



**Warwick District Council Forward Plan  
March 2026  
Councillor Ian Davison  
Leader of the Cabinet**

The Forward Plan is a list of all the Key Decisions which will be taken by the Cabinet up to the next twelve months. The Warwick District Council definition of a key decision is: A key decision means a decision made in the exercise of an executive function by any person (including officers) or body which meets one or more of the following conditions:

- (1) The decision is likely to result in the Council incurring expenditure or the making of savings in excess of £150,000. Excluded from this are all loans to banks or other financial institutions made in accordance with the Treasury Management Strategy.
- (2) The decision is likely to be significant in terms of its effects on communities living or working in any two or more Wards.

Whilst the majority of the Cabinet's business at the meetings listed in this Forward Plan will be open to the public and media organisations to attend, there will inevitably be some business to be considered that contains, for example, confidential, commercially sensitive or personal information.

This is formal notice under the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 that part of the Cabinet meeting listed in this Forward Plan will be held in private. This is because the agenda and reports for the meeting will contain exempt information under Part 1 of Schedule 12A to the Local Government Act 1972 (as amended) and that the public interest in withholding the information outweighs the public interest in disclosing it. Those items which are proposed to be considered in private are marked as such along with the reason for the exclusion in the list below.

If you would like to make representations or comments on any of the topics listed below, including the confidentiality of any document, you can write to the contact officer, as shown below, at Town Hall, Parade, Royal Leamington Spa, CV32 4AT. Alternatively, you can phone the contact officer on (01926) 456114. If your comments are to be referred to in the report to the Cabinet or Committee, they will need to be with the officer 7 working days before the publication of the agenda. You can, however, make comments or representations up to the date of the meeting, which will be reported orally at the meeting. The Forward Plan will be updated monthly and you should check to see the progress of the report you are interested in.

## 18 March 2026

<b>Topic and Reference</b>	<b>Purpose of Report</b>	<b>Key Decision ?</b>	<b>Date of Cabinet Meeting</b>	<b>Agenda Publication Date</b>	<b>Contact Officer &amp; Portfolio Holder</b>	<b>External Consultees, Consultation Method or Background Papers/Last time considered by Cabinet &amp; Minute Number</b>
Budget Monitoring Report Q3 2025/26 (Ref 1,578)	To present the Revenue and Capital financial position at Q3 for the financial year 2025/26	No	18/03/26	09/03/26	Steven Leathley; Betty Gong; Cllr Chilvers	
Milverton Homes Business Plan  (Ref 1,580)	To present the Milverton Business Plan to members	Yes	18/03/26	09/03/26	Victoria Bamber; Andrew Rollins; Cllr Melrose; Cllr Chilvers	
Annual Treasury Management Strategy Statement 2026/27 (Ref 1,647)	This report details the Annual Treasury Management Strategy Statement (the 'Treasury Management Strategy') that the Council will follow in carrying out its treasury management activities in 2026/27. This is a statutory report that full Council MUST approve by 31 March 2026.	No	18/03/26	09/03/26	Richard Wilson; Cllr Chilvers	

Biodiversity Duty Report (Ref 1,649)	Request for Cabinet approval to agree and publish Warwick District Council's Biodiversity Duty Report as required by the Environment Act 2021.	No	18/03/26	09/03/26	Becky Davies; Cllr Roberts; Cllr King	
Warwick District Council Parking Strategy (Ref 1,650)	To present and seek approval for an updated parking strategy for Warwick District	Yes	18/03/26	09/03/26	Paul Garrison; Neil Bridges; Cllr Roberts	
Local Development Scheme (LDS) (Ref 1,644)	To provide an update on the last year's LDS and the documents contained within it.	Yes	<del>5/02/26</del> 18/03/26 Reasons 3 & 5	09/03/26	Amit Bratch; Cllr King	
Leisure Contract Agency Model (Ref 1,652)	To outline the benefits and changes needed to classify the leisure contract as an Agency Model for VAT purposes. <b>It is anticipated that part or all of this item will be considered in private by virtue of Schedule 12A of the Local Government Act 1972, following the Local Government (Access to Information) (Variation) Order 2006 because it will contain information relating to the financial or business affairs of the Council.</b>	No	18/03/26	09/03/26	Ann Hill; Cllr Sinnott	

Play Area Improvement Plan 2026-2031 (Ref 1,633)	To present the Play Area Improvement Plan in relation to the ongoing improvement of play areas in the district and an explanation of this programme and the relevant sites involved over the next 5 years and the rationale and consideration that feeds into the programme of play area replacement.	Yes	<del>5/02/26</del> Reason 3 18/03/26	09/03/26	David Anderson; Cllr Roberts	
Fields in Trust Dedication (Ref 1,595)	Reviewing the merits and challenges of the Fields in Trust dedication and how to respond to requests from community groups	No	<del>03/09/2025</del> <del>27/11/2025</del> 5/02/26 Reason 3 18/03/26	09/03/26	David Anderson / Cllr Roberts	
Revisions to the Constitution (Ref 1,613)	To bring forward revisions to the Code of Corporate Governance.	No	<del>03/09/2025</del> <del>16/10/2025</del> <del>27/11/2025</del> 5/02/26 Reason 3 18/03/26	09/03/26	Graham Leach Cllrs Davison & Chilvers	
Community Strategy (Ref 1,656)	The purpose of the report to present a draft of the District Council's Community Strategy for Cabinet's approval	No	18/03/26	09/03/26	Bernadette Allen; Cllr Sinnott	

<p>The Neighbourhood Centre and the Heathcote Farmhouse (Ref 1,657)</p>	<p>To seek approval for revisions to the disposal of the farmhouse and adjacent land. <b>It is anticipated that part or all of this item will be considered in private by virtue of Schedule 12A of the Local Government Act 1972, following the Local Government (Access to Information) (Variation) Order 2006 because it will contain information relating to the financial or business affairs of the Council.</b></p>	<p>Yes</p>	<p>18/03/26</p>	<p>09/03/26</p>	<p>Chris Elliott; Suzanne Clear; Cllr King; Cllr Chilvers</p>	
<p>Artificial Intelligence (AI) Ref (1,654)</p>	<p>To consider the positive opportunities of AI within the Council alongside any risks and seek approval of WDC AI Policy</p>	<p>Yes</p>	<p><del>5/02/26</del> 18/03/26</p>	<p><del>26/01/26</del> 09/03/26</p>	<p>Graham Leach; David Elkington; Cllr Davidson; Cllr Davison</p>	
<p>Confidential Property Matter (Ref 1,648)</p>	<p>To seek approval from Cabinet for actions undertaking regarding a property matter. <b>It is anticipated that part or all of this item will be considered in private by virtue of Schedule 12A of the Local Government Act 1972, following the Local</b></p>	<p>Yes</p>	<p>18/03/26</p>	<p>09/03/26</p>	<p>Darren Knight; Cllr Melrose</p>	

	<b>Government (Access to Information) (Variation) Order 2006 because it will contain information in respect of which a claim to legal professional privilege could be maintained in legal proceedings.</b>					
Procurement Exercises over Good and Services Threshold (Ref 1,659)	The report seeks approval to begin the procurement exercises identified in this report, in line with the agreed Procurement Code of Practice. <b>It is anticipated that part of this item will be considered in private by virtue of Schedule 12A of the Local Government Act 1972, following the Local Government (Access to Information) (Variation) Order 2006 because it contains information relating to the financial or business affairs of any particular person (including the authority holding that information.</b>	Yes	18/03/26	09/03/26	Becky Reading; Cllr Chilvers	
Lifeline - Future of HEROS service and Lock Ups	For a decision as to the future of these two service areas after public consultation. <b>It is anticipated that part of this item will be considered in private by virtue of</b>	Yes	18/03/26	09/03/26	Marianne Rolfe; Cllr Melrose	

(Ref 1,663)	<b>Schedule 12A of the Local Government Act 1972, following the Local Government (Access to Information) (Variation) Order 2006 because it contains information relating to an individual and information which is likely to reveal the identity of an individual</b>					
Bath Street Area Improvements (Ref 1,664)	For cabinet to approve the Bath Street Area Improvements Project programme and drawdown of CIL to pay for that work. <b>It is anticipated that part of this item will be considered in private by virtue of Schedule 12A of the Local Government Act 1972, following the Local Government (Access to Information) (Variation) Order 2006 because it contains information relating to an individual and information which is likely to reveal the identity of an individual</b>	Yes	18/03/26	09/03/26	Mark Brightburn ; Cllr King	
Second Homes (Ref 1,666)	To consider the public responses to the consultation on Second Homes Council Tax Premium.	No	18/03/26	09/03/26	Andrew Rollins; Cllr Chilvers	

Service Area Plans and Performance Management Framework (Ref 1,667)	To seek approval of the Service Area Plans for the Council for 2026-2028 and agreement to the new Performance Management Framework for the Council.	Yes	18/03/26	09/03/26	Graham Leach; Cllr Davidson; Cllr Billiald; Cllr Chilvers; Cllr Davison; Cllr Melrose; Cllr King; Cllr Roberts; Cllr Sinnott; Cllr Williams	
Local Government Reorganisation (LGR) (Ref 1,668)	Response to Consultations on Local Reorganisations, Spatial Development Strategies (SDSs) and Foundation Strategic Authorities (FSAs) and Internal resources for LGR.	No	18/3/26	09/3/26	Chris Elliott / Cllr Davison	
Housing Policy Approval (Ref 1,669)	This report will provide two policies for Cabinet to review and approve polices related to Housing and the Consumer Standards.	No	18/3/26	09/3/26	Jen Morrison / Cllr Melrose	

## 29 April 2026

Topic and Reference	Purpose of Report	Key Decision ?	Date of Cabinet Meeting	Agenda Publication Date	Contact Officer & Portfolio Holder	External Consultees, Consultation Method or Background Papers/Last time considered by Cabinet & Minute Number
Food Sampling Policy (Ref 1,658)	To seek approval of the documented Food Sampling Policy, which is a statutory responsibility for the Council (as the competent authority) to have.	No	29/04/26	20/04/26	Nicola Hoare; Lorna Hudson; Cllr Sinnott	
Procurement Exercises over Good and Services Threshold (Ref 1,660)	The report seeks approval to begin the procurement exercises identified in this report, in line with the agreed Procurement Code of Practice. <b>It is anticipated that part of this item will be considered in private by virtue of Schedule 12A of the Local Government Act 1972, following the Local Government (Access to Information) (Variation) Order 2006 because it contains information relating to the financial or business affairs of any particular person (including</b>	Yes	29/04/26	20/04/26	Becky Reading; Cllr Chilvers	

	<b>the authority holding that information.</b>					
Detailed Design Proposals - Shared Path, Abbey Fields, Kenilworth (Ref 1,639)	To update Cabinet on the next stage of the proposals to install a shared path across Abbey Fields in Kenilworth	Yes	<del>18/03/26</del> Reason 5 29/04/26	20/04/26	Graham Folkes-Skinner; Cllr Williams	
Leamington Transformation Framework (Ref 1,665)	For Cabinet to note the completion of the Leamington Transformation Framework	Yes	29/04/26	20/04/26	Mark Brightburn ; Cllr King	
Redevelopment of Existing Sorting Office Leamington Spa (Ref 1,622)	To update Cabinet on and seek a decision on options drawn up for the redevelopment of the existing Sorting Office Site in Leamington Spa. <b>It is anticipated that part or all of this item will be considered in private by virtue of Schedule 12A of the Local Government Act 1972, following the Local Government (Access to Information) (Variation) Order 2006 because it will contain information relating to the financial or business affairs of the Council.</b>	Yes	5/02/26 Reason 4 <del>18/03/26</del> 29/04/26	20/04/26	Martin O'Neill; Cllr Billiald; Cllr King	

**10 June 2026**

Topic and Reference	Purpose of Report	Key Decision ?	Date of Cabinet Meeting	Agenda Publication Date	Contact Officer & Portfolio Holder	External Consultees, Consultation Method or Background Papers/Last time considered by Cabinet & Minute Number
Procurement Exercises over Good and Services Threshold (Ref 1,661)	The report seeks approval to begin the procurement exercises identified in this report, in line with the agreed Procurement Code of Practice. <b>It is anticipated that part of this item will be considered in private by virtue of Schedule 12A of the Local Government Act 1972, following the Local Government (Access to Information) (Variation) Order 2006 because it contains information relating to the financial or business affairs of any particular person (including the authority holding that information.</b>	Yes	10/06/26	01/06/26	Becky Reading; Cllr Chilvers	
WDC Anti-social Behaviour Policy and Procedure (Ref 1,587)	To seek adoption of the recently updated WDC ASB Policy and Procedure	Yes	<del>04/06/2025</del> Reason 2 <del>03/09/2025</del> <del>16/10/2025</del>	01/06/26	Liz Young / Cllr Sinnott	

			Reason 1 <del>27/11/2025</del> 5/02/26 29/04/26 Reason 5 10/06/26			
Progress against the Housing Regulatory Improvement Strategy  (Ref 1,628)	Update Cabinet on the progress made against the Housing Regulatory Improvement Strategy	Yes	<del>5/02/26</del> <del>18/03/26</del> Reason 3 10/06/26	01/06/26	Darren Knight; Cllr Melrose	
Transforming Leamington proposals (Ref 1,643)	To seek support on the associated MOU, Parade Masterplan, and Transformation Framework.	Yes	<del>5/02/26</del> <del>29/04/26</del> Reason 3 10/06/26	01/06/26	Mark Brightburn ; Cllr Billiald; Cllr King	

**22 July 2026**

Topic and Reference	Purpose of Report	Key Decision ?	Date of Cabinet Meeting	Agenda Publication Date	Contact Officer & Portfolio Holder	External Consultees, Consultation Method or Background Papers/Last time considered by Cabinet & Minute Number
Procurement Exercises over Good and Services Threshold (Ref 1,662)	The report seeks approval to begin the procurement exercises identified in this report, in line with the agreed Procurement Code of Practice. <b>It is anticipated that part of this item will be considered in private by virtue of Schedule 12A of the Local Government Act 1972, following the Local Government (Access to Information) (Variation) Order 2006 because it contains information relating to the financial or business affairs of any particular person (including the authority holding that information.</b>	Yes	22/07/26	13/07/26	Becky Reading; Cllr Chilvers	

## Section 2 – Key decisions to be considered by the Cabinet without a confirmed date

Topic and Reference	Purpose of Report	Key Decision?	Contact Officer & Portfolio Holder	History of Committee Dates and Reason code for deferment	External Consultees, Consultation Method or Background Papers	Request for attendance by Committee	Reason a date cannot be confirmed
Linen Street Car Park  (Ref 1, 607)	To consider options for the future of this site	Yes	Chris Elliott/ Cllr Williams/ Cllr Roberts/ Cllr Melrose				
Emergency Planning Policy Report  (Ref 1,651)	For cabinet to approve the revised Emergency Planning Policy.	Yes	Cadelle Hill; Cllr Sinnott	18/03/26 Reason 1			

### Delayed reports:

If a report is late, officers will establish the reason(s) for the delay from the list below and these will be included within the plan above:

1. Portfolio Holder has deferred consideration of the report
2. Waiting for further information from a Government Agency
3. Waiting for further information from another body
4. New information received requires revision to report
5. Seeking further clarification on implications of report

**Next reference number: 1,670**

Details of all the [Council's committees, Councillors and agenda papers are available on our website](#)

The forward plan is also available, on request, in large print, by telephoning (01926) 456114