



Warwick District Council Forward Plan November 2025 Councillor Ian Davison Leader of the Cabinet

The Forward Plan is a list of all the Key Decisions which will be taken by the Cabinet up to the next twelve months. The Warwick District Council definition of a key decision is: A key decision means a decision made in the exercise of an executive function by any person (including officers) or body which meets one or more of the following conditions:

- (1) The decision is likely to result in the Council incurring expenditure or the making of savings in excess of £150,000. Excluded from this are all loans to banks or other financial institutions made in accordance with the Treasury Management Strategy.
- (2) The decision is likely to be significant in terms of its effects on communities living or working in any two or more Wards.

Whilst the majority of the Cabinet's business at the meetings listed in this Forward Plan will be open to the public and media organisations to attend, there will inevitably be some business to be considered that contains, for example, confidential, commercially sensitive or personal information.

This is formal notice under the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 that part of the Cabinet meeting listed in this Forward Plan will be held in private. This is because the agenda and reports for the meeting will contain exempt information under Part 1 of Schedule 12A to the Local Government Act 1972 (as amended) and that the public interest in withholding the information outweighs the public interest in disclosing it. Those items which are proposed to be considered in private are marked as such along with the reason for the exclusion in the list below.

If you would like to make representations or comments on any of the topics listed below, including the confidentiality of any document, you can write to the contact officer, as shown below, at Town Hall, Parade, Royal Leamington Spa, CV32 4AT. Alternatively, you can phone the contact officer on (01926) 456114. If your comments are to be referred to in the report to the Cabinet or Committee, they will need to be with the officer 7 working days before the publication of the agenda. You can, however, make comments or representations up to the date of the meeting, which will be reported orally at the meeting. The Forward Plan will be updated monthly and you should check to see the progress of the report you are interested in.

27 November 2025

Topic and Reference	Purpose of Report	Key Decision ?	Date of Cabinet Meeting	Agenda Publication Date	Contact Officer & Portfolio Holder	External Consultees, Consultation Method or Background Papers/Last time considered by Cabinet & Minute Number
Procurement Exercises over £150,000 (Ref 1,553)	The report seeks approval to begin the procurement exercises identified in this report, in line with the agreed Procurement Code of Practice. It is anticipated that part of this item will be considered in private by virtue of Schedule 12A of the Local Government Act 1972, following the Local Government (Access to Information) (Variation) Order 2006 because it contains information relating to the financial or business affairs of any particular person (including the authority holding that information.	Yes	27/11/2025	17/11/2025	Becky Reading; Cllr Chilvers	
Budget Setting 2026/27 Part One (Ref 1,575)	To set the rolled forward budget for financial year 2026/27 and agreed all essential growth items for the 2026/27.	Yes	27/11/2025	17/11/2025	Andrew Rollins; Steven Leathley; Cllr Chilvers	

Update on way forward with Electric Vehicle Infrastructure (Ref 1,589)	The report would be to update Cabinet on the progression of the ongoing proposal to install Electric Vehicle (EV) infrastructure on WDC's off-street land which is largely car parks and Leisure Centres	Yes	27/11/2025	17/11/2025	Graham Folkes-Skinner; Cllr Williams	
Warwick District Council Car Park Strategy (Ref 1,590)	To present and seek approval for an updated car park strategy for Warwick District	Yes	27/11/2025	17/11/2025	Neil Bridges; Cllr Roberts	
Corporate Strategy Review (Ref 1,605)	To report and agree the outcomes of the Review of the Corporate Strategy.	No	27/11/2025	17/11/2025	Chris Elliott; Cllr Davison	
Loan Scheme for Private Domestic Retrofit (Ref 1,608)	To seek approval to proceed with the project to provide a low-cost loan scheme for private residents of the district who want to undertake home improvement work to install energy generation measures or to make their homes more energy efficient. This report will set out the proposed next steps, primarily a procurement process to appoint a suitably experienced supplier who can work with the Council to deliver the loan scheme.	Yes	27/11/2025	17/11/2025	Katie McAuley-White / Cllr Williams	

Budget Monitoring Q2 2025/26 (Ref 1,574)	Budget Monitoring report to show the Q2 position of the Revenue and Capital Budgets for 2025/26	No	16/10/25 27/11/2025	06/10/25 17/11/2025	Steven Leathley; Betty Gong; Cllr Chilvers	
Request for approval for Pavement Licence Policy following on from public consultation (Ref 1,610)	Following on from approval to consult on the draft pavement licence policy from Cabinet on 4 June, this report now seeks formal approval to adopt the policy after considering comments from consultation which took place from 9 June 2025 - 21st July 2025.	Yes	03/09/2025 27/11/2025	22/08/2025 17/11/2025	Rachael Russell; Cllr Sinnott	
Annual Emissions Reporting & Carbon Offsetting (Ref 1,624)	The report will set out the proposed approach to carbon offsetting, with consideration to the Council's annual update on carbon emissions data	Yes	27/11/2025	17/11/2025	Graham Folkes-Skinner; Alice Ellis; Cllr Williams	
Housing Policies Associated with the Consumer Standards (Ref, 1,609)	To provide Cabinet with policies that will be implemented in the Housing service area. These are required to fulfill the Consumer Standards.	No	03/09/2025 Reason 3 27/11/2025	22/08/2025 17/11/2025	Paul Smith/ Jennifer Morrison/ Cllr Melrose	
Events Strategy (Ref 1,625)	To seek approval from Cabinet on the Events Strategy that has been formulated setting out the Council's approach to hosting events in the District.	Yes	27/11/2025	17/11/2025	Charlotte Sully/ Martin O'Neill/ Cllr Billiald	

Proposed Sale of William Wallsgrove House (Ref 1,627)	To seek approval to dispose of the property on the open market. It is anticipated that part or all of this item will be considered in private by virtue of Schedule 12A of the Local Government Act 1972, following the Local Government (Access to Information) (Variation) Order 2006 because it will contain information relating to the financial or business affairs of the Council.	Yes	27/11/2025	17/11/2025	Kevin Tebbett; Cllr Williams	
WDC Anti-social Behaviour Policy and Procedure (Ref 1,587)	To seek adoption of the recently updated WDC ASB Policy and Procedure	Yes	04/06/2025 Reason 2 03/09/2025 16/10/2025 Reason 1 27/11/2025	23/05/2025 22/08/2025 06/10/2025 17/11/2025	Liz Young / Cllr Sinnott	
Disposal of 1 Warwick Street (Ref 1,621)	To outline and recommend the disposal of 1 Warwick Street within a proposed market-value financial envelope allowing for delegated powers for the final disposal criteria and decision. It is anticipated that part of this item will be considered in private by virtue of Schedule 12A of the Local	No	16/10/2025 Reason 3 27/11/2025	06/10/2025 17/11/2025	Russell Marsden / Cllr Melrose	

	Government Act 1972, following the Local Government (Access to Information) (Variation) Order 2006 because it contains information relating to the financial or business affairs of any particular person (including the authority holding that information.					
Sports Grant Review Report (Ref 1,494)	Review of the current sports grants.	No	04/06/2025 09/07/2025 03/09/2025 16/10/2025 Reason 1 27/11/2025	23/05/2025 30/06/2025 22/08/2025 06/10/2025 17/11/2025	Ann Hill; Cllr Sinnott	
Shakespeare's England - performance report and future funding (Ref 1,570)	To review the performance of Shakespeare's England and consider whether and to what extent the Council continues to fund Shakespeare's England.	Yes	16/10/25 27/11/2025 Reason 1	06/10/25 17/11/2025	Phil Clarke / Cllr Billiald	
Service Review of Lifeline and associated services (Ref 1,629)	This report outlines a direction of travel for the Lifeline and associated services following a business case review of the Independent Living Team and the services that they provide. It is anticipated that part of this item will be considered in private by virtue of Schedule	Yes	27/11/2025	17/11/2025	Marianne Rolfe; Cllr Harrison	

	12A of the Local Government Act 1972, following the Local Government (Access to Information) (Variation) Order 2006 because it contains information relating to the financial or business affairs of any particular person (including the authority holding that information.					
Repairs and Voids Contract (Ref 1,630)	Update on Procurement and agreement to proceed with direct award for Temporary Arrangement. It is anticipated that part of this item will be considered in private by virtue of Schedule 12A of the Local Government Act 1972, following the Local Government (Access to Information) (Variation) Order 2006 because it contains information relating to the financial or business affairs of any particular person (including the authority holding that information.	Yes	27/11/2025	17/11/2025	Philip Dark; Cllr Melrose	

St Nicholas Park Leisure Centre - PV Installation and Roof Replacement Update (Ref 1,631)	To inform Members of changes to the approved initial scheme.	Yes	27/11/2025	17/11/2025	Tim Hornsby; Cllr Sinnott; Cllr Williams	
Royal Pump Rooms Roof Replacement Budget (Ref 1,632)	For Cabinet to consider a request to increase the budget allocated to the Pump Rooms Roof Replacement Project. It is anticipated that part of this item will be considered in private by virtue of Schedule 12A of the Local Government Act 1972, following the Local Government (Access to Information) (Variation) Order 2006 because it contains information relating to the financial or business affairs of any particular person (including the authority holding that information.	Yes	27/11/2025	17/11/2025	David Elkington; Cllr King	

Confidential ICT policy (Ref 1,634)	To consider a policy relating to WDC IT. It is anticipated that part of this item will be considered in private by virtue of Schedule 12A of the Local Government Act 1972, following the Local Government (Access to Information) (Variation) Order 2006 because it contains information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime	No	27/11/2025	17/11/2025	Andrea Wyatt; Cllr Davidson	
WDC Corporate Marketing and Communications Strategy 2025 – 2028 (Ref 1,635)	For Cabinet to review and approve the WDC Corporate Marketing and Communications Strategy 2025 - 2028 following consultation with SLT and key stakeholders	No	27/11/2025	17/11/2025	Nicki Curwood; Tracy Dolphin; Cllr Davidson	
Update report on Council Motion relating to 'X' (formerly twitter) (Ref 1,636)	Following the motion discussed at Council this report is to provide an update to Cabinet on the risks/issues and considerations relating to the impact of suspending the use of 'X' within the Council and the subsequent	No	27/11/2025	17/11/2025	Nicki Curwood; Tracy Dolphin; Cllr Davidson	

	repercussions on the Communications Strategy for our communities.					
Proposal for West Midlands Employers (WME) as a standalone employer and Admitted Body in the Staffordshire Pension Fund (SPF) (Ref 1,637)	The WME Shareholder Board approved a proposal for WME to progress with a transition from our current 'hosted employer' arrangement with Staffordshire County Council (SCC) to WME as a standalone employer and Admitted Body in the Staffordshire Pension Fund (SPF). The proposal requires WDC to consider this change. This has already gone through a rigorous process within WME and represents a strategic and important step forward for WME's autonomy and effectiveness. The process to change the employer arrangements requires WDC as a shareholder owner of WME, to sign a Pension Agreement with SPF.	No	27/11/2025	17/11/2025	Tracy Dolphin; Graham Leach; Cllr Davison	

Information Governance & Legal Services (Ref 1,638)	To agree extensions to the Service Level Agreements for the provision of Information Governance & Legal Services, to Warwick District Council by Stratford-on-Avon District Council, up to the 31 March 2029	Yes	27/11/2025	17/11/2025	Graham Leach; Cllr Davison	
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5 February 2026

Topic and Reference	Purpose of Report	Key Decision ?	Date of Cabinet Meeting	Agenda Publication Date	Contact Officer & Portfolio Holder	External Consultees, Consultation Method or Background Papers/Last time considered by Cabinet & Minute Number
Budget Setting 2026/27 (Ref 1,576)	To set the Final Balanced Budget for financial year 2026/27	Yes	5/02/26	26/01/26	Andrew Rollins; Steven Leathley; Cllr Chilvers	
HRA Rent Setting and Budget Report 2026/27 (Ref 1,577)	To set the Rent charges for Council Dwelling for the financial year 2026/27 and present to members the HRA Budget.	Yes	5/02/26	26/01/26	Victoria Bamber; Steven Leathley; Cllr Melrose; Jonathan Chilvers	

Budget monitoring Report Q1 2025/26 (Ref 1,582)	Budget monitoring report for the first quarter of the Financial year 2025/26	No	5/02/26	26/01/26	Steven Leathley; Betty Gong; Jonathan Chilvers	
Fields in Trust Dedication (Ref 1,595)	Reviewing the merits and challenges of the Fields in Trust dedication and how to respond to requests from community groups	No	03/09/2025 27/11/2025 5/02/26	22/08/2025 17/11/2025 26/01/26	David Anderson / Cllr Roberts	
Redevelopment of Existing Sorting Office Leamington Spa (Ref 1,622)	To update Cabinet on and seek a decision on options drawn up for the redevelopment of the existing Sorting Office Site in Leamington Spa. It is anticipated that part or all of this item will be considered in private by virtue of Schedule 12A of the Local Government Act 1972, following the Local Government (Access to Information) (Variation) Order 2006 because it will contain information relating to the financial or business affairs of the Council.	Yes	5/02/26	26/01/26	Martin O'Neill; Cllr Billiald; Cllr King	
Review of Trees for our Future (Ref 1,611)	To review Warwick District Council's Trees for our Future project and make recommendations that future tree planting	No	16/10/25 Reason 5 5/02/26	06/10/25 26/01/26	Becky Davies; Cllr Roberts	

	activities are guided by the Biodiversity Action Programme.					
Play Area Improvement Plan 2026-2031 (Ref 1,633)	To present the Play Area Improvement Plan in relation to the ongoing improvement of play areas in the district and an explanation of this programme and the relevant sites involved over the next 5 years and the rationale and consideration that feeds into the programme of play area replacement.	Yes	5/02/26	26/01/26	David Anderson; Cllr Roberts	
Revisions to the Constitution (Ref 1,613)	To bring forward revisions to the Code of Corporate Governance and changes to enable substitutes at the Budget Review Group Meetings	No	03/09/2025 16/10/2025 27/11/2025 Reason 3 5/02/26	22/08/2025 6/10/2025 17/11/2025 26/01/26	Graham Leach Cllrs Davison & Chilvers	
Leamington Town Centre Parade Transformation proposals (Ref 1,599)	to report back on the public engagement and to seek support for the proposed scheme	No	27/11/2025 Reason 4 5/02/26	17/11/2025 26/01/26	Chris Elliott; Cllr King	

18 March 2026

Topic and Reference	Purpose of Report	Key Decision ?	Date of Cabinet Meeting	Agenda Publication Date	Contact Officer & Portfolio Holder	External Consultees, Consultation Method or Background Papers/Last time considered by Cabinet & Minute Number
Budget Monitoring Report Q3 2025/26 (Ref 1,578)	To present the Revenue and Capital financial position at Q3 for the financial year 2025/26	No	18/03/26	09/03/26	Steven Leathley; Betty Gong; Cllr Chilvers	
Treasury Management Strategy Statement 2026/27 (Ref 1,579)	To present to members the Treasury Strategy for the Financial Year 2026/27	No	18/03/26	09/03/26	Richard Wilson; Cllr Chilvers	
Milverton Homes Business Plan (Ref 1,580)	To present the Milverton Business Plan to members	Yes	18/03/26	09/03/26	Victoria Bamber; Andrew Rollins; Cllr Melrose; Cllr Chilvers	
Detailed Design Proposals - Shared Path, Abbey Fields, Kenilworth	To update Cabinet on the next stage of the proposals to install a shared path across Abbey Fields in Kenilworth	Yes	18/03/26	09/03/26	Graham Folkes-Skinner; Cllr Williams	

(Ref 1,639)						
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Section 2 – Key decisions to be considered by the Cabinet without a confirmed date

Topic and Reference	Purpose of Report	Key Decision?	Contact Officer & Portfolio Holder	History of Committee Dates and Reason code for deferment	External Consultees, Consultation Method or Background Papers	Request for attendance by Committee	Reason a date cannot be confirmed
Linen Street Car Park (Ref 1, 607)	To consider options for the future of this site	Yes	Chris Elliott/ Cllr Williams/ Cllr Roberts/ Cllr Melrose				

Delayed reports:

If a report is late, officers will establish the reason(s) for the delay from the list below and these will be included within the plan above:

1. Portfolio Holder has deferred consideration of the report
2. Waiting for further information from a Government Agency
3. Waiting for further information from another body
4. New information received requires revision to report
5. Seeking further clarification on implications of report

Next reference number: 1,640

Details of all the [Council's committees, Councillors and agenda papers are available on our website](#)

The forward plan is also available, on request, in large print, by telephoning (01926) 456114