



**Warwick District Council Forward Plan
April 2024
Councillor Ian Davison
Leader of the Cabinet**

The Forward Plan is a list of all the Key Decisions which will be taken by the Cabinet up to the next twelve months. The Warwick District Council definition of a key decision is: A key decision means a decision made in the exercise of an executive function by any person (including officers) or body which meets one or more of the following conditions:

- (1) The decision is likely to result in the Council incurring expenditure or the making of savings in excess of £150,000. Excluded from this are all loans to banks or other financial institutions made in accordance with the Treasury Management Strategy.
- (2) The decision is likely to be significant in terms of its effects on communities living or working in any two or more Wards.

Whilst the majority of the Cabinet's business at the meetings listed in this Forward Plan will be open to the public and media organisations to attend, there will inevitably be some business to be considered that contains, for example, confidential, commercially sensitive or personal information.

This is formal notice under the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 that part of the Cabinet meeting listed in this Forward Plan will be held in private. This is because the agenda and reports for the meeting will contain exempt information under Part 1 of Schedule 12A to the Local Government Act 1972 (as amended) and that the public interest in withholding the information outweighs the public interest in disclosing it. Those items which are proposed to be considered in private are marked as such along with the reason for the exclusion in the list below.

If you would like to make representations or comments on any of the topics listed below, including the confidentiality of any document, you can write to the contact officer, as shown below, at Riverside House, Milverton Hill, Royal Leamington Spa, Warwickshire, CV32 5HZ. Alternatively, you can phone the contact officer on (01926) 456114. If your comments are to be referred to in the report to the Cabinet or Committee, they will need to be with the officer 7 working days before the publication of the agenda. You can, however, make comments or representations up to the date of the meeting, which will be reported orally at the meeting. The Forward Plan will be updated monthly and you should check to see the progress of the report you are interested in.

Section 1 – The Forward Plan April 2024

Topic and Reference	Purpose of Report	Key Decision?	Date of Cabinet Meeting	Agenda Publication Date	Contact Officer & Portfolio Holder	External Consultees, Consultation Method or Background Papers/Last time considered by Cabinet & Minute Number
Warwick District Council's Biodiversity Action Programme (Ref 1,417)	Request to approve Warwick District Council's Biodiversity Action Programme which sets the strategic direction to 2050 for how Warwick District Council will respond to the need to protect, conserve, and enhance biodiversity in the district, with a particular focus on the Council's own land and operations.	Yes	10/04/2024	28/03/2024	Becky Davies; Cllr Roberts	
Way Forward on Electric Vehicle (EV) Infrastructure across South Warwickshire (Ref 1,419)	To provide and update and suggested way forward with regards to the procurement of EV Infrastructure across South Warwickshire	Yes	10/04/2024	28/03/2024	Graham Folkes-Skinner; Cllr Davison	
Potential use of HVO in RCVs (Ref 1,414)	To present further information on Hydrogenated Vegetable Oil fuel and a recommendation as to whether or not to proceed with a switch over to HVO in our RCVs as an interim means of decarbonising the fleet.	Yes	6/3/2024 Reason 3 10/04/2024	28/03/2024	Katie McAuley-White/Zoe Court; Cllr Roberts	
Warwickshire Natural	Request to approve the	No	6/3/2024	28/03/2024	Dave Barber;	

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Capital Investment Strategy (Ref 1,416)	Warwickshire Natural Capital Investment Strategy - a region-wide strategy and process for how local authorities in Warwickshire, Coventry and Solihull will use income raised from environmental markets and nature-based compensation schemes to enhance nature and the environment, benefit its people and help tackle climate change.		Reason 3 10/04/2024		Cllr Davison	
Park Exercise Permit (Ref 1,425)	Cabinet review of the pilot scheme is required for Park Exercise Programme	No	6/3/2024 Reason 5 10/04/2024	28/03/2024	Ann Hill; Cllr Sinnott	
Waste Enquiries (Ref 1,437)	To get approval to bring the customer services of waste contract enquiries back from SDC to WDC	Yes	10/04/2024	28/03/2024	Zoe Court; Cllr Roberts	
Future High Streets Fund Update (Ref 1,411)	To update Cabinet on progress being made on the projects being funded by the Future High Streets Fund. It is anticipated that part or all of this item will be considered in private by virtue of Schedule 12A of the Local Government Act	Yes	8/2/2024 Reason 3 6/3/2024 Reason 3 10/04/2024	28/03/2024	Martin O'Neill; Cllr Billiald	

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	1972, following the Local Government (Access to Information) (Variation) Order 2006 because it contains information relating to the financial or business affairs of any particular person (including the authority holding that information).					
Adoption of a policy for shared ownership properties for leaseholders wishing to extend or alter the property. (Ref 1,401)	The purpose of the report is to set out a policy for leaseholders of shared ownership properties who wish to extend or alter their homes when they do not own 100%.	No	8/2/2024 Reason 3 6/3/2024 10/04/24	28/03/2024	Sally Kelsall; Cllr Wightman	
Leper Hospital (Ref 1,436)	To seek agreement to enter into a section 106 agreement as landowner for the site, between the applicant and WCC, in respect of the approved planning application.	No	10/04/2024	28/03/2024	Graham Leach; Cllr Davison & Cllr P Wightman	
Review of Significant Business Risk Register	To enable Cabinet to review and endorse the Council's strategic risk register.	No	10/04/2024	28/03/2024	Richard Barr; Cllr Davison	Leader of Council / Chief Executive

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(Ref 1,374)						
Annual Review of Regulation of Investigatory Powers Act (RIPA) Policy (Ref 1,443)	Statute requires that: "Elected members of a local authority should...set the (RIPA) policy at least once a year	No	10/04/2024	28/03/2024	Richard Barr; Cllr Davison	
Hackney Carriage Fare Increase (Ref 1,439)	The purpose of the report is to agree an increase of 30% for the WDC Hackney Carriage Fares.	No	10/04/2024	28/03/2024	Rachael Russell; Cllr Sinnott	
Milverton Homes Business Plan Review 2024 (Ref 1,431)	An annual review of the Councils Housing Company Milverton Homes' Business Plan. Elements of this report will be considered in private by virtue of Schedule 12A of the Local Government Act 1972, following the Local Government (Access to Information) (Variation) Order 2006 because it contains confidential and commercially sensitive	Yes	6/3/2024 10/04/2024	26/2/2024 28/03/2024	Andrew Rollins; Cllr Wightman; Cllr Chilvers	

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	information relating to the financial or business affairs of any particular person or company (including the authority holding that information).					
Revision to fees for markets in 2024 (Ref 1,440)	This report proposes some revisions to the approved fees for markets for 2024 which were approved by Council in November 2023.	No	10/04/2024	28/03/2024	Charlotte Sully; Cllr Billiald	
Community Stadium and related projects (Ref 1,441)	To seek strategic support for the Community Stadium and related projects in the proximity of Fuseliers Way and to seek permission to complete various tasks in order to progress these projects.	Yes	10/04/2024	28/03/2024	Chris Elliott; Paddy Herlihy; Cllr Davison	

05 June 2024

Topic and Reference	Purpose of Report	Key Decision?	Date of Cabinet Meeting	Agenda Publication Date	Contact Officer & Portfolio Holder	External Consultees, Consultation Method or Background Papers/Last time considered by Cabinet & Minute Number
Update on Proposals of Cycle Route Across Abbey Fields, Kenilworth (Ref 1,397)	To update Cabinet on the progress of the proposal to introduce a cycle route across Abbey Fields in Kenilworth to include the results of the anticipated Public Consultation on the draft design.	Yes	6/3/2024 Reason 3 5/06/2024	24/05/2024	Graham Folkes-Skinner; Cllr Kennedy	
Low Cost, Low Carbon Energy Strategy (Ref 1,420)	To present a Low-Cost Low Carbon Energy Strategy to the Cabinet that is in line with WDC's Corporate Strategy	Yes	05/06/2024	24/05/2024	Katie McAuley-White; Cllr Kennedy	

3 July 2024

Topic and Reference	Purpose of Report	Key Decision?	Date of Cabinet Meeting	Agenda Publication Date	Contact Officer & Portfolio Holder	External Consultees, Consultation Method or Background Papers/Last time considered by Cabinet & Minute Number

Covent Garden Update (Ref 1,355)	To update Cabinet on the outcome of the Feasibility study and next steps.	Yes	6/3/2024 Reason 5 10/04/2024 05/06/024 Reason 5 3/07/2024		Chris Elliot/ Heather Johnson; Cllrs King / Roberts / Sinnott / Billiald	
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4 September 2024

Topic and Reference	Purpose of Report	Key Decision?	Date of Cabinet Meeting	Agenda Publication Date	Contact Officer & Portfolio Holder	External Consultees, Consultation Method or Background Papers/Last time considered by Cabinet & Minute Number
Climate Change Adaptation Supplementary Planning Document (SPD) (Ref 1,382)	The purpose of producing a Climate Change Adaptation SPD is to provide further information and guidance to developers on how to comply with Local Plan Policy CC1 Planning for Climate Change Adaptation to ensure that all development is resilient to, and adapted to the future impacts of climate change.	No	6/12/2023 Reasons 3&5 8/2/2024 Reason 5 4/9/2024		Amit Bratch; Cllrs Kennedy & King	

17 October 2024

Topic and Reference	Purpose of Report	Key Decision?	Date of Cabinet Meeting	Agenda Publication Date	Contact Officer & Portfolio Holder	External Consultees, Consultation Method or Background Papers/Last time considered by Cabinet & Minute Number

4 December 2024

Topic and Reference	Purpose of Report	Key Decision?	Date of Cabinet Meeting	Agenda Publication Date	Contact Officer & Portfolio Holder	External Consultees, Consultation Method or Background Papers/Last time considered by Cabinet & Minute Number

Section 2 – Key decisions to be considered by the Cabinet without a confirmed date

Topic and Reference	Purpose of Report	Key Decision?	Contact Officer & Portfolio Holder	History of Committee Dates and Reason code for deferment	External Consultees, Consultation Method or Background Papers	Request for attendance by Committee	Reason a date cannot be confirmed
Funding of Development Proposal on Land Off Europa Way (Ref 1,236)	To consider a report on a funding opportunity. It is anticipated that part or all of this item will be considered in private by virtue of Schedule 12A of the Local Government Act 1972, following the Local Government (Access to	Yes	Chris Elliott; Cllr Chilvers	9/12/2021 Reason: 2,3 10/2/2022 Reason: 2,3			

Topic and Reference	Purpose of Report	Key Decision?	Contact Officer & Portfolio Holder	History of Committee Dates and Reason code for deferment	External Consultees, Consultation Method or Background Papers	Request for attendance by Committee	Reason a date cannot be confirmed
	Information) (Variation) Order 2006 because it						
Funding of Development Proposal on Land Off Europa Way (Ref 1,236)	To consider a report on a funding opportunity. It is anticipated that part or all of this item will be considered in private by virtue of Schedule 12A of the Local Government Act 1972, following the Local Government (Access to Information) (Variation) Order 2006 because it	Yes	Chris Elliott; Cllr Chilvers	9/12/2021 Reason: 2,3 10/2/2022 Reason: 2,3			
The future of Linen Street Car park (Ref 1,274)	To consider options for the future redevelopment of Linen Street Car park. It is anticipated that part or all of this item will be considered in private by virtue of Schedule 12A of the Local Government Act 1972, following the Local Government (Access to Information) (Variation) Order 2006 because it	Yes	Martin O'Neill; Cllr Kennedy	10/3/2022 Reason 5 20/4/2022 Reason 3 10/08/2022 Reason 3 21/9/2022 Reason 3			

Topic and Reference	Purpose of Report	Key Decision?	Contact Officer & Portfolio Holder	History of Committee Dates and Reason code for deferment	External Consultees, Consultation Method or Background Papers	Request for attendance by Committee	Reason a date cannot be confirmed
	contains information relating to the financial or business affairs of any particular person (including the authority holding that information)						
Artificial Turf Pitch for Newbold Comyn (Ref 1,348)	To seek project funding for a new Artificial Turf Pitch (ATP) for football for Newbold Comyn	Yes	Paddy Herlihy; Cllr Davison	8/3/2023 Reason 1	Football Foundation/ Sport England/ Birmingham FA/ Local football clubs Last considered by Cabinet 6 July 2022. Minute 13		

Topic and Reference	Purpose of Report	Key Decision?	Contact Officer & Portfolio Holder	History of Committee Dates and Reason code for deferment	External Consultees, Consultation Method or Background Papers	Request for attendance by Committee	Reason a date cannot be confirmed
Purpose Built Student Accommodation (PBSA) – Development Plan Document (DPD) (Ref 1,377)	The purpose of this DPD will be to assess the need and set out how any future demand for PBSA’s will be addressed. It will provide a detailed Policy basis to guide the assessment and determination of any future planning applications for such development. It will build upon existing Local Plan Policy H6 (Houses in Multiple Occupation and Student Accommodation).	Yes	Tony Ward; Cllr King	20/9/2023 Reason 5			
New Athletics Facility and Myton Path (Ref 1,359)	To update Members on the progress towards the development of a new athletics facility on land off Fuseliers Way, and the creation of the Myton Path footpath and cycleway between Myton Road and Fuseliers Way and to propose next steps.	Yes	Padraig Herlihy; Cllr Davison	2/11/2023			

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Warwick Standard (Ref 1,368)	To present for approval the "Warwick Standard" to set the standards for the delivery of new housing for Warwick District Council	No	Sally Kelsall; Cllr Wightman	20/9/2023			
Leamington Old Town Regeneration Supplementary Planning Document (SPD) (Ref 1,376)	To present the public consultation.	Yes	Mark Brightburn/Amit Bratch; Cllrs Billiald & King	8/2/2024 Reason 5			
Net Zero Carbon DPD & SPD (Ref 1,378)	To provide an update on public consultations on the DPD, the Inspector's Report and seek approval to recommend to Council to adopt the DPD. To report on the SPD public consultation and seek approval to adopt the associated SPD.	Yes	Andrew Cornfoot; Cllrs Kennedy & King	6/3/2024 Reason 3			

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Financial matters relating to Castle Farm Leisure Centre (Ref 1,405)	To seek approval for a project overspend on this project due to unavoidable late changes to the design. To seek authority to make money available from the Planned Preventative Maintenance budget to fund works on the site which replaces existing infrastructure. To report on a future commitment to the installation of EV charging points on the site.	Yes	Paddy Herlihy; Cllr Davison	6/3/2024 10/04/2024			
Housing Association Charitable Trust (HACT) Retrofit Credit Scheme (Ref 1,444)	To seek approval to take part in a retrofit credit scheme to attract funding towards retrofit works being undertaken. An organisation called HACT (Housing Association Charitable Trust), working in partnership with Arctica Partners have developed a methodology to measure carbon savings and social value created through retrofit activity. By doing this, "credits" are offered to	Yes	Sally Kelsall; Cllr Wightman				

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	organisations taking part in the project. The credits, when calculated, result in the payment of funding towards retrofit works focussed on improving the carbon efficiency of the Council housing stock.						
Parking Services Development (1,442)	Request to authorise 1) to create a new draft Parking Strategy (to span 5 years 2025-2030), 2) the approval for a budget for a consultant to assist with developing a Parking Strategy, 3) the approval for parking fees/charges coming into effect in April rather than January and 4) approval to recommendations regarding the National Parking Platform (NPP).	Yes	Neil Bridges; Cllr Roberts				

Delayed reports:

If a report is late, officers will establish the reason(s) for the delay from the list below and these will be included within the plan above:

1. Portfolio Holder has deferred consideration of the report
2. Waiting for further information from a Government Agency
3. Waiting for further information from another body
4. New information received requires revision to report
5. Seeking further clarification on implications of report

Next reference number: 1,445

Details of all the [Council's committees, Councillors and agenda papers are available on our website](#)

The forward plan is also available, on request, in large print, by telephoning (01926) 456114