



## **Warwick District Council Forward Plan September 2025 Councillor Ian Davison Leader of the Cabinet**

The Forward Plan is a list of all the Key Decisions which will be taken by the Cabinet up to the next twelve months. The Warwick District Council definition of a key decision is: A key decision means a decision made in the exercise of an executive function by any person (including officers) or body which meets one or more of the following conditions:

(1) The decision is likely to result in the Council incurring expenditure or the making of savings in excess of £150,000. Excluded from this are all loans to banks or other financial institutions made in accordance with the Treasury Management Strategy.

(2) The decision is likely to be significant in terms of its effects on communities living or working in any two or more Wards.

Whilst the majority of the Cabinet's business at the meetings listed in this Forward Plan will be open to the public and media organisations to attend, there will inevitably be some business to be considered that contains, for example, confidential, commercially sensitive or personal information.

This is formal notice under the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 that part of the Cabinet meeting listed in this Forward Plan will be held in private. This is because the agenda and reports for the meeting will contain exempt information under Part 1 of Schedule 12A to the Local Government Act 1972 (as amended) and that the public interest in withholding the information outweighs the public interest in disclosing it. Those items which are proposed to be considered in private are marked as such along with the reason for the exclusion in the list below.

If you would like to make representations or comments on any of the topics listed below, including the confidentiality of any document, you can write to the contact officer, as shown below, at Town Hall, Parade, Royal Leamington Spa, CV32 4AT. Alternatively, you can phone the contact officer on (01926) 456114. If your comments are to be referred to in the report to the Cabinet or Committee, they will need to be with the officer 7 working days before the publication of the agenda. You can, however, make comments or representations up to the date of the meeting, which will be reported orally at the meeting. The Forward Plan will be updated monthly and you should check to see the progress of the report you are interested in.

### 3 September 2025

Topic and Reference	Purpose of Report	Key Decision?	Date of Cabinet Meeting	Agenda Publication Date	Contact Officer & Portfolio Holder	External Consultees, Consultation Method or Background Papers/Last time considered by Cabinet & Minute Number
Procurement Exercises over £150,000 (Ref 1,551)	The report seeks approval to begin the procurement exercises identified in this report, in line with the agreed Procurement Code of Practice. <b>It is anticipated that part of this item will be considered in private by virtue of Schedule 12A of the Local Government Act 1972, following the Local Government (Access to Information) (Variation) Order 2006 because it contains information relating to the financial or business affairs of any particular person (including the authority holding that information.</b>	Yes	03/09/2025	22/08/2025	Becky Reading; Cllr Chilvers	
Air Quality Action Plan - WDC Air Quality Update (Ref 1,555)	To advise Cabinet that the Air Quality Action Plan (AQAP) has been submitted to DEFRA. It also covers what an AQAP is, the legal standing, the outcome of the	Yes	03/09/2025	22/08/2025	Emily Woodhouse; Cllr Sinnott	

	recent consultation and introduces a draft WDC Air Quality Mission Statement					
Financial Outturn Report 2024/25 (Ref 1,571)	To report the final accounts outturn for Financial year 2024/25.	No	03/09/2025	22/08/2025	Steven Leathley; Cllr Chilvers	
Treasury Management Activity Report for period 1 Oct 2024 to 31 March 2025 (Ref 1,572)	To present members with the Treasury Management activity for 2024/25 in accordance with CIPFA Guidelines.	No	03/09/2025	22/08/2025	Karen Allison; Cllr Chilvers	
Budget monitoring Report Q1 2025/26 (Ref 1,581)	Budget monitoring report for the first quarter of the Financial year 2025/26	No	03/09/2025	22/08/2025	Steven Leathley; Betty Gong; Cllr Chilvers	
Athletics Facility Relocation and Myton Footpath & Cycleway (Ref 1,563)	That Cabinet agrees that both the athletics facility and the Myton path schemes are amalgamated and henceforth are treated as one joint scheme and that Cabinet approves expenditure for the developmental works to bring the joint schemes to RIBA Sage 4.	Yes	<del>04/06/2025</del> Reason 1 03/09/2025	<del>23/05/2025</del> Reason 1 22/08/2025	Louise Davies; Cllr Chilvers; Cllr King	

Farmhouse and adjacent land on Fusiliers Way (Ref 1,601)	To seek approval for the proposed use and for the disposal of the property including a position statement following the fire. <b>It is anticipated that part or all of this item will be considered in private by virtue of Schedule 12A of the Local Government Act 1972, following the Local Government (Access to Information) (Variation) Order 2006 because it will contain information relating to the financial or business affairs of the Council.</b>	Yes	03/09/2025	22/08/2025	Chris Elliott; Cllr King; Cllr Chilvers	
Community Stadium at Fusiliers Way (Ref 1,470)	To seek approval for the scheme concept and to proceed to the next stages of scheme development including up to submission as a planning application. <b>It is anticipated that part or all of this item will be considered in private by virtue of Schedule 12A of the Local Government Act 1972, following the Local Government (Access to Information) (Variation)</b>	Yes	<del>4/9/2024</del> Reason 5 <del>4/12/2024</del> Reasons 4 & 5 <del>6/02/2025</del>  <del>19/03/2025</del> Reason 3 <del>04/06/2025</del>  03/09/2025	<del>23/8/2024</del>  <del>25/11/2024</del>  <del>27/01/2025</del>  <del>10/03/2025</del>  <del>23/05/2025</del>  22/08/2015	Chris Elliott; Cllr King; Cllr Chilvers	

	<b>Order 2006 because it will contain information relating to the financial or business affairs of the Council.</b>					
WDC Anti-social Behaviour Policy and Procedure  (Ref 1,587)	To seek adoption of the recently updated WDC ASB Policy and Procedure	Yes	<del>04/06/2025</del> Reason 2 03/09/2025	<del>23/05/2025</del>  22/08/2025	Liz Young / Cllr Sinnott	
Housing Policies Associated with the Consumer Standards  (Ref, 1,609)	To provide Cabinet with policies that will be implemented in the Housing service area. These are required to fulfill the Consumer Standards.	No	03/09/2025	22/08/2025	Paul Smith/ Jennifer Morrison/ Cllr Melrose	
Procurement Reform - Policy updates  (Ref 1,567)	To seek approval on one updated procurement policy in accordance with the Procurement Reform cabinet paper in February 2025.	No	<del>04/06/2025</del> 03/09/2025	<del>23/05/2025</del> 22/08/2025	Rebecca Reading / Cllr Chilvers	
Tachbrook Country Park  (Ref 1,600)	To seek approval for amendments to the scheme for the proposed country park and to finalise the funding thereof	No	03/09/2025	22/08/2025	Chris Elliott; Cllr Roberts; Cllr King	

School Sites Options Appraisal (Ref 1,612)	To outline and consider the development options for the Kenilworth School sites. <b>It is anticipated that part or all of this item will be considered in private by virtue of Schedule 12A of the Local Government Act 1972, following the Local Government (Access to Information) (Variation) Order 2006 because it will contain information relating to the financial or business affairs of the Council.</b>	Yes	03/09/2025	22/08/2025	David Elkington; Cllr Melrose	
Sports Grant Review Report (Ref 1,494)	Review of the current sports grants.	No	<del>04/06/2025</del> 09/07/2025 03/09/2025	<del>23/05/2025</del> 30/06/2025 22/08/2025	Ann Hill; Cllr Sinnott	
Community Strategy – Direction of Travel (Ref 1, 618)	The purpose of the report is to provide the proposed direction of travel for developing a Community Strategy for sign-off by Cabinet	No	03/09/2025	22/08/2025	Bernadette Allen; Cllr Sinnott	

## 16 October 2025

Topic and Reference	Purpose of Report	Key Decision?	Date of Cabinet Meeting	Agenda Publication Date	Contact Officer & Portfolio Holder	External Consultees, Consultation Method or Background Papers/Last time considered by Cabinet & Minute Number
Procurement Exercises over £150,000 (Ref 1,552)	The report seeks approval to begin the procurement exercises identified in this report, in line with the agreed Procurement Code of Practice. <b>It is anticipated that part of this item will be considered in private by virtue of Schedule 12A of the Local Government Act 1972, following the Local Government (Access to Information) (Variation) Order 2006 because it contains information relating to the financial or business affairs of any particular person (including the authority holding that information).</b>	Yes	16/10/25	06/10/25	Becky Reading; Cllr Chilvers	
Shakespeare's England - performance report and future funding (Ref 1,570)	To review the performance of Shakespeare's England and consider whether and to what extent the Council continues to fund Shakespeare's England.	Yes	16/10/25	06/10/25	Phil Clarke / Cllr Billiald	

Fees & Charges Report 2026/27 (Ref 1,573)	To set the Fees & Charges for financial year 2026/27 for the Authority.	Yes	16/10/25	06/10/25	Tony Sidhu; Cllr Chilvers	
Carbon Offsetting Options (Ref 1,594)	To provide information in regard to carbon offsetting options and budget expenditure.	Yes	16/10/25	06/10/25	David Elkington; Alice Ellis; Cllr Williams	
Members' Allowances Review (Ref 1,614)	To consider the recommendations of the Independent Remuneration Panel in respect of the Allowances paid to Members at Warwick District Council.	No	16/10/25	06/10/25	Graham Leach; Cllr Davison	
Review of Trees for our Future (Ref 1,611)	To review Warwick District Council's Trees for our Future project and make recommendations that future tree planting activities are guided by the Biodiversity Action Programme.	No	16/10/25	06/10/25	Becky Davies; Cllr Roberts	
Parental Leave for Councillors (Ref 1,615)	To consider the recommendation to introduce a parental leave policy for Councillors.	No	16/10/25	06/10/25	Graham Leach; Cllr Davison	



Update on Proposals of Cycle Route across Abbey Fields, Kenilworth (Ref 1,584)	To provide the results and recommendations from the Public Consultation on the proposed cycle path, Abbey Fields, Kenilworth	Yes	<del>03/09/2025</del> Reason 5 16/10/25	<del>22/08/2025</del> 06/10/25	Graham Folkes-Skinner; Cllr Williams	
Warwickshire Community Safety Agreement 2025-29 (Ref 1,616)	As one of the responsible authorities on the Safer Warwickshire Partnership Board, the report seeks formal endorsement of the new Community Safety Agreement.	Yes	16/10/2025	06/10/25	Elizabeth Young ; Cllr Sinnott	
Revisions to the Constitution (Ref 1,613)	To bring forward revisions to the Code of Corporate Governance and changes to enable substitutes at the Budget Review Group Meetings	No	<del>03/09/2025</del> 16/10/2025	<del>22/08/2025</del> 6/10/2025	Graham Leach Cllrs Davison & Chilvers	
Treasury Management Annual Report 2024/25 (Ref 1,619)	The Council is required by regulations issued under the Local Government Act 2003 to produce an annual treasury management review of activities and the actual prudential and treasury indicators for 2024/25. This report meets the requirements of both the CIPFA Code of Practice on Treasury Management, (the Code), and the CIPFA	No	16/10/25	06/10/25	Richard Wilson; Cllr Chilvers	

	Prudential Code for Capital Finance in Local Authorities, (the Prudential Code).					
Disposal of 1 Warwick Street  (Ref 1,621)	To outline and recommend the disposal of 1 Warwick Street within a proposed market-value financial envelope allowing for delegated powers for the final disposal criteria and decision. <b>It is anticipated that part of this item will be considered in private by virtue of Schedule 12A of the Local Government Act 1972, following the Local Government (Access to Information) (Variation) Order 2006 because it contains information relating to the financial or business affairs of any particular person (including the authority holding that information.</b>	No	16/10/2025	06/10/2025	Russell Marsden; Cllr Williams	

**12 November 2025**

<b>Topic and Reference</b>	<b>Purpose of Report</b>	<b>Key Decision ?</b>	<b>Date of Cabinet Meeting</b>	<b>Agenda Publication Date</b>	<b>Contact Officer &amp; Portfolio Holder</b>	<b>External Consultees, Consultation Method or Background Papers/Last time considered by Cabinet &amp; Minute Number</b>
Local Government Review (Ref 1,617)	To seek a decision on the options for Local Government Review in Warwickshire.	Yes	12/11/2025	3/11/2025	Chris Elliott; Cllr Davison	

**27 November 2025**

<b>Topic and Reference</b>	<b>Purpose of Report</b>	<b>Key Decision ?</b>	<b>Date of Cabinet Meeting</b>	<b>Agenda Publication Date</b>	<b>Contact Officer &amp; Portfolio Holder</b>	<b>External Consultees, Consultation Method or Background Papers/Last time considered by Cabinet &amp; Minute Number</b>
Procurement Exercises over £150,000 (Ref 1,553)	The report seeks approval to begin the procurement exercises identified in this report, in line with the agreed Procurement Code of Practice. <b>It is anticipated that part of this item will be considered in private by virtue of Schedule 12A of the Local Government Act 1972, following the Local Government (Access to Information) (Variation) Order 2006 because it contains information relating to the financial or business affairs of any particular person (including the authority holding that information.</b>	Yes	27/11/2025	17/11/2025	Becky Reading; Cllr Chilvers	
Budget Setting 2026/27 Part One (Ref 1,575)	To set the rolled forward budget for financial year 2026/27 and agreed all essential growth items for the 2026/27.	Yes	27/11/2025	17/11/2025	Andrew Rollins; Steven Leathley; Cllr Chilvers	

Update on way forward with Electric Vehicle Infrastructure (Ref 1,589)	The report would be to update Cabinet on the progression of the ongoing proposal to install Electric Vehicle (EV) infrastructure on WDC's off-street land which is largely car parks and Leisure Centres	Yes	27/11/2025	17/11/2025	Graham Folkes-Skinner; Cllr Williams	
Warwick District Council Car Park Strategy (Ref 1,590)	To present and seek approval for an updated car park strategy for Warwick District	Yes	27/11/2025	17/11/2025	Neil Bridges; Cllr Roberts	
Local Government Review Submission (Ref 1,598)	to seek approval for the submission to the Government on Local Government Review in Warwickshire.	Yes	27/11/2025	17/11/2025	Chris Elliott; Cllr Davison	
Leamington Town Centre Parade Transformation proposals (Ref 1,599)	to report back on the public engagement and to seek support for the proposed scheme	No	27/11/2025	17/11/2025	Chris Elliott; Cllr King	
Review of Corporate Strategy (Ref 1,605)	To report and agree the outcomes of the Review of the Corporate Strategy.	No	27/11/2025	17/11/2025	Chris Elliott; Cllr Davison	

Loan Scheme for Private Domestic Retrofit  (Ref 1,608)	To seek approval to proceed with the project to provide a low-cost loan scheme for private residents of the district who want to undertake home improvement work to install energy generation measures or to make their homes more energy efficient. This report will set out the proposed next steps, primarily a procurement process to appoint a suitably experienced supplier who can work with the Council to deliver the loan scheme.	Yes	27/11/2025	17/11/2025	Katie McAuley-White / Cllr Williams	
Play Improvement Plan 2024-2029  (Ref 1,497)	To present the play improvement programme in relation to the ongoing improvement of play areas in the district and an explanation of this programme and the relevant sites involved over the next 5 years and the rationale and consideration that feeds into the programme of play area replacement. <b>It is anticipated that part or all of this item will be considered in private by virtue of Schedule 12A of the Local Government Act 1972, following the Local Government (Access to Information) (Variation)</b>	Yes	<del>04/06/2025</del> Reason 3 <del>03/09/2025</del>  27/11/2025	<del>23/05/2025</del>  <del>22/08/2025</del>  17/11/2025	David Anderson / Cllr Roberts	

	<b>Order 2006 because it will contain information relating to the financial or business affairs of the Council.</b>					
Fields in Trust Dedication (Ref 1,595)	Reviewing the merits and challenges of the Fields in Trust dedication and how to respond to requests from community groups	No	03/09/2025 27/11/2025	22/08/2025 17/11/2025	David Anderson / Cllr Roberts	
Request for approval for Pavement Licence Policy following on from public consultation (Ref 1,620)	Following on from approval to consult on the draft pavement licence policy from Cabinet on 4th June, this report now seeks formal approval to adopt the policy after considering comments from consultation which took place from 9th	Yes	27/11/2025	17/11/2025	Lorna Hudson; Cllr Sinnott	
Budget Monitoring Q2 2025/26 (Ref 1,574)	Budget Monitoring report to show the Q2 position of the Revenue and Capital Budgets for 2025/26	No	16/10/25 27/11/2025	06/10/25 17/11/2025	Steven Leathley; Betty Gong; Cllr Chilvers	
Request for approval for Pavement Licence Policy following on from public consultation  (Ref 1,610)	Following on from approval to consult on the draft pavement licence policy from Cabinet on 4 June, this report now seeks formal approval to adopt the policy after considering comments from consultation which took place from 9 June 2025 - 21st July 2025.	Yes	03/09/2025 27/11/2025	22/08/2025 17/11/2025	Rachael Russell; Cllr Sinnott	

## 5 February 2026

<b>Topic and Reference</b>	<b>Purpose of Report</b>	<b>Key Decision ?</b>	<b>Date of Cabinet Meeting</b>	<b>Agenda Publication Date</b>	<b>Contact Officer &amp; Portfolio Holder</b>	<b>External Consultees, Consultation Method or Background Papers/Last time considered by Cabinet &amp; Minute Number</b>
Budget Setting 2026/27  (Ref 1,576)	To set the Final Balanced Budget for financial year 2026/27	Yes	5/02/26	26/01/26	Andrew Rollins; Steven Leathley; Cllr Chilvers	
HRA Rent Setting and Budget Report 2026/27  (Ref 1,577)	To set the Rent charges for Council Dwelling for the financial year 2026/27 and present to members the HRA Budget.	Yes	5/02/26	26/01/26	Victoria Bamber; Steven Leathley; Cllr Melrose; Jonathan Chilvers	
Budget monitoring Report Q1 2025/26 (Ref 1,582)	Budget monitoring report for the first quarter of the Financial year 2025/26	No	5/02/26	26/01/26	Steven Leathley; Betty Gong; Jonathan Chilvers	



## 18 March 2026

<b>Topic and Reference</b>	<b>Purpose of Report</b>	<b>Key Decision ?</b>	<b>Date of Cabinet Meeting</b>	<b>Agenda Publication Date</b>	<b>Contact Officer &amp; Portfolio Holder</b>	<b>External Consultees, Consultation Method or Background Papers/Last time considered by Cabinet &amp; Minute Number</b>
Budget Monitoring Report Q3 2025/26 (Ref 1,578)	To present the Revenue and Capital financial position at Q3 for the financial year 2025/26	No	18/03/26	09/03/26	Steven Leathley; Betty Gong; Cllr Chilvers	
Treasury Management Strategy Statement 2026/27 (Ref 1,579)	To present to members the Treasury Strategy for the Financial Year 2026/27	No	18/03/26	09/03/26	Richard Wilson; Cllr Chilvers	
Milverton Homes Business Case  (Ref 1,580)	To present the Milverton Business Plan to members	Yes	18/03/26	09/03/26	Victoria Bamber; Steven Leathley; Cllr Melrose; Cllr Chilvers	

## Section 2 – Key decisions to be considered by the Cabinet without a confirmed date

Topic and Reference	Purpose of Report	Key Decision?	Contact Officer & Portfolio Holder	History of Committee Dates and Reason code for deferment	External Consultees, Consultation Method or Background Papers	Request for attendance by Committee	Reason a date cannot be confirmed
Linen Street Car Park  (Ref 1, 607)	To consider options for the future of this site	Yes	Chris Elliott/ Cllr Williams/ Cllr Roberts/ Cllr Melrose				
Submission of LGI proposals for WMCA approval (Ref 1,596)	Further reports will set out process for the implementation of the proposals	Yes	Chris Elliott; Andrew Rollins; Cllr Davison				

### Delayed reports:

If a report is late, officers will establish the reason(s) for the delay from the list below and these will be included within the plan above:

1. Portfolio Holder has deferred consideration of the report
2. Waiting for further information from a Government Agency
3. Waiting for further information from another body
4. New information received requires revision to report

5. Seeking further clarification on implications of report

**Next reference number: 1,622**

Details of all the [Council's committees, Councillors and agenda papers are available on our website](#)

The forward plan is also available, on request, in large print, by telephoning (01926) 456114