



Warwick District Council Forward Plan
June 2025
Councillor Ian Davison
Leader of the Cabinet

The Forward Plan is a list of all the Key Decisions which will be taken by the Cabinet up to the next twelve months. The Warwick District Council definition of a key decision is: A key decision means a decision made in the exercise of an executive function by any person (including officers) or body which meets one or more of the following conditions:

- (1) The decision is likely to result in the Council incurring expenditure or the making of savings in excess of £150,000. Excluded from this are all loans to banks or other financial institutions made in accordance with the Treasury Management Strategy.
- (2) The decision is likely to be significant in terms of its effects on communities living or working in any two or more Wards.

Whilst the majority of the Cabinet's business at the meetings listed in this Forward Plan will be open to the public and media organisations to attend, there will inevitably be some business to be considered that contains, for example, confidential, commercially sensitive or personal information.

This is formal notice under the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 that part of the Cabinet meeting listed in this Forward Plan will be held in private. This is because the agenda and reports for the meeting will contain exempt information under Part 1 of Schedule 12A to the Local Government Act 1972 (as amended) and that the public interest in withholding the information outweighs the public interest in disclosing it. Those items which are proposed to be considered in private are marked as such along with the reason for the exclusion in the list below.

If you would like to make representations or comments on any of the topics listed below, including the confidentiality of any document, you can write to the contact officer, as shown below, at Town Hall, Parade, Royal Leamington Spa, CV32 4AT. Alternatively, you can phone the contact officer on (01926) 456114. If your comments are to be referred to in the report to the Cabinet or Committee, they will need to be with the officer 7 working days before the publication of the agenda. You can, however, make comments or representations up to the date of the meeting, which will be reported orally at the meeting. The Forward Plan will be updated monthly and you should check to see the progress of the report you are interested in.

4 June 2025

Topic and Reference	Purpose of Report	Key Decision?	Date of Cabinet Meeting	Agenda Publication Date	Contact Officer & Portfolio Holder	External Consultees, Consultation Method or Background Papers/Last time considered by Cabinet & Minute Number
The Kenilworth Wardens (Ref 1,522)	To update on improvements to sporting facilities at Kenilworth Wardens Sports Club. It is anticipated that part or all of this item will be considered in private by virtue of Schedule 12A of the Local Government Act 1972, following the Local Government (Access to Information) (Variation) Order 2006 because it contains information relating to the financial or business affairs of any particular person (including the authority holding that information)	Yes	4/12/2024 04/06/25	25/11/2024 23/05/2025	Becky Burridge; Darren Knight; Cllr King	
Procurement Exercises over £150,000 (Ref 1,549)	The report seeks approval to begin the procurement exercises identified in this report, in line with the agreed Procurement Code of Practice.	Yes	04/06/25	23/05/2025	Becky Reading; Cllr Chilvers	

Sale of 33b Clarendon Avenue (Ref 1,542)	Request for approval to agree to the sale of 33b Clarendon Avenue, Royal Leamington Spa	No	19/03/2025 Reason 3 04/06/25	10/03/2025 23/05/2025	Caroline Russell; Cllr Adkins	
Sports Grant Review Report (Ref 1,494)	Review of the current sports grants	No	04/06/25	23/05/2025	Ann Hill; Cllr Sinnott	
Athletics Facility Relocation (Ref 1,563)	To confirm funding and seek permission to progress the project to relocate the Athletics Facility at Edmondscote to Fusiliers Way as part of the Master Plan, from RIBA Stage through to construction.	Yes	04/06/25	23/05/2025	Louise Davies; Cllr Chilvers; Cllr King	
The Neighbourhood Centre on land next to Fusiliers Way (Ref 1,469)	To seek approval to work with the County Council and others to develop one or more projects in the centre of the wider Fusiliers Way site to produce a neighbourhood centre and related facilities for the public.	No	4/9/2024 Reason 3 17/10/24 Reason 3 4/12/2024 Reason 5 06/02/2025 19/03/2025 Reason 5 04/06/25	10/03/2025 23/05/2025	Paddy Herlihy; Cllr Chilvers; Cllr King	
Clubland Developments, Adelaide Road, Leamington Spa	The report provides the opportunity for a wider strategic update regarding the various tenancies within the Clubland area and	Yes	6/02/2025 19/03/2025 04/06/2025	27/01/2025 10/03/2025 23/05/2025	Russell Marsden; Cllr Adkins	

(Ref 1,528)	associated longer-term intentions. It is anticipated that part or all of this item will be considered in private by virtue of Schedule 12A of the Local Government Act 1972, following the Local Government (Access to Information) (Variation) Order 2006 because it will contain information relating to the financial or business affairs of the Council.					
Funding Migration Support and Homeless Services (Ref 1,545)	To seek approval to provide funding to Warwickshire County Council to assist with the delivery of Asylum Seeker support services to contingency accommodation within the district and homeless prevention initiatives for Homes for Ukraine scheme.	No	19/03/2025 04/06/2025	10/03/2025 23/05/2025	Lisa Barker / Kevin Tebbett/ Cllr Adkins	
Request for public consultation on new Pavement Licence Policy (Ref 1,568)	As a result of the pandemic The Business and Planning Act 2020 made provisions for a new fast track scheme to enable businesses to have furniture on the Highway for the consumption of food and drink for customers. This function was previously	Yes	04/06/2025	23/05/2025	Rachael Russell / Cllr Sinnott	

	undertaken by County Council's. The regime was made permanent with schedule 22 of the Levelling Up and Regeneration Act 2023. It is now necessary to adopt a formal Pavement Licence policy.					
Leamington Sorting Office (Ref 1,569)	To seek Cabinet approval for the arrangements around the relocation of the existing Sorting Office in Leamington to a site at Fusiliers Way in order to then redevelop the existing landmark site. It is anticipated that part or all of this item will be considered in private by virtue of Schedule 12A of the Local Government Act 1972, following the Local Government (Access to Information) (Variation) Order 2006 because it contains information that could identify an individual.	Yes	04/06/2025	23/05/2025	Chris Elliott / Cllr Billiald/ Cllr King	
St Nicholas Park Play Area Upgrade (Ref 1,585)	To seek agreement for the procurement and the development of a project to upgrade the play area in St Nicholas Park	Yes	04/06/2025	23/05/2025	Sally Watts / Cllr Adkins / Cllr Roberts	

Bowls World Finals (Ref 1,586)	Cabinet approval to use UKSPF to help enable the 2027 World Finals to be hosted in the district	Yes	04/06/2025	23/05/2025	Darren Knight / Cllr Sinnott/ Cllr Billiald	
Procurement of a multi-disciplinary consultant to be engaged in preparing concept masterplans with supporting evidence for Strategic Growth Locations and any potential New Settlements in the South Warwickshire Local Plan (Ref 1,591)	To seek endorsement for the procurement of a consultant in alignment with the Council's procurement procedures.	Yes	04/06/2025	23/05/2025	Phil Clarke; Cllr King	
LGI Business Case & Amendments to the CIL Projects List (Ref, 1,593)	Local Growth Initiative (LGI) Business Case for projects & to seek agreement to amend the current CIL Projects List. It is anticipated that part or all of this item will be considered in private by virtue of Schedule 12A of the Local Government Act 1972, following the Local Government (Access to Information) (Variation) Order 2006 because it	Yes	04/06/2025	23/05/2025	Chris Elliot; Mark Brightburn ;Philip Clarke; Andrew Cornfoot; Cllr King	

	contains information relating to the financial or business affairs of any particular person (including the authority holding that information)					
Milverton Homes Business Plan (Ref 1,602)	to consider and approve the Milverton Homes Business Plan It is anticipated that part or all of this item will be considered in private by virtue of Schedule 12A of the Local Government Act 1972, following the Local Government (Access to Information) (Variation) Order 2006 because it contains information relating to the financial or business affairs of any particular person (including the authority holding that information)	Yes	04/06/2025	23/05/2025	Graham Leach	
Milverton Homes Articles of incorporation (Ref 1,603)	to consider revisions to the company articles of Milverton Home It is anticipated that part or all of this item will be considered in private by virtue of Schedule 12A of the Local Government Act 1972, following the Local Government (Access to Information) (Variation) Order 2006 because it contains	Yes	04/06/2025	23/05/2025	Graham Leach	

	information relating to the financial or business affairs of any particular person (including the authority holding that information					
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9 July 2025

Topic and Reference	Purpose of Report	Key Decision?	Date of Cabinet Meeting	Agenda Publication Date	Contact Officer & Portfolio Holder	External Consultees, Consultation Method or Background Papers/Last time considered by Cabinet & Minute Number
Procurement Exercises over £150,000 (Ref 1,550)	The report seeks approval to begin the procurement exercises identified in this report, in line with the agreed Procurement Code of Practice.	Yes	09/07/2025	30/06/2025	Becky Reading; Cllr Chilvers	
Delivery progress Consumer Standards Improvement Plan (Ref 1,559)	To update Cabinet on the progress being made to deliver the actions contained in the Consumer Standards Improvement plan and provide assurance on how the outcomes are meeting the requirements of the Consumer standards and addressing the Social Housing Regulatory judgement.	Yes	09/07/2025	30/06/2025	Paul Smith; Lisa Barker; Cllr Adkins	
Parade and Bath Street/High Street Area Improvement schemes (Ref 1,583)	Cabinet in March agreed to put forward indicative costs of £2.5m from CIL over 2025/26 and 2026/27 to take forward to the next stage of the Parade and Bath	Yes	09/07/2025	30/06/2025	Chris Elliott; Cllr King	

	Street/High Street Area Improvement schemes. This was subject to an MOU with WCC to come to the July Cabinet for consideration, covering the following matters: the implementation of appropriate project governance; proposed project plan and budget (including individual estimated budget lines); risk management; performance management					
Asset Management Strategy (GF) (Ref 1,566)	Consideration and approval of the Council's new General Fund Asset Management Strategy	Yes	04/06/2025 Reason 4 09/07/2025	23/05/2025 30/06/2025	Russell Marsden / Cllr Williams	
WDC Anti-social Behaviour Policy and Procedure (Ref 1,587)	To seek adoption of the recently updated WDC ASB Policy and Procedure	Yes	04/06/2025 Reason 2 09/07/2025	23/05/2025 30/06/2025	Liz Young / Cllr Sinnott	
Petitions Scheme/Guidance update (Ref 1,564)	To update the Council's Petitions scheme / guidance to ensure it is clear to members of the public and following the recent move from the petition facility on WDC's website.	No	09/07/2025	30/06/2025	Graham Leach / Cllr Davison	

Local Government Review in principle decision (Ref 1,597)	to seek an in-principle decision on the options for Local Government Review in Warwickshire.	Yes	09/07/2025	30/06/2025	Chris Elliott; Cllr Davison	
Tachbrook Country Park (Ref 1,600)	to give an update on progress of the proposed country park and the funding thereof.	No	09/07/2025	30/06/2025	Chris Elliott; Cllr Roberts; Cllr King	
Annual Review of Regulation of Investigatory Powers Act (RIPA) Policy (Ref 1,588)	The Home Office's Code of Practice on Covert Surveillance and Property Interference requires elected members of a local authority to review the authority's use of the powers and set the policy at least once a year, so this report presents the policy for review as required by the Code.	No	04/06/2025 09/07/2025	23/05/2025 30/06/2025	Ian Davy / Cllr Chilvers/ Cllr Davison	
Procurement Reform - Policy updates (Ref 1,567)	To seek approval on 4 updated procurement policies in accordance with the Procurement Reform cabinet paper in February 2025.	No	04/06/2025 09/07/2025	23/05/2025 30/06/2025	Rebecca Reading / Cllr Chilvers	

3 September 2025

Topic and Reference	Purpose of Report	Key Decision?	Date of Cabinet Meeting	Agenda Publication Date	Contact Officer & Portfolio Holder	External Consultees, Consultation Method or Background Papers/Last time considered by Cabinet & Minute Number
Procurement Exercises over £150,000 (Ref 1,551)	The report seeks approval to begin the procurement exercises identified in this report, in line with the agreed Procurement Code of Practice.	Yes	03/09/2025	22/08/2025	Becky Reading; Cllr Chilvers	
Air Quality Action Plan - WDC Air Quality Update (Ref 1,555)	Update Cllrs on the outcome of a public consultation, ready for submission of AQAP to DEFRA - and provide general update on air quality matters.	Yes	03/09/2025	22/08/2025	Emily Woodhouse; Cllr Sinnott	
Financial Outturn Report 2024/25 (Ref 1,571)	To report the final accounts outturn for Financial year 2024/25	No	03/09/2025	22/08/2025	Steven Leathley; Cllr Chilvers	
Treasury Management Annual Report 2024/25 (Ref 1,572)	To present members with the Treasury Management activity for 2024/25 in accordance with CIPFA Guidelines.	No	03/09/2025	22/08/2025	Steven Leathley; Cllr Chilvers	

Budget monitoring Report Q1 2025/26 (Ref 1,581)	Budget monitoring report for the first quarter of the Financial year 2025/26	No	03/09/2025	22/08/2025	Steven Leathley; Betty Gong; Cllr Chilvers	
Update on Proposals of Cycle Route across Abbey Fields, Kenilworth (Ref 1,584)	To provide the results and recommendations from the Public Consultation on the proposed cycle path, Abbey Fields, Kenilworth	Yes	03/09/2025	22/08/2025	Graham Folkes-Skinner; Cllr Williams	
Play Improvement Plan 2024-2029 (Ref 1,497)	To present the play improvement programme in relation to the ongoing improvement of play areas in the district and an explanation of this programme and the relevant sites involved over the next 5 years and the rationale and consideration that feeds into the programme of play area replacement. It is anticipated that part or all of this item will be considered in private by virtue of Schedule 12A of the Local Government Act 1972, following the Local Government (Access to Information) (Variation)	Yes	04/06/2025 Reason 3 03/09/2025	23/05/2025 22/08/2025	David Anderson / Cllr Roberts	

	Order 2006 because it will contain information relating to the financial or business affairs of the Council.					
Fields in Trust Dedication (Ref 1,595)	Reviewing the merits and challenges of the Fields and Trust dedication and how to respond to requests from community groups	No	03/09/2025	22/08/2025	David Anderson / Cllr Roberts	
Community Stadium at Fusiliers Way (Ref 1,470)	To seek approval to progress the project to construct a Community Stadium on land next to Fusiliers Way. It is anticipated that part or all of this item will be considered in private by virtue of Schedule 12A of the Local Government Act 1972, following the Local Government (Access to Information) (Variation) Order 2006 because it will contain information relating to the financial or business affairs of the Council.	Yes	4/9/2024 Reason 5 4/12/2024 Reasons 4 & 5 6/02/2025 19/03/2025 Reason 3 04/06/2025 03/09/2025	23/8/2024 25/11/2024 27/01/2025 10/03/2025 23/05/2025 22/08/2015	Chris Elliott; Cllr King; Cllr Chilvers	

Farmhouse and adjacent land on Fusiliers Way (Ref 1,601)	seek approval for use and disposal of property	Yes	03/09/2025	22/08/2025	Chris Elliott; Cllr King; Cllr Chilvers	
Myton Footpath & Cycleway (Ref 1,592)	The purpose of the report is to go back to the Cabinet with an update and as agreed in previous reports, a further report would be submitted following the submission of a planning application. We are seeking permission for funding to continue the project through to completion.	Yes	04/06/2025 03/09/2025	23/05/2025 22/08/2025	Louise Davies; Sharon Reed; Cllr King	

16 October 2025

Topic and Reference	Purpose of Report	Key Decision?	Date of Cabinet Meeting	Agenda Publication Date	Contact Officer & Portfolio Holder	External Consultees, Consultation Method or Background Papers/Last time considered by Cabinet & Minute Number
Procurement Exercises over £150,000 (Ref 1,552)	The report seeks approval to begin the procurement exercises identified in this report, in line with the agreed Procurement Code of Practice.	Yes	16/10/25	06/10/25	Becky Reading; Cllr Chilvers	
Shakespeare's England - performance report and future funding (Ref 1,570)	To review the performance of Shakespeare's England and consider whether and to what extent the Council continues to fund Shakespeare's England.	Yes	16/10/25	06/10/25	Phil Clarke / Cllr Billiald	
Fees & Charges Report 2026/27 (Ref 1,573)	To set the Fees & Charges for financial year 2026/27 for the Authority.	Yes	16/10/25	06/10/25	Tony Sidhu; Cllr Chilvers	
Budget Monitoring Q2 2025/26 (Ref 1,574)	Budget Monitoring report to show the Q2 position of the Revenue and Capital Budgets for 2025/26	No	16/10/25	06/10/25	Steven Leathley; Betty Gong; Cllr Chilvers	

Carbon Offsetting Options (Ref 1,594)	To provide information in regard to carbon offsetting options and budget expenditure.	Yes	16/10/25	06/10/25	David Elkington; Alice Ellis; Cllr Williams	
Submission of LGI proposals for WMCA approval (Ref 1,596)	seek approval for the submission of Local Growth Initiative proposals to the WMCA	Yes	16/10/25	06/10/25	Chris Elliott; Andrew Rollins; Cllr Davison	

27 November 2025

Topic and Reference	Purpose of Report	Key Decision ?	Date of Cabinet Meeting	Agenda Publication Date	Contact Officer & Portfolio Holder	External Consultees, Consultation Method or Background Papers/Last time considered by Cabinet & Minute Number
Procurement Exercises over £150,000 (Ref 1,553)	The report seeks approval to begin the procurement exercises identified in this report, in line with the agreed Procurement Code of Practice.	Yes	27/11/2025	17/11/2025	Becky Reading; Cllr Chilvers	
Budget Setting 2026/27 Part One (Ref 1,575)	To set the rolled forward budget for financial year 2026/27 and agreed all essential growth items for the 2026/27.	Yes	27/11/2025	17/11/2025	Andrew Rollins; Steven Leathley; Cllr Chilvers	
Update on way forward with Electric Vehicle Infrastructure (Ref 1,589)	The report would be to update Cabinet on the progression of the ongoing proposal to install Electric Vehicle (EV) infrastructure on WDC's off-street land which is largely car parks and Leisure Centres	Yes	27/11/2025	17/11/2025	Graham Folkes-Skinner; Cllr Williams	
Warwick District Council Car Park Strategy (Ref 1,590)	To present and seek approval for an updated car park strategy for Warwick District	Yes	27/11/2025	17/11/2025	Paul Garrison; Neil Bridges; Cllr Roberts	

Local Government Review Submission (Ref 1,598)	to seek approval for the submission to the Government on Local Government Review in Warwickshire.	Yes	27/11/2025	17/11/2025	Chris Elliott; Cllr Davison	
Leamington Town Centre Parade Transformation proposals (Ref 1,599)	to report back on the public engagement and to seek support for the proposed scheme	No	27/11/2025	17/11/2025	Chris Elliott; Cllr King	

5 February 2026

Topic and Reference	Purpose of Report	Key Decision ?	Date of Cabinet Meeting	Agenda Publication Date	Contact Officer & Portfolio Holder	External Consultees, Consultation Method or Background Papers/Last time considered by Cabinet & Minute Number
Budget Setting 2026/27 (Ref 1,576)	To set the Final Balanced Budget for financial year 2026/27	Yes	5/02/26	26/01/26	Andrew Rollins; Steven Leathley; Cllr Chilvers	
HRA Rent Setting and Budget Report 2026/27 (Ref 1,577)	To set the Rent charges for Council Dwelling for the financial year 2026/27 and present to members the HRA Budget.	Yes	5/02/26	26/01/26	Victoria Bamber; Steven Leathley; Helen Adkins; Jonathan Chilvers	
Budget monitoring Report Q1 2025/26 (Ref 1,582)	Budget monitoring report for the first quarter of the Financial year 2025/26	No	5/02/26	26/01/26	Steven Leathley; Betty Gong; Jonathan Chilvers	

18 March 2026

Topic and Reference	Purpose of Report	Key Decision ?	Date of Cabinet Meeting	Agenda Publication Date	Contact Officer & Portfolio Holder	External Consultees, Consultation Method or Background Papers/Last time considered by Cabinet & Minute Number
Budget Monitoring Report Q3 2025/26 (Ref 1,578)	To present the Revenue and Capital financial position at Q3 for the financial year 2025/26	No	18/03/26	09/03/26	Steven Leathley; Betty Gong; Cllr Chilvers	
Treasury Management Strategy Statement 2026/27 (Ref 1,579)	To present to members the Treasury Strategy for the Financial Year 2026/27	No	18/03/26	09/03/26	Richard Wilson; Cllr Chilvers	
Milverton Homes Business Case (Ref 1,580)	To present the Milverton Business Plan to members	Yes	18/03/26	09/03/26	Victoria Bamber; Steven Leathley; Cllr Adkins; Cllr Chilvers	

Section 2 – Key decisions to be considered by the Cabinet without a confirmed date

Topic and Reference	Purpose of Report	Key Decision?	Contact Officer & Portfolio Holder	History of Committee Dates and Reason code for deferment	External Consultees, Consultation Method or Background Papers	Request for attendance by Committee	Reason a date cannot be confirmed

Delayed reports:

If a report is late, officers will establish the reason(s) for the delay from the list below and these will be included within the plan above:

1. Portfolio Holder has deferred consideration of the report
2. Waiting for further information from a Government Agency
3. Waiting for further information from another body
4. New information received requires revision to report
5. Seeking further clarification on implications of report

Next reference number: 1,604

Details of all the [Council's committees, Councillors and agenda papers are available on our website](#)

The forward plan is also available, on request, in large print, by telephoning (01926) 456114