



Customer & Digital Services
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CHILDCARE DETAILS FORM (HB3)

TO BE COMPLETED BY THE APPLICANT

1. Applicant's Name and Address:

Claim Ref: _____

2. Name of Child(ren) who you pay for to be looked after. (If you employ more than one Child carer, please complete a separate form for each Child carer).

3. Who provides the Childcare? (*Tick as appropriate*)

A registered Childminder

A School-on-School Premises

A Local Authority

Other. Please give details _____

4. Name and Address of the Person Providing the Childcare:

5. Is the Childcare provided at the above address?

Yes

No - please state the address at which the Childcare is provided

6. Please give details of the day/s your child(ren) are normally with the Child carer:



7. What is the normal weekly cost of this Childcare? £.....

8. Are your Childcare requirements likely to change during the next 6 months?
e.g., during school holidays

Yes

No

If 'Yes', please give details:

9. **DECLARATION:**

Please read this Declaration carefully

- < **I declare** that the information I have given on this form is true and complete.
- < **I understand** that the Council may check the information I have given on this form.
- < **I know** that I must inform the Council of any relevant changes of circumstances which occur.

Signature: **Date:**

THIS SECTION MUST BE COMPLETED AND SIGNED BY YOUR CHILDCARER OR WILL NOT BE ACCEPTED AS EVIDENCE OF YOUR CHILDCARE CHARGES:

1. Are you a registered childminder, nursery, or similar scheme?

Yes - please state - Registration Number:

No - please provide details why you are not registered:

2. Please give details of the last 8 weeks charges:

<u>Week Ending</u>	<u>No. of Hours</u>	<u>Charge</u>	<u>Week Ending</u>	<u>No. of Hours</u>	<u>Charge</u>
1.			5.		
2.			6.		
3.			7.		
4.			8.		

3. Do these weeks represent the charges and the amount of Childcare normally provided?

Yes

No - If 'No' please give further details

I declare that the information I have given is true and complete.

Signature: _____ **Date:** _____

