



**CONTRACT SERVICES
TOWN HALL, PARADE
LEAMINGTON SPA CV32 4AT**

For Official Use Only

Date Received	
Permit Number	
Expiry Date	
Receipt Number	
Issued by	

**CAR PARK SEASON TICKET AMENDMENT / LOST PERMIT
APPLICATION FORM**

PERSONAL DETAILS

NAME		COMPANY	
ADDRESS			
		POSTCODE	
TELEPHONE (Home)	TELEPHONE (Work)		

VEHICLE DETAILS

REGISTRATION NUMBER	MAKE & COLOUR
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SEASON TICKET DETAILS

I WISH TO AMEND MY SEASON TICKET FROM
VEHICLE REGISTRATGION NUMBER TO:

FOR CAR PARK AND I ENCLOSE MY EXISTING PERMIT

LOST STOLEN ACCIDENTALLY DESTROYED OR MUTILATED PERMITS

WISH TO DECLARE THAT MY SEASON TICKET FOR CAR REGISTRATION EXPIRY DATE ISSUED TO ME
HAS BEEN LOST/STOLEN/ACCIDENTALLY DESTROYED OR MUTILATED (DELETE AS APPROPRIATE) AND I THEREFORE APPLY FOR THE
ISSUE OF A REPLACEMENT PERMIT.

SIGNED.....DATE.....

THERE IS A £8.00 CHARGE THAT APPLIES TO AN AMENDMENT, OR REPLACEMENT PERMIT.

PLEASE ALLOW UPTO 10 WORKING DAYS FROM THE DATE OF YOUR APPLICATION FOR YOUR SEASON TICKET TO ARRIVE

PAYMENT DETAILS

USING CREDIT / DEBIT CARD (NOT ELECTRON) BY TELEPHONING - 01926 456128

YOU ARE REQUIRED TO RETURN YOUR EXISTING PERMIT WITH THIS FORM

**AMENDMENTS WILL NOT BE MADE UNTIL TO YOUR EXISITNG PERMIT HAS BEEN RETURNED TO OUR OFFICES WITH THIS
FORM AND PAYMENT RECEIVED**

- ALL SEASON TICKETS WILL BE POSTED FIRST CLASS
- PLEASE ALLOW UPTO 10 WORKING DAYS FROM THE DATE OF YOUR APPLICATION FOR YOUR SEASON TICKET TO ARRIVE
- SEASON TICKETS DO NOT GUARANTEE A SPACE WITHIN THE CAR PARK
- FAILURE TO FULLY AND CLEARLY DISPLAY A VALID SEASON TICKET WILL RESULT IN A PENALTY CHARGE NOTICE BEING ISSUED