



Warwick District Council Forward Plan September 2026 Councillor Ian Davison Leader of the Cabinet

The Forward Plan is a list of all the Key Decisions which will be taken by the Cabinet up to the next twelve months. The Warwick District Council definition of a key decision is: A key decision means a decision made in the exercise of an executive function by any person (including officers) or body which meets one or more of the following conditions:

- (1) The decision is likely to result in the Council incurring expenditure or the making of savings in excess of £150,000. Excluded from this are all loans to banks or other financial institutions made in accordance with the Treasury Management Strategy.
- (2) The decision is likely to be significant in terms of its effects on communities living or working in any two or more Wards.

Whilst the majority of the Cabinet's business at the meetings listed in this Forward Plan will be open to the public and media organisations to attend, there will inevitably be some business to be considered that contains, for example, confidential, commercially sensitive or personal information.

This is formal notice under the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 that part of the Cabinet meeting listed in this Forward Plan will be held in private. This is because the agenda and reports for the meeting will contain exempt information under Part 1 of Schedule 12A to the Local Government Act 1972 (as amended) and that the public interest in withholding the information outweighs the public interest in disclosing it. Those items which are proposed to be considered in private are marked as such along with the reason for the exclusion in the list below.

If you would like to make representations or comments on any of the topics listed below, including the confidentiality of any document, you can write to the contact officer, as shown below, at Town Hall, Parade, Royal Leamington Spa, CV32 4AT. Alternatively, you can phone the contact officer on (01926) 456114. If your comments are to be referred to in the report to the Cabinet or Committee, they will need to be with the officer 7 working days before the publication of the agenda. You can, however, make comments or representations up to the date of the meeting, which will be reported orally at the meeting. The Forward Plan will be updated monthly and you should check to see the progress of the report you are interested in.

9 September 2026

Topic and Reference	Purpose of Report	Key Decision?	Date of Cabinet Meeting	Agenda Publication Date	Contact Officer & Portfolio Holder	External Consultees, Consultation Method or Background Papers/Last time considered by Cabinet & Minute Number
Procurement Exercises over Good and Services Threshold (Ref 1,674)	The report seeks approval to begin the procurement exercises identified in this report, in line with the agreed Procurement Code of Practice. It is anticipated that part of this item will be considered in private by virtue of Schedule 12A of the Local Government Act 1972, following the Local Government (Access to Information) (Variation) Order 2006 because it contains information relating to the financial or business affairs of any particular person (including the authority holding that information).	Yes	09/09/26	28/08/26	Becky Reading; Cllr Chilvers	
Proposed Hackney Carriage Fare Increase (Ref: 1,698)	The purpose of the report is to advise Cabinet of the requirement to review the current Hackney Carriage Fares that have been in place since June 2024. Comments will have been provided by the Licensing and Regulatory Committee regarding any proposed increase.	No	09/09/26	28/08/26	Rachael Russell; Cllr Sinnott	

Topic and Reference	Purpose of Report	Key Decision?	Date of Cabinet Meeting	Agenda Publication Date	Contact Officer & Portfolio Holder	External Consultees, Consultation Method or Background Papers/Last time considered by Cabinet & Minute Number
Procurement Policies 2026 (Ref: 1,708)	To seek approval for the amended Social Value Policy and the new CSR statement and LG Reservation policy.	No	09/09/26	28/08/26	Rebecca Reading; Cllr Chilvers	
Markets Policy and Procurement 2027-2031 (Ref 1,689)	The current Market Contract expiry date is 29-Jun-2027 and will go out to tender later this year. The existing Market Policy is 10 years old and therefore requires a review. Procurement team advised the review should be accompanied by a Cabinet Report. It is anticipated that part of this item will be considered in private by virtue of Schedule 12A of the Local Government Act 1972, following the Local Government (Access to Information) (Variation) Order 2006 because it contains information relating to the financial or business affairs of any particular person (including the authority holding that information.	Yes	09/09/26	28/08/26	Charlotte Sully; Cllr Billiald	

Topic and Reference	Purpose of Report	Key Decision?	Date of Cabinet Meeting	Agenda Publication Date	Contact Officer & Portfolio Holder	External Consultees, Consultation Method or Background Papers/Last time considered by Cabinet & Minute Number
Leamington BID proposals to expand the BID area (Ref 1,709)	The report will present the proposals being put forward by BID Leamington to expand the current BID area and the businesses covered in that area to potentially include the commercial office sector.	Yes	09/09/26	28/08/26	Martin O'Neil; Cllr Billiald	
Milverton Homes Limited Business Plan (Ref 1,676)	Update to the Milverton Homes Limited Business Plan.	Yes	10/06/26 Reason 3 22/07/26 Reason 3 09/09/26	01/06/26 13/07/26 28/08/26	Andrew Rollins; Cllr Melrose	
Progress against the Housing Regulatory Improvement Strategy (Ref 1,628)	Update Cabinet on the progress made against the Housing Regulatory Improvement Strategy.	Yes	5/02/26 18/03/26 Reason 3 10/06/26 Reason 3 22/07/26 Reason 3 09/09/26	01/06/26 13/07/26 28/08/26	Kristian Melgard; Cllr Melrose	
Jephson Gardens Buildings report (ref: 1,701)	To seek approval from Cabinet to progress plans of change of use at Temperature House, to include the vacant 'restaurant space' and the unused North Lodge.	Yes	22/07/26 Reason 5 09/09/26	13/07/26 28/08/26	Zoë Court; Cllrs Roberts, Billiald, and Yellapragada	

Topic and Reference	Purpose of Report	Key Decision?	Date of Cabinet Meeting	Agenda Publication Date	Contact Officer & Portfolio Holder	External Consultees, Consultation Method or Background Papers/Last time considered by Cabinet & Minute Number
Charging for Environmental Information Requests (EIR) under EIR 2004 s8(8) (Ref 1,703)	To confirm the Council's Environmental Information Regulations (EIR) 2004 Fees Charging policy, which sets when the Council can charge for requests involving large amounts of environmental information and recommend the fees to Council for approval.	No	22/07/2026 Reason 3 09/09/26	13/07/26 28/08/26	Graham Leach; Cllr Davison	
Preparation Works at Rouncil Lane Former School Site (Ref: 1,718)	To seek Cabinet approval for proposals to undertake further preparation works at the former school site in Rouncil Lane, including the potential demolition of the school buildings. Information relating to the financial or business affairs of any particular person (including the authority holding that information.	Yes	09/09/26	28/08/26	Becky Burridge; Cllrs, Chilvers, Melrose, and Yellapragada	

22 October 2026

Topic and Reference	Purpose of Report	Key Decision?	Date of Cabinet Meeting	Agenda Publication Date	Contact Officer & Portfolio Holder	External Consultees, Consultation Method or Background Papers/Last time considered by Cabinet & Minute Number
Community Stadium & Enabling Development (Ref: 1,696)	Cabinet previously approved work to be completed to design the Community Stadium to RIBA Stage 4. This report will present the design and associated costs, back to the Cabinet in order to seek permission to progress the project to the final design and construction phase.	Yes	22/10/26	12/10/26	Sharon Reed; Cllrs Chilvers, and King	
Athletics Facility Relocation & Myton Footpath and Cycleway (Ref: 1,697)	Previously, Cabinet agreed for officers to progress to RIBA Stage 4. This report will bring those results back to Cabinet, along with costs and final design, requesting permission to progress to the next stage of construction.	Yes	22/10/26	12/10/26	Sharon Reed / Louise Davies; Cllrs Chilvers, and King	

Redevelopment of Existing Sorting Office Leamington Spa (Ref 1,622)	To update Cabinet on and seek a decision on options drawn up for the redevelopment of the existing Sorting Office Site in Leamington Spa. It is anticipated that part or all of this item will be considered in private by virtue of Schedule 12A of the Local Government Act 1972, following the Local Government (Access to Information) (Variation) Order 2006 because it will contain information relating to the financial or business affairs of the Council.	Yes	5/02/26 18/03/26 29/04/26 Reason 4 10/06/26 Reason 3 22/07/26 Reason 1 09/09/26 Reason 3 22/10/26	28/08/26 12/10/26	Martin O'Neill; Cllrs Billiald, and King	
Fees & Charges 2027/28 (Ref 1,712)	To set the authorities Fees and Charges budgets, and individual charges for 2027/28 ready for Budget Setting and to be published on the Internet.	Yes	22/10/26	12/10/26	Tony Sidhu; Cllr Chilvers	
Q2 Budget Monitoring 2026/27 (Ref 1,713)	To inform Members of the current financial position for General Fund, HRA, Capital and Reserves for Quarter Two in 2026/27.	No	22/10/26	12/10/26	Steven Leathley; Cllr Chilvers	
Reforms to Planning Committee & Changes to Constitution (Ref 1,720)	To set out national reforms to planning committees and approve resultant changes to the scheme of delegation and the Council's Constitution.	No	22/10/26	12/10/26	Gary Fisher; Cllr King	

Policy Framework (Ref 1,721)	To seek approval from Cabinet for the implementation of the newly developed Policy Framework.	No	22/10/26	12/10/26	Graham Leach / Rachel Perrier; Cllr Davison	
Abbey Fields Leisure Centre - Outstanding Works and Improvements (Ref 1,723)	Report to discuss the outstanding work at Abbey Fields Leisure Centre following completion of the main complex, including options for the refurbishment of the Tennis Courts and associated infrastructure. Information relating to the financial or business affairs of any particular person (including the authority holding that information).	Yes	22/10/26	12/10/26	Louise Davies / Ann Hill; Cllr Roberts	
Castle Farm skate park project (Ref 1,724)	To seek approval for the procurement and the development of Castle Farm skate park.	Yes	22/10/26	12/10/26	Helen Hancox; Cllr Roberts	

26 November 2026

Topic and Reference	Purpose of Report	Key Decision?	Date of Cabinet Meeting	Agenda Publication Date	Contact Officer & Portfolio Holder	External Consultees, Consultation Method or Background Papers/Last time considered by Cabinet & Minute Number
Budget Setting Phase One 2027/28 (Ref: 1,714)	To inform members of the rolled forward Budget for 2027/28 including new Budget Growth request and Government grants and funding for General Fund, HRA, Capital. Showing the updated MTFS and Reserves Position.	No	26/11/26	16/11/26	Steven Leathley / Andrew Rollins; Cllr Chilvers	
Repairs Policy (ref: 1,711)	To seek Cabinet approval of the Repairs Policy.	Yes	09/09/26 Reason 3 26/11/26	28/08/26 16/11/26	Phil Dark; Cllr Melrose	
Planned Maintenance Policy (ref: 1,710)	Cabinet Approval of the Planned Maintenance Policy.	Yes	09/09/26 Reason 3 26/11/26	28/08/26 16/11/26	Phil Dark; Cllr Melrose	
Fields in Trust Deed of Dedication update (Ref 1,686)	To update Cabinet following the trial of applying to the Fields in Trust for its Deed of Dedication. Based on this trial, and if successful, for Cabinet to approve proceeding with other green spaces and their priority.	Yes	22/07/26 Reason 3 09/09/26 Reason 3 26/11/26	13/07/26 28/08/26 16/11/26	David Anderson; Cllr Roberts	

Confidential Property Matter (Ref 1,678)	Cabinet for actions undertaking regarding a property matter. It is anticipated that part or all of this item will be considered in private by virtue of Schedule 12A of the Local Government Act 1972, following the Local Government (Access to Information) (Variation) Order 2006 because it will contain information in respect of which a claim to legal professional privilege could be maintained in legal proceedings.	Yes	09/09/26 Reason 3 26/11/26	28/08/26 16/11/26	Darren Knight; Cllr Melrose	
---	--	-----	---	-------------------------------------	-----------------------------------	--

4 February 2027

Topic and Reference	Purpose of Report	Key Decision?	Date of Cabinet Meeting	Agenda Publication Date	Contact Officer & Portfolio Holder	External Consultees, Consultation Method or Background Papers/Last time considered by Cabinet & Minute Number
Budget Setting 2027/28 (Ref:1,715)	To set a balanced Budget for 2027/28 for General Fund, HRA and Capital. To confirm the MTFS and Reserves Position.	Yes	04/02/27	25/01/27	Steven Leathley / Andrew Rollins; Cllr Chilvers	
HRA Business Plan and Rents Setting 2027/28 (Ref: 1,716)	HRA Business Plan and Rents Setting 2027/28.	Yes	04/02/27	25/01/27	Victoria Bamber; Cllrs Chilvers, and Melrose	
Sustainability Communications Update for 2026/27 (Ref: 1,719)	The purpose of this report is to update Overview and Scrutiny on communications activities undertaken since the last report in February 2025. It will provide statistics for different communications campaigns and methods of communication and explain what has gone well and what could be improved. It will consider the implications of communications activities for different aspects of the team's work.	No	04/02/27	25/01/27	Chloe Wiltshire; Cllr Yellapragada	

17 March 2027

Topic and Reference	Purpose of Report	Key Decision?	Date of Cabinet Meeting	Agenda Publication Date	Contact Officer & Portfolio Holder	External Consultees, Consultation Method or Background Papers/Last time considered by Cabinet & Minute Number
Q3 Budget Monitoring 2026/27 (Ref: 1,717)	To inform members of the current financial position for Quarter Three of 2026/27 for General Fund, HRA and Capital. To update members on the MTFS and Reserves Position.	No	17/03/26	08/03/26	Steven Leathley; Cllr Chilvers	

Section 2 – Key decisions to be considered by the Cabinet without a confirmed date

Topic and Reference	Purpose of Report	Key Decision?	Contact Officer & Portfolio Holder	History of Committee Dates and Reason code for deferment	External Consultees, Consultation Method or Background Papers	Request for attendance by Committee	Reason a date cannot be confirmed
Commercial Strategy (Ref 1,677)	To consider setting a commercial strategy.	Yes	Andrew Rollins; Cllr Chilvers				
Local Government Reorganisation Update (Ref: 1,722)	To update Councillors on the progress being made towards LGR. Information relating to the financial or business affairs of any particular person (including the authority holding that information.	Yes	Marianne Rolfe; Cllr Davison				

Delayed reports:

If a report is late, officers will establish the reason(s) for the delay from the list below and these will be included within the plan above:

1. Portfolio Holder has deferred consideration of the report
2. Waiting for further information from a Government Agency
3. Waiting for further information from another body
4. New information received requires revision to report
5. Seeking further clarification on implications of report

Next reference number: 1,725

Details of all the [Council's committees, Councillors and agenda papers are available on our website](#)

The forward plan is also available, on request, in large print, by telephoning (01926) 456114