**Notice of Exemption to Key Decision Process**

Members of the Chief Executive have been requested to take an urgent decision in respect of a tenant of a corporate building who wish to terminate their lease which has a significant number of years left to run.

This decision needed to be taken urgently due to the tenant’s financial position and when the next Cabinet meeting was too far in the distance.

Group Leaders were consulted on the decision to be taken and reasons for this, which are confidential at this time due to the financial position of the tenant, but in due course would be made public. The reasons and times for this will be shared with the Cabinet in October.

The Chief Executive, Deputy Chief Executive, Head of Finance, Leader and Overview & Scrutiny Committee Chair have all agreed for the Chief Executive to consider this and report to Cabinet the outcome at their next meeting in October.

Graham Leach

Head of Governance &

Monitoring Officer