10/26~~ Reason 3 26/11/26	~~12/10/26~~ 16/11/26	Graham Leach and Rachel Perrier; All	
Local Government Reorganisation Update (Ref: 1,732)	Update on the pause for LGR and what we are doing as a local council to plan ahead in anticipation of the LGR being restarted.	No	26/11/26	16/11/26	Abdul Samad; Cllr Davison	
Changes to the Constitution (Ref: 1,735)	To consider a report to revise the scheme of delegation.	No	26/11/26	16/11/26	Graham Leach & Russell Marsden; Cllr Davison	

Castle Farm skate park project (Ref 1,724)	To seek approval for the procurement and the development of Castle Farm skate park.	Yes	~~22/10/26~~ Reason 3 26/11/26	~~12/10/26~~ 16/11/26	Helen Hancox; Cllr Roberts	
Royal Pump Rooms Roof Replacement Project Update (Ref 1,736)	To update Cabinet on the position of the Royal Pump Rooms Roof Replacement Project and revised budget requirements of the project. It is anticipated that part of this item will be considered in private by virtue of Schedule 12A of the Local Government Act 1972, following the Local Government (Access to Information) (Variation) Order 2006 because it contains information relating to the financial or business affairs of any particular person (including the authority holding that information	Yes	~~22/10/26~~ Reason 3 26/11/26	~~12/10/26~~ 16/11/26	David Elkington; Cllrs Billiald, Chilvers and King	
Future operation of the HEART service (Ref 1,738)	To discuss the future operation model of the HEART service. It is anticipated that part of this item will be considered in private by virtue of Schedule 12A of the Local Government Act 1972, following the Local Government (Access to Information) (Variation) Order 2006 because it contains information relating to the financial or business affairs of any particular person (including the authority holding that information	Yes	26/11/26	16/11/26	Marianne Rolfe & Lorna Hudson; Cllrs Melrose & Sinnott	

HEROS Update and Future of the Lifeline Response Service Element (Ref 1,739)	To seek Cabinet approval to cease the in-person response element of the Lifeline service and to provide an update on the cessation of the Home Emergency Response Officer Service (HEROS).	Yes	26/11/26	16/11/26	Katie Briscoe; Cllr Melrose	
Outsourcing Cleaning Services provided to Independent Living (Ref 1,740)	To seek Cabinet approval to outsource the cleaning services provided to Independent Living to Churchill, following a review of the current arrangements and an assessment of the operational and financial implications of the proposed change. It is anticipated that part of this item will be considered in private by virtue of Schedule 12A of the Local Government Act 1972, following the Local Government (Access to Information) (Variation) Order 2006 because it contains information relating to the financial or business affairs of any particular person (including the authority holding that information	Yes	26/11/26	16/11/26	Katie Briscoe; Cllr Melrose	
Renewal of Microsoft Enterprise Agreement (Ref 1,741)	To seek permission to renew the Council's Enterprise Software Agreement with Microsoft	Yes	26/11/26	16/11/26	Andrea Wyatt; Cllr Davidson	

Adoption and Maintenance of Land – Millbank (Ref 1,742)	To consider adoption of land located to the rear of properties in Millbank.	Yes	26/11/26	16/11/26	David Elkington / Paul Garrison; Cllrs Melrose & Roberts	
Planning and Building Control software contract (Ref 1,743)	To seek approval to enter into a new contract for planning and building control software and agree funding.	Yes	26/11/26	16/11/26	Andrew Cornfoot; Cllrs King & Chilvers	
Draft South Warwickshire Housing and Homelessness Strategy -2026-2031 Approval to Consult (Ref 1,744)	The report seeks approval from Cabinet to undertake public consultation on the Draft South Warwickshire Housing and Homelessness Strategy 2026-2031and sets out the consultation timeline and activities.	Yes	26/11/26	16/11/26	Nicola Hobbs; Cllr Melrose	
Procurement Exercises over Good and Services Threshold (Ref: 1,745)	The report seeks approval to begin the procurement exercises identified in this report, in line with the agreed Procurement Code of Practice. It is anticipated that part of this item will be considered in private by virtue of Schedule 12A of the Local Government Act 1972, following the Local Government (Access to Information) (Variation) Order 2006 because it contains information relating to the financial or business affairs of any particular person	Yes	26/11/26	16/11/26	Rebecca Reading; Cllr Chilvers	

	(including the authority holding that information.					
Covent Garden Car Park (Ref 1,749)	To update Cabinet on the demolition of the multi storey car park and the future use of the car park	Yes	26/11/26	16/11/26	Chris Elliott & Heather Johnson; Cllr King & Roberts	

4 February 2027

Topic and Reference	Purpose of Report	Key Decision?	Date of Cabinet Meeting	Agenda Publication Date	Contact Officer & Portfolio Holder	External Consultees, Consultation Method or Background Papers/Last time considered by Cabinet & Minute Number
Budget Setting 2027/28 (Ref:1,715)	To set a balanced Budget for 2027/28 for General Fund, HRA and Capital. To confirm the MTFS and Reserves Position.	Yes	04/02/27	25/01/27	Steven Leathley / Andrew Rollins; Cllr Chilvers	
HRA Business Plan and Rents Setting 2027/28 (Ref: 1,716)	HRA Business Plan and Rents Setting 2027/28.	Yes	04/02/27	25/01/27	Victoria Bamber; Cllrs Chilvers, and Melrose	
Sustainability Communications Update for 2026/27 (Ref: 1,719)	The purpose of this report is to update Overview and Scrutiny on communications activities undertaken since the last report in February 2025. It will provide statistics for different communications campaigns and methods of communication and explain what has gone well and what could be improved. It will consider the implications of communications activities for different aspects of the team's work.	No	04/02/27	25/01/27	Chloe Wiltshire; Cllr Yellapraga da	

Athletics Facility Relocation & Myton Footpath and Cycleway (Ref: 1,697)	Previously, Cabinet agreed for officers to progress to RIBA Stage 4. This report will bring those results back to Cabinet, along with costs and final design, requesting permission to progress to the next stage of construction.	Yes	~~22/10/26~~ Reason 3 ~~26/11/26~~ Reason 3 04/02/27	~~12/10/26~~ ~~16/11/26~~ 25/01/27	Sharon Reed / Louise Davies; Cllrs Chilvers, and King	
Procurement Policies 2026 (Ref: 1,708)	To seek approval for the amended Social Value Policy and the new CSR statement and LG Reservation policy	No	~~09/09/26~~ Reason 1 ~~22/10/26~~ Reason 1 04/02/27	~~28/08/26~~ ~~12/10/26~~ 25/01/27	Rebecca Reading; Cllr Chilvers	
Fields in Trust Deed of Dedication update (Ref 1,686)	To update Cabinet following the trial of applying to the Fields in Trust for its Deed of Dedication. Based on this trial, and if successful, for Cabinet to approve proceeding with other green spaces and their priority.	Yes	~~22/07/26~~ Reason 3 ~~09/09/26~~ Reason 3 ~~26/11/26~~ Reason 3 04/02/27	~~13/07/26~~ ~~28/08/26~~ ~~16/11/26~~ 25/01/27	David Anderson; Cllr Roberts	
Redevelopment of Existing Sorting Office Royal Leamington Spa (Ref 1,622)	To update Cabinet on and seek a decision on options drawn up for the redevelopment of the existing Sorting Office Site in Leamington Spa. It is anticipated that part or all of this item will be considered in private by virtue of Schedule 12A of the Local Government Act 1972, following the Local Government (Access to Information) (Variation) Order 2006	Yes	~~29/04/26~~ Reason 4 ~~10/06/26~~ Reason 3 ~~22/07/26~~ Reason 1 ~~09/09/26~~ Reason 3 ~~22/10/26~~ Reason 3	~~28/08/26~~ ~~12/10/26~~ ~~16/11/26~~ 25/01/27	Martin O'Neill; Cllrs Billiald, and King	

	because it will contain information relating to the financial or business affairs of the Council.		~~26/11/26~~ Reason 1 04/02/27			
Election of Chair and Vice-Chair of the Council 2027/28 (Ref 1,748)	In accordance with Procedure Rules, to recommend to Council the persons to be elected as Chair and Vice-Chair of the Council for 2027/28	No	04/02/27	25/01/27	Graham Leach; Cllr Davison	

17 March 2027

Topic and Reference	Purpose of Report	Key Decision?	Date of Cabinet Meeting	Agenda Publication Date	Contact Officer & Portfolio Holder	External Consultees, Consultation Method or Background Papers/Last time considered by Cabinet & Minute Number
Q3 Budget Monitoring 2026/27 (Ref: 1,717)	To inform members of the current financial position for Quarter Three of 2026/27 for General Fund, HRA and Capital. To update members on the MTFS and Reserves Position.	No	17/03/27	08/03/27	Steven Leathley; Cllr Chilvers	
Community Stadium & Enabling Development (Ref: 1,696)	Cabinet previously approved work to be completed to design the Community Stadium to RIBA Stage 4. This report will present the design and associated costs, back to the Cabinet in order to seek permission to progress the project to the final design and construction phase.	Yes	~~22/10/26~~ Reason 3 ~~26/11/26~~ Reason 3 17/03/27	~~12/10/26~~ ~~16/11/26~~ 08/03/27	Sharon Reed; Cllrs Chilvers, and King	
Linen Street Feasibility Recommendation (Ref 1,747)	Recommendations following the Linen Street Car Park Feasibility Options Review	Yes	17/03/27	08/03/27	Darren Knight; Cllr Davison	

Section 2 – Key decisions to be considered by the Cabinet without a confirmed date

Topic and Reference	Purpose of Report	Key Decision?	Contact Officer & Portfolio Holder	History of Committee Dates and Reason code for deferment	External Consultees, Consultation Method or Background Papers	Request for attendance by Committee	Reason a date cannot be confirmed
Commercial Strategy (Ref 1,677)	To consider setting a commercial strategy.	Yes	Andrew Rollins; Cllr Chilvers				

Delayed reports:

If a report is late, officers will establish the reason(s) for the delay from the list below and these will be included within the plan above:

1. Portfolio Holder has deferred consideration of the report
2. Waiting for further information from a Government Agency
3. Waiting for further information from another body
4. New information received requires revision to report
5. Seeking further clarification on implications of report

Next reference number: 1,750

Details of all the **Council's committees, Councillors and agenda papers are available on our website**

The forward plan is also available, on request, in large print, by telephoning (01926) 456114