

Warwick District HomeChoice application form

1. Your details

	You (the applicant)	Joint applicant
Title (Mr/ Mrs/ Miss/ Ms/other)		
Surname (family name)		
First names		
Are you known or have you been known or used any other name? Please give details.		
Nationality		
Date of birth (dd/mm/yyyy)	1 1	1 1
Gender (leave blank if you prefer not to say)	Male Female	Male Female
Current address		
Postcode		
What date did you move to this address?		
Please tell us where we can get in touch with you by post if you are homeless or have no fixed address?		
Landline phone number		
Mobile phone number		
Email address		
National Insurance Number		





your HomeCh This could be	someone to act If with regard to noice application? a friend or s helping you.	Yes	No			Yes [No		
Do you want corresponden person?	all ace sent to this	Yes	No			Yes [No		
the Council to aspects of yo	permission for o discuss all ur HomeChoice ith this person?	Yes	No			Yes	No]
Please give the address inclu- and phone nu- person who we you.	ding postcode umber of the	Name Address				Name Address	S		
		Postcode				Postcoo	10		
		Phone No.				Phone			
		T Hone No.				T HORE	140.		
2. Househ	old								
Please give d	etails of who will liv	e with you.							
	Surname	First names		Date of		Sex	Relationshi	'	Tick if this
				birth		Male or female	to you		person lives elsewhere
Person 1				birth /	1		to you		lives
Person 1 Person 2					<i>/</i>		to you		lives
							to you		lives
Person 2				/ / /			to you		lives
Person 2 Person 3					/		to you		lives
Person 2 Person 3 Person 4				/ / /	/ /		to you		lives
Person 2 Person 3 Person 4		If 'Yes', ple the baby if		/ / / / ve their i	/ / /	female	to you		lives elsewhere
Person 2 Person 3 Person 4 Person 5				/ / / / ve their i	/ / /	female			lives elsewhere
Person 2 Person 3 Person 4 Person 5	nant?	the baby if Name:		/ / / / ve their i	/ / /	female			lives elsewhere
Person 2 Person 3 Person 4 Person 5	nant?	the baby if	known	/ / / / ve their i	/ / /	female			lives elsewhere

Are you an approved foster carer or prospective adopter?	Yes	No		Yes	No	
If so, please tell us how many children you have been approved to care for and if possible give the age/s and sex.						
Are you or any member of your family employed by Warwick District Council?	If so, please gi	ive the na	ame and relati	onship to the pe	erson.	
Yes No						
Are you or any member of your family an elected member of the Council or a board member of a partner housing association?	If so, please gi	ive the na	ame and the re	elationship to the	e person.	
Yes No						

Relationships to be declared are: Spouse or Partner, Father, Mother, Sister, Brother, Adult Child and any step-relations, Uncle, Aunt, Nephew and Niece.

3. Local connection

To join HomeChoice you need to have a local connection to Warwick District, or you need to meet the criteria that means you don't need one.

Please fill in the questions below to help us to decide if you can join HomeChoice.

What is your local connection to Warwick District?

	You (the applicant)	Joint applicant
Have you lived in the district for at least six months out of the last 12 months or at least three years out of the last five years?	Yes No	Yes No
Are you in employment or have you received an evidenced offer of employment (permanent or temporary, for at least one year) within the Council's Local Authority area?	Yes No Sirver No Sirver No	Yes No Service No Service No No Service No No Service No No Service No

	You (the applic	cant)		Joint applicant			
Do you have a close family association in the district?	Yes N	o 🗌		Yes [No		
(Mother, Father, or persons acting in place of a parent, siblings, son, daughter, over the age of 18)	If 'Yes', please the family mem birth, address, how long they l and their relation	the fam birth, a how lor	, please givenily membe ddress, phong they have dir relations	r, their one num ne lived	late of ber, there		
	Date of birth:			Date of	f hirth:		
	Address:			Addres			
	Address.			Addres	.s.		
	Phone:			Phone:			
	Time at addres	s:		Time a	t address:		
	Relationship to	you:		Relatio	nship to yo	u:	
	1						
Are you in or can evidence that you further education within the Council' duration of at least 6 months?			Yes		No		
Are you a registered carer for someone resident within the Council's Local Authority area?						No	
If so, we will ask you for further infor							
Have you been housed in Warwick district by another Local Authority? If so, have you been resident in the area for at least 3 years? Please tell us which Local Authority made the placement.				Yes		No	
Are you aged between 16 and 21 a of Warwickshire Social Services?	ind either in or ha	ave been in the	e care	Yes		No	
Armed Forces. Please tick if any of	f these apply to	you.		•			
		You (the ap	olicant)		Joint app	licant	
Are you currently serving or have you in the regular forces within the last 5		Yes	No		Yes	No	
Are you the spouse or civil partner of armed forces personnel, leaving ser accommodation after the death of you in active service?	Yes	No		Yes	No		
Are you the ex-husband, wife or civi armed forces personnel?	l partner of	Yes	No		Yes	No	
Are you currently serving or have set the reserve forces and suffering from injury, illness or disability which is at (wholly or partly) to that service?	n a serious	Yes	No		Yes	No	

lf you answered "No" to every question on the previous page, please tick if any of these a	se apply to you
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	You (the applicant)	Joint applicant
Do you need to move to the district to receive support?	Yes No	Yes No
We will write to you separately for further information		
Are you a council or housing-association tenant who needs to move to the district to avoid hardship and because of work or an offer of work?	Yes No	Yes No
Do you need to move because you are a victim of domestic violence or harassment?	Yes No	Yes No
Are you a key public-sector worker and need to move to the district to take up a job?	Yes No	Yes No
Have we or any other Local Authority accepted a full homeless duty? (s193 Housing Act 1996) Please enclose your decision letter.	Yes No	Yes No

4. Immigration status

Some classes of people living in the United Kingdom are not entitled to housing by the local authority on the basis of their immigration status. We will carry out checks to confirm your eligibility.

	You (the applicant)	Joint applicant
Are you a UK citizen?	Yes No	Yes No
Have you lived or worked abroad?	Yes No	Yes No
	If 'Yes', please give dates and details.	If 'Yes', please give dates and details.
What date did you last enter the UK if you have ever lived or worked abroad?		
Are you subject to immigration control under the Asylum &	Yes No	Yes No
Immigration Act 1996?	If 'Yes', please give details.	If 'Yes', please give details.
Please tell us your immigration status and the date you arrived in the UK?		
Please let us see your biometric residence card.		

	You (the applicant)	Joint applicant			
Have you been granted presettled status or settled status by the EU settlement scheme? Please give details.	Yes No	Yes No			
Please let us see your passport if it contains a vignette or your biometric residence permit.					
If you have been told you can view your immigration status on-line, please tell us your 'share code' so we can check if you are eligible for allocation of housing and welfare benefits.	Yes No	Yes No			
5. Convictions					
Have you (or any member of your household) been convicted of any 'offences against the person', this means you have committed a crime causing direct physical harm or force being applied to another person, this includes but is not limited to fatal and sexual offences, assault and injury, or 'crimes against property' which includes arson, theft, burglary, robbery, and fraud. You do not need to tell us about convictions which are 'spent' under the Rehabilitations of Offenders Act 1974.					
Yes No					
If 'Yes' give the name of the househ	old member, date of conviction and reas	son for conviction.			
Name:					
Date of conviction:					
Offence:					
Have you (or any member of your household) been convicted of any 'offences against the person', this means you have committed a crime causing direct physical harm or force being applied to another person, this includes but is not limited to fatal and sexual offences, assault and injury, or 'crimes against property' which includes arson, theft, burglary, robbery, and fraud. You do not need to tell us about convictions which are 'spent' under the Rehabilitations of Offenders Act 1974. Yes No Differences against the person', this means you have committed to another person', the person' you have committed to another person' you have committed to another person' you have committed to anot					

6. Where have you lived before?

Please give details of all the addresses where you and your joint applicant have lived during the past five years starting with your current address.

You (the applicant)					
Full address	Date from	Date to	Reason for leaving	Name and address of Landlord	Tenure (private, owner etc.)
	1 1	present			
	/ /	/ /			
	/ /	/ /			

Joint applicant			
Full address	Date from	Date to	Reason for leaving
	/ /	present	
	/ /	/ /	
	/ /	/ /	

7. Tenure

Please tick the type of accommodation you live in.

Warwick District Council tenant		Looked after by social services	
Council tenant outside the area		Shared accommodation	
Housing-association tenant in the area		To join two households (where two tenants of social landlords want to move in together).	
Housing-association tenant outside the area		For this option also tick one of the following:	
Private tenant in the area		A. Both households are council tenants	
Private tenant outside the area		B. Both households are housing-association	
Owner		tenants	
Shared owner		C. One household is council tenant and one is a housing-association tenant	
Bed and breakfast		Other (please give details)	
Lodger			
Living with friends			
Armed-forces accommodation			
Hostel or supported accommodation			
Living with family			
8. Current home			
What type of accommodation do you live i	n?		
House	Other	(please give details):	
Flat			
Maisonette			
Bedsit			
Bungalow	How man	y bedrooms does your current home have?	
Caravan or mobile home			
Room in a shared house	If !!	in a black of flate as a major with the firm	-
Supported accommodation		e in a block of flats or a maisonette, which floor are you loor, first floor and so on)?	on
Armed-forces accommodation			

For each bedroom in the property where you live now, please say who has use of the room.

	Names of occupiers
Bedroom 1	
Bedroom 2	
Bedroom 3	
Bedroom 4	
Bedroom 5	
Facilities in your home. Is the bathroom, toilet or kitchen shared with anyone other than your household?	Yes No No If 'Yes', please tell us what facilities you share and details of the other household involved.
Are you living in insanitary or unsatisfactory housing conditions?	Yes No
Does your home lack any facilities such as a bathroom, inside toilet hot or cold- water supply adequate heating or a kitchen?	Yes No No
Please tell us how long your landlord thinks it will take to put right these issues?	
Who has this been reported?	Landlord Council Environmental Health Private Housing Standards

9. Health

Are you (or a member of your household) unable to manage in your current home because of ill health or disability, and do you have a special housing need because of this?

		You (the	applic	ant)		Joint applicant		ner ho mber	useho	old
If 'Yes', we will write to you for furthe information.	er	Yes No				Yes No	Ye No			
Do you (or a member of your house	ehold) h You	ave ar	_		ent w	vith any of the follow	ving?	You	J/A	Other
Health Worker				Proba	ation (Officer				
Social Worker				Occu	patior	nal Therapist				
Community mental-health worker				Leavi	ng Ca	are Personal Advisor				
	You (th	пе арр	licant	:)	Join	t applicant	Other	,		
If you have ticked one or more of these boxes, please give details. We need the name, address, phone number and email address for each person.										

10. Economic status and household income

Does your household have assets, including savings or investments or equity in a property, of more than £16,000?	Yes	No	
Is your household's income excluding, Disability Living Allowance, Personal Independence Payment, Attendance Allowance and War Pensions more than £50,000 per year?	Yes	No	
Are you (the main applicant) a former member of the Armed Forces?	Yes	No	
Do you or any other member of your household own any property or land? Please tell us the address	Yes	No	
What is the current value of the property or land?	£		
If there is a mortgage on the property, please tell us how much is left to pay?	Yes	No	
Is the property up for sale?	Yes	No	
Please tell us the name of the Agent handling the sale.			
What date did the property go on the market?			
Why are you selling this property?			

Homeowners will usually be excluded from joining HomeChoice unless there are exceptional circumstances. If you are allowed to register on HomeChoice and if you were to place a successful bid for a social housing property some landlords may decline to allocate you a tenancy.

11. Why are you applying for housing?

Please tick one or more boxes.

Moving on from supported housing accommodation in the district	Racial or other harassment	
	 Problems with overcrowding	
Homeless	To be near work	
If you pick this option, please tick if you have	To be fleat work	
done the following.	To set up home independently	
Approached the local authority where you live for help.	To join two households (where two tenants of social landlords want to move in together)	
Attached copies of the local authority's decision letter.	Need to move on medical or welfare grounds including those relating to disability. We will write to you separately about this	
To receive care and support.		
Other: (Please give details)	Need to move to the district to avoid hardship to you or to other members of your household	
(Ficase give details)	Shared Ownership	

12. Housing-related debts

Do you have any housing-related debts?

You (the applicant)		Joint applicant	
Yes No	,	Yes No	
If 'Yes', please give the amounts below.		If 'Yes', please give the amounts below.	
	Amount		Amount
Rent arrears	£	Rent arrears	£
Former tenant arrears	£	Former tenant arrears	£
Housing Benefit overpayment	£	Housing Benefit overpayment	£
Council tax	£	Council tax	£
Court costs	£	Court costs	£
Repair charges	£	Repair charges	£
Any housing-related supporting people charge debt	£	Any housing-related supporting people charge debt	£
Other housing debt for example to a mortgage lender	£	Other housing debt for example to a mortgage lender	£

If you have said that you have housing-related debts, what arrangements have you made to clear the debt?

You (the applicant)	Joint applicant

13. Where would you like to live?

riedse tick any areas where you would like to live.									
Any area		Kenilworth		Leamington		Warwick		Whitnash	

Rural areas	Burton Green	Honiley	Sherbourne
Ashow	Bushwood	Hunningham	Shrewley
Baddesley Clinton	Cubbington	Lapworth	Stoneleigh
Baginton	Eathorpe	Leek Wootton	Wappenbury
Barford	Guys Cliffe	Little Shrewley	Wasperton
Beausale	Hampton on the Hill	Offchurch	Weston under
Bishops Tachbrook	Hampton Magna	Norton Lindsey	Wetherley
Blackdown	Haseley	Old Milverton	Wroxall
Bubbenhall	Hatton	Radford Semele	
Budbrooke	Hockley Heath	Rowington	

If you have told us you want to live in a rural area please tell us what connection you have to that area. Please tell us about any areas within the district where you believe you cannot live due to a risk of violence, harassment or domestic abuse. Please provide evidence of this risk.						

1	4	Pets

Please tell us here about any pets that you want to be housed with. If you have an assistance dog please provide a letter of verification from the Agency supporting you.					

Declaration

I/We confirm that the details in the attached HomeChoice form are true. I/We will tell you about any changes in my/our circumstances. I/We understand that any false or misleading statement or withholding any relevant information, now or in the future, may result in my application being cancelled or any tenancy granted to me ending, or may lead to a prosecution for criminal offences. I/We understand that it is an offence under Section 171 of Part 6 of The Housing Act 1996 to give false statements, withhold information or fail to disclose a change of circumstances in relation to any application processed by Warwick District Council. A person guilty of an offence under this section is liable on conviction to a fine of up to £5,000.

Why do we collect this information?

We need the personal information you supply so that we can check if you are eligible to be housed. HomeChoice is a partnership between Warwick District Council and Registered Providers (Housing Associations) who work together for the purpose of prioritising the allocation of social housing. The legal basis for processing your information is under the Councils public duties as set out in part 6 and part 7 of the Housing Act 1996, as amended.

What information is collected?

- Name
- Address
- Household details
- Financial circumstances
- Employment details
- Housing circumstances
- Health details

Who has access to the information?

The information you provide will be accessible by Local Authority staff working in the Housing Advice and Allocations Teams. It is shared with other social housing landlords so they can allocate their properties appropriately. The information may also be shared with other organisations for example; other Local Authority departments, medical practitioners and advisers, Government Departments and Agencies.

How long is the information kept?

The information will be kept electronically for six years after the date of our last contact with you. Further details on your statutory rights, and other privacy information can be found on our website at: - https://www.warwickdc.gov.uk/privacy

I authorise Warwick District Council Housing Advice and Allocations Team to make enquiries regarding my housing issues in order to process my application. I give consent for Warwick District Council to share any information or data relating to this HomeChoice application to the third parties mentioned above and authorise those third parties to provide information (including sensitive information) to authorisation (consent) is being given by myself on behalf of all relevant members of my household.

Your signature	Joint applicant signature				
Date	Date				
1 1	1 1				
Please note - This form must be signed with	n a signature or e-signature and not a typed name.				
If this form has been filled in by someone othe filling in this form for the person claiming.	er than the person applying for housing, please tell us why you are				
I declare that, as far as possible, I have con on this form are correct.	nfirmed with the person applying that the answers I have written				
Name of the person who filled in the form					
Relationship to the person applying					
Emergency contact/Next of kin					
Relationship to you					
Please return this form by:					
Email: housing.advice@warwickdc.go	ov.uk				
Post: Warwick District Council, Housing Services, Town Hall, Parade, Leamington Spa, CV32 4AT					

By hand: Royal Pump Rooms, Royal Learnington Spa, CV32 4AA

Equal opportunities

We serve a wide-ranging community and are committed to meeting the needs of everyone in providing housing. Together with our partners, we want to make sure that everyone has a fair chance of housing through HomeChoice, no matter what their ethnic origin, sex, age or disability.

To make sure that no person receives less favourable treatment, and for no other reason, please fill in the following information. This information will be strictly confidential.

What would you consider your ethnic group to be?

(Choose one section from A to F, and tick where appropriate. You can find sections E and F on the back of this form.)

	You (the applicant)				Joint applicant				
	White				White				
A		British		Α		British			
		Irish				Irish			
		Gypsy or Traveller				Gypsy or Trave	ller		
		Any other white back please write in	ground,			Any other white please write in	background,		
	Mixed				Mixed				
В		White and black Car	ibbean	В		White and black	c Caribbean		
		White and black Africa	can			White and black	< African		
		White and Asian				White and Asia	n		
		Any other mixed bac	kground,			Any other mixed	d background,		
		please write in				please write in			
	Asian or Asian British			Asian o	sian or Asian British				
С		Indian		С		Indian			
		Pakistani				Pakistani			
		Bangladeshi				Bangladeshi			
		Any other Asian bac	kground,			Any other Asian	background,		
		please write in				please write in			
	Black or black British			Black or black British					
D		Caribbean African		D		Caribbean			
						African			
		Any other black back	kground,			Any other black	background,		
		please write in				please write in			

	Chinese or other ethnic group		Chinese or other ethnic Group				
E F	Chinese Any other ethnic background, please write in Other (please give details)	E	Other	Chinese Any other ethn please write in (please give de		ıd,	
	sability	•					
	Submity						
		You	ı (the a	pplicant)	Joint ap	olicant	_
Do	you consider yourself to have a disability?	You Yes		pplicant)	Joint app	olicant No	

Where possible, we can provide information in other formats, including in large print, on CD and in other languages.



28 JUNE 2021