



## **Warwick District Council Forward Plan February 2026 Councillor Ian Davison Leader of the Cabinet**

The Forward Plan is a list of all the Key Decisions which will be taken by the Cabinet up to the next twelve months. The Warwick District Council definition of a key decision is: A key decision means a decision made in the exercise of an executive function by any person (including officers) or body which meets one or more of the following conditions:

- (1) The decision is likely to result in the Council incurring expenditure or the making of savings in excess of £150,000. Excluded from this are all loans to banks or other financial institutions made in accordance with the Treasury Management Strategy.
- (2) The decision is likely to be significant in terms of its effects on communities living or working in any two or more Wards.

Whilst the majority of the Cabinet's business at the meetings listed in this Forward Plan will be open to the public and media organisations to attend, there will inevitably be some business to be considered that contains, for example, confidential, commercially sensitive or personal information.

This is formal notice under the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 that part of the Cabinet meeting listed in this Forward Plan will be held in private. This is because the agenda and reports for the meeting will contain exempt information under Part 1 of Schedule 12A to the Local Government Act 1972 (as amended) and that the public interest in withholding the information outweighs the public interest in disclosing it. Those items which are proposed to be considered in private are marked as such along with the reason for the exclusion in the list below.

If you would like to make representations or comments on any of the topics listed below, including the confidentiality of any document, you can write to the contact officer, as shown below, at Town Hall, Parade, Royal Leamington Spa, CV32 4AT. Alternatively, you can phone the contact officer on (01926) 456114. If your comments are to be referred to in the report to the Cabinet or Committee, they will need to be with the officer 7 working days before the publication of the agenda. You can, however, make comments or representations up to the date of the meeting, which will be reported orally at the meeting. The Forward Plan will be updated monthly and you should check to see the progress of the report you are interested in.

## 5 February 2026

Topic and Reference	Purpose of Report	Key Decision ?	Date of Cabinet Meeting	Agenda Publication Date	Contact Officer & Portfolio Holder	External Consultees, Consultation Method or Background Papers/Last time considered by Cabinet & Minute Number
Budget Setting 2026/27  (Ref 1,576)	To set the Final Balanced Budget for financial year 2026/27	Yes	5/02/26	26/01/26	Andrew Rollins; Steven Leathley; Cllr Chilvers	
HRA Rent Setting and Budget Report 2026/27  (Ref 1,577)	To set the Rent charges for Council Dwelling for the financial year 2026/27 and present to members the HRA Budget and Business Plan.	Yes	5/02/26	26/01/26	Victoria Bamber; Steven Leathley; Cllr Melrose; Cllr Chilvers	
Progress against the Housing Regulatory Improvement Strategy  (Ref 1,628)	Update Cabinet on the progress made against the Housing Regulatory Improvement Strategy	Yes	5/02/26	26/01/26	Darren Knight; Cllr Melrose	

School Sites - Next Steps (Ref 1,640)	Report which outlines the next steps for the Kenilworth School Sites.	Yes	5/02/26	26/01/26	David Elkington; Cllr Melrose; Cllr Williams	
Events Strategy (Ref 1,641)	This report seeks approval from Cabinet of a 5-year Strategy which sets out how the council will manage and support outdoor events in the district.	Yes	5/02/26	26/01/26	Charlotte Sully; Martin O'Neill; Cllr Billiald	
Annual Emissions Reporting & Carbon Offsetting (Ref 1,624)	The report will set out the proposed approach to carbon offsetting, with consideration to the Council's annual update on carbon emissions data	Yes	27/11/2025 Reason 4 5/02/26	17/11/2025 26/01/26	Graham Folkes-Skinner; Alice Ellis; Cllr Williams	
Amendments to the Sherbourne Recycling Ltd shareholder agreement (Ref 1,642)	The purpose of the report is to seek approval from Cabinet to amend the Sherbourne Recycling shareholder agreement to change the board composition to enable company to appoint an independent non-executive chair.	No	5/02/26	26/01/26	Zoe Court; Cllr Roberts	
Kings Hill Masterplan and Design Code Supplementary Planning Document (SPD) consultation	To seek approval to undertake statutory public consultation on a draft Masterplan and Design Code document for the Kings Hill allocation (site H43 in the adopted Warwick District	Yes	5/02/26	26/01/26	Adam James ; Cllr King	

(Ref 1,645)	Local Plan - total potential capacity of c4000 dwellings and delivery of associated infrastructure).					
Arts Strategy (Ref 1,646)	Seek approval for Arts Strategy	Yes	5/02/26	26/01/26	Paul Roberts; Cllr Billiald	
HRA Repairs and Maintenance Procurement (Ref 1,653)	To seek approval from Cabinet for a potential increase in the contract value of the New Repairs and Maintenance contract. This arises from an initial indication in the stage 1 tender submission that costs may exceed those estimated by more than 5%. This approval will allow an award to be made in March 2026. <b>It is anticipated that part or all of this item will be considered in private by virtue of Schedule 12A of the Local Government Act 1972, following the Local Government (Access to Information) (Variation) Order 2006 because it will contain information relating to the financial or</b>	Yes	5/02/26	26/01/26	Phil Dark; Cllr Melrose	

	<b>business affairs of the Council.</b>					
Artificial Intelligence (AI) Ref (1,654)	To consider the positive opportunities of AI within the Council alongside any risks and seek approval of WDC AI Policy	Yes	5/02/26	26/01/26	Graham Leach; David Elkington; Cllr Davidson; Cllr Davison	
Comensura (Agency) Contract Renewal (Ref 1,655)	<p>This report seeks agreement to renew the Council's Comensura Agreement (Agency Contract) via a Direct Framework</p> <p><b>It is anticipated that part or all of this item will be considered in private by virtue of Schedule 12A of the Local Government Act 1972, following the Local Government (Access to Information) (Variation) Order 2006 because it will contain information relating to the financial or business affairs of the Council.</b></p>	No	5/02/26	26/01/26	Tracy Dolphin; Cllr Davidson	

## 18 March 2026

Topic and Reference	Purpose of Report	Key Decision ?	Date of Cabinet Meeting	Agenda Publication Date	Contact Officer & Portfolio Holder	External Consultees, Consultation Method or Background Papers/Last time considered by Cabinet & Minute Number
Budget Monitoring Report Q3 2025/26 (Ref 1,578)	To present the Revenue and Capital financial position at Q3 for the financial year 2025/26	No	18/03/26	09/03/26	Steven Leathley; Betty Gong; Cllr Chilvers	
Treasury Management Strategy Statement 2026/27 (Ref 1,579)	To present to members the Treasury Strategy for the Financial Year 2026/27	No	18/03/26	09/03/26	Richard Wilson; Cllr Chilvers	
Milverton Homes Business Plan (Ref 1,580)	To present the Milverton Business Plan to members	Yes	18/03/26	09/03/26	Victoria Bamber; Andrew Rollins; Cllr Melrose; Cllr Chilvers	
Detailed Design Proposals - Shared Path, Abbey Fields, Kenilworth	To update Cabinet on the next stage of the proposals to install a shared path across Abbey Fields in Kenilworth	Yes	18/03/26	09/03/26	Graham Folkes-Skinner; Cllr Williams	

(Ref 1,639)						
Treasury Management Strategy 2026/27 (Ref 1,647)	This report details the Annual Treasury Management Strategy Statement (the 'Treasury Management Strategy') that the Council will follow in carrying out its treasury management activities in 2026/27. This is a statutory report that full Council MUST approve by 31 March 2026.	No	18/03/26	09/03/26	Richard Wilson; Cllr Chilvers	
Biodiversity Duty Report (Ref 1,649)	Request for Cabinet approval to agree and publish Warwick District Council's Biodiversity Duty Report as required by the Environment Act 2021.	No	18/03/26	09/03/26	Becky Davies; Cllr Roberts; Cllr King	
Warwick District Council Parking Strategy (Ref 1,650)	To present and seek approval for an updated parking strategy for Warwick District	Yes	18/03/26	09/03/26	Paul Garrison; Neil Bridges; Cllr Roberts	
Redevelopment of Existing Sorting Office Leamington Spa (Ref 1,622)	To update Cabinet on and seek a decision on options drawn up for the redevelopment of the existing Sorting Office Site in Leamington Spa. <b>It is anticipated that part or all of this item will be considered in private by virtue of Schedule 12A of</b>	Yes	5/02/26 Reason 4 18/03/26	09/03/26	Martin O'Neill; Cllr Billiald; Cllr King	

	<b>the Local Government Act 1972, following the Local Government (Access to Information) (Variation) Order 2006 because it will contain information relating to the financial or business affairs of the Council.</b>					
Local Development Scheme (LDS) (Ref 1,644)	To provide an update on the last year's LDS and the documents contained within it.	Yes	5/02/26 18/03/26 Reasons 3 & 5	09/03/26	Amit Bratch; Cllr King	
Emergency Planning Policy Report (Ref 1,651)	For cabinet to approve the revised Emergency Planning Policy.	Yes	18/03/26	09/03/26	Cadelle Hill; Cllr Sinnott	
Leisure Contract Agency Model (Ref 1,652)	To outline the benefits and changes needed to classify the leisure contract as an Agency Model for VAT purposes. <b>It is anticipated that part or all of this item will be considered in private by virtue of Schedule 12A of the Local Government Act 1972, following the Local Government (Access to Information) (Variation) Order 2006 because it will contain information relating to the financial or</b>	No	18/03/26	09/03/26	Ann Hill; Cllr Sinnott	

	<b>business affairs of the Council.</b>					
Play Area Improvement Plan 2026-2031 (Ref 1,633)	To present the Play Area Improvement Plan in relation to the ongoing improvement of play areas in the district and an explanation of this programme and the relevant sites involved over the next 5 years and the rationale and consideration that feeds into the programme of play area replacement.	Yes	5/02/26 Reason 3 18/03/26	09/03/26	David Anderson; Cllr Roberts	
Fields in Trust Dedication (Ref 1,595)	Reviewing the merits and challenges of the Fields in Trust dedication and how to respond to requests from community groups	No	03/09/2025  27/11/2025  5/02/26  Reason 3  18/03/26	09/03/26	David Anderson / Cllr Roberts	
Revisions to the Constitution (Ref 1,613)	To bring forward revisions to the Code of Corporate Governance.	No	03/09/2025  16/10/2025  27/11/2025  5/02/26  Reason 3  18/03/26	09/03/26	Graham Leach  Cllrs Davison & Chilvers	

## 29 April 2026

Topic and Reference	Purpose of Report	Key Decision ?	Date of Cabinet Meeting	Agenda Publication Date	Contact Officer & Portfolio Holder	External Consultees, Consultation Method or Background Papers/Last time considered by Cabinet & Minute Number
WDC Anti-social Behaviour Policy and Procedure (Ref 1,587)	To seek adoption of the recently updated WDC ASB Policy and Procedure	Yes	04/06/2025 Reason 2 03/09/2025 16/10/2025 Reason 1 27/11/2025 5/02/26 Reason 5 29/04/26	20/04/26	Liz Young / Cllr Sinnott	
Transforming Leamington proposals (Ref 1,643)	To seek support on the associated MOU, Parade Masterplan, and Transformation Framework.	Yes	5/02/26 Reason 3 29/04/26	20/04/26	Mark Brightburn ; Cllr Billiald; Cllr King	

## Section 2 – Key decisions to be considered by the Cabinet without a confirmed date

Topic and Reference	Purpose of Report	Key Decision?	Contact Officer & Portfolio Holder	History of Committee Dates and Reason code for deferment	External Consultees, Consultation Method or Background Papers	Request for attendance by Committee	Reason a date cannot be confirmed
Linen Street Car Park  (Ref 1, 607)	To consider options for the future of this site	Yes	Chris Elliott/ Cllr Williams/ Cllr Roberts/ Cllr Melrose				
Confidential Property Matter  (Ref 1,648)	<p>To seek approval from Cabinet for actions undertaking regarding a property matter.</p> <p><b>It is anticipated that part or all of this item will be considered in private by virtue of Schedule 12A of the Local Government Act 1972, following the Local Government (Access to Information) (Variation)</b></p> <p><b>Order 2006 because it will contain information in respect of which a claim to legal professional privilege could be maintained in legal proceedings</b></p>	Yes	Darren Knight; Cllr Melrose				

<b>Topic and Reference</b>	<b>Purpose of Report</b>	<b>Key Decision?</b>	<b>Contact Officer &amp; Portfolio Holder</b>	<b>History of Committee Dates and Reason code for deferment</b>	<b>External Consultees, Consultation Method or Background Papers</b>	<b>Request for attendance by Committee</b>	<b>Reason a date cannot be confirmed</b>
WDC Anti-social Behaviour Policy and Procedure (Ref 1,587)	To seek adoption of the recently updated WDC ASB Policy and Procedure	Yes	Liz Young / Cllr Sinnott	04/06/2025 Reason 2 03/09/2025 16/10/2025 Reason 1 27/11/2025 5/02/26 Reason 5			

## **Delayed reports:**

If a report is late, officers will establish the reason(s) for the delay from the list below and these will be included within the plan above:

1. Portfolio Holder has deferred consideration of the report
2. Waiting for further information from a Government Agency
3. Waiting for further information from another body
4. New information received requires revision to report
5. Seeking further clarification on implications of report

**Next reference number: 1,656**

Details of all the [\*\*Council's committees, Councillors and agenda papers are available on our website\*\*](#)

The forward plan is also available, on request, in large print, by telephoning (01926) 456114