



**Warwick District Council Forward Plan
December 2023
Councillor Ian Davison
Leader of the Cabinet**

The Forward Plan is a list of all the Key Decisions which will be taken by the Cabinet up to the next twelve months. The Warwick District Council definition of a key decision is: A key decision means a decision made in the exercise of an executive function by any person (including officers) or body which meets one or more of the following conditions:

- (1) The decision is likely to result in the Council incurring expenditure or the making of savings in excess of £150,000. Excluded from this are all loans to banks or other financial institutions made in accordance with the Treasury Management Strategy.
- (2) The decision is likely to be significant in terms of its effects on communities living or working in any two or more Wards.

Whilst the majority of the Cabinet's business at the meetings listed in this Forward Plan will be open to the public and media organisations to attend, there will inevitably be some business to be considered that contains, for example, confidential, commercially sensitive or personal information.

This is formal notice under the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 that part of the Cabinet meeting listed in this Forward Plan will be held in private. This is because the agenda and reports for the meeting will contain exempt information under Part 1 of Schedule 12A to the Local Government Act 1972 (as amended) and that the public interest in withholding the information outweighs the public interest in disclosing it. Those items which are proposed to be considered in private are marked as such along with the reason for the exclusion in the list below.

If you would like to make representations or comments on any of the topics listed below, including the confidentiality of any document, you can write to the contact officer, as shown below, at Riverside House, Milverton Hill, Royal Leamington Spa, Warwickshire, CV32 5HZ. Alternatively, you can phone the contact officer on (01926) 456114. If your comments are to be referred to in the report to the Cabinet or Committee, they will need to be with the officer 7 working days before the publication of the

agenda. You can, however, make comments or representations up to the date of the meeting, which will be reported orally at the meeting. The Forward Plan will be updated monthly and you should check to see the progress of the report you are interested in.

Section 1 – The Forward Plan December 2023 – March 2024

6 December 2023

Topic and Reference	Purpose of Report	Key Decision?	Date of Cabinet Meeting	Agenda Publication Date	Contact Officer & Portfolio Holder	External Consultees, Consultation Method or Background Papers/Last time considered by Cabinet & Minute Number
Q2 Budget Update 2023/24 (Ref 1,386)	To provide an update on the current financial position as at 30th September 2023, both for the current year 2023/24 at the end of Quarter 2, and for the medium term through the Financial Strategy.	Yes	6/12/2023	27/11/2023	Steven Leathley; Cllr Chilvers	
Leamington Old Town Regeneration Supplementary Planning Document (SPD) (Ref 1,376)	To present the public consultation	Yes	6/12/2023	27/11/2023	Mark Brightburn/Amit Bratch; Cllrs Billiald & King	
Corporate Complaints Policy (Ref 1,381)	To bring forward a revised corporate complaints policy for the Council.	No	5/7/2023 9/8/2023 Reasons 4 & 5 20/9/2023 6/12/2023	27/11/2023	Graham Leach; Cllr Davison	

Topic and Reference	Purpose of Report	Key Decision?	Date of Cabinet Meeting	Agenda Publication Date	Contact Officer & Portfolio Holder	External Consultees, Consultation Method or Background Papers/Last time considered by Cabinet & Minute Number
Climate Change Action Plan Revisions (Ref 1,398)	To revise the Climate Change Action Programme.	Yes	6/12/2023	27/11/2023	Dave Barber; Cllr Davison	
Community Stadium off Fusiliers Way (Ref 1,358)	To update Members on progress towards the delivery of a Community Stadium off Fusiliers Way and to propose next steps.	Yes	6/12/2023	27/11/2023	Chris Elliott/Paddy Herlihy; Cllr Wightman	Leamington Football Club; Local Members; Warwickshire County Council
Adoption of a policy for shared ownership properties for leaseholders wishing to extend or alter the property (Ref 1,401)	The purpose of the report is to set out a policy for leaseholders of shared ownership properties who wish to extend or alter their homes when they do not own 100%.	No	6/12/2023	27/11/2023	Sally Kelsall; Cllr Wightman	
Associated Costs for the Purchase of Eight-Two Section106 Dwellings at The Asps, Banbury Road, Warwick, CV34	To request financial support for the purchase of affordable housing. It is anticipated that part or all of this item will be considered in private by virtue of Schedule 12A of the Local Government Act	Yes	6/12/2023	27/11/2023	Rachel Gray/Lisa Barker; Cllr Wightman	

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6ST (Taylor Wimpey) (Ref 1,403)	1972, following the Local Government (Access to Information) (Variation) Order 2006 because it contains information relating to the financial or business affairs of any particular person (including the authority holding that information).					
Associated Costs for the Purchase of 24 Affordable units at Europa way Phase 2, Leamington (Ref 1,404)	It is anticipated that part or all of this item will be considered in private by virtue of Schedule 12A of the Local Government Act 1972, following the Local Government (Access to Information) (Variation) Order 2006 because it contains information relating to the financial or business affairs of any particular person (including the authority holding that information).	Yes	6/12/2023	27/11/2023	Gemma Weller/Lisa Barker; Cllr Wightman	
University of Warwick	To seek permission to undertake a public	No	6/12/2023	27/11/2023	Andrew Cornfoot/Adam	

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Supplementary Planning Document (SPD) (Ref 1,375)	consultation on the University of Warwick Supplementary Planning Document (SPD). The main purpose of the SPD is to provide a framework for guiding the University's development to 2031 by setting the level and broad location of growth on campus and agreeing any mitigation measures (such as those relating to transport, biodiversity etc) through a Framework s106 to apply to future planning applications.				James; Cllr King	
First Homes-Affordable Housing Policy Guidance Note (Ref 1,357)	To summarise and explain the Government's First Homes Directive and set out how it will influence planning policy and be applied regarding the determination of planning applications in Warwick District	No	9/8/2023 Reason:3 6/12/2023	27/11/2023	Tony Ward/Sally Kelsall; Cllr Wightman	
Service Area Plans (Ref 1,387)	To bring forward the Service Area Plans for 15 November 2023 to 31 March 2025	Yes	6/12/2023	27/11/2023	Chris Elliott; Cllrs Billiald / Chilvers / Davison / Harrison /Sinnott/ Kennedy / King / Roberts /	

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					Wightman	
South Warwickshire Economic Strategy (Ref 1,361)	To consider a proposed final version of an Economic Strategy for South Warwickshire following the recent public consultation.	Yes	6/12/2023	27/11/2023	Philip Clarke; Cllr Billiald	This report has been prepared following a public consultation that took place in February and March 2023.
FHSF Confidential Project (Ref 1,396)	To obtain Cabinet approval to the proposed approach to deliver this confidential project. It is anticipated that part or all of this item will be considered in private by virtue of Schedule 12A of the Local Government Act 1972, following the Local Government (Access to Information) (Variation) Order 2006 because it contains information relating to the financial or business affairs of any particular person (including the authority holding that information).	Yes	6/12/2023	27/11/2023	Mark Brightburn/Martin O'Neill; Cllrs King/Billiald	
Interim Consultancy Support	To seek approval to extend an interim support consultancy placement in excess of procurement	No	6/12/2023	27/11/2023	Lisa Barker; Cllr Wightman	

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(Ref 1,406)	threshold. It is anticipated that part or all of this item will be considered in private by virtue of Schedule 12A of the Local Government Act 1972, following the Local Government (Access to Information) (Variation) Order 2006 because it contains information relating to an individual.					
Radford Road Bridge Replacement (Ref 1,407)	To recommend the replacement with a new bridge of the existing footbridge located off Radford Road, Leamington Spa	Yes	6/12/2023	27/11/2023	Steve Partner; Cllr Roberts	
Renewal of Microsoft Enterprise Agreement (Ref 1,408)	To outline the Council's options regarding it's Microsoft software estate and to seek permission to enter into a renewed agreement.	Yes	6/12/2023	27/11/2023	David Elkington; Cllr Harrison	
Discretionary Housing Payments (Ref 1,409)	To request additional funds for Discretionary Housing Payments.	Yes	6/12/2023	27/11/2023	Andrea Wyatt; Cllr Harrison	

8 February 2024

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Climate Change Adaptation Supplementary Planning Document (SPD) (Ref 1,382)	The purpose of producing a Climate Change Adaptation SPD is to provide further information and guidance to developers on how to comply with Local Plan Policy CC1 Planning for Climate Change Adaptation to ensure that all development is resilient to, and adapted to the future impacts of climate change.	No	6/12/2023 Reasons 3&5 8/2/2024	29/1/2024	Amit Bratch; Cllrs Kennedy & King	
Choose How You Move" Better Points Sustainable Travel Incentive Contract (Ref 1,402)	To extend the current contract from it's current finish in May 2024 to November 2024. This can be undertaken through a procurement exemption	No	8/2/2024	29/1/2024	Graham Folkes-Skinner/ Cllr Kennedy	
Local Development Scheme Update (Ref 1,379)	To seek approval to update the Local Development Scheme (LDS) as it is a statutory requirement to update this document annually.	Yes	8/2/2024	29/1/2024	Andrew Cornfoot/Amit Bratch; Cllr King	

Topic and Reference	Purpose of Report	Key Decision?	Date of Cabinet Meeting	Agenda Publication Date	Contact Officer & Portfolio Holder	External Consultees, Consultation Method or Background Papers/Last time considered by Cabinet & Minute Number
Review of Significant Business Risk Register (Ref 1,374)	To enable Cabinet to review and endorse the Council's strategic risk register.	No	8/2/2024	29/1/2024	Richard Barr; Cllr Davison	Leader of Council / Chief Executive
Demolish of high rise building, Christine Ledger Square, Leamington Spa (Ref 1,410)	To request approval for demolition, pending planning approval. It is anticipated that part or all of this item will be considered in private by virtue of Schedule 12A of the Local Government Act 1972, following the Local Government (Access to Information) (Variation) Order 2006 because it contains information relating to the financial or business affairs of any particular person (including the authority holding that information).	Yes	8/2/2024	29/1/2024	Gemma Weller/Lisa Barker; Cllr Wightman	

6 March 2024

Topic and Reference	Purpose of Report	Key Decision?	Date of Cabinet Meeting	Agenda Publication Date	Contact Officer & Portfolio Holder	External Consultees, Consultation Method or Background Papers/Last time considered by Cabinet & Minute Number
Update on Proposals of Cycle Route Across Abbey Fields, Kenilworth (Ref 1,397)	To update Cabinet on the progress of the proposal to introduce a cycle route across Abbey Fields in Kenilworth to include the results of the anticipated Public Consultation on the draft design.	Yes	6/3/2024	26/2/2024	Graham Folkes-Skinner; Cllr Kennedy	
Covent Garden Update (Ref 1,355)	To update Cabinet on the outcome of the Feasibility study and next steps.	Yes	6/3/2024	26/2/2024	Chris Elliot/ Heather Johnson; Cllrs King / Roberts / Sinnott / Billiald	
Financial matters relating to Castle Farm Leisure Centre (Ref 1,405)	To seek approval for a project overspend on this project due to unavoidable late changes to the design. To seek authority to make money available from the Planned Preventative Maintenance budget to fund works on the site which replaces existing infrastructure. To report on a future commitment to the installation of EV charging points on the site.	Yes	6/3/2024	26/2/2024	Paddy Herlihy; Cllr Davison	
Customer Relationship	To seek approval to begin	Yes	9/8/2023	26/2/2024	David	

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Management Pilot (Ref 1,391)	a pilot of using Customer Relationship Management technology, to assess the impact on customer satisfaction and performance		Reason 1 6/12/2023 Reason 1 6/3/2024		Elkington; Cllr Harrison	

Section 2 – Key decisions to be considered by the Cabinet without a confirmed date

Topic and Reference	Purpose of Report	Key Decision?	Contact Officer & Portfolio Holder	History of Committee Dates and Reason code for deferment	External Consultees, Consultation Method or Background Papers	Request for attendance by Committee	Reason a date cannot be confirmed
Funding of Development Proposal on Land Off Europa Way (Ref 1,236)	To consider a report on a funding opportunity. It is anticipated that part or all of this item will be considered in private by virtue of Schedule 12A of the Local Government Act 1972, following the Local Government (Access to Information) (Variation) Order 2006 because it contains information relating	Yes	Chris Elliott; Cllr Chilvers	9/12/2021 Reason: 2,3 10/2/2022 Reason: 2,3			

Topic and Reference	Purpose of Report	Key Decision?	Contact Officer & Portfolio Holder	History of Committee Dates and Reason code for deferment	External Consultees, Consultation Method or Background Papers	Request for attendance by Committee	Reason a date cannot be confirmed
	to the financial or business affairs of any particular person (including the authority holding that information)						
The future of Linen Street Car park (Ref 1,274)	To consider options for the future redevelopment of Linen Street Car park. It is anticipated that part or all of this item will be considered in private by virtue of Schedule 12A of the Local Government Act 1972, following the Local Government (Access to Information) (Variation) Order 2006 because it contains information relating to the financial or business affairs of any particular person (including the authority holding that information)	Yes	Martin O'Neill; Cllr Kennedy	10/3/2022 Reason 5 20/4/2022 Reason 3 10/08/2022 Reason 3 21/9/2022 Reason 3			
Artificial Turf Pitch for Newbold Comyn (Ref 1,348)	To seek project funding for a new Artificial Turf Pitch (ATP) for football for Newbold Comyn	Yes	Paddy Herlihy; Cllr Davison	8/3/2023 Reason 1	Football Foundation/ Sport England/ Birmingham FA/ Local football clubs Last considered by Cabinet 6 July 2022.		

Topic and Reference	Purpose of Report	Key Decision?	Contact Officer & Portfolio Holder	History of Committee Dates and Reason code for deferment	External Consultees, Consultation Method or Background Papers	Request for attendance by Committee	Reason a date cannot be confirmed
					Minute 13		
Purpose Built Student Accommodation (PBSA) – Development Plan Document (DPD) (Ref 1,377)	The purpose of this DPD will be to assess the need and set out how any future demand for PBSA's will be addressed. It will provide a detailed Policy basis to guide the assessment and determination of any future planning applications for such development. It will build upon existing Local Plan Policy H6 (Houses in Multiple Occupation and Student Accommodation).	Yes	Tony Ward; Cllr King	20/9/2023 <u>Reason 5</u>			
New Athletics Facility and Myton Path (Ref 1,359)	To update Members on the progress towards the development of a new athletics facility on land off Fuseliers Way, and the creation of the Myton Path footpath and cycleway between Myton Road and Fuseliers Way and to propose next steps.	Yes	Padraig Herlihy; Cllr Davison	2/11/2023			
Warwick Standard (Ref 1,368)	To present for approval the "Warwick Standard" to set the standards for the delivery of new housing for Warwick District Council.	No	Sally Kelsall; Cllr Wightman	20/9/2023			

Delayed reports:

If a report is late, officers will establish the reason(s) for the delay from the list below and these will be included within the plan above:

1. Portfolio Holder has deferred consideration of the report
2. Waiting for further information from a Government Agency
3. Waiting for further information from another body
4. New information received requires revision to report
5. Seeking further clarification on implications of report

Next reference number: 1,411

Details of all the [Council's committees, Councillors and agenda papers are available on our website](#)

The forward plan is also available, on request, in large print, by telephoning (01926) 456114