

WARWICK DISTRICT COUNCIL

BUDGET and FINANCIAL INFORMATION

2013/14

CONTENTS

	<u>Page</u>
GENERAL INFORMATION	6
MAP AND GENERAL STATISTICS	6
SUMMARY OF NET EXPENDITURE FOR DISTRICT PURPOSES	7
FINANCIAL INFORMATION	8
MEDIUM TERM FINANCIAL STRATEGY	13
<u>REVENUE BUDGET</u>	
OVERALL SUMMARY	28
COMMUNITY & CORPORATE SERVICES	33
COMMUNITY DEVELOPMENT	36
GRANTS TO VOLUNTARY BODIES	36
HUMAN RESOURCES	37
MEMBER TRAINING	37
ORGANISATIONAL DEVELOPMENT	38
COMMUNITY FORUMS	39
COMMUNITY PARTNERSHIP	40
CONSULTATION	40
MEDIA ROOM	41
ONE STOP SHOPS	42
RECEPTION FACILITIES & LEAMINGTON OSS	42
ASSIST TRAVEL-TRANSPORT TOKENS	43
ASSISTED TRAVEL (WCC)	43
DOCUMENT MANAGEMENT CENTRE	44
PAYMENT CHANNELS	44
CUSTOMER SERVICE CENTRE	45
CUSTOMER CONTACT MANAGER	45
COMMUNITY & CORPORATE SERVICES	46
WEB SERVICES	46
ICT SERVICES	47
CULTURE	48
GOLF COURSE	51
EDMONDSCOTE SPORTS TRACK	52
GREEN SPACE DEVELOPMENT	53
LILLINGTON COMM CENTRE	54
YOUTH SPORT DEVELOPMENT	55
CULTURAL SERVICES TECHNICAL SUPPORT TEAM	56
TOWN HALL FACILITIES	57
ROYAL SPA CENTRE	58
CATERING CONTRACT	59
SPORTS FACILITIES ADMIN	60
ST. NICHOLAS PARK	61
ABBAY FIELDS	62
NEWBOLD COMYN	63
CASTLE FARM	64
MYTON SCHOOL DUAL USE	65
SYDENHAM SCHOOL DUAL USE	65
MEADOW COMMUNITY SPORTS CENTRE	66
ROYAL PUMP ROOMS	67

CONTENTS

	<u>Page</u>
DEVELOPMENT	68
TCM - LEAMINGTON	71
TCM - KENILWORTH	72
CHRISTMAS ILLUMINATIONS	73
TCM - WARWICK	74
MARKETS + MOPS	75
ESTATE MANAGEMENT	76
TOURISM	77
ECONOMIC DEVELOPMENT	78
ECONOMIC REGENERATION	79
ENTERPRISE DEVELOPMENT	80
DEVELOPMENT SERVICES MGT	81
DEVELOPMENT CONTROL	82
POLICY, PROJECTS & CONSERVATION	83
BUILDING CONTROL	84
LOCAL LAND CHARGES	85
ENVIRONMENT & COMMUNITY PROTECTION	86
CCTV	89
BEREAVEMENT SERVICES	90
CIVIL CONTINGENCIES	91
OFFICE ACCOMMODATION	92
LICENSING & REGISTRATION	93
EH ENVIRONMENTAL HEALTH CORE	94
FOOD+OCCUPATIONAL SAFETY+HEALTH	95
ENVIRONMENTAL PROTECTION	96
COMMUNITY SAFETY	97
COMMUNITY PROTECTION MANAGEMENT	98
ENGINEERING BUSINESS ACCOUNT	99
TRANSPORT PLANS	99
ALLEVIATION OF FLOODING	100
FINANCE	101
FINANCE MANAGEMENT	104
NNDR DIS RATE RELIEF	105
ASSISTED TRAVEL	105
ACCOUNTANCY	106
FINANCIAL SERVICES	107
NON-DISTRIBUTED COSTS	108
TREASURY MANAGEMENT	108
CORPORATE MANAGEMENT	109
CONCURRENT SERVICES	110
AUDIT AND RISK	111
REVENUES	112
BENEFITS	113
CUP - UNITED REFORM CHURCH	114
HOUSING & PROPERTY - GENERAL FUND	115
HOMELESSNESS	119
HOUSING STRATEGY	120
OTHER HOUSING PROPERTY	121
CONTRIBUTIONS TO HRA	121
SUPPORTING PEOPLE TO HRA	122
PRIVATE SECTOR HOUSING	123
PROPERTY SERVICES	124
WARWICK PLANT MAINTENANCE	125
WDC HIGHWAYS	125
CORPORATE R+M UNALLOCATED	126
CORPORATE R+M HOLDING CODE	126

CONTENTS

	<u>Page</u>
HOUSING REVENUE ACCOUNT	127
HOUSING REVENUE ACCOUNT	130
HSG SUP+MAN GENERAL	133
HOUSING SERVICES	134
HSG SUP+MAN SPECIAL	135
- WARWICK RESPONSE	135
- VERY SHELTERED HSG	136
- SUPPORTED HSG	136
- CENTRAL HEATING	137
- COMMUNITY CENTRES	137
- HSG OPEN SPACES	137
- HSG COMMUNAL AREAS	138
- ESTATE SUPERVISORS	138
NEIGHBOURHOOD	140
NEIGHBOURHOOD SERVICES	143
PUBLIC CONVENIENCES	118
CAR PARKS	144
DECRIM OF PARKING - WCC	145
DECRIM OF PARKING - SHARED	145
WCC HIGHWAYS	146
GREEN SPACES CONTRACT MGT	147
GREEN SPACE DEVELOPMENT	148
STREET CLEANSING	149
WASTE MANAGEMENT	150
WASTE COLLECTION	151
ABANDONED VEHICLES	152
STRATEGIC LEADERSHIP	153
CHIEF EXECUTIVE'S OFFICE	156
DEPUTY CHIEF EXECUTIVES & SENIOR MANAGEMENT SUPPORT	157
CORPORATE MANAGEMENT - CHIEF EXECUTIVE	158
CENTRAL SUPPORT TEAM	158
COMMITTEE SERVICES	159
DEMOCRATIC REPRESENTATION	160
ELECTIONS	161
ELECTORAL REGISTRATION	162
CHAIR OF THE COUNCIL	163
LEGAL SERVICES (IN-HOUSE WDC)	164
RESERVES and BALANCES	165
FEES and CHARGES	166
COMMUNITY and CORPORATE SERVICES	167
STREET NAMING and NUMBERING	167
CULTURE	167
ROYAL SPA CENTRE	167
ROYAL PUMP ROOM	168
TOWN HALL ROOM HIRE	168
TENNIS	169
BOWLS	169
SPORTS PITCHES	170
PARKS - CAR PARKING	170
EDMONDSCOTE SPORTS TRACK	171
CRICKET	172
PAVILION HIRE	172
CIRCUSES and FAIRS	172
PUMP ROOM GARDENS CORNER SITE	172
COMMUNITY SPORTS DEVELOPMENT	172
LILLINGTON RECREATION CENTRE	172

CONTENTS

	<u>Page</u>
FEES and CHARGES (Continued)	
CULTURE (Continued)	
MEADOW COMMUNITY SPORTS CENTRE	173
MYTON SCHOOL DUAL USE SPORTS CENTRE	174
ABBAY FIELDS SWIMMING POOL	175
CASTLE FARM RECREATION CENTRE	176
NEWBOLD COMYN LEISURE CENTRE	177
St. NICHOLAS PARK LEISURE CENTRE	178
HEALTH and FITNESS MEMBERSHIP	181
SPORTS FACILITIES: INCOME SUPP. / UNEMPLOYED / STUDENTS	182
DEVELOPMENT	184
BUILDING CONTROL FEES	184
DEVELOPMENT CONTROL	186
COURT STREET CREATIVE ARCHES	186
ALTHORPE ENTERPRISE HUB	186
MARKETS	188
LOCAL LAND CHARGES	188
ENVIRONMENT and COMMUNITY PROTECTION	189
CIVIL ENGINEERING	189
LICENSING and REGISTRATION	189
PEST CONTROL	190
STRAY DOGS	190
FOOD SAFETY	190
POLLUTION CONTROL	190
LICENSING	190
CEMETERIES	191
CREMATORIUM	192
HOUSING and PROPERTY	193
PRIVATE SECTOR HOUSING RENEWAL	193
HMO LICENSING	193
HOUSING REVENUE ACCOUNT	194
WARWICK RESPONSE	194
NEIGHBOURHOOD	195
PARKING SERVICES	195
REFUSE COLLECTION	198
STRATEGIC LEADERSHIP	199
CHARGES FOR LOCAL AUTHORITY LEGAL WORK	199
CAPITAL PROGRAMME	200
GENERAL FUND CAPITAL PROGRAMME 2011/12 TO 2016/17	200
CAPITAL PROGRAMME SUMMARY	200
GENERAL FUND CAPITAL FINANCING	201
COMMUNITY and CORPORATE SERVICES PORTFOLIO	202
CULTURE PORTFOLIO	202
DEVELOPMENT PORTFOLIO	203
ENVIRONMENT and COMMUNITY PROECTION PORTFOLIO	203
- COMMUNITY PROTECTION	203
- ENVIRONMENT SERVICES	203
FINANCE PORTFOLIO	204
NEIGHBOURHOOD PORTFOLIO	204
STRATEGIC LEADERSHIP PORTFOLIO	204

CONTENTS

	<u>Page</u>
CAPITAL PROGRAMME (Continued)	
HOUSING INVESTMENT CAPITAL PROGRAMME 2011/12 TO 2016/17	205
HOUSING INVESTMENT PROGRAMME FINANCING	206
NEW BUILD	207
IMPROVEMENT / RENEWAL WORKS	207
ENVIRONMENTAL IMPROVEMENTS	208
ENERGY CONSERVATION WORKS	208
CASH INCENTIVE SCHEME	208
EQUIPMENT	208
ASBESTOS WORKS	209
REGISTERED PROVIDERS	209
IMPROVEMENT SCHEMES (ENVIRONMENTAL HEALTH)	210
SERVICE INDEX	211

WARWICK DISTRICT COUNCIL



WDC Parish Boundaries

GENERAL STATISTICS

Area	28,288 Hectares
Population (projected estimate 2013)	139,463
Number of Town / Parish Areas	35
Number of Council Houses (Estimated 31 March 2013)	5,593
Council Tax Base 2013/14 (Band D Equivalent)	48,530.30

Website: <http://www.warwickdc.gov.uk>

WARWICK DISTRICT COUNCIL

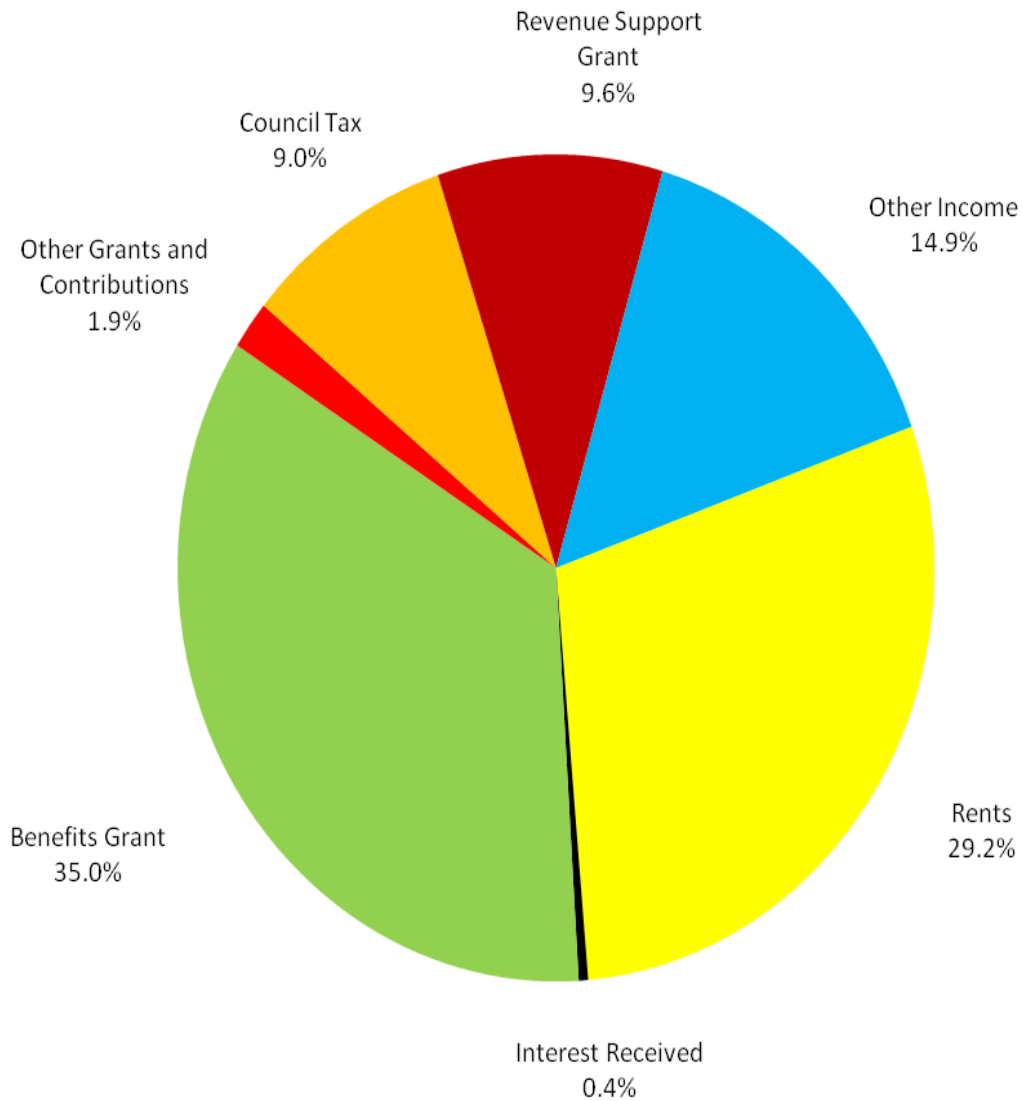
GENERAL SUMMARY

	NET EXPENDITURE				Page
	ACTUAL 2011/12 £	ORIGINAL BUDGET 2012/13 £	LATEST BUDGET 2012/13 £	ORIGINAL BUDGET 2013/14 £	
Portfolio Service Expenditure:					
COMMUNITY & CORPORATE SERVICES	919,372	507,267	1,197,800	860,500	33
CULTURE	3,723,750	3,635,200	4,314,800	3,329,700	48
DEVELOPMENT	2,998,369	2,446,500	2,239,800	1,762,200	68
ENVIRONMENT & COMMUNITY PROTECTION	1,289,377	1,376,400	1,440,900	1,582,900	86
FINANCE	1,647,815	1,957,200	2,449,900	2,613,200	101
HOUSING & PROPERTY	1,691,193	2,530,600	3,764,000	2,229,900	115
HOUSING REVENUE ACCOUNT	-	-	-	-	127
NEIGHBOURHOOD	4,867,989	5,695,700	5,981,100	5,039,800	140
STRATEGIC LEADERSHIP	1,209,772	1,124,400	1,366,700	1,255,200	153
NET COST OF SERVICES	18,347,637	19,273,267	22,755,000	18,673,400	
Replacement of Notional with Actual Cost of Capital					
- Deduct Notional Capital Financing Charges in Estimates	(2,762,046)	(3,633,000)	(5,815,300)	(3,698,000)	
- Add Cost of Loan Repayments, Revenue Contributions and Interest Paid	31,970	31,300	32,500	32,500	
Revenue Contributions to Capital	1,470,217	408,600	445,600	775,600	
Contributions to / (from) Reserves	(307,345)	473,900	(617,800)	695,800	
Net External Investment Interest Received	(376,156)	(321,100)	(306,300)	(205,500)	
IAS19 Adjustments	(81,922)	(101,900)	(367,200)	(365,700)	
Accumulated Absences Account	9,183	-	-	-	
Contributions to / (from) General Fund Balance	(100,000)	(28,000)	(10,033)	(32,976)	
NET EXPENDITURE FOR DISTRICT PURPOSES	16,231,538	16,103,067	16,116,467	15,875,124	
Less: Revenue Support Grant / Business Rates	(7,836,202)	(6,984,518)	(6,984,518)	(6,616,664)	
Less: General Grants	(573,467)	(1,295,292)	(1,308,692)	(2,164,300)	
Collection Fund (Surplus) / Deficit	-	28,000	28,000	33,000	
EXPENDITURE BORNE BY COUNCIL TAX - WARWICK DISTRICT COUNCIL	7,821,869	7,851,257	7,851,257	7,127,160	
Aggregate Parish Council Expenditure	1,116,543	1,170,519	1,170,519	1,122,295	
COMBINED DISTRICT AND PARISH EXPENDITURE BORNE BY COUNCIL TAX	8,938,412	9,021,776	9,021,776	8,249,455	
Warwickshire County Council Expenditure	61,529,222	61,760,398	61,760,398	56,064,424	
WPA / Warwickshire Police and Crime Commissioner	9,272,498	9,674,247	9,674,247	8,782,021	
TOTAL EXPENDITURE BORNE BY COUNCIL TAX	79,740,132	80,456,421	80,456,421	73,095,900	
BAND D EQUIVALENT COUNCIL TAX:					
Warwick District Council	146.86	146.86	146.86	146.86	
Parish and Town Councils (Average)	20.95	21.89	21.89	23.12	
DISTRICT & PARISH BAND D EQUIVALENT COUNCIL TAX	167.81	168.75	168.75	169.98	
Warwickshire County Council	1,155.25	1,155.25	1,155.25	1,155.25	
Warwickshire Police Authority	174.10	180.96	180.96	180.96	
TOTAL BAND D EQUIVALENT COUNCIL TAX	1,497.16	1,504.96	1,504.96	1,506.19	
Council Tax Base (Band D Equivalents)	53,260.72	53,460.83	53,460.83	48,530.30	

MICHAEL DOODY
Leader of the Executive

MIKE SNOW
Responsible Financial Officer

WHERE THE MONEY COMES FROM



2012/13 LATEST

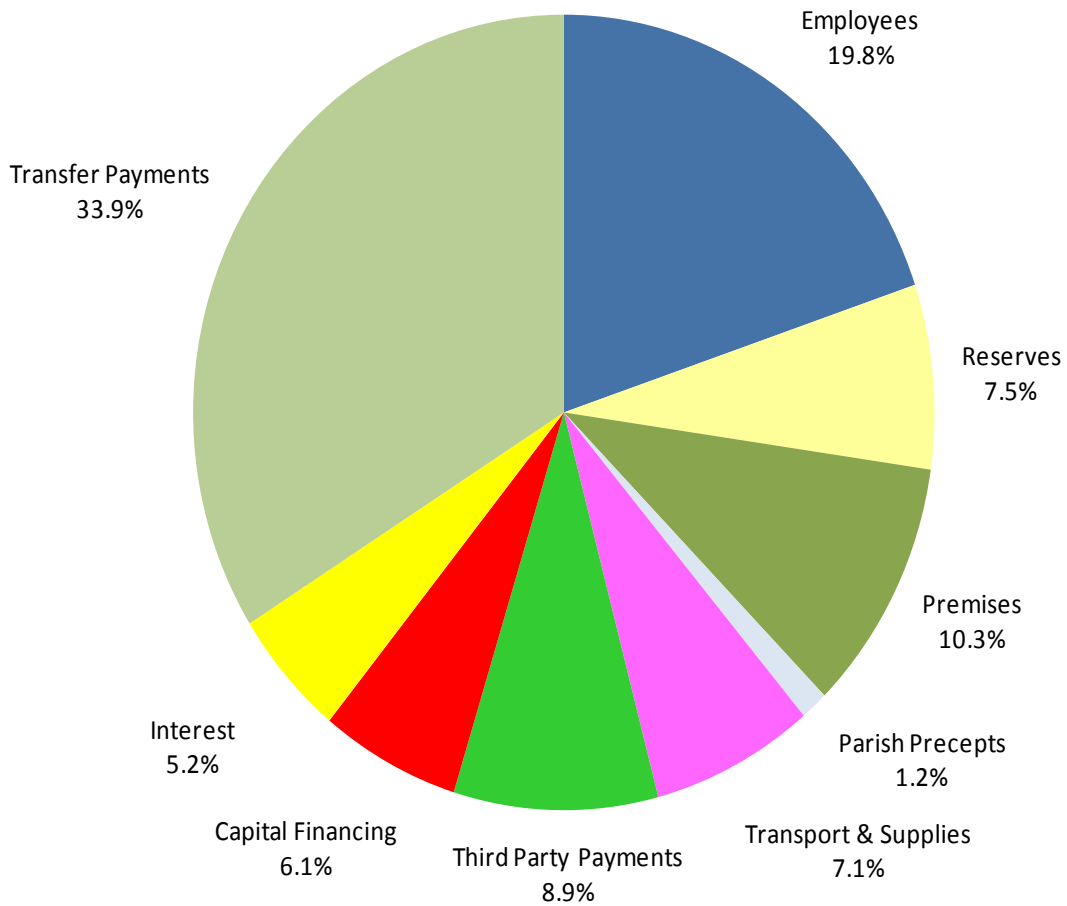
£'000	%
25,871	25.5
438	0.4
40,380	39.7
1,974	1.9
9,022	8.9
8,293	8.2
11,450	11.3
3,130	3.1
995	1.0
101,553	100.0

2013/14 BUDGET

£'000	%
26,739	29.2
324	0.4
31,983	35.0
1,784	1.9
8,250	9.0
8,781	9.6
Other Income:	
- Fees and Charges	10,886
- Sales and Other	2,352
- Contributions From Reserves	399
91,498	100.0

Rents	25.5
Interest Received	0.4
Housing and Council Tax Benefit Grant	39.7
Other Grants and Contributions	1.9
Collection Fund / Council Tax	8.9
Revenue Support Grant	8.2
Other Income:	
- Fees and Charges	11.3
- Sales and Other	3.1
- Contributions From Reserves	1.0
TOTAL	100.0

HOW THE MONEY WILL BE SPENT



2012/13 LATEST

£'000	%
18,317	18.0
9,265	9.1
405	0.4
7,126	7.0
10,292	10.1
39,270	38.7
5,746	5.7
5,195	5.1
4,766	4.7
1,171	1.2
101,553	100.0

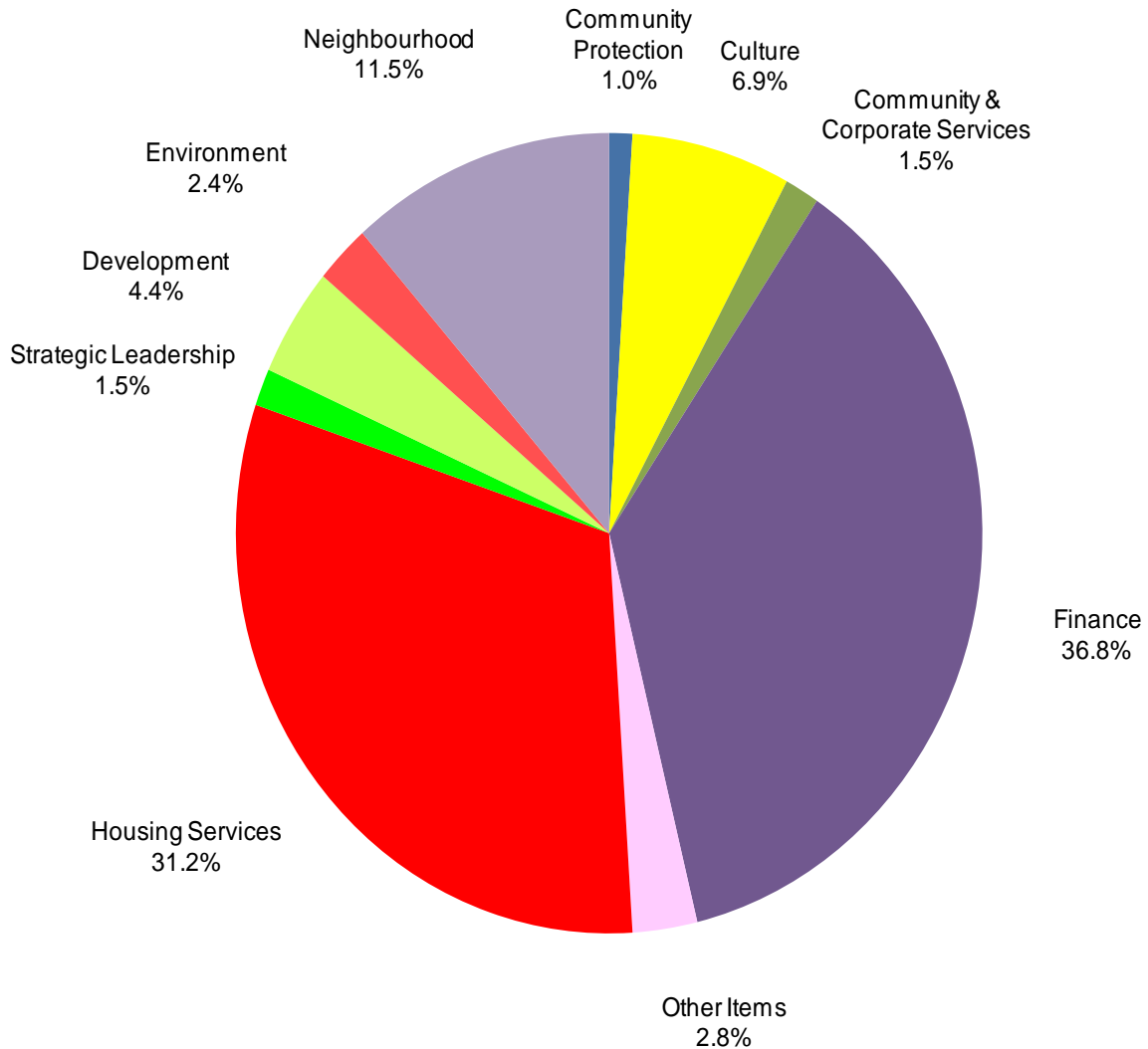
Employees
 Premises Related Expenditure
 Transport and Supplies:
 - Transport Related Expenses
 - Supplies and Services
 Third Party Payments
 Transfer Payments
 Capital Financing Costs
 Contributions to Reserves
 Interest Payments
 Parish Precepts

TOTAL

2013/14 BUDGET

£'000	%
18,134	19.8
9,403	10.3
404	0.4
6,123	6.7
8,132	8.9
31,025	33.9
5,570	6.1
6,819	7.5
4,766	5.2
1,122	1.2
91,498	100.0

WHAT THIS MONEY WILL PROVIDE



2012/13 LATEST

£'000	%
1,563	1.5
971	0.9
7,449	6.9
1,849	1.7
5,012	4.7
2,516	2.3
43,513	40.4
30,524	28.4
12,623	11.7
474	0.4
1,170	1.1

107,664 **100.0**

(6,111)

101,553

2013/14 BUDGET

£'000	%
1,452	1.5
966	1.0
6,588	6.9
1,434	1.5
4,172	4.4
2,271	2.4
35,276	36.8
29,883	31.2
11,057	11.5
1,504	1.6
1,122	1.2

95,725 **100.0**

(4,227)

91,498

Strategic Leadership
Community Protection
Culture
Community & Corporate Services
Development
Environment
Finance
Housing Services
Neighbourhood
Other Items
- Other Services
- Parish Precepts
TOTAL FOR BEST VALUE PURPOSES
Notional Capital Charge Adjustments
TOTAL

WEEKLY COSTS OF WARWICK DISTRICT COUNCIL SERVICES

The Council has set a tax of £169.98 on band D properties in 2013/14. Deducting parish precepts leaves £146.86 to pay for Warwick District Council services. This is equivalent to £2.82 per week and a breakdown of this cost over the various portfolio areas is given below:

	Pence Per Week p
COMMUNITY and CORPORATE SERVICES	15
CULTURE	59
DEVELOPMENT	31
ENVIRONMENT and COMMUNITY PROTECTION:	
- COMMUNITY PROTECTION	11
- ENVIRONMENT SERVICES	18
FINANCE	46
HOUSING and PROPERTY - GENERAL FUND	41
NEIGHBOURHOOD SERVICES	89
STRATEGIC LEADERSHIP	22
APPLICATION OF RESERVES & GENERAL GRANTS	(50)
	<hr/>
WEEKLY COST OF WARWICK DISTRICT COUNCIL SERVICES	282
	<hr/> <hr/>

EMPLOYEE ESTIMATES

The following table gives the estimated numbers of employees expressed as whole-time equivalents which have been included in the Council's budget for 2013/14:

	Employees
COMMUNITY & CORPORATE SERVICES	91.1
CULTURE	113.0
DEVELOPMENT	55.1
ENVIRONMENT and COMMUNITY PROTECTION:	
- COMMUNITY PROTECTION	21.5
- ENVIRONMENT SERVICES	35.0
FINANCE	69.3
HOUSING & PROPERTY	36.4
HOUSING REVENUE ACCOUNT	78.3
NEIGHBOURHOOD	54.5
STRATEGIC LEADERSHIP	14.0
	<hr/>
	568.2
	<hr/> <hr/>

PARISH and TOWN COUNCIL PRECEPTS

The table below gives the precept requested by each Parish Council in the Warwick District Council area for 2013/14, together with the Council Tax Base for each Parish:

	<u>Precept</u> £	<u>Council</u> <u>Tax Base</u>	<u>Charge per</u> <u>Band D</u> <u>Equivalent</u> £
Baddesley Clinton	2,800.00	76.27	36.71
Baginton	7,598.00	294.70	25.78
Barford, Sherbourne and Wasperton	29,071.00	767.65	37.87
Beausale, Haseley, Honiley and Wroxall	8,472.00	320.44	26.44
Bishops Tachbrook	27,652.00	951.16	29.07
Bubbenhall	10,479.00	312.26	33.56
Budbrooke	23,070.00	741.51	31.11
Burton Green	9,848.00	429.51	22.93
Bushwood	0.00	10.73	0.00
Cubbington	40,000.00	1,440.17	27.77
Eathorpe, Hunningham, Offchurch, and Wappenbury	7,200.00	287.62	25.03
Hatton	10,209.00	929.99	10.98
Kenilworth	173,430.00	9,372.31	18.50
Lapworth	16,561.00	940.86	17.60
Royal Leamington Spa	273,318.00	14,856.25	18.40
Leek Wootton and Guys Cliffe	7,262.00	525.68	13.81
Norton Lindsey	5,000.00	214.50	23.31
Old Milverton and Blackdown	20,000.00	189.94	105.30
Radford Semele	18,698.00	784.56	23.83
Rowington	20,430.00	528.07	38.69
Shrewley	6,509.00	414.52	15.70
Stoneleigh and Ashow	15,753.00	512.16	30.76
Warwick	290,790.00	10,665.45	27.26
Weston-under-Wetherley	6,985.00	191.07	36.56
Whitnash	91,160.00	2,772.92	32.88
TOTALS	1,122,295.00	48,530.30	

WARWICK DISTRICT COUNCIL

MEDIUM TERM FINANCIAL STRATEGY

	2012/13 Original Budget £'000	2012/13 Latest Budget £'000	2013/14 £'000	2014/15 £'000	2015/16 £'000	2016/17 £'000	2017/18 £'000
Net Cost Of General Fund Services	19,273	22,754	18,673	18,560	18,908	18,806	18,552
Investment Interest	(321)	(306)	(206)	(203)	(344)	(409)	(409)
Other Financing Adjustments	(2,849)	(6,332)	(2,592)	(3,053)	(3,180)	(3,083)	(2,917)
(Deficit) / Surplus in current year	-	-	-	-	-	-	-
Net Expenditure after adjustments	16,103	16,116	15,875	15,304	15,384	15,314	15,226
Revenue Support Grant	(6,985)	(6,985)	(6,617)	(6,658)	(6,027)	(5,516)	(5,102)
Collection Fund Balance	28	28	33	-	-	-	-
Other Grants and Government Funding	(1,295)	(1,308)	(2,164)	(1,356)	(1,009)	(1,009)	(726)
Amount to be funded from Council Tax	7,851	7,851	7,127	7,416	7,624	7,838	8,058
Band D Equivalent	£146.86	£146.86	£146.86	£149.78	£152.77	£155.82	£158.94
% increase on previous year	0.00%		0.00%	2.00%	2.00%	2.00%	2.00%
Net Expenditure after adjustments	16,103	16,116	15,875	15,304	15,384	15,314	15,226
Total Grant and Council Tax Income	16,103	16,116	15,875	15,430	14,660	14,363	13,886
Cumulative Deficit - Savings Required (-) / Surplus (+) future years	-	-	-	126	(724)	(951)	(1,340)
In year Additional Savings Required (-) / Surplus (+)	-	-	-	126	(850)	(227)	(389)

WARWICK DISTRICT COUNCIL

MEDIUM TERM FINANCIAL STRATEGY - RECURRING DEVELOPMENTS

		2012/13 Original Budget £'000	2012/13 Latest Budget £'000	2013/14 £'000	2014/15 £'000	2015/16 £'000	2016/17 £'000	2017/18 £'000
Major Contract Renewals & Inflation at RPI	GM and Waste Management	270,000	(8,400)	-	-	106,185	106,185	106,185
Major Contract Renewals	Budget Saving net of £140k FFF Target included below	-	-	(633,954)	-	-	-	-
Reduced Inflation on Major Contracts	January Budget Setting	(30,000)	-	-	-	-	-	-
Oakley Wood Crematorium	increased Grounds Maintenance (May 2012 Executive)	-	-	10,000	-	-	-	-
Above inflation growth	to allow for staff increments	-	-	-	80,000	80,000	80,000	80,000
NNDR	RPI 3.2% 2013-14	-	-	37,800	-	-	-	-
Fees and Charges	As per Fees and Charges Report (October)	(43,000)	-	-	(139,458)	(139,458)	(139,458)	(139,458)
Car Parking	Savings on Repairs and Maintenance Budget	(115,000)	-	-	5,000	-	5,000	-
Waste Management	New Properties	-	-	-	-	-	13,000	13,000
Street Cleaning	New Adopted roads to be cleansed	-	-	-	10,000	10,000	10,000	10,000
Hill Close Gardens funding	April 2004 Executive	(5,000)	-	(7,500)	(5,000)	(5,000)	(2,500)	-
HDPG updated to reflect 2009-10 c/f	Grant secured until 2010 (See Nov 2008 Exec Report)	67,000	21,300	-	-	-	-	-
inflation provision	reflection of volatility of the economy	230,000	(25,000)	50,000	50,000	50,000	50,000	50,000
CCTV Maintenance Contract - Inflation increase in contract price		-	3,500	-	-	-	-	-
Deflation on Non contractual Spend	-2.50%	-	-	-	(225,000)	(225,000)	(225,000)	(225,000)
Major Contract Inflation Pressure	one-year only	(30,000)	-	-	-	-	-	-
Reduce Inflation Provision to £50k	January Budget Setting Process	(150,000)	-	-	-	-	-	-
Environment, staffing retirements recruited at lower scale 3 years only	Service Plan Savings approved December 2009	4,203	-	4,203	-	-	-	-
Sustainable Planting	SMT Away Day/Citizens Panel	(5,000)	-	-	-	-	-	-
East Lodge Rental to Agenda 21	Rent Freeze agreed December 2012	(3,000)	2,000	-	-	-	-	-
Newbold Comyn Golf	budget saving & rental income from Year 3 of	-	-	(66,800)	-	-	-	-
NAFN subscription	Now paying on actual volume rather than flat fee	660	-	-	-	-	-	-
Procurement Savings	May SMT, to be approved by June 2012 executive	(139,300)	244,400	-	-	-	-	-
Catering Contract	July/August Executive	(8,200)	-	(10,400)	(12,800)	(15,500)	(17,700)	(13,100)
Photocopying/Printing		(800)	-	-	-	-	-	-
Vending Machines (Non-Recurrent)		6,300	-	-	-	-	-	-
Cash Collection contract	Part Year Effect 2011-12	(8,000)	-	-	-	-	-	-
Clarendon Arcade development	Lost income from Chandos Street Car Park	-	-	-	-	150,000	150,000	-
Photocopy/Printers rental	New printers purchased under Finance Lease	(15,200)	-	(400)	-	-	-	-
Lease of Station Approach		(10,000)	-	-	-	-	-	-
Salaries	Pay Award	-	-	-	-	-	-	280,000
Election Management System	New system savings in future years	(3,600)	-	-	-	(4,800)	-	-
WDC share of WMC pension costs	Executive 2 March 2011	1,800	-	-	-	-	-	-

WARWICK DISTRICT COUNCIL

MEDIUM TERM FINANCIAL STRATEGY - RECURRING DEVELOPMENTS

		2012/13 Original Budget £'000	2012/13 Latest Budget £'000	2013/14 £'000	2014/15 £'000	2015/16 £'000	2016/17 £'000	2017/18 £'000
Pension fund Increases		41,734	-	59,900	55,383	56,490	57,620	-
Pension fund Increases		32,366	-	-	-	-	-	-
National Employment Savings Trust (NEST)		38,600	(38,600)	65,750	65,750	-	-	-
Amended Discretionary Rate Relief scheme	Executive 6/1/11	(75,000)	-	-	-	-	-	-
Committee Teas	Royal Spa Centre to provide in-house	(1,000)	-	-	-	-	-	-
Warwick Town Council Service Charges -Pageant House	March 2011 Executive	(2,775)	-	-	-	-	-	-
Kenilworth Public Service Centre	As per Revised and Original Budgets Dec Exec	16,800	-	-	-	-	-	-
St Marys Land-Race Course Rent review	future settlement (provisional)	25,000	-	(5,000)	(5,000)	-	-	-
Termination of Environment Agency Agreement		102,200	-	42,600	-	-	-	-
Loss of Riverside House rental income and service charge	Registrars est 2012 TBC	14,000	-	-	-	-	-	-
Sydenham Sports Centre-termination of Dual use Support Services Review	August Executive (part of FFF intervention for A Team net of HRA share)	(9,000)	-	-	-	-	-	-
Fit for the Future-Development Services	Senior Planning Technician	(35,500)	-	-	-	-	-	-
Corporate and Community Services Restructure	March 2012 Executive	(15,000)	-	-	-	-	-	-
Corporate and Community Services Restructure	April 2012 Executive- correction	-	(161,800)	-	-	-	-	-
Neighbourhood Contract Services Intervention	March 2012 Executive	-	4,200	(4,200)	-	-	-	-
Fit for the Future- Finance	March Employment Committee	-	(93,900)	(21,400)	-	-	-	-
Fit for the Future-Neighbourhood Services		-	(80,000)	(80,000)	-	-	-	-
Fit for the Future-Neighbourhood Services		-	(2,500)	-	-	-	-	-
Fit for the Future-Neighbourhood Services	Car Parking Recurrent Savings	-	(5,300)	-	-	-	-	-
Fit for the Future	Outstanding target not achieved in 2011-12	(334,354)	334,000	-	-	-	-	-
Fit for the Future-April Executive Additional savings	Neighbourhood Services	-	(8,600)	-	-	-	-	-
Fit for the Future-April Executive Additional savings	Chief Executive's Office	-	(20,000)	(46,300)	-	-	-	-
Fit for the Future-April Executive Additional savings	Chief Executive's Office see non recurrent	-	20,000	-	-	-	-	-
Fit for the Future-April Executive Additional savings	Community Protection	-	(10,000)	(10,000)	-	-	-	-
Fit for the Future-April Executive Additional savings	Development Services	-	(70,000)	-	-	-	-	-
Fit for the Future-Development Services	Planning Fee Income	-	-	(181,800)	-	-	-	-
Fit for the Future-Development Services	Other projects	-	(15,000)	(180,500)	-	-	-	-
Fit for the Future- Community Protection	CCTV VRT saving	-	(10,000)	-	-	-	-	-
Fit for the Future- Community Protection	Offset FFF target above	-	10,000	10,000	-	-	-	-
Fit for the Future- Community Protection	2013-14 Salary Savings (2013-14 FFF target)	-	-	(8,700)	-	-	-	-
Fit for the Future- Community Protection	Residual FFF target	-	-	(1,300)	-	-	-	-
Fit for the Future	Cultural services(Net of those already indentified)	-	-	(88,000)	-	-	-	-
Fit for the Future - Finance		-	7,400	-	-	-	-	-
Fit for the Future	Environmental services	-	-	(30,000)	-	-	-	-
Additional FFF Savings from Restructure re Head of Service Permanent Part Time Arrangement		-	-	(35,000)	-	-	-	-

WARWICK DISTRICT COUNCIL

MEDIUM TERM FINANCIAL STRATEGY - RECURRING DEVELOPMENTS

		2012/13 Original Budget £'000	2012/13 Latest Budget £'000	2013/14 £'000	2014/15 £'000	2015/16 £'000	2016/17 £'000	2017/18 £'000
GCSX charges		1,400	-	-	-	-	-	-
Customer Service Centre	PC maintenance not budgeted	6,000	-	-	-	-	-	-
Spa Centre budget changes	Reduced Income net of expenditure savings	10,600	-	-	-	-	-	-
Contribution from Kenilworth Town Council (reduction)	Kenilworth Town centre management	5,000	-	-	-	-	-	-
Canvassers Budget	August 2011 Executive	-	-	(12,500)	-	-	-	-
Printing	Prior Year Underspends off set Print Room Deficit	(900)	-	-	-	-	-	-
Print Room	Unavoidable Growth-Prior Year deficit plus additional costs of in-house service	(20,000)	-	-	-	-	-	-
Termination and amalgamation of IT contracts		(14,100)	-	-	-	-	-	-
Improved WAN link CSC at Shire Hall		10,000	-	-	-	-	-	-
Bulky refuse and Recycling credits	Latest Forecast for Revised Budgets	2,800	-	-	-	-	-	-
Charging for Events in the Parks, introduced 2012	October Executive	-	-	(9,500)	-	-	-	-
One Stop Shop	Staff to deliver Police Services	8,500	-	-	-	-	-	-
NNDR increase	in line with 5.6% RPI	61,000	-	-	-	-	-	-
Anti Social Funding Behaviour	Grant Funding finished	34,100	-	-	-	-	-	-
Revenues and Benefits Restructure		(5,287)	-	-	-	-	-	-
Warwickshire Direct Partnership-WDC share of costs	Salary previously funded from Reserve	8,588	-	712	-	-	-	-
Empty Homes Strategy - time limited post		(19,100)	-	-	-	-	-	-
Further Budget Changes	Accountant/Head of Service Review	(63,200)	-	-	-	-	-	-
Increased Energy Costs		57,800	-	-	-	-	-	-
Further Budget Changes	Accountant/Head of Service Review	(23,800)	-	-	-	-	-	-
SMT Savings proposals		(124,200)	-	-	-	-	-	-
SMT Savings proposals	Recharge to Housing re Client Fee already	30,000	-	-	-	-	-	-
Pyramids additional Income		(30,000)	-	-	-	-	-	-
HR Recruitment Budget		(30,000)	-	-	-	-	-	-
Corporate R&M Budget		(100,000)	-	-	-	-	-	-
HB Subsidy	November 2011 forecast	-	-	36,000	-	-	-	-
Lost Rental and Insurance Income	from Corporate Properties	31,200	-	-	-	-	-	-
Equalities Recurrent Budget	Non-Recurrent Virement not reflected in 2012-13 Original budget	-	8,500	-	-	-	-	-
Bin Replacements funded from Capital	2013-14 saving subsequently not needed under new contract	-	-	(120,000)	(120,000)	-	-	-
WCC no longer contributing to Packmores Community Centre		-	2,000	-	-	-	-	-
Lost Rental	May 2012 Executive	-	-	(900)	-	-	-	-

WARWICK DISTRICT COUNCIL

MEDIUM TERM FINANCIAL STRATEGY - RECURRING DEVELOPMENTS

		2012/13 Original Budget £'000	2012/13 Latest Budget £'000	2013/14 £'000	2014/15 £'000	2015/16 £'000	2016/17 £'000	2017/18 £'000
VIC use of Pump Rooms site not in Pump Rooms budget		-	(7,200)	-	-	-	-	-
NNDR Catering corrections	Prior year budgets did not include NNDR as paid by Caterer direct	-	15,200	-	-	-	-	-
Open Spaces - rent income - revised agreements		-	7,000	-	-	-	-	-
Savings - Waste Management-Overtime		-	(1,400)	-	-	-	-	-
Licensing savings		-	(800)	-	-	-	-	-
Salary Budget Corrections	Incremental and Top Slicing-Corporate &	-	7,600	-	-	-	-	-
Rental of Covent Garden Car Parking Space	For Tesco Trolleys	-	(2,100)	-	-	-	-	-
Dual-use charges Meadow costs below budget		-	(5,000)	-	-	-	-	-
LGA annual subscription-saving		-	-	(5,900)	-	-	-	-
Planning Fees Increase	Newsletter to Chief Execs July 2012	-	(35,000)	(65,000)	-	-	-	-
CIPFA Publication Subscription Saving		-	(2,500)	-	-	-	-	-
Committee Services - increment not budgeted		-	-	1,600	-	-	-	-
Rent Income for RSH overbudgeted.		-	12,000	-	-	-	-	-
Stationery underspend		-	(300)	-	-	-	-	-
mileage/training budget not provided for in original budget		-	1,300	-	-	-	-	-
Benefits overpayments receiving subsidy, netted off for increasing bad debt provision.		-	50,000	-	-	-	-	-
World Bowls recharge for Facilities	Ceased to Women's Bowls for 10 year period	-	-	-	26,000	-	-	-
Reduced Income - photocopying & Ordinance Surveys	(Development Control)	-	11,000	-	-	-	-	-
CCTV Salary Savings recurrent	Salaries, enhancements, pension opt out	-	(7,800)	-	-	-	-	-
Environmental services (phone0	Health core savings	-	(100)	-	-	-	-	-
Revenues and Benefits	Misc Non-Pay Savings	-	(3,000)	-	-	-	-	-
ICT - Misc Non-Pay Savings		-	(2,200)	-	-	-	-	-
Revenues - Court Fees (Collection rates higher, fewer summons' being issued)		-	28,100	-	-	-	-	-
LPG Fuel for Cremators - increased prices & inadequate base budget		-	35,100	-	-	-	-	-
CCTV Revenue Savings from new tender	lower annual maintenance, no inflation	-	-	(1,800)	-	-	-	-
Culture Increments		-	1,900	-	-	-	-	-
Overtime at John Atkinson not utilised		-	(3,300)	-	-	-	-	-
Events - Concession Fees		-	-	(1,400)	-	-	-	-
GS4 change deliveries - new arrangement		-	-	(4,000)	-	-	-	-
Golf Course electricity - Service charge Shop, Barn, Stables		-	(11,100)	-	-	-	-	-

WARWICK DISTRICT COUNCIL

MEDIUM TERM FINANCIAL STRATEGY - RECURRING DEVELOPMENTS

		2012/13 Original Budget £'000	2012/13 Latest Budget £'000	2013/14 £'000	2014/15 £'000	2015/16 £'000	2016/17 £'000	2017/18 £'000
Environmental services	Small changes	-	(5,600)	-	-	-	-	-
Corporate and Community Services	Small changes	-	(500)	-	-	-	-	-
IAS19 adjusted "below the line"		-	265,400	(1,500)	-	-	-	-
Crematorium- Reduced Income	when New Facilities open at Rugby	-	-	-	150,000	-	-	-
Renewal of Insurance Contract		-	-	12,000	-	-	-	-
Canvassers Budget	Budget Reduced but now required	-	-	11,000	-	-	-	-
Salary Budget Corrections		-	4,900	-	-	-	-	-
Air Pollution Contract	Fit for the Future Achieved a year early	-	(7,000)	-	-	-	-	-
Small Budget Changes	Cultural Services	-	1,500	-	-	-	-	-
Sports Facilities Management - staff restructure 2012/Incr		-	-	39,500	-	-	-	-
Cultural Services - staffing savings/2012		-	-	(34,000)	-	-	-	-
Service Charges - Abbey Fields & SNP		-	-	(1,400)	-	-	-	-
Contract Services Intervention savings above original target		-	(17,800)	-	-	-	-	-
Revenues - Court Fees (Collection rates higher, fewer summons' being issued)		-	40,000	-	-	-	-	-
Increments on Salaries		-	100	8,600	-	-	-	-
Research Fees Budget Duplicated in Development Control Cost Centre		-	400	-	-	-	-	-
Corporate and Community Services Salaries increments etc		-	100	3,300	-	-	-	-
Community Safety	Salary Adjustments	-	(6,500)	10,500	-	-	-	-
Corporate and Community Services	Media room advertising income-ad income no longer received	-	1,500	-	-	-	-	-
NNDR increased liabilities	Cultural/Health Properties	-	-	6,100	-	-	-	-
Development -Enterprise Centre, small budget reductions,		-	(4,200)	-	-	-	-	-
DPE Car Parking - Shared Account - Salary Adj. (FFF)		-	-	(1,000)	-	-	-	-
Salary Increments		-	-	3,600	-	-	-	-
F & C Review	Fees and Charges - Licensing & Registration	-	(1,000)	(1,900)	-	-	-	-
Fees and Charges - Car Parking		-	-	(50,000)	-	-	-	-
Procurement - Time Limited Post Made Permanent	Dealt with under FFF	-	-	(18,000)	-	-	-	-
Finance increments etc	Pay Budgets	-	1,100	6,600	-	-	-	-
Housing Strategy Recurrent minor amendments		-	3,000	5,300	-	-	-	-
Prevention Work is not a recurring budget, actual expenditure is balanced by grant income.		-	-	(76,100)	-	-	-	-

WARWICK DISTRICT COUNCIL

MEDIUM TERM FINANCIAL STRATEGY - RECURRING DEVELOPMENTS

		2012/13 Original Budget £'000	2012/13 Latest Budget £'000	2013/14 £'000	2014/15 £'000	2015/16 £'000	2016/17 £'000	2017/18 £'000
NNDR further changes compared to inflation		-	600	(14,000)	-	-	-	-
Development Staff Changes		-	-	2,000	-	-	-	-
Hill Close Gardens Grant - Budget Overprovision		-	(2,600)	-	-	-	-	-
Net savings on security at Bowls Championships		-	(2,100)	-	-	-	-	-
Housing and Property -GF, recurrent Salary adjustments		-	(8,300)	14,600	-	-	-	-
Reduction in Benefits Administration Subsidy for 2013/14	HB/CTB Circular S5/2012	-	-	64,800	-	-	-	-
Further Reductions In Housing Benefits Subsidy		-	-	-	62,200	56,000	50,400	45,400
Additional FFF Savings - Finance Restructure		-	(10,700)	(800)	-	-	-	-
Net Change in Bank Charges budget net of recharge to HRA		-	-	(200)	-	-	-	-
Finance - Revenues Staffing Vacancies		-	-	(2,400)	-	-	-	-
Car Boot Sales Licence - No such a Licence at the moment		-	600	-	-	-	-	-
Homelessness Prevention	Government Grant Funding	-	-	(18,864)	-	-	-	-
Loss of Decrim Agreement with County		-	-	-	211,700	-	-	-
ICT salaries HAY regrade		-	-	5,300	-	-	-	-
HMRS system	County may charge for future service	-	-	-	25,000	-	-	-
Superannuation Gratuities - Underspend		-	(2,300)	-	-	-	-	-
Tree Maintenance (Contract and Staff) transferred to WCC under 8 year SLA	net saving	-	-	(23,700)	-	-	-	-
Audit Fees Reduced	Net of HRA recharge	-	-	(37,200)	-	-	-	-
Benefits - Mobile Phone Costs		-	100	-	-	-	-	-
Localising Council Tax Support	recurrent grant paid to local preceptors	-	-	104,755	-	-	-	-
Corporate and Community Services	homeworking payment missed off Web Services Manager	-	300	-	-	-	-	-
NNDR ongoing reductions		-	-	(14,000)	-	-	-	-
Community Forums	Reserve Funding 4 years from 2014-15	-	-	-	(40,000)	-	-	-
Savings required		-	-	-	125,615	(849,793)	(227,207)	(389,155)
Total Recurring Developments		(351,665)	446,600	(1,310,798)	319,390	(730,876)	(89,660)	(182,128)

WARWICK DISTRICT COUNCIL

MEDIUM TERM FINANCIAL STRATEGY - ITEMS FUNDED FROM RESERVES

		2012/13 Original Budget £'000	2012/13 Latest Budget £'000	2013/14 £'000	2014/15 £'000	2015/16 £'000	2016/17 £'000	2017/18 £'000
Election costs	Elections Reserve	-	-	-	-	80,000	-	-
Grounds Maintenance	Commuted Sums Reserve	64,578	-	64,533	62,702	62,702	35,684	35,684
Earmarked Reserve	Items slipped from previous year	-	467,100	-	-	-	-	-
Procurement officer	March Executive	1,010	-	-	-	-	-	-
Procurement - Time Limited Post Made Permanent	adjusted to reflect true figure in Financing tab	-	(4,159)	-	-	-	-	-
BiP Programme Manager	Spend to Save Reserve	25,679	(25,679)	-	-	-	-	-
GF Revenue Grants/Contributions In Advance Reserve		57,053	-	2,940	-	-	-	-
Transformation Reserve to Fund Corporate and Community Temp Posts	March Executive 2012	-	125,000	125,000	-	-	-	-
Customer Contact Manager slippage from Transformation Reserve		-	(10,600)	(1,000)	11,600	-	-	-
OD officers transformation reserve slippage		-	(44,400)	(9,500)	53,900	-	-	-
correction of TR slippage Org Dev	Transformation Reserve	-	3,000	-	(3,000)	-	-	-
Planning Challenges		70,000	-	-	-	-	-	-
Unallocated Planning Development Grant - balance b/wd from 11/12 less than in 12/13 original		-	(21,300)	-	-	-	-	-
Newbold Comyn Golf	contribution to operator as per contract	3,199	-	-	-	-	-	-
HB Subsidy	November 2011 forecast	8,600	-	-	-	-	-	-
Corporate R&M Budget (Abbey Fields Gatehouse EMR request February report)	(Abbey Fields Gatehouse EMR request February report)	12,000	-	-	-	-	-	-
Contingency Budget	(EMR) Balance from 2012-13	256,400	-	-	-	-	-	-
Corporate R&M Budget (St Nicholas Park Footpaths)	Earmarked Reserve slippage	30,000	-	-	-	-	-	-
Project Officers - Development	from Services Transformation Reserve	120,000	-	51,000	-	-	-	-
Warwick TIC - additional Grant	Tourism Reserve (March 2012 Executive)	-	15,000	-	-	-	-	-
contribution to South West Warwick Community centre infrastructure	Transformation Reserve March 2012 Executive	-	1,500	-	-	-	-	-
FFF Achievement Award From Transformation Reserve	April 2012 FFF Executive	-	150,000	300,000	300,000	450,000	450,000	-
Operational Property Lifetime and Condition Survey	April Executive approved from Transformation Reserve	-	70,000	-	-	-	-	-
Looking Local Digital TV	Transformation reserve	-	11,000	-	-	-	-	-
Court Street Arches - works approved by March Executive from Capital Investment Reserve		-	22,000	-	-	-	-	-
Compensation Payment for Orchard Barn May 2012 Exec	Building Control Reserve	-	28,700	-	-	-	-	-

WARWICK DISTRICT COUNCIL

MEDIUM TERM FINANCIAL STRATEGY - ITEMS FUNDED FROM RESERVES

		2012/13 Original Budget £'000	2012/13 Latest Budget £'000	2013/14 £'000	2014/15 £'000	2015/16 £'000	2016/17 £'000	2017/18 £'000
Temp. project Manager - Leisure Centre programme review from transformation reserve	May 2012 Executive	-	19,100	19,200	-	-	-	-
Customer & Community Services Restructure	Early Retirement reserve May Executive 2012	-	63,100	-	-	-	-	-
Customer & Community Services Restructure Early Retirement Costs	May Executive	-	2,700	-	-	-	-	-
Neighbourhood Services Restructure feasibility study Leamington Assets	Early Retirement reserve May Executive 2012 May Executive approved from Transformation Reserve	-	71,100 100,000	-	-	-	-	-
Events Management Officer Post	Service Transformation Reserve-June Executive	-	18,200	9,100	-	-	-	-
Arts Development programme-Grants/Cont. in Advance Reserve 2011/12		-	56,700	-	-	-	-	-
Digital Content Dev Project - Grants/Cont. in Advance Reserve		-	2,800	-	-	-	-	-
Arts Exhibitions Programme. -Grants/Cont. in Advance Reserve		-	21,000	-	-	-	-	-
Crematorium bequest-Grants/Cont. in Advance Reserve		-	10,000	-	-	-	-	-
Private Sector Stock Condition Survey Funded from ERR		-	19,100	-	-	-	-	-
Cultural Services Early Retirement Reserve	August Executive	-	16,900	-	-	-	-	-
Parish Council Projectors funded from Transformation Reserve		-	2,100	-	-	-	-	-
Finance Restructure	Service Transformation Reserve-Sept Executive	-	13,000	31,000	-	-	-	-
Redundancy payment-Early Retirements Reserve	Environmental Services	-	35,000	-	-	-	-	-
Building Control Reserve - Increased DC Fees		-	(15,000)	-	-	-	-	-
Retail Dev project Leamington slippage	to Services Transformation Reserve	-	(41,300)	41,300	-	-	-	-
Housing Benefits - Staff Changes (Funded by Additional Specific Admin Grant)	Revenue Grants and Contributions in Advance	-	(39,800)	2,300	-	-	-	-
Purchase of Paris On-Line Software Module	Transformation Reserve	-	9,200	-	-	-	-	-
Town Hall Kitchen Equipment and Tables	From Equipment Renewal Reserves	-	9,100	-	-	-	-	-
Covent Garden Car Park Lighting	Contribution from Car Parks R & M Reserve re CG lighting	-	25,000	-	-	-	-	-
Bedford St Traffic Management Scheme		-	6,600	-	-	-	-	-
Additional Local and Town Centre Plan costs		-	109,700	83,500	-	-	-	-
Declassified Agile Working capital expenditure (Revs & Bens mobile phone rentals etc)	Service Transformation Reserve	-	1,200	-	-	-	-	-
Empty Homes Grants - funded from Revenue Grants/Contributions In Advance Reserve		-	10,500	-	-	-	-	-

WARWICK DISTRICT COUNCIL

MEDIUM TERM FINANCIAL STRATEGY - ITEMS FUNDED FROM RESERVES

		2012/13 Original Budget £'000	2012/13 Latest Budget £'000	2013/14 £'000	2014/15 £'000	2015/16 £'000	2016/17 £'000	2017/18 £'000
Additional Court Desk expenditure - funded from Revenue Grants/Contributions In Advance Reserve		-	18,200	350	-	-	-	-
Newbold Comyn Catering Equipment	Service Transformation Reserve	-	25,000	-	-	-	-	-
Sports & Arts Tender - Forbes Estate	-St Mary's Lands Reserve	-	16,300	59,400	44,300	-	-	-
HR/Payroll restructure temp Senior HR post @ 22.5hrs per wk 6mnths funded from TR		-	8,100	6,500	-	-	-	-
Finance Restructure Redundancies & Early Retirement	Service Transformation Reserve	-	125,100	-	-	-	-	-
Spa Centre Air Curtain		-	25,000	-	-	-	-	-
Community Forums	4 years Reserve Funded	-	-	-	40,000	40,000	40,000	40,000
Spa Centre Staffing	Service Transformation Reserve	-	14,000	-	-	-	-	-
Total for Year		648,519	1,544,862	785,623	509,502	632,702	525,684	75,684

WARWICK DISTRICT COUNCIL

MEDIUM TERM FINANCIAL STRATEGY - NON-RECURRENT DEVELOPMENTS

		2012/13 Original Budget £'000	2012/13 Latest Budget £'000	2013/14 £'000	2014/15 £'000	2015/16 £'000	2016/17 £'000	2017/18 £'000
London 2012 (Olympic torch)	October 2010 Executive	6,250	-	-	-	-	-	-
Enterprise developments	Income Shortfalls, increased expenditure	62,300	-	-	-	-	-	-
Olympics	August 2011 Executive	40,000	-	-	-	-	-	-
Payroll Training		1,950	-	1,800	-	-	-	-
Private Sector Stock Condition Survey	from Equipment Renewal Schedule (Sept 2011 Executive)	-	-	-	-	75,000	-	-
Housing Market Assessment	from Equipment Renewal Schedule (Sept 2011 Executive)	-	-	-	-	60,000	-	-
New HMRS from June 2011	Snowdrop savings	-	-	-	-	-	-	-
Budget Consultation Process	Simalto/Residents Surveys to replace Citizens	(5,800)	-	(15,800)	11,700	(15,800)	(5,800)	(15,800)
RCCO (DCLG Disabled Facilities Grant towards Private Sector Housing (rec'd in year only)		(299,000)	(9,600)	(308,600)	(308,600)	(308,600)	(308,600)	(308,600)
RCCO DCLG Decent Homes Grant re Private Sector Housing Improvements		(100,000)	100,000	-	-	-	-	-
Minor Roundings		-	(14,000)	-	-	-	-	-
Local Services Support Grant-Homelessness		85,464	-	-	-	-	-	-
Roundings/Small Budget Adjustments	As per detailed Budget Working Papers	(19,200)	-	-	-	-	-	-
Further Budget Changes	Accountant/Head of Service Review	28,100	-	-	-	-	-	-
Bin Replacements funded from Capital		(120,000)	-	-	-	-	-	-
Environment Agency Contract	Extension Q2	(42,600)	-	-	-	-	-	-
Community and Voluntary Contracts	Variations over 3 year period	-	1,500	(2,800)	1,600	-	-	-
Audit Fees Reduced	Net of HRA recharge	-	(37,200)	-	-	-	-	-
Recycling Income	Reduction on Material prices, albeit tonnage has increased	-	62,500	-	-	-	-	-
Swimming Income Shortfall	Newbold Comyn	-	30,000	-	-	-	-	-
Rental of Covent Garden Car Parking Space	For Tesco Trolleys, previous years outstanding	-	(19,100)	-	-	-	-	-
BIP manager saving and FFF budgets rounding adjustments		-	1,300	-	-	-	-	-
Accrued Toil to be paid, no spare capacity in Warwick Castle Court Costs	Housing & Property Services Net reimbursement of costs	-	8,000 (58,000)	-	-	-	-	-
Lost income compensation for Abbey End Car Park, Wilton House		-	(65,000)	-	-	-	-	-
Corporate and Community Services	salary protection HR	-	-	3,400	3,400	-	-	-
LGA annual subscription-saving		-	(2,700)	-	-	-	-	-
Stationery underspend	Chief Executive Office	-	(300)	-	-	-	-	-
Committee Services - increment including backdated amount to be paid		-	4,400	-	-	-	-	-

WARWICK DISTRICT COUNCIL

MEDIUM TERM FINANCIAL STRATEGY - NON-RECURRENT DEVELOPMENTS

		2012/13 Original Budget £'000	2012/13 Latest Budget £'000	2013/14 £'000	2014/15 £'000	2015/16 £'000	2016/17 £'000	2017/18 £'000
Application Fees for 'Sex Establishment' Licence		-	(2,200)	-	-	-	-	-
Cemetery Chapel stores-rents		-	(1,000)	-	-	-	-	-
EMR not required	Community Partnership team	-	(11,700)	-	-	-	-	-
salaries-savings CSteam	In excess of FFF Target	-	(7,600)	-	-	-	-	-
2011-12 Benefits Write Offs not posted in prior year		-	80,000	-	-	-	-	-
GF legal fees Shared legal services	net off additional Chase Meadow Costs	-	(26,000)	-	-	-	-	-
Planning Fees	Large Applications for 2012-13	-	(200,000)	-	-	-	-	-
Oakley Wood Crematorium	lost income during Capital Improvements	-	-	135,000	-	-	-	-
WREP unable to afford rent for 10 Hamilton Terrace,	six months rent free period agreed so they can find a more affordable property	-	5,000	-	-	-	-	-
Sale of scrap Cremulator		-	(300)	-	-	-	-	-
Environmental services	Health core savings	-	(2,400)	-	-	-	-	-
Leamington Cemetery Lodge -vacant part year		-	3,200	-	-	-	-	-
Meadow CSC savings - recurrent		-	(2,900)	-	-	-	-	-
Media Room credit on clicks from previous year		-	(5,300)	-	-	-	-	-
Culture	October Fees and Charges Review	-	12,100	-	-	-	-	-
Dem Rep & Man RSA tokens councillors		-	3,600	2,000	-	-	-	-
Abbey fields Income	Various	-	(1,100)	-	-	-	-	-
non-recurrent correction to FFF budget		-	(3,600)	-	-	-	-	-
Street Name & numbering income	Fees & Charges report	-	(5,300)	(3,300)	-	-	-	-
October Fees and Charges	Environmental and Cultural Services	-	33,300	(108,200)	-	-	-	-
W Midlands Councils subscription WMinE (Europe liability)		-	3,300	1,000	-	-	-	-
October Fees and Charges	Development Services	-	(14,000)	(68,200)	-	-	-	-
Environmental services - salary savings		-	(6,500)	-	-	-	-	-
Sports Facilities a/c - salaries Area Manager/Temp		-	(1,200)	-	-	-	-	-
Project Manager Post from Transformation Res./increment								
Sports Facilities a/c - Agency pre-contract Area Manager		-	7,200	-	-	-	-	-
L Centre Manager - staff review		-	(4,100)	-	-	-	-	-
Equalities		-	(4,000)	-	-	-	-	-
saving on ICT vacancy (exceeds top slice)		-	(4,400)	-	-	-	-	-
Reduction in NNDR Cost of Collection Grant		-	1,100	-	-	-	-	-
Environment Agency - contract extended to end of November 2012		-	(26,000)	-	-	-	-	-
Book of Remembrance-lasts 30 to 40 years,	Service always been offered at Crematorium	-	-	4,000	-	4,000	-	-
Environmental Services	Minor Budget Changes	-	-	(7,000)	-	-	-	-

WARWICK DISTRICT COUNCIL

MEDIUM TERM FINANCIAL STRATEGY - NON-RECURRENT DEVELOPMENTS

		2012/13 Original Budget £'000	2012/13 Latest Budget £'000	2013/14 £'000	2014/15 £'000	2015/16 £'000	2016/17 £'000	2017/18 £'000
Further Increase in Development Control Planning Fee Income		-	(269,800)	-	-	-	-	-
Youth Sports Post deleted 31/7/12		-	(18,200)	-	-	-	-	-
Saving on Head of Service Post	Development Services	-	(29,800)	-	-	-	-	-
Net Salary Amendments	Vacancies	-	(23,300)	-	-	-	-	-
Lost Rental	May 2012 Executive	-	400	-	-	-	-	-
GS4 change deliveries - new arrangement	Part Year only, £4k pa recurrent	-	(3,000)	-	-	-	-	-
Events - Concession Fees		-	(2,900)	-	-	-	-	-
Accountancy - Professional Subscriptions		-	(200)	-	-	-	-	-
Chief Execs Office	Fit for the Future part year	-	(38,200)	-	-	-	-	-
Car Parking - Non recurrent Fit for the Future		-	(15,000)	-	-	-	-	-
Service Charges - Abbey Fields & SNP		-	(3,000)	-	-	-	-	-
Corporate and Community Services	OSS/Reception salaries (not yet incremented)	-	(4,200)	-	-	-	-	-
NNDR increased liabilities	Health/Cultural Properties	-	6,400	-	-	-	-	-
Development -Enterprise Centre, small budget reductions,		-	(2,100)	-	-	-	-	-
Neighbourhood Car Parking Intervention, non recurrent		-	(16,700)	-	-	-	-	-
Org/Dev staff change		-	(2,700)	-	-	-	-	-
ICT recharge change in allocation increase to GF due to decrease in HRA share		-	18,000	2,500	-	-	-	-
CSC recharge allocation increase to GF due to decrease in HRA share		-	16,700	14,800	-	-	-	-
Salary increment changes		-	6,400	-	-	-	-	-
small roundings etc		-	(17,800)	-	-	-	-	-
NCLC staff savings during closure Nov/Dec 2012		-	(27,500)	-	-	-	-	-
NNDR further changes compared to inflation		-	(13,100)	600	-	-	-	-
Development Staff Changes		-	(11,400)	-	-	-	-	-
GF legal fees Shared legal services additional saving to £30k non-recurrent		-	(1,800)	-	-	-	-	-
Sports Facilities a/c - salaries Area Manager		-	20,900	-	-	-	-	-
Development Staff Changes	Economic Development & TCM	-	(3,200)	-	-	-	-	-
Organisational Development	Salary Correction	-	2,700	-	-	-	-	-
Net savings on security at Bowls Championships		-	(1,100)	-	-	-	-	-
Kudos-office space Jephsons		-	(3,000)	-	-	-	-	-
Community Safety salary adjustment		-	100	-	-	-	-	-
Accountancy - Vacancy pending Restructure being finalised		-	(1,400)	-	-	-	-	-

WARWICK DISTRICT COUNCIL

MEDIUM TERM FINANCIAL STRATEGY - NON-RECURRENT DEVELOPMENTS

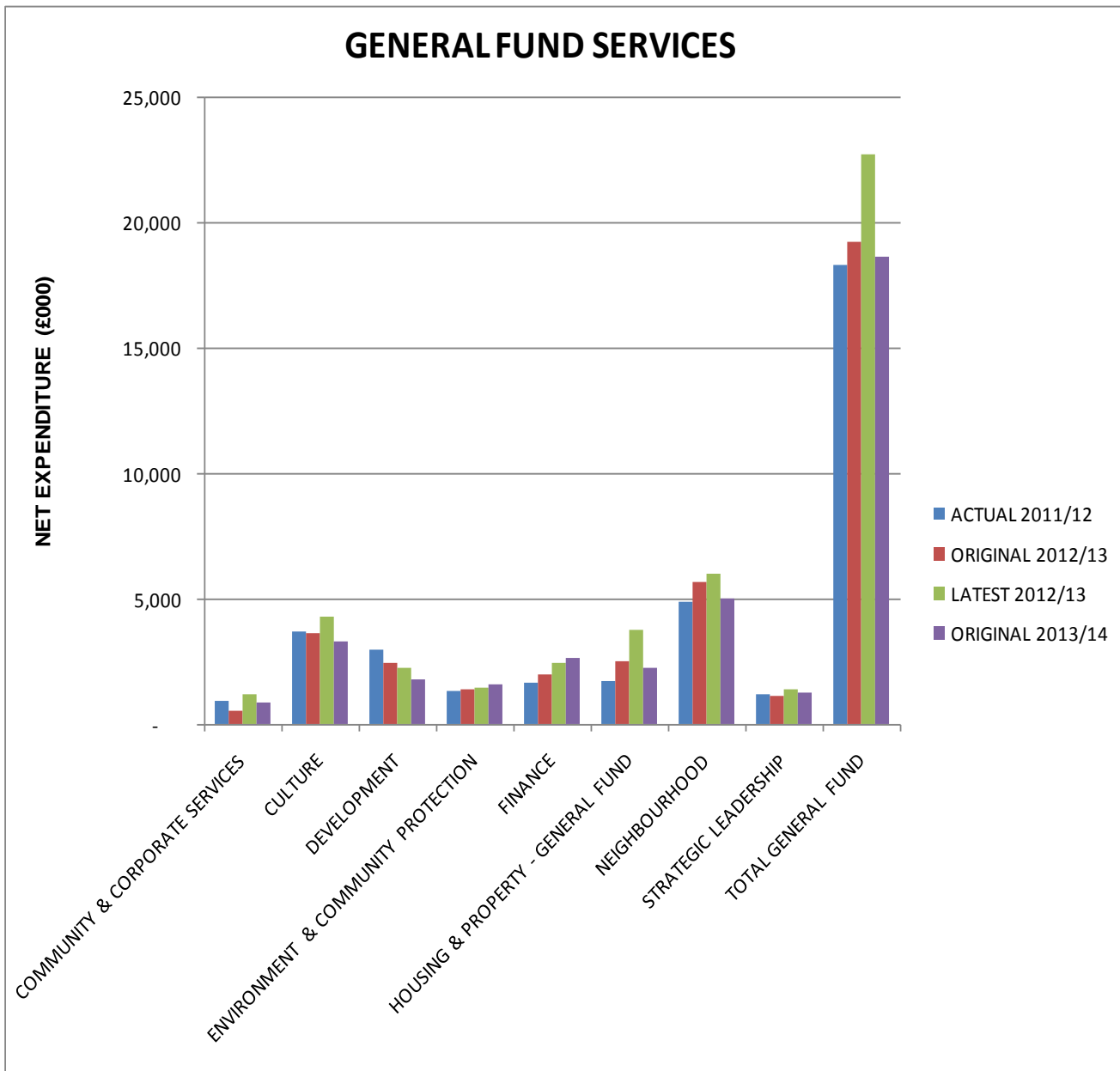
		2012/13 Original Budget £'000	2012/13 Latest Budget £'000	2013/14 £'000	2014/15 £'000	2015/16 £'000	2016/17 £'000	2017/18 £'000
Planning Gain Public Open Space Contributions rec'd in year	To be transferred to reserve	-	(5,600)	-	-	-	-	-
Net Change in Bank Charges budget net of recharge to HRA		-	(700)	-	-	-	-	-
Net savings on Gas bills per latest forecast 2012/13 outturn & 2013/14 price increase (General Fund only)		-	(48,900)	8,200	-	-	-	-
saving identified from office equipment budget qtr 2 bud review		-	(400)	-	-	-	-	-
Further Revision to forecasted Planning Fee Income for 2012-13		-	20,000	-	-	-	-	-
Audit Commission Fee for HS2 Objection Response to Public Questions		-	1,800	-	-	-	-	-
Staff investigations	Development Services	-	8,500	-	-	-	-	-
Small Budget Changes - Fees Income	Development Services-Building Control	-	(2,700)	-	-	-	-	-
Localising Council Tax Support	Part of non-recurrent grant paid to local preceptors	-	-	6,054	-	-	-	-
Audit Commission Fee for HS2 Objection Response to Public Questions		-	1,800	-	-	-	-	-
Recycling Credit Income estimated outturn increase - increase in tonnage sale		-	(7,000)	-	-	-	-	-
Shortfall in Sale of Recycled Material income due to reduction in material prices		-	55,000	-	-	-	-	-
Projected Further Increase in Planning Income	due to Gallagher's application for 95 houses	-	(85,000)	-	-	-	-	-
Superannuation Gratuities - Underspend		-	(5,000)	-	-	-	-	-
Health Core Overtime - correction to budget error		-	200	-	-	-	-	-
Democratic Services Assistant -	redeployment 3 yrs salary protection	-	-	3,400	3,400	2,500	-	-
No longer paying towards 'Looking Local' TV/phone info service;	Future Years required for Website CMS replacement	-	(5,500)	-	-	-	-	-
Corporate Property Repairs and Maintenance	Residual Shortfall Non-Recurrent increase in	-	146,000	-	-	-	-	-
Planning Public Open Space Contributions - Land at Queensway	Contribution to Reserve	-	(25,900)	-	-	-	-	-
Green Spaces rents -	shortfall due to bad weather	-	1,300	-	-	-	-	-
Dangerous Structure Recharge		-	(100)	-	-	-	-	-
Finance Revenues - Salary Vacancies		-	(2,400)	-	-	-	-	-
Income increase in Use of parking spaces permits		-	(1,100)	-	-	-	-	-
Waterloo NHB Payment		-	-	32,300	-	-	-	-
Waterloo NHB Payment	Adjusted	-	-	(2,300)	-	-	-	-
RCCO Newbold Comyn Flume		-	(51,000)	-	-	-	-	-

WARWICK DISTRICT COUNCIL

MEDIUM TERM FINANCIAL STRATEGY - NON-RECURRENT DEVELOPMENTS

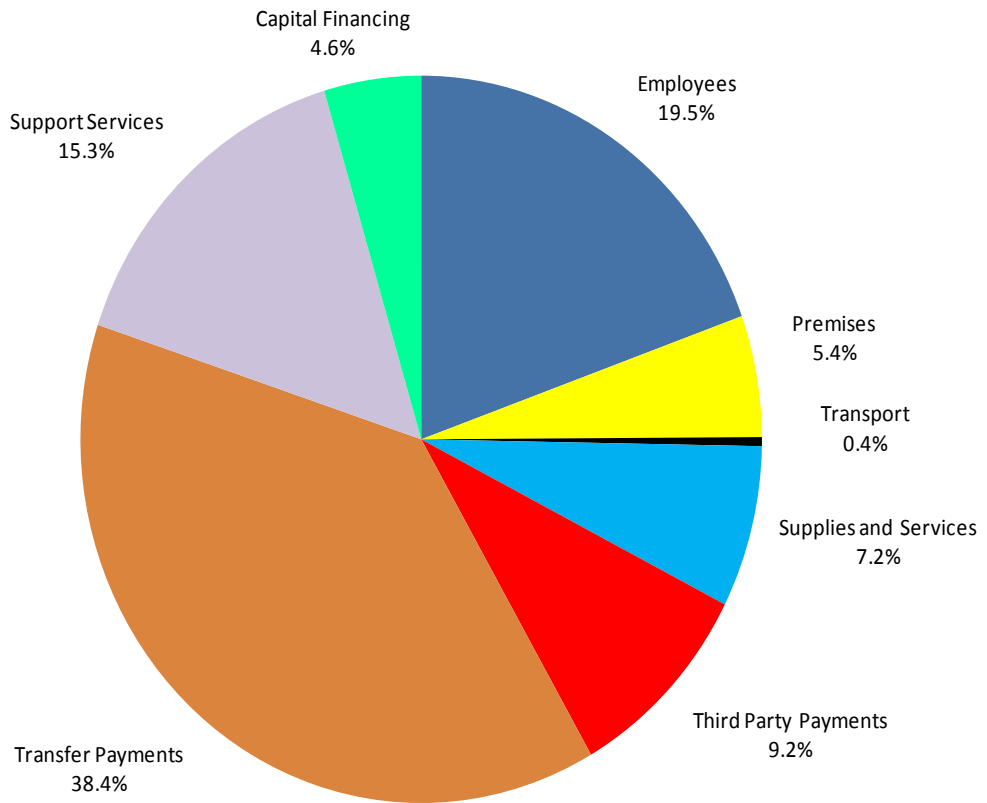
		2012/13 Original Budget £'000	2012/13 Latest Budget £'000	2013/14 £'000	2014/15 £'000	2015/16 £'000	2016/17 £'000	2017/18 £'000
RCCO St Nicholas Park Boat House		-	(70,000)	-	-	-	-	-
Castle farm Leisure Centre Roof RCCO		-	(8,000)	(172,000)	-	-	-	-
DMC Letter Folding Machine		-	(8,000)	-	-	-	-	-
Spa Centre Air Curtain		-	10,000	10,000	-	-	-	-
Net reduction in Car Parking Income	increased Permits/Seasons net of reduced fees	-	-	3,900	-	-	-	-
NNDR 3 year refunds		-	(42,500)	-	-	-	-	-
Increased Staffing Costs	Town Hall and Spa Centre	-	64,000	-	-	-	-	-
Spa Centre Staffing	Part Funded from Service Transformation Reserve	-	(14,000)	-	-	-	-	-
Contingency Budget		42,600	-	200,000	-	-	-	-
Minor Roundings		-	-	1,000	-	-	-	-
South West Warwick community Centre Infrastructure	March 2012 Executive 4 years only	-	-	1,500	1,500	1,500	1,500	-
Total Non-Recurrent Developments		(319,936)	(692,000)	(256,746)	(287,000)	(181,400)	(312,900)	(324,400)

	ACTUAL 2011/12 £	ORIGINAL BUDGET 2012/13 £	LATEST BUDGET 2012/13 £	ORIGINAL BUDGET 2013/14 £	Page
COMMUNITY & CORPORATE SERVICES	919,372	507,267	1,197,800	860,500	33
CULTURE	3,723,750	3,635,200	4,314,800	3,329,700	48
DEVELOPMENT	2,998,369	2,446,500	2,239,800	1,762,200	68
ENVIRONMENT & COMMUNITY PROTECTION	1,289,377	1,376,400	1,440,900	1,582,900	86
FINANCE	1,647,815	1,957,200	2,449,900	2,613,200	101
HOUSING & PROPERTY - GENERAL FUND	1,691,193	2,530,600	3,764,000	2,229,900	115
HOUSING REVENUE ACCOUNT					127
NEIGHBOURHOOD	4,867,989	5,695,700	5,981,100	5,039,800	140
STRATEGIC LEADERSHIP	1,209,772	1,124,400	1,366,700	1,255,200	153
TOTAL GENERAL FUND SERVICES	18,347,637	19,273,267	22,755,000	18,673,400	
Replacement of Notional with Actual Cost of Capital					
- Deduct Notional Capital Financing Charges in Estimate	(2,762,046)	(3,633,000)	(5,815,300)	(3,698,000)	
- Add Cost of Loan Repayments, Revenue Contributions and Interest Paid	31,970	31,300	32,500	32,500	
Revenue Contributions to Capital	1,470,217	408,600	445,600	775,600	
Contributions to / (from) Reserves	(307,345)	473,900	(617,800)	695,800	
Net External Investment Interest Received	(376,156)	(321,100)	(306,300)	(205,500)	
IAS19 Adjustments	(81,922)	(101,900)	(367,200)	(365,700)	
Accumulated Absences Account	9,183	-	-	-	
Contributions to / (from) General Fund Balance	(100,000)	(28,000)	(10,033)	(32,976)	
NET EXPENDITURE FOR DISTRICT PURPOSES	16,231,538	16,103,067	16,116,467	15,875,124	
Less: Revenue Support Grant / Business Rates	(7,836,202)	(6,984,518)	(6,984,518)	(6,616,664)	
Less: General Grants:					
Council Tax Freeze Grant	(195,548)	(391,828)	(391,828)	(275,900)	
Council Tax Support Grant	-	-	-	(807,600)	
New Homes Bonus	(292,450)	(818,000)	(818,000)	(1,009,300)	
Right To Challenge - Service Provision	-	-	(8,500)	-	
Right To Bid - Community Assets	-	-	(4,900)	(4,900)	
Local Services Support Grant - Homelessness	(85,469)	(85,464)	(85,464)	(66,600)	
Collection Fund (Surplus) / Deficit	-	28,000	28,000	33,000	
EXPENDITURE BORNE BY COUNCIL TAX - WARWICK DISTRICT COUNCIL	7,821,869	7,851,257	7,851,257	7,127,160	

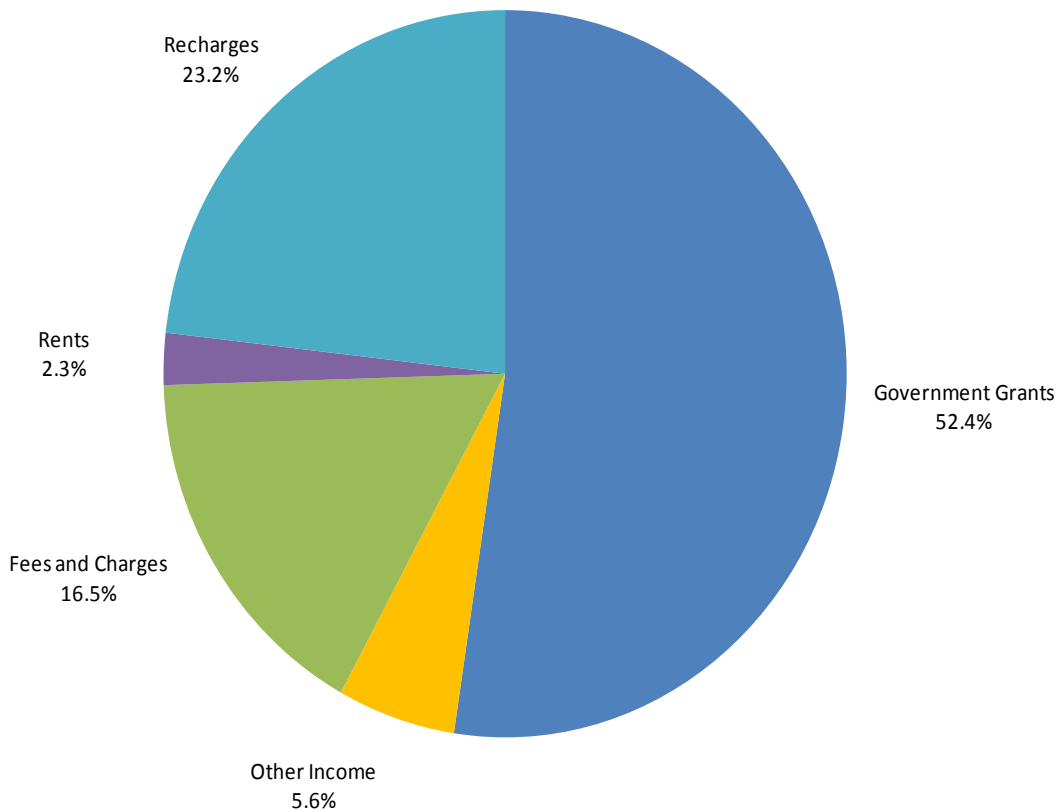


	ACTUAL 2011/12 £	ORIGINAL BUDGET 2012/13 £	LATEST BUDGET 2012/13 £	ORIGINAL BUDGET 2013/14 £
<u>GENERAL FUND SUBJECTIVE ANALYSIS:</u>				
<u>EXPENDITURE:</u>				
Employees	15,555,391	15,622,700	15,932,900	15,884,600
Premises	4,082,610	4,241,500	4,529,800	4,344,000
Transport	262,406	301,200	301,500	297,200
Supplies and Services	6,018,967	5,293,767	6,583,000	5,810,400
Third Party Payments	9,792,872	9,196,900	9,752,400	7,447,000
Transfer Payments	38,167,163	39,189,900	39,269,900	31,024,900
Support Services	12,215,141	12,449,700	12,375,900	12,352,600
Capital Financing	2,772,902	3,633,000	5,815,300	3,698,000
TOTAL EXPENDITURE	88,867,452	89,928,667	94,560,700	80,858,700
<u>INCOME:</u>				
Government Grants	(40,478,305)	(40,894,000)	(41,097,700)	(32,499,600)
Contributions from other Local Authorities	(612,575)	(556,200)	(636,700)	(551,800)
Other Grants and Contributions	(392,225)	(220,800)	(387,700)	(597,000)
Other Income	(2,494,876)	(2,181,100)	(2,364,300)	(2,173,000)
Sales	(687,970)	(658,500)	(539,600)	(178,100)
Fees and Charges	(10,420,930)	(10,280,900)	(10,856,300)	(10,290,200)
Rents	(1,189,201)	(1,339,000)	(1,374,600)	(1,448,600)
Recharges	(14,243,733)	(14,524,900)	(14,548,800)	(14,447,000)
TOTAL INCOME	(70,519,815)	(70,655,400)	(71,805,700)	(62,185,300)
NET EXPENDITURE	18,347,637	19,273,267	22,755,000	18,673,400

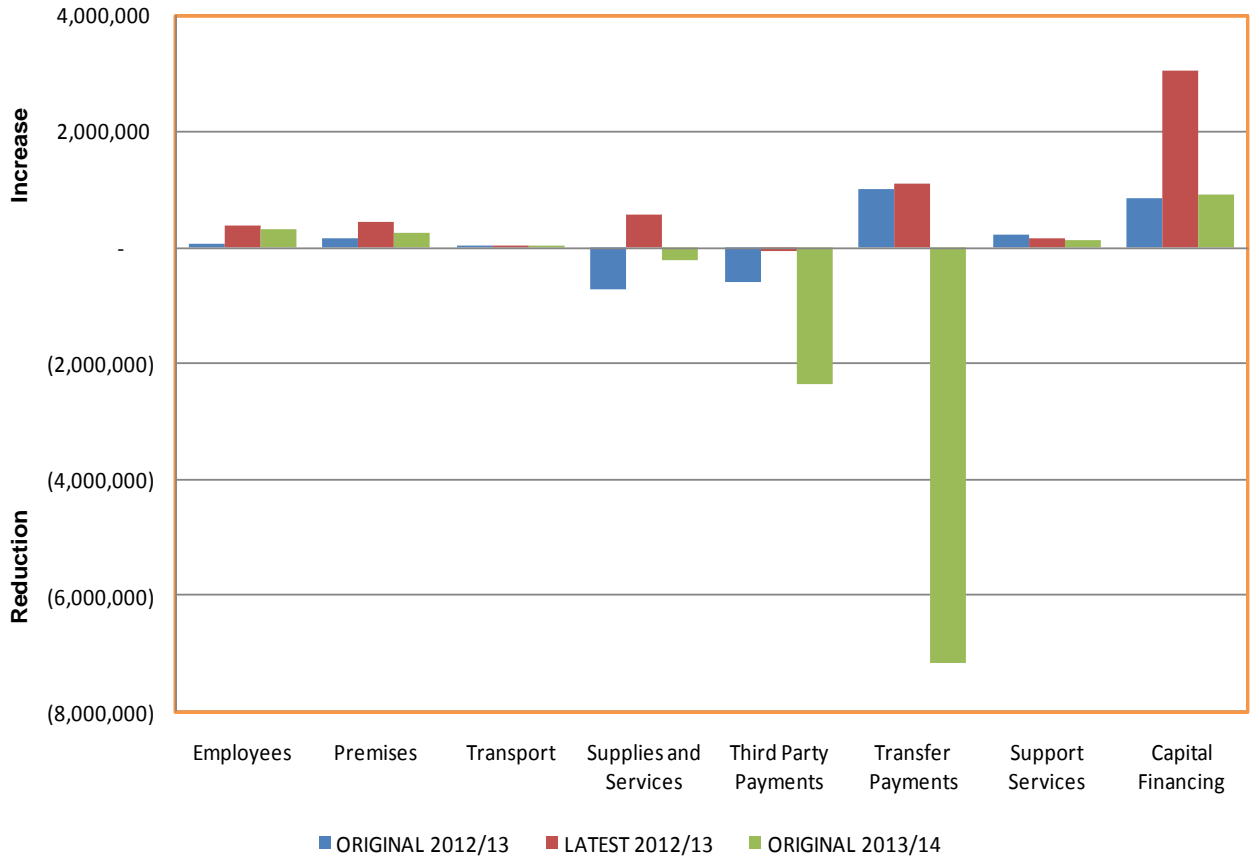
EXPENDITURE 2013/14 BUDGETS



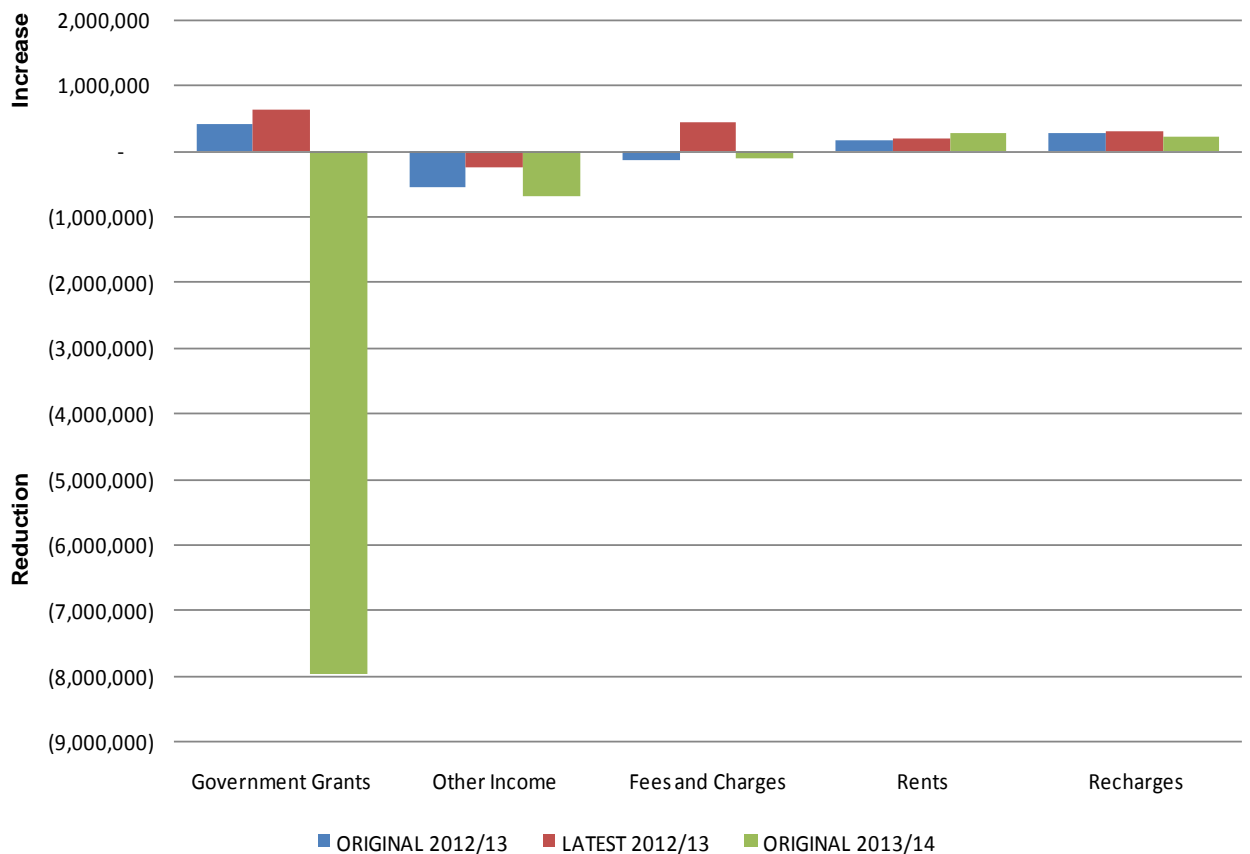
INCOME 2013/14 BUDGETS



EXPENDITURE: CHANGE FROM 2011/12 ACTUAL (£)



INCOME: CHANGE FROM 2011/12 ACTUAL (£)



	ACTUAL 2011/12 £	ORIGINAL BUDGET 2012/13 £	LATEST BUDGET 2012/13 £	ORIGINAL BUDGET 2013/14 £	Page
<u>COMMUNITY & CORPORATE SERVICES PORTFOLIO:</u>					
S1001 COMMUNITY DEVELOPMENT	432,228	532,600	797,500	529,800	36
S1640 GRANTS TO VOLUNTARY BODIES	33,372	29,800	29,800	29,800	36
S2060 HUMAN RESOURCES	8,935	(31,600)	15,100	5,900	37
S2080 MEMBER TRAINING	13,700	4,700	4,700	4,700	37
S2100 ORGANISATIONAL DEVELOPMENT	18,086	(312,233)	(51,300)	(102,500)	38
S2102 COMMUNITY FORUMS	54,363	54,000	72,100	40,000	39
S2110 COMMUNITY PARTNERSHIP	282,043	154,500	159,100	160,700	40
S2121 CONSULTATION	27,213	19,800	19,800	9,800	40
S2340 MEDIA ROOM	-	-	(1,300)	2,800	41
S3100 ONE STOP SHOPS	-	-	10,600	13,400	42
S3200 RECEPTION FACILITIES & LEAMINGTON OSS	-	-	(5,700)	1,100	42
S3210 ASSIST TRAVEL-TRANSPORT TOKENS	48,953	60,300	63,200	61,800	43
S3215 ASSISTED TRAVEL (WCC)	-	-	-	-	43
S3350 DOCUMENT MANAGEMENT CENTRE	-	-	(13,000)	13,600	44
S3400 PAYMENT CHANNELS	-	-	3,800	1,200	44
S3450 CUSTOMER SERVICE CENTRE	479	(1,100)	(1,300)	(400)	45
S3452 CUSTOMER CONTACT MANAGER	-	-	38,100	45,300	45
S3460 COMMUNITY & CORPORATE SERVICES	-	-	14,600	32,400	46
S3470 WEB SERVICES	-	-	12,900	7,400	46
S3500 ICT SERVICES	-	(3,500)	29,100	3,700	47
TOTAL COMMUNITY & CORPORATE SERVICES PORTFOLIO	919,372	507,267	1,197,800	860,500	

SUBJECTIVE ANALYSIS:

EXPENDITURE:

Employees	2,775,118	2,849,100	2,884,400	2,892,900
Premises	32,226	3,300	1,700	1,700
Transport	11,047	13,400	13,100	13,900
Supplies and Services	1,480,818	1,140,367	1,569,500	1,440,300
Third Party Payments	413,895	206,900	211,400	196,900
Support Services	829,842	848,400	887,900	897,400
Capital Financing	319,673	385,200	646,000	352,300

TOTAL EXPENDITURE

5,862,619 5,446,667 6,214,000 5,795,400

INCOME:

Contributions from other Local Authorities	(542,052)	(486,500)	(567,000)	(484,500)
Other Grants and Contributions	(786)	-	-	-
Other Income	(96,685)	(87,100)	(64,900)	(64,900)
Fees and Charges	(12,258)	(7,500)	(19,300)	(24,000)
Recharges	(4,291,466)	(4,358,300)	(4,365,000)	(4,361,500)

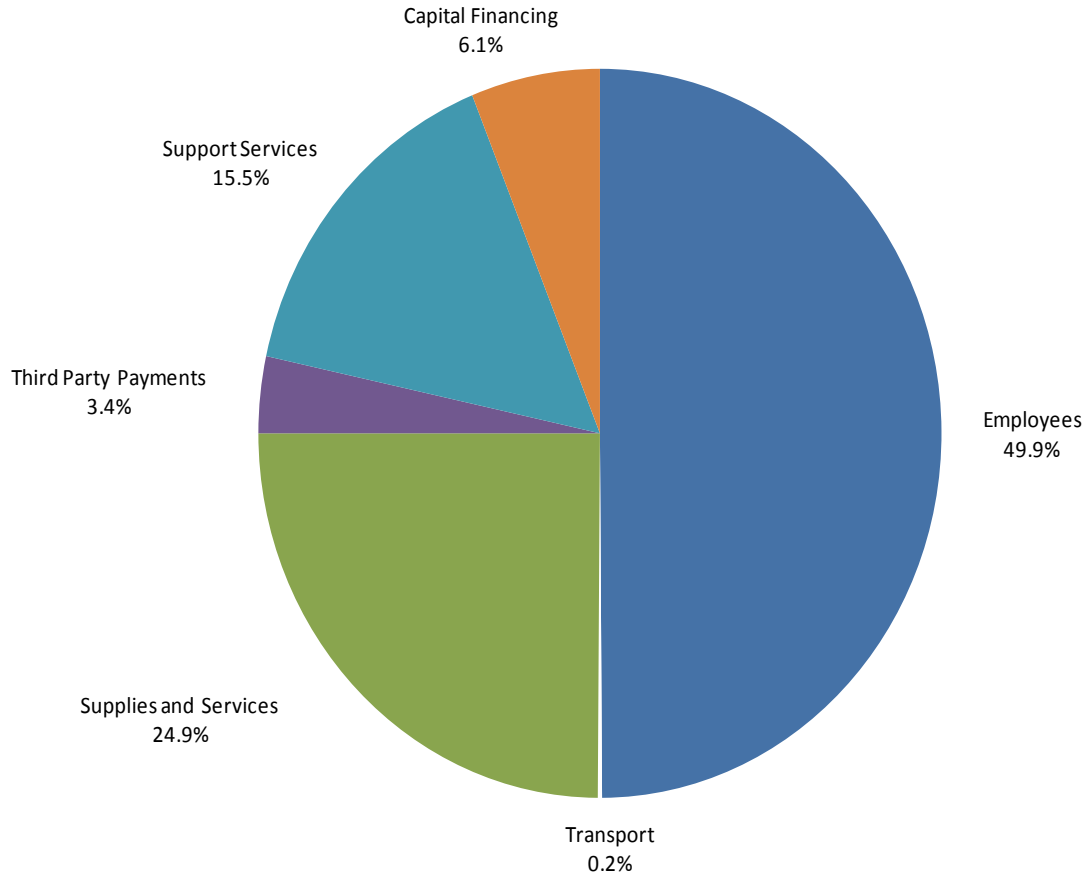
TOTAL INCOME

(4,943,247) (4,939,400) (5,016,200) (4,934,900)

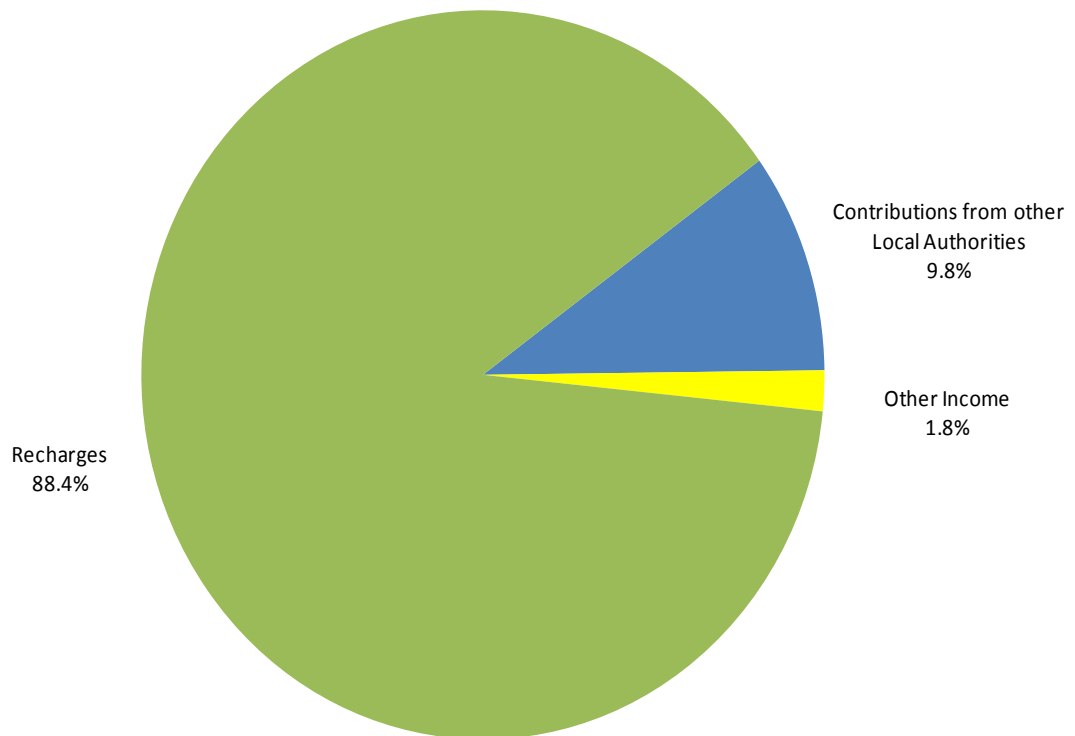
NET EXPENDITURE

919,372 507,267 1,197,800 860,500

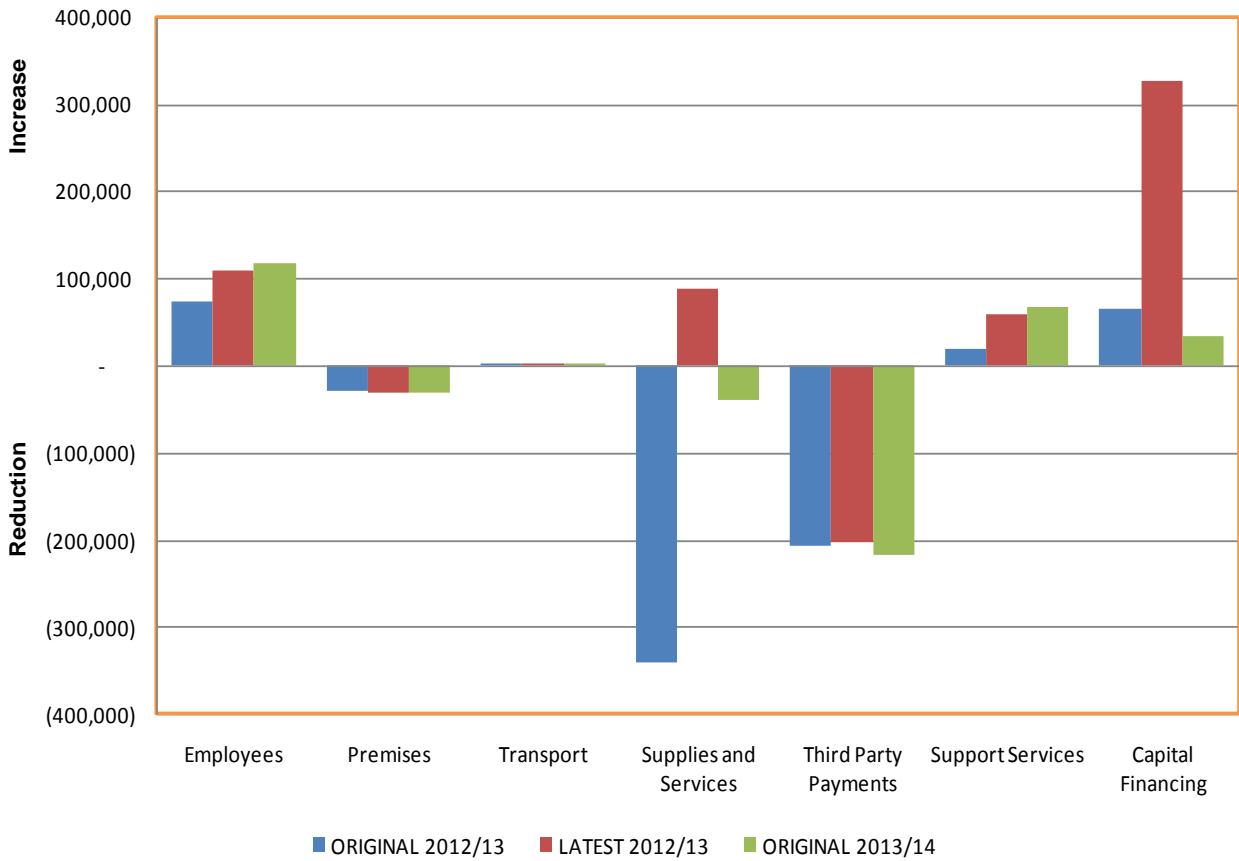
EXPENDITURE 2013/14 BUDGETS



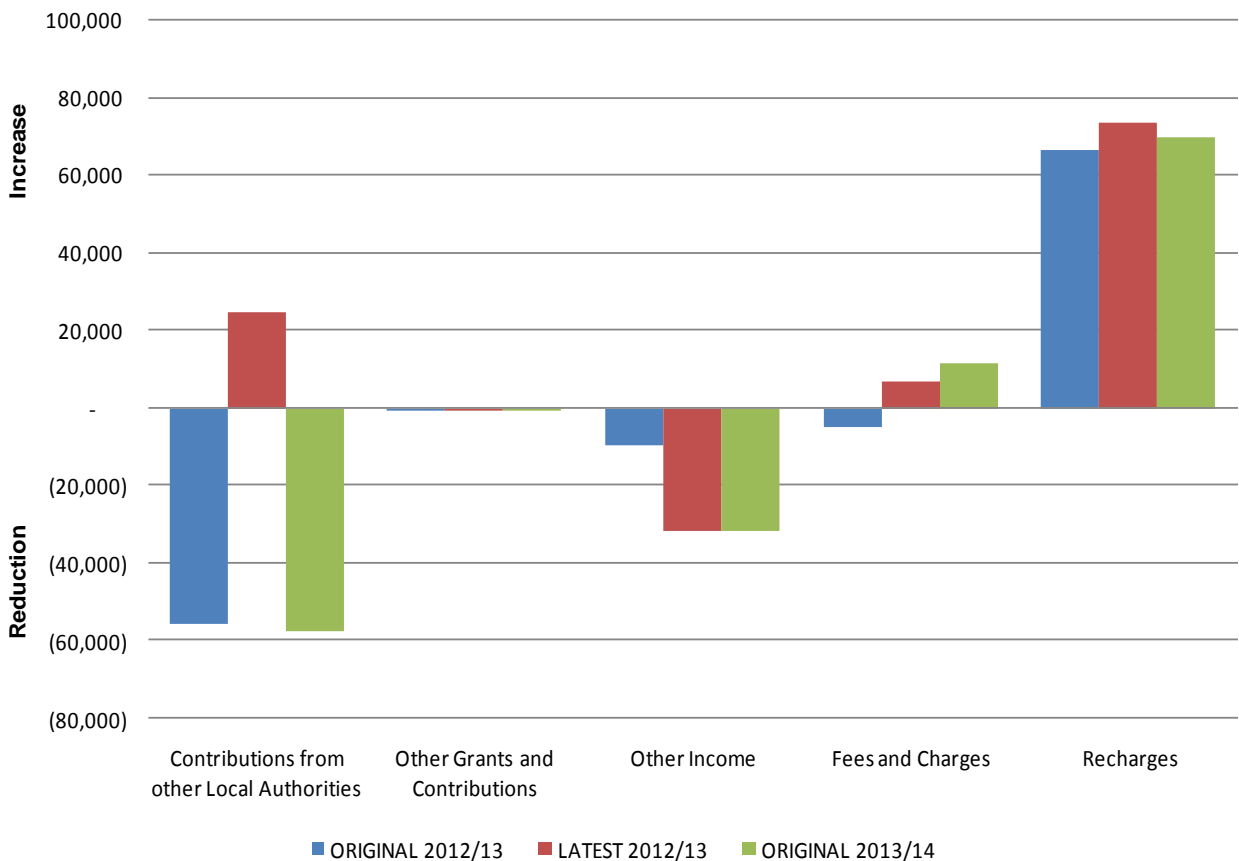
INCOME 2013/14 BUDGETS



EXPENDITURE: CHANGE FROM 2011/12 ACTUAL (£)



INCOME: CHANGE FROM 2011/12 ACTUAL (£)



COMMUNITY & CORPORATE SERVICES PORTFOLIO

	ACTUAL 2011/12 £	ORIGINAL BUDGET 2012/13 £	LATEST BUDGET 2012/13 £	ORIGINAL BUDGET 2013/14 £
<u>S1001 COMMUNITY DEVELOPMENT</u>				
DIRECT EXPENDITURE				
Premises	29,200	-	-	-
Supplies and Services	91,591	344,500	348,300	341,700
Third Party Payments	249,200	-	-	-
	<hr/>	<hr/>	<hr/>	<hr/>
TOTAL DIRECT EXPENDITURE	369,991	344,500	348,300	341,700
Support Services	36,978	38,100	38,100	38,100
Capital Charges	25,259	150,000	411,100	150,000
	<hr/>	<hr/>	<hr/>	<hr/>
NET (INCOME) / EXPENDITURE TO SUMMARY	432,228	532,600	797,500	529,800
	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>

The crucial role that the voluntary and community sector and its infrastructure organisations play in delivering essential services is widely recognised and acknowledged by Warwick Partnership. Engaging and strengthening communities, including community cohesion, is one of the cross cutting themes of Warwick District's Sustainable Community Strategy.

The figures shown represent the Council's financial contributions to the support and development of strong community infrastructure and activities that will enable Warwick District residents to achieve their potential, and participate fully in the community. The majority of the estimated provision is devoted to voluntary organisations on the basis of 3 year contracts (awarded following a commissioning exercise in Autumn 2011), guided by the Compact with the voluntary sector. The remainder is used to support initiatives that help to build upon community engagement arrangements and opportunities, focussing on the many different communities within the district.

S1640 GRANTS TO VOLUNTARY BODIES

DIRECT EXPENDITURE				
Supplies and Services	11,260	11,500	11,500	11,500
	<hr/>	<hr/>	<hr/>	<hr/>
TOTAL DIRECT EXPENDITURE	11,260	11,500	11,500	11,500
Support Services	22,112	18,300	18,300	18,300
	<hr/>	<hr/>	<hr/>	<hr/>
NET (INCOME) / EXPENDITURE TO SUMMARY	33,372	29,800	29,800	29,800
	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>

The figures shown above represent the Council's financial contributions to various voluntary and community organisations through the Small Grants Scheme. Grants to sporting and cultural organisations are shown under their respective services.

The small grants scheme is available to all community and voluntary groups in Warwick district. Grants are available to community based projects that meet the following criteria:

- improve / enhance the physical
- promote health and well being
- make neighbourhoods feel safe
- build up the strength of communities / neighbourhoods
- to encourage vulnerable / excluded individuals and groups to participate in community life.

COMMUNITY & CORPORATE SERVICES PORTFOLIO

	ACTUAL 2011/12 £	ORIGINAL BUDGET 2012/13 £	LATEST BUDGET 2012/13 £	ORIGINAL BUDGET 2013/14 £
<u>S2060 HUMAN RESOURCES</u>				
DIRECT EXPENDITURE				
Employees	249,019	252,900	281,800	277,700
Transport	1,435	1,200	1,600	1,200
Supplies and Services	15,819	17,900	23,800	26,200
Third Party Payments	15,986	14,800	18,800	14,800
	<hr/>	<hr/>	<hr/>	<hr/>
TOTAL DIRECT EXPENDITURE	282,259	286,800	326,000	319,900
Support Services	76,594	81,300	88,800	85,700
Recharges	(349,918)	(399,700)	(399,700)	(399,700)
	<hr/>	<hr/>	<hr/>	<hr/>
NET (INCOME) / EXPENDITURE TO SUMMARY	8,935	(31,600)	15,100	5,900
	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>

Human Resources provides services to all units within the Council to support people management activities; these include:

- Support for organisational development and improvement
- Corporate training and management development programmes
- Corporate human resources policy development and implementation
- Union negotiations and consultation
- Advice on terms and conditions
- Full recruitment service to all service areas
- Job evaluation system
- Maintenance of corporate human resources procedures

There are eight established posts (6.2 whole time equivalents):

- HR / Organisational Development Manager
- Senior HR Officer x3
- Learning and Development Officer
- HR Administrator x 3

The "Employees" estimates include an amount of £10,000 available to General Fund services in respect of additional training costs and a Corporate Training budget of £37,400.

The cost of this service is recharged out to other services on the basis of staff numbers.

EQUALITIES

There are a number of legislative responsibilities for the Council in relation to duty to positively promote equalities. The responsibility in relation to the Council's Community Leadership role is key in ensuring equal access to services to all aspects of our community through the understanding and development of the provision of these services by our staff.

S2080 MEMBER TRAINING

DIRECT EXPENDITURE				
Employees	13,700	4,700	4,700	4,700
	<hr/>	<hr/>	<hr/>	<hr/>
NET (INCOME) / EXPENDITURE TO SUMMARY	13,700	4,700	4,700	4,700
	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>

The Council provides a training programme for elected members. A programme of shared learning events is also planned in partnership with neighbouring authorities including the County Council.

COMMUNITY & CORPORATE SERVICES PORTFOLIO

	ACTUAL 2011/12 £	ORIGINAL BUDGET 2012/13 £	LATEST BUDGET 2012/13 £	ORIGINAL BUDGET 2013/14 £
<u>S2100 ORGANISATIONAL DEVELOPMENT</u>				
DIRECT EXPENDITURE				
Employees	212,273	255,900	189,200	137,700
Premises	59	-	-	-
Transport	1,300	1,200	900	1,200
Supplies and Services	1,810	(329,333)	1,700	1,400
	<hr/>	<hr/>	<hr/>	<hr/>
TOTAL DIRECT EXPENDITURE	215,442	(72,233)	191,800	140,300
INCOME				
Other Income	(239)	(200)	-	-
	<hr/>	<hr/>	<hr/>	<hr/>
TOTAL DIRECT INCOME	(239)	(200)	-	-
NET DIRECT (INCOME) / EXPENDITURE				
	215,203	(72,433)	191,800	140,300
Support Services	58,369	63,900	60,600	60,900
Recharges	(255,486)	(303,700)	(303,700)	(303,700)
	<hr/>	<hr/>	<hr/>	<hr/>
NET (INCOME) / EXPENDITURE TO SUMMARY	18,086	(312,233)	(51,300)	(102,500)
	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>

Purpose is to :

Help the organisation learn and improve to deliver its purpose and what matters to its customers. In particular it is involved with the following areas of work :

- Supporting corporate and service improvement interventions
- Supporting corporate programme and projects
- Advising on and supporting organisation design and learning
- Co-ordinating corporate consultation and customer insight.

Underpinning this work are a number of operating principles:

- Support others to learn
- Learn from what we do
- Strive for sustainable and continuous improvement
- Challenge constructively
- Ensure the Council's customers are at the heart of what we do
- Base our work and learning on evidence rather than opinion
- Adapt the way we work so that we support people according to their need
- Think about social and technical aspects of the systems we work with.

The support service element of this service is recharged out to other services using staff time allocations.

COMMUNITY & CORPORATE SERVICES PORTFOLIO

	ACTUAL 2011/12 £	ORIGINAL BUDGET 2012/13 £	LATEST BUDGET 2012/13 £	ORIGINAL BUDGET 2013/14 £
<u>S2102 COMMUNITY FORUMS</u>				
DIRECT EXPENDITURE				
Supplies and Services	89,363	54,000	142,100	40,000
TOTAL DIRECT EXPENDITURE	89,363	54,000	142,100	40,000
DIRECT INCOME				
Contributions from other local authorities	(35,000)	-	(70,000)	-
TOTAL DIRECT INCOME	(35,000)	-	(70,000)	-
NET (INCOME) / EXPENDITURE TO SUMMARY	54,363	54,000	72,100	40,000

Since 2009/10 the Council has provided an annual allocation of £40,000 to support locality working through the establishment of Community Forums to determine local priorities and allocate funding to help address those priorities. There are seven community forums:

- Warwick Community Forum
- Kenilworth Community Forum
- North Leamington Community Forum
- South Leamington Community Forum
- Whitnash Community Forum
- Rural East Community Forum, and
- Rural West Community Forum

The funding is allocated equally between these seven forums and the Leamington Town Centre Community Safety Forum.

COMMUNITY & CORPORATE SERVICES PORTFOLIO

	ACTUAL 2011/12 £	ORIGINAL BUDGET 2012/13 £	LATEST BUDGET 2012/13 £	ORIGINAL BUDGET 2013/14 £
<u>S2110 COMMUNITY PARTNERSHIP</u>				
DIRECT EXPENDITURE				
Employees	141,451	141,500	144,000	144,800
Premises	2,220	3,300	1,700	1,700
Transport	952	1,900	1,400	1,400
Supplies and Services	145,765	6,700	7,900	8,300
Third Party Payments	1,142	12,400	12,400	12,400
	<hr/>	<hr/>	<hr/>	<hr/>
TOTAL DIRECT EXPENDITURE	291,530	165,800	167,400	168,600
	<hr/>	<hr/>	<hr/>	<hr/>
DIRECT INCOME				
Contributions from other local authorities	(25,000)	(27,000)	(25,000)	(25,000)
Other Grants and Contributions	(786)	-	-	-
	<hr/>	<hr/>	<hr/>	<hr/>
TOTAL DIRECT INCOME	(25,786)	(27,000)	(25,000)	(25,000)
	<hr/>	<hr/>	<hr/>	<hr/>
NET DIRECT (INCOME) / EXPENDITURE	265,744	138,800	142,400	143,600
	<hr/>	<hr/>	<hr/>	<hr/>
Support Services	61,299	60,700	61,700	62,100
Recharges	(45,000)	(45,000)	(45,000)	(45,000)
	<hr/>	<hr/>	<hr/>	<hr/>
NET (INCOME) / EXPENDITURE TO SUMMARY	282,043	154,500	159,100	160,700
	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>

The Community Partnership Team is a district wide team. The role of the Community Partnership Team includes: implementing Locality Working and the Big Society in Warwick District; promoting inclusive community engagement; promoting and administering County and District Council grants; co-ordinating Warwick Partnership and the Sustainable Community Strategy; community development activity; and supporting County and District Councillors.

S2121 CONSULTATION

DIRECT EXPENDITURE				
Supplies and Services	9	-	-	-
Third Party Payments	26,551	19,800	19,800	9,800
	<hr/>	<hr/>	<hr/>	<hr/>
TOTAL DIRECT EXPENDITURE	26,560	19,800	19,800	9,800
	<hr/>	<hr/>	<hr/>	<hr/>
Support Services	653	-	-	-
	<hr/>	<hr/>	<hr/>	<hr/>
NET (INCOME) / EXPENDITURE TO SUMMARY	27,213	19,800	19,800	9,800
	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>

Understanding our customers underpins the organisation's purpose and provides the essential data for making decisions.

COMMUNITY & CORPORATE SERVICES PORTFOLIO

	ACTUAL 2011/12 £	ORIGINAL BUDGET 2012/13 £	LATEST BUDGET 2012/13 £	ORIGINAL BUDGET 2013/14 £
<u>S2340 MEDIA ROOM</u>				
DIRECT EXPENDITURE				
Employees	186,602	174,800	179,800	179,200
Transport	500	900	1,000	900
Supplies and Services	103,314	101,300	74,100	79,500
Third Party Payments	5,841	1,100	1,600	1,100
	<hr/>	<hr/>	<hr/>	<hr/>
TOTAL DIRECT EXPENDITURE	296,257	278,100	256,500	260,700
	<hr/>	<hr/>	<hr/>	<hr/>
DIRECT INCOME				
Other Income	(83,833)	(85,400)	(63,400)	(63,400)
Fees and Charges	(12,258)	(7,500)	(4,000)	(4,000)
	<hr/>	<hr/>	<hr/>	<hr/>
TOTAL DIRECT INCOME	(96,091)	(92,900)	(67,400)	(67,400)
	<hr/>	<hr/>	<hr/>	<hr/>
NET DIRECT (INCOME) / EXPENDITURE	200,166	185,200	189,100	193,300
	<hr/>	<hr/>	<hr/>	<hr/>
Support Services	85,672	89,500	85,400	84,400
Capital Charges	26,749	27,600	28,500	29,400
Recharges	(312,587)	(302,300)	(304,300)	(304,300)
	<hr/>	<hr/>	<hr/>	<hr/>
NET (INCOME) / EXPENDITURE TO SUMMARY	-	-	(1,300)	2,800
	<hr/>	<hr/>	<hr/>	<hr/>

The Council operates a centralised Media Room which includes: marketing, communications, advertising, graphic design, print, and copying through which all of the Council's above requirements are sourced. They create action plans, collecting and using data which puts the customers needs first. The introduction of new processes has enabled more work to be carried out internally which has resulted in cost savings. When demand exceeds capacity, work will be placed with external printers using the new Print Tender Framework. The department is also responsible for writing of the Home News and they co-ordinate the Media Network Group of WDC's key communicators, advising on Brand guidelines, Equality & Diversity accessibility issues on documents, Plain English and ensuring that all publications abide by the Government's Code of Publicity.

COMMUNITY & CORPORATE SERVICES PORTFOLIO

	ACTUAL 2011/12 £	ORIGINAL BUDGET 2012/13 £	LATEST BUDGET 2012/13 £	ORIGINAL BUDGET 2013/14 £
<u>S3100 ONE STOP SHOPS</u>				
DIRECT EXPENDITURE				
Employees	195,060	186,500	190,700	197,200
Premises	747	-	-	-
Transport	685	1,200	600	1,200
Supplies and Services	5,839	2,900	4,500	2,900
TOTAL DIRECT EXPENDITURE	202,331	190,600	195,800	201,300
DIRECT INCOME				
Other Income	(735)	-	-	-
TOTAL DIRECT INCOME	(735)	-	-	-
NET DIRECT (INCOME) / EXPENDITURE	201,596	190,600	195,800	201,300
Support Services	10,619	10,800	16,200	13,500
Recharges	(212,215)	(201,400)	(201,400)	(201,400)
NET (INCOME) / EXPENDITURE TO SUMMARY	-	-	10,600	13,400

Warwickshire Direct is an innovative joint venture between Warwick District Council and Warwickshire County Council. We work in partnership with various Town and Parish Councils and other partners. Our teams are based within libraries at Kenilworth, Lillington and Whitnash, and provide a wide range of advice and information at a single point of contact. Warwickshire Direct - Warwick is based within Shire Hall, Warwick. Police services are currently available at Warwick, Whitnash and Kenilworth. Costs of the service are recharged to users on the basis of statistics gathered over the year.

S3200 RECEPTION FACILITIES & LEAMINGTON OSS

DIRECT EXPENDITURE				
Employees	168,612	170,900	170,300	176,500
Transport	80	600	200	600
Supplies and Services	1,788	700	700	700
TOTAL DIRECT EXPENDITURE	170,480	172,200	171,200	177,800
Support Services	85,378	87,500	82,800	83,000
Recharges	(255,858)	(259,700)	(259,700)	(259,700)
NET (INCOME) / EXPENDITURE TO SUMMARY	-	-	(5,700)	1,100

This budget is in respect of the main reception services provided at Riverside House. Reception staff provide a wide variety of information from Planning to Bus Passes.

Costs of the service are recharged to users on the basis of statistics gathered over the year.

COMMUNITY & CORPORATE SERVICES PORTFOLIO

	ACTUAL 2011/12 £	ORIGINAL BUDGET 2012/13 £	LATEST BUDGET 2012/13 £	ORIGINAL BUDGET 2013/14 £
<u>S3210 ASSIST TRAVEL-TRANSPORT TOKENS</u>				
DIRECT EXPENDITURE				
Supplies and Services	259	-	-	-
Third Party Payments	32,525	43,900	43,900	43,900
	<hr/>	<hr/>	<hr/>	<hr/>
TOTAL DIRECT EXPENDITURE	32,784	43,900	43,900	43,900
	<hr/>	<hr/>	<hr/>	<hr/>
DIRECT INCOME				
Other Income	(5,375)	(1,500)	(1,500)	(1,500)
	<hr/>	<hr/>	<hr/>	<hr/>
TOTAL DIRECT INCOME	(5,375)	(1,500)	(1,500)	(1,500)
	<hr/>	<hr/>	<hr/>	<hr/>
NET DIRECT (INCOME) / EXPENDITURE	27,409	42,400	42,400	42,400
	<hr/>	<hr/>	<hr/>	<hr/>
Support Services	21,544	17,900	20,800	19,400
	<hr/>	<hr/>	<hr/>	<hr/>
NET (INCOME) / EXPENDITURE TO SUMMARY	48,953	60,300	63,200	61,800
	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>

Under the provisions of the Transport Acts 1985, 2000 and 2007 Warwick District Council provided an assisted travel scheme for eligible residents enabling free travel throughout England on participating bus services. The Concessionary Fares Scheme became a function of Warwickshire County Council at 1 April 2011.

As part of the Concessionary Fares Scheme, the Council offered residents in rural areas and those who have mobility problems transport tokens in addition to a free travel pass. The current entitlement is £50 or £25 of tokens per annum depending on which parish the resident resides in. Eligible residents comprise those who reside permanently within the District Council's area and who are aged at least 60 or are disabled as defined in the legislation. The Council has decided to continue to offer travel tokens to eligible residents.

S3215 ASSISTED TRAVEL (WCC)

DIRECT EXPENDITURE				
Third Party Payments	2,770	-	-	-
	<hr/>	<hr/>	<hr/>	<hr/>
TOTAL DIRECT EXPENDITURE	2,770	-	-	-
	<hr/>	<hr/>	<hr/>	<hr/>
DIRECT INCOME				
Other Income	(2,770)	-	-	-
	<hr/>	<hr/>	<hr/>	<hr/>
TOTAL INCOME	(2,770)	-	-	-
	<hr/>	<hr/>	<hr/>	<hr/>
NET (INCOME) / EXPENDITURE TO SUMMARY	-	-	-	-
	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>

The Council issues concessionary bus passes on behalf of Warwickshire County Council. Passes are issued free of charge except for replacement passes (e.g. lost or stolen passes) for which an administration fee is payable. This budget head covers income received at One Stop Shops in relation to replacement passes which is then passed on to the County Council.

COMMUNITY & CORPORATE SERVICES PORTFOLIO

	ACTUAL 2011/12 £	ORIGINAL BUDGET 2012/13 £	LATEST BUDGET 2012/13 £	ORIGINAL BUDGET 2013/14 £
<u>S3350 DOCUMENT MANAGEMENT CENTRE</u>				
DIRECT EXPENDITURE				
Employees	131,739	159,700	159,400	185,300
Transport	239	100	500	500
Supplies and Services	14,496	11,100	7,100	7,100
Third Party Payments	27	100	100	100
	<hr/>	<hr/>	<hr/>	<hr/>
TOTAL DIRECT EXPENDITURE	146,501	171,000	167,100	193,000
	<hr/>	<hr/>	<hr/>	<hr/>
DIRECT INCOME				
Other Income	(3,733)	-	-	-
	<hr/>	<hr/>	<hr/>	<hr/>
TOTAL DIRECT INCOME	(3,733)	-	-	-
	<hr/>	<hr/>	<hr/>	<hr/>
NET DIRECT (INCOME) / EXPENDITURE	142,768	171,000	167,100	193,000
	<hr/>	<hr/>	<hr/>	<hr/>
Support Services	69,117	76,000	66,900	82,300
Capital Charges	1,854	1,900	1,900	1,900
Recharges	(213,739)	(248,900)	(248,900)	(263,600)
	<hr/>	<hr/>	<hr/>	<hr/>
NET (INCOME) / EXPENDITURE TO SUMMARY	-	-	(13,000)	13,600
	<hr/>	<hr/>	<hr/>	<hr/>

The Document Management Centre is at the heart of the council's change programme. On a service by service basis functions such as post opening and leaflet dispatch have moved to the centre. The way the work is undertaken is gradually being transformed as documents are electronically scanned and held in a central records system. The costs of the service are recharged to other services on the basis of time allocations.

S3400 PAYMENT CHANNELS

DIRECT EXPENDITURE				
Supplies and Services	18,301	22,100	22,100	22,100
Third Party Payments	73,779	81,000	81,000	81,000
	<hr/>	<hr/>	<hr/>	<hr/>
TOTAL DIRECT EXPENDITURE	92,080	103,100	103,100	103,100
	<hr/>	<hr/>	<hr/>	<hr/>
Support Services	20,366	14,700	18,500	15,900
Recharges	(112,446)	(117,800)	(117,800)	(117,800)
	<hr/>	<hr/>	<hr/>	<hr/>
NET (INCOME) / EXPENDITURE TO SUMMARY	-	-	3,800	1,200
	<hr/>	<hr/>	<hr/>	<hr/>

Customers have a range of options for paying Council charges:

- Direct Debit;
- Allpay cards and barcodes;
- Touchtone;
- Internet;
- Cheque.

Expenditure shown in this budget head relates to the processing costs.

The costs of the service are recharged to users based on the number of transactions.

COMMUNITY & CORPORATE SERVICES PORTFOLIO

	ACTUAL 2011/12 £	ORIGINAL BUDGET 2012/13 £	LATEST BUDGET 2012/13 £	ORIGINAL BUDGET 2013/14 £
<u>S3450 CUSTOMER SERVICE CENTRE</u>				
DIRECT EXPENDITURE				
Employees	537,719	542,000	551,700	550,300
Transport	1,027	1,700	1,700	1,700
Supplies and Services	523,325	525,600	536,700	524,800
Third Party Payments	537	32,800	32,800	32,800
	<hr/>	<hr/>	<hr/>	<hr/>
TOTAL DIRECT EXPENDITURE	1,062,608	1,102,100	1,122,900	1,109,600
	<hr/>	<hr/>	<hr/>	<hr/>
DIRECT INCOME				
Contributions from other local authorities	(482,052)	(459,500)	(472,000)	(459,500)
	<hr/>	<hr/>	<hr/>	<hr/>
TOTAL DIRECT INCOME	(482,052)	(459,500)	(472,000)	(459,500)
	<hr/>	<hr/>	<hr/>	<hr/>
NET DIRECT (INCOME) / EXPENDITURE	580,556	642,600	650,900	650,100
	<hr/>	<hr/>	<hr/>	<hr/>
Support Services	106,059	103,400	104,300	103,600
Capital Charges	40,708	23,700	22,900	22,900
Recharges	(726,844)	(770,800)	(779,400)	(777,000)
	<hr/>	<hr/>	<hr/>	<hr/>
NET (INCOME) / EXPENDITURE TO SUMMARY	479	(1,100)	(1,300)	(400)
	<hr/>	<hr/>	<hr/>	<hr/>

The Council's Customer Service Centre is co-located with the County Council team at Shire Hall in Warwick . The centre deals with all the council's incoming customer telephone calls. The cost of the service is recharged to other services based on call logging statistics.

S3452 CUSTOMER CONTACT MANAGER

DIRECT EXPENDITURE				
Employees	-	-	37,500	44,700
Transport	-	-	300	300
Supplies and Services	-	-	300	300
	<hr/>	<hr/>	<hr/>	<hr/>
NET (INCOME) / EXPENDITURE TO SUMMARY	-	-	38,100	45,300
	<hr/>	<hr/>	<hr/>	<hr/>

This post supports the Head of Corporate and Community Services to implement the Channel Strategy action plan. The post is temporary until 31st May 2014.

COMMUNITY & CORPORATE SERVICES PORTFOLIO

	ACTUAL 2011/12 £	ORIGINAL BUDGET 2012/13 £	LATEST BUDGET 2012/13 £	ORIGINAL BUDGET 2013/14 £
<u>S3460 COMMUNITY & CORPORATE SERVICES</u>				
DIRECT EXPENDITURE				
Employees	76,095	72,100	77,300	77,500
Transport	311	-	300	300
Supplies and Services	8	-	300	300
	-----	-----	-----	-----
TOTAL DIRECT EXPENDITURE	76,414	72,100	77,900	78,100
Support Services	5,427	6,000	6,000	6,100
Capital Charges	-	-	8,800	26,300
Recharges	(81,841)	(78,100)	(78,100)	(78,100)
	-----	-----	-----	-----
NET (INCOME) / EXPENDITURE TO SUMMARY	-	-	14,600	32,400
	=====	=====	=====	=====

The Head of Community and Corporate Services provides the strategic management for many of the Council's customer and community based services. The cost of this service is recharged to users based on staff time allocations.

S3470 WEB SERVICES

DIRECT EXPENDITURE				
Employees	40,643	41,300	42,200	42,500
Transport	-	100	100	100
Supplies and Services	15,617	18,300	29,300	23,800
Third Party Payments	1,161	1,000	1,000	1,000
	-----	-----	-----	-----
TOTAL DIRECT EXPENDITURE	57,421	60,700	72,600	67,400
Support Services	20,252	20,200	21,200	20,900
Recharges	(77,673)	(80,900)	(80,900)	(80,900)
	-----	-----	-----	-----
NET (INCOME) / EXPENDITURE TO SUMMARY	-	-	12,900	7,400
	=====	=====	=====	=====

The website provides information and services for customers 24 hours a day and seven days a week. As well as finding information about this council, this area and other government services customers can:

- make payments;
- search and submit planning applications;
- book leisure facilities;
- bid for council housing;
- check council tax and benefit details; and
- report problems and make requests directly.

The cost of this service is recharged to users on the basis of gross expenditure.

The website address is www.warwickdc.gov.uk

COMMUNITY & CORPORATE SERVICES PORTFOLIO

	ACTUAL 2011/12 £	ORIGINAL BUDGET 2012/13 £	LATEST BUDGET 2012/13 £	ORIGINAL BUDGET 2013/14 £
<u>S3500 ICT SERVICES</u>				
DIRECT EXPENDITURE				
Employees	822,205	846,800	855,800	874,800
Transport	4,518	4,500	4,500	4,500
Supplies and Services	442,254	353,100	359,100	349,700
Third Party Payments	4,376	-	-	-
TOTAL DIRECT EXPENDITURE	1,273,353	1,204,400	1,219,400	1,229,000
DIRECT INCOME				
Fees and Charges General	-	-	(15,300)	(20,000)
TOTAL DIRECT INCOME	-	-	(15,300)	(20,000)
NET DIRECT (INCOME) / EXPENDITURE	1,273,353	1,204,400	1,204,100	1,209,000
Support Services	149,403	160,100	198,300	203,200
Capital Charges	225,103	182,000	172,800	121,800
Recharges	(1,647,859)	(1,550,000)	(1,546,100)	(1,530,300)
NET (INCOME) / EXPENDITURE TO SUMMARY	-	(3,500)	29,100	3,700

The Information and Communications Technology Services (ICT) is an internal support service for staff and councillors.

ICT Services provide the following services:

Desktop Support:

- To provide ICT helpdesk support
- To help and support users with personal productivity tools such as Word, Excel and Outlook
- To maintain the physical PC on the Desktop

Application Support including Infrastructure and GIS:

- To assist service areas in the definition of their business requirements
- To provide project management
- To write bespoke programmes
- To provide application support for third party products
- To provide and configure the servers that the council applications run on
- To maintain the voice and data networks
- To perform database administration
- To develop the use of the council's corporate mapping solution
- To develop and manage the use of the LLPG
- To provide corporate access to the Internet and e-mail services
- To provide security services to maintain the integrity of data

Training:

- To provide training in the MS Office suite
- To provide training in corporate IT systems

Strategy:

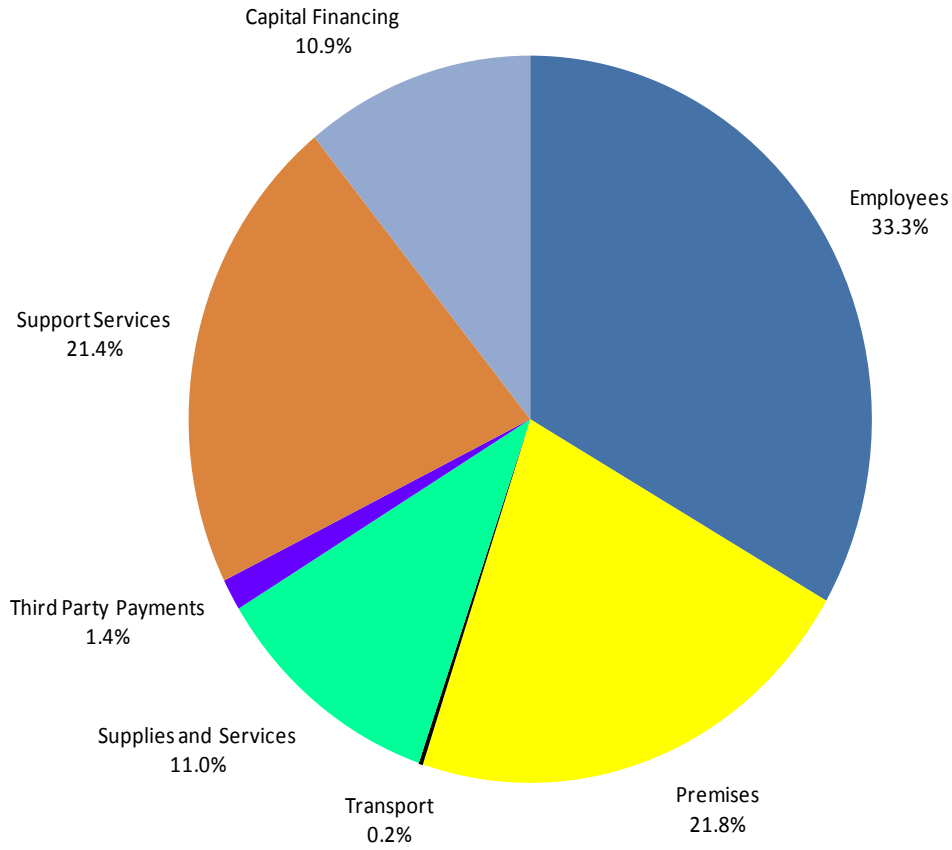
- To identify, analyse and define the ICT services required to support the Council's business functions.

The budgets above also include the costs of operating the Council's main switchboard.

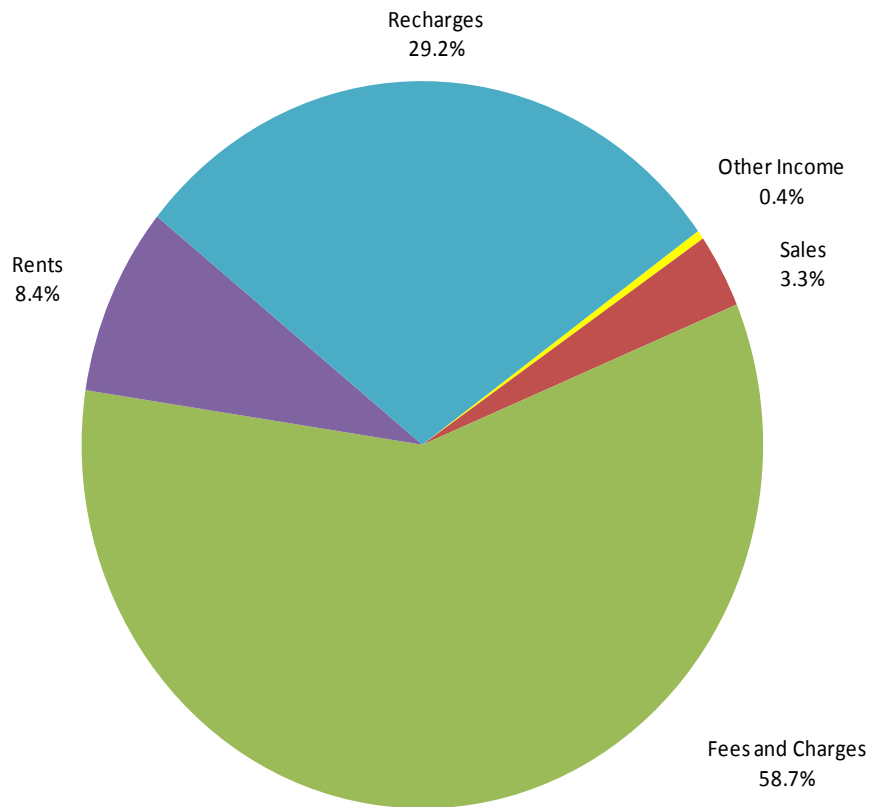
The cost of this service is recharged on a variety of basis e.g. staff time allocations for systems development, number of personal computers for pc support, etc.

	ACTUAL 2011/12 £	ORIGINAL BUDGET 2012/13 £	LATEST BUDGET 2012/13 £	ORIGINAL BUDGET 2013/14 £	Page
<u>CULTURE PORTFOLIO:</u>					
S1275 GOLF COURSE	147,390	81,800	71,000	(9,200)	51
S1280 EDMONDSCOTE SPORTS TRACK	99,575	97,600	98,400	92,400	52
S1289 GREEN SPACE DEVELOPMENT	229,702	177,100	210,900	40,700	53
S1295 LILLINGTON COMM CENTRE	7,753	11,200	11,300	10,800	54
S1305 YOUTH SPORT DEVELOPMENT	143,305	188,000	201,000	176,400	55
S1310 CULTURAL SERVICES TECHNICAL SUPPORT TEAM	-	-	35,300	(96,700)	56
S1330 TOWN HALL FACILITIES	-	12,100	67,800	(15,500)	57
S1335 ROYAL SPA CENTRE	711,958	705,900	750,400	727,500	58
S1356 CATERING CONTRACT	(5,950)	(44,700)	(22,700)	(54,200)	59
S1365 SPORTS FACILITIES ADMIN	-	(2,200)	-	-	60
S1370 ST. NICHOLAS PARK	397,045	397,800	416,600	416,700	61
S1375 ABBEY FIELDS	363,756	415,100	443,900	413,300	62
S1380 NEWBOLD COMYN	545,735	475,000	634,400	498,900	63
S1385 CASTLE FARM	150,003	139,400	141,800	153,400	64
S1390 MYTON SCHOOL DUAL USE	28,305	34,300	34,200	28,700	65
S1395 SYDENHAM SCHOOL DUAL USE	20,062	-	-	-	65
S1400 MEADOW COMMUNITY SPORTS CENTRE	64,335	79,800	142,300	70,500	66
S1405 ROYAL PUMP ROOMS	820,776	867,000	1,078,200	876,000	67
TOTAL CULTURE PORTFOLIO	3,723,750	3,635,200	4,314,800	3,329,700	
<u>SUBJECTIVE ANALYSIS:</u>					
<u>EXPENDITURE:</u>					
Employees	2,556,508	2,541,700	2,718,900	2,644,300	
Premises	1,653,763	1,678,500	2,013,900	1,731,100	
Transport	14,599	13,700	17,600	15,700	
Supplies and Services	1,161,034	1,038,800	1,254,300	872,000	
Third Party Payments	118,271	99,000	170,400	107,400	
Support Services	1,569,430	1,638,000	1,687,400	1,695,500	
Capital Financing	804,087	809,400	915,400	863,400	
TOTAL EXPENDITURE	7,877,692	7,819,100	8,777,900	7,929,400	
<u>INCOME:</u>					
Other Grants and Contributions	(51,556)	-	(57,000)	-	
Other Income	(22,858)	(20,800)	(20,000)	(19,500)	
Sales	(175,383)	(152,200)	(153,400)	(152,200)	
Fees and Charges	(2,501,890)	(2,533,100)	(2,545,200)	(2,701,300)	
Rents	(162,548)	(194,000)	(358,800)	(385,100)	
Recharges	(1,239,707)	(1,283,800)	(1,328,700)	(1,341,600)	
TOTAL INCOME	(4,153,942)	(4,183,900)	(4,463,100)	(4,599,700)	
NET EXPENDITURE	3,723,750	3,635,200	4,314,800	3,329,700	

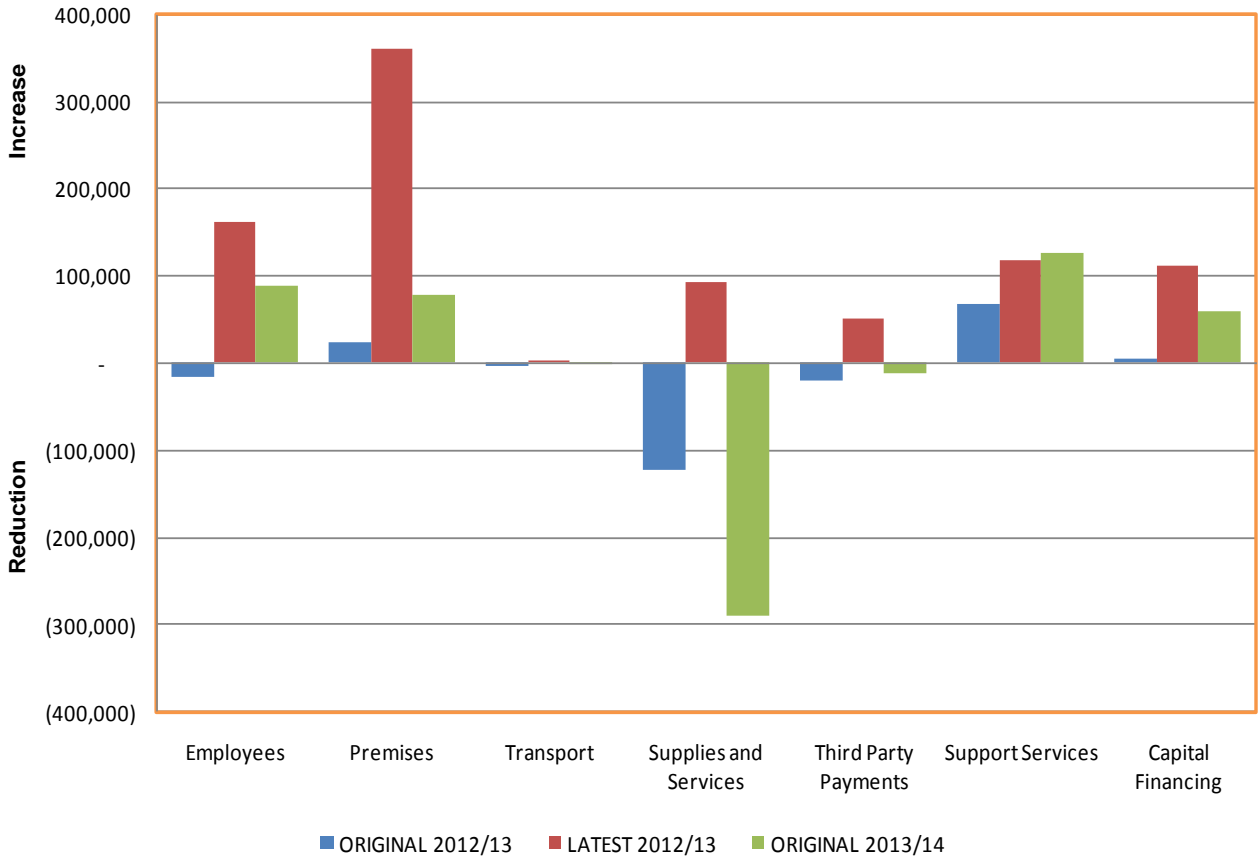
EXPENDITURE 2013/14 BUDGETS



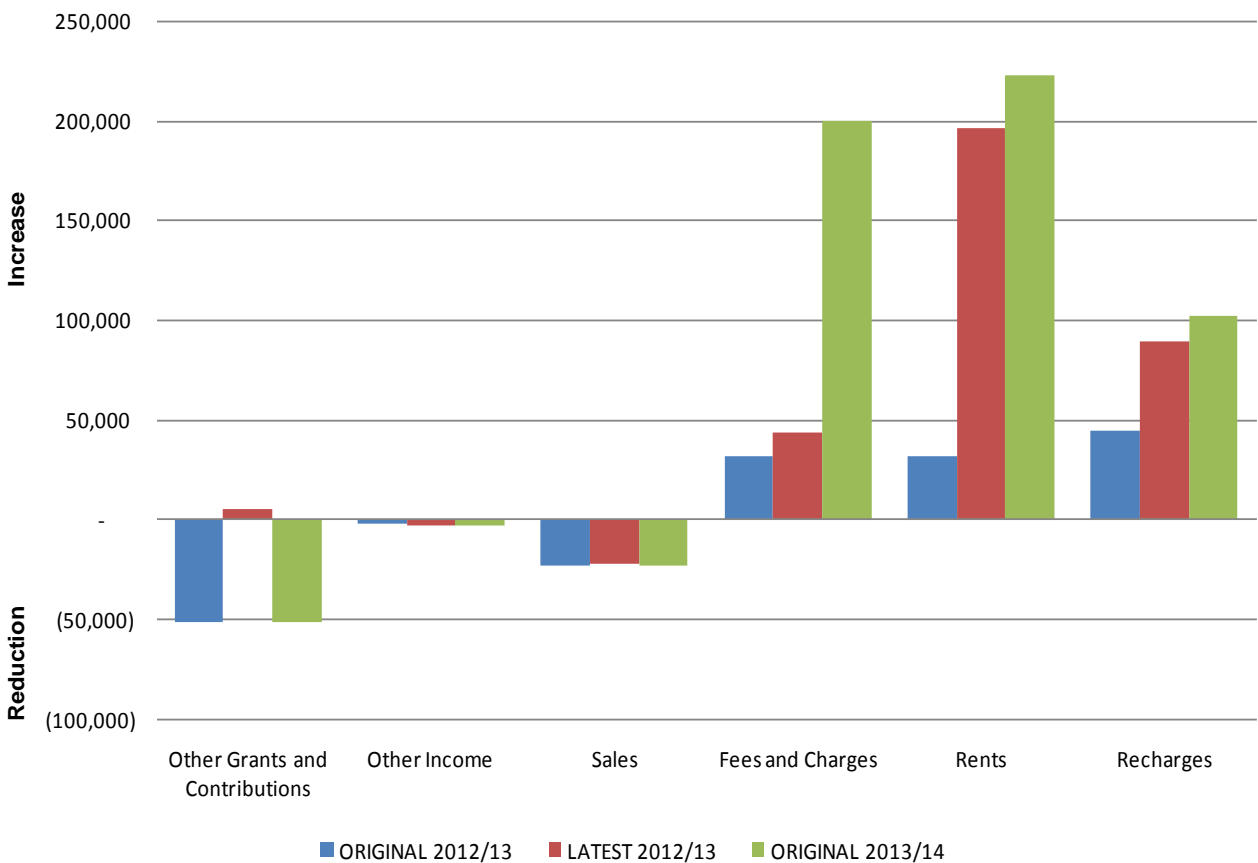
INCOME 2013/14 BUDGETS



EXPENDITURE: CHANGE FROM 2011/12 ACTUAL (£)



INCOME: CHANGE FROM 2011/12 ACTUAL (£)



CULTURE PORTFOLIO

	ACTUAL 2011/12 £	ORIGINAL BUDGET 2012/13 £	LATEST BUDGET 2012/13 £	ORIGINAL BUDGET 2013/14 £
<u>S1275 GOLF COURSE</u>				
DIRECT EXPENDITURE				
Premises	26,208	15,300	17,000	6,800
Supplies and Services	102,055	50,000	50,000	-
Third Party Payments	890	800	800	800
	<hr/>	<hr/>	<hr/>	<hr/>
TOTAL DIRECT EXPENDITURE	129,153	66,100	67,800	7,600
	<hr/>	<hr/>	<hr/>	<hr/>
DIRECT INCOME				
Rents	-	-	(11,100)	(31,100)
	<hr/>	<hr/>	<hr/>	<hr/>
TOTAL DIRECT INCOME	-	-	(11,100)	(31,100)
	<hr/>	<hr/>	<hr/>	<hr/>
NET DIRECT (INCOME) / EXPENDITURE	129,153	66,100	56,700	(23,500)
	<hr/>	<hr/>	<hr/>	<hr/>
Support Services	18,238	13,800	13,800	13,800
Capital Charges	(1)	1,900	500	500
	<hr/>	<hr/>	<hr/>	<hr/>
NET (INCOME) / EXPENDITURE TO SUMMARY	147,390	81,800	71,000	(9,200)
	<hr/>	<hr/>	<hr/>	<hr/>

The Golf Course is within the bounds of the Newbold Comyn Park but is a separate aspect of the Park's facilities. It comprises an 18 hole golf course and golf tuition area. The Course is a mature and challenging one suitable for all players from beginners to seasoned professionals. A par 70 round it is one of the country's finest municipal courses. From April 2010 the course was leased to Mack Trading to operate as part of a 50 year lease.

CULTURE PORTFOLIO

	ACTUAL 2011/12 £	ORIGINAL BUDGET 2012/13 £	LATEST BUDGET 2012/13 £	ORIGINAL BUDGET 2013/14 £
<u>S1280 EDMONDSCOTE SPORTS TRACK</u>				
DIRECT EXPENDITURE				
Premises	19,187	12,900	11,500	14,100
Supplies and Services	528	2,100	2,100	2,100
Third Party Payments	18,903	19,900	19,900	11,500
	<hr/>	<hr/>	<hr/>	<hr/>
TOTAL DIRECT EXPENDITURE	38,618	34,900	33,500	27,700
	<hr/>	<hr/>	<hr/>	<hr/>
DIRECT INCOME				
Fees and Charges General	(11,846)	(11,800)	(11,800)	(12,000)
Rents	(222)	(200)	(200)	(200)
	<hr/>	<hr/>	<hr/>	<hr/>
TOTAL DIRECT INCOME	(12,068)	(12,000)	(12,000)	(12,200)
	<hr/>	<hr/>	<hr/>	<hr/>
NET DIRECT (INCOME) / EXPENDITURE	26,550	22,900	21,500	15,500
	<hr/>	<hr/>	<hr/>	<hr/>
Support Services	18,780	20,500	20,500	20,500
Capital Charges	54,245	54,200	56,400	56,400
	<hr/>	<hr/>	<hr/>	<hr/>
NET (INCOME) / EXPENDITURE TO SUMMARY	99,575	97,600	98,400	92,400
	<hr/>	<hr/>	<hr/>	<hr/>

This facility was upgraded to a 10 lane straight and 8 lane circuit, and a renovated changing accommodation including club area during 2003/04. The costs were just over £400,000 and a grant of £65,000 was received from UK Athletics. The new facilities became fully operational for the start of the 2004 track season.

These renovations have ensured this highly valued and attractive facility continues to cater for events up to a Regional level. It was the first all-weather track in Warwickshire, although now both Nuneaton & Bedworth and Rugby have similar facilities.

There is a good working relationship with the resident club (Leamington Cycling and Athletic Club) who actively promote the sport and the facilities through their excellent development work and coaching at all levels, indeed it is the high level of qualified officials at the clubs which help attract events such as the Warwickshire Championships.

CULTURE PORTFOLIO

	ACTUAL 2011/12 £	ORIGINAL BUDGET 2012/13 £	LATEST BUDGET 2012/13 £	ORIGINAL BUDGET 2013/14 £
<u>S1289 GREEN SPACE DEVELOPMENT</u>				
DIRECT EXPENDITURE				
Employees	-	-	54,300	44,800
Premises	196,602	179,900	293,200	176,800
Transport	-	-	2,000	2,000
Supplies and Services	28,676	23,700	38,800	29,800
Third Party Payments	91,989	73,800	111,600	86,900
	<hr/>	<hr/>	<hr/>	<hr/>
TOTAL DIRECT EXPENDITURE	317,267	277,400	499,900	340,300
	<hr/>	<hr/>	<hr/>	<hr/>
DIRECT INCOME				
Other Grants and Contributions	(2,467)	-	-	-
Other Income	(10,000)	(10,000)	(8,700)	(8,700)
Fees and Charges General	(14,838)	(16,000)	(66,700)	(77,400)
Rents	(14,385)	(14,900)	(155,600)	(155,600)
	<hr/>	<hr/>	<hr/>	<hr/>
TOTAL DIRECT INCOME	(41,690)	(40,900)	(231,000)	(241,700)
	<hr/>	<hr/>	<hr/>	<hr/>
NET DIRECT (INCOME) / EXPENDITURE	275,577	236,500	268,900	98,600
	<hr/>	<hr/>	<hr/>	<hr/>
Support Services	537	-	1,900	2,000
Capital Charges	26,476	26,500	27,400	27,400
Recharges	(72,888)	(85,900)	(87,300)	(87,300)
	<hr/>	<hr/>	<hr/>	<hr/>
NET (INCOME) / EXPENDITURE TO SUMMARY	229,702	177,100	210,900	40,700
	<hr/>	<hr/>	<hr/>	<hr/>

The Open spaces events team provide administrative and logistical support for events held in the WDC area which can include major events held in towns or sporting / leisure activities on open space or park land.

CULTURE PORTFOLIO

	ACTUAL 2011/12 £	ORIGINAL BUDGET 2012/13 £	LATEST BUDGET 2012/13 £	ORIGINAL BUDGET 2013/14 £
<u>S1295 LILLINGTON COMM CENTRE</u>				
DIRECT EXPENDITURE				
Employees	3,310	3,500	3,500	3,500
Premises	2,191	3,500	3,800	3,400
Supplies and Services	200	500	500	500
	<hr/>	<hr/>	<hr/>	<hr/>
TOTAL DIRECT EXPENDITURE	5,701	7,500	7,800	7,400
	<hr/>	<hr/>	<hr/>	<hr/>
DIRECT INCOME				
Rents	(5,498)	(5,000)	(4,200)	(4,300)
	<hr/>	<hr/>	<hr/>	<hr/>
TOTAL DIRECT INCOME	(5,498)	(5,000)	(4,200)	(4,300)
	<hr/>	<hr/>	<hr/>	<hr/>
NET DIRECT (INCOME) / EXPENDITURE	203	2,500	3,600	3,100
Support Services	6,106	7,300	6,300	6,300
Capital Charges	1,444	1,400	1,400	1,400
	<hr/>	<hr/>	<hr/>	<hr/>
NET (INCOME) / EXPENDITURE TO SUMMARY	7,753	11,200	11,300	10,800
	<hr/>	<hr/>	<hr/>	<hr/>

These premises are mainly used for religious meetings, playgroups, table tennis, etc. and are a popular local facility.

CULTURE PORTFOLIO

	ACTUAL 2011/12 £	ORIGINAL BUDGET 2012/13 £	LATEST BUDGET 2012/13 £	ORIGINAL BUDGET 2013/14 £
<u>S1305 YOUTH SPORT DEVELOPMENT</u>				
DIRECT EXPENDITURE				
Employees	69,447	73,200	56,300	48,200
Premises	706	-	-	-
Transport	2,832	3,600	3,600	3,600
Supplies and Services	30,236	83,500	118,800	96,600
Third Party Payments	230	500	500	500
	<hr/>	<hr/>	<hr/>	<hr/>
TOTAL DIRECT EXPENDITURE	103,451	160,800	179,200	148,900
	<hr/>	<hr/>	<hr/>	<hr/>
DIRECT INCOME				
Other Grants and Contributions	-	-	(5,500)	-
Fees and Charges	(3,308)	(6,300)	(6,300)	(6,300)
	<hr/>	<hr/>	<hr/>	<hr/>
TOTAL DIRECT INCOME	(3,308)	(6,300)	(11,800)	(6,300)
	<hr/>	<hr/>	<hr/>	<hr/>
NET DIRECT (INCOME) / EXPENDITURE	100,143	154,500	167,400	142,600
	<hr/>	<hr/>	<hr/>	<hr/>
Support Services	43,162	33,500	33,600	33,800
	<hr/>	<hr/>	<hr/>	<hr/>
NET (INCOME) / EXPENDITURE TO SUMMARY	143,305	188,000	201,000	176,400
	<hr/>	<hr/>	<hr/>	<hr/>

Two posts, initially jointly funded by the Council and Sport England (previously English Sports Council), commenced in December 1996 (Youth Sport Development Officer) and March 1997 (Assistant Youth Sport Development Officer), and are seen as a tremendous boost for the Council. Since April 2000 the Council has funded these positions and their programme of activities continues to benefit all areas, including the rural, to increase participation in sport by young people.

Get Active Summer Schemes, Rural Mobile Sports Schemes and Holiday Courses:

Get Active schemes are operated in the District during most school holidays. The schemes offer sports play and multi-sport activities for 4 to 12 year olds - morning sessions for the younger age group (4 to 7 years) and afternoons for the older age group (8 to 12 years).

During the Summer and various holiday times rural sports activities take place (sports play, multi-sports and some rural transport schemes for 8 to 16 year olds).

Schemes are advertised locally, in rural villages and in schools to promote participation.

CULTURE PORTFOLIO

	ACTUAL 2011/12 £	ORIGINAL BUDGET 2012/13 £	LATEST BUDGET 2012/13 £	ORIGINAL BUDGET 2013/14 £
<u>S1310 CULTURAL SERVICES TECHNICAL SUPPORT TEAM</u>				
DIRECT EXPENDITURE				
Employees	145,774	147,900	151,000	151,700
Premises	10	7,500	11,100	1,100
Transport	1,525	1,200	1,200	1,200
Supplies and Services	14,881	20,700	20,700	(67,300)
Third Party Payments	-	-	35,000	-
	<hr/>	<hr/>	<hr/>	<hr/>
TOTAL DIRECT EXPENDITURE	162,190	177,300	219,000	86,700
Support Services	72,193	87,000	80,600	80,900
Recharges	(234,383)	(264,300)	(264,300)	(264,300)
	<hr/>	<hr/>	<hr/>	<hr/>
NET (INCOME) / EXPENDITURE TO SUMMARY	-	-	35,300	(96,700)
	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>

The Head of Cultural Services and her management team are responsible for the management of a diverse range of services, encompassing all the Council's cultural and some development responsibilities. The cost of this service is recharged to users based on staff time allocations.

The Business Support Unit is comprised of a centralised team based at Riverside House. As a result of an intervention the team has been restructured to make system and processes more efficient and robust. The Head of Cultural Services position is also sited within this cost centre.

CULTURE PORTFOLIO

	ACTUAL 2011/12 £	ORIGINAL BUDGET 2012/13 £	LATEST BUDGET 2012/13 £	ORIGINAL BUDGET 2013/14 £
<u>S1330 TOWN HALL FACILITIES</u>				
DIRECT EXPENDITURE				
Employees	67,922	74,600	106,900	76,200
Premises	123,995	124,400	137,800	132,000
Transport	70	-	-	-
Supplies and Services	19,151	15,500	37,200	8,500
Third Party Payments	73	1,100	100	1,200
	<hr/>	<hr/>	<hr/>	<hr/>
TOTAL DIRECT EXPENDITURE	211,211	215,600	282,000	217,900
	<hr/>	<hr/>	<hr/>	<hr/>
DIRECT INCOME				
Fees and Charges	(35,819)	(51,000)	(67,000)	(84,000)
Rents	(19,581)	(17,700)	(17,700)	(17,700)
	<hr/>	<hr/>	<hr/>	<hr/>
TOTAL DIRECT INCOME	(55,400)	(68,700)	(84,700)	(101,700)
	<hr/>	<hr/>	<hr/>	<hr/>
NET DIRECT (INCOME) / EXPENDITURE	155,811	146,900	197,300	116,200
	<hr/>	<hr/>	<hr/>	<hr/>
Support Services	117,860	99,900	104,200	102,000
Capital Charges	67,753	67,700	68,700	68,700
Recharges	(341,424)	(302,400)	(302,400)	(302,400)
	<hr/>	<hr/>	<hr/>	<hr/>
NET (INCOME) / EXPENDITURE TO SUMMARY	-	12,100	67,800	(15,500)
	<hr/>	<hr/>	<hr/>	<hr/>

The Town Hall provides the main accommodation for meetings of the Council and its committees and sub committees. The building also provides office accommodation for the political groups represented on the Council.

The Council's major civic events are held in the Town Hall and the facilities are available for external hire for the holding of functions such as craft fairs, seminars, receptions and dinners. In 2012 Warwick University and Bromfield Housing moved into the Town Hall as new leaseholders.

The budgets above reflect the day to day running costs in respect of room hire and meetings.

The net cost of this service is recharged to internal users on the basis of floor area occupied.

CULTURE PORTFOLIO

	ACTUAL 2011/12 £	ORIGINAL BUDGET 2012/13 £	LATEST BUDGET 2012/13 £	ORIGINAL BUDGET 2013/14 £
<u>S1335 ROYAL SPA CENTRE</u>				
DIRECT EXPENDITURE				
Employees	471,925	439,700	482,000	450,700
Premises	167,546	178,600	171,700	186,000
Transport	1,142	1,900	1,900	1,900
Supplies and Services	669,519	570,900	569,600	566,100
Third Party Payments	840	100	100	1,700
	<hr/>	<hr/>	<hr/>	<hr/>
TOTAL DIRECT EXPENDITURE	1,310,972	1,191,200	1,225,300	1,206,400
	<hr/>	<hr/>	<hr/>	<hr/>
DIRECT INCOME				
Other Grants and Contributions	(10,417)	-	-	-
Sale of Goods	(151,263)	(124,600)	(124,600)	(124,600)
Other Income	(5,696)	(11,200)	(11,200)	(11,200)
Fees and Charges	(708,240)	(624,400)	(624,400)	(625,700)
	<hr/>	<hr/>	<hr/>	<hr/>
TOTAL DIRECT INCOME	(875,616)	(760,200)	(760,200)	(761,500)
	<hr/>	<hr/>	<hr/>	<hr/>
NET DIRECT (INCOME) / EXPENDITURE	435,356	431,000	465,100	444,900
	<hr/>	<hr/>	<hr/>	<hr/>
Support Services	194,192	187,000	189,800	185,800
Capital Charges	109,810	117,900	125,500	126,800
Recharges	(27,400)	(30,000)	(30,000)	(30,000)
	<hr/>	<hr/>	<hr/>	<hr/>
NET (INCOME) / EXPENDITURE TO SUMMARY	711,958	705,900	750,400	727,500
	<hr/>	<hr/>	<hr/>	<hr/>

The Royal Spa Centre is a multi-purpose entertainment and leisure facility, which serves the needs of the local community. The venue underwent a significant refurbishment in the Summer of 2010 to provide a new look and a new feel as well as upgrading many of the existing facilities. It has a very mixed programme and is used extensively for a wide range of activities:

Stage Shows	Chess Tournaments
Pantomime	Film Shows
Concerts	Dinners
Conferences	Meetings
Exhibitions	Children's Parties
Demonstrations	Training Courses
Stamp Fairs	Art Exhibitions
Wrestling	Sales
Dances	Dancing Competitions
Presentation Evenings	Senior Citizens Activities Groups
Wedding Receptions	Competitive Festivals
Fashion Shows	Martial Arts
Blood Donor Services	Religious Services

The venue includes the Avon Hall, with a seating capacity of 794, the Newbold Hall which is a purpose built Lecture and Cinema that can accommodate 192 persons in tiered seating and the Jephson Room which is a meeting room situated on the lower ground floor of the Centre. Since February 1991, the Newbold Hall has operated as a cinema. Large conferences can be successfully accommodated.

The Centre is used by local organisations alongside an extensive programme of entertainment promoted by the Council. Artistes who have appeared at the venue during the past year include The Upbeat Beatles, the Hairy Bikers and Jimmy Greaves.

Professional traditional Pantomime was presented for Christmas 2012, with the staging of 'Snow White'.

The full-time permanent staff employed within the complex are supplemented with casual staff who are employed as required on a variety of jobs, e.g. stage-hands, licensed bar and catering assistants, stewards, etc. There are 14 permanent staff, headed by the Entertainments Manager.

CULTURE PORTFOLIO

	ACTUAL 2011/12 £	ORIGINAL BUDGET 2012/13 £	LATEST BUDGET 2012/13 £	ORIGINAL BUDGET 2013/14 £
<u>S1356 CATERING CONTRACT</u>				
DIRECT EXPENDITURE				
Premises	12,576	50,800	55,800	52,700
Supplies and Services	5,045	-	20,000	-
TOTAL DIRECT EXPENDITURE	17,621	50,800	75,800	52,700
DIRECT INCOME				
Rents	(23,671)	(95,900)	(98,900)	(107,300)
TOTAL DIRECT INCOME	(23,671)	(95,900)	(98,900)	(107,300)
NET DIRECT (INCOME) / EXPENDITURE	(6,050)	(45,100)	(23,100)	(54,600)
Support Services	100	400	400	400
NET (INCOME) / EXPENDITURE TO SUMMARY	(5,950)	(44,700)	(22,700)	(54,200)

Kudos Cafes has secured a prestigious contract with Warwick District Council to provide food and venue management services at four of Royal Leamington Spa's most well-known venues. Kudos Cafes is a sub-brand of Kudos, the award winning food and venue management company, and will be relocating its headquarters to the Royal Leamington Spa area.

As part of the contract, the food experts have refurbished and revitalised both "Restaurant in the Park" and the Royal Pump Rooms; as well as introducing a service at the Aviary Cafe in Jephson Gardens.

CULTURE PORTFOLIO

	ACTUAL 2011/12 £	ORIGINAL BUDGET 2012/13 £	LATEST BUDGET 2012/13 £	ORIGINAL BUDGET 2013/14 £
<u>S1365 SPORTS FACILITIES ADMIN</u>				
DIRECT EXPENDITURE				
Employees	66,473	69,200	115,800	129,200
Premises	45,554	48,800	36,300	38,700
Transport	4,735	5,200	5,200	5,200
Supplies and Services	41,635	36,200	40,200	36,200
Third Party Payments	237	-	-	-
	<hr/>	<hr/>	<hr/>	<hr/>
TOTAL DIRECT EXPENDITURE	158,634	159,400	197,500	209,300
Support Services	357,669	400,200	403,900	405,000
Capital Charges	26,809	22,200	26,100	26,100
Recharges	(543,112)	(584,000)	(627,500)	(640,400)
	<hr/>	<hr/>	<hr/>	<hr/>
NET (INCOME) / EXPENDITURE TO SUMMARY	-	(2,200)	-	-
	<hr/>	<hr/>	<hr/>	<hr/>

As a result of the 1988 Local Government Act the Council's Sports and Leisure Facilities were put out to tender with effect from 1st January 1992. The Sports Facilities Unit ran this contract from 1992 and in the face of stiff competition won the tender to operate the facilities for a further six years from 1st January 1998. The Sports Facilities Unit rejoined the Leisure and Amenities Unit (now known as Cultural Services) as a section in its own right in April 2000 as part of the corporate re-organisation, and continued this arrangement following the end of the CCT contract in December 2003.

The cost of this service is recharged to the various leisure centres.

CULTURE PORTFOLIO

	ACTUAL 2011/12 £	ORIGINAL BUDGET 2012/13 £	LATEST BUDGET 2012/13 £	ORIGINAL BUDGET 2013/14 £
<u>S1370 ST. NICHOLAS PARK</u>				
DIRECT EXPENDITURE				
Employees	396,012	395,800	400,000	401,000
Premises	228,832	239,500	252,800	247,200
Supplies and Services	26,865	30,100	27,700	26,400
Third Party Payments	-	-	-	1,400
	<hr/>	<hr/>	<hr/>	<hr/>
TOTAL DIRECT EXPENDITURE	651,709	665,400	680,500	676,000
	<hr/>	<hr/>	<hr/>	<hr/>
DIRECT INCOME				
Sale of Goods	(4,943)	(7,100)	(7,100)	(7,100)
Other Income	(1,904)	(2,600)	(2,600)	(2,600)
Fees and Charges	(512,957)	(542,000)	(552,700)	(552,800)
Rents	(4,510)	(1,500)	(3,600)	(2,400)
	<hr/>	<hr/>	<hr/>	<hr/>
TOTAL DIRECT INCOME	(524,314)	(553,200)	(566,000)	(564,900)
	<hr/>	<hr/>	<hr/>	<hr/>
NET DIRECT (INCOME) / EXPENDITURE	127,395	112,200	114,500	111,100
	<hr/>	<hr/>	<hr/>	<hr/>
Support Services	147,384	162,500	175,200	178,700
Capital Charges	132,466	132,500	136,300	136,300
Recharges	(10,200)	(9,400)	(9,400)	(9,400)
	<hr/>	<hr/>	<hr/>	<hr/>
NET (INCOME) / EXPENDITURE TO SUMMARY	397,045	397,800	416,600	416,700
	<hr/>	<hr/>	<hr/>	<hr/>

The Centre has a 25m x 13m indoor pool alongside the King Henry VIII all-weather pitch.

A sports hall and a gym (Pyramids) were added in 1992/93 with further improvements in 1995. A major refurbishment of the pitch was completed in July 2003 which included a new playing surface and improved ancillary facilities.

The centre caters for basketball, badminton, five-a-side football, indoor hockey, short mat bowls, aerobics and volleyball. It has hosted table tennis and National League Volleyball events.

The Centre operates a popular GP referral scheme as part of the Warwickshire PACE exercise referral project. Pyramids gym benefited from new equipment and redecoration in October 2005 as part of a capital programme project at all Pyramids gyms.

The original 1983 pool changing facilities were refurbished in December 2007 and a thermal pool cover was installed as an energy saving measure at the same time.

All of the cardio vascular equipment was replaced in December 2011.

CULTURE PORTFOLIO

	ACTUAL 2011/12 £	ORIGINAL BUDGET 2012/13 £	LATEST BUDGET 2012/13 £	ORIGINAL BUDGET 2013/14 £
<u>S1375 ABBEY FIELDS</u>				
DIRECT EXPENDITURE				
Employees	240,097	283,400	298,800	275,300
Premises	140,664	172,400	172,100	157,600
Transport	174	-	-	-
Supplies and Services	19,824	22,700	22,300	21,500
Third Party Payments	-	400	-	300
	<hr/>	<hr/>	<hr/>	<hr/>
TOTAL DIRECT EXPENDITURE	400,759	478,900	493,200	454,700
	<hr/>	<hr/>	<hr/>	<hr/>
DIRECT INCOME				
Sale of Goods	(3,549)	(6,200)	(6,200)	(6,200)
Other Income	(18)	(100)	(600)	(100)
Fees and Charges	(174,141)	(221,400)	(230,500)	(225,800)
Rents	(1,417)	(1,500)	(3,000)	(2,000)
	<hr/>	<hr/>	<hr/>	<hr/>
TOTAL DIRECT INCOME	(179,125)	(229,200)	(240,300)	(234,100)
	<hr/>	<hr/>	<hr/>	<hr/>
NET DIRECT (INCOME) / EXPENDITURE	221,634	249,700	252,900	220,600
	<hr/>	<hr/>	<hr/>	<hr/>
Support Services	69,670	93,000	100,500	102,200
Capital Charges	77,652	77,600	95,700	95,700
Recharges	(5,200)	(5,200)	(5,200)	(5,200)
	<hr/>	<hr/>	<hr/>	<hr/>
NET (INCOME) / EXPENDITURE TO SUMMARY	363,756	415,100	443,900	413,300
	<hr/>	<hr/>	<hr/>	<hr/>

Situated at Abbey Fields in Kenilworth, this facility incorporates a 25m x 10m indoor pool, which is open throughout the year, and a free form outdoor pool, which is open from May to September. A poolside sauna was added in August 1998. The pool hall roof was refurbished in 2006/07 along with general redecoration in the pool hall and changing rooms in December 2006. A thermal pool cover was installed as an energy saving measure during the closure.

The pool underwent extensive refurbishment in October 2011. This included new and improved changing facilities, lockers and reception desk area.

CULTURE PORTFOLIO

	ACTUAL 2011/12 £	ORIGINAL BUDGET 2012/13 £	LATEST BUDGET 2012/13 £	ORIGINAL BUDGET 2013/14 £
<u>S1380 NEWBOLD COMYN</u>				
DIRECT EXPENDITURE				
Employees	543,278	522,500	498,100	526,500
Premises	346,647	333,200	415,200	370,700
Supplies and Services	41,261	38,500	36,500	34,700
Third Party Payments	-	-	-	1,300
	<hr/>	<hr/>	<hr/>	<hr/>
TOTAL DIRECT EXPENDITURE	931,186	894,200	949,800	933,200
	<hr/>	<hr/>	<hr/>	<hr/>
DIRECT INCOME				
Sale of Goods	(11,334)	(12,300)	(12,300)	(12,300)
Other Income	(5,363)	(100)	(100)	(100)
Fees and Charges	(737,393)	(791,700)	(706,800)	(837,500)
	<hr/>	<hr/>	<hr/>	<hr/>
TOTAL DIRECT INCOME	(754,090)	(804,100)	(719,200)	(849,900)
	<hr/>	<hr/>	<hr/>	<hr/>
NET DIRECT (INCOME) / EXPENDITURE	177,096	90,100	230,600	83,300
	<hr/>	<hr/>	<hr/>	<hr/>
Support Services	204,959	221,200	238,100	244,200
Capital Charges	163,680	163,700	165,700	171,400
	<hr/>	<hr/>	<hr/>	<hr/>
NET (INCOME) / EXPENDITURE TO SUMMARY	545,735	475,000	634,400	498,900
	<hr/>	<hr/>	<hr/>	<hr/>

The Centre, which opened on 1st July 1990, (partially refurbished in December 1995) has been very successful. The Centre comprises a 25m x 13m swimming pool with adjacent free form leisure pool incorporating a 41m flume (refurbished in December 1998), a spa pool, beach effect and a volcano. Other facilities include a sauna, redesigned in Autumn 1998, a gym (Pyramids) and café.

The centre operates a popular GP referral scheme as part of the Warwickshire PACE exercise referral project. Refurbishment of the pool changing rooms (January 2000) and entrance / reception (December 2001), and toilets / washroom facilities (December 2002) have enhanced the facility and made it more customer friendly.

Pyramids gym benefited from new equipment and redecoration in October 2005 as part of a capital programme project at all Pyramids gyms.

Essential maintenance work took place in the pool hall during a 2 month closedown in November/December 2005. A thermal pool cover was installed on the main pool in December 2007 as an energy saving measure.

Most of the cardio-vascular equipment was replaced in December 2009 as part of a capital replacement project and the gym changing rooms were completely refurbished at the same time, as well as the floor of the café.

CULTURE PORTFOLIO

	ACTUAL 2011/12 £	ORIGINAL BUDGET 2012/13 £	LATEST BUDGET 2012/13 £	ORIGINAL BUDGET 2013/14 £
<u>S1385 CASTLE FARM</u>				
DIRECT EXPENDITURE				
Employees	148,787	131,300	144,700	133,100
Premises	60,410	60,300	61,800	65,100
Supplies and Services	7,750	8,800	7,700	7,600
Third Party Payments	-	-	-	400
	<hr/>	<hr/>	<hr/>	<hr/>
TOTAL DIRECT EXPENDITURE	216,947	200,400	214,200	206,200
	<hr/>	<hr/>	<hr/>	<hr/>
DIRECT INCOME				
Sale of Goods	-	(100)	(100)	(100)
Other Income	(1,754)	(1,200)	(1,200)	(1,200)
Fees and Charges	(161,391)	(154,200)	(170,800)	(157,000)
Rents	(724)	(700)	(700)	(700)
	<hr/>	<hr/>	<hr/>	<hr/>
TOTAL DIRECT INCOME	(163,869)	(156,200)	(172,800)	(159,000)
	<hr/>	<hr/>	<hr/>	<hr/>
NET DIRECT (INCOME) / EXPENDITURE	53,078	44,200	41,400	47,200
	<hr/>	<hr/>	<hr/>	<hr/>
Support Services	48,065	46,300	50,200	51,000
Capital Charges	48,860	48,900	50,200	55,200
	<hr/>	<hr/>	<hr/>	<hr/>
NET (INCOME) / EXPENDITURE TO SUMMARY	150,003	139,400	141,800	153,400
	<hr/>	<hr/>	<hr/>	<hr/>

This multi-purpose facility was opened in 1985 and refurbished and extended in 1994/95, reopening in June 1995 with the inclusion of 'Pyramids' gym, extended in Summer 2001 to accommodate increased demand. The centre also caters for basketball, badminton, five-a-side football, indoor hockey, short mat bowls, keep fit, aerobics, volleyball and table tennis.

Refurbishment of the original indoor changing rooms in summer 2002 has been welcomed by customers who had identified this as being an area for improvement in the previous annual surveys.

Pyramids gym benefited from new equipment and redecoration in October 2005 as part of a capital programme project at all Pyramids gyms.

The local scouts have a long lease for the exclusive use of the first floor of the building.

All of the cardio vascular equipment was replaced in December 2011.

CULTURE PORTFOLIO

	ACTUAL 2011/12 £	ORIGINAL BUDGET 2012/13 £	LATEST BUDGET 2012/13 £	ORIGINAL BUDGET 2013/14 £
<u>S1390 MYTON SCHOOL DUAL USE</u>				
DIRECT EXPENDITURE				
Employees	40,627	43,800	41,000	41,100
Premises	11,826	8,500	8,400	8,600
Supplies and Services	3,718	4,600	4,600	4,600
TOTAL DIRECT EXPENDITURE	56,171	56,900	54,000	54,300
DIRECT INCOME				
Fees and Charges	(64,845)	(61,600)	(60,000)	(66,300)
TOTAL DIRECT INCOME	(64,845)	(61,600)	(60,000)	(66,300)
NET DIRECT (INCOME) / EXPENDITURE	(8,674)	(4,700)	(6,000)	(12,000)
Support Services	36,979	39,000	40,200	40,700
NET (INCOME) / EXPENDITURE TO SUMMARY	28,305	34,300	34,200	28,700

This dual use facility offers an indoor sports hall and all weather pitch. The Council entered into a partnership agreement with the school to run the facilities for the community at evenings and weekends from Jan 2006. Now 7 years into the partnership, the facility is exceeding expectations in terms of usage and has become recognised as an excellent facility in particular for badminton.

S1395 SYDENHAM SCHOOL DUAL USE

DIRECT EXPENDITURE				
Employees	10,644	-	-	-
Premises	4,186	-	-	-
Supplies and Services	768	-	-	-
TOTAL DIRECT EXPENDITURE	15,598	-	-	-
DIRECT INCOME				
Fees and Charges	(3,850)	-	-	-
TOTAL DIRECT INCOME	(3,850)	-	-	-
NET DIRECT (INCOME) / EXPENDITURE	11,748	-	-	-
Support Services	8,314	-	-	-
NET (INCOME) / EXPENDITURE TO SUMMARY	20,062	-	-	-

This is a dual use facility attached to Campion School and Community College which was opened in 1975. The multi-purpose facility comprises a sports hall and floodlit training area. It operated outside school hours for activities such as gymnastics, badminton, cricket, tennis, five-a-side football, table tennis, and also community usage. This service ceased in September 2011.

CULTURE PORTFOLIO

	ACTUAL 2011/12 £	ORIGINAL BUDGET 2012/13 £	LATEST BUDGET 2012/13 £	ORIGINAL BUDGET 2013/14 £
<u>S1400 MEADOW COMMUNITY SPORTS CENTRE</u>				
DIRECT EXPENDITURE				
Employees	54,184	56,300	57,100	57,200
Premises	20,089	25,700	17,800	17,800
Supplies and Services	5,089	5,600	5,400	5,300
	<hr/>	<hr/>	<hr/>	<hr/>
TOTAL DIRECT EXPENDITURE	79,362	87,600	80,300	80,300
	<hr/>	<hr/>	<hr/>	<hr/>
DIRECT INCOME				
Fees and Charges	(50,540)	(47,200)	(42,700)	(51,000)
	<hr/>	<hr/>	<hr/>	<hr/>
TOTAL DIRECT INCOME	(50,540)	(47,200)	(42,700)	(51,000)
	<hr/>	<hr/>	<hr/>	<hr/>
NET DIRECT (INCOME) / EXPENDITURE	28,822	40,400	37,600	29,300
	<hr/>	<hr/>	<hr/>	<hr/>
Support Services	35,513	39,400	40,700	41,200
Capital Charges	-	-	64,000	-
	<hr/>	<hr/>	<hr/>	<hr/>
NET (INCOME) / EXPENDITURE TO SUMMARY	64,335	79,800	142,300	70,500
	<hr/>	<hr/>	<hr/>	<hr/>

The successful lottery bid for joint provision of facilities at Kenilworth School and Sports College meant that work commenced on this project in June 2000 and was completed during the Summer of 2001. The facility became fully operational from 1st September 2001 and is known as the Meadow Community Sports Centre. This dual use facility offers an indoor sports hall, fitness suite, all weather pitch and tennis facilities for the community.

CULTURE PORTFOLIO

	ACTUAL 2011/12 £	ORIGINAL BUDGET 2012/13 £	LATEST BUDGET 2012/13 £	ORIGINAL BUDGET 2013/14 £
<u>S1405 ROYAL PUMP ROOMS</u>				
DIRECT EXPENDITURE				
Employees	298,028	300,500	309,400	305,800
Premises	246,534	217,200	347,600	252,500
Transport	4,121	1,800	3,700	1,800
Supplies and Services	143,833	125,400	252,200	99,400
Third Party Payments	5,109	2,400	2,400	1,400
TOTAL DIRECT EXPENDITURE	697,625	647,300	915,300	660,900
DIRECT INCOME				
Other Grants and Contributions	(38,672)	-	(51,500)	-
Sales	(4,294)	(1,900)	(3,100)	(1,900)
Other Income	(1,112)	(1,100)	(1,100)	(1,100)
Fees and Charges	(19,733)	-	-	-
Rents	(92,540)	(56,600)	(63,800)	(63,800)
TOTAL DIRECT INCOME	(156,351)	(59,600)	(119,500)	(66,800)
NET DIRECT (INCOME) / EXPENDITURE	541,274	587,700	795,800	594,100
Support Services	189,709	187,000	187,500	187,000
Capital Charges	94,893	94,900	97,500	97,500
Recharges	(5,100)	(2,600)	(2,600)	(2,600)
NET (INCOME) / EXPENDITURE TO SUMMARY	820,776	867,000	1,078,200	876,000

The historic Royal Pump Rooms re-opened in the summer of 1999, following a 20 month rebuilding programme. The re-developed Royal Pump Rooms houses a cultural complex comprising Leamington Spa Art Gallery and Museum, Tea Rooms, Assembly Rooms, Leamington Public Library, a Visitor Information Centre and Shop. The facilities are operated by:

Warwick District Council	-	Art Gallery and Museum
Kudos Catering	-	Tea Rooms and Assembly Rooms
Warwickshire County Council	-	Public Library
Warwick District Council	-	Visitor Information Centre and Shop

The Heritage and Arts Section of Warwick District Council operates the Art Gallery and Museum and leads on the overall management of the Royal Pump Rooms.

Leamington Spa Art Gallery and Museum, which is open six days per week, provides exhibitions of works by artists dating from the 17th century to the present day; displays on the history of Royal Leamington Spa; a children's gallery; a programme of changing visual arts, history and local interest exhibitions; and linked educational and family-friendly activities.

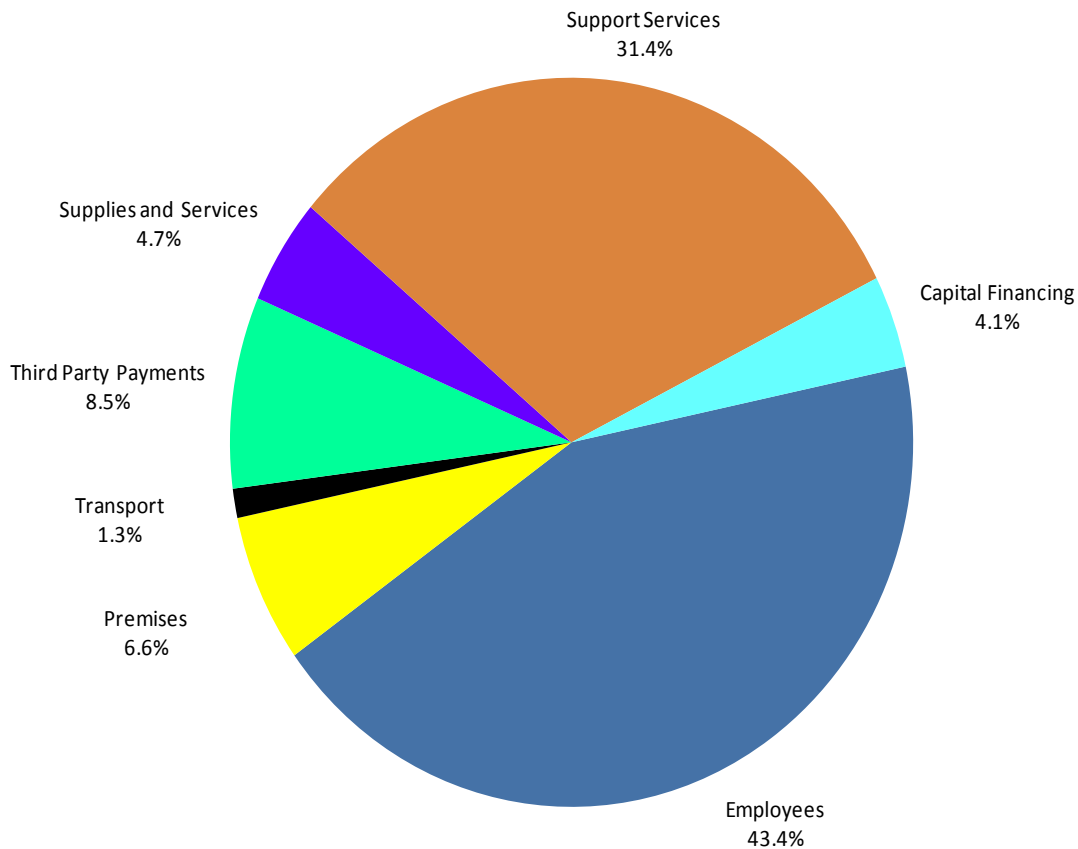
The Assembly Rooms, which are managed by Kudos Catering on behalf of the Council, have been refurbished in the original Regency style. They are available for hire seven days per week for meetings, conferences, receptions, concerts and other events.

The Heritage and Arts Section also provides an arts development service, which supports arts and heritage activities across the Warwick district.

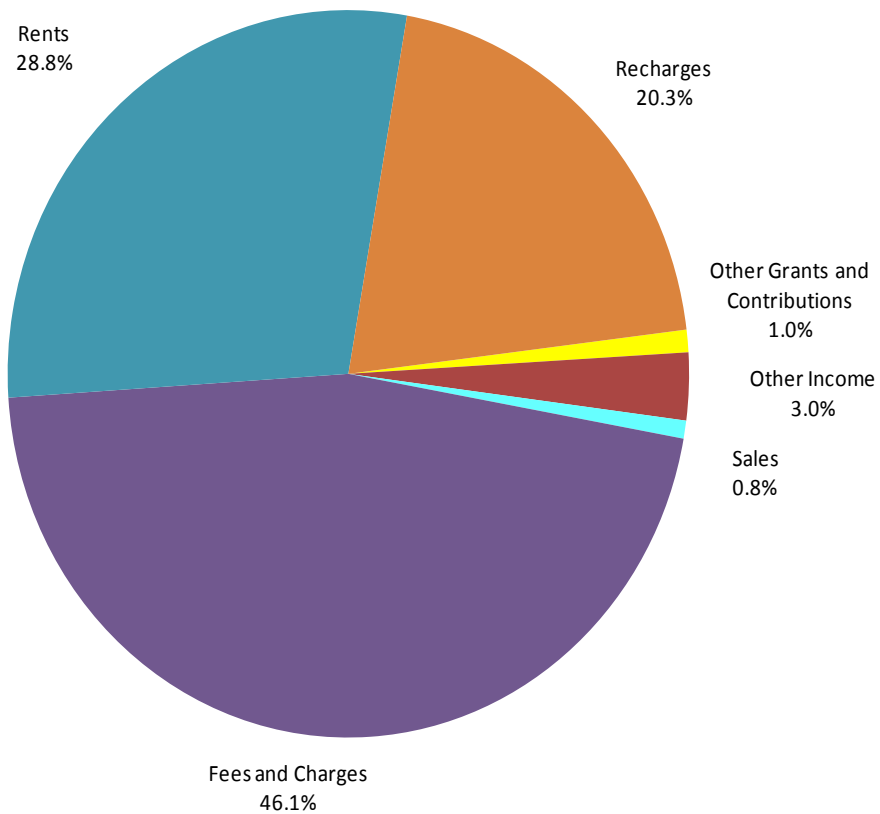
The Section comprises 12.5 full time equivalent staff headed by the Heritage and Arts Manager.

	ACTUAL 2011/12 £	ORIGINAL BUDGET 2012/13 £	LATEST BUDGET 2012/13 £	ORIGINAL BUDGET 2013/14 £	Page
<u>DEVELOPMENT PORTFOLIO:</u>					
S1025 TCM - LEAMINGTON	55,257	61,400	61,000	61,300	71
S1030 TCM - KENILWORTH	38,511	42,900	45,400	45,100	72
S1035 CHRISTMAS ILLUMINATIONS	47,178	41,800	41,800	41,800	73
S1040 TCM - WARWICK	41,256	36,200	37,700	39,200	74
S1240 MARKETS + MOPS	(21,329)	(17,500)	(17,600)	(17,600)	75
S1650 ESTATE MANAGEMENT	(275,412)	(268,900)	(163,600)	(283,200)	76
S3550 TOURISM	183,986	241,000	252,600	237,200	77
S3600 ECONOMIC DEVELOPMENT	90,737	73,300	200,500	66,800	78
S3650 ECONOMIC REGENERATION	157,040	155,000	152,400	144,900	79
S3660 ENTERPRISE DEVELOPMENT	902,019	267,900	267,300	187,700	80
S4510 DEVELOPMENT SERVICES MGT	-	(2,500)	(34,700)	(226,100)	81
S4540 DEVELOPMENT CONTROL	978,042	1,018,500	412,900	721,900	82
S4570 POLICY, PROJECTS & CONSERVATION	732,763	641,500	903,000	667,000	83
S4600 BUILDING CONTROL	112,387	200,600	142,900	136,900	84
S4840 LOCAL LAND CHARGES	(44,066)	(44,700)	(61,800)	(60,700)	85
TOTAL DEVELOPMENT PORTFOLIO	2,998,369	2,446,500	2,239,800	1,762,200	
<u>SUBJECTIVE ANALYSIS:</u>					
<u>EXPENDITURE:</u>					
Employees	2,192,587	2,245,100	2,064,900	2,075,000	
Premises	263,332	326,600	450,700	316,600	
Transport	54,888	62,500	64,400	62,900	
Supplies and Services	433,136	431,200	606,000	225,200	
Third Party Payments	432,648	405,700	613,200	405,300	
Support Services	1,555,240	1,551,800	1,516,600	1,503,700	
Capital Financing	851,265	182,700	309,700	197,700	
TOTAL EXPENDITURE	5,783,096	5,205,600	5,625,500	4,786,400	
<u>INCOME:</u>					
Government Grants	(56,731)	-	(100,000)	-	
Other Grants and Contributions	(21,810)	(15,200)	(31,200)	(31,200)	
Other Income	(82,402)	(98,600)	(90,900)	(89,400)	
Sales	(30,304)	(26,400)	(23,500)	(23,500)	
Fees and Charges	(1,182,186)	(1,154,500)	(1,710,900)	(1,395,700)	
Rents	(733,511)	(807,000)	(815,200)	(870,400)	
Recharges	(677,783)	(657,400)	(614,000)	(614,000)	
TOTAL INCOME	(2,784,727)	(2,759,100)	(3,385,700)	(3,024,200)	
NET EXPENDITURE	2,998,369	2,446,500	2,239,800	1,762,200	

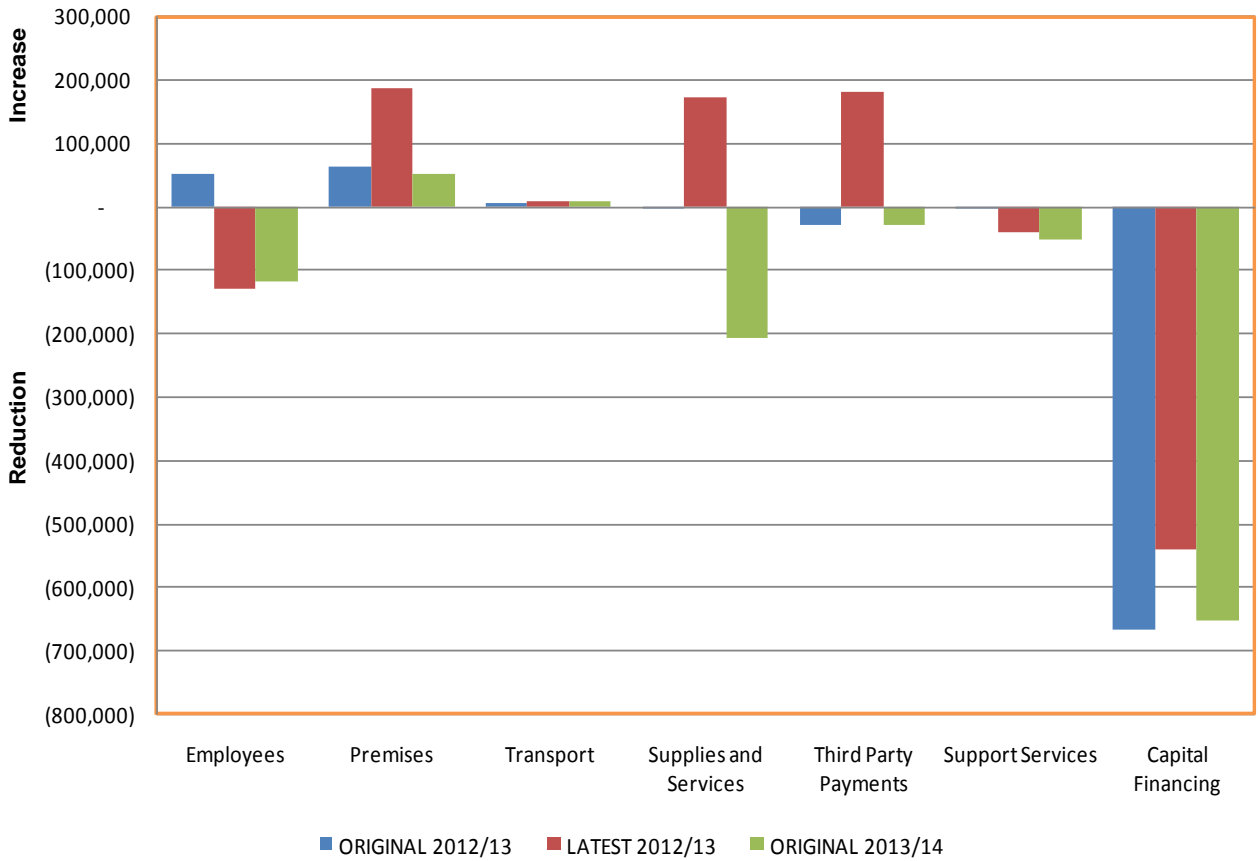
EXPENDITURE 2013/14 BUDGETS



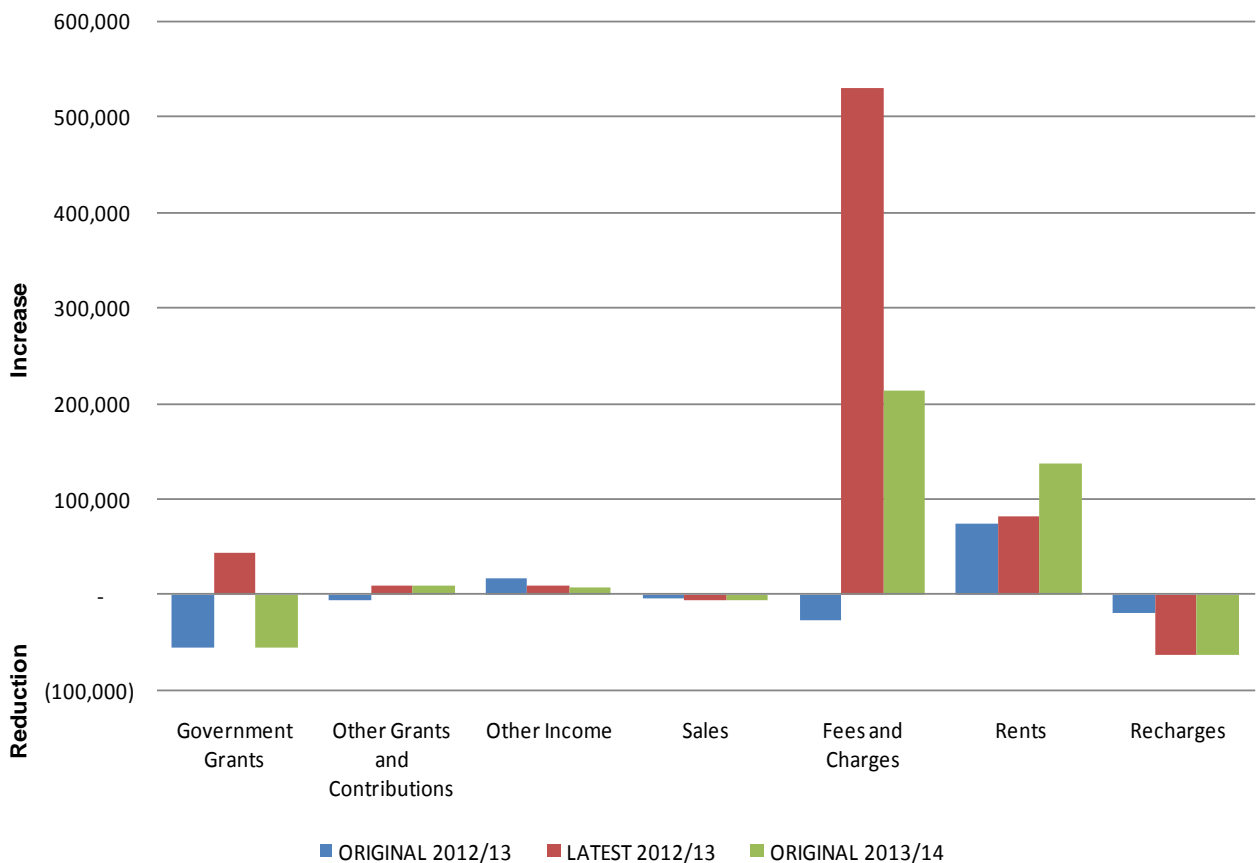
INCOME 2013/14 BUDGETS



EXPENDITURE: CHANGE FROM 2011/12 ACTUAL (£)



INCOME: CHANGE FROM 2011/12 ACTUAL (£)



DEVELOPMENT PORTFOLIO

	ACTUAL 2011/12 £	ORIGINAL BUDGET 2012/13 £	LATEST BUDGET 2012/13 £	ORIGINAL BUDGET 2013/14 £
S1025 TCM - LEAMINGTON				
DIRECT EXPENDITURE				
Employees	35,257	36,100	36,800	37,000
Transport	40	700	700	700
Supplies and Services	20,015	20,500	20,500	20,500
Third Party Payments	132	300	300	300
TOTAL DIRECT EXPENDITURE	55,444	57,600	58,300	58,500
DIRECT INCOME				
Other Income	(15,036)	(15,700)	(15,700)	(15,700)
TOTAL DIRECT INCOME	(15,036)	(15,700)	(15,700)	(15,700)
NET DIRECT (INCOME) / EXPENDITURE	40,408	41,900	42,600	42,800
Support Services	30,249	35,400	34,300	34,400
Recharges	(15,400)	(15,900)	(15,900)	(15,900)
NET (INCOME) / EXPENDITURE TO SUMMARY	55,257	61,400	61,000	61,300

A key aim of the Corporate Strategy is to have vital and viable town centres. Town Centre Management Partnerships have been established in Warwick, Kenilworth and Royal Leamington Spa to provide a proactive, co-ordinated approach to their management, enhancement and promotion. Town Centre Action Plans have been agreed by stakeholders to be co-ordinated and delivered by the Town Centre Managers.

The budgets above reflect the costs of employing a Town Centre Manager for Leamington Spa. There is also a small budget for promotions and special events.

The costs of Leamington Spa's Town Centre Management function are part funded by contributions from Leamington Town Council and the private sector.

With the introduction of BID Leamington (Business Improvement District) in July 2008, the Town Centre Management function was restored as a four days a week post. The Town Centre Manager leads on projects as well as supporting the BID programme.

DEVELOPMENT PORTFOLIO

	ACTUAL 2011/12 £	ORIGINAL BUDGET 2012/13 £	LATEST BUDGET 2012/13 £	ORIGINAL BUDGET 2013/14 £
S1030 TCM - KENILWORTH				
DIRECT EXPENDITURE				
Employees	35,861	34,900	36,000	36,000
Transport	295	1,600	1,600	1,600
Supplies and Services	18,997	34,300	25,100	25,100
TOTAL DIRECT EXPENDITURE	55,153	70,800	62,700	62,700
DIRECT INCOME				
Other Grants and Contributions	(10,000)	(5,100)	(5,100)	(5,100)
Other Income	(11,861)	(31,400)	(22,200)	(22,200)
TOTAL DIRECT INCOME	(21,861)	(36,500)	(27,300)	(27,300)
NET DIRECT (INCOME) / EXPENDITURE	33,292	34,300	35,400	35,400
Support Services	23,019	26,400	27,800	27,500
Recharges	(17,800)	(17,800)	(17,800)	(17,800)
NET (INCOME) / EXPENDITURE TO SUMMARY	38,511	42,900	45,400	45,100

A key aim of the Corporate Strategy is to have vital and viable town centres. Town Centre Management Partnerships have been established in Warwick, Kenilworth and Royal Leamington Spa to provide a proactive, co-ordinated approach to their management, enhancement and promotion. Town Centre Action Plans have been agreed by stakeholders to be co-ordinated and delivered by the Town Centre Managers.

The budgets above reflect the costs of employing a Town Centre Manager for Kenilworth. There is also a small budget for promotions and special events.

The costs of Kenilworth's Town Centre Management function are part-funded by a contribution from the Kenilworth Town Council.

DEVELOPMENT PORTFOLIO

	ACTUAL 2011/12 £	ORIGINAL BUDGET 2012/13 £	LATEST BUDGET 2012/13 £	ORIGINAL BUDGET 2013/14 £
<u>S1035 CHRISTMAS ILLUMINATIONS</u>				
DIRECT EXPENDITURE				
Supplies and Services	72,137	66,400	66,400	66,400
TOTAL DIRECT EXPENDITURE	72,137	66,400	66,400	66,400
DIRECT INCOME				
Other Income	(36,513)	(36,400)	(36,400)	(36,400)
TOTAL DIRECT INCOME	(36,513)	(36,400)	(36,400)	(36,400)
NET DIRECT (INCOME) / EXPENDITURE	35,624	30,000	30,000	30,000
Support Services	11,554	11,800	11,800	11,800
NET (INCOME) / EXPENDITURE TO SUMMARY	47,178	41,800	41,800	41,800

Christmas lights displays have been developed in the three town centres of Leamington, Warwick and Kenilworth. A small budget is now included for Whitnash.

Warwick District Council contributes about one third to the cost of the schemes in Warwick and Kenilworth and 25% to the Leamington scheme. The rest of the funding comes from the Town Councils and the private sector. BID Leamington (Business Improvement District) holds the contract to erect the lights throughout Leamington town centre, both in and outside of the BID area.

The Town Centre Managers work with their town's Christmas lights committees to organise the switch-on events, promote Christmas activities and secure private sector contributions.

DEVELOPMENT PORTFOLIO

	ACTUAL 2011/12 £	ORIGINAL BUDGET 2012/13 £	LATEST BUDGET 2012/13 £	ORIGINAL BUDGET 2013/14 £
S1040 TCM - WARWICK				
DIRECT EXPENDITURE				
Employees	32,307	38,100	39,500	40,900
Transport	725	1,200	1,200	1,200
Supplies and Services	20,134	8,300	8,300	8,300
TOTAL DIRECT EXPENDITURE	53,166	47,600	49,000	50,400
DIRECT INCOME				
Other Grants and Contributions	(9,725)	(10,100)	(10,100)	(10,100)
Other Income	(5,874)	(7,800)	(7,800)	(7,800)
TOTAL DIRECT INCOME	(15,599)	(17,900)	(17,900)	(17,900)
NET DIRECT (INCOME) / EXPENDITURE	37,567	29,700	31,100	32,500
Support Services	23,289	29,800	29,900	30,000
Recharges	(19,600)	(23,300)	(23,300)	(23,300)
NET (INCOME) / EXPENDITURE TO SUMMARY	41,256	36,200	37,700	39,200

A key aim of the Corporate Strategy is to have vital and viable town centres. Town Centre Management Partnerships have been established in Warwick, Kenilworth and Royal Leamington Spa to provide a proactive, co-ordinated approach to their management, enhancement and promotion. Town Centre Action Plans have been agreed by stakeholders to be co-ordinated and delivered by the Town Centre Managers.

The budgets above reflect the costs of employing a Town Centre Manager for Warwick. There is also a small budget for promotions and special events.

The costs of Warwick's Town Centre Management function are part-funded by a contribution from the Warwick Town Council.

DEVELOPMENT PORTFOLIO

	ACTUAL 2011/12 £	ORIGINAL BUDGET 2012/13 £	LATEST BUDGET 2012/13 £	ORIGINAL BUDGET 2013/14 £
S1240 MARKETS + MOPS				
DIRECT EXPENDITURE				
Premises	4,668	4,900	4,800	4,800
Supplies and Services	742	1,500	1,500	1,500
Third Party Payments	10,875	11,000	11,000	11,000
TOTAL DIRECT EXPENDITURE	16,285	17,400	17,300	17,300
DIRECT INCOME				
Fees and Charges	(10,255)	(11,000)	(11,000)	(11,000)
Rents	(37,312)	(38,000)	(38,000)	(38,000)
TOTAL DIRECT INCOME	(47,567)	(49,000)	(49,000)	(49,000)
NET DIRECT (INCOME) / EXPENDITURE	(31,282)	(31,600)	(31,700)	(31,700)
Support Services	9,953	14,100	14,100	14,100
NET (INCOME) / EXPENDITURE TO SUMMARY	(21,329)	(17,500)	(17,600)	(17,600)

The Town Centre Management team is responsible for managing and developing markets in Warwick District.

The Council licences the operation of the following open-air markets:

Kenilworth	- held every Thursday at Abbey End
Warwick Charter Market	- held every Saturday at Warwick Market Place

The market contractor pays a rent to the Council based on the number of stalls at each market.

The market contractor also operates monthly Farmers' Markets in Leamington Spa and Warwick.

Annual Mop Fairs are held in Warwick over two weekends in October. The Showmen's Guild operate the fairs under a licence from the Council which outlines the responsibilities of both parties and the costs associated with the fairs to be recharged to the Showmen's Guild. A new licence was agreed in 2005 which runs for 10 years.

DEVELOPMENT PORTFOLIO

	ACTUAL 2011/12 £	ORIGINAL BUDGET 2012/13 £	LATEST BUDGET 2012/13 £	ORIGINAL BUDGET 2013/14 £
<u>S1650 ESTATE MANAGEMENT</u>				
DIRECT EXPENDITURE				
Premises	133,108	141,200	241,500	135,800
Supplies and Services	6,828	12,300	12,300	8,100
Third Party Payments	66,412	56,700	56,700	52,000
	<hr/>	<hr/>	<hr/>	<hr/>
TOTAL DIRECT EXPENDITURE	206,348	210,200	310,500	195,900
DIRECT INCOME				
Other Income	(7,976)	(11,600)	(11,600)	(11,600)
Rents	(594,949)	(584,000)	(579,000)	(584,000)
	<hr/>	<hr/>	<hr/>	<hr/>
TOTAL DIRECT INCOME	(602,925)	(595,600)	(590,600)	(595,600)
NET DIRECT (INCOME) / EXPENDITURE	(396,577)	(385,400)	(280,100)	(399,700)
Support Services	116,502	111,800	111,800	111,800
Capital Charges	4,663	4,700	4,700	4,700
	<hr/>	<hr/>	<hr/>	<hr/>
NET (INCOME) / EXPENDITURE TO SUMMARY	(275,412)	(268,900)	(163,600)	(283,200)

The Estate Management Budget concerns the costs and incomes from properties which are non-operational assets - these are fixed assets held by the Council but not occupied directly or used in the delivery of the Council's services. It includes land acquired in advance for specific purposes, such as extinguishing inappropriate uses, improving conservation policies or in advance of redevelopment proposals; land and property held as an investment by the Council; and property surplus to requirements but held pending allocation or disposal.

The costs of support services affecting this budget concern the expenses of managing these non-operational assets. These property management costs are governed by the Council's duties under residential, commercial and industrial property lease arrangements, particularly the legal and financial matters, which include negotiating new leases, lease renewals, rent reviews and the assignment of leases.

The Council has approximately 160 non-operational assets, ranging from the general retail, office and industrial units to a boat house at St. Nicholas Park and numerous sporting clubhouses.

DEVELOPMENT PORTFOLIO

	ACTUAL 2011/12 £	ORIGINAL BUDGET 2012/13 £	LATEST BUDGET 2012/13 £	ORIGINAL BUDGET 2013/14 £
S3550 TOURISM				
DIRECT EXPENDITURE				
Employees	81,978	82,000	82,000	82,000
Premises	14,843	15,400	16,300	15,600
Supplies and Services	71,335	59,600	72,400	58,900
Third Party Payments	11,322	62,000	63,500	62,000
TOTAL DIRECT EXPENDITURE	179,478	219,000	234,200	218,500
DIRECT INCOME				
Sale of Goods	(29,195)	(22,000)	(22,000)	(22,000)
Other Income	(5,830)	(100)	(100)	(100)
TOTAL DIRECT INCOME	(35,025)	(22,100)	(22,100)	(22,100)
NET DIRECT (INCOME) / EXPENDITURE	144,453	196,900	212,100	196,400
Support Services	35,933	44,100	40,500	40,800
Capital Charges	3,600	-	-	-
NET (INCOME) / EXPENDITURE TO SUMMARY	183,986	241,000	252,600	237,200

The tourism industry is an important sector of the economy in Warwick District and is an important element of the Corporate Strategy vision: "...a great place to live, work and visit."

The Council operates its own Visitor Information Centre, which is based at the Royal Pump Rooms in Leamington Spa.

Warwick District Council supports the operation of the Warwick Town Council's Warwick Tourist Information Centre through a grant funding agreement.

The budget sets out the financial commitment to the Council's Visitor Information Centre and Warwick Tourist Information Centre.

DEVELOPMENT PORTFOLIO

	ACTUAL 2011/12 £	ORIGINAL BUDGET 2012/13 £	LATEST BUDGET 2012/13 £	ORIGINAL BUDGET 2013/14 £
<u>S3600 ECONOMIC DEVELOPMENT</u>				
DIRECT EXPENDITURE				
Employees	140,046	135,900	138,900	139,600
Premises	492	-	-	-
Transport	3,678	3,500	3,600	3,600
Supplies and Services	33,699	40,000	33,800	33,800
Third Party Payments	1,550	2,100	76,400	2,100
	<hr/>	<hr/>	<hr/>	<hr/>
TOTAL DIRECT EXPENDITURE	179,465	181,500	252,700	179,100
Support Services	82,372	63,000	59,000	58,900
Capital Charges	-	-	60,000	-
Recharges	(171,100)	(171,200)	(171,200)	(171,200)
	<hr/>	<hr/>	<hr/>	<hr/>
NET (INCOME) / EXPENDITURE TO SUMMARY	90,737	73,300	200,500	66,800
	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>

The Council's Economic Development and Regeneration (ED&R) Team are leading on a number of 'Enterprise' focused regeneration activities, as part of the Council's Creative Uplift Programme (CUP), with capital funding from the Regional Development Agency Advantage West Midlands. These projects include Althorpe Enterprise Hub, Brunswick Enterprise Zone and Court Street Creative Arches.

ED&R also manage the existing Spencer Yard facilities opened in 2006 and led on the Phase 2 Spencer Yard scheme.

DEVELOPMENT PORTFOLIO

	ACTUAL 2011/12 £	ORIGINAL BUDGET 2012/13 £	LATEST BUDGET 2012/13 £	ORIGINAL BUDGET 2013/14 £
<u>S3650 ECONOMIC REGENERATION</u>				
DIRECT EXPENDITURE				
Supplies and Services	25,000	22,600	120,000	12,500
TOTAL DIRECT EXPENDITURE	25,000	22,600	120,000	12,500
DIRECT INCOME				
Government Grants	-	-	(100,000)	-
TOTAL DIRECT INCOME	-	-	(100,000)	-
NET DIRECT (INCOME) / EXPENDITURE	25,000	22,600	20,000	12,500
Support Services	132,040	132,400	132,400	132,400
NET (INCOME) / EXPENDITURE TO SUMMARY	157,040	155,000	152,400	144,900

The Economic Development and Regeneration Team manage various regeneration projects:

- Spencer Yard facilities
- Althorpe Enterprise Hub
- Brunswick Enterprise Zone
- Court Street Creative Arches

A grant is also made to support the work at Hill Close Gardens.

DEVELOPMENT PORTFOLIO

	ACTUAL 2011/12 £	ORIGINAL BUDGET 2012/13 £	LATEST BUDGET 2012/13 £	ORIGINAL BUDGET 2013/14 £
S3660 ENTERPRISE DEVELOPMENT				
DIRECT EXPENDITURE				
Employees	80,948	69,100	65,600	67,000
Premises	110,221	165,100	188,100	160,400
Transport	1,952	1,200	3,000	1,500
Supplies and Services	22,618	50,100	41,200	36,100
Third Party Payments	16,799	21,600	48,500	32,700
TOTAL DIRECT EXPENDITURE	232,538	307,100	346,400	297,700
DIRECT INCOME				
Government Grants	(8,500)	-	-	-
Contributions to projects	(2,085)	-	(16,000)	(16,000)
Other Income	(994)	-	-	-
Fees and Charges	(15,278)	(12,900)	(15,100)	(14,700)
Rents	(101,250)	(185,000)	(198,200)	(248,400)
TOTAL DIRECT INCOME	(128,107)	(197,900)	(229,300)	(279,100)
NET DIRECT (INCOME) / EXPENDITURE	104,431	109,200	117,100	18,600
Support Services	80,402	82,700	82,000	82,200
Capital Charges	717,186	76,000	68,200	86,900
NET (INCOME) / EXPENDITURE TO SUMMARY	902,019	267,900	267,300	187,700

Spencer Yard: The Phase 1 development of the North Hall and West Wing buildings was completed in May 2006 and has been fully occupied by a number of creative businesses and organisations since that date. Motionhouse Dance Theatre occupy the West Wing where they have office and dance studio facilities. Hybrid Arts, Heartbreak Productions, Sez U Theatre and Leamington Studio Artists are all situated in North Hall. Heartbreak Productions manage the letting of the first floor which is available for hire for dance, rehearsal, performance, exhibition or similar purposes.

Althorpe Enterprise Hub: Funded mainly by capital grant from Advantage West Midlands this new Centre targets new and early stage businesses in the high technology, ITC and creative industries sectors. This job creation project was developed during the period of the Regenesys project to regenerate Leamington Old Town and responded to an identified need to provide small offices and desk space for new businesses. The Centre which opened officially in September 2009 is the hub of the Council's activity to co-ordinate business support to businesses of all types in Warwick District.

Brunswick Enterprise and Employment Zone: Funded by capital grant from Advantage West Midlands an extension to Brunswick Healthy Living Centre provides space for a small community enterprise centre known as Brunswick Enterprise and Employment Zone. The Council has a lease of the new extension and will deliver enterprise and employment activities such as support for social enterprise, general business advice through our partner organisations such as Business Link and the Chamber of Commerce as well as working with Job Centre Plus and local employment clubs to tackle unemployment in our most deprived wards.

Court Street Creative Arches: The Arches officially opened in September 2009 and were developed by the Council with match funding from Advantage West Midlands and is part of the Council's CUP programme designed to uplift one of the most run down areas in the District. The accommodation of single or double arches is designed to provide space for creative industries.

DEVELOPMENT PORTFOLIO

	ACTUAL 2011/12 £	ORIGINAL BUDGET 2012/13 £	LATEST BUDGET 2012/13 £	ORIGINAL BUDGET 2013/14 £
<u>S4510 DEVELOPMENT SERVICES MGT</u>				
DIRECT EXPENDITURE				
Employees	129,740	98,300	47,200	43,000
Transport	96	200	200	200
Supplies and Services	18,887	28,800	28,800	(151,700)
Third Party Payments	600	-	-	-
	<hr/>	<hr/>	<hr/>	<hr/>
TOTAL DIRECT EXPENDITURE	149,323	127,300	76,200	(108,500)
Support Services	89,199	93,400	112,300	105,600
Capital Charges	847	800	800	800
Recharges	(239,369)	(224,000)	(224,000)	(224,000)
	<hr/>	<hr/>	<hr/>	<hr/>
NET (INCOME) / EXPENDITURE TO SUMMARY	-	(2,500)	(34,700)	(226,100)
	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>

The Development Services Provision Groups are:

- Development Control
- Policy, Projects and Conservation
- Building Control
- Economic Development and Regeneration
- Estate Management
- Local Land Charges

The management of the Planning element of the Business Unit involves the provision of support services to enable each of the service provision groups to undertake their professional duties. Certain budgets are held in this account on a provisional basis until such time as the Business Planning approach has evolved to allow greater autonomy to individual Group Leaders providing individual services. At present, certain resources are also retained in this account where they cannot readily be redistributed in total to individual service delivery units.

The cost of this service is recharged on the basis of staff time allocations.

The 2013/14 budget reflects a staffing level of 1 person.

DEVELOPMENT PORTFOLIO

	ACTUAL 2011/12 £	ORIGINAL BUDGET 2012/13 £	LATEST BUDGET 2012/13 £	ORIGINAL BUDGET 2013/14 £
<u>S4540 DEVELOPMENT CONTROL</u>				
DIRECT EXPENDITURE				
Employees	852,273	894,500	823,500	820,300
Transport	22,319	24,700	24,700	24,700
Supplies and Services	62,822	41,700	59,400	57,300
Third Party Payments	152,201	117,300	93,200	107,300
TOTAL DIRECT EXPENDITURE	1,089,615	1,078,200	1,000,800	1,009,600
DIRECT INCOME				
Government Grants	(39,231)	-	-	-
Sales	(1,104)	(4,400)	(1,500)	(1,500)
Fees and Charges	(467,716)	(430,600)	(998,000)	(699,500)
TOTAL DIRECT INCOME	(508,051)	(435,000)	(999,500)	(701,000)
NET DIRECT (INCOME) / EXPENDITURE	581,564	643,200	1,300	308,600
Support Services	502,378	477,600	470,500	472,200
Recharges	(105,900)	(102,300)	(58,900)	(58,900)
NET (INCOME) / EXPENDITURE TO SUMMARY	978,042	1,018,500	412,900	721,900

The Development Management function ensures that development takes place throughout the District in accordance with the policies of the Government and Council. It does this through the determination of planning applications which enables proposals requiring planning permission to be assessed taking into account the views of neighbours and other interested parties. Most applications are decided under delegated powers given to the Head of Development Services, but major or controversial applications are decided by the Planning Committee. Public consultation takes place on applications and sometimes there is a need for negotiations with applicants in order to achieve an acceptable development. Many applications relate to the District's historic environment and in such cases careful attention is given to preserving the architectural and historic interest of the buildings.

The function includes an enforcement team who investigate development that has taken place without planning permission. Breaches of planning control are investigated and either resolved by agreement or by means of enforcement action authorised by the Planning Committee. There is also monitoring of development to ensure that approved schemes are carried out in accordance with plans.

Planning permission is only refused where there are clear reasons for doing so but, in such cases, and in cases of Enforcement, there is a right of appeal to the Planning Inspectorate and the function deals with presentation of evidence for such appeals, either through the written representation procedure or at formal local public inquiries or hearings.

Where development or other proposals threaten the loss of trees, consideration is given to protecting the trees by means of a Tree Preservation Order which would make it an offence to fell or damage the trees in any way. Such action is only recommended where the trees are of particular intrinsic value or because of their contribution to the visual amenities of the area. The owners have a right to object to the placing of an Order and any objections are taken into consideration by the Planning Committee before the Order is confirmed. Applications for works to protected trees represents an element of the Section's work and since 1997 the Section also deals with notifications to protect important hedgerows.

The 2013/14 budget reflects a staffing level of 24.4 full time equivalents.

Relevant Statistics	2009/10	2010/11	2011/12
Applications decided	1,240	1,245	1,201
Appeals lodged	54	43	37
Enforcement notices served	11	14	13
Investigations into alleged breaches of planning control	472	553	395
Tree works applications received	277	272	294

DEVELOPMENT PORTFOLIO

	ACTUAL 2011/12 £	ORIGINAL BUDGET 2012/13 £	LATEST BUDGET 2012/13 £	ORIGINAL BUDGET 2013/14 £
<u>S4570 POLICY, PROJECTS & CONSERVATION</u>				
DIRECT EXPENDITURE				
Employees	373,518	355,700	362,900	361,700
Transport	1,347	1,600	1,600	1,600
Supplies and Services	30,944	8,900	77,600	8,900
Third Party Payments	125,036	84,200	193,900	97,700
TOTAL DIRECT EXPENDITURE	530,845	450,400	636,000	469,900
DIRECT INCOME				
Government Grants	(9,000)	-	-	-
Sales	(5)	-	-	-
TOTAL DIRECT INCOME	(9,005)	-	-	-
NET DIRECT (INCOME) / EXPENDITURE	521,840	450,400	636,000	469,900
Support Services	171,854	174,100	175,200	176,000
Capital Charges	124,969	101,200	176,000	105,300
Recharges	(85,900)	(84,200)	(84,200)	(84,200)
NET (INCOME) / EXPENDITURE TO SUMMARY	732,763	641,500	903,000	667,000

The policy, projects and conservation team are required by law to produce a series of documents that allow the Council to manage development in the district through setting out the factors to be taken into account when deciding planning applications.

Warwick District Local Plan

The Local Plan is a land use plan which promotes the location and nature of new development within the District. The plan contains policies and maps showing designations, such as flood plains and environmentally sensitive areas, as well as allocations for new housing and employment development. The Warwick District Local Plan, covering the entire Council's administrative area, was prepared by the Policy Team and adopted in September 2007. It planned for the growth of the District up to 2011 and many of its policies have been saved so that they can continue to be used whilst work is underway on preparing a new Local Plan. It is planned to adopt this new Plan in 2014 following an Examination in Public in 2013.

The Policy team has also begun preparation of an Area Action Plan for Warwick Town Centre and will support similar Plans for Kenilworth and Leamington. The Team is also responsible for Neighbourhood Planning - supporting local communities to produce their own development plans.

Other Policy Work

The Policy Team also annually monitor new development, e.g. number of new houses built, for the Government, and report this in an Annual Monitoring Report. They also help support delivery of a number of major developments in the District, including South West Warwick, Chandos Street, and the redevelopment of the Station Area.

Conservation and Design

The District has 29 Conservation Areas and approximately 1,500 Listed Buildings, a number of which are Listed Grade I. It is therefore a very valuable asset to the District. The Conservation team advises and assists owners of historic properties on ways in which they may be maintained and enhanced. A number of leaflets are also produced giving advice to property owners. The team also administer a number of historic building grant schemes. The grants are spent on improving historic properties and areas across the district. The Conservation team also play an important role in providing design comments on all applications for Listed Building Consent and all planning applications within Conservation Areas. This includes managing and administering the Conservation Area Advisory Forum which also provide comments on applications. The Conservation team also promote the historic environment and regularly hold design awards to recognise good design. They also administer the Heritage Open Day every year which helps to educate the public as to the value and importance of the historic environment.

The 2013/14 budget reflects a staffing level of 9.5 persons.

DEVELOPMENT PORTFOLIO

	ACTUAL 2011/12 £	ORIGINAL BUDGET 2012/13 £	LATEST BUDGET 2012/13 £	ORIGINAL BUDGET 2013/14 £
S4600 BUILDING CONTROL				
DIRECT EXPENDITURE				
Employees	402,825	464,200	407,600	411,800
Transport	24,412	27,600	27,600	27,600
Supplies and Services	19,116	20,300	24,000	24,000
Third Party Payments	4,886	16,900	35,300	6,600
TOTAL DIRECT EXPENDITURE	451,239	529,000	494,500	470,000
DIRECT INCOME				
Other Income	-	-	(1,500)	-
Fees and Charges	(471,713)	(480,500)	(496,800)	(480,500)
TOTAL DIRECT INCOME	(471,713)	(480,500)	(498,300)	(480,500)
NET DIRECT (INCOME) / EXPENDITURE	(20,474)	48,500	(3,800)	(10,500)
Support Services	155,575	170,800	165,400	166,100
Recharges	(22,714)	(18,700)	(18,700)	(18,700)
NET (INCOME) / EXPENDITURE TO SUMMARY	112,387	200,600	142,900	136,900

Through the Building Regulations and associated legislation, the Council carries out its duties, functions and responsibilities to ensure the health, safety, welfare and facilities for people in and about buildings and structures, together with the conservation of fuel and power. The Building Act 1984 and associated legislation give a significant amount of flexibility to designers and builders, including fire engineering design approach to complex buildings. Due to this flexibility, officers have to be more vigilant and be prepared to make immediate and positive professional judgements prior to, or during construction work. Those judgements made can have commercial and financial implications on developments, together with health and safety implications. The Building Regulations are constantly being reviewed and updated where appropriate to ensure that the broad range of legislation is addressed in assessing and ensuring buildings and developments are in compliance. Although the Approved Inspector Regulations now provide alternatives to developers, the Building Control Group at Warwick District Council, due to their professionalism, quality assurance systems and customer care procedures, have ensured that the majority of building operations are subject to compliance with the Building Regulation procedures through the Local Authority route.

In recent years Warwick has teamed up with Coventry, Nuneaton, North Warwickshire, Solihull, Rugby and Stratford to form The Heart of England Building Control Consortium. This has been adopted in order to promote closer and consistent working across the district and to form a united front against the Approved Inspectors. The team has also developed partnerships with design teams, developers and other Local Authorities. Currently, the team are reviewing projects for Warwickshire County Council, Coventry, Solihull, Northamptonshire, Stratford-on-Avon, Nuneaton, North Warwickshire, Redditch and Birmingham City etc. During the last few years, the group have continued to implement additional responsibilities as a result of changing legislation and updating of the regulations. This has been particularly so in the case of access and facilities for disabled people and the document BS8300 (DDA), new Fire Safety legislation (RRO), Part P Electrical etc. The revised disabled legislation and the associated DDA have extended the scope for disabled people in commercial and domestic fields. The regulations now require all dwellings, including flats etc., to be more accessible and provide improved facilities for disabled people. There are also the additional requirements for improved access of facilities within, including vertical access to various levels of buildings within commercial developments.

In the continuing drive to provide more energy efficient buildings and a more sustainable environment across the whole spectrum, a new Part L (Conservation of Fuel and Power) will be published this year. The implementation of this document will provide a challenging task for the Building Control team. In addition to all of the above, the Department for Communities and Local Government (DCLG) continue to advise that the fee related function of Local Authorities' Building Control must be self-financing over a three year period. Any surplus should be reinvested into the service to improve the service delivery. In order for this to happen, Local Authorities set their own fees and charges of the service they provide, although it should be noted, the Council cannot charge for works related to disabled adaptations or improvements , or for registration of window or electrical projects. Our fee charges as set should enable us to break even, however, we must be aware there should be no cross subsidy of the service between non fee related and fee related functions, but the service must ensure we continue to provide a cost effective efficient service to all, in a highly competitive market. The service also provides other duties in respect of health and safety, such as dangerous structures, demolitions, fire safety surveys, accessibility audits, temporary stands etc. and structures. The Building Control Section has a budgeted staffing level of 10 full time equivalents.

DEVELOPMENT PORTFOLIO

	ACTUAL 2011/12 £	ORIGINAL BUDGET 2012/13 £	LATEST BUDGET 2012/13 £	ORIGINAL BUDGET 2013/14 £
S4840 LOCAL LAND CHARGES				
DIRECT EXPENDITURE				
Employees	27,834	36,300	24,900	35,700
Transport	24	200	200	200
Supplies and Services	9,862	15,900	14,700	15,500
Third Party Payments	42,835	33,600	34,400	33,600
	<u> </u>	<u> </u>	<u> </u>	<u> </u>
TOTAL DIRECT EXPENDITURE	80,555	86,000	74,200	85,000
	<u> </u>	<u> </u>	<u> </u>	<u> </u>
DIRECT INCOME				
Fees and Charges	(215,542)	(215,100)	(185,600)	(185,600)
	<u> </u>	<u> </u>	<u> </u>	<u> </u>
TOTAL DIRECT INCOME	(215,542)	(215,100)	(185,600)	(185,600)
	<u> </u>	<u> </u>	<u> </u>	<u> </u>
NET DIRECT (INCOME) / EXPENDITURE	(134,987)	(129,100)	(111,400)	(100,600)
	<u> </u>	<u> </u>	<u> </u>	<u> </u>
Support Services	90,921	84,400	49,600	39,900
	<u> </u>	<u> </u>	<u> </u>	<u> </u>
NET (INCOME) / EXPENDITURE TO SUMMARY	(44,066)	(44,700)	(61,800)	(60,700)
	<u> </u>	<u> </u>	<u> </u>	<u> </u>

The Council is obliged to maintain a register (the Local Land Charges Register) relating to its area which includes details of any matter - road proposals, clearance order, closing order, etc. - affecting properties, and details of any charge which under various enactments is a charge on the property, e.g. private street work costs. Any person may make a search of the register, either in person or by submitting the appropriate form and on payment of the appropriate fee. In addition, the Council provides replies to additional enquiries raised by Solicitors or search companies acting for the purchasers of houses, businesses etc. These enquiries relate to sewerage, planning, highways and general environmental matters.

The income is derived from "search fees" which are the amounts paid by (usually) prospective purchasers of properties who pay a fee for a search of the register and/or the replies to the additional enquiries. The service is under the control of the Head of Development. Fees are set by the Council in accordance with the national guidance issued by the Ministry of Justice, which seeks to ensure that councils set fees which recover the cost of providing the service.

The Council is in the process of digitising the register and all the supporting records. Once completed, it will be possible to deal with the whole search process electronically.

	ACTUAL 2011/12 £	ORIGINAL BUDGET 2012/13 £	LATEST BUDGET 2012/13 £	ORIGINAL BUDGET 2013/14 £	Page
<u>ENVIRONMENT & COMMUNITY PROTECTION PORTFOLIO:</u>					
S1045 CCTV	143,127	175,100	156,700	165,800	89
S1320 BEREAVEMENT SERVICES	(262,665)	(366,400)	(302,300)	(218,500)	90
S2141 CIVIL CONTINGENCIES	90,636	99,100	111,300	110,500	91
S2300 OFFICE ACCOMMODATION	-	(13,600)	21,000	(12,200)	92
S2360 LICENSING & REGISTRATION	33,495	74,700	54,700	67,800	93
S4210 EH ENVIRONMENTAL HEALTH CORE	10,003	-	14,800	(26,400)	94
S4270 FOOD+OCCUPATIONAL SAFETY+HEALTH	545,238	561,300	500,700	582,300	95
S4300 ENVIRONMENTAL PROTECTION	638,646	663,300	747,200	652,900	96
S4350 COMMUNITY SAFETY	137,511	136,400	145,100	134,700	97
S4720 COMMUNITY PROTECTION MANAGEMENT	-	-	(29,700)	(8,200)	98
S4750 ENGINEERING BUSINESS ACCOUNT	(2,534)	-	-	-	99
S4790 TRANSPORT PLANS	4,060	4,100	4,100	4,100	99
S4810 ALLEVIATION OF FLOODING	(48,140)	42,400	17,300	130,100	100
	<hr/>	<hr/>	<hr/>	<hr/>	
TOTAL ENVIRONMENT & COMMUNITY PROTECTION PORTFOLIO	1,289,377	1,376,400	1,440,900	1,582,900	
	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>	

SUBJECTIVE ANALYSIS:

EXPENDITURE:

Employees	1,932,671	1,820,400	1,885,300	1,837,600
Premises	888,458	836,500	881,900	968,400
Transport	62,728	63,900	61,900	60,900
Supplies and Services	505,620	523,700	583,800	445,500
Third Party Payments	308,500	289,300	357,000	181,700
Support Services	1,300,162	1,350,500	1,350,100	1,345,600
Capital Financing	180,316	271,400	262,500	293,300
	<hr/>	<hr/>	<hr/>	<hr/>

TOTAL EXPENDITURE

5,178,455 5,155,700 5,382,500 5,133,000

INCOME:

Government Grants	(55,000)	(3,000)	(3,000)	(3,000)
Other Grants and Contributions	(16,852)	(2,900)	(23,700)	(2,900)
Other Income	(229,522)	(112,300)	(139,300)	(21,500)
Sales	-	-	(300)	-
Fees and Charges	(1,664,704)	(1,665,400)	(1,794,200)	(1,543,400)
Rents	(110,587)	(100,400)	(85,800)	(84,000)
Recharges	(1,812,413)	(1,895,300)	(1,895,300)	(1,895,300)
	<hr/>	<hr/>	<hr/>	<hr/>

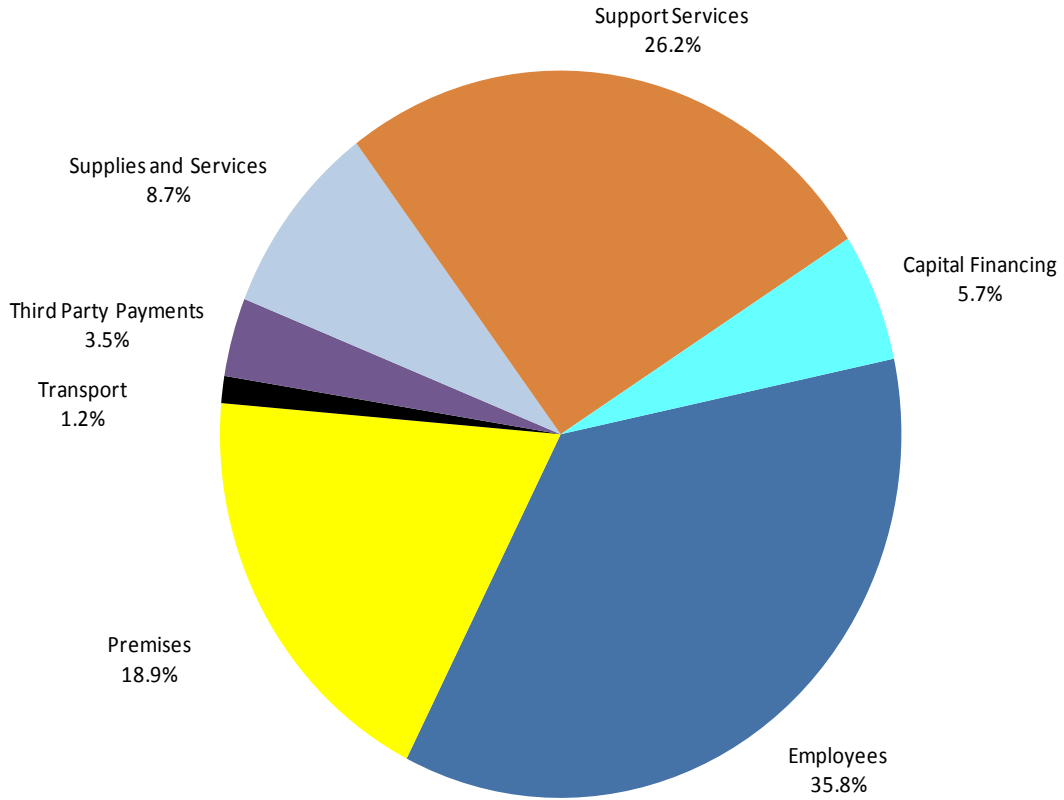
TOTAL INCOME

(3,889,078) (3,779,300) (3,941,600) (3,550,100)

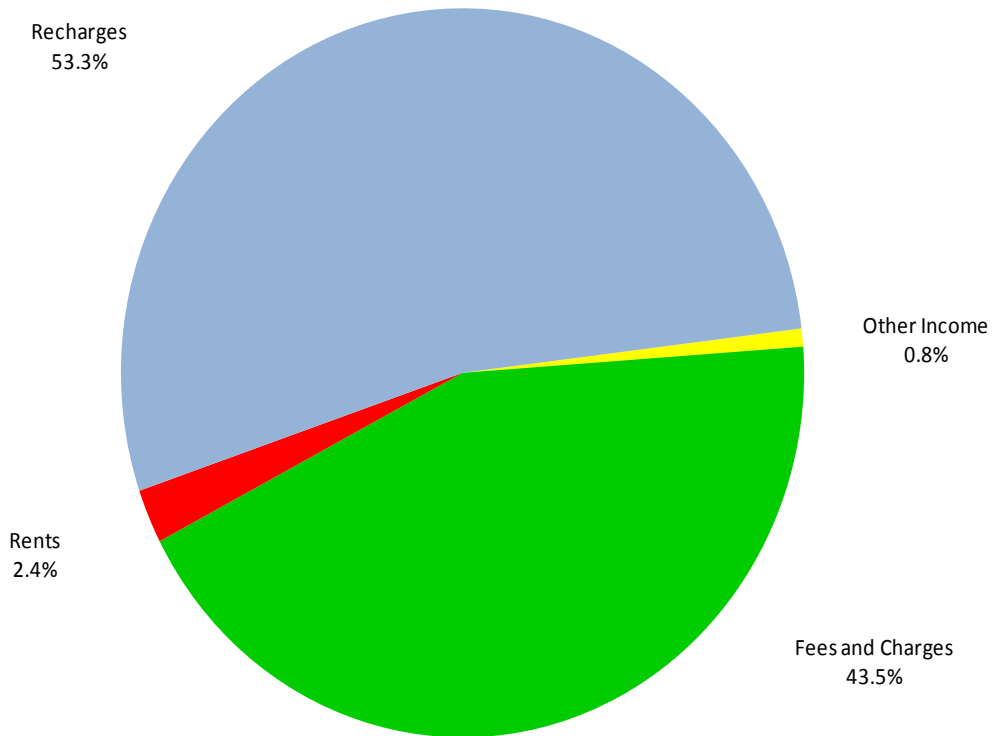
NET EXPENDITURE

1,289,377 1,376,400 1,440,900 1,582,900

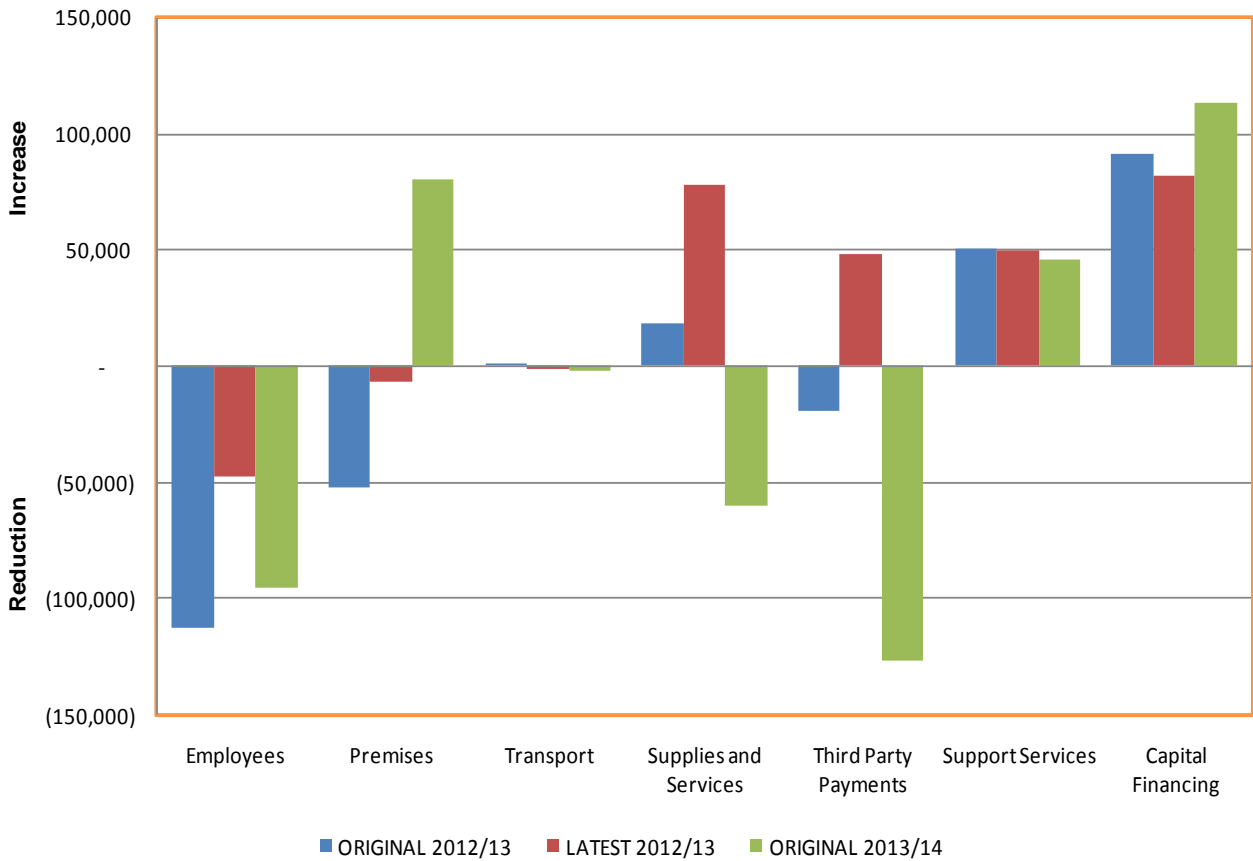
EXPENDITURE 2013/14 BUDGETS



INCOME 2013/14 BUDGETS



EXPENDITURE: CHANGE FROM 2011/12 ACTUAL (£)



INCOME: CHANGE FROM 2011/12 ACTUAL (£)



ENVIRONMENT & COMMUNITY PROTECTION PORTFOLIO

	ACTUAL 2011/12 £	ORIGINAL BUDGET 2012/13 £	LATEST BUDGET 2012/13 £	ORIGINAL BUDGET 2013/14 £
S1045 CCTV				
DIRECT EXPENDITURE				
Employees	234,573	235,800	213,900	212,300
Premises	5,854	8,000	6,500	6,800
Transport	1,710	1,400	1,400	1,400
Supplies and Services	137,947	139,100	154,100	151,300
TOTAL DIRECT EXPENDITURE	380,084	384,300	375,900	371,800
DIRECT INCOME				
Other Income	(8,090)	(4,000)	(4,000)	(4,000)
TOTAL DIRECT INCOME	(8,090)	(4,000)	(4,000)	(4,000)
NET DIRECT (INCOME) / EXPENDITURE	371,994	380,300	371,900	367,800
Support Services	58,485	68,100	68,200	68,400
Capital Charges	25,648	35,700	25,600	38,600
Recharges	(313,000)	(309,000)	(309,000)	(309,000)
NET (INCOME) / EXPENDITURE TO SUMMARY	143,127	175,100	156,700	165,800

The Council owns and monitors a CCTV system, which covers over 178 cameras across the District, including cameras which operate on behalf of Housing, Culture and Neighbourhood Services.

The control room is staffed on a "24/7" basis and maintains a direct link to the Police Central Control Room and via Retail Radio links to over 200 businesses across the District including those in the evening economy.

A CCTV Manager and supervisor are responsible for the service together with 5 CCTV operators who monitor the cameras, Retail Radio links and Help Point system.

The scheme deals with around 20,000 incidents a year of which 1,000 are "major" incidents which would normally involve the Police. Last year the service recorded footage relating to over 1,000 arrests.

ENVIRONMENT & COMMUNITY PROTECTION PORTFOLIO

	ACTUAL 2011/12 £	ORIGINAL BUDGET 2012/13 £	LATEST BUDGET 2012/13 £	ORIGINAL BUDGET 2013/14 £
<u>S1320 BEREAVEMENT SERVICES</u>				
DIRECT EXPENDITURE				
Employees	181,294	186,200	184,400	184,200
Premises	360,620	297,500	324,500	366,200
Transport	5,310	6,300	6,300	6,300
Supplies and Services	84,814	89,600	99,600	92,400
Third Party Payments	178,838	194,500	199,500	119,600
	<u> </u>	<u> </u>	<u> </u>	<u> </u>
TOTAL DIRECT EXPENDITURE	810,876	774,100	814,300	768,700
	<u> </u>	<u> </u>	<u> </u>	<u> </u>
DIRECT INCOME				
Other Grants and Contributions	(540)	(2,900)	(2,900)	(2,900)
Sales	-	-	(300)	-
Other Income	(171)	(100)	(100)	(100)
Fees and Charges	(1,287,850)	(1,343,000)	(1,323,000)	(1,214,700)
Rents	(28,351)	(28,300)	(25,700)	(23,900)
	<u> </u>	<u> </u>	<u> </u>	<u> </u>
TOTAL DIRECT INCOME	(1,316,912)	(1,374,300)	(1,352,000)	(1,241,600)
	<u> </u>	<u> </u>	<u> </u>	<u> </u>
NET DIRECT (INCOME) / EXPENDITURE	(506,036)	(600,200)	(537,700)	(472,900)
	<u> </u>	<u> </u>	<u> </u>	<u> </u>
Support Services	123,654	122,600	123,900	124,100
Capital Charges	119,717	111,200	111,500	130,300
	<u> </u>	<u> </u>	<u> </u>	<u> </u>
NET (INCOME) / EXPENDITURE TO SUMMARY	(262,665)	(366,400)	(302,300)	(218,500)
	<u> </u>	<u> </u>	<u> </u>	<u> </u>

Under the control of the Head of Environmental Services the Bereavement Services Manager is responsible for this section.

The estimates reflect the cost of provision of Cemetery and Crematorium facilities and the upkeep of certain closed churchyards. The closed churchyards are:

All Saints)	
New Street)	Leamington Spa
Leam Terrace)	
St. Mary Magdalene)	
St. Nicholas)	Kenilworth
St. Margaret's)	Whitnash

There are areas at Leamington and Warwick cemeteries which were formerly Parish churchyard extensions taken over by the Local Authority and now officially closed.

St. Margaret's churchyard at Whitnash is maintained with voluntary assistance and the Council reimburses the costs incurred. St Mary Magdalene's churchyard at Lillington has also recently been closed and the responsibility for maintenance falls to the local authority.

ENVIRONMENT & COMMUNITY PROTECTION PORTFOLIO

	ACTUAL 2011/12 £	ORIGINAL BUDGET 2012/13 £	LATEST BUDGET 2012/13 £	ORIGINAL BUDGET 2013/14 £
<u>S2141 CIVIL CONTINGENCIES</u>				
DIRECT EXPENDITURE				
Transport	5	-	-	-
Supplies and Services	11,507	17,000	16,700	16,700
TOTAL DIRECT INCOME	11,512	17,000	16,700	16,700
Support Services	79,124	82,100	94,600	93,800
NET (INCOME) / EXPENDITURE TO SUMMARY	90,636	99,100	111,300	110,500

The estimates of expenditure shown above are to support the Councils compliance with the Civil Contingencies Act. This places seven areas of civil protection duties on the Council as a Category 1 responder. The seven areas have a further myriad of requirements which are highlighted by the Civil Contingencies Secretariat at the Cabinet Office. The seven main civil protection duties are as follows;

- Co-operation between all local and multi-agency responders.
- Information sharing between all local and multi-agency responders.
- Assessment of emergency risks facing the Community.
- Emergency Planning
- Business Continuity Management (BCM)
- Communicating with the Public to warn and inform before, during and after an emergency
- Advice and Assistance to the Business and Voluntary Organisations in relation to BCM.

ENVIRONMENT & COMMUNITY PROTECTION PORTFOLIO

	ACTUAL 2011/12 £	ORIGINAL BUDGET 2012/13 £	LATEST BUDGET 2012/13 £	ORIGINAL BUDGET 2013/14 £
<u>S2300 OFFICE ACCOMMODATION</u>				
DIRECT EXPENDITURE				
Premises	486,273	496,400	516,100	566,400
Supplies and Services	104,103	144,400	144,400	68,400
Third Party Payments	12,791	12,800	12,800	4,600
	<hr/>	<hr/>	<hr/>	<hr/>
TOTAL DIRECT EXPENDITURE	603,167	653,600	673,300	639,400
	<hr/>	<hr/>	<hr/>	<hr/>
DIRECT INCOME				
Rents	(82,236)	(72,100)	(60,100)	(60,100)
	<hr/>	<hr/>	<hr/>	<hr/>
TOTAL DIRECT INCOME	(82,236)	(72,100)	(60,100)	(60,100)
	<hr/>	<hr/>	<hr/>	<hr/>
NET DIRECT (INCOME) / EXPENDITURE	520,931	581,500	613,200	579,300
	<hr/>	<hr/>	<hr/>	<hr/>
Support Services	82,367	65,200	65,200	65,200
Capital Charges	-	100,000	102,900	103,600
Recharges	(603,298)	(760,300)	(760,300)	(760,300)
	<hr/>	<hr/>	<hr/>	<hr/>
NET (INCOME) / EXPENDITURE TO SUMMARY	-	(13,600)	21,000	(12,200)
	<hr/>	<hr/>	<hr/>	<hr/>

The estimates of expenditure shown above reflect the operational office accommodation costs of Riverside House, the Councils administrative headquarters.

The cost of this service is recharged to users based on floor area occupied.

ENVIRONMENT & COMMUNITY PROTECTION PORTFOLIO

	ACTUAL 2011/12 £	ORIGINAL BUDGET 2012/13 £	LATEST BUDGET 2012/13 £	ORIGINAL BUDGET 2013/14 £
<u>S2360 LICENSING & REGISTRATION</u>				
DIRECT EXPENDITURE				
Employees	131,270	135,600	124,900	140,000
Premises	-	300	300	300
Transport	472	1,200	1,200	1,200
Supplies and Services	16,558	14,700	14,100	14,100
Third Party Payments	6,172	6,200	6,200	6,200
	<hr/>	<hr/>	<hr/>	<hr/>
TOTAL DIRECT EXPENDITURE	154,472	158,000	146,700	161,800
	<hr/>	<hr/>	<hr/>	<hr/>
DIRECT INCOME				
Other Income	(40)	-	-	-
Fees and Charges	(328,712)	(291,900)	(294,500)	(295,600)
	<hr/>	<hr/>	<hr/>	<hr/>
TOTAL DIRECT INCOME	(328,752)	(291,900)	(294,500)	(295,600)
	<hr/>	<hr/>	<hr/>	<hr/>
NET DIRECT (INCOME) / EXPENDITURE	(174,280)	(133,900)	(147,800)	(133,800)
	<hr/>	<hr/>	<hr/>	<hr/>
Support Services	207,775	208,600	202,500	201,600
	<hr/>	<hr/>	<hr/>	<hr/>
NET (INCOME) / EXPENDITURE TO SUMMARY	33,495	74,700	54,700	67,800
	<hr/>	<hr/>	<hr/>	<hr/>

The Council has a statutory duty to licence various activities including street and house-to-house collections, hackney carriages (taxis) and private hire vehicles and drivers and street trading consents.

Fees are payable by applicants for the majority of licences and registrations and in general the Council tries to set the fees at a level to recoup the cost of issuing individual licences and, for some licences, carrying out enforcement action

Since 24th November 2005 the Council has also been responsible for issuing premises licences and club premises certificates under the Licensing Act 2003 (the Act). These licences authorise regulated entertainment, late night refreshment and the sale of alcohol. Each premises licence which allows the sale of alcohol must specify a designated premises supervisor who must hold a personal licence under the Act. The Council, in its role as Licensing Authority, is responsible for the issuing of personal licences. Fees for licences issued under the Licensing Act 2003 are set by the Government and are intended to cover the cost of administering the function.

From September 2007, the Council took over responsibility for the issuing of premises licences to betting shops, gaming centres and tracks and continues with the issuing of permits for gaming machines in licensed premises, as well as small lotteries.

ENVIRONMENT & COMMUNITY PROTECTION PORTFOLIO

	ACTUAL 2011/12 £	ORIGINAL BUDGET 2012/13 £	LATEST BUDGET 2012/13 £	ORIGINAL BUDGET 2013/14 £
<u>S4210 EH ENVIRONMENTAL HEALTH CORE</u>				
DIRECT EXPENDITURE				
Employees	154,629	155,500	156,300	159,500
Transport	1,862	1,500	2,500	1,500
Supplies and Services	30,530	29,400	40,100	(1,000)
Third Party Payments	13	-	-	-
	<hr/>	<hr/>	<hr/>	<hr/>
TOTAL DIRECT EXPENDITURE	187,034	186,400	198,900	160,000
	<hr/>	<hr/>	<hr/>	<hr/>
DIRECT INCOME				
Other Grants and Contributions	(2,000)	-	(2,800)	-
	<hr/>	<hr/>	<hr/>	<hr/>
TOTAL DIRECT INCOME	(2,000)	-	(2,800)	-
	<hr/>	<hr/>	<hr/>	<hr/>
NET DIRECT (INCOME) / EXPENDITURE	185,034	186,400	196,100	160,000
	<hr/>	<hr/>	<hr/>	<hr/>
Support Services	107,126	109,800	114,900	109,800
Capital Charges	1,466	1,500	1,500	1,500
Recharges	(283,623)	(297,700)	(297,700)	(297,700)
	<hr/>	<hr/>	<hr/>	<hr/>
NET (INCOME) / EXPENDITURE TO SUMMARY	10,003	-	14,800	(26,400)
	<hr/>	<hr/>	<hr/>	<hr/>

The service, under the control of the Head of Environmental Services, is responsible for the management and administration of a number of public health related functions under three Divisions, i.e. Food and Occupational Health and Safety, Environmental Protection and Bereavement Services.

The support service includes management by the Head of Environmental Services, work in relation to the Council's Corporate Health and Safety, Health Strategy and health policy functions, Climate Change policy, financial management and purchasing for the department, systems administration and other central support.

The cost of this service is recharged to users based on staff time allocations

ENVIRONMENT & COMMUNITY PROTECTION PORTFOLIO

	ACTUAL 2011/12 £	ORIGINAL BUDGET 2012/13 £	LATEST BUDGET 2012/13 £	ORIGINAL BUDGET 2013/14 £
<u>S4270 FOOD+OCCUPATIONAL SAFETY+HEALTH</u>				
DIRECT EXPENDITURE				
Employees	358,864	364,200	360,200	383,400
Transport	16,687	14,800	17,800	17,800
Supplies and Services	5,938	4,900	4,900	4,900
Third Party Payments	31,126	26,800	113,800	26,800
	<hr/>	<hr/>	<hr/>	<hr/>
TOTAL DIRECT EXPENDITURE	412,615	410,700	496,700	432,900
	<hr/>	<hr/>	<hr/>	<hr/>
DIRECT INCOME				
Other Grants and Contributions	(4,562)	-	-	-
Fees and Charges	(12,242)	(4,600)	(149,600)	(5,000)
	<hr/>	<hr/>	<hr/>	<hr/>
TOTAL DIRECT INCOME	(16,804)	(4,600)	(149,600)	(5,000)
	<hr/>	<hr/>	<hr/>	<hr/>
NET DIRECT (INCOME) / EXPENDITURE	395,811	406,100	347,100	427,900
	<hr/>	<hr/>	<hr/>	<hr/>
Support Services	160,427	166,300	164,700	165,500
Recharges	(11,000)	(11,100)	(11,100)	(11,100)
	<hr/>	<hr/>	<hr/>	<hr/>
NET (INCOME) / EXPENDITURE TO SUMMARY	545,238	561,300	500,700	582,300
	<hr/>	<hr/>	<hr/>	<hr/>

The aims of this division are:

- To ensure that consumer health in the Warwick District is protected through the effective promotion and enforcement of food and occupational health and safety.
- To provide a level of service to stakeholders which is of a demonstrable, externally auditable, and high quality through the efficient use of resources.
- To assist in the delivery of the Council's Health Strategy.
- To ensure that workplaces in the District present no significant health risk to people who resort to them, and to promote issues related to the health of employees and those attending workplaces.

The division also responds to official notifications required under health and safety legislation e.g. accidents, asbestos removal, defective equipment. Other duties include licensing functions relating to skin piercing and investigating cases of infectious disease and food complaints etc.

ENVIRONMENT & COMMUNITY PROTECTION PORTFOLIO

	ACTUAL 2011/12 £	ORIGINAL BUDGET 2012/13 £	LATEST BUDGET 2012/13 £	ORIGINAL BUDGET 2013/14 £
<u>S4300 ENVIRONMENTAL PROTECTION</u>				
DIRECT EXPENDITURE				
Employees	404,045	408,900	525,400	418,200
Premises	1,379	1,500	1,700	1,500
Transport	22,317	30,600	24,600	24,600
Supplies and Services	48,981	55,900	53,300	48,700
Third Party Payments	33,989	22,600	20,200	20,200
	<hr/>	<hr/>	<hr/>	<hr/>
TOTAL DIRECT EXPENDITURE	510,711	519,500	625,200	513,200
	<hr/>	<hr/>	<hr/>	<hr/>
DIRECT INCOME				
Government Grants	-	(3,000)	(3,000)	(3,000)
Other Grants and Contributions	(9,750)	-	(18,000)	-
Other Income	(3,491)	(3,400)	(3,400)	(3,400)
Fees and Charges	(29,296)	(25,900)	(27,100)	(28,100)
	<hr/>	<hr/>	<hr/>	<hr/>
TOTAL DIRECT INCOME	(42,537)	(32,300)	(51,500)	(34,500)
	<hr/>	<hr/>	<hr/>	<hr/>
NET DIRECT (INCOME) / EXPENDITURE	468,174	487,200	573,700	478,700
	<hr/>	<hr/>	<hr/>	<hr/>
Support Services	225,043	231,700	230,200	230,900
Capital Charges	3,329	4,500	3,400	3,400
Recharges	(57,900)	(60,100)	(60,100)	(60,100)
	<hr/>	<hr/>	<hr/>	<hr/>
NET (INCOME) / EXPENDITURE TO SUMMARY	638,646	663,300	747,200	652,900
	<hr/>	<hr/>	<hr/>	<hr/>

The aims of this division are to:

- Ensure that the levels of pollution in water, on land and in the air, including pollution by noise and light, are such that they do not adversely affect the health of people in the District.
- To assist in the delivery of the Council's Health Strategy.
- The division has many subsidiary objectives including preventing any adverse affect on people's health from proposed development within the District which entails examining all planning applications and detailed plans where there is likely environmental impact and providing written advice on all such applications.

Other functions provided include statutory nuisances from smoke, dust, fumes, odour, light, noise and contamination, the provision of a Dog Warden Service, a Pest Control Service, arranging funerals under the provisions of the Public Health (Control of Disease) Act 1984.

The abatement of nuisances ensuring that private land is not in such a condition that it is prejudicial to health or a nuisance and that it does not attract or provide harbourage for rodents and that animals are not kept in such a condition as to be prejudicial to health or a nuisance. In addition, an identification service and provision of advice on the treatment and eradication of insects within dwellings, together with advice and enforcement of the rodent proofing of dwellings.

Other duties include ensuring that the Council meets its obligations with respect to Local Air Quality legislation under the Environment Act 1995, Contaminated Land legislation and licensing functions relating to animal welfare legislation.

ENVIRONMENT & COMMUNITY PROTECTION PORTFOLIO

	ACTUAL 2011/12 £	ORIGINAL BUDGET 2012/13 £	LATEST BUDGET 2012/13 £	ORIGINAL BUDGET 2013/14 £
<u>S4350 COMMUNITY SAFETY</u>				
DIRECT EXPENDITURE				
Employees	77,353	76,500	78,300	78,600
Transport	3,734	4,600	4,600	4,600
Supplies and Services	56,467	14,600	43,200	36,600
Third Party Payments	40,557	22,100	-	-
TOTAL DIRECT EXPENDITURE	178,111	117,800	126,100	119,800
DIRECT INCOME				
Government Grants	(55,000)	-	-	-
Other Income	(1,655)	-	-	-
TOTAL DIRECT INCOME	(56,655)	-	-	-
NET DIRECT (INCOME) / EXPENDITURE	121,456	117,800	126,100	119,800
Support Services	69,584	113,600	114,900	115,000
Capital Charges	5,941	5,100	4,200	-
Recharges	(59,470)	(100,100)	(100,100)	(100,100)
NET (INCOME) / EXPENDITURE TO SUMMARY	137,511	136,400	145,100	134,700

The Community Safety Manager is responsible for co-ordinating the Council's response to crime and disorder issues. There are four main areas of work:

- Mainstreaming and coordination of the councils response to the statutory duties under the Crime & Disorder Act (1998)
- Driving and improving the South Warwickshire Community Safety Partnership (SWCSP)
- Leading and coordinating responses to anti-social behaviour
- Supporting Community Forums (where this authority is the lead agency) on community safety issues.

Crime Reduction

In partnership with Warwickshire Police, Warwickshire Police Authority, Warwickshire County Council, Warwickshire Fire and Rescue Service, Warwickshire Probation Trust and South Warwickshire NHS this authority is jointly responsible for the reduction of crime, disorder and drugs misuse in Warwick District. On September 12th, 2008 the Crime & Disorder Reduction Partnerships (CDRP's) for the Warwick and Stratford-on-Avon districts were formally merged. The South Warwickshire CDRP builds on a history of successful collaborative work including two joint audits and one joint strategic assessment. The Community Safety Manager administers SSCF interventions funded by the grant on behalf of SWCSP. The emerging priorities following consideration of the Strategic Assessment (to be confirmed 28/01/13) are:

- Tackling violent crime with a focus on alcohol/drug related, domestic violence and town centre violence and use of offender management and early intervention in relation to 16 to 25 year old groups.
- Tackling Anti-Social Behaviour focusing on alcohol/drug related including rowdy behaviour in our town centres
- Reducing Re-Offending with a focus on prevention and reduction and to prioritise on re-offenders of domestic burglary.

Anti-Social Behaviour

Since August 2006 Warwick District Council and Stratford District Council have both employed a full time Anti-Social Behaviour Officer with the objective of building respect in communities and reducing anti-social behaviour. The Anti-Social Behaviour Officer is tasked with early intervention work to modify behaviour at first report. Jointly designed interventions including advisory and warning letters and acceptable behaviour contracts have proved successful in 92% of cases compared to a national average of 64%. Working practices have been re-designed from the victim perspective and in line with the Pilkington Review. A risk matrix is now used to ensure that we identify and support the vulnerable using a victim centered approach to ASB.

ENVIRONMENT & COMMUNITY PROTECTION PORTFOLIO

	ACTUAL 2011/12 £	ORIGINAL BUDGET 2012/13 £	LATEST BUDGET 2012/13 £	ORIGINAL BUDGET 2013/14 £
<u>S4720 COMMUNITY PROTECTION MANAGEMENT</u>				
DIRECT EXPENDITURE				
Employees	388,479	257,700	241,900	261,400
Transport	10,631	3,500	3,500	3,500
Supplies and Services	3,450	8,500	7,800	7,800
Third Party Payments	1,041	4,300	2,600	4,300
	-----	-----	-----	-----
TOTAL EXPENDITURE	403,601	274,000	255,800	277,000
Support Services	80,521	83,000	71,500	71,800
Recharges	(484,122)	(357,000)	(357,000)	(357,000)
	-----	-----	-----	-----
NET (INCOME) / EXPENDITURE TO SUMMARY	-	-	(29,700)	(8,200)
	=====	=====	=====	=====

The responsibilities of the Community Protection Service Area cut across the whole spectrum of Council services which affect the everyday life of the District's citizens. The services provided are delivered by multi-disciplined professional and technical staff. The 2013/14 budget reflects a staffing level of 12 persons.

The Head of Community Protection is responsible for the management of 5 locality areas for the provision of local engineering services in Kenilworth, North Leamington, South Leamington and Whitnash, Warwick and the Rural areas, together with other core areas of engineering service delivery.

Municipal Construction Areas of Community Protection:

Watercourse Management

- Design and Construction of flood alleviation schemes from Capital Expenditure.
- Undertaking and approval of flood risk assessments in accordance with PPS25 for development control planning applications
- Flood risk management, including warning systems in association with the Environment Agency and Emergency Plan measures
- Surface Water Drainage Forums
- WDC Watercourse inspections, maintenance and alleviation of flooding
- WCC Highway Watercourse inspections and maintenance
- Environment Agency - Critical Watercourse inspections and maintenance through 4 year term contract

WDC Property Functions: (for Culture, Neighbourhood Services, Housing and Property Service Areas)

- Design and Construction of Surface and Multi-storey car parks
- Design and Construction of road, footpaths and access ways with associated bridge links
- Engineering advice, design / implementation for property / corporate projects

Environmental and Transport Initiatives

- Town Centre, Car Park and Regeneration / Enhancement Schemes

Facilities Management

- Contracts which reflect the operational office accommodation of Riverside House.

Civil Contingencies

- The main civil protection duties, namely;
 - Co-operation between all local and multi-agency responders
 - Information sharing between all local and multi-agency responders
 - Assessment of risks facing the Community
 - Emergency Planning
 - Business Continuity Management
 - Communicating with the Public
 - Advice and Assistance to the Business and Voluntary Organisations.

The cost of this service is based on staff time allocations.

ENVIRONMENT & COMMUNITY PROTECTION PORTFOLIO

	ACTUAL 2011/12 £	ORIGINAL BUDGET 2012/13 £	LATEST BUDGET 2012/13 £	ORIGINAL BUDGET 2013/14 £
<u>S4750 ENGINEERING BUSINESS ACCOUNT</u>				
DIRECT EXPENDITURE				
Third Party Payments	3,973	-	-	-
TOTAL DIRECT EXPENDITURE	3,973	-	-	-
DIRECT INCOME				
Fees and Charges	(6,604)	-	-	-
TOTAL DIRECT INCOME	(6,604)	-	-	-
NET DIRECT (INCOME) / EXPENDITURE	(2,631)	-	-	-
Support Services	97	-	-	-
NET (INCOME) / EXPENDITURE TO SUMMARY	(2,534)	-	-	-

The Engineering Services provides professional advice and also undertakes design and build projects covering all aspects of Municipal Engineering.

S4790 TRANSPORT PLANS

INDIRECT EXPENDITURE				
Support Services	4,060	4,100	4,100	4,100
NET (INCOME) / EXPENDITURE TO SUMMARY	4,060	4,100	4,100	4,100

ENVIRONMENT & COMMUNITY PROTECTION PORTFOLIO

	ACTUAL 2011/12 £	ORIGINAL BUDGET 2012/13 £	LATEST BUDGET 2012/13 £	ORIGINAL BUDGET 2013/14 £
<u>S4810 ALLEVIATION OF FLOODING</u>				
DIRECT EXPENDITURE				
Employees	2,164	-	-	-
Premises	34,332	32,800	32,800	27,200
Supplies and Services	5,325	5,600	5,600	5,600
Third Party Payments	-	-	1,900	-
	<hr/>	<hr/>	<hr/>	<hr/>
TOTAL DIRECT EXPENDITURE	41,821	38,400	40,300	32,800
	<hr/>	<hr/>	<hr/>	<hr/>
DIRECT INCOME				
Other Income	(216,075)	(104,800)	(131,800)	(14,000)
	<hr/>	<hr/>	<hr/>	<hr/>
TOTAL DIRECT INCOME	(216,075)	(104,800)	(131,800)	(14,000)
	<hr/>	<hr/>	<hr/>	<hr/>
NET DIRECT (INCOME) / EXPENDITURE	(174,254)	(66,400)	(91,500)	18,800
	<hr/>	<hr/>	<hr/>	<hr/>
Support Services	101,899	95,400	95,400	95,400
Capital Charges	24,215	13,400	13,400	15,900
	<hr/>	<hr/>	<hr/>	<hr/>
NET (INCOME) / EXPENDITURE TO SUMMARY	(48,140)	42,400	17,300	130,100
	<hr/>	<hr/>	<hr/>	<hr/>

The Council has a Contractual arrangement with the Environment Agency to carry out works on the en-mained rivers, previously known as 'Critical' ordinary watercourses. These particular stretches of watercourses cover a length of 14.4 kilometres. They are mainly in the urban zones of the District and were identified as Critical because they represented the greatest flood risk to people and property.

The works include routine and non-routine maintenance, operation and maintenance of assets, flood risk management, including warning systems and emergency response. In the discharge of these duties the Environment Agency will reimburse the Authority its commercial costs as defined in the Contract.

In addition, the Council is responsible for the discharge of the Land Drainage functions covered under the statutory requirement of the Land Drainage Act 1991 and the Local Government Act 1999. The service area further provides an external income service to the County Council to clear various drainage structures of debris on a routine and non routine basis.

Warwick District Council also has the added responsibility of complying with its own flood defence policy which was reported in March 2000 to DEFRA and the Environment Agency. This requires an annual programme of inspections of ordinary watercourses, which are some 151 kilometres in length, to ensure that free flow is maintained. Certain works are carried out on a discretionary basis but the Council has no duty to carry out any works other than as riparian owner. Remedial works on behalf of other riparian owners may be undertaken on a rechargeable basis. Enforcement action is usually required to cajole Riparian owners to rectify problems in their stretches of watercourse.

In adherence to the Councils Fit for the Future Strategy and its Flood Defence Plan, it further undertakes the construction of flood alleviation schemes where partnership project need and funding can be obtained.

As part of the Development Control process, advice is given to the Planning Service Area for the undertaking and approval of flood risk assessments in accordance with PPS25. This is to ensure that development takes place throughout the District in accordance with the sustainable drainage policies of the Council.

	ACTUAL 2011/12 £	ORIGINAL BUDGET 2012/13 £	LATEST BUDGET 2012/13 £	ORIGINAL BUDGET 2013/14 £	Page
FINANCE PORTFOLIO:					
S1410 FINANCE MANAGEMENT	-	-	6,300	(41,900)	104
S1415 NNDR DIS RATE RELIEF	141,152	72,100	52,100	52,100	105
S1420 ASSISTED TRAVEL	(13,462)	-	-	-	105
S1425 ACCOUNTANCY	-	(6,000)	(32,300)	(700)	106
S1433 FINANCIAL SERVICES	-	(247,100)	71,300	(77,100)	107
S1440 NON-DISTRIBUTED COSTS	239,936	467,100	493,500	675,800	108
S1460 TREASURY MANAGEMENT	28,696	29,200	28,500	29,000	108
S1465 CORPORATE MANAGEMENT	806,463	927,600	822,500	835,400	109
S1468 CONCURRENT SERVICES	63,672	61,900	61,900	172,700	110
S1578 AUDIT AND RISK	-	(18,300)	(15,500)	(13,900)	111
S3050 REVENUES	518,100	456,900	554,100	560,300	112
S3250 BENEFITS	(205,556)	169,700	312,600	375,100	113
S3661 CUP - UNITED REFORM CHURCH	68,814	44,100	94,900	46,400	114
TOTAL FINANCE PORTFOLIO	1,647,815	1,957,200	2,449,900	2,613,200	

SUBJECTIVE ANALYSIS:

EXPENDITURE:

Employees	2,437,808	2,474,800	2,681,800	2,765,900
Premises	3,756	-	-	-
Transport	15,134	22,700	22,000	22,000
Supplies and Services	768,945	613,500	796,900	834,300
Third Party Payments	99,594	124,800	131,900	123,800
Transfer Payments	38,167,163	39,189,900	39,269,900	31,024,900
Support Services	2,336,053	2,407,100	2,444,300	2,348,300
Capital Financing	103,242	78,200	85,000	75,400

TOTAL EXPENDITURE **43,931,695** **44,911,000** **45,431,800** **37,194,600**

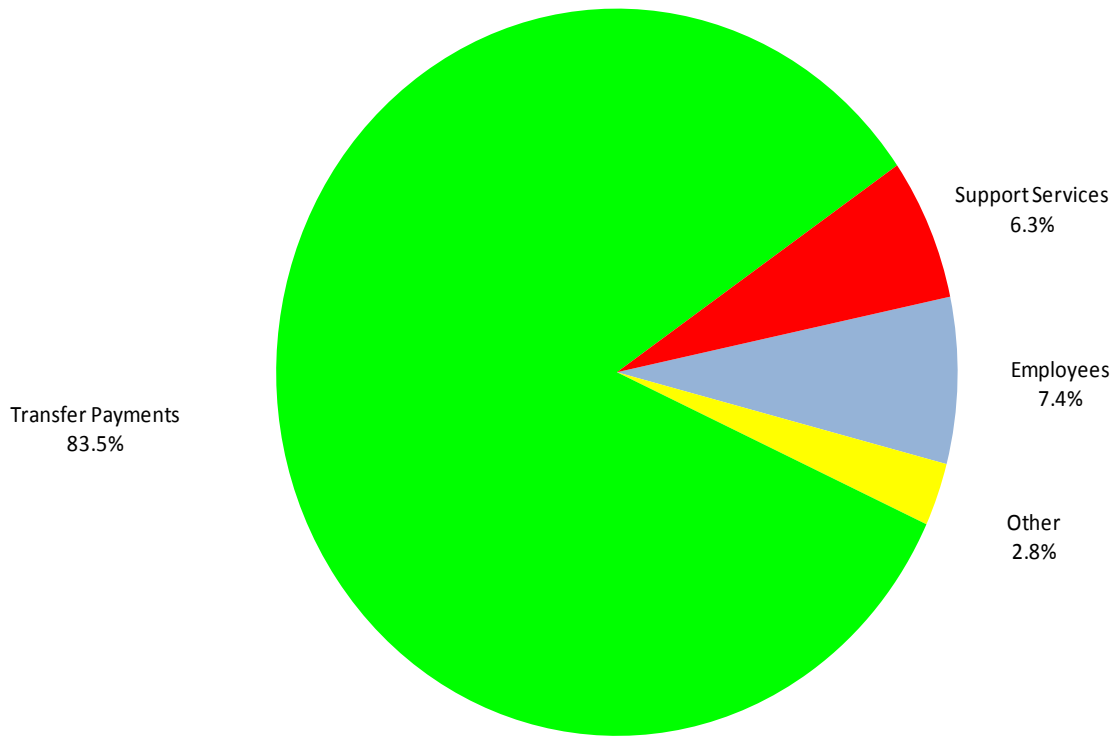
INCOME:

Government Grants	(39,943,026)	(40,492,000)	(40,595,700)	(32,197,600)
Contributions from other Local Authorities	(70,523)	(69,700)	(69,700)	(67,300)
Other Grants and Contributions	(10,300)	(10,300)	(10,300)	(10,300)
Other Income	(9,998)	(600)	(600)	(600)
Fees and Charges	(378,651)	(455,100)	(387,000)	(387,000)
Recharges	(1,871,382)	(1,926,100)	(1,918,600)	(1,918,600)

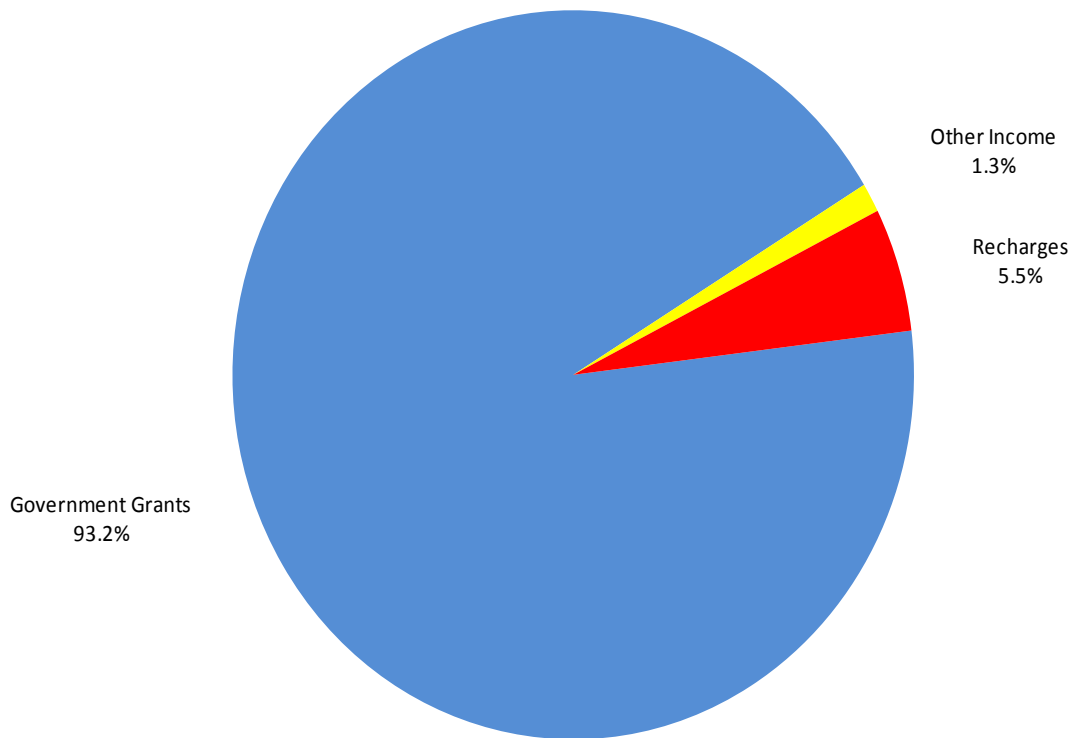
TOTAL INCOME **(42,283,880)** **(42,953,800)** **(42,981,900)** **(34,581,400)**

NET EXPENDITURE **1,647,815** **1,957,200** **2,449,900** **2,613,200**

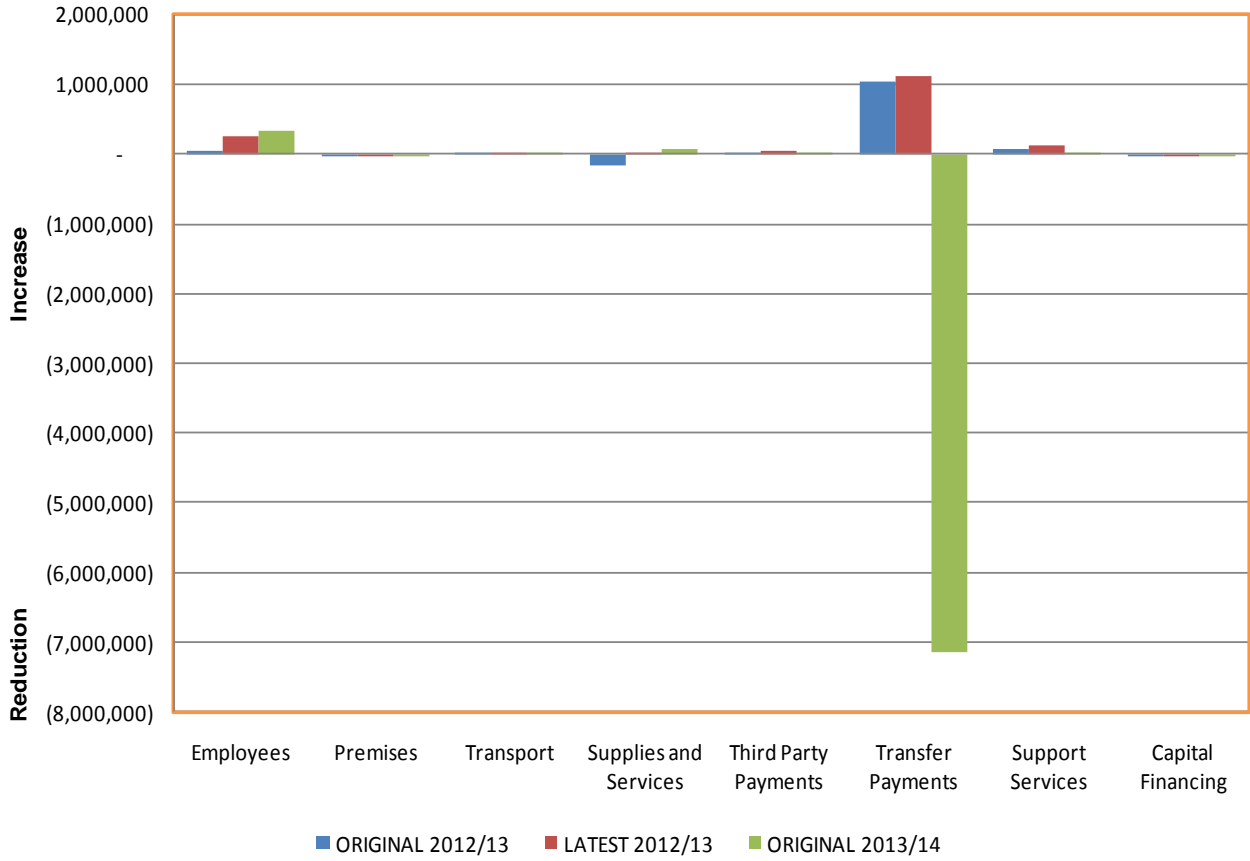
EXPENDITURE 2013/14 BUDGETS



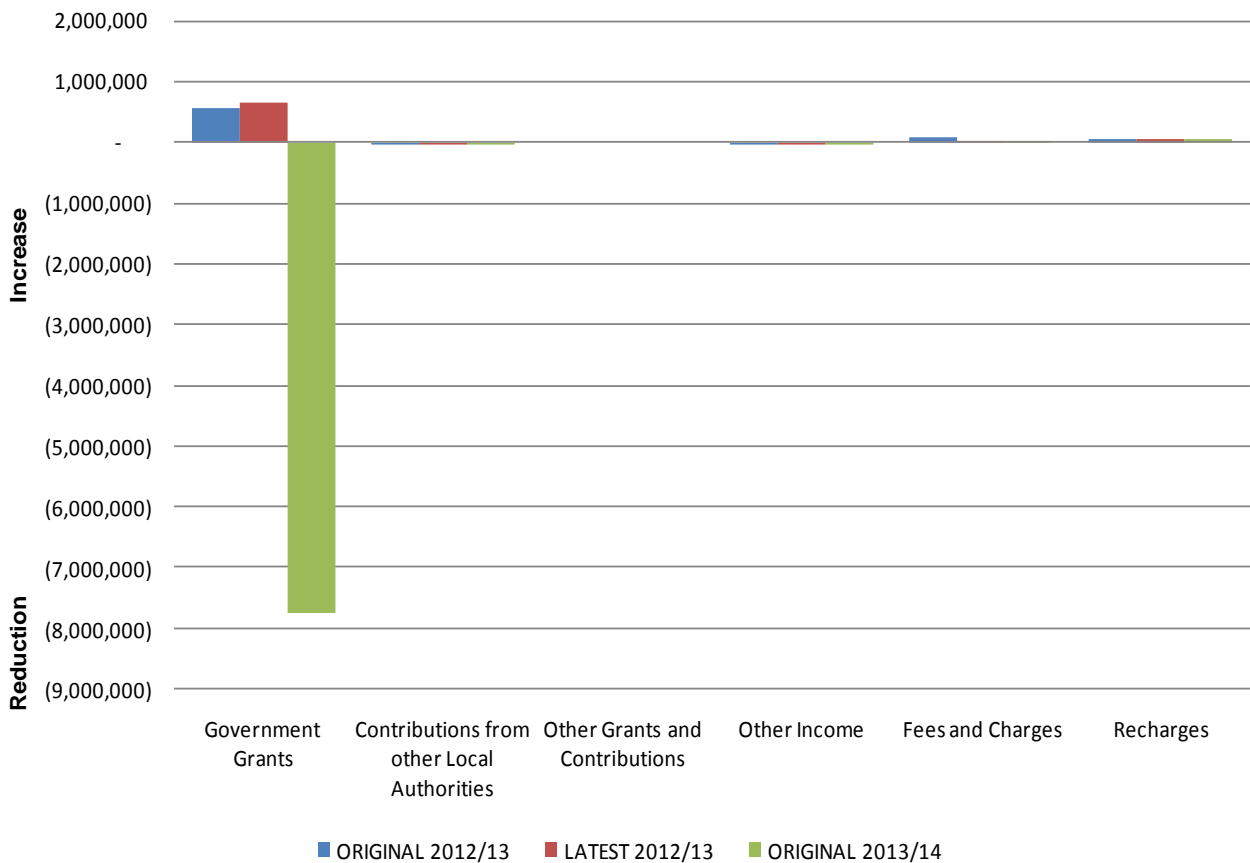
INCOME 2013/14 BUDGETS



EXPENDITURE: CHANGE FROM 2011/12 ACTUAL (£)



INCOME: CHANGE FROM 2011/12 ACTUAL (£)



FINANCE PORTFOLIO

	ACTUAL 2011/12 £	ORIGINAL BUDGET 2012/13 £	LATEST BUDGET 2012/13 £	ORIGINAL BUDGET 2013/14 £
S1410 FINANCE MANAGEMENT				
DIRECT EXPENDITURE				
Employees	90,752	90,800	95,700	96,700
Transport	108	300	300	300
Supplies and Services	10,259	11,000	10,900	(38,500)
Third Party Payments	1,468	1,400	1,400	1,400
TOTAL DIRECT EXPENDITURE	102,587	103,500	108,300	59,900
DIRECT INCOME				
Other Income	(20)	-	-	-
TOTAL DIRECT INCOME	(20)	-	-	-
NET DIRECT (INCOME) / EXPENDITURE	102,567	103,500	108,300	59,900
Support Services	54,582	58,400	59,900	60,100
Recharges	(157,149)	(161,900)	(161,900)	(161,900)
NET (INCOME) / EXPENDITURE TO SUMMARY	-	-	6,300	(41,900)

The Head of Finance is responsible for providing a comprehensive financial service to the Council via the following five divisions of the Business Unit:

Financial Services (currently being restructured under a Fit for the Future review)

- Payroll
- Creditors
- Sundry Income
- Insurances
- Procurement

Accountancy

- Accounting and Budgeting
- Treasury Management
- Financial Advice

Audit and Risk

- Internal Audit
- Risk Management

Revenues

- Collection of Council Tax
- Collection of non-domestic rates

Housing and Council Tax Benefits

Work is undertaken under the direction of the Head of Finance who will perform his duties in compliance with the appropriate regulations and standards expected of Local Government, as promoted by the Chartered Institute of Public Finance and Accountancy.

The cost of this service is recharged to users based on staff time allocations.

FINANCE PORTFOLIO

	ACTUAL 2011/12 £	ORIGINAL BUDGET 2012/13 £	LATEST BUDGET 2012/13 £	ORIGINAL BUDGET 2013/14 £
<u>S1415 NNDR DIS RATE RELIEF</u>				
DIRECT EXPENDITURE				
Supplies and Services	120,168	56,000	36,000	36,000
TOTAL DIRECT EXPENDITURE	120,168	56,000	36,000	36,000
Support Services	20,984	16,100	16,100	16,100
NET (INCOME) / EXPENDITURE TO SUMMARY	141,152	72,100	52,100	52,100

Under provisions in the Local Government Act 1988 the Council is required to give charities 80% mandatory rate relief and also has discretion to waive the remaining 20% of the liability. The Council has to fund 75% of the 20% discretionary relief. The government thus funds all of the 80% mandatory relief and 25% of any discretionary relief granted. The Council also has discretion to give up to 100% rate relief to other non-profit making organisations of which 25% is borne by the Council. The remaining 75% of the discretionary rate relief is charged to the Exchequer through the Collection Fund. The total value of mandatory and discretionary relief grant for 2011/12 were £3,221,933 and £280,104 respectively (2010/11 were £3,028,979 and £287,659). This Council has introduced a new policy for 2012/13. It is designed to ensure that relief is targeted towards those organisations whose aims and objectives are akin to those of this Council. It will also ensure that those most in need of financial support are weighted accordingly. The new policy is available on the Council's website: www.warwickdc.gov.uk

S1420 ASSISTED TRAVEL

DIRECT EXPENDITURE				
Supplies and Services	28	-	-	-
Third Party Payments	(18,943)	-	-	-
TOTAL DIRECT EXPENDITURE	(18,915)	-	-	-
Support Services	5,453	-	-	-
NET (INCOME) / EXPENDITURE TO SUMMARY	(13,462)	-	-	-

Responsibility for this service transferred to Warwickshire County Council with effect from 1 April 2011.

FINANCE PORTFOLIO

	ACTUAL 2011/12 £	ORIGINAL BUDGET 2012/13 £	LATEST BUDGET 2012/13 £	ORIGINAL BUDGET 2013/14 £
S1425 ACCOUNTANCY				
DIRECT EXPENDITURE				
Employees	480,982	487,600	455,600	463,500
Transport	1,058	1,300	1,300	1,300
Supplies and Services	23,954	37,900	36,900	64,100
Third Party Payments	-	-	3,700	-
TOTAL DIRECT EXPENDITURE	505,994	526,800	497,500	528,900
DIRECT INCOME				
Other Income	(17)	-	-	-
TOTAL DIRECT INCOME	(17)	-	-	-
NET DIRECT (INCOME) / EXPENDITURE	505,977	526,800	497,500	528,900
Support Services	116,614	118,900	121,900	122,100
Recharges	(622,591)	(651,700)	(651,700)	(651,700)
NET (INCOME) / EXPENDITURE TO SUMMARY	-	(6,000)	(32,300)	(700)

The Accountancy Division is directed by the Strategic Finance Manager (a qualified accountant), and is comprised of 4 Principal Accountants and 5 Assistant Accountants and an Accountancy Assistant. The services provided are as follows:

- Co-ordination of annual revenue budgets, fees and charges reports and capital budgets;
- Preparation of statutory final accounts and associated returns, grant claims etc;
- Provision of financial advice, training and assistance in budget monitoring for all Service Area managers at all levels;
- Maintenance and Development of the Council's Financial Management, Asset Register, Income Management and Time Recording Systems;
- On site support to Service Areas, including advice in respect of VAT;
- Treasury Management;
- Collection Fund Accounts
- Financial support and direction on various projects undertaken within the Council.

The Accountancy Division works to the following timescales:

- | | |
|---------------------------------|--|
| - Accountancy advice | - 10 working days |
| - Response to Committee Reports | - 5 working days |
| - Routine requests for advice | - 2 working days |
| - Emergency / urgent work | - on demand, subject to staff availability |

Although in the majority of cases, the Division responds within a far shorter timescale.

The work is undertaken according to CIPFA accounting standards and is subject to external / internal audits each year.

The division has undertaken radical review of the way in which the Council's budgets are monitored and reported - new arrangements were introduced for 2012/13. The division will continue to review the new process and enhance where opportunities arise. The team will also continue to support and work with other Service Areas, who are reviewing their practices under the Council's Fit for the Future Programme.

The cost of this service is recharged to users based on staff time allocations.

FINANCE PORTFOLIO

	ACTUAL 2011/12 £	ORIGINAL BUDGET 2012/13 £	LATEST BUDGET 2012/13 £	ORIGINAL BUDGET 2013/14 £
<u>S1433 FINANCIAL SERVICES</u>				
DIRECT EXPENDITURE				
Employees	420,193	433,000	503,300	388,800
Transport	1,327	2,300	2,300	2,300
Supplies and Services	55,300	(189,100)	53,500	22,500
Third Party Payments	1,060	2,000	2,000	2,000
	<hr/>	<hr/>	<hr/>	<hr/>
TOTAL DIRECT EXPENDITURE	477,880	248,200	561,100	415,600
	<hr/>	<hr/>	<hr/>	<hr/>
DIRECT INCOME				
Other Grants and Contributions	(10,300)	(10,300)	(10,300)	(10,300)
Other Income	(5,610)	(600)	(600)	(600)
	<hr/>	<hr/>	<hr/>	<hr/>
TOTAL DIRECT INCOME	(15,910)	(10,900)	(10,900)	(10,900)
	<hr/>	<hr/>	<hr/>	<hr/>
NET DIRECT (INCOME) / EXPENDITURE	461,970	237,300	550,200	404,700
	<hr/>	<hr/>	<hr/>	<hr/>
Support Services	301,355	292,500	298,000	304,500
Capital Charges	9,400	9,400	9,400	-
Recharges	(772,725)	(786,300)	(786,300)	(786,300)
	<hr/>	<hr/>	<hr/>	<hr/>
NET (INCOME) / EXPENDITURE TO SUMMARY	-	(247,100)	71,300	(77,100)
	<hr/>	<hr/>	<hr/>	<hr/>

Provides financial services for the Council which includes financial advice, payroll, payment of creditors, the collection of sundry debtor's income, Procurement, Insurances and invoice processing.

Financial Services also maintains and develops the Financial Management System for the Council.

The section comprises three teams:

FINANCIAL ADMINISTRATION AND SUPPORT (FASTeam)

The FAST team provides support to Service Units across the Council which are of a financial nature. The team also prepares and manages the support services of insurances and invoice processing. The team also provides support to Service Areas by giving advice and support on the management of their financial responsibilities (e.g. budgeting, ordering, invoices and budget monitoring).

PAYMENTS SECTION

The payments section consists of two teams which provide the payments and sundry debtors function for the council, such that all employees and creditors are paid accurately and at the correct time, and that sundry income is collected accurately and promptly.

PROCUREMENT SECTION

The Procurement Section consists of two officers whose role is to ensure that all procurement projects are undertaken within the council's Code of Contract Practice and Financial Regulations, and EU legislation. Procurement is devolved to all budget holders within the authority. Our aim is to provide value for money on supplies and services bought and leased by the council. This does not mean the cheapest but a balance between cost, quality and performance.

The Financial Services Section is currently undergoing a restructure under the Council's Fit for the Future review programme.

The cost of this service is recharged to services using a variety of basis ranging from staff time allocations, numbers of staff and numbers of transactions.

FINANCE PORTFOLIO

	ACTUAL 2011/12 £	ORIGINAL BUDGET 2012/13 £	LATEST BUDGET 2012/13 £	ORIGINAL BUDGET 2013/14 £
<u>S1440 NON-DISTRIBUTED COSTS</u>				
DIRECT EXPENDITURE				
Employees	211,911	177,000	362,900	466,200
Supplies and Services	-	285,000	121,000	200,000
TOTAL DIRECT EXPENDITURE	211,911	462,000	483,900	666,200
Capital Charges	53,397	28,300	32,800	32,800
Recharges	(25,372)	(23,200)	(23,200)	(23,200)
NET (INCOME) / EXPENDITURE TO SUMMARY	239,936	467,100	493,500	675,800

Non-Distributed Costs are defined as comprising:

- The costs associated with unused shares of IT facilities;
- The costs of shares of other long-term unused but unrealisable assets;
- The proportion of employer's pensions contributions which actuaries certify to be attributable to back funding (i.e. current contributions towards the cost of increases in the pensions earned by past services).

S1460 TREASURY MANAGEMENT

DIRECT EXPENDITURE				
Supplies and Services	35,804	32,000	31,000	31,500
TOTAL DIRECT EXPENDITURE	35,804	32,000	31,000	31,500
DIRECT INCOME				
Other Income	(4,399)	-	-	-
TOTAL DIRECT INCOME	(4,399)	-	-	-
NET DIRECT (INCOME) / EXPENDITURE	31,405	32,000	31,000	31,500
Recharges	(2,709)	(2,800)	(2,500)	(2,500)
NET (INCOME) / EXPENDITURE TO SUMMARY	28,696	29,200	28,500	29,000

Costs associated with the Council's banking arrangements.

FINANCE PORTFOLIO

	ACTUAL 2011/12 £	ORIGINAL BUDGET 2012/13 £	LATEST BUDGET 2012/13 £	ORIGINAL BUDGET 2013/14 £
S1465 CORPORATE MANAGEMENT				
DIRECT EXPENDITURE				
Employees	-	38,600	-	65,800
Supplies and Services	112,138	167,600	98,200	148,600
TOTAL EXPENDITURE	112,138	206,200	98,200	214,400
Support Services	711,025	739,500	735,200	631,900
Recharges	(16,700)	(18,100)	(10,900)	(10,900)
NET (INCOME) / EXPENDITURE TO SUMMARY	806,463	927,600	822,500	835,400

It is recognised that certain costs only arise because local authorities are multi-purpose, elected organisations, i.e. the costs are over and above the sum of those that would be needed to manage all the various services if they were run by single-purpose authorities. Such costs are now gathered under the heading of "Corporate Management". Under the Best Value Accounting Code of Practice, the costs that can be charged to Corporate Management are strictly defined.

Corporate Management is defined as:

- Costs of the Chief Executive except where duties are concerned with the direct management of services or the provision of advice and support to members;
- Maintaining statutory registers, e.g. of politically sensitive posts, unused land, payments to members and members' interests – except when those statutory registers are defined specifically as a function of direct services;
- Providing information required by members of the public in exercise of statutory rights (other than about specific services);
- Completing, submitting and publishing staffing returns, statements of accounts, annual reports, public performance reports and local performance plans;
- External audit liaison;
- Best Value external inspections;
- Responsible Financial Officer functions relating to precepts, standard spending assessments, corporate budgets, capital programmes, budget monitoring of the corporate position, reviewing the financial effects of strategic proposals, etc.

A small part of Corporate Management is charged to the Housing Revenue Account to reflect its fair and equitable share of the costs.

FINANCE PORTFOLIO

	ACTUAL 2011/12 £	ORIGINAL BUDGET 2012/13 £	LATEST BUDGET 2012/13 £	ORIGINAL BUDGET 2013/14 £
<u>S1468 CONCURRENT SERVICES</u>				
DIRECT EXPENDITURE				
Supplies and Services	-	-	-	110,800
Third Party Payments	56,000	56,000	56,000	56,000
TOTAL DIRECT EXPENDITURE	56,000	56,000	56,000	166,800
Support Services	7,672	5,900	5,900	5,900
NET (INCOME) / EXPENDITURE TO SUMMARY	63,672	61,900	61,900	172,700

There are services which are carried out by parish councils in their areas that are carried out by the District Council in the urban areas of Royal Leamington Spa, Kenilworth and Warwick. Without some form of relief, council taxpayers in the rural areas would, in effect, be paying twice for the same services. In order to avoid this "double charging", this Council contributes towards the costs of parish councils, although there are conditions attached to reimbursement.

The services covered by the scheme of reimbursement include:

- Maintenance of parks, open spaces and recreation grounds;
- Repair and maintenance of bus shelters;
- Play leadership schemes;
- Cutting grass verges;
- Replacement and maintenance of seats;
- Emptying dog litter bins.

The treatment of Council Tax Benefits changes from a national to a local scheme with effect from 1 April 2013. Under the local scheme Council Tax Benefits will be built into the Council Tax Base as a disregard, thus reducing the Council Tax Base. To counter this reduction in the Council Tax Base the Town and Parish Councils will receive a Council Tax Support Grant.

FINANCE PORTFOLIO

	ACTUAL 2011/12 £	ORIGINAL BUDGET 2012/13 £	LATEST BUDGET 2012/13 £	ORIGINAL BUDGET 2013/14 £
<u>S1578 AUDIT AND RISK</u>				
DIRECT EXPENDITURE				
Employees	195,361	174,600	179,300	180,600
Transport	791	600	600	600
Supplies and Services	10,338	14,200	13,100	13,100
	<hr/>	<hr/>	<hr/>	<hr/>
TOTAL DIRECT EXPENDITURE	206,490	189,400	193,000	194,300
Support Services	50,346	55,300	54,500	54,800
Recharges	(256,836)	(263,000)	(263,000)	(263,000)
	<hr/>	<hr/>	<hr/>	<hr/>
NET (INCOME) / EXPENDITURE TO SUMMARY	-	(18,300)	(15,500)	(13,900)
	<hr/>	<hr/>	<hr/>	<hr/>

The Internal Audit service comprises provision of assurance to management on the adequacy of internal control in respect of all systems operating within the Council.

The services provided also include the following:

- Projects and appraisals
- General advice on controls and risk
- Investigations into suspected cases of fraud and corruption.

The audit work is undertaken in compliance with professional auditing standards as laid down by the Chartered Institute of Public Finance and Accountancy (CIPFA). The Council's external auditors, Grant Thornton, review and report annually on the activities of Internal Audit.

The service is delivered through a combination of in-house staffing and external contractors, the latter for IT audits.

The Audit and Risk Manager reports quarterly to the Head of Finance on the activities of Internal Audit. The Finance and Audit Scrutiny Committee oversees achievement of the annual internal audit plan and receives reports on a quarterly basis to enable them to fulfil this function.

In terms of risk management, the Audit and Risk Manager provides advice to services to help them manage their risks effectively. Risk registers are in place for all Council services and these are reviewed regularly by the Council's Risk Management Group. A report is issued to members annually on progress in embedding risk management across the organisation.

The cost of this service is recharged to services based on staff time allocations.

FINANCE PORTFOLIO

	ACTUAL 2011/12 £	ORIGINAL BUDGET 2012/13 £	LATEST BUDGET 2012/13 £	ORIGINAL BUDGET 2013/14 £
S3050 REVENUES				
DIRECT EXPENDITURE				
Employees	493,443	483,300	496,400	502,900
Transport	2,008	3,800	3,100	3,100
Supplies and Services	93,004	95,000	97,700	93,700
Third Party Payments	23,694	30,200	29,200	29,200
TOTAL DIRECT EXPENDITURE	612,149	612,300	626,400	628,900
DIRECT INCOME				
Government Grants	(218,226)	(214,500)	(216,400)	(214,500)
Contributions from other local authorities	(70,523)	(69,700)	(69,700)	(67,300)
Fees and Charges	(349,540)	(448,100)	(380,000)	(380,000)
TOTAL DIRECT INCOME	(638,289)	(732,300)	(666,100)	(661,800)
NET DIRECT (INCOME) / EXPENDITURE	(26,140)	(120,000)	(39,700)	(32,900)
Support Services	544,073	576,700	593,600	593,200
Capital Charges	167	200	200	-
NET (INCOME) / EXPENDITURE TO SUMMARY	518,100	456,900	554,100	560,300

The Revenues Service is responsible for the levying and collection of both the Council Tax and National Non-Domestic Rates (NNDR).

Council Tax - Introduced in April 1993, is a tax on domestic properties. Each domestic property is placed in a 'band' from A to H based on the capital value of that property in April 1991. The banding exercise was carried out and is maintained by the Valuation Office, an Executive Agency of central Government.

Each year in late February, or early March, the Council, as the Billing Authority, fixes the charges that will apply for the upcoming financial year. The amount of tax levied will include precepts on behalf of Warwickshire County Council and Warwickshire Police and Crime Commissioner, as well as precepts by the appropriate parish or town councils.

NNDR - All businesses in the area have a 'rateable value' ascribed to them by the Valuation Office. Business Rates are subject to a revaluation every 5 years [the next one will take effect from 01 April 2017] when the values are updated to reflect market changes in rental values. The Government fixes the rate-in-the-pound that the Council must use to calculate charges which are then levied on the occupiers or owners of the relevant properties. There is a system of 'transitional relief' which helps cushion the effects of substantial changes following a revaluation.

In both cases, the Revenues Service is responsible for calculating the charges, allowing any discounts, benefits or reliefs as appropriate, and then sending out bills in accordance with the regulations. If payment is not forthcoming, then recovery action as set out in the regulations is followed in order to secure payment.

The council's website at www.warwickdc.gov.uk gives more details about council tax and rates and also gives details of how to go about applying for benefits, reliefs, discounts or exemptions.

FINANCE PORTFOLIO

	ACTUAL 2011/12 £	ORIGINAL BUDGET 2012/13 £	LATEST BUDGET 2012/13 £	ORIGINAL BUDGET 2013/14 £
S3250 BENEFITS				
DIRECT EXPENDITURE				
Employees	545,166	589,900	588,600	601,400
Transport	9,842	14,400	14,400	14,400
Supplies and Services	290,160	103,900	250,100	152,500
Third Party Payments	32,938	35,000	39,400	35,000
Transfer Payments	38,167,163	39,189,900	39,269,900	31,024,900
TOTAL DIRECT EXPENDITURE	39,045,269	39,933,100	40,162,400	31,828,200
DIRECT INCOME				
Government Grants	(39,724,800)	(40,277,500)	(40,379,300)	(31,983,100)
Fees and Charges	(29,063)	(7,000)	(7,000)	(7,000)
TOTAL DIRECT INCOME	(39,753,863)	(40,284,500)	(40,386,300)	(31,990,100)
NET DIRECT (INCOME) / EXPENDITURE	(708,594)	(351,400)	(223,900)	(161,900)
Support Services	520,338	540,200	555,600	556,100
Recharges	(17,300)	(19,100)	(19,100)	(19,100)
NET (INCOME) / EXPENDITURE TO SUMMARY	(205,556)	169,700	312,600	375,100

Local Authorities are responsible for administering the Government's Housing Benefit and, until 1 April 2013 Council Tax Benefit Schemes. in accordance with the Social Security Acts. The benefit schemes enable people on low incomes to obtain financial assistance towards Rent and Council Tax payable.

Principal Features:

- (a) Entitlement is assessed in relation to total financial resources and "applicable amounts".
- (b) Households on Income Support, Jobseekers' Allowance, Pension Credit (Guarantee Credit) and Employment Support Allowance (income related) should be able to get the maximum level of assistance less, where applicable, a deduction for any non dependants living in the household. Other households whose income is not included in this list may also qualify and the level of entitlement is assessed based on income and capital compared to the circumstances of the household.
- (c) Applicants with more than £16,000 assessed capital do not qualify for benefit unless they are in receipt of Pension Credit (Guarantee Credit).
- (d) Income from employment is assessed on net income.
- (e) Benefit Costs Subsidy is a direct subsidy of 100%. except for cases where accommodation is supported accommodation. Lower rates are applicable to benefit expenditure where it is considered that local authorities have scope to monitor and control costs e.g. overpaid benefit.
- (f) Administration Costs Subsidy is a cash-limited specific grant which is paid on the basis of claimant numbers.

Number of Claimants:

	2011	2012
Housing Benefit	7,180	7,233

From April 2013, Local Authorities are expected to have in place, their own Local Council Tax Support Scheme to assist people on low incomes to pay their Council Tax. Provision for this is contained within the Local Government Finance Act 1992. From April 2013, the Warwick District Council Scheme broadly follows the same guidelines as the Housing Benefit Scheme as detailed above.

In addition, provision is made in the Council Tax Support Scheme to enable people who have a liability to pay the tax to also make a claim in respect of other persons sharing their property who are receiving income support or who are on a low income. This alternative type of benefit is called "Second Adult Rebate".

Number of Claimants:

	2011	2012
Council Tax Benefit	8,930	8,943

Fraud Investigations

The total value of Housing and Council Tax Benefit in 2013/14 is estimated to be £39.2 million (including £12.6 million rent rebates previously identified in the Housing Revenue Account). By the nature of the payments the scope for fraud is considerable and the Government sets targets for finding fraud. Subsidy from Government in respect of the SAFE Scheme is now included in the Administration Grant and distributed on the basis of a single formula linked to claimant numbers.

Investigation into benefit fraud is undertaken by a team of specialist investigators

Caseload Details (Council Tax and Housing Benefits):

	2011	2012
Number of cases investigated	947	1,069

FINANCE PORTFOLIO

	ACTUAL 2011/12 £	ORIGINAL BUDGET 2012/13 £	LATEST BUDGET 2012/13 £	ORIGINAL BUDGET 2013/14 £
S3661 CUP - UNITED REFORM CHURCH				
DIRECT EXPENDITURE				
Premises	3,756	-	-	-
Supplies and Services	17,792	-	48,500	-
Third Party Payments	3,377	200	200	200
TOTAL DIRECT EXPENDITURE	24,925	200	48,700	200
Support Services	3,611	3,600	3,600	3,600
Capital Charges	40,278	40,300	42,600	42,600
NET (INCOME) / EXPENDITURE TO SUMMARY	68,814	44,100	94,900	46,400

The Creative Uplift Programme (CUP) scheme in respect of phase 2 development of Spencer's Yard was dependent on Government funding through Advantage West Midlands.

The new Government formed following the Parliamentary elections held in May 2010 abolished Advantage West Midlands and cancelled all outstanding schemes.

	ACTUAL 2011/12 £	ORIGINAL BUDGET 2012/13 £	LATEST BUDGET 2012/13 £	ORIGINAL BUDGET 2013/14 £	Page
HOUSING & PROPERTY PORTFOLIO:					
S1050 PUBLIC CONVENIENCES	262,897	247,300	239,100	196,500	118
S1590 HOMELESSNESS	416,636	529,700	625,700	499,500	119
S1605 HOUSING STRATEGY	276,393	362,600	1,959,500	326,000	120
S1610 OTHER HOUSING PROPERTY	6,470	(2,000)	8,500	(1,700)	121
S1615 CONTRIBUTIONS TO HRA	36,400	37,900	37,900	37,900	121
S1625 SUPPORTING PEOPLE TO HRA	-	-	-	-	122
S1630 PRIVATE SECTOR HOUSING	541,763	740,400	676,500	739,800	123
S1645 PROPERTY SERVICES	-	(8,000)	800	2,400	124
S1660 WARWICK PLANT MAINTENANCE	-	-	2,400	1,600	125
S4780 WDC HIGHWAYS	150,634	181,800	213,600	224,000	125
SW000 CORPORATE R+M UNALLOCATED	-	440,900	-	203,900	126
SW100 CORPORATE R+M HOLDING CODE	-	-	-	-	126
TOTAL HOUSING & PROPERTY PORTFOLIO	1,691,193	2,530,600	3,764,000	2,229,900	

SUBJECTIVE ANALYSIS:

EXPENDITURE:

Employees	1,095,100	1,257,200	1,265,900	1,280,700
Premises	380,439	712,300	443,000	626,700
Transport	39,577	49,400	48,600	49,500
Supplies and Services	327,990	336,400	484,700	638,800
Third Party Payments	275,577	170,200	177,400	42,100
Support Services	771,124	779,200	780,700	783,700
Capital Financing	686,646	1,108,600	2,632,800	1,013,800

TOTAL EXPENDITURE

3,576,453 4,413,300 5,833,100 4,435,300

INCOME:

Government Grants	(387,760)	(399,000)	(399,000)	(299,000)
Other Grants and Contributions	(227,730)	(180,500)	(219,500)	(539,500)
Other Income	(24,070)	(19,100)	(26,100)	(18,700)
Fees and Charges	(26,661)	(35,300)	(25,300)	(18,600)
Rents	(69,743)	(76,000)	(81,700)	(90,100)
Recharges	(1,149,296)	(1,172,800)	(1,317,500)	(1,239,500)

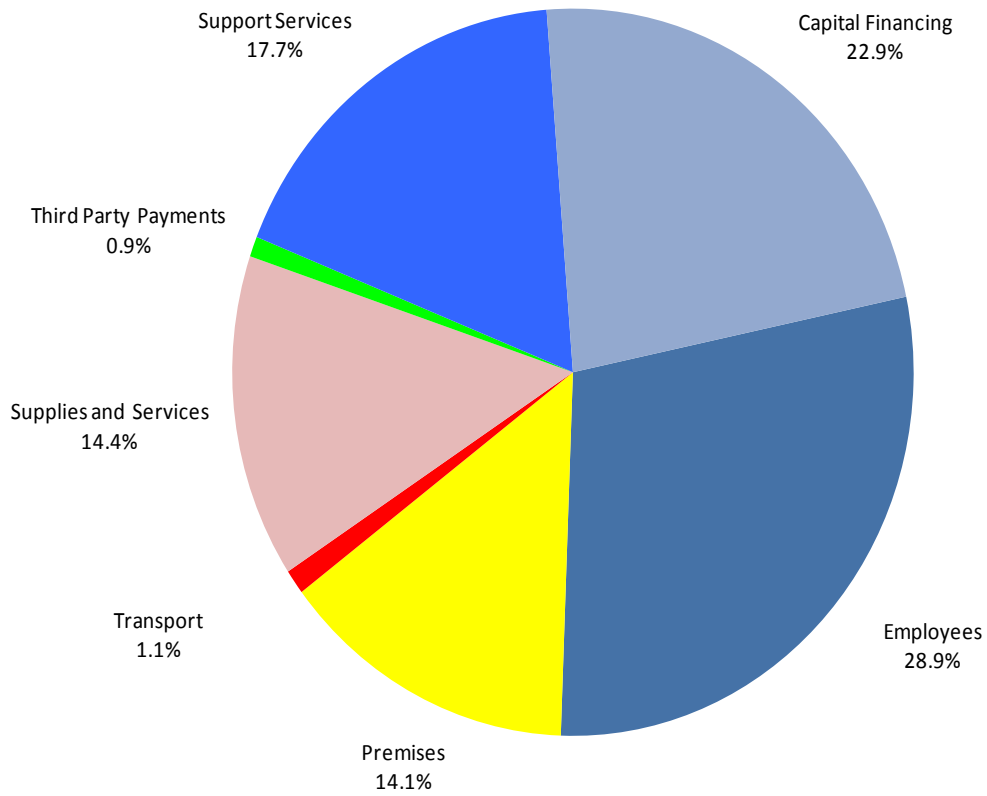
TOTAL INCOME

(1,885,260) (1,882,700) (2,069,100) (2,205,400)

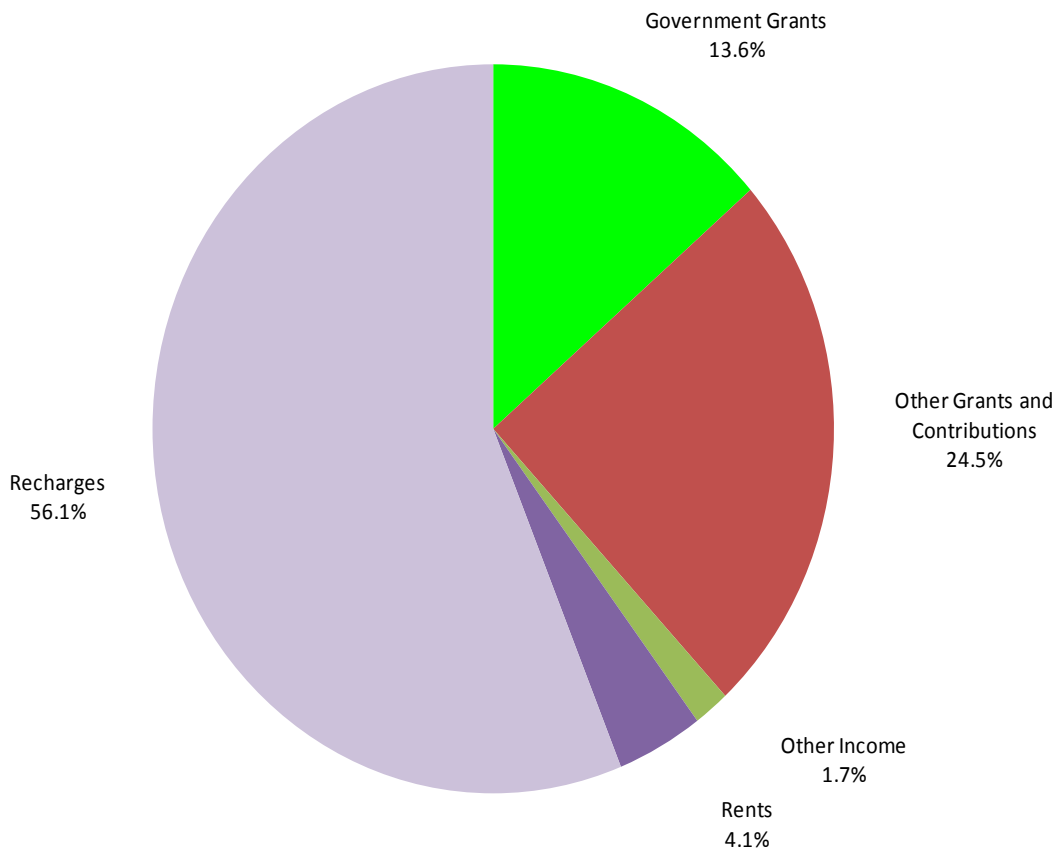
NET EXPENDITURE

1,691,193 2,530,600 3,764,000 2,229,900

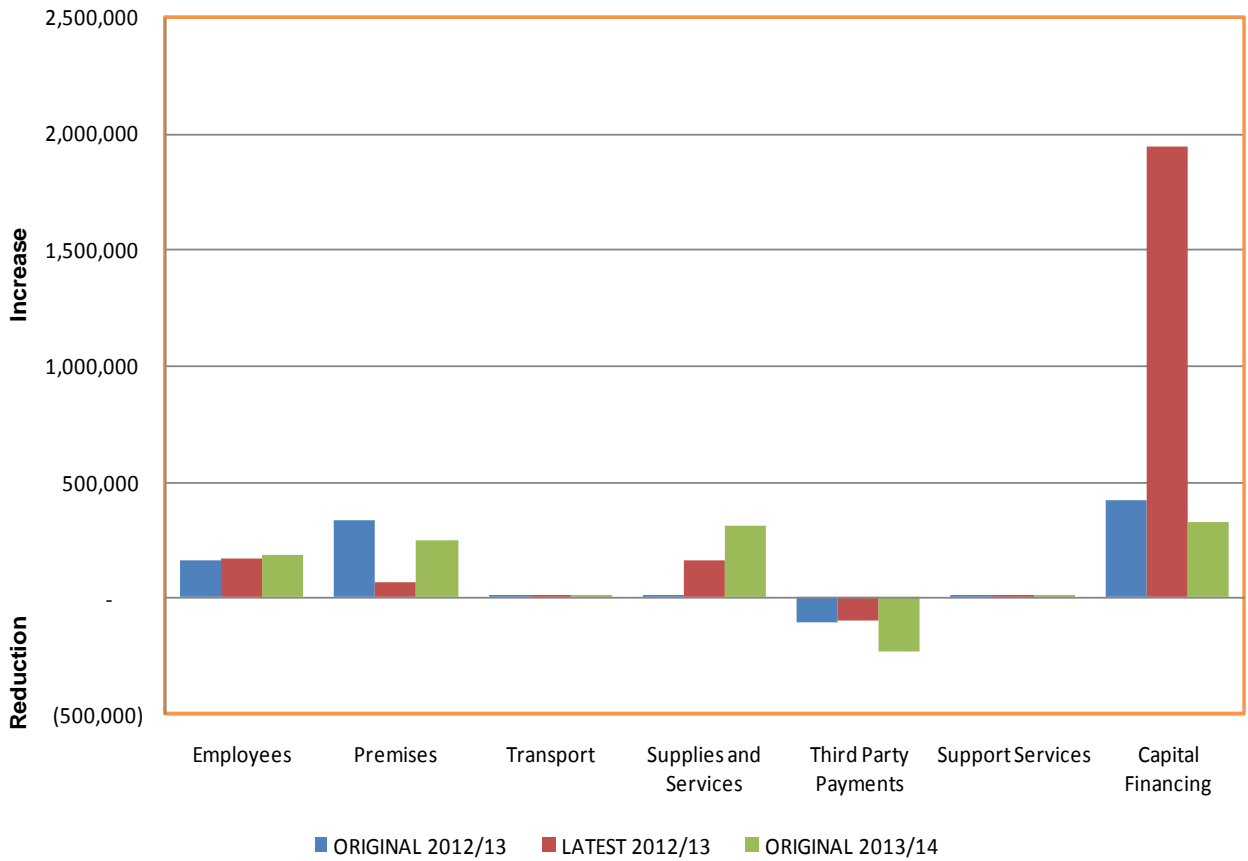
EXPENDITURE 2013/14 BUDGETS



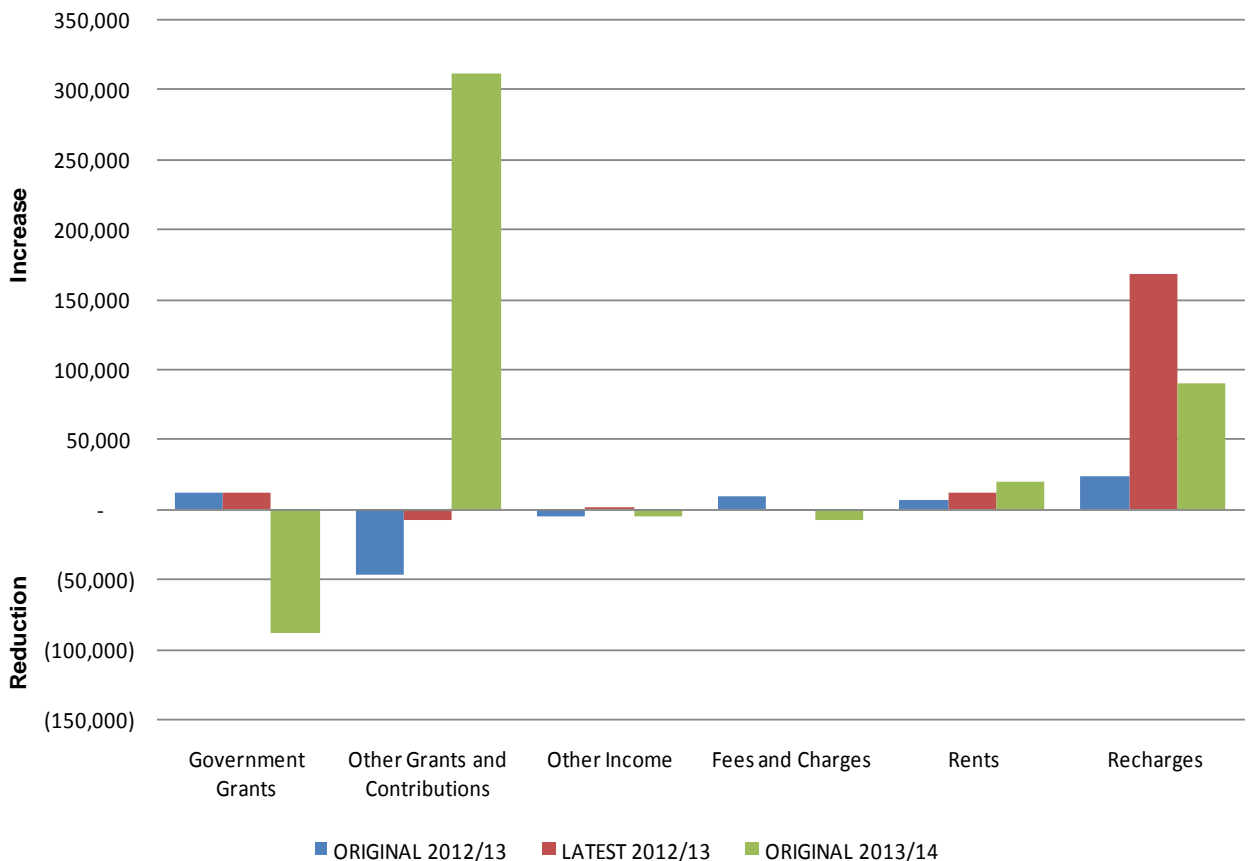
INCOME 2013/14 BUDGETS



EXPENDITURE: CHANGE FROM 2011/12 ACTUAL (£)



INCOME: CHANGE FROM 2011/12 ACTUAL (£)



HOUSING & PROPERTY PORTFOLIO

	ACTUAL 2011/12 £	ORIGINAL BUDGET 2012/13 £	LATEST BUDGET 2012/13 £	ORIGINAL BUDGET 2013/14 £
<u>S1050 PUBLIC CONVENIENCES</u>				
DIRECT EXPENDITURE				
Premises	85,371	65,900	55,900	141,300
Third Party Payments	123,285	128,100	128,000	-
TOTAL DIRECT EXPENDITURE	208,656	194,000	183,900	141,300
DIRECT INCOME				
Rents	(19)	-	-	-
TOTAL DIRECT INCOME	(19)	-	-	-
NET DIRECT (INCOME) / EXPENDITURE	208,637	194,000	183,900	141,300
Support Services	27,846	28,300	28,400	28,400
Capital Charges	26,414	25,000	26,800	26,800
NET (INCOME) / EXPENDITURE TO SUMMARY	262,897	247,300	239,100	196,500

Public convenience cleansing was previously carried out as part of the Integrated Waste Contract and covered the cleansing, opening and locking of all Council owned public conveniences.

Following the reletting of the major contracts in April 2013 cleansing of all Council buildings has been brought together under one contract. This contract will be managed by Property Services.

HOUSING & PROPERTY PORTFOLIO

	ACTUAL 2011/12 £	ORIGINAL BUDGET 2012/13 £	LATEST BUDGET 2012/13 £	ORIGINAL BUDGET 2013/14 £
<u>S1590 HOMELESSNESS</u>				
DIRECT EXPENDITURE				
Employees	204,162	222,800	202,000	215,400
Premises	74,364	88,300	116,100	101,400
Transport	1,495	2,500	1,700	2,500
Supplies and Services	80,244	145,800	242,000	121,700
Third Party Payments	150	-	-	-
TOTAL DIRECT EXPENDITURE	360,415	459,400	561,800	441,000
DIRECT INCOME				
Government Grants	(49,739)	-	-	-
Other Grants and Contributions	(29,589)	(44,200)	(39,400)	(44,200)
Other Income	(3,711)	(3,000)	(3,000)	(3,000)
Rents	(45,401)	(64,800)	(77,900)	(78,900)
TOTAL DIRECT INCOME	(128,440)	(112,000)	(120,300)	(126,100)
NET DIRECT (INCOME) / EXPENDITURE	231,975	347,400	441,500	314,900
Support Services	184,661	182,300	184,200	184,600
NET (INCOME) / EXPENDITURE TO SUMMARY	416,636	529,700	625,700	499,500

It is a statutory duty under the Housing Act 1996 and Homelessness Act 2002, to ensure that advice and information about homelessness and preventing homelessness, is available to everyone in the district, free of charge. The legislation requires Authorities to assist individuals and families who are homeless or threatened with homelessness or in housing need, who apply for help. The Authority has a duty to ensure that accommodation is secured for people to whom it has, or may have, either a temporary, interim or full duty to accommodate. The prevention of homelessness is a key strategic aim with initiatives such as mediation, the Sanctuary Scheme and home visits, contributing to this aim. The Council only uses Bed and Breakfast accommodation in emergency situations when no other alternative accommodation is available. The preferred, alternative methods of action used to fulfil the Council's obligations include:

- (a) use of private sector leased accommodation;
- (b) rent deposit scheme to private landlords;
- (c) leasing of properties to local charities to create Floating Support Schemes to meet new legislative requirements;
- (d) use of general housing stock for temporary accommodation;
- (e) appointment of a Support and Resettlement Officer to assist people living in temporary accommodation;
- (f) quicker turnover of council owned empty dwellings;
- (g) increased availability of Housing Association dwellings through the Common Housing Register;
- (h) close liaison with the relevant statutory and voluntary agencies for the provision of advice, assistance and supported housing.

Allocations

HomeChoice, the Authority's Choice Based Lettings Scheme, has been implemented since November 2005, for advertising and letting Council, Registered Social Landlord's stock and in some cases private rented accommodation, within the District. The accompanying allocations policy has been drafted to comply with the requirements of Part IV of the Housing Act 1996, as amended by the Homelessness Act 2002, along with the accompanying Allocation of Accommodation Code of Guidance issued in November 2002, the Allocation of Accommodation Choice Based Lettings Code of Guidance for Local Housing Authorities published in January 2007 and the Allocation Code of Guidance published in January 2010. The aims and objectives of the Warwick District Council's HomeChoice Allocation Scheme are:

- To provide people with as much choice as possible over where they live.
- Ensure that all properties are let fairly, transparently and fulfil the Council's legal obligations.
- To help fulfil the Council's responsibilities to people in housing need.
- To contribute to creating mixed and sustainable communities, social inclusion and minimise refusals by allowing people to choose where they want to live.
- To make the best use of existing and new affordable housing.
- Ensure that, where discretion is used, the decision reflects policy and is consistent and transparent.
- Commit to delivering a high quality service and set clear performance standard targets.
- To promote equality of opportunity in accessing housing.
- To aid the prevention of homelessness.
- To increase the housing options available.
- To maximise the participation of all applicants, including vulnerable applicants, in the lettings process.
- To ensure the widest possible choice of homes is available to people on the Warwick District Council's Housing Register, e.g. HomeBuy (formerly Shared Ownership) and privately rented accommodation.

The cost, of service provision in respect of time and expenses in dealing with people claiming to be homeless or threatened with homelessness and the prevention of homelessness, is detailed above.

HOUSING & PROPERTY PORTFOLIO

	ACTUAL 2011/12 £	ORIGINAL BUDGET 2012/13 £	LATEST BUDGET 2012/13 £	ORIGINAL BUDGET 2013/14 £
<u>S1605 HOUSING STRATEGY</u>				
DIRECT EXPENDITURE				
Employees	94,736	93,100	95,800	96,400
Transport	2,242	1,900	1,900	1,900
Supplies and Services	1,344	1,900	1,900	(28,100)
Third Party Payments	93,705	31,900	16,900	31,900
	<hr/>	<hr/>	<hr/>	<hr/>
TOTAL DIRECT EXPENDITURE	192,027	128,800	116,500	102,100
	<hr/>	<hr/>	<hr/>	<hr/>
DIRECT INCOME				
Fees and Charges	(10,542)	-	-	-
	<hr/>	<hr/>	<hr/>	<hr/>
TOTAL DIRECT INCOME	(10,542)	-	-	-
	<hr/>	<hr/>	<hr/>	<hr/>
NET DIRECT (INCOME) / EXPENDITURE	181,485	128,800	116,500	102,100
	<hr/>	<hr/>	<hr/>	<hr/>
Support Services	44,188	59,200	56,800	57,000
Capital Charges	102,820	225,000	1,844,000	225,000
Recharges	(52,100)	(50,400)	(57,800)	(58,100)
	<hr/>	<hr/>	<hr/>	<hr/>
NET (INCOME) / EXPENDITURE TO SUMMARY	276,393	362,600	1,959,500	326,000
	<hr/>	<hr/>	<hr/>	<hr/>

The Council's Housing Strategy Service provides the strategic, policy and enabling role for all aspects of housing provision within the District. The cost of providing these strategic housing functions would remain even if, after a stock option appraisal, the Council no longer owned a housing stock.

The functions of the service include the review of housing need, the promotion of social housing by other providers, e.g. Registered Social Landlords (RSL's), the role of housing in Community Care and liaison with other external interested parties. This heading also incorporates functions related to the preparation of the housing budget, preparation of strategic housing reports and returns to the Department for Communities and Local Government.

The current policy of the Council is to support new build provision and merited conversion and refurbishment work by RSL's. Grants are paid to RSL's or land provided, when available, at nil value or at a discount. Any costs incurred by the Council are in respect of the enabling role involving the administration required for selecting, monitoring and processing the payment of grants.

HOUSING & PROPERTY PORTFOLIO

	ACTUAL 2011/12 £	ORIGINAL BUDGET 2012/13 £	LATEST BUDGET 2012/13 £	ORIGINAL BUDGET 2013/14 £
<u>S1610 OTHER HOUSING PROPERTY</u>				
DIRECT EXPENDITURE				
Premises	3,133	400	10,700	500
TOTAL DIRECT EXPENDITURE	3,133	400	10,700	500
DIRECT INCOME				
Rents	(34,467)	(35,600)	(35,600)	(35,600)
TOTAL DIRECT INCOME	(34,467)	(35,600)	(35,600)	(35,600)
NET DIRECT (INCOME) / EXPENDITURE	(31,334)	(35,200)	(24,900)	(35,100)
Support Services	10,988	6,400	6,400	6,400
Capital Charges	26,816	26,800	27,000	27,000
NET (INCOME) / EXPENDITURE TO SUMMARY	6,470	(2,000)	8,500	(1,700)

This account reflects the costs associated with properties held by the Council outside the Housing Revenue Account, (HRA), but used for the housing of tenants off the waiting list. This does not include dwellings used by services for the housing of service tenants as these are included within the budget of the appropriate service.

S1615 CONTRIBUTIONS TO HRA

DIRECT EXPENDITURE				
Supplies and Services	36,400	37,900	37,900	37,900
NET (INCOME) / EXPENDITURE TO SUMMARY	36,400	37,900	37,900	37,900

Schedule 4, paragraph 3 (1) of the Local Government and Housing Act 1989 requires that the cost of '....amenities shared by the whole community....' should be borne by the General Fund.

Under this legislation contributions are included in respect of Open Spaces on Council Estates.

HOUSING & PROPERTY PORTFOLIO

	ACTUAL 2011/12 £	ORIGINAL BUDGET 2012/13 £	LATEST BUDGET 2012/13 £	ORIGINAL BUDGET 2013/14 £
S1625 SUPPORTING PEOPLE TO HRA				
DIRECT EXPENDITURE				
Supplies and Services	166,960	107,400	148,800	463,700
TOTAL DIRECT EXPENDITURE	166,960	107,400	148,800	463,700
DIRECT INCOME				
Other Grants and Contributions	(166,960)	(107,400)	(148,800)	(463,700)
TOTAL DIRECT INCOME	(166,960)	(107,400)	(148,800)	(463,700)
NET (INCOME) / EXPENDITURE TO SUMMARY	-	-	-	-

Supporting People Grant, due to the HRA, is paid into the General Fund initially, as it comes from a source external to the HRA. It is then transferred, in full, to the HRA to fund the housing related support services received by eligible HRA tenants. Until February 2013 only the element received in respect of tenants who were in their properties and in receipt of housing benefit prior to April 2003 is shown above; the remainder is included with HRA Supporting People income. From February 2013 Supporting People is paid as a block grant, and so the full amount is shown above.

The grant is received from Warwickshire County Council which is the Administering Authority, acting as distributing agents on behalf of the Department for Communities and Local Government.

HOUSING & PROPERTY PORTFOLIO

	ACTUAL 2011/12 £	ORIGINAL BUDGET 2012/13 £	LATEST BUDGET 2012/13 £	ORIGINAL BUDGET 2013/14 £
S1630 PRIVATE SECTOR HOUSING				
DIRECT EXPENDITURE				
Employees	226,223	202,600	214,500	207,000
Transport	7,390	8,500	8,500	8,500
Supplies and Services	28,426	27,300	37,700	27,200
Third Party Payments	52,167	5,700	24,800	5,700
TOTAL DIRECT EXPENDITURE	314,206	244,100	285,500	248,400
DIRECT INCOME				
Government Grants	(338,021)	(399,000)	(399,000)	(299,000)
Other Grants and Contributions	(31,180)	(28,900)	(31,300)	(31,600)
Other Income	(15,657)	(1,400)	(1,000)	(1,000)
Fees and Charges	(7,136)	(8,900)	(8,900)	(8,900)
TOTAL DIRECT INCOME	(391,994)	(438,200)	(440,200)	(340,500)
NET DIRECT (INCOME) / EXPENDITURE	(77,788)	(194,100)	(154,700)	(92,100)
Support Services	256,955	268,000	264,700	265,400
Capital Charges	520,825	822,000	722,000	722,000
Recharges	(158,229)	(155,500)	(155,500)	(155,500)
NET (INCOME) / EXPENDITURE TO SUMMARY	541,763	740,400	676,500	739,800

The main objective of this service is to ensure that the standard of housing in the District is such as to protect and promote the health of people therein. The service has many subsidiary objectives which include actions in respect of houses in multiple occupation, houses in disrepair and which are unsuitable for human habitation; the awarding of grants for renovation of property and for adapting property to meet the need of disabled persons; energy efficiency matters and the inspection of caravan, gypsy and travellers sites.

A further objective is dealing with harassment and illegal eviction by way of negotiation and ultimately prosecution. In addition, the Council assists and encourages owners of empty dwellings to bring them back into use. It is also a duty of this service to ensure, as far as is possible, that persons, articles and dwellings are not filthy and verminous.

House Renovation Grants

The controlling factors on the availability of grants are the amount of money allocated for grant purposes and the availability of personnel resources to deal with the applications made. The amount of money available for 2013/14 is currently £722,000 which includes £460,000 for the provision of Disabled Facilities Grants, (DFG's). Sufficient personnel resources are available to deal with this level of expenditure.

Disabled Facilities Grant, (DFG), of £299,000 is expected to be allocated by the Government to WDC for 2013/14. Previously, this specifically provided 60% of each DFG granted, with the other 40% being 'match funded' by the Council, subject to limits set by the Department for Communities and Local Government. Any unspent grant had to be returned to Government at the end of each financial year. New rules, introduced from April 2008, no longer specify the 60/40 percent split. Now Councils can spend the whole of the DFG allocation before using their other resources. However, Government expects Authorities to continue to operate 'within the spirit' of the old rules and continue to 'match fund' the DFG allocation with 40% from their own funds. The Council has allocated £161,000 towards DFG's for 2013/14 which is around 40% of our 'old' allocation of £240,000.

The provision of Disabled Facilities Grants is mandatory. Provision of the majority of other Renovation Grants is discretionary, which means the Council decides where money for grants will be targeted.

All grants are subject to a test of the financial resources of the applicant. Consequently, even eligibility for a grant may not result in the applicant receiving monetary assistance for the works they wish to carry out.

HOUSING & PROPERTY PORTFOLIO

	ACTUAL 2011/12 £	ORIGINAL BUDGET 2012/13 £	LATEST BUDGET 2012/13 £	ORIGINAL BUDGET 2013/14 £
<u>S1645 PROPERTY SERVICES</u>				
DIRECT EXPENDITURE				
Employees	470,071	509,600	519,700	527,200
Transport	19,694	20,900	20,900	20,900
Supplies and Services	13,957	15,600	15,600	15,600
Third Party Payments	6,270	4,500	7,700	4,500
TOTAL DIRECT EXPENDITURE	509,992	550,600	563,900	568,200
DIRECT INCOME				
Other Income	(2,196)	-	-	-
TOTAL DIRECT INCOME	(2,196)	-	-	-
NET DIRECT (INCOME) / EXPENDITURE	507,796	550,600	563,900	568,200
Support Services	171,088	220,500	217,900	219,300
Recharges	(678,884)	(779,100)	(781,000)	(785,100)
NET (INCOME) / EXPENDITURE TO SUMMARY	-	(8,000)	800	2,400

Property Services is merged with Housing Services and forms part of the Housing and Property Services Unit. There are nonetheless distinctions between the services provided to the Council's housing stock and the Council's other buildings assets, owned and managed by other service areas. The Property Services' teams provide the Council with a comprehensive Repair, Improvement and Renewal Service to all corporate properties and manage the capital investment programme for the Council's housing stock. It also has a significant involvement in all Corporate New Build Projects. The Council requires the Property Services Unit to:

- Manage, maintain and improve the Council's Corporate Property portfolio (operational and non-operational);
- Implement and contribute to the development of the Asset Management Plan;
- Be responsible for Corporate Property new build and major alteration projects;
- Manage and improve the effective usage of energy across the Council;
- Manage the Housing Investment Programme for the Council's housing stock;
- Manage specialist M&E and cyclical maintenance contracts for the housing stock;
- Provide advice on new social housing developments;
- Maintain the relatively small commercial portfolio owned by the Council .

The majority of the Council's operational buildings are managed by the Cultural Services unit and maintained by Housing and Property Services e.g.:

- Royal Pump Rooms - Leamington Spa
- Newbold Comyn Leisure Centre - Leamington Spa,
- St Nicholas Park Leisure Centre - Warwick
- Abbey Fields Swimming Pool / Castle Farm Sports Hall - Kenilworth
- The Royal Spa Centre - Leamington Spa
- Town Hall – Leamington Spa

Other larger operational buildings include the Oakley Woods Crematorium and the Council Offices at Riverside House. The housing stock comprises approximately 5,600 dwellings and 2,000 garages and Housing and Property Services manage the annual programme of planned maintenance and improvement / renewal work to maintain the condition of the fabric of the stock. Examples of work undertaken include improved thermal insulation, installation of central heating, kitchen and bathroom replacement, re-roofing, installation of double glazed windows, improved security systems and schemes that improve the general environment for tenants. The Council gains valuable income from the number of commercial properties that it owns by renting them out for a variety of business uses. In addition the Corporate Property Portfolio contains a number of properties that are let to clubs and voluntary groups which serve the community. Housing and Property Services also has the responsibility for ensuring the effective use of energy in the Council's operational buildings and sheltered housing schemes.

HOUSING & PROPERTY PORTFOLIO

	ACTUAL 2011/12 £	ORIGINAL BUDGET 2012/13 £	LATEST BUDGET 2012/13 £	ORIGINAL BUDGET 2013/14 £
<u>S1660 WARWICK PLANT MAINTENANCE</u>				
DIRECT EXPENDITURE				
Employees	99,908	102,900	104,900	104,500
Premises	-	-	400	-
Transport	8,756	9,100	9,100	9,100
Supplies and Services	614	500	500	500
TOTAL EXPENDITURE	109,278	112,500	114,900	114,100
Support Services	4,986	100	100	100
Recharges	(114,264)	(112,600)	(112,600)	(112,600)
NET (INCOME) / EXPENDITURE TO SUMMARY	-	-	2,400	1,600

Warwick Plant Maintenance is the in-house team of engineers who look after the Council's mechanical and electrical plant and equipment in its properties, such as boilers and combined heat and power units in the leisure centres.

The cost of this service is recharged to services based on staff time allocations.

S4780 WDC HIGHWAYS

DIRECT EXPENDITURE				
Employees	-	126,200	129,000	130,200
Premises	71,751	104,800	112,500	114,600
Transport	-	6,500	6,500	6,600
Supplies and Services	45	-	300	300
TOTAL DIRECT EXPENDITURE	71,796	237,500	248,300	251,700
DIRECT INCOME				
Other Income	(1,345)	-	-	-
Fees and Charges	-	(16,700)	(6,700)	-
TOTAL DIRECT INCOME	(1,345)	(16,700)	(6,700)	-
NET DIRECT (INCOME) / EXPENDITURE	70,451	220,800	241,600	251,700
Support Services	70,412	14,400	22,200	22,500
Capital Charges	9,771	9,800	13,000	13,000
Recharges	-	(63,200)	(63,200)	(63,200)
NET (INCOME) / EXPENDITURE TO SUMMARY	150,634	181,800	213,600	224,000

Highway functions covered by the budget headings shown above include the provision and maintenance of street furniture including street seats, signs and nameplates, bus shelters and Footway Lighting, in rural areas.

HOUSING & PROPERTY PORTFOLIO

	ACTUAL 2011/12 £	ORIGINAL BUDGET 2012/13 £	LATEST BUDGET 2012/13 £	ORIGINAL BUDGET 2013/14 £
<u>SW000 CORPORATE R+M UNALLOCATED</u>				
DIRECT EXPENDITURE				
Premises	-	440,900	-	203,900
	_____	_____	_____	_____
NET (INCOME) / EXPENDITURE TO SUMMARY	-	440,900	-	203,900
	=====	=====	=====	=====

This is a holding account, as necessary works are agreed the budget is reallocated to the appropriate Services, or to the Capital Programme for major improvement work.

SW100 CORPORATE R+M HOLDING CODE

DIRECT EXPENDITURE				
Premises	145,820	12,000	147,400	65,000
	_____	_____	_____	_____
TOTAL DIRECT EXPENDITURE	145,820	12,000	147,400	65,000
	_____	_____	_____	_____
Recharges	(145,820)	(12,000)	(147,400)	(65,000)
	_____	_____	_____	_____
NET (INCOME) / EXPENDITURE TO SUMMARY	-	-	-	-
	=====	=====	=====	=====

This holding account contains agreed corporate repair and maintenance (R+M) works to the Council's buildings, allocated from the SW000 budget above. These are recharged to the appropriate services.

MEMORANDUM: CORPORATE REPAIRS & MAINTENANCE

R+M Budgets Allocated to services	920,538	1,217,400	1,317,900	1,015,400
SW000 Corporate R+M Unallocated	-	440,900	-	203,900
SW100 Corporate R+M Holding Code	145,820	12,000	147,400	65,000
Corporate R+M works within Capital Programme	309,457	106,000	210,000	172,000
	_____	_____	_____	_____
TOTAL CORPORATE R+M BUDGETS	1,375,815	1,776,300	1,675,300	1,456,300
	=====	=====	=====	=====

HOUSING REVENUE ACCOUNT

SUBJECTIVE ANALYSIS:

EXPENDITURE:

Employees	2,107,813	2,262,700	2,384,500	2,249,400
Premises	4,832,025	4,412,900	4,883,100	5,124,500
Transport	100,686	102,800	103,900	107,100
Supplies and Services	1,089,721	983,600	1,072,900	1,148,400
Third Party Payments	365,046	481,300	539,300	684,800
Transfer Payments	8,381,950	-	-	-
Support Services	1,566,398	1,795,900	1,767,000	1,777,600
HRA Self-Financing Payment	136,157,000	-	-	-
Capital Financing	7,816,042	6,028,400	6,042,000	6,099,100

TOTAL EXPENDITURE	162,416,681	16,067,600	16,792,700	17,190,900
--------------------------	--------------------	-------------------	-------------------	-------------------

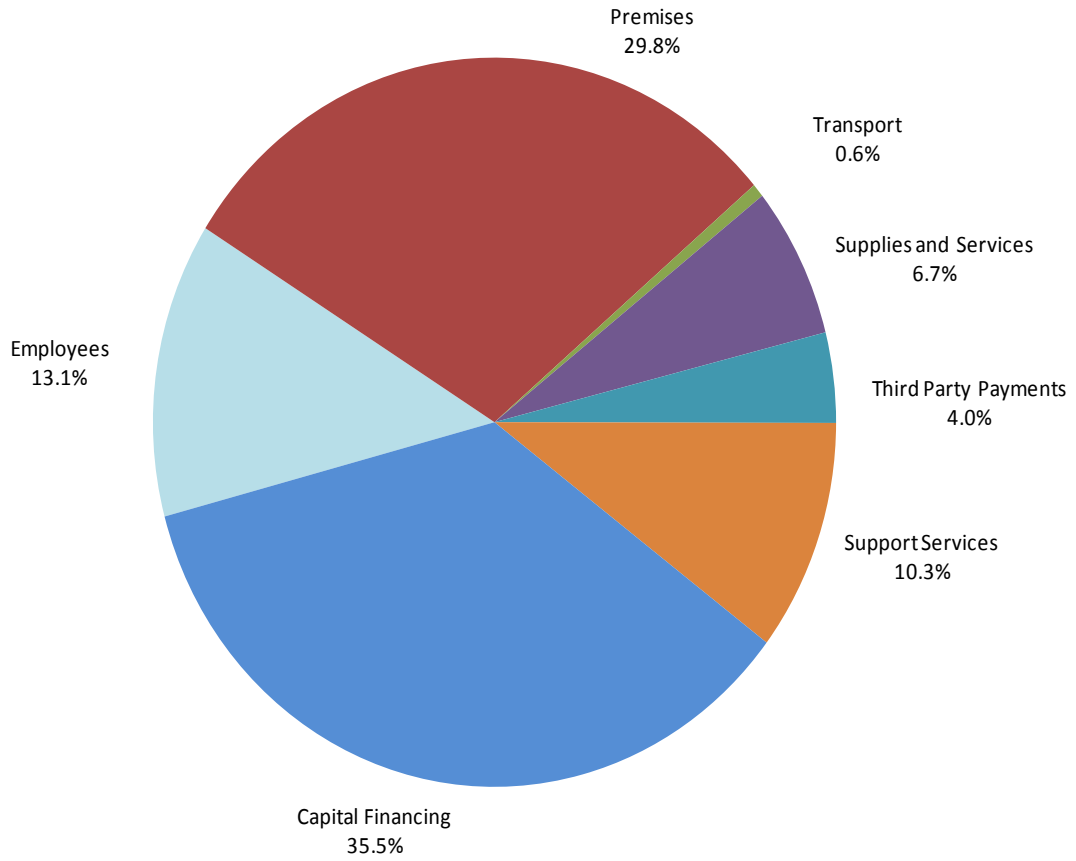
INCOME:

Government Grants	(48,808)	-	-	-
Other Grants and Contributions	(335,929)	(329,400)	(345,000)	-
Other Income	(272,990)	(84,600)	(84,600)	(84,600)
Fees and Charges	(642,153)	(640,000)	(653,500)	(655,900)
Rents	(22,769,677)	(24,465,600)	(24,464,500)	(25,265,800)
Recharges	(299,122)	(229,800)	(271,200)	(584,200)

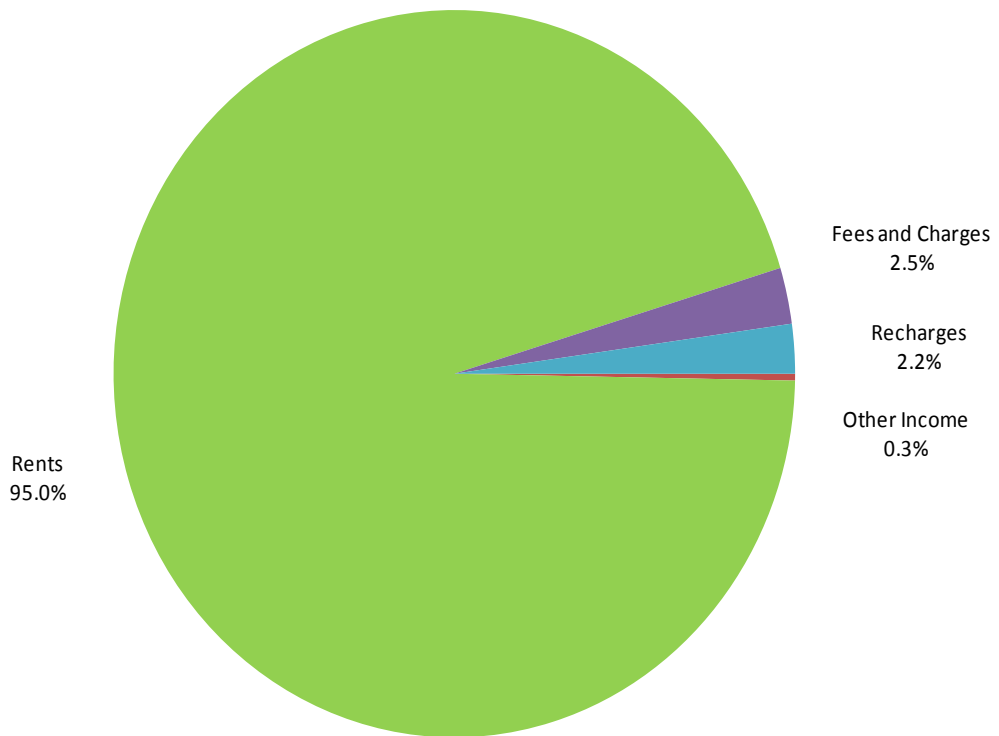
TOTAL INCOME	(24,368,679)	(25,749,400)	(25,818,800)	(26,590,500)
---------------------	---------------------	---------------------	---------------------	---------------------

NET COST OF SERVICES	138,048,002	(9,681,800)	(9,026,100)	(9,399,600)
-----------------------------	--------------------	--------------------	--------------------	--------------------

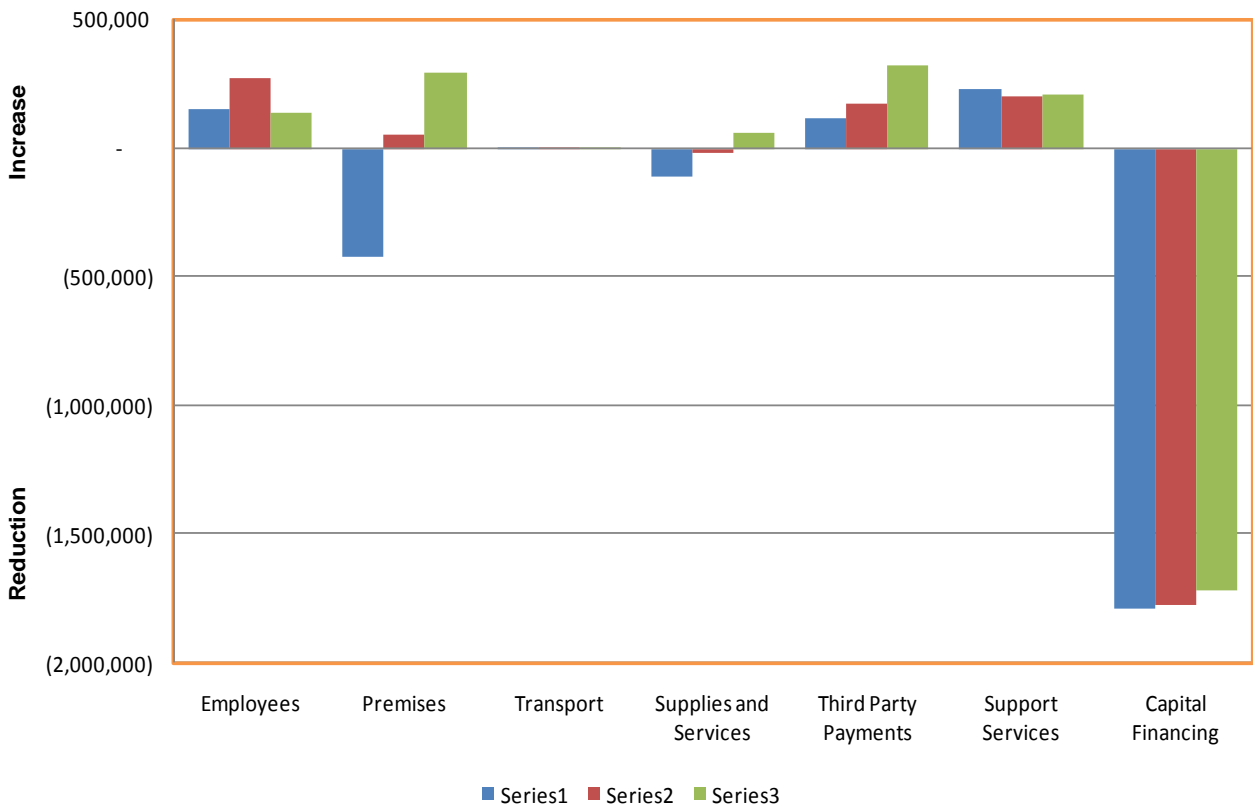
EXPENDITURE 2013/14 BUDGETS



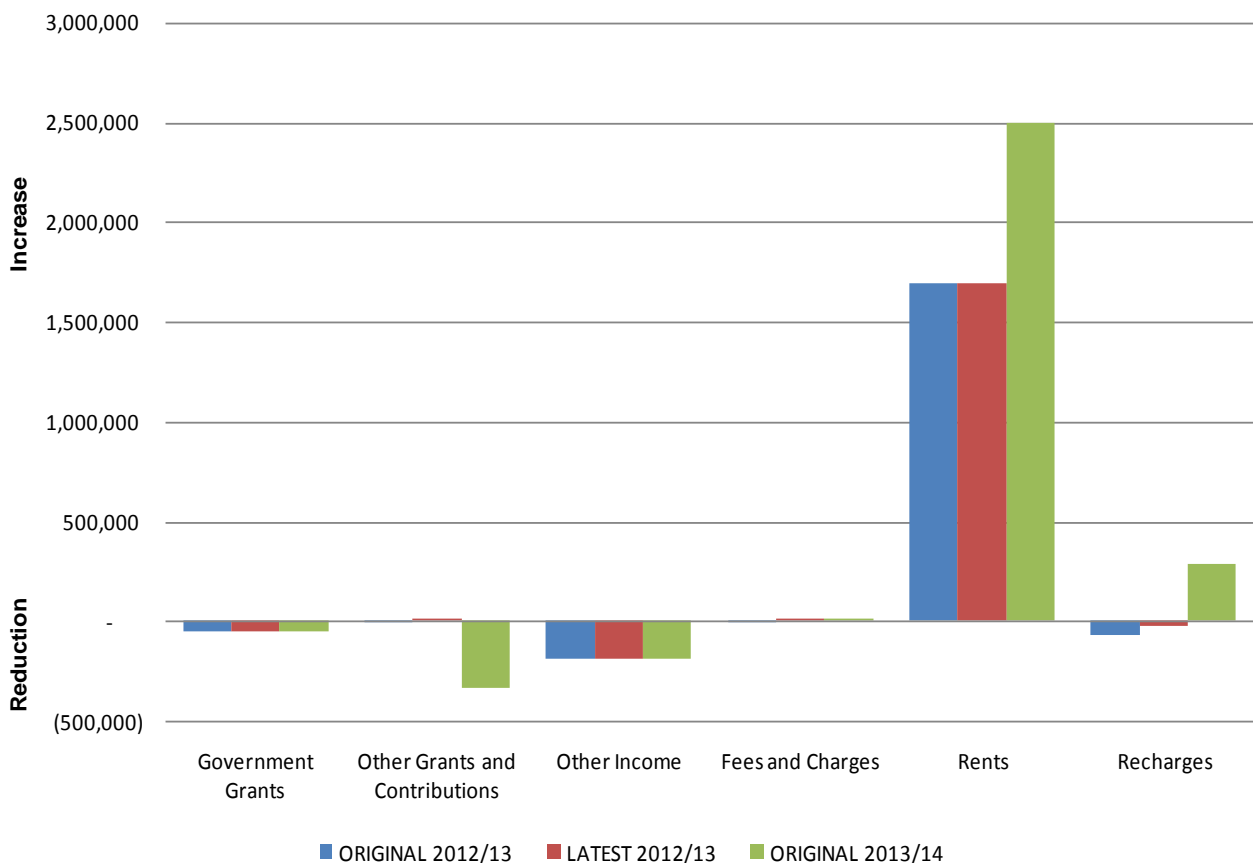
INCOME 2013/14 BUDGETS



EXPENDITURE: CHANGE FROM 2011/12 ACTUAL (£) (Excluding Transfer Payments and Self Financing)



INCOME: CHANGE FROM 2011/12 ACTUAL (£)



HOUSING REVENUE ACCOUNT

	ACTUAL 2011/12 £	ORIGINAL BUDGET 2012/13 £	LATEST BUDGET 2012/13 £	BUDGET 2013/14 £
S7000 HOUSING REVENUE AC				
Housing Repairs Supervision	373,708	388,200	388,200	388,200
Contributions to Repairs Fund - Revenue	4,410,800	3,935,100	4,409,500	4,485,800
Electricity	128	300	1,800	1,900
Hsg NNDR / CTax - Other Prop	8,746	4,800	9,600	9,900
Water Charges - Metered	32,947	33,400	33,400	33,400
Premises	4,826,329	4,361,800	4,842,500	4,919,200
Debt Recovery Agency Costs	254	4,000	4,000	4,000
Contributions To Provisions	171,676	-	-	-
Bad Debts Provision	227,520	200,000	239,200	709,700
Supplies and Services	399,450	204,000	243,200	713,700
Nat Hsg Rent Pool	8,381,950	-	-	-
Transfer Payments	8,381,950	-	-	-
Supervision & Management - General	2,240,266	2,856,800	3,043,600	2,785,600
Supervision & Management - Special	1,958,549	2,181,400	2,176,000	2,233,000
Support Services	4,198,815	5,038,200	5,219,600	5,018,600
HRA Self Financing Debt payment	136,157,000	-	-	-
Loss On Impairment Of Assets	5,141,384	-	-	-
REFCUS	90,570	100,000	145,000	95,000
Debt Management Expenses	47,655	-	-	-
Depreciation on Council Dwellings	2,037,848	5,416,800	5,416,800	5,525,900
Depreciation on Other HRA Properties	409,756	409,800	412,000	401,000
Depreciation on Equipment	88,829	101,800	68,200	77,200
Capital Charges	143,973,042	6,028,400	6,042,000	6,099,100
TOTAL EXPENDITURE	161,779,586	15,632,400	16,347,300	16,750,600
INCOME				
Housing Subsidy	(48,808)	-	-	-
Other Grants and Contributions	(334,780)	(329,400)	(339,900)	-
Other Income	(2,213)	-	-	-
Other Licences	(4,153)	(4,100)	(4,100)	(4,100)
Heating Charges	(101,898)	(101,900)	(101,900)	(102,900)
Service Charges	(120,984)	(131,200)	(131,200)	(131,200)
Service Charges Supporting People	(116,275)	(107,300)	(115,700)	(115,400)
Water Charges	(29,436)	(29,400)	(29,400)	(31,100)
Rents-Houses	(21,994,943)	(23,674,100)	(23,682,500)	(24,461,500)
Rents-Garages	(455,574)	(471,500)	(462,000)	(484,300)
Rents-Others	(319,160)	(320,000)	(320,000)	(320,000)
General Fund	(203,360)	(145,300)	(186,700)	(499,700)
TOTAL INCOME	(23,731,584)	(25,314,200)	(25,373,400)	(26,150,200)
NET COST OF SERVICES	138,048,002	(9,681,800)	(9,026,100)	(9,399,600)

HOUSING REVENUE ACCOUNT

	ACTUAL 2011/12 £	ORIGINAL BUDGET 2012/13 £	LATEST BUDGET 2012/13 £	BUDGET 2013/14 £
S7000 HOUSING REVENUE AC (Continued)				
NET COST OF SERVICES	138,048,002	(9,681,800)	(9,026,100)	(9,399,600)
Debt Charges - Premiums+Discounts	296,536	296,500	296,500	11,400
Inter due for year	52,225	4,595,000	4,765,600	4,765,600
Interest-Balances	(180,091)	(137,900)	(131,100)	(117,900)
Interest-Advances (SOCH)	(580)	(600)	(600)	(600)
Capital Charges - Adj	(90,570)	(100,000)	(145,000)	(95,000)
Depreciation Adj - Other HRA Property	(498,585)	(511,600)	(480,200)	(478,200)
NET OPERATIONAL EXPENDITURE / (INCOME)	137,626,937	(5,540,400)	(4,720,900)	(5,314,300)
Contributions to Repairs Fund - Capital	3,263,200	238,700	1,016,900	479,300
Appropriation Re Depn + MRA	1,733,056	-	-	-
Capital financing	3,263,228	-	-	-
Cont from Reserves	6,817,563	23,000	3,721,300	4,732,200
Minimum Revenue Provision	-	2,737,000	-	-
recognised gains/losses -asset sales	824,857	-	668,300	-
fixed assets impairment charged to rev	(5,141,384)	-	-	-
F Assets sales b/s val trf to I & E a/c	320,675	-	-	-
Cont from Reserves	(3,263,228)	-	-	-
Trans to Capital Adjust A/c (Cr)	(136,157,000)	-	-	-
rec gains/losses - fa - reversal	(824,857)	-	(668,300)	-
F Asset sales trf from I & E to CAA a/c	(320,675)	-	-	-
employee benefits accruals (cr)	1,244	-	-	-
Net FRS17 Charges for Retirement Benefits	(236,974)	(251,600)	(374,700)	(379,200)
Employers Contribs payable to Pension Fd	198,503	194,500	225,500	225,500
Pensions Interest+Rate of Return Assets	32,393	46,000	99,400	102,400
TAKEN FROM / (TO) BALANCES	8,137,538	(2,552,800)	(32,500)	(154,100)
Balance Brought Forward	(9,387,538)	(6,573,738)	(1,250,000)	(1,282,500)
BALANCE CARRIED FORWARD	(1,250,000)	(9,126,538)	(1,282,500)	(1,436,600)

The Housing Revenue Account (H.R.A.) is a statutory account which identifies the income and expenditure associated with the provision of housing for Council tenants. The main function of the account is to isolate, or 'ring fence', all transactions relating to Council housing from the rest of the Council's functions, which are provided by Council Tax payments. The Government has stipulated that the 'ring fence' is to be maintained following the move to Self Financing in April 2012.

1. Housing Revenue Account

The major sources of income to the HRA are from rents, service charges and supporting people grant, whilst the main areas of expenditure are management and maintenance of the stock and servicing the £136.2m debt taken on as a prerequisite to the implementation of Housing Self Financing in April 2012.

Rent Restructuring and Rent Calculation

Rent is the main source of income to the H.R.A. Government guidelines for rent calculation, using the 'Rent Restructuring' system, have been implemented since April 2002. Normal inflationary rent increases are applied annually. Additionally, a specified formula is used to calculate a 'Target Rent' for each property and each individual 'Current Rent' is moved gradually towards the 'Target Rent'. Originally, convergence was expected to be achieved over a 10 year period, finishing in 2011/12. The convergence date has varied over the years but is currently extended to 2015/16. The Government expects Local Authorities to continue adjusting rents in this manner for the foreseeable future, as this is the assumption they have made when calculating the cost of the Self Financing 'buy out' for each stock owning Authority on 1st April 2012.

Dwelling rent increased by an average £2.98 (3.63%) per week for 2013/14, from £82.13 to £85.11, of which £2.14 (2.6%) represents inflation and £0.84 (1.03%) is attributable to rent restructuring. The increase for 2012/13 was £6.36 (8.39%). Garage rents increased by £0.29 (5.5%) per week, from £5.20 per week to £5.49 per week

Housing Self Financing

Housing Self Financing replaced the old Housing Subsidy regime from 1st April 2012. Under the old system, the Council was in a negative subsidy situation, which meant that, in the past, annual contributions of up to £8.4m, have had to be paid to the 'National Housing Rent Pool', as 'Transfer Payments', to be redistributed by Central Government to support housing in other parts of the country, with a surplus retained by Central Government to fund other priorities. Under the new 'Self Financing' system the Council has had to borrow to make a one-off 'buy out' payment of £136.2m, this debt is serviced from HRA funds. In future, any monies not needed for servicing the debt can be retained by the Council to spend on maintaining and developing its own stock rather than having to be paid to Central Government.

Supporting People Grant

Payable since April 2003, the grant covers the cost of the 'Supporting People' service charge, for eligible tenants. It is paid into the General Fund initially, as it is received from a source external to the H.R.A. and then transferred across, in full, to the H.R.A. Until 2012/13 part is shown as part of 'Contributions towards Expenditure' and reflects those payments made in respect of tenants who were in their properties prior to April 2003 and in receipt of housing benefit. The remainder of the grant is paid in respect of new tenants and is included in Other Income. From 2013/14 this becomes a block grant, entirely shown within 'Contributions towards Expenditure'. Supporting People Grants are currently under review by Warwickshire County Council, the Administering Authority, and reductions to the service are being prepared for.

Service Charges

This is mainly income from Council leaseholders, owner / occupiers who have purchased flats under the 'Right to Buy' scheme, as their contribution towards management and maintenance of their property. Heating and Water Service Charges are recharges to tenants of Sheltered Housing Schemes, who benefit from the provision of communal heating and communal water supply. 'Supporting People' Service Charge covers the 'welfare' elements included in the provision of the warden service and alarm system for the elderly and is paid by those tenants not in receipt of housing benefit and therefore not eligible for Supporting People Grant.

Management

This covers the general management of the housing stock, plus special services which include the provision of a warden service and alarm system for the elderly.

Maintenance

This includes expenditure covering the supervision of housing repairs, plus revenue contributions made to a separate Housing Repairs Account to fund both routine repairs and programmed maintenance to the stock. This includes a contribution to capital, to help fund major works to the stock. The Council's Housing Investment Programme is contained within the Capital Programme section at the end of the book.

Bad Debts Provision

The Council has made provision for 'Bad Debts' in respect of Council tenants' arrears. This represents an assessment, in accordance with directions previously issued by the Secretary of State, of the possible amounts of arrears that may not be recovered.

2. Housing Stock

The Council's estimated Housing Stock at 1 April 2013 is:

Dwellings:	- Houses and Bungalows	3,162
	- Flats	2,431
	Total Dwellings	5,593
Garages:		2,029

HOUSING REVENUE ACCOUNT

	ACTUAL 2011/12 £	ORIGINAL BUDGET 2012/13 £	LATEST BUDGET 2012/13 £	BUDGET 2013/14 £
<u>S7010 HSG SUP+MAN GENERAL</u>				
DIRECT EXPENDITURE				
Premises	116,281	113,100	113,100	113,100
Supplies and Services	135,270	160,700	215,800	135,800
Third Party Payments	155,111	250,900	308,900	250,900
	<hr/>	<hr/>	<hr/>	<hr/>
TOTAL DIRECT EXPENDITURE	406,662	524,700	637,800	499,800
	<hr/>	<hr/>	<hr/>	<hr/>
DIRECT INCOME				
Other Income	(269,673)	(85,300)	(90,400)	(90,400)
	<hr/>	<hr/>	<hr/>	<hr/>
TOTAL DIRECT INCOME	(269,673)	(85,300)	(90,400)	(90,400)
	<hr/>	<hr/>	<hr/>	<hr/>
NET DIRECT (INCOME) / EXPENDITURE	136,989	439,400	547,400	409,400
	<hr/>	<hr/>	<hr/>	<hr/>
Support Services	2,476,985	2,688,900	2,767,700	2,647,700
Recharges	(373,708)	(271,500)	(271,500)	(271,500)
	<hr/>	<hr/>	<hr/>	<hr/>
NET (INCOME) / EXPENDITURE TO SUMMARY	2,240,266	2,856,800	3,043,600	2,785,600
	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>

HOUSING REVENUE ACCOUNT

	ACTUAL 2011/12 £	ORIGINAL BUDGET 2012/13 £	LATEST BUDGET 2012/13 £	BUDGET 2013/14 £
<u>S7200 HOUSING SERVICES</u>				
DIRECT EXPENDITURE				
Employees	1,124,964	1,231,300	1,338,300	1,208,500
Premises	257	-	300	300
Transport	40,009	38,500	39,600	40,200
Supplies and Services	110,121	125,400	120,700	119,600
Third Party Payments	104,972	105,100	105,100	105,100
	<hr/>	<hr/>	<hr/>	<hr/>
TOTAL DIRECT EXPENDITURE	1,380,323	1,500,300	1,604,000	1,473,700
DIRECT INCOME				
Other Grants and Contributions	-	-	(1,100)	-
Other Income	(1,183)	(300)	(300)	(300)
	<hr/>	<hr/>	<hr/>	<hr/>
TOTAL DIRECT INCOME	(1,183)	(300)	(1,400)	(300)
	<hr/>	<hr/>	<hr/>	<hr/>
NET DIRECT (INCOME) / EXPENDITURE	1,379,140	1,500,000	1,602,600	1,473,400
Support Services	500,176	537,700	539,600	542,100
Recharges	(1,879,316)	(2,037,700)	(2,142,200)	(2,015,500)
	<hr/>	<hr/>	<hr/>	<hr/>
NET (INCOME) / EXPENDITURE TO SUMMARY	-	-	-	-
	<hr/>	<hr/>	<hr/>	<hr/>

Functions

The Housing Revenue Account is managed by the Housing and Property Services unit. The teams within Housing and Property Services are responsible for the Council's housing stock and its tenants. The main functions are:

Lettings

This function deals with the letting of empty Council homes to new tenants following an advert under the HomeChoice, Choice Based Lettings Scheme. It covers the assessment and management of priority transfers for existing tenants and delegated lettings for new applicants, which fall outside of the HomeChoice scheme, the management of incentive schemes to tackle low demand and under-occupation and garage lettings.

Tenancy Management

This function covers the management of tenant's rights, responsibilities and obligations as legislated in the introductory or secure tenancy agreement, taking enforcement action and court action, where appropriate.

Rents and Service Charges

This function covers the control of rent and charge debits, the management of rent collection, processing of housing benefit transactions to tenant's rent accounts and the recovery of rent and charge arrears for both current and former tenants, including the commencement of court action where appropriate. Other functions include the notification and recovery of the annual variable service charge levied on leasehold properties and the administration of sales of HRA properties, predominantly under the Right to Buy .

Tenant Participation

This function covers formal and informal structures for tenant and leaseholder involvement, community initiatives, tenant and leaseholder consultation and satisfaction surveys.

Repairs and Maintenance

This function deals with the procurement and management of responsive repairs to council homes, garages and associated land and the planned maintenance of the stock to meet the Decent Homes Standards.

Site Based Services

This functions encompasses the work of the site based Estate Supervisors responsible for caretaking functions in areas with a high density of flats, the scheme managers at the 5 very sheltered housing complexes and the Warwick Response teams. Warwick Response provides a cross tenure community alarm and telecare services to older and vulnerable tenants and other residents in both Warwick and Stratford districts.

HOUSING REVENUE ACCOUNT

	ACTUAL 2011/12 £	ORIGINAL BUDGET 2012/13 £	LATEST BUDGET 2012/13 £	BUDGET 2013/14 £	Page
<u>S7015 HSG SUP+MAN SPECIAL</u>					
S7410 WARWICK RESPONSE	594,024	616,100	625,100	628,900	135
S7430 VERY SHELTERED HSG	319,230	352,800	344,400	327,700	136
S7440 SUPPORTED HSG	171,106	190,700	193,100	197,000	136
S7450 CENTRAL HEATING	135,442	172,700	183,900	185,000	137
S7460 COMMUNITY CENTRES	11,667	8,300	10,400	14,000	137
S7620 HSG OPEN SPACES	284,973	353,700	353,700	399,400	137
S7630 HSG COMMUNAL AREAS	289,215	332,800	308,700	324,800	138
S7635 ESTATE SUPERVISORS	152,895	154,300	156,700	156,200	138
NET (INCOME) / EXPENDITURE TO SUMMARY	1,958,552	2,181,400	2,176,000	2,233,000	

S7410 WARWICK RESPONSE

DIRECT EXPENDITURE				
Employees	548,000	562,300	569,400	572,500
Premises	7,680	6,400	8,400	8,700
Transport	49,116	51,900	51,900	54,400
Supplies and Services	99,430	94,600	98,100	95,400
Third Party Payments	-	100	100	100
TOTAL DIRECT EXPENDITURE	704,226	715,300	727,900	731,100
DIRECT INCOME				
Other Income	(4,460)	(1,000)	(1,000)	(1,000)
Fees and Charges	(258,634)	(258,900)	(258,900)	(258,900)
TOTAL DIRECT INCOME	(263,094)	(259,900)	(259,900)	(259,900)
NET DIRECT (INCOME) / EXPENDITURE	441,132	455,400	468,000	471,200
Support Services	152,892	160,700	157,100	157,700
NET (INCOME) / EXPEND. TO S&M SUMMARY	594,024	616,100	625,100	628,900

HOUSING REVENUE ACCOUNT

	ACTUAL 2011/12 £	ORIGINAL BUDGET 2012/13 £	LATEST BUDGET 2012/13 £	BUDGET 2013/14 £
<u>S7430 VERY SHELTERED HSG</u>				
DIRECT EXPENDITURE				
Employees	212,044	240,700	244,600	235,000
Premises	16,611	12,300	12,300	12,300
Transport	1,028	1,600	1,600	1,600
Supplies and Services	46,724	53,800	47,100	35,500
TOTAL DIRECT EXPENDITURE	276,407	308,400	305,600	284,400
DIRECT INCOME				
Other Grants and Contributions	(1,149)	-	(4,000)	-
Other Income	(1,830)	(2,900)	(2,900)	(2,900)
TOTAL DIRECT INCOME	(2,979)	(2,900)	(6,900)	(2,900)
NET DIRECT (INCOME) / EXPENDITURE	273,428	305,500	298,700	281,500
Support Services	45,802	47,300	45,700	46,200
NET (INCOME) / EXPEND. TO S&M SUMMARY	319,230	352,800	344,400	327,700

S7440 SUPPORTED HSG

DIRECT EXPENDITURE				
Employees	100,561	106,600	108,300	110,200
Premises	2,423	6,100	4,500	4,500
Transport	9,867	10,200	10,200	10,300
Supplies and Services	29,582	30,200	32,400	34,100
Third Party Payments	-	500	500	500
TOTAL DIRECT EXPENDITURE	142,433	153,600	155,900	159,600
DIRECT INCOME				
Other Income	(188)	(100)	(100)	(100)
TOTAL DIRECT INCOME	(188)	(100)	(100)	(100)
NET DIRECT (INCOME) / EXPENDITURE	142,245	153,500	155,800	159,500
Support Services	28,861	37,200	37,300	37,500
NET (INCOME) / EXPEND. TO S&M SUMMARY	171,106	190,700	193,100	197,000

HOUSING REVENUE ACCOUNT

	ACTUAL 2011/12 £	ORIGINAL BUDGET 2012/13 £	LATEST BUDGET 2012/13 £	BUDGET 2013/14 £
<u>S7450 CENTRAL HEATING</u>				
DIRECT EXPENDITURE				
Premises	128,575	165,700	176,900	178,000
Supplies and Services	2,013	1,900	1,900	1,900
TOTAL DIRECT EXPENDITURE	130,588	167,600	178,800	179,900
Support Services	4,854	5,100	5,100	5,100
NET (INCOME) / EXPEND. TO S&M SUMMARY	135,442	172,700	183,900	185,000

S7460 COMMUNITY CENTRES

DIRECT EXPENDITURE				
Premises	7,766	4,200	6,300	9,900
Supplies and Services	4,086	4,200	4,200	4,200
TOTAL DIRECT EXPENDITURE	11,852	8,400	10,500	14,100
DIRECT INCOME				
Other Income	(720)	(700)	(700)	(700)
TOTAL DIRECT INCOME	(720)	(700)	(700)	(700)
NET DIRECT (INCOME) / EXPENDITURE	11,132	7,700	9,800	13,400
Support Services	535	600	600	600
NET (INCOME) / EXPEND. TO S&M SUMMARY	11,667	8,300	10,400	14,000

S7620 HSG OPEN SPACES

DIRECT EXPENDITURE				
Premises	40,902	50,200	50,200	50,200
Supplies and Services	118,894	157,800	157,800	-
Third Party Payments	58,645	65,500	65,500	269,000
TOTAL DIRECT EXPENDITURE	218,441	273,500	273,500	319,200
Support Services	66,532	80,200	80,200	80,200
NET (INCOME) / EXPEND. TO S&M SUMMARY	284,973	353,700	353,700	399,400

HOUSING REVENUE ACCOUNT

	ACTUAL 2011/12 £	ORIGINAL BUDGET 2012/13 £	LATEST BUDGET 2012/13 £	BUDGET 2013/14 £
<u>S7630 HSG COMMUNAL AREAS</u>				
DIRECT EXPENDITURE				
Premises	89,913	125,100	101,100	259,900
Supplies and Services	135,618	143,200	143,100	400
TOTAL DIRECT EXPENDITURE	225,531	268,300	244,200	260,300
Support Services	63,684	64,500	64,500	64,500
NET (INCOME) / EXPEND. TO S&M SUMMARY	289,215	332,800	308,700	324,800
<u>S7635 ESTATE SUPERVISORS</u>				
DIRECT EXPENDITURE				
Employees	122,244	121,800	123,900	123,200
Premises	15,063	15,300	15,300	15,700
Transport	666	600	600	600
Supplies and Services	5,406	6,400	6,700	6,400
TOTAL DIRECT EXPENDITURE	143,379	144,100	146,500	145,900
DIRECT INCOME				
Other Income	(8)	-	-	-
TOTAL DIRECT INCOME	(8)	-	-	-
NET DIRECT (INCOME) / EXPENDITURE	143,371	144,100	146,500	145,900
Support Services	9,524	10,200	10,200	10,300
NET (INCOME) / EXPEND. TO S&M SUMMARY	152,895	154,300	156,700	156,200

HOUSING REVENUE ACCOUNT

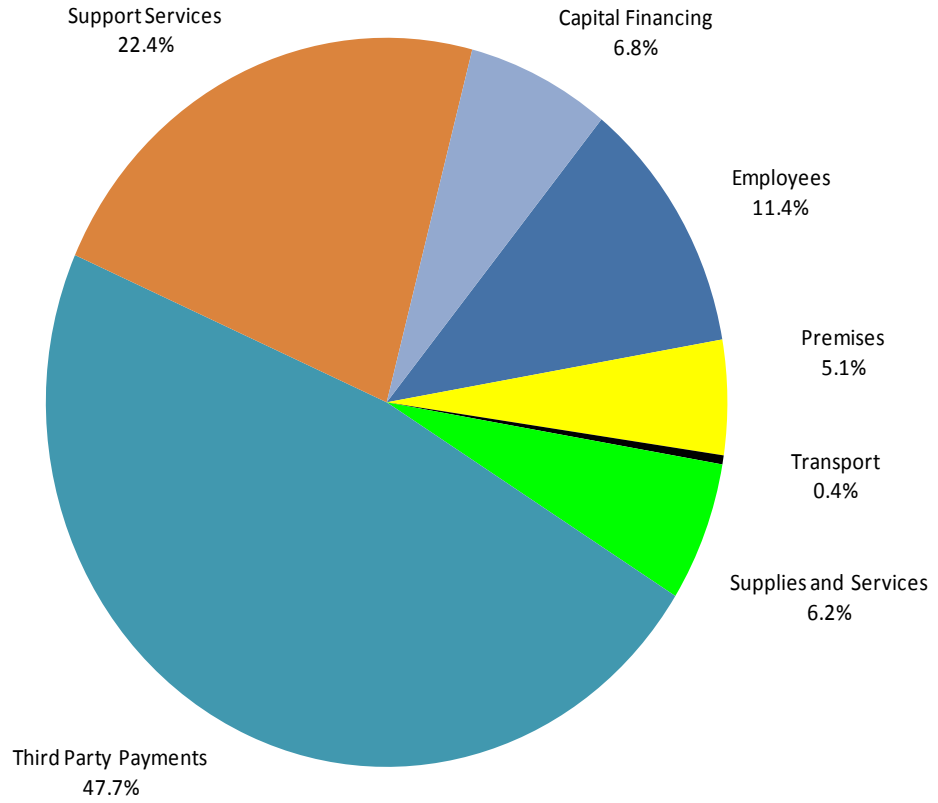
	ACTUAL 2011/12 £	ORIGINAL BUDGET 2012/13 £	LATEST BUDGET 2012/13 £	BUDGET 2013/14 £
<u>S7900 HOUSING REPAIRS - MAJOR</u>				
External Decorations	375,110	436,700	279,000	436,300
Concrete Repairs	-	-	65,000	65,000
Internal Paint Communal	1,405	113,600	80,000	80,000
Electrical Contract	855,999	318,600	470,300	601,400
Energy Efficiency	3,952	4,700	-	-
Gas/Heating Maintenance	599,017	538,200	859,800	727,300
Lift & Stairlift Maintenance	64,261	104,300	75,000	80,000
Door Entry & Security Maintenance	52,271	71,100	71,100	60,000
Shop Maintenance	6,880	10,700	4,000	10,700
Legionella Testing	2,090	50,000	21,000	20,000
Garages: Cyclical Repairs	-	-	157,300	-
Fire Risk Assessments- Communal	-	-	46,100	49,300
	<hr/>	<hr/>	<hr/>	<hr/>
NET (INCOME) / EXPENDITURE TO SUMMARY	1,960,985	1,647,900	2,128,600	2,130,000
	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>

S7950 HOUSING REPAIRS - RESPONSIVE

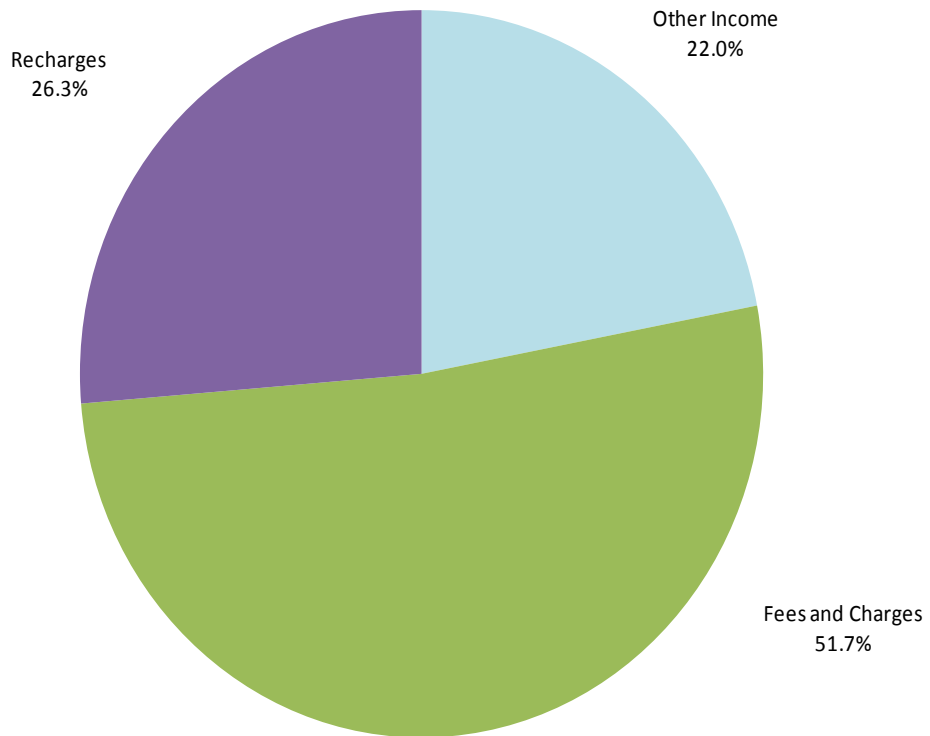
Void Repair Contract	1,011,718	875,100	875,100	950,000
Out of Hours Contract	63,503	74,800	70,000	70,000
Day to Day Repairs Contract	1,408,234	1,325,100	1,264,400	1,264,400
Garages: Responsive Repairs	393	10,700	71,400	71,400
	<hr/>	<hr/>	<hr/>	<hr/>
NET (INCOME) / EXPENDITURE TO SUMMARY	2,483,848	2,285,700	2,280,900	2,355,800
	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>

	ACTUAL 2011/12 £	ORIGINAL BUDGET 2012/13 £	LATEST BUDGET 2012/13 £	ORIGINAL BUDGET 2013/14 £	Page
<u>NEIGHBOURHOOD PORTFOLIO:</u>					
S1020 NEIGHBOURHOOD SERVICES	-	-	2,600	2,900	143
S1105 CAR PARKS	(1,733,895)	(816,100)	(721,400)	(635,100)	144
S1107 DECRIM OF PARKING - WCC	-	-	-	-	145
S1108 DECRIM OF PARKING - SHARED	-	-	2,100	(3,400)	145
S1250 WCC HIGHWAYS	89,504	108,500	108,500	79,200	146
S1258 GREEN SPACES CONTRACT MGT	1,351,145	1,376,100	1,369,600	1,304,000	147
S1270 GREEN SPACE DEVELOPMENT	797,201	684,700	713,400	568,800	148
S4060 STREET CLEANSING	1,602,488	1,649,900	1,648,600	1,342,200	149
S4090 WASTE MANAGEMENT	-	-	73,800	(40,100)	150
S4130 WASTE COLLECTION	2,752,406	2,683,800	2,775,100	2,412,500	151
S4180 ABANDONED VEHICLES	9,140	8,800	8,800	8,800	152
	_____	_____	_____	_____	
TOTAL NEIGHBOURHOOD PORTFOLIO	4,867,989	5,695,700	5,981,100	5,039,800	
	=====	=====	=====	=====	
<u>SUBJECTIVE ANALYSIS:</u>					
<u>EXPENDITURE:</u>					
Employees	1,607,881	1,690,800	1,528,100	1,501,200	
Premises	844,120	680,700	714,100	675,000	
Transport	48,041	58,700	54,500	52,100	
Supplies and Services	781,684	724,400	723,100	813,200	
Third Party Payments	7,989,701	7,821,800	7,832,800	6,310,600	
Support Services	2,981,870	3,036,500	2,877,800	2,957,000	
Capital Financing	(175,653)	794,200	960,600	898,800	
	_____	_____	_____	_____	
TOTAL EXPENDITURE	14,077,644	14,807,100	14,691,000	13,207,900	
	=====	=====	=====	=====	
<u>INCOME:</u>					
Other Grants and Contributions	(63,191)	(11,900)	(46,000)	(13,100)	
Other Income	(1,820,564)	(1,841,100)	(1,828,600)	(1,764,500)	
Sales	(479,148)	(477,500)	(360,000)	-	
Fees and Charges	(4,654,580)	(4,430,000)	(4,374,400)	(4,220,200)	
Rents	(112,812)	(161,600)	(33,100)	(19,000)	
Recharges	(2,079,360)	(2,189,300)	(2,067,800)	(2,151,300)	
	_____	_____	_____	_____	
TOTAL INCOME	(9,209,655)	(9,111,400)	(8,709,900)	(8,168,100)	
	=====	=====	=====	=====	
NET EXPENDITURE	4,867,989	5,695,700	5,981,100	5,039,800	
	=====	=====	=====	=====	

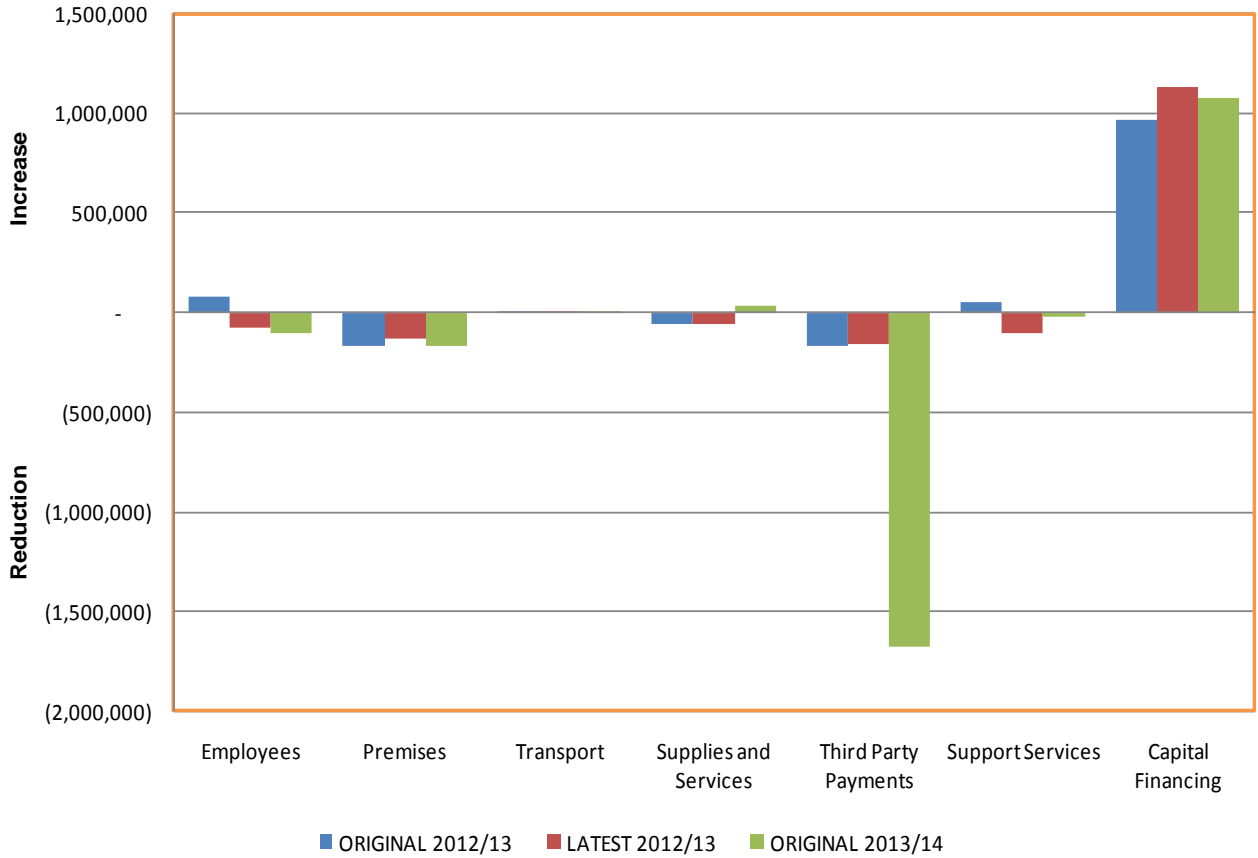
EXPENDITURE 2013/14 BUDGETS



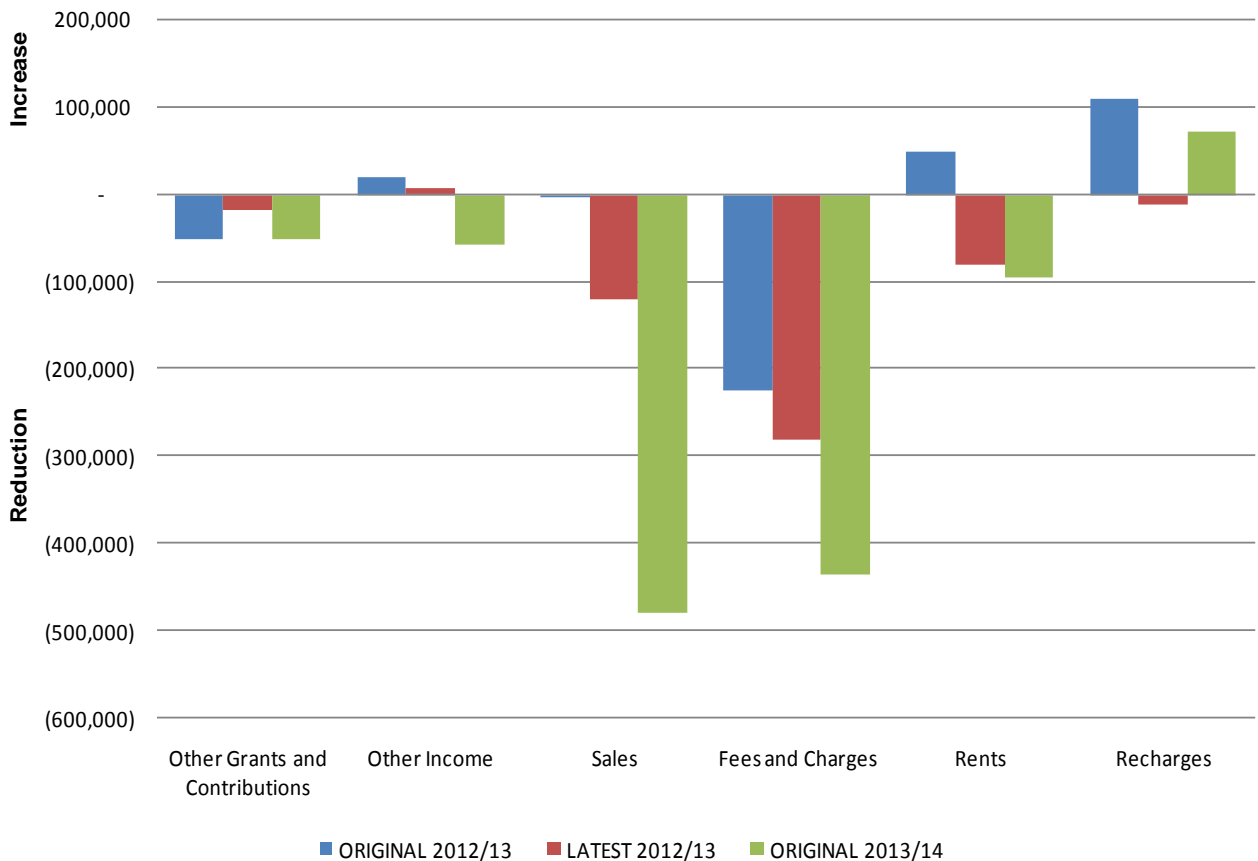
INCOME 2013/14 BUDGETS



EXPENDITURE: CHANGE FROM 2011/12 ACTUAL (£)



INCOME: CHANGE FROM 2011/12 ACTUAL (£)



NEIGHBOURHOOD PORTFOLIO

	ACTUAL 2011/12 £	ORIGINAL BUDGET 2012/13 £	LATEST BUDGET 2012/13 £	ORIGINAL BUDGET 2013/14 £
S1020 NEIGHBOURHOOD SERVICES				
DIRECT EXPENDITURE				
Employees	75,892	74,800	76,400	76,800
Transport	-	100	100	100
Supplies and Services	287	1,000	1,000	1,000
	<hr/>	<hr/>	<hr/>	<hr/>
TOTAL DIRECT EXPENDITURE	76,179	75,900	77,500	77,900
Support Services	27,170	31,900	32,900	32,800
Recharges	(103,349)	(107,800)	(107,800)	(107,800)
	<hr/>	<hr/>	<hr/>	<hr/>
NET (INCOME) / EXPENDITURE TO SUMMARY	-	-	2,600	2,900
	<hr/>	<hr/>	<hr/>	<hr/>

The Head of Neighbourhood Services is responsible for the strategic management of the two main external contracts and the co-ordination between the street scene services and parking; this includes the management of:

- Car Parking - off-street via paid for car parks and on-street in partnership with Warwickshire County Council
- Refuse Collection
- Recycling
- Street cleansing
- Grounds Maintenance - grass cutting, arboriculture, etc some of which is undertaken on behalf of Warwickshire County Council.

The cost of this service is recharged to services based on staff time allocations.

NEIGHBOURHOOD PORTFOLIO

	ACTUAL 2011/12 £	ORIGINAL BUDGET 2012/13 £	LATEST BUDGET 2012/13 £	ORIGINAL BUDGET 2013/14 £
S1105 CAR PARKS				
DIRECT EXPENDITURE				
Employees	95,230	96,800	98,400	98,800
Premises	587,768	404,000	449,600	449,000
Transport	1,239	1,300	1,300	1,300
Supplies and Services	144,628	146,400	146,400	146,400
Third Party Payments	177,294	180,600	177,500	204,500
TOTAL DIRECT EXPENDITURE	1,006,159	829,100	873,200	900,000
DIRECT INCOME				
Other Income	(135,844)	(63,900)	(128,900)	(63,900)
Fees and Charges	(2,371,867)	(2,375,000)	(2,366,100)	(2,411,100)
Rents	(8,885)	(7,300)	(28,500)	(9,400)
TOTAL DIRECT INCOME	(2,516,596)	(2,446,200)	(2,523,500)	(2,484,400)
NET DIRECT (INCOME) / EXPENDITURE	(1,510,437)	(1,617,100)	(1,650,300)	(1,584,400)
Support Services	567,293	566,500	543,800	560,500
Capital Charges	(640,180)	393,200	543,800	547,500
Recharges	(150,571)	(158,700)	(158,700)	(158,700)
NET (INCOME) / EXPENDITURE TO SUMMARY	(1,733,895)	(816,100)	(721,400)	(635,100)

There are approximately 3,850 off-street "pay and display" and "pay on foot" car parking spaces managed by Warwick District Council. This includes the enforcement of spaces in Royal Priors (437) not owned by the Council, Myton Fields and Barrack Street in Warwick which have restricted periods of use. The charges for parking are shown in the Fees and Charges Section. A number of changes to the operation of off-street parking have taken place over the last year including the introduction of linear charging to Leamington and Warwick and introduction of charges at Abbey Fields.

Security Measures

All the multi-storey car parks are covered by CCTV and the pay on foot car parks have the additional security of an on-site staff presence for the duration of the opening periods. Many of the surface car parks also benefit from coverage as part of the extensive town centre CCTV system and have regular patrols by the enforcement team. In addition the St. Peter's "Pay on Foot" uses an Automatic Number Plate Recognition system to allow vehicle to come and park securely.

"Pay and Display" Off-street Spaces Provided (as at April 2012):

	<u>Leamington</u>	<u>Warwick*</u>	<u>Kenilworth</u>	<u>Total</u>
- Multi-Storey	1,350	478	0	1,828
- Surface	498	1,100	355	1,953
- Disabled (wider space)	40	21	12	73
TOTAL SPACES	1,888	1,599	367	3,854

* There are 253 spaces in Barrack Street available weekends and Bank Holidays and 400 on Myton Fields which are available during the summer months.

Other Parking

We Currently provide a managed enforcement scheme for the Brays car park at Kenilworth Castle. In addition to the above pay and display spaces the Council also provides free parking:

- In Leamington at Newbold Comyn, Radford Road, Mason Avenue / Valley Road, Edmondscote Track, Royal Spa Centre, Eagle Recreation Ground, Sydenham Sports Centre and Victoria Park.
- In Kenilworth at Castle Farm Leisure Centre, Abbey Fields and Kenilworth Cemetery.
- In rural areas at Oakley Wood Crematorium and Brome Hill Lane in Lapworth.

Motorcycle parking is available free of charge at 11 car parks.

NEIGHBOURHOOD PORTFOLIO

	ACTUAL 2011/12 £	ORIGINAL BUDGET 2012/13 £	LATEST BUDGET 2012/13 £	ORIGINAL BUDGET 2013/14 £
<u>S1107 DECRIM OF PARKING - WCC</u>				
DIRECT EXPENDITURE				
Transport	11,134	17,100	17,100	15,700
Supplies and Services	147,208	157,800	157,800	159,200
Fee Income due to WCC - Car parking	2,151,605	1,941,300	1,941,300	1,741,300
Third Party Payments	7,260	1,600	1,600	1,600
	<hr/>	<hr/>	<hr/>	<hr/>
TOTAL DIRECT EXPENDITURE	2,317,207	2,117,800	2,117,800	1,917,800
DIRECT INCOME				
Recovery of Costs from WCC - Car parking	(1,077,367)	(1,176,200)	(1,088,100)	(1,154,900)
Fees and Charges	(2,151,515)	(1,941,300)	(1,941,300)	(1,741,300)
	<hr/>	<hr/>	<hr/>	<hr/>
TOTAL DIRECT INCOME	(3,228,882)	(3,117,500)	(3,029,400)	(2,896,200)
NET DIRECT (INCOME) / EXPENDITURE	(911,675)	(999,700)	(911,600)	(978,400)
Support Services	911,675	999,700	911,600	978,400
	<hr/>	<hr/>	<hr/>	<hr/>
NET (INCOME) / EXPENDITURE TO SUMMARY	-	-	-	-

In August 2007 the District took on the enforcement of “on-street” parking and as a result both on and off-street parking are enforced under the same regulations.

The on-street parking operation is managed by Warwick District Council on behalf of Warwickshire County Council under a partnership agreement. As a result, a team of 27 civil enforcement officers enforce both on and off-street parking locations under the same regulations. They patrol the town centres and residential parking zones throughout the District to assist with traffic management and inconsiderate parking issues.

S1108 DECRIM OF PARKING - SHARED

DIRECT EXPENDITURE				
Employees	740,010	827,000	733,400	815,100
Transport	409	2,500	2,500	2,500
Supplies and Services	72,250	90,100	90,100	90,100
Third Party Payments	36	2,600	2,600	100
	<hr/>	<hr/>	<hr/>	<hr/>
TOTAL DIRECT EXPENDITURE	812,705	922,200	828,600	907,800
Support Services	118,142	128,900	114,500	113,300
Recharges	(930,847)	(1,051,100)	(941,000)	(1,024,500)
	<hr/>	<hr/>	<hr/>	<hr/>
NET (INCOME) / EXPENDITURE TO SUMMARY	-	-	2,100	(3,400)

The costs of Parking Enforcement are gathered in this account and apportioned out between off-street parking (Warwick District Council) and on-street parking (Warwickshire County Council) using an agreed ratio.

NEIGHBOURHOOD PORTFOLIO

	ACTUAL 2011/12 £	ORIGINAL BUDGET 2012/13 £	LATEST BUDGET 2012/13 £	ORIGINAL BUDGET 2013/14 £
<u>S1250 WCC HIGHWAYS</u>				
DIRECT EXPENDITURE				
Third Party Payments	169,080	189,000	189,000	104,400
TOTAL DIRECT EXPENDITURE	169,080	189,000	189,000	104,400
DIRECT INCOME				
Other Income	(161,424)	(167,600)	(167,600)	(112,300)
TOTAL DIRECT INCOME	(161,424)	(167,600)	(167,600)	(112,300)
NET DIRECT (INCOME) / EXPENDITURE	7,656	21,400	21,400	(7,900)
Support Services	81,848	87,100	87,100	87,100
NET (INCOME) / EXPENDITURE TO SUMMARY	89,504	108,500	108,500	79,200

Amenities Grass Cutting is carried out in urban areas and the centre of rural villages on a performance specification which equates to approximately 13 cuts per year. Warwickshire County Council pays an element of the cost on the basis of that which is necessary solely in the interests of highway safety.

The administrative charges incurred as a result of the Highways Grass Cutting, Hedges and Trees work carried out for Warwickshire County Council are shown above.

NEIGHBOURHOOD PORTFOLIO

	ACTUAL 2011/12 £	ORIGINAL BUDGET 2012/13 £	LATEST BUDGET 2012/13 £	ORIGINAL BUDGET 2013/14 £
<u>S1258 GREEN SPACES CONTRACT MGT</u>				
DIRECT EXPENDITURE				
Premises	11,457	10,100	10,100	10,100
Transport	3	-	-	-
Supplies and Services	88,765	87,100	90,700	63,600
Third Party Payments	1,175,140	1,187,000	1,182,900	1,140,300
TOTAL DIRECT EXPENDITURE	1,275,365	1,284,200	1,283,700	1,214,000
DIRECT INCOME				
Other Income	(51,855)	(35,600)	(39,200)	(35,600)
Rents	(4,450)	(4,600)	(4,600)	(4,600)
TOTAL DIRECT INCOME	(56,305)	(40,200)	(43,800)	(40,200)
NET DIRECT (INCOME) / EXPENDITURE	1,219,060	1,244,000	1,239,900	1,173,800
Support Services	132,085	132,100	129,700	130,200
NET (INCOME) / EXPENDITURE TO SUMMARY	1,351,145	1,376,100	1,369,600	1,304,000

A best value contract with Glendale, started on 1st April 2013 for a period of 8 years. The contract includes the maintenance of all parks and amenity land including the following areas:

- Kenilworth 200 acres (including Abbey Fields 68 acres, Castle Farm 37 acres, Kenilworth Common 33 acres and Crackley Woods 30 acres).
- Leamington 600 acres (including Newbold Comyn 309 acres, Victoria Park 23 acres, Welches Meadow 22 acres, Jephson Gardens 16 acres, Campion Hills 15 acres and Mason Avenue Park 15 acres).
- Warwick 270 acres (including St. Mary's Lands 150 acres, St. Nicholas Park 45 acres, Priory Park 25 acres and Myton Fields 14 acres).

Newbold Comyn, Edmondscote Athletic Track and Victoria Park including the bowling greens which are used for National Championships.

Cemeteries including interment on behalf of Environmental Health.

Jephson Garden with its Green Flag status, St. Nicholas Park, Abbey Fields, Priory Park, St. Mary's Lands.

Grass verge mowing, all floral bedding, floral displays and maintenance of local nature reserves.

All public open spaces, housing sites, grass cutting which includes Warwickshire County Council Highway work.

Play areas, footpaths, car parks at parks and open spaces, shrubberies.

TREES

The maintenance of WDC trees is carried out in partnership with WCC under a service level agreement.

NEIGHBOURHOOD PORTFOLIO

	ACTUAL 2011/12 £	ORIGINAL BUDGET 2012/13 £	LATEST BUDGET 2012/13 £	ORIGINAL BUDGET 2013/14 £
S1270 GREEN SPACE DEVELOPMENT				
DIRECT EXPENDITURE				
Employees	146,012	147,900	-	-
Premises	231,756	251,900	239,700	201,200
Transport	7,977	8,100	-	-
Supplies and Services	138,808	88,900	82,000	77,800
Third Party Payments	79,768	61,600	84,000	29,000
TOTAL DIRECT EXPENDITURE	604,321	558,400	405,700	308,000
DIRECT INCOME				
Other Grants and Contributions	(49,058)	(1,400)	(35,500)	(2,600)
Sales	(22,730)	-	-	-
Other Income	(13,646)	(13,400)	(13,400)	(13,400)
Fees and Charges	(58,725)	(53,400)	-	-
Rents	(99,477)	(149,700)	-	(5,000)
TOTAL DIRECT INCOME	(243,636)	(217,900)	(48,900)	(21,000)
NET DIRECT (INCOME) / EXPENDITURE	360,685	340,500	356,800	287,000
Support Services	226,770	190,100	177,900	178,100
Capital Charges	280,946	220,000	233,200	158,200
Recharges	(71,200)	(65,900)	(54,500)	(54,500)
NET (INCOME) / EXPENDITURE TO SUMMARY	797,201	684,700	713,400	568,800

The Green Space Development Team have a wide scope to ensure a healthy, safe, sustainable green infrastructure and an attractive living and working environment within the district and to work to improve service delivery, service efficiency and customer satisfaction.

There are currently 3 full time employees:

Green Space Team Leader
Green Space Development Officers x 2

NEIGHBOURHOOD PORTFOLIO

	ACTUAL 2011/12 £	ORIGINAL BUDGET 2012/13 £	LATEST BUDGET 2012/13 £	ORIGINAL BUDGET 2013/14 £
<u>S4060 STREET CLEANSING</u>				
DIRECT EXPENDITURE				
Premises	13,134	14,700	14,700	14,700
Supplies and Services	68,077	79,300	79,300	79,300
Third Party Payments	1,300,484	1,352,700	1,351,400	1,045,000
	<hr/>	<hr/>	<hr/>	<hr/>
TOTAL DIRECT EXPENDITURE	1,381,695	1,446,700	1,445,400	1,139,000
	<hr/>	<hr/>	<hr/>	<hr/>
Support Services	220,793	203,200	203,200	203,200
	<hr/>	<hr/>	<hr/>	<hr/>
NET (INCOME) / EXPENDITURE TO SUMMARY	1,602,488	1,649,900	1,648,600	1,342,200
	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>

Street cleansing is carried out at varying frequencies throughout the District as part of the new contract which commenced in April 2013 and covers the cleansing of public highways in urban and rural areas, shopping precincts, recycling centres, car parks and the emptying of litter bins. The three main town centres of Leamington Spa, Warwick and Kenilworth are cleansed continuously throughout the day to reduce the impact of litter on the environment. It is an 8 year contract delivered through Veolia.

In addition, there are four rapid response units able to deal quickly to reports of fly-tipping, accident debris, the removal of dead animals from the highway and to areas requiring additional cleansing in between the scheduled cleans.

NEIGHBOURHOOD PORTFOLIO

	ACTUAL 2011/12 £	ORIGINAL BUDGET 2012/13 £	LATEST BUDGET 2012/13 £	ORIGINAL BUDGET 2013/14 £
<u>S4090 WASTE MANAGEMENT</u>				
DIRECT EXPENDITURE				
Employees	550,737	544,300	619,900	510,500
Premises	5	-	-	-
Transport	26,493	28,800	32,700	31,700
Supplies and Services	83,932	69,700	71,700	71,700
Third Party Payments	8,480	2,900	2,900	2,900
TOTAL DIRECT EXPENDITURE	669,647	645,700	727,200	616,800
DIRECT INCOME				
Other Income	(15)	-	-	-
TOTAL DIRECT INCOME	(15)	-	-	-
NET DIRECT (INCOME) / EXPENDITURE	669,632	645,700	727,200	616,800
Support Services	153,760	160,100	152,400	148,900
Recharges	(823,392)	(805,800)	(805,800)	(805,800)
NET (INCOME) / EXPENDITURE TO SUMMARY	-	-	73,800	(40,100)

Waste Collection Services

The Contracts Services Manager has responsibility for the day to day management of this function. This includes the collection of non-recyclable waste, green and food waste recycling through a wheeled bin system on an alternate week collection schedule, together with the kerbside collection and sort of multi-materials, streets, car parks and public convenience cleansing and the removal of abandoned vehicles.

There are currently 12 full time employees:

- Contract Service Manager
- Waste Policy and Performance Officer
- Area Contract Officers x 3
- Recycling and Waste Minimisation Officer
- Community Recycling Officers x 2
- Senior Contract Officer
- Customer Liaison Officers x 3

Green Spaces Contract

The Contracts Services Manager has responsibility for the day to day management of this function. The contract includes the maintenance of all amenity land.

The cost of this service is recharged to services based on staff time allocations.

NEIGHBOURHOOD PORTFOLIO

	ACTUAL 2011/12 £	ORIGINAL BUDGET 2012/13 £	LATEST BUDGET 2012/13 £	ORIGINAL BUDGET 2013/14 £
<u>S4130 WASTE COLLECTION</u>				
DIRECT EXPENDITURE				
Transport	786	800	800	800
Supplies and Services	37,649	4,100	4,100	124,100
Third Party Payments	2,920,554	2,902,500	2,899,600	2,041,500
	<hr/>	<hr/>	<hr/>	<hr/>
TOTAL DIRECT EXPENDITURE	2,958,989	2,907,400	2,904,500	2,166,400
DIRECT INCOME				
Other Grants and Contributions	(5,200)	-	-	-
Other Income	-	-	-	-
Fees and Charges	(38,931)	(35,200)	(41,900)	(42,700)
Recycling Credit Income	(422,889)	(420,000)	(427,000)	(420,000)
Sale of Recycled Materials	(456,418)	(477,500)	(360,000)	-
	<hr/>	<hr/>	<hr/>	<hr/>
TOTAL DIRECT INCOME	(923,438)	(932,700)	(828,900)	(462,700)
NET DIRECT (INCOME) / EXPENDITURE	2,035,551	1,974,700	2,075,600	1,703,700
Support Services	533,274	528,100	515,900	515,700
Capital Charges	183,581	181,000	183,600	193,100
	<hr/>	<hr/>	<hr/>	<hr/>
NET (INCOME) / EXPENDITURE TO SUMMARY	2,752,406	2,683,800	2,775,100	2,412,500

General

In April 2013 a new contract commenced for the provision of waste collection services, which is delivered via SITA. The collection and removal of abandoned vehicles is carried out under a contract managed and operated by WCC.

The contract period includes all bank holidays with the exception of Christmas Day and Boxing Day when alternative collection arrangements are made.

Waste Collection Services

The contract covers the collection of household waste from over 62,000 households throughout the District. Approximately 47,000 properties receive an alternate week kerbside collection via a wheeled bin system of non-recyclable waste (grey bin) and food/garden waste (green bin); 4,500 properties with storage and access difficulties remain on a weekly sack collection and the remaining properties are served by bulk/communal bin collections on a weekly basis. All properties, where practicable, receive a fortnightly collection of dry recyclable material which is then sorted at the kerbside. Flats and other complexes are served by communal facilities.

A charge is made for the collection of bulky items such as refrigerators, freezers, cookers and furniture. Building and DIY waste and items classed as fixtures and fittings are not included within the scheme. No charge is currently made for the specialised clinical waste collection from designated properties.

These schemes form part of the Council's long term Waste Management Strategy which aims to encourage the minimisation of waste and to improve the rate of recycling.

There are also 26 communal recycling centres throughout the District to encourage recycling of bottles, cans and paper for those residents not wishing to or unable to participate in the kerbside schemes.

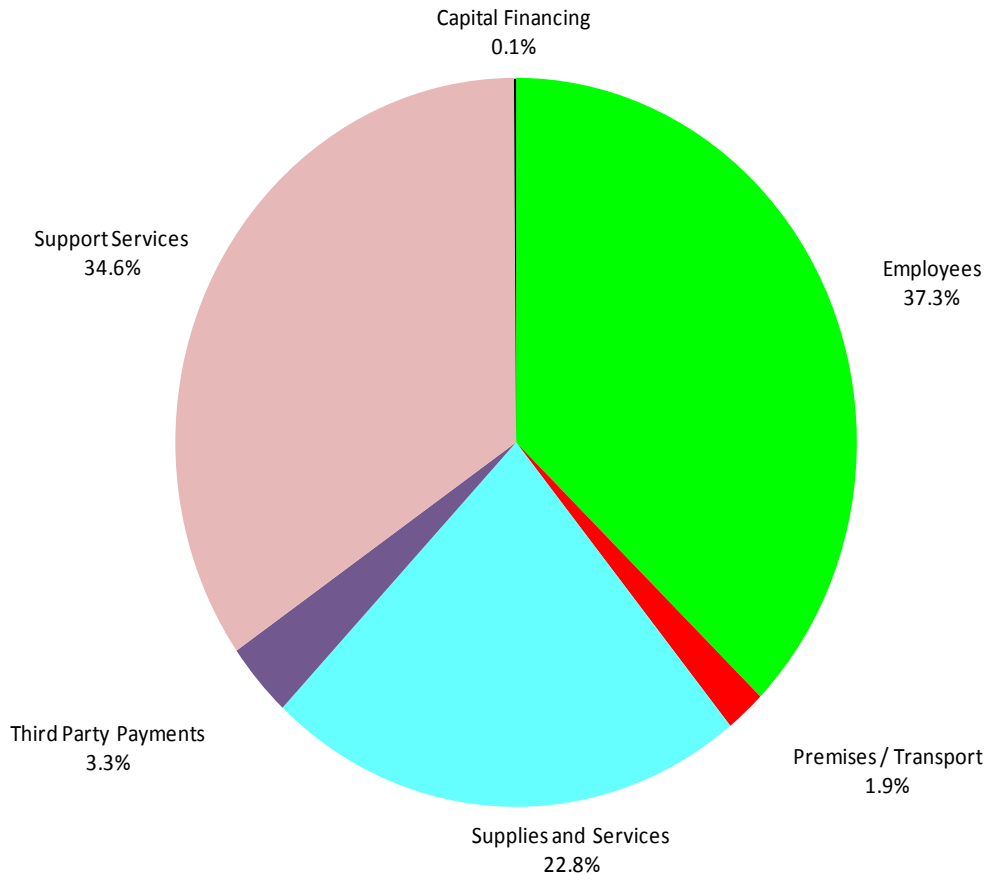
NEIGHBOURHOOD PORTFOLIO

	ACTUAL 2011/12 £	ORIGINAL BUDGET 2012/13 £	LATEST BUDGET 2012/13 £	ORIGINAL BUDGET 2013/14 £
<u>S4180 ABANDONED VEHICLES</u>				
DIRECT EXPENDITURE				
Supplies and Services	80	-	-	-
	<hr/>	<hr/>	<hr/>	<hr/>
TOTAL DIRECT EXPENDITURE	80	-	-	-
Support Services	9,060	8,800	8,800	8,800
	<hr/>	<hr/>	<hr/>	<hr/>
NET (INCOME) / EXPENDITURE TO SUMMARY	9,140	8,800	8,800	8,800
	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>

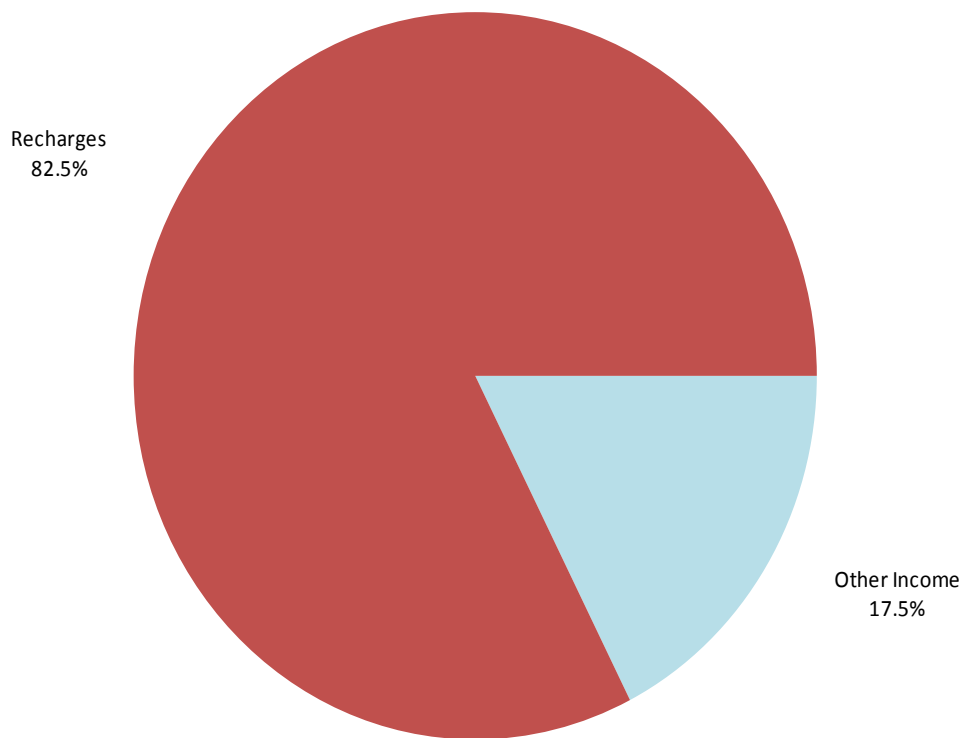
The Council has a statutory duty to remove vehicles from the highway or land open to the public which are proven to be abandoned or are identified as a nuisance. A joint venture, in partnership with Warwickshire Police, Warwickshire Fire and Rescue Service and Warwickshire County Council, called Car Clear enables vehicles identified to be abandoned and at risk of vandalism to be removed within 24 hours under a contract managed by Warwickshire County Council.

	ACTUAL 2011/12 £	ORIGINAL BUDGET 2012/13 £	LATEST BUDGET 2012/13 £	ORIGINAL BUDGET 2013/14 £	Page
<u>STRATEGIC LEADERSHIP PORTFOLIO:</u>					
S2000 CHIEF EXECUTIVE'S OFFICE	399	3,300	10,400	8,300	156
S2010 DEPUTY CHIEF EXECUTIVES & SENIOR MANAGEMENT SUPPC	598	(3,100)	270,100	93,800	157
S2020 CORPORATE MANAGEMENT - CHIEF EXECUTIVI	8,537	20,300	6,200	20,300	158
S2180 CENTRAL SUPPORT TEAM	-	(6,500)	(71,100)	-	158
S2200 COMMITTEE SERVICES	-	(3,500)	12,800	30,100	159
S2220 DEMOCRATIC REPRESENTATION	745,522	749,500	774,000	773,700	160
S2240 ELECTIONS	166,905	47,000	48,200	48,100	161
S2260 ELECTORAL REGISTRATION	219,385	251,500	253,200	224,400	162
S2280 CHAIR OF THE COUNCIL	68,426	65,900	62,900	56,000	163
S4870 LEGAL SERVICES (IN-HOUSE WDC)	-	-	-	500	164
TOTAL STRATEGIC LEADERSHIP PORTFOLIO	1,209,772	1,124,400	1,366,700	1,255,200	
<u>SUBJECTIVE ANALYSIS:</u>					
<u>EXPENDITURE:</u>					
Employees	957,718	743,600	903,600	887,000	
Premises	16,516	3,600	24,500	24,500	
Transport	16,392	16,900	19,400	20,200	
Supplies and Services	559,740	485,400	564,700	541,100	
Third Party Payments	154,686	79,200	258,300	79,200	
Support Services	871,420	838,200	831,100	821,400	
Capital Financing	3,326	3,300	3,300	3,300	
TOTAL EXPENDITURE	2,579,798	2,170,200	2,604,900	2,376,700	
<u>INCOME:</u>					
Government Grants	(35,788)	-	-	-	
Other Income	(208,777)	(1,500)	(193,900)	(193,900)	
Sales	(3,135)	(2,400)	(2,400)	(2,400)	
Recharges	(1,122,326)	(1,041,900)	(1,041,900)	(925,200)	
TOTAL INCOME	(1,370,026)	(1,045,800)	(1,238,200)	(1,121,500)	
NET EXPENDITURE	1,209,772	1,124,400	1,366,700	1,255,200	

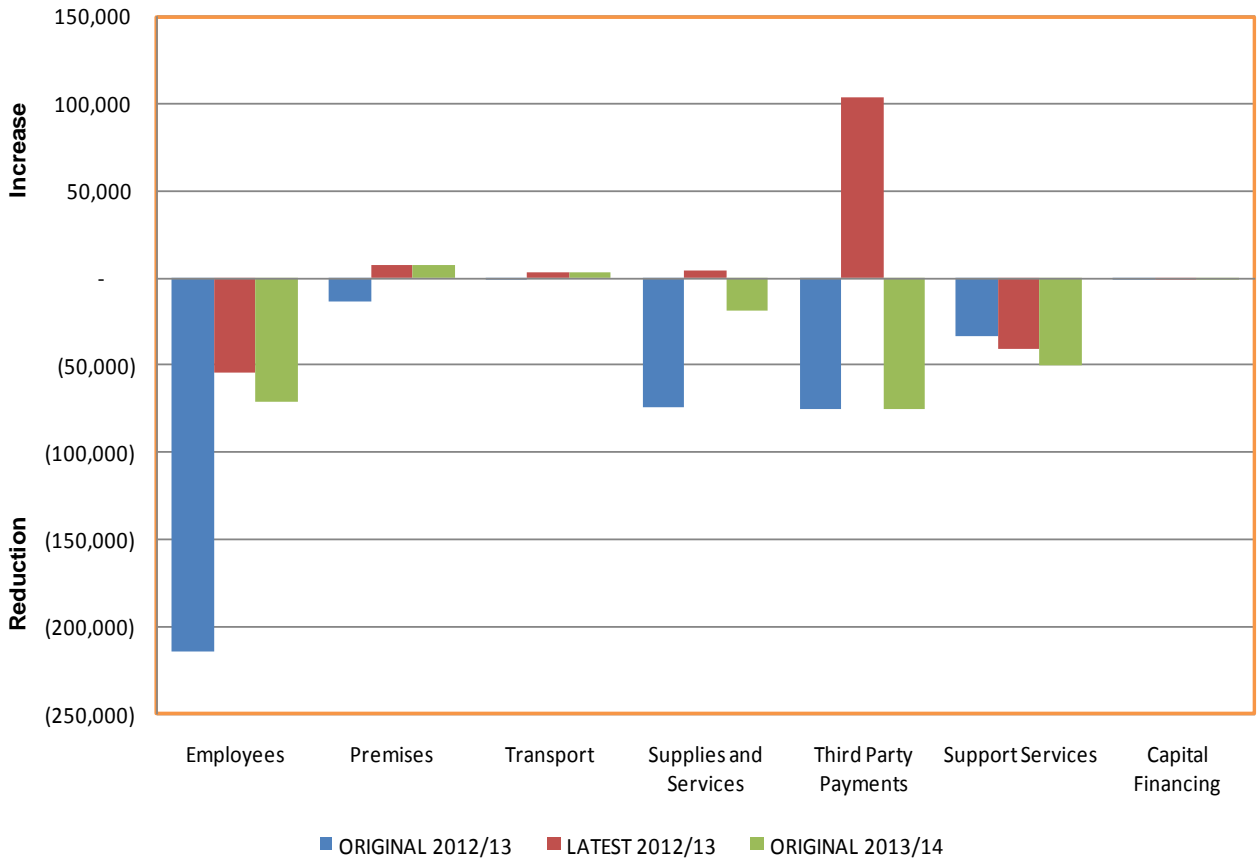
EXPENDITURE 2013/14 BUDGETS



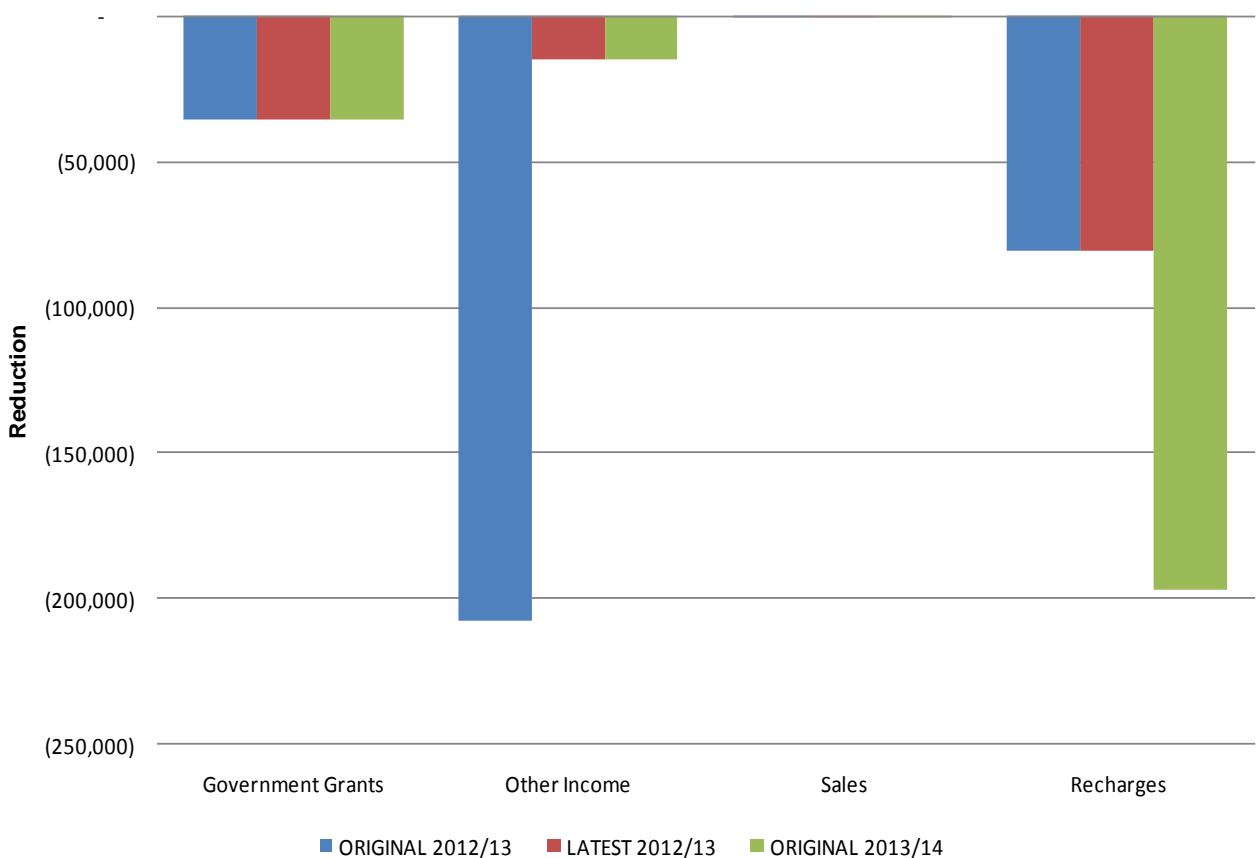
INCOME 2013/14 BUDGETS



EXPENDITURE: CHANGE FROM 2011/12 ACTUAL (£)



INCOME: CHANGE FROM 2011/12 ACTUAL (£)



STRATEGIC LEADERSHIP PORTFOLIO

	ACTUAL 2011/12 £	ORIGINAL BUDGET 2012/13 £	LATEST BUDGET 2012/13 £	ORIGINAL BUDGET 2013/14 £
S2000 CHIEF EXECUTIVE'S OFFICE				
DIRECT EXPENDITURE				
Employees	187,247	134,000	244,100	398,600
Premises	-	-	1,200	-
Transport	103	1,300	1,200	2,400
Supplies and Services	1,941	5,800	12,800	16,200
Third Party Payments	4	-	1,600	12,500
TOTAL DIRECT EXPENDITURE	189,295	141,100	260,900	429,700
DIRECT INCOME				
Other Income	(179)	-	-	-
TOTAL DIRECT INCOME	(179)	-	-	-
NET DIRECT (INCOME) / EXPENDITURE	189,116	141,100	260,900	429,700
Support Services	76,719	94,400	114,000	168,900
Recharges	(265,436)	(232,200)	(364,500)	(590,300)
NET (INCOME) / EXPENDITURE TO SUMMARY	399	3,300	10,400	8,300

The Chief Executive is the head of the Council's paid service chief advisor to councillors on policy matters and is responsible for organisational management and development. From 2013/14 this budget also includes the 2 Deputy Chief Executives and 2 personal assistants.

The Deputy Chief Executives, along with the Chief Executive, provide strategic direction for the Council. The following Service Areas also come under their remit:

Deputy Chief Executive 1

Finance
Cultural Services
Neighbourhood Services
Community and Corporate Services
Democratic Services
Legal Services (provided by WCC)

Deputy Chief Executive 2

Development Services
Environmental Services
Housing and Property Services
Community Protection

The Chief Executive, the Deputy Chief Executives and the Heads of the Service Areas make up the Senior Management Team.

The cost of the Chief Executive is recharged to Corporate Management. The rest of the service costs are recharged to services based on staff time allocations.

STRATEGIC LEADERSHIP PORTFOLIO

	ACTUAL 2011/12 £	ORIGINAL BUDGET 2012/13 £	LATEST BUDGET 2012/13 £	ORIGINAL BUDGET 2013/14 £
<u>S2010 DEPUTY CHIEF EXECUTIVES & SENIOR MANAGEMENT SUPPORT TEAM</u>				
DIRECT EXPENDITURE				
Employees	225,622	210,000	183,600	90,300
Premises	-	-	1,500	1,500
Transport	34	1,300	1,900	1,500
Supplies and Services	2,233	3,200	1,400	500
Third Party Payments	82,425	12,500	203,100	-
	<hr/>	<hr/>	<hr/>	<hr/>
TOTAL DIRECT EXPENDITURE	310,314	227,000	391,500	93,800
Support Services	61,489	48,000	24,400	-
Recharges	(371,205)	(278,100)	(145,800)	-
	<hr/>	<hr/>	<hr/>	<hr/>
NET (INCOME) / EXPENDITURE TO SUMMARY	598	(3,100)	270,100	93,800
	<hr/>	<hr/>	<hr/>	<hr/>

The budgets above represent the costs of the 2 Deputy Chief Executives. and Special Project Officers.

From 2013/14 the two Deputy Chief Executives have been transferred to the Chief Executive's Office budgets.

STRATEGIC LEADERSHIP PORTFOLIO

	ACTUAL 2011/12 £	ORIGINAL BUDGET 2012/13 £	LATEST BUDGET 2012/13 £	ORIGINAL BUDGET 2013/14 £
<u>S2020 CORPORATE MANAGEMENT - CHIEF EXECUTIVE</u>				
DIRECT EXPENDITURE				
Supplies and Services	543	2,900	1,900	2,900
Third Party Payments	17,994	17,400	4,300	17,400
TOTAL DIRECT EXPENDITURE	18,537	20,300	6,200	20,300
DIRECT INCOME				
Other Income	(10,000)	-	-	-
TOTAL DIRECT INCOME	(10,000)	-	-	-
NET (INCOME) / EXPENDITURE TO SUMMARY	8,537	20,300	6,200	20,300

S2180 CENTRAL SUPPORT TEAM

DIRECT EXPENDITURE				
Employees	106,555	135,000	77,900	-
Supplies and Services	3,965	7,300	4,300	-
TOTAL DIRECT EXPENDITURE	110,520	142,300	82,200	-
DIRECT INCOME				
Other Income	(320)	-	-	-
TOTAL DIRECT INCOME	(320)	-	-	-
NET DIRECT (INCOME) / EXPENDITURE	110,200	142,300	82,200	-
Support Services	34,614	47,900	43,400	-
Recharges	(144,814)	(196,700)	(196,700)	-
NET (INCOME) / EXPENDITURE TO SUMMARY	-	(6,500)	(71,100)	-

The Central Support Team within the Chief Executive's Department has been established as a central resource to provide a comprehensive administrative services for all service areas. It has been in existence since June 2011 and has replaced administration teams within individual service areas. It undertakes a wide variety of administrative tasks including typing, creating data bases, and organising meetings.

From 2013/14 the two personal assistants have been transferred to the Chief Executive's Office and the remainder of the administration staff have transferred to the Document Management Centre.

STRATEGIC LEADERSHIP PORTFOLIO

	ACTUAL 2011/12 £	ORIGINAL BUDGET 2012/13 £	LATEST BUDGET 2012/13 £	ORIGINAL BUDGET 2013/14 £
<u>S2200 COMMITTEE SERVICES</u>				
DIRECT EXPENDITURE				
Employees	116,390	126,700	142,000	159,300
Transport	84	500	500	500
Supplies and Services	21,589	30,700	31,300	31,300
Third Party Payments	20,559	24,400	24,400	24,400
	<hr/>	<hr/>	<hr/>	<hr/>
TOTAL DIRECT EXPENDITURE	158,622	182,300	198,200	215,500
Support Services	72,110	62,500	62,900	62,900
Recharges	(230,732)	(248,300)	(248,300)	(248,300)
	<hr/>	<hr/>	<hr/>	<hr/>
NET (INCOME) / EXPENDITURE TO SUMMARY	-	(3,500)	12,800	30,100
	<hr/>	<hr/>	<hr/>	<hr/>

The Council's decision making process consists of an Executive, Overview and Scrutiny Committees, and other service specific committees. This budget reflects the cost of this process as well as the staff which supports it. The majority of these costs are recharged to the Democratic Representation Budget Code.

In addition, this budget also covers the process of administering the requests received by the Council under the Freedom of Information Act, Data Protection and Environmental Information Regulations.

The cost of this service is recharged to services based on staff time allocations.

STRATEGIC LEADERSHIP PORTFOLIO

	ACTUAL 2011/12 £	ORIGINAL BUDGET 2012/13 £	LATEST BUDGET 2012/13 £	ORIGINAL BUDGET 2013/14 £
S2220 DEMOCRATIC REPRESENTATION				
DIRECT EXPENDITURE				
Employees	14,680	15,500	17,300	17,800
Transport	6,477	9,100	9,100	9,100
Supplies and Services	316,817	330,400	330,600	326,700
Third Party Payments	30,575	23,200	23,200	23,200
TOTAL DIRECT EXPENDITURE	368,549	378,200	380,200	376,800
DIRECT INCOME				
Other Income	(256)	-	-	-
TOTAL DIRECT INCOME	(256)	-	-	-
NET DIRECT (INCOME) / EXPENDITURE	368,293	378,200	380,200	376,800
Support Services	450,729	444,800	467,300	470,400
Recharges	(73,500)	(73,500)	(73,500)	(73,500)
NET (INCOME) / EXPENDITURE TO SUMMARY	745,522	749,500	774,000	773,700

This includes all aspects of members' activities in their capacity as members of the Council, including corporate, service policy making and the more general activities relating to governance and the representation of local interests.

Activities covered include all meetings that involve members acting on behalf of the authority, such as meetings of the Council, the Executive, Overview and Scrutiny Committees, Regulatory Committee, Licensing Committee Planning Committee, Employment Committee and joint officer / member working groups. It also covers activities that members undertake as local representatives or to represent local interests.

Democratic Representation and Management costs also include the costs associated with officer advice and support to members.

As a result of the above, costs properly chargeable to Democratic Representation and Management include:

- All members' allowances and expenses, including telephone calls, postages, equipment costs, hospitality, accommodation costs, training, conference fees, etc.
- The costs associated with officer time spent on appropriate advice and support activities, including office support services, professional advice and support, preparation of agendas and minutes, attendance at meetings, production of specific papers for members, etc.
- Subscriptions to local authority associations.

The only recharge made is to the Housing Revenue Account to reflect its share of the costs.

STRATEGIC LEADERSHIP PORTFOLIO

	ACTUAL 2011/12 £	ORIGINAL BUDGET 2012/13 £	LATEST BUDGET 2012/13 £	ORIGINAL BUDGET 2013/14 £
S2240 ELECTIONS				
DIRECT EXPENDITURE				
Employees	183,174	5,800	108,600	108,600
Premises	15,916	-	19,400	19,400
Transport	5,549	-	2,000	2,000
Supplies and Services	118,644	3,300	71,500	71,500
TOTAL DIRECT EXPENDITURE	323,283	9,100	201,500	201,500
DIRECT INCOME				
Government Grants	(35,788)	-	-	-
Other Income	(190,138)	(500)	(192,900)	(192,900)
TOTAL DIRECT INCOME	(225,926)	(500)	(192,900)	(192,900)
NET DIRECT (INCOME) / EXPENDITURE	97,357	8,600	8,600	8,600
Support Services	69,548	38,400	39,600	39,500
NET (INCOME) / EXPENDITURE TO SUMMARY	166,905	47,000	48,200	48,100

Warwick District Council is required to appoint an officer to be the Returning Officer for the election of District Councillors and their duties are separate from their duties as a local government officer. The Chief Executive is the appointed officer and as Returning Officer he is personally liable for the conduct of the election.

Electoral Services organise elections for local and national government held within the District Council area. This includes UK Parliamentary elections for the 2 Parliamentary Constituencies covering the District (Warwick and Leamington & Kenilworth and Southam), European Parliamentary elections, referenda, Warwick District Council elections, Warwickshire County Council elections, elections for the Parish and Town Councils and the Police and Crime Commissioner for Warwickshire Police force area.

The costs of the various levels of elections are reimbursed by the bodies in question - national, county or parish levels. The costs of District Council elections are borne by this Authority. The next scheduled District Council elections are to be held in 2015 and this will take place together with elections for all Parish and Town Councils within the District and the UK Parliamentary election.

STRATEGIC LEADERSHIP PORTFOLIO

	ACTUAL 2011/12 £	ORIGINAL BUDGET 2012/13 £	LATEST BUDGET 2012/13 £	ORIGINAL BUDGET 2013/14 £
S2260 ELECTORAL REGISTRATION				
DIRECT EXPENDITURE				
Employees	85,724	81,700	98,400	87,600
Premises	-	3,000	1,800	3,000
Transport	231	500	500	500
Supplies and Services	75,201	80,500	89,400	70,500
Third Party Payments	3,127	1,700	1,700	1,700
TOTAL DIRECT EXPENDITURE	164,283	167,400	191,800	163,300
DIRECT INCOME				
Sales	(3,135)	(2,400)	(2,400)	(2,400)
TOTAL DIRECT INCOME	(3,135)	(2,400)	(2,400)	(2,400)
NET DIRECT (INCOME) / EXPENDITURE	161,148	165,000	189,400	160,900
Support Services	85,937	86,500	63,800	63,500
Recharges	(27,700)	-	-	-
NET (INCOME) / EXPENDITURE TO SUMMARY	219,385	251,500	253,200	224,400

Warwick District Council is required to appoint a local government officer to be the Electoral Registration Officer as prescribed in Section 8 of the Representation of the People Act 1983 and is responsible for the preparation and maintenance of the register of electors and lists of absent voters within the District. The Chief Executive is the appointed officer and the work of compiling and maintaining the Register is undertaken by Electoral Services.

The Electoral Administration Act 2006 gave the Electoral Commission powers to set and monitor performance standards for Electoral Services. The Commission publish the standards of performance for Returning Officers and the Electoral Registration Officers with a view to ensuring that elections are conducted with the interests of the voters in mind and in line with a set of key principals for each election.

Staffing levels: 2 full time persons

STRATEGIC LEADERSHIP PORTFOLIO

	ACTUAL 2011/12 £	ORIGINAL BUDGET 2012/13 £	LATEST BUDGET 2012/13 £	ORIGINAL BUDGET 2013/14 £
S2280 CHAIR OF THE COUNCIL				
DIRECT EXPENDITURE				
Employees	38,322	34,900	31,700	24,800
Premises	600	600	600	600
Transport	3,914	4,200	4,200	4,200
Supplies and Services	18,597	21,300	21,500	21,500
TOTAL DIRECT EXPENDITURE	61,433	61,000	58,000	51,100
DIRECT INCOME				
Other Grants and Contributions	-	(1,000)	(1,000)	(1,000)
TOTAL DIRECT INCOME	-	(1,000)	(1,000)	(1,000)
NET DIRECT (INCOME) / EXPENDITURE	61,433	60,000	57,000	50,100
Support Services	6,067	5,200	5,200	5,200
Capital Charges	3,326	3,300	3,300	3,300
Recharges	(2,400)	(2,600)	(2,600)	(2,600)
NET (INCOME) / EXPENDITURE TO SUMMARY	68,426	65,900	62,900	56,000

The Chairman of the District Council is the first citizen of the area. In addition to obvious duties, e.g. chairing the meetings of the Council itself, the Chairman performs ceremonial and public functions such as meetings, representing the Council with local organisations and official openings.

To assist the Chairman in the performance of these duties during the year of office an allowance is made, there is also an allowance for the Vice-Chairman. In addition to the allowances paid, the Council will also pay the resultant income tax and national insurance assessments following liability changes introduced by the Inland Revenue.

The Chairman is aided by a Personal Assistant and has a car and a chauffeur to attend various functions, both local and national.

STRATEGIC LEADERSHIP PORTFOLIO

	ACTUAL 2011/12 £	ORIGINAL BUDGET 2012/13 £	LATEST BUDGET 2012/13 £	ORIGINAL BUDGET 2013/14 £
S4870 LEGAL SERVICES (IN-HOUSE WDC)				
DIRECT EXPENDITURE				
Employees	4	-	-	-
Supplies and Services	210	-	-	-
Third Party Payments	2	-	-	-
	<hr/>	<hr/>	<hr/>	<hr/>
TOTAL DIRECT EXPENDITURE	216	-	-	-
	<hr/>	<hr/>	<hr/>	<hr/>
DIRECT INCOME				
Fees and Charges	(7,884)	-	-	-
	<hr/>	<hr/>	<hr/>	<hr/>
TOTAL DIRECT INCOME	(7,884)	-	-	-
	<hr/>	<hr/>	<hr/>	<hr/>
NET DIRECT (INCOME) / EXPENDITURE	(7,668)	-	-	-
	<hr/>	<hr/>	<hr/>	<hr/>
Support Services	14,207	10,500	10,500	11,000
Recharges	(6,539)	(10,500)	(10,500)	(10,500)
	<hr/>	<hr/>	<hr/>	<hr/>
NET (INCOME) / EXPENDITURE TO SUMMARY	-	-	-	500
	<hr/>	<hr/>	<hr/>	<hr/>

Legal work for the Council is now provided by a joint Warwick District Council/Warwickshire County Council team. The team is based at Shire Hall in Warwick. Legal work is only externalised if it is of a specialised nature. For further information about the joint service, please contact Greta Needham, Sarah Duxbury or Ian

RESERVES and BALANCES

	Balance 1/4/2012 £'000	Estimated Balance 1/4/2013 £'000	Estimated Balance 1/4/2014 £'000	Estimated Balance 1/4/2015 £'000	Estimated Balance 1/4/2016 £'000	Estimated Balance 1/4/2017 £'000
<u>GENERAL FUND EARMARKED RESERVES</u>						
ART FUND	48	49	50	51	52	53
ART GALLERY GIFT	57	57	57	57	57	57
BUILDING CONTROL	178	164	164	164	164	164
BUSINESS RATE RETENTION	-	-	149	149	149	149
CAPITAL INVESTMENT	3,814	4,027	3,315	2,954	2,668	2,422
CAR PARKING REPAIRS & MAINTENANCE	177	152	152	152	152	152
COMMUNITY FORUMS	-	-	160	120	80	40
ELECTION EXPENSES	5	35	65	95	15	45
ENERGY MANAGEMENT	104	112	112	112	112	112
EQUIPMENT RENEWAL	1,635	1,329	870	603	304	(68)
GENERAL FUND EARLY RETIREMENTS	293	304	304	304	304	304
GYM EQUIPMENT	63	93	123	63	93	123
INSURANCE	368	368	368	368	368	368
OTHER COMMUTED SUMS	424	359	295	232	196	173
PLANNING APPEALS	660	480	397	397	397	397
PLAY EQUIPMENT	480	-	-	-	-	-
PUBLIC AMENITY RESERVE	-	382	630	570	390	300
PUBLIC OPEN SPACES PLANNING GAIN	32	70	70	70	70	70
RIGHT TO BID	-	5	10	15	15	15
RIGHT TO CHALLENGE	-	8	8	8	8	8
SERVICES TRANSFORMATION	1,850	2,626	2,259	1,879	1,429	979
SPEND TO SAVE	729	-	-	-	-	-
SPORTS and CULTURE FACILITIES	-	300	300	300	300	300
St. MARY'S LAND / FORBES ESTATE	120	104	44	-	-	-
TOURISM	91	36	36	36	36	36
TOTAL GENERAL FUND EARMARKED RESERVES	11,128	11,060	9,938	8,699	7,359	6,199
<u>H.R.A. EARMARKED RESERVES</u>						
HOUSING EARLY RETIREMENTS RESERVE	74	82	90	98	106	114
HOUSING CAPITAL INVESTMENT	8,508	12,198	10,802	10,407	17,995	26,709
HOUSING REVENUE ACCOUNT BALANCE	1,250	1,250	1,250	1,250	1,250	1,250
MAJOR REPAIRS ALLOWNACE RESERVE	1,010	-	5	397	775	1,143
TOTAL H.R.A. EARMARKED RESERVES	10,842	13,530	12,147	12,152	20,126	29,216
<u>BALANCES</u>						
GENERAL FUND BALANCE	1,546	1,536	1,503	1,503	1,503	1,503
TOTAL RESERVES and BALANCES	23,516	26,126	23,588	22,354	28,988	36,918

WARWICK DISTRICT COUNCIL

FEES and CHARGES 2013/14

NOTES :

- i) Recommended charges to operate from 2nd January 2013 (unless otherwise stated).
- ii) Charges inclusive of VAT where applicable (unless otherwise stated).
- iii) Juniors are regarded as persons under 18 years of age (unless otherwise stated)

COMMUNITY and CORPORATE SERVICES

**Charge
From 2/1/13
£**

STREET NAMING and NUMBERING:

Changes to Street Naming and Numbering (SNN) per property 60.00

CULTURE

CULTURE and HERITAGE

ROYAL SPA CENTRE

(Free of V.A.T. unless otherwise stated)

**Charge
From 2/1/13
£**

AVON HALL:

With the exception of below, all charges are by negotiation

Catering:

When light refreshments are required, these shall be provided by the Royal Spa Centre Catering Section, with whom arrangements should be made

When the premises are booked for functions requiring licensed refreshments, the Bar be provided by and under the control of the Council

In the case of bookings of a special nature when the Hirer brings into or upon the premises alcoholic liquors, a corkage charge shall be charged in addition to the normal booking fee by negotiation, on the basis of a minimum of £75 and £300 maximum based on £3.00 per bottle or £4.50 per litre

Use of kitchen by negotiation - minimum £30, maximum £250.

NEWBOLD HALL

by negotiation

The service of the Duty Manager and/or member of the Technical Staff are included in all the hire charges.

BALCONY / CONSERVATORY

by negotiation

The service of the Duty Manager and/or member of the Technical Staff are included in all the hire charges.

JEPHSON ROOM

by negotiation

CULTURE

CULTURE and HERITAGE

ROYAL PUMP ROOM

(All prices inclusive of V.A.T. unless otherwise stated)

**Charge
From 2/1/13
£**

ASSEMBLY ROOM:

(Charges for Local Community Groups non-commercial hire)

- Private hire (per hour or part thereof)	66.00
- Preparation / rehearsal (per hour or part thereof)	54.00
- Commercial hire (per hour or part thereof)	116.00
- Preparation / rehearsal (per hour or part thereof)	93.00

ANNEXE:

(Charges for Local Community Groups non-commercial hire)

- Private hire (per hour or part thereof)	42.00
- Preparation / rehearsal (per hour or part thereof)	33.00
- Commercial hire (per hour or part thereof)	83.00
- Preparation / rehearsal (per hour or part thereof)	66.00

Saturdays, Sundays and Bank Holidays + 50%

All commercial promotions by negotiation in first instance
Minimum 2 hour hire charge for evening events
Non-returnable deposit of 25% or all of any minimum income

Commercial Hire is defined as private individuals or private sector commercial promotions.
Kudos Catering manage the Assembly Room and Annexe on behalf of the Council and offer a full range of catering services. They will negotiate all-inclusive rates for special events, dinners and conferences.

EDUCATION ROOM:

Schools, Colleges & Educational Groups:

- per day	35.00
- per session (Half day)	27.00

Commercial or non-educational hirers - by negotiation with the Head of Cultural Services with a minimum charge of £10 per hour)

Additional Facilities :

Piano (Per booking)	74.00
	+ VAT

ART GALLERY AND MUSEUM:

Art Exhibitions :

- commission on pictures sold	10%
-------------------------------	-----

TOWN HALL ROOM HIRE

(Free from V.A.T.)

All charges are by negotiation

CULTURE

RECREATION and SPORT

TENNIS

**Charge
From 2/1/13
£**

Per court per hour
(Excluding All Weather Pitch)

Casual Usage

Senior Citizens	4.00
Under 18's / Disabled / Unemployed	2.00
Under 5s	2.00
	Free

Floodlit Tennis Hire - Victoria Park

Casual Usage	6.00
Senior Citizens	4.00
Under 18's / Disabled / Unemployed	4.00
Club Member	2.50

BOWLS

Per person - per hour	4.00
Senior Citizens	2.00
Under 18's / Disabled / Unemployed	2.00
Under 5s	Free

Season Ticket	60.00
Club Season Ticket	30.00
Club Member Season Ticket	30.00

Hire of Green (for morning, afternoon or evening session)	140.00
---	--------

Club Bookings

Subject to negotiation and agreement by Heads
of Finance and Cultural Services

CULTURE

RECREATION and SPORT

FOOTBALL, RUGBY, HOCKEY, ROUNDERS PITCHES - CHANGING ROOMS AND SHOWERS

	2013/14 SEASON	
	Adult	Junior
	£	£
Hire of Pitch:		
a) Pitch only	33.50	18.50
b) With Dressing Room / Showers	55.00	33.50
Hire of Pitch for Season (Once a week):		
a) Pitch only *	490.00	245.00
b) With Dressing Room / Showers *	880.00	440.00
Hire of Pitch for Season (Once fortnightly):		
a) Pitch only *	245.00	125.50
b) With Dressing Room / Showers *	440.00	220.00
Rounders Pitch	30.00	n/a

* Exclusive of VAT. However, if bookings do not fulfil Customs and Excise criteria for VAT free charge, VAT must be added.

Summary of requirements for VAT free hire of sports facilities:

- i) User must be a club, school or similar body.
- ii) Clear evidence of agreement required, e.g. exchange of letters.
- iii) Payment to be made in full whether or not hire takes place.
- iv) Hire must be for a sports season or three months, whichever is less.
- v) Hirer must have exclusive use of the facility for hire period.

PARKS - CAR PARKING

**Charge
From 2/1/13
£**

Victoria Park:

Car Parking:

- E. W. B. A. Bowls Events - per day 4.00
- Season Ticket (whole Event) 25.00

CULTURE

RECREATION and SPORT

<u>EDMONDSCOTE ATHLETIC TRACK</u>	Charge From 2/1/13 £
Athletic Track:	
Day Tickets:	
- Adults	4.10
- Juniors / Senior Citizens	2.30
Season Tickets:	
- Adults *	105.00
- Juniors / Senior Citizens *	52.50
* Season Tickets - charges are reduced from 1st October to March 31st by 60%	
Reservation of Track for Group Sessions:	
Training:	
- Session not exceeding 4 hours	46.00
- Schools / Junior	36.00
Sports Meetings - per session of four hours or part thereof:	
Weekdays:	
- Schools / Junior	53.00
each additional hour or part thereof	18.00
- Others	79.00
each additional hour or part thereof	27.00
Saturdays:	
- Schools / Junior	78.00
each additional hour or part thereof	27.00
- Others	115.00
each additional hour or part thereof	40.00
Sundays:	
- Schools / Junior	96.00
each additional hour or part thereof	34.00
- Others	149.00
each additional hour or part thereof	52.00
Use Of Floodlighting - per hour or part thereof	35.00
Use of P.A. System - per period	22.00
Use of Pavilion Facilities - per 4 hour period	39.00
- each additional hour (or part)	16.00

CULTURE

RECREATION and SPORT

<u>MISCELLANEOUS CHARGES</u>	Charge From 2/1/13 £
<u>CRICKET :</u>	
(Exclusive of VAT. However, if bookings do not fulfil Customs and Excise criteria for VAT free charge, VAT must be added)	
Newbold Comyn) Including Weekdays	50.00
Castle Farm) Dressing	
Victoria Park) Room and Weekends & Bank Holidays	65.00
Harbury Lane) Showers	
<u>PAVILION HIRE:</u>	
Victoria Park Tennis Pavilion Per day - external hirers	150.00
Victoria Park Tennis Pavilion Per day - internal hirers	38.00
Hire of Victoria Park Bowls Pavilion - external hirers (per hour up to 3 hours)	40.00
Hire of Victoria Park Bowls Pavilion - internal hirers per day	50.00
Hire of Victoria Park Bowls Pavilion - internal hirers up to 3 hours	38.00
<u>CIRCUSES AND FAIRS - up to seven days</u>	1,785.00
(Exempt from V.A.T.)	
Each additional day or part thereof (subject to negotiation and agreement by Heads of Finance and Cultural Services).	315.00
<u>PUMP ROOM GARDENS CORNER SITE (per day):</u>	160.00
(Exempt from V.A.T.)	minimum
(Subject to negotiation and agreement by Heads of Finance and Cultural Services)	by negotiation
Hire of North and South Lodges, Jephson Gardens (Per 3 Hours) (V.A.T. not applicable)	
<u>COMMUNITY SPORTS DEVELOPMENT</u>	
Various courses of a variety of durations and at many locations, from basic children's participation and learning up to adult advanced coaching / training. Prices from free of charge up to £50 per day dependent on the location, need and subsidy.	
<u>LILLINGTON RECREATION CENTRE</u>	
Sporting and Youth Organisations:	
- per morning / afternoon	19.00
- per evening / weekend (per 2 hour session)	19.00
- each additional hour or part thereof	9.50
Other Organisations:	by negotiation

CULTURE

RECREATION and SPORT

MEADOW COMMUNITY SPORTS CENTRE (KENILWORTH)

	Charge From 2/1/13 Adult £	Charge From 2/1/13 Junior £
Badminton (per court per 55 minutes):		
- Peak	10.75	n/a
- Off-Peak	8.40	5.50
Hire of Badminton Rackets	1.55	1.55
Tennis (per 55 minutes)	4.00	4.00
(a) Hire of Sports Hall (per 55 minutes):		
- Peak - Full Hall	43.00	30.00
- Half Hall	21.50	15.00
- Off-Peak - Full Hall	33.60	22.00
- Half Hall	16.80	11.00

NOTE: Off-Peak is up to 6 pm weekdays and all weekend - all other times are peak

	Charge From 2/1/13 £
Bouncy Castle party 2 staff	94.00
Bouncy Castle party 1 staff	74.00
Sport Hall / Football Party no staff	47.00
Sport Hall (Multi Sport / Play) / Football Party 1 staff	68.00
Sport Hall / Football Party 2 staff	85.00

(b) Commercial usage or hire of Centre By negotiation

Hire of Centre - subject to negotiation and agreement by Heads of Finance and Cultural Services

ALL WEATHER PITCH

(Charges per 55 minutes)

	Charge From 2/1/13 Adult £	Charge From 2/1/13 Junior £
Hire of Pitch (including floodlights / showers)		
- Full Pitch - Peak	50.00	32.00
- Off-Peak	34.00	24.00
- Half Pitch - Peak	34.00	24.00
- Off-Peak	25.00	15.50

NOTE: Off-Peak is up to 5 pm weekdays - all other times are peak

Match fee 90 minutes

- Full Pitch - Peak	73.50	46.50
- Off-Peak	49.50	35.25
- Half Pitch - Peak	49.50	35.25
- Off-Peak	36.75	22.50

NOTE: Off-Peak is up to 5 pm weekdays - all other times are peak

CULTURE

RECREATION and SPORT

MYTON SCHOOL DUAL USE SPORTS CENTRE

	Charge From 2/1/13 Adult £	Charge From 2/1/13 Junior £
Badminton (per court per 55 minutes):		
- Peak	10.75	n/a
- Off-Peak	8.40	5.50
Hire of Badminton Rackets	1.55	1.55
 (a) Hire of Sports Hall (per 55 minutes):		
- Peak - Full Hall	43.00	30.00
- Half Hall	21.50	15.00
- Off-Peak - Full Hall	33.60	22.00
- Half Hall	16.80	11.00

NOTE: Off-Peak is up to 6 pm weekdays and all weekend - all other times are peak

(b) Commercial usage or hire of Centre By negotiation By negotiation

Hire of Room - subject to negotiation and agreement by Heads of Finance and Cultural Services

Hire of Centre - subject to negotiation and agreement by Heads of Finance and Cultural Services

ALL WEATHER PITCH

(Charges per 55 minutes)	Charge From 2/1/13 Adult £	Charge From 2/1/13 Junior £
Hire of Pitch (including floodlights / showers)		
- Full Pitch - Peak	50.00	32.00
- Off-Peak	34.00	24.00
- Half Pitch - Peak	34.00	24.00
- Off-Peak	25.00	15.50

NOTE: Off-Peak is up to 5 pm weekdays - all other times are peak

CULTURE

RECREATION and SPORT

<u>ABBEY FIELDS SWIMMING POOL:</u>	Charge From 2/1/13 £
Adult Swimmers	3.70
Junior Swimmers	2.25
Under 4's	Free
Senior Citizens	2.25
Disabled Swimmers	2.25
Family Swim Ticket (2 Adults & 2 Children)	10.90
Splosh - Adult	3.70
Splosh - Junior	2.55
Splosh - Under 4s	Free
Splosh - Senior Citizens	2.55
Splosh - Disabled Swimmers	2.55
Splosh - Family Ticket (2 Adults & 2 Children)	11.60
Swim / Sauna	6.20
Swim / Sauna concession	4.10
Sauna Only	4.10
Sauna Concession	3.10
Gym Peak & Sauna	6.30
Gym Off Peak & Sauna	5.30
Gym & Sauna Concession	4.50
Swim & Gym Peak	7.00
Swim & Gym Off Peak	5.90
Swim & Gym Concession	4.20
Swim, Gym Peak & Sauna	9.00
Swim, Gym Off Peak & Sauna	7.00
Swim, Gym & Sauna Concession	6.00
Galas - per 3 hour session	180.00
- each additional hour or part thereof	60.00
Children's Pool Parties	77.00
Spectators - all times	1.00
Tuition Classes (30 minutes) - Juniors (Excluding V.A.T.)	4.50
Tuition Classes - Adult (Excluding V.A.T.)	See below
Tuition Classes - Senior Citizens (Excluding V.A.T.)	See below
Schools (per pupil) from 1 September to 31 August (Academic Year)	0.84
	(plus VAT where applicable)
Lifesaving (per pupil) from 1 September to 31 August (Academic Year)	0.29
	(plus VAT where applicable)
Parent & Toddler - Tuition* (Excluding V.A.T.)	4.10
Sun lounger	Free
Shower Only	2.35
Swimming Clubs (per hour) *	60.00
Swim charge after use of Fitness Room:	
Casual Usage for WDC promoted events	By Negotiation
Additional staffing requirements	At Cost
Refund of Sports / Swimming Course fees - administration charge	7.15
Sporting Stars Swim	1.15
Sporting Stars Aquafit	2.15
Sporting Stars Sauna	1.55
Adult Lesson Member (Exclusive of V.A.T.)	15.00
Adult Lesson Concession Member (Exclusive of V.A.T.)	7.50
Adult Lesson Fee (Exclusive of V.A.T.)	6.40
Concession Lesson Fee (Exclusive of V.A.T.)	4.40
Student Lesson Fee (Exclusive of V.A.T.)	4.40
Senior Lesson Fee (Exclusive of V.A.T.)	4.40
Antenatal	4.50
One to One Tuition 30 minutes	13.80
One to One Tuition 1 hour	27.60
Deep Water Aqua	4.30
Aquafit Adult	5.70
Aquafit Concession	4.30

* Exclusive of VAT. However, if the bookings do not fulfil Customs and Excise criteria for VAT free charge, VAT must be added.

CULTURE

RECREATION and SPORT

<u>CASTLE FARM RECREATION CENTRE:</u>	Charge From 2/1/13 Adult £	Charge From 2/1/13 Junior £
Badminton (per court per 55 minutes)		
- Peak	10.75	n/a
- Off-Peak	8.40	5.50
Hire of Badminton Rackets	1.55	1.55
Table Tennis (per table per 55 minutes):	5.20	5.20
Hire of Rooms (per 55 minutes) :		
- Hire of Sports Hall:		
- Peak		
- Full Hall	43.00	30.00
- Half Hall	21.50	15.00
- Off-Peak		
- Full Hall	33.60	22.00
- Half Hall	16.80	11.00
- Hire of Rooms - hourly charges by negotiation	Minimum	21.00
	Maximum	82.00
		Charge From 2/1/13 £
Senior Club 50+		2.30
Senior Club 60+		1.70
Health Account Swim		2.00
Health Account Aqua		3.60
Health Account Gym		2.40
Health Account member		17.00
Health Account DD member		8.50
Bouncy Castle party 2 staff		94.00
Bouncy Castle party 1 staff		74.00
Sport Hall / Football Party no staff		47.00
Sport Hall / Football Party 1 staff		68.00
Sport Hall / Football Party 2 staff		85.00
Sporting Stars Aerobics		1.80
Sporting Stars Hall Activity		1.20
Swim / Sauna		6.20
Swim / Sauna concession		4.10
Sauna Only		4.10
Sauna Concession		3.10
Gym Peak & Sauna		6.30
Gym Off Peak & Sauna		5.30
Gym & Sauna Concession		4.50
Swim & Gym Peak		7.00
Swim & Gym Off Peak		5.90
Swim & Gym Concession		4.20
Swim, Gym Peak & Sauna		9.00
Swim, Gym Off Peak & Sauna		7.00
Swim, Gym & Sauna Concession		6.00
Classes Adult		4.90
Classes Concession Off Peak times only		3.60
- Commercial usage or hire of centre		By Negotiation

Hire of Centre - subject to negotiation and agreement by Heads of Finance and Cultural Services

CULTURE

RECREATION and SPORT

<u>NEWBOLD COMYN LEISURE CENTRE:</u>	Charge
	From 2/1/13
	£
Adult Swimmers	4.10
Junior Swimmers	2.55
Under 4's	Free
Senior Citizens	2.45
Disabled Swimmers	2.45
Splosh - Adult	4.10
Splosh - Junior	3.00
Splosh - Under 4s	Free
Splosh - Senior Citizens	2.85
Splosh - Disabled Swimmers	2.85
Splosh - Family Ticket (2 Adults & 2 Children)	13.20
Family Swim Ticket (2 Adults & 2 Children)	12.10
Swim / Sauna	6.35
Sauna Only	4.60
Sauna Concession	3.40
Gym Peak & Sauna	6.60
Gym Off Peak & Sauna	5.40
Gym & Sauna Concession	4.80
Swim & Gym Peak	7.25
Swim & Gym Off Peak	6.25
Swim & Gym Concession	4.35
Swim, Gym Peak & Sauna	9.10
Swim, Gym Off Peak & Sauna	7.10
Swim, Gym & Sauna Concession	6.30
Galas - Per 3 hour session	250.00
Each additional hour or part hour thereof	84.00
Children's Pool Parties	110.00
Spectators - all times	1.00
Tuition Classes (30 minutes) - Juniors (Excluding V.A.T.)	4.50
Tuition Classes - Adult (Excluding V.A.T.)	See below
Tuition Classes - Senior Citizens (Excluding V.A.T.)	See below
Schools (per pupil) from 1 September to 31 August (+ VAT where applicable)	0.84
Lifesaving (per pupil) from 1 Sept to 31 August (+ VAT where applicable)	0.29
Shower Only	2.35
Parent & Toddler - Tuition* (Excluding V.A.T.)	4.10
Swimming Clubs (per hour) *	60.00
Casual Usage for WDC promoted events	By Negotiation
Additional staffing requirements	At Cost
Refund of Sports / Swimming Course fees - administration charge	7.15
Table Tennis (per 55 minutes)	5.20
Hire of Aerobics Studio - by negotiation (hourly charge)	Minimum 21.00 Maximum 82.00
Sporting Stars Swim	1.30
Sporting Stars Aerobics	1.80
Sporting Stars Sauna	1.60
Adult Lesson Member (Exclusive of V.A.T.)	15.00
Adult Lesson Concession Member (Exclusive of V.A.T.)	7.50
Adult Lesson Fee (Exclusive of V.A.T.)	6.40
Concession Lesson Fee (Exclusive of V.A.T.)	4.40
Student Lesson Fee (Exclusive of V.A.T.)	4.40
Senior Lesson Fee (Exclusive of V.A.T.)	4.40
Antenatal	4.50
One to One Tuition 30 minutes	13.80
One to One Tuition 1 hr	27.60
Deep Water Aqua	4.30
Classes Adult inc Pilates	4.90
Classes Concession - Off Peak times only	3.60
Hire of Fitness Testing Room - by negotiation	
Hire of Centre - subject to negotiation and agreement by Heads of Finance and Cultural Services.	

* Exclusive of VAT. However, if the bookings do not fulfil Customs and Excise criteria for VAT free charge, VAT must be added.

CULTURE

RECREATION and SPORT

<u>ST. NICHOLAS PARK LEISURE CENTRE:</u>	Charge From 2/1/13 £
Adult Swimmers	3.60
Junior Swimmers	2.25
Under 4's	Free
Senior Citizens	2.25
Disabled Swimmers	2.25
Family Swim Ticket (2 Adults & 2 Children)	10.70
Splosh - Adult	3.60
Splosh - Junior	2.55
Splosh - Under 4s	Free
Splosh - Senior Citizens	2.55
Splosh - Disabled Swimmers	2.55
Splosh - Family Ticket (2 Adults & 2 Children)	11.30
Swim / Sauna	6.20
Sauna Only	4.20
Sauna Concession	3.10
Sauna 60+	1.50
Gym Peak & Sauna	6.10
Gym Off Peak & Sauna	5.05
Gym & Sauna Concession	4.30
Swim & Gym Peak	6.60
Swim & Gym Off Peak	5.60
Swim & Gym Concession	3.90
Swim, Gym Peak & Sauna	9.00
Swim, Gym Off Peak & Sauna	7.00
Swim, Gym & Sauna Concession	5.80
Galas - per 3 hour session	200.00
- each additional hour or part thereof	67.00
Children's Pool Parties	110.00
Bouncy Castle Party (2 staff)	94.00
Sport Hall / Football Party (1 staff)	74.00
Spectators - all times	1.00
Tuition Classes (30 minutes) - Juniors (Excluding V.A.T.)	4.50
Tuition Classes - Adult (Excluding V.A.T.)	See below
Tuition Classes - Senior Citizens (Excluding V.A.T.)	See below
Schools (per pupil) from 1 September to 31 August (+ VAT where applicable)	0.84
Lifesaving (per pupil) from 1 Sept to 31 August (+ VAT where applicable)	0.29
Parent & Toddler - Tuition* (Excluding V.A.T.)	4.10
Shower Only	2.35
Swimming Clubs (per hour) *	60.00
Casual Usage for WDC promoted events	
Additional staffing requirements	At Cost
Refund of Sports / Swimming Course fees - administration charge	7.15
Tennis - Tarmac Court	5.20
Senior Club 60+	1.70
Health Account Swim	2.05
Health Account Circuits	3.50
Health Account Gym	2.45

CULTURE

RECREATION and SPORT

<u>ST. NICHOLAS PARK LEISURE CENTRE (Continued):</u>	Charge From 2/1/13 £
Sporting Stars Swim	1.15
Sporting Stars Aquafit	2.15
Sporting Stars Aerobics	1.80
Sporting Stars Sauna	1.55
Sporting Stars Hall Activity	1.60
Adult Lesson Member (Exclusive of V.A.T.)	15.00
Adult Lesson Concession Member (Exclusive of V.A.T.)	7.50
Adult Lesson Fee (Exclusive of V.A.T.)	6.40
Concession Lesson Fee (Exclusive of V.A.T.)	4.40
Student Lesson Fee (Exclusive of V.A.T.)	4.40
Senior Lesson Fee (Exclusive of V.A.T.)	4.40
Antenatal	4.50
One to One Tuition 30 minutes	13.80
One to One Tuition 1 hour	27.60
Deep Water Aqua	4.30
Aquafit Adult	5.70
Aquafit Concession	4.30
Aquafit Health Account	3.70
Swimfit	4.40
Classes Adult	4.90
Classes Concession Off Peak times only	3.60

* Exclusive of VAT. However, if the bookings do not fulfil Customs and Excise criteria for VAT free charge, VAT must be added.

<u>ST. NICHOLAS PARK LEISURE CENTRE SPORTS HALL:</u>	Charge From 2/1/13 Adult £	Charge From 2/1/13 Junior £
Badminton (per court per 55 minutes) - Peak	10.50	n/a
- Off-Peak	7.90	5.50
Hire of Badminton Rackets	1.55	1.55
Hire of Sports Hall (per 55 minutes):		
- Peak		
- Full Hall	62.00	45.00
- Half Hall	31.00	22.50
- Off-Peak		
- Full Hall	47.50	32.50
- Half Hall	23.75	16.25

	Charge From 2/1/13 £
Table Tennis (per table per 55 minutes)	5.20
Commercial Hire of Rooms	By Negotiation
	Minimum per hour 21.00
	Maximum per hour 82.00

Hire of Centre - subject to negotiation and agreement by Heads of Finance and Cultural Services

	Charge From 2/1/13 Adult £	Charge From 2/1/13 Junior £
Climbing wall		
- Peak		
- per 55 minutes	3.05	1.80
- Off-Peak		
- per 55 minutes	2.30	1.45
- Season Ticket:		
- 12 Months	143.00	87.00
- 1 Oct to 31 March	105.00	61.00

CULTURE

RECREATION and SPORT

	Charge From 2/1/13 Adult £	Charge From 2/1/13 Junior £
<u>ST. NICHOLAS PARK LEISURE CENTRE - ALL WEATHER PITCH:</u>		
Hire of pitch (inc. floodlights / showers) - charges per 55 minutes		
Full Pitch - Peak	50.00	31.50
Full Pitch - Off Peak	34.00	24.00
Half Pitch - Peak	34.00	24.00
Half Pitch - Off Peak	25.00	15.50

* Exclusive of VAT. However, if the bookings do not fulfil Customs and Excise criteria for VAT free charge, VAT must be added.

Summary of requirements for VAT free hire of sports facilities :

- i) User must be a club, school or similar body.
- ii) Clear evidence of agreement required, e.g. exchange of letters.
- iii) Payment to be made in full whether or not hire takes place.
- iv) Hire must be for a sports season or three months, whichever is less.
- v) Hirer must have exclusive use of the facility for hire period.

CULTURE

RECREATION and SPORT

<u>HEALTH and FITNESS ANNUAL MEMBERSHIP / DIRECT DEBIT:</u>	Charge From 2/1/13 £
Month by Month Wellness Membership (no minimum period) Gym / Swim / Sauna / In-house Aerobics / Aquafit	50.00
ACTIVE WELLNESS MEMBERSHIP (60+, Students, Disabled)	
Gym / Swim / Sauna / In-house Aerobics / Aquafit	
- Membership - monthly direct debit	25.00
- One annual payment	250.00
CLUB WELLNESS	
Gym / Swim / Sauna / In-house Aerobics / Aquafit	
- Membership - monthly direct debit	35.00
- One annual payment	350.00
FAMILY WELLNESS	
Swim / tennis / table tennis / badminton (off peak) / one hoop basketball (off peak) / crèche	
- First child monthly direct debit	15.00
- One annual payment	150.00
- Subsequent child monthly direct debit (each)	10.00
- One annual payment (each)	100.00
GYM ONLY OFF PEAK MEMBERSHIP	
Gym only / off peak times only (no usage allowed during peak hours)	
- Membership - monthly direct debit	15.00
- One annual payment	150.00
CLUB SPA	
Swim / Sauna	
- Single Spa membership - monthly direct debit	29.50
- One annual payment	250.00
ACTIVE SPA (60+, Students, Disabled)	
Swim / Sauna	
- Single Spa membership - monthly direct debit	17.50
- One annual payment	170.00
HEALTH and FITNESS CASUAL USE	
Joining Fee	46.00
Youth 16 / 17 yrs Annual Membership Joining Fee	20.00
Consultation	6.00
Personal Programme	15.00
Annual Membership fee	25.00
Youth 16 / 17 yrs Annual Membership Renewal Fee	10.00
Peak - 4pm to 9pm Monday to Friday	5.00
Off-Peak	4.00
Sixty Plus	2.50
Youth (16 / 17 year olds) - 7am to 4pm Monday to Friday	2.50
Fitness Test	10.00
Personal Training	25.00
Guest Pass Gym	10.00
Guest Pass Gym / Swim / Sauna	15.00
Sporting Stars Consultation & Programme	10.50
Sporting Stars Membership	12.50
Sporting Stars Gym Peak	2.50
Sporting Stars Gym Off Peak	1.25

St. Nicholas Park Leisure Centre Gym off peak casual fee reduced by 20p (10p Sporting Stars) per visit as parking not included

CORPORATE MEMBERSHIP

Available to Companies and/or groups of people on the same basis as the annual /monthly fees above, subject to negotiation with the business support officer

CULTURE

RECREATION and SPORT

FACILITIES FOR PERSONS IN RECEIPT OF UNEMPLOYMENT BENEFIT AND INCOME SUPPORT AND STUDENTS

1. Facilities available free of charge during times shown. If no time is shown it is during all normal hours the activity is available.

Tennis (Beauchamp Gardens)

Edmondscote Athletic Track - Monday to Thursday: 9 a.m. to 5.30 p.m., Friday : 9 a.m. to 4.00 p.m.
(sometimes restricted by bookings)

Newbold Hall / Jephson Room, Spa Centre - for meetings relating to the rights or improvement in lifestyle of people who are unemployed or hold a current decision notice for Income support.

FACILITIES FOR PERSONS IN RECEIPT OF UNEMPLOYMENT BENEFIT AND INCOME SUPPORT AND STUDENTS

2. Facilities available at reduced charges during times shown.

Swimming - Casual: Abbey Fields, St. Nicholas Park and Newbold Comyn: - Adult at Junior rate
+ 1 free Junior swimmer
(Free Junior swimmer for child of Adult who is Unemployed / on Income Support only)

Swimming - Abbey Fields, St. Nicholas Park and Newbold Comyn Adult at Junior rate
paying Annual fee, by Direct Debit

Swimming Lessons - daytime Adult at Junior rate

Swimming Season Tickets Adult at Junior rate

Fitness Suites - (Monday to Friday 7 am to 4 pm, last ticket 4 pm) Reductions apply at
- Sauna specific sites
- Swim / Sauna
- Gym / Swim / Sauna

Bowls - Casual usage 10 a.m. to 5 p.m. Senior Citizens rates

Badminton* - 9 a.m. to 5 p.m. Monday to Sunday Approx. half off-peak Adult

Table Tennis* - 9 a.m. to 5 p.m. Monday to Sunday Approx. half off-peak Adult

Edmondscote Athletic Track - Monday to Thursday 5.30 onwards and Sunday mornings Junior rate

Aerobics Watch press for special offers

Coaching Courses Reduced price on selected courses
(see local press for details)

Art Gallery / Craft Courses Reduced price on selected courses
(see local press for details)

Royal Spa Centre Reduced ticket prices at selected performances
(see local press for details)

Standby tickets for some concerts and shows, 50% reduction, dependent upon availability.
Tickets will only be sold 30 minutes prior to start of performance.

* At least 50% of players must fulfil eligibility criteria

CULTURE

RECREATION and SPORT

FACILITIES FOR PERSONS IN RECEIPT OF UNEMPLOYMENT BENEFIT AND INCOME SUPPORT AND STUDENTS

3. The department operates a whole range of other facilities which are offered without charge (such as paddling pools, playgrounds, parks, Jephson Gardens) and activities (such as Sunday Band concerts, plays in the parks) which are advertised in the local press as appropriate. Play schemes during the summer holidays are also free.

For full details of our services, or for further information on leisure opportunities, please ring the Cultural Services Department on 01926 456207

NOTE:

- (a) Use of the above facilities free or at a reduced charge is conditional upon production of a current :

E.S. 40 (Job Seekers Allowance)

OR

Benefits Agency decision notice or book for Income Support

OR

Benefits Agency decision notice or book for Family Credit

OR

Students Association (Union) Card specifying Full time status or
Students Association (Union) Card, non-specific and Student aged under 25 years

- (b) Children of the above may receive discounts on certain holiday courses - See Press for details

DEVELOPMENT

THE BUILDING (LOCAL AUTHORITY CHARGES) REGULATIONS 2010 - 02/1/2013 Charges

TABLE 1: New build houses or flats including associated garages⁽⁵⁾

Number Of Dwellings	Full Plans Application		Building Notice	Inspections Included
	Submission	Inspection ⁽⁶⁾		
	£	£ (+£25 per invoice)		
1	250	450	700	8
2	300	580	880	10
3	350	710	1,060	12
4	400	840	1,240	14
5	450	970	1,420	17
6	500	1,100	1,600	20

For sites with more than 6 dwellings please contact us.
Fees exclude VAT, which should be added at the prevailing rate.

TABLE 2: Fixed Fees in dwellings

Type of Work	Full Plans Application		Building Notice	Inspections Included
	Submission	Inspection ⁽⁶⁾		
	£	£ (+£25 per invoice)		
Garage Conversion (Full or part)	230 ⁽⁹⁾	Nil	230 ⁽⁹⁾	4
Replace Windows (per 10 or part)	Use Building Notice	Use Building Notice	100 ⁽⁹⁾	2
Domestic Re-roofing up to £10,000 value	Use Building Notice	Use Building Notice	150 ⁽⁹⁾	3
Solar panels and replacement thermal elements	Use Building Notice	Use Building Notice	150 ⁽⁹⁾	3
Erection of a garage up to 60 m ² ⁽⁷⁾	230	Nil	230	4
Domestic extensions up to 40 m ²	140	220	360	7
Domestic extensions from 40 m ² - 60 m ² ⁽⁸⁾	165	305	470	9
Loft or basement conversion up to 40 m ²	140	220	360	7
Loft or basement conversion from 40 m ² - 60 m ² ⁽⁸⁾	165	305	470	9
Underpinning	300	Nil	300	6

Fees exclude VAT, which should be added at the prevailing rate.

DEVELOPMENT

THE BUILDING (LOCAL AUTHORITY CHARGES) REGULATIONS 2010 - 02/1/2013 Charges

TABLE 3: All other work

Estimated value of building work	Full Plans Application		Building Notice £	Inspections Included
	Submission	Inspection ⁽⁶⁾		
	£	£ (+£25 per invoice)		
Up to £5,000	180 ⁽⁹⁾	Nil	180 ⁽⁹⁾	3
£5,001 to £10,000	230	Nil	230	4
£10,001 to £15,000	110	170	280	5
£15,001 to £20,000	130	200	330	6
£20,001 to £25,000	150	230	380	7
£25,001 to £30,000	170	260	430	8
£30,001 to £35,000	190	290	480	9
£35,001 to £40,000	210	320	530	10
£40,001 to £50,000	230	350	580	11

For works valued at over £50,000 please contact us.
Fees exclude VAT, which should be added at the prevailing rate.

Notes:

1. **Due to frequent changes in VAT rate, all fees shown now exclude VAT.**
2. Full Plans applications require plans to be submitted for checking by a Building Control Officer. The plans are checked normally within 2 weeks. If items shown do not comply, the officer will write to the agent with a list of items needing attention. Plans may be approved, rejected or conditionally approved. The Building Control Officer will inspect the building work on site.
3. Building Notices are only allowed for works to dwellings and are more suitable for smaller building projects. Plans are not required, but often are useful. Any plans submitted will not be checked for compliance. The Building Control Officer will inspect the building work on site. The Building Control Officer may request further paperwork from you, such as structural calculations and electrical certificates.
4. A Regularisation application is for work which has already taken place illegally without an application. The plans are usually checked within 2 weeks. If items shown on the plans do not comply, the officer will write to the agent with a list of items. Plans can only be approved once works comply on site. The Building Control Officer will inspect the building work and will probably ask for certain elements of the construction to be uncovered. The fees for a Regularisation application are calculated as for a Building Notice, then multiplied by 1.5, but do not add VAT.
5. For fee quotes regarding new houses with floor areas in excess of 300 m² please contact us.
6. For full plans applications the fees are split. The submission fee must be paid with the application. The inspection fee can also be paid at that time or can be invoiced once works have started. Please note that there is an additional charge of £25 per invoice.
7. Garages in excess of 60 m² should be calculated using table 3. Detached garages less than 30 m² are often exempt from Building Regulations. Please contact us if you are unsure.
8. Domestic extensions, loft conversions and basement conversions in excess of 60 m² should be calculated using table 3. There is a minimum fee of £470.
9. There is a 50% discount for Replacement Windows, Replacement Roof, Garage Conversion or Other Works up to £5,000 value if these works are applied for on the same application as a domestic extension, loft conversion or basement conversion.
10. The estimated cost should be in line with recommended RICS rates, not including VAT, decoration or fees.
11. Fees are exempt for certain works to provide access or essential facilities for disabled people. Confirmation of disability will be required.
12. Section 16 of the Building Act 1984 provides for the passing of plans subject to conditions. The conditions may require modifications to the submitted plans and may also require further plans to be deposited.
13. Floor areas should be measured internally.

DEVELOPMENT

DEVELOPMENT CONTROL

**Charge
From 2/1/13
£**

Permitted Development Enquiries

36.00

ENTERPRISE TEAM

Court Street Creative Arches

Annual Rent Excluding V.A.T. - which should be added at the prevailing rate.

Unit Number	Single /Double Arch	
1	Single	by negotiation
2	Single	by negotiation
3	Double	by negotiation
4	Double	by negotiation
5	Double	by negotiation
6	Double	by negotiation
7	Single	by negotiation
8	Single	by negotiation
9	Single	by negotiation

Althorpe Enterprise Hub

Office Tariff: Monthly Licence Fee (excluding V.A.T. - which should be added at the prevailing rate)

Unit Number	No. of Desks	
1	3	402.00
2	3	419.00
3	4	506.00
4	3	453.00
5	2	340.00
6	2	313.00
7	2	313.00
8	2	313.00
9	2	340.00
10	3	453.00
11	4	506.00
12	3	385.00
13	12	1,501.00
14	3	448.00
15	3	437.00
16	3	448.00
17	12	1,501.00

Fees include service charge and 1 parking space - except Unit 12 which does not have parking allocated

DEVELOPMENT

ENTERPRISE TEAM

**Charge
From 2/1/13
£**

Althorpe Enterprise Hub

Conference Room Hire Charges (excluding V.A.T. - which should be added at the prevailing rate)

Althorpe Enterprise Hub Tenants:

Per Hour		13.00
Half Day	Morning 9.00 am to 12.30 pm	39.75
	Afternoon 1.00 pm to 4.30 pm	39.75
Full Day	9.00 am to 5.00 pm	79.50

Althorpe Enterprise Hub Other Organisations:

Half Day	Morning 9.00 am to 12.30 pm	53.00
	Afternoon 1.00 pm to 4.30 pm	53.00
Full Day	9.00 am to 5.00 pm	106.00

NOTE: Times above are for guidance only and can be negotiated

Work Station Tariff (excluding V.A.T.- which should be added at the prevailing rate)

Daily Licence	17.00
Weekly Licence	65.00
Monthly Licence	268.00
Three Month Licence	251.00
	750.00

Subscription Packages (including V.A.T.)

Option 1 (16 hours per month)	30.00
Option 2 (32 hours per month with added facilities)	60.00
Option 3 (Unlimited hours with added facilities)	210.00

DEVELOPMENT

MARKETS

(Free of V.A.T. unless otherwise stated)

**Charge
From 2/1/13
£**

Farmers' Market charge per stall per market to stallholders:

- Warwick	29.00
- Leamington	31.00

Market Contractor charge per stall per market to stallholders:

- Leamington and Warwick	30.00
- Kenilworth	26.50

% of stall income due to Warwick District Council:

Number of Stalls:	%
Up to 25	20%
Up to 35	25%
Up to 45	30%
Up to 55	35%
Up to 65	40%
Up to 75	45%
Over 75	50%

LOCAL LAND CHARGES

Search Fee (non-electronic)

Standard Search Fee	145.00
Certificate only	0.00
Additional Parcels / Extra Ratings	0.00

Part II - Optional Enquiries

Printed	10.00
Typed, non-standard	20.00

Other Work

Personal Searches (Con29) Locally set element	22.74
--	-------

Photocopies (inclusive of V.A.T.)	35.00
	5.00

All of the above fees are outside the scope of V.A.T. unless otherwise stated.

ENVIRONMENT and COMMUNITY PROTECTION

**Charge
From 2/1/13
£**

CIVIL ENGINEERING

Engineering Advice (per hour) 90.00

LICENSING and REGISTRATION

(V.A.T. not applicable)

Horse Drawn Vehicles Licence 235.00

Hackney Carriage / Private Hire Licences:

Vehicle Licence - Annual 235.00

Vehicle Licence - 6 months (for vehicles over 5 years old) 155.00

Vehicle Licence - Transfer of Vehicle 60.00

Driving Licence - 3 Year Licence:

- New Application 200.00

- Renewals 180.00

- Renewals & NVQ Passenger Transport 170.00

Replacement Driver's Badge 15.00

Replacement Driver's or Vehicle's Paper Licence 7.00

Replacement Vehicle Plate 30.00

New Driver's Knowledge Test 40.00

Operator's Licence - Annual:

- One Vehicle 145.00

- 2 - 4 vehicles 250.00

- 5 vehicles or more 375.00

Taxi drivers CRB checks including £9 Administration Fee 55.00

Local Government (Misc. Provisions) Act 1982

Sex Establishments Licence 2250.00

Street Trading Consent Licence:

Motorised Mobile Traders 690.00

Non-Motorised Mobile Traders 535.00

Static Traders 435.00

Small Lotteries 20.00

ENVIRONMENT and COMMUNITY PROTECTION: ENVIRONMENT SERVICES

ENVIRONMENTAL HEALTH

PEST CONTROL

(Inclusive of V.A.T.)

**Charge
From 2/1/13
£**

RODENT CONTROL:

(Control of Rat & Mice Infestation)

Non Domestic Premises (without contract):

- One man and van per hour 75.00
- Two men and van per hour 100.00

Domestic Premises:

Rat Infestation

Free

Mice Infestation:

- Standard Charge 65.00
- Senior Citizens / Persons in receipt of Income Support or addition to state pension and Registered Disabled Persons Free
- Pensioners not in receipt of income support or additions to state pension 32.50

TREATMENT FOR OTHER PESTS:

- Standard Charge
 - Bedbugs 70.00
 - Fleas and Cockroaches 70.00
- Persons in receipt of Income Support
 - Bedbugs Free
 - Fleas and Cockroaches Free
- Persons aged 60+ not in receipt of income support and Registered Disabled Persons
 - Bedbugs 35.00
 - Fleas and Cockroaches 35.00

STRAY DOGS

- Administration charge for processing stray dogs 15.00

FOOD SAFETY

Food Inspection:

- Non-Statutory Inspections 104.00

POLLUTION CONTROL

Contaminated Land Search 90.00

LICENSING

(V.A.T. not applicable)

- Animal Boarding Establishments Act 1963 158.00
- Breeding of Dogs Act 1973 158.00
- Pet Animals Act 1951 158.00
- Dangerous Wild Animals Act 375.00
- Riding Establishments Act 263.00
- Local Government (Misc. Provisions) Act 1982
 - Ear Piercing, Electrolysis, Acupuncture, Tattooing (Registration) 110.00
 - Tattooing (Repeat Registration Within 2 Years) 60.00
 - Temporary Tattoo Events - Cost per Day 60.00
- Zoo Licence (plus Vets inspection fees) 515.00
- Motor Salvage Operating Licence 80.00

ENVIRONMENT and COMMUNITY PROTECTION: ENVIRONMENT SERVICES

BEREAVEMENT SERVICES

CEMETERIES

(Free of V.A.T. unless otherwise stated)

**Charge
From 2/1/13
£**

SALE OF BURIAL RIGHTS * (For a period of 50 years)

Standard grave with / without kerbstone to accommodate coffin/casket up to 6'9" x 25"	941.00
Large Grave - without kerbstones	1,176.00
Selection Fee (Grave space chosen out of rotation)	260.00
Child's Grave	443.00
Half sized grave for Cremated Remains	443.00
Exclusive Burial Rights - Garden of Remembrance (Kenilworth & Leamington Cemeteries)	113.00

INTERMENT *

Person aged 17 years and above :

Depth up to 6' 0"	641.00
Depth up to 7' 9"	698.00
Depth up to 9' 6"	729.00
Cremated Remains	92.00
Cremated Remains - St. Nicholas Church Yard / Kenilworth Cemetery	92.00
Interment in Existing Vault	128.00
Two Burials at the same time in same grave	

Children :

Still-born to not exceeding 1 month	122.00
Child aged between 1 month and 16 years	122.00

Woodland Burial (Oakley Wood)

Inclusive of Interment Fee and Tree	1,600.00
Surcharge of 50% for non-residents	

MEMORIAL FEES :

Headstone and other memorials up to 3' 6" - including the first inscription	146.00
Vase and other memorials under 1' 0" - including the first inscription	146.00
Additional Inscription	46.00
Kerbset memorials (including the first inscription)	326.00

OTHER CHARGES:

Manual search of Burial Registers - per half hour or part thereof:

Search of burial registers for genealogical research, per deceased person (Includes email confirmation of details)	7.80 incl VAT
Search of burial registers for genealogical research, per deceased person (Includes email confirmation of details)	10.00 incl VAT
Use of Kenilworth Cemetery Chapel	89.00
Late arrival (charged after 15 minutes and for every subsequent 15 minutes)	97.00

* Surcharge of 100% for non-residents on sale of burial rights and interments

ENVIRONMENT and COMMUNITY PROTECTION: ENVIRONMENT SERVICES

BEREAVEMENT SERVICES

CREMATORIUM

(Free of V.A.T. unless otherwise stated)

**Charge
From 2/1/13
£**

CREMATION FEE: (Including use of music system and/or Organ)

Foetal remains and still-born to 1 month	77.00
Child - aged between 1 month and 16 years	104.00
Person aged 17 years and above	576.00
Person aged 17 years and above - non-resident	576.00
Body Parts	77.00
Additional Service Time - per half hour	97.00
late arrival (only if service runs into next time slot)	97.00

CASKETS AND CONTAINERS

Full size caskets (excluding name plate)	52.00
Miniature keepsake urns (From)	10.00

OTHER SERVICES

Disposal of remains from other Crematoria	65.00
Certified copy of an entry in the Cremation register	7.80
Temporary retention of Cremated Remains (per month) - chargeable from the third month following Cremation service	17.00
Despatch of Cremated Remains by courier	165.00

BOOK OF REMEMBRANCE (inclusive of VAT)

2 Line Inscription	75.00
5 Line Inscription	108.00
8 Line Inscription	140.00
Crests, etc.	65.00

REMEMBRANCE CARDS (inclusive of VAT)

With 2 Line Inscription	38.00
With 5 Line Inscription	54.00
With 8 Line Inscription	70.00
Crests, etc.	65.00

MEMORIAL GARDEN (inclusive of VAT):

Sanctum 2000 Unit	- Supply and 10 year lease including inscription of up to 80 letters	730.00
	- Additional 10 year lease	225.00
	- New plaque (includes inscription up to 80 letters)	225.00
	- Inscribed designs A	117.00
	- Inscribed designs B	169.00
	- 2nd interment including inscription up to 80 letters	225.00
Vase Block and Inscribed relief tablet - Supply and 10 year lease		388.00
	- Additional 10 year lease	117.00
Wooden Memorial Benches		990.00
Granite Memorial Benches		730.00
Bronze plaque on communal memorial bench		260.00

HOUSING and PROPERTY

<u>PRIVATE SECTOR HOUSING RENEWAL</u>	Charge From 2/1/13 £														
Charges for The Administration of Improvement Grants	at cost														
<u>HMO LICENSING</u>															
<u>New Applications:</u>															
Full Fee	<table border="0" style="width: 100%;"> <thead> <tr> <th style="text-align: left;"><u>Number of Occupants:</u></th> <th></th> </tr> </thead> <tbody> <tr> <td>5 only</td> <td style="text-align: right;">682.00</td> </tr> <tr> <td>6 to 10</td> <td style="text-align: right;">773.00</td> </tr> <tr> <td>11 to 15</td> <td style="text-align: right;">864.00</td> </tr> <tr> <td>16 to 20</td> <td style="text-align: right;">954.00</td> </tr> <tr> <td>21 to 25</td> <td style="text-align: right;">1,045.00</td> </tr> <tr> <td>26+</td> <td style="text-align: right;">1,136.00</td> </tr> </tbody> </table>	<u>Number of Occupants:</u>		5 only	682.00	6 to 10	773.00	11 to 15	864.00	16 to 20	954.00	21 to 25	1,045.00	26+	1,136.00
<u>Number of Occupants:</u>															
5 only	682.00														
6 to 10	773.00														
11 to 15	864.00														
16 to 20	954.00														
21 to 25	1,045.00														
26+	1,136.00														
Multiple Discounted Fee *	<table border="0" style="width: 100%;"> <tbody> <tr> <td>5 only</td> <td style="text-align: right;">634.00</td> </tr> <tr> <td>6 to 10</td> <td style="text-align: right;">725.00</td> </tr> <tr> <td>11 to 15</td> <td style="text-align: right;">816.00</td> </tr> <tr> <td>16 to 20</td> <td style="text-align: right;">907.00</td> </tr> <tr> <td>21 to 25</td> <td style="text-align: right;">998.00</td> </tr> <tr> <td>26+</td> <td style="text-align: right;">1,089.00</td> </tr> </tbody> </table>	5 only	634.00	6 to 10	725.00	11 to 15	816.00	16 to 20	907.00	21 to 25	998.00	26+	1,089.00		
5 only	634.00														
6 to 10	725.00														
11 to 15	816.00														
16 to 20	907.00														
21 to 25	998.00														
26+	1,089.00														
 <u>Licence Renewal Fees:</u>															
Full Fee	<table border="0" style="width: 100%;"> <tbody> <tr> <td>5 only</td> <td style="text-align: right;">545.00</td> </tr> <tr> <td>6 to 10</td> <td style="text-align: right;">636.00</td> </tr> <tr> <td>11 to 15</td> <td style="text-align: right;">727.00</td> </tr> <tr> <td>16 to 20</td> <td style="text-align: right;">818.00</td> </tr> <tr> <td>21 to 25</td> <td style="text-align: right;">909.00</td> </tr> <tr> <td>26+</td> <td style="text-align: right;">1,000.00</td> </tr> </tbody> </table>	5 only	545.00	6 to 10	636.00	11 to 15	727.00	16 to 20	818.00	21 to 25	909.00	26+	1,000.00		
5 only	545.00														
6 to 10	636.00														
11 to 15	727.00														
16 to 20	818.00														
21 to 25	909.00														
26+	1,000.00														
Multiple Discounted Fee *	<table border="0" style="width: 100%;"> <tbody> <tr> <td>5 only</td> <td style="text-align: right;">498.00</td> </tr> <tr> <td>6 to 10</td> <td style="text-align: right;">589.00</td> </tr> <tr> <td>11 to 15</td> <td style="text-align: right;">680.00</td> </tr> <tr> <td>16 to 20</td> <td style="text-align: right;">771.00</td> </tr> <tr> <td>21 to 25</td> <td style="text-align: right;">862.00</td> </tr> <tr> <td>26+</td> <td style="text-align: right;">952.00</td> </tr> </tbody> </table>	5 only	498.00	6 to 10	589.00	11 to 15	680.00	16 to 20	771.00	21 to 25	862.00	26+	952.00		
5 only	498.00														
6 to 10	589.00														
11 to 15	680.00														
16 to 20	771.00														
21 to 25	862.00														
26+	952.00														
* Payable for any application beyond initial application															
Licence Variation Fee	212.00														
Appointment of Manager Fee:	<table border="0" style="width: 100%;"> <tbody> <tr> <td style="padding-left: 20px;">Manager Fee</td> <td style="text-align: right;">52.50</td> </tr> <tr> <td style="padding-left: 20px;">Discounted Fee **</td> <td style="text-align: right;">28.25</td> </tr> </tbody> </table>	Manager Fee	52.50	Discounted Fee **	28.25										
Manager Fee	52.50														
Discounted Fee **	28.25														
** Payable where manager has been 'fit and proper person' checked in the last 5 years															
Administrative Charges:	<table border="0" style="width: 100%;"> <tbody> <tr> <td style="padding-left: 20px;">Repeated requests for documents</td> <td style="text-align: right;">50.50</td> </tr> <tr> <td style="padding-left: 20px;">Late Applications</td> <td style="text-align: right;">101.00</td> </tr> </tbody> </table>	Repeated requests for documents	50.50	Late Applications	101.00										
Repeated requests for documents	50.50														
Late Applications	101.00														
Photocopying Charges:	<table border="0" style="width: 100%;"> <tbody> <tr> <td style="padding-left: 20px;">Licence</td> <td style="text-align: right;">5.10</td> </tr> <tr> <td style="padding-left: 20px;">Other Documents</td> <td style="text-align: right;">1.60</td> </tr> </tbody> </table>	Licence	5.10	Other Documents	1.60										
Licence	5.10														
Other Documents	1.60														

HOUSING REVENUE ACCOUNT

	Charge From 2/1/13 £
<u>WARWICK RESPONSE</u>	
(V.A.T. not applicable)	
<u>Weekly charges:</u>	
Monitoring Service only	
Old contracts	1.25
New Contracts	1.25
Monitoring Service and Equipment Rental	
Old contracts	2.75
New Contracts	2.75
Use of Guest Room (per night)	7.50
Replacement Keys	at cost
Replacement Pendants	at cost

NEIGHBOURHOOD

PARKING SERVICES

**Charge
From 2/1/13
£**

LEAMINGTON

Linear charges: 6 minutes for £0.10

Bedford Street, Chandos Street and Covent Garden Surface car parks:

12 minutes (minimum charge)	0.20
30 minutes	0.50
1 hour	1.00
1.5 hours	1.50
2 hours	2.00
2.5 hours	2.50
3 hours	3.00
3.5 hours	3.50
4 hours	4.00
Overnight Charge	0.50

Adelaide Bridge as above except no overnight charge and free on Sundays

Rosefield Street as above except free on Sundays

Linear charges - Old Town: 12 minutes for £0.10

Bath Place, Court Street and Packington Place car parks:

24 minutes (minimum charge)	0.20
1 hour	0.50
2 hours	1.00
3 hours	1.50
4 hours	2.00
5 hours	2.50
6 hours (maximum charge)	3.00
Overnight Charge	0.50
Sundays	Free

Pay on Foot: Royal Priors car park:

up to 3 hours	2.00
3 to 4 hours	3.50
4 to 6 hours	5.50
15 to 24 hours	8.00
Sundays	1.20

Pay on Foot: Covent Garden multi-storey car park:

up to 12 minutes	0.20
30 minutes	0.50
1 hour	1.00
1 hour and 30 minutes	1.50
2 hours	2.00
2 hours and 30 minutes	2.50
3 hours to 24 hours	3.00

Pay on Foot: St. Peter's multi-storey car park:

up to 12 minutes	0.20
30 minutes	0.50
1 hour	1.00
1 hour and 30 minutes	1.50
2 hours	2.00
2 hours and 30 minutes	2.50
3 hours	3.00
3 hours and 30 minutes	3.50
4 hours	4.00
4 hours and 30 minutes	4.50
5 hours	5.00
5 hours and 30 minutes	5.50
6 hours to 24 hours	6.00
Overnight Charge 6pm until 8am	1.00

NEIGHBOURHOOD

PARKING SERVICES

**Charge
From 2/1/13
£**

KENILWORTH

Abbey End and Square West car parks:

Up to 30 minutes	0.20
30 minutes to 1 hour	0.60
1 to 2 hours	1.00
2 to 3 hours	1.50
3 to 4 hours	2.00
over 4 hours	3.50
Overnight Charge 6pm to 8am	0.50
Sundays	Free

Abbey Fields (charges to be implemented following redesign and resurfacing of car park):

up to 2 hours	Free
2 to 3 hours	1.60
3 to 4 hours	2.00
over 6 hours	3.50
Sundays	Free

WARWICK

Linear charges: 6 minutes for £0.10

12 minutes (minimum charge)	0.20
30 minutes	0.50
1 hour	1.00
1.5 hours	1.50
2 hours	2.00
2.5 hours	2.50
3 hours	3.00
3.5 hours	3.50
4 hours (maximum charge)	4.00
Overnight Charge (Town Centre Car Parks)	0.50

SHORT STAY: Linen Street:

12 minutes (minimum charge)	0.20
30 minutes	0.50
1 hour	1.00
1.5 hours	1.50
2 hours	2.00
2.5 hours	2.50
3 hours	3.00
3.5 hours	3.50
4 hours	4.00
4.5 hours	4.50
5 hours	5.00
5.5 hours	5.50
6 hours (maximum charge)	6.00
Overnight 6pm until 8am	0.50

MYTON FIELDS PICNIC AREA

up to 4 hours	3.00
All day	4.50

COACHES

- Designated Car Parks only

5.00

PENALTY CHARGE NOTICES (Exempt from V.A.T.)

(Set by Central Government)

Higher Rate (50% discount if paid within 14 days)	70.00
Lower Rate (50% discount if paid within 14 days)	50.00

NEIGHBOURHOOD

PARKING SERVICES

	Charge From 2/1/13 £
<u>SEASON TICKETS</u> (One vehicle registration per ticket)	
Charges exclude V.A.T. which should be added at the prevailing rate	
<u>Leamington Spa, Warwick & Kenilworth</u>	
Long Stay ONLY (Excluding Pay on Foot Car Parks)	
- Per Annum	612.77
- Per Month	63.83
<u>Leamington Spa Restricted Locations</u>	
St. Peter's Pay on Foot (200 spaces only)	
- Per Annum	493.62
- Per Month	55.32
- Overnight Parking: 6 pm to 9 am only	42.55
<u>Leamington Spa Restricted Locations</u>	
Covent Garden Pay on Foot (200 spaces only)	
- Per Annum	297.87
- Per Month	40.85
Royal Priors Multi Storey (50 spaces only)	
-Per Month	93.62
Adelaide Road (20 passes only)	
- Per Annum	402.13
- Per Month	46.81
Rosefield Street (20 spaces only)	
- Per Annum	402.13
- Per Month	46.81
Leamington Spa Old Town	
- Per Annum	313.19
- Per Month	34.04
<u>Warwick Restricted Location Car Parks</u>	
St. Nicholas Park, Warwick (100 spaces only)	
- Per Annum	357.45
- Per Month	38.30
West Rock (40 spaces only)	
- Per Annum	357.45
- Per Month	38.30
St Mary's Lands Area 2 (150 spaces)	
- Per Annum	165.96
- Per Month	17.02
St Mary's Lands Area 4 (50 spaces)	
- Per Annum	357.45
- Per Month	38.30
Linen Street Multi Storey (50 spaces)	
- Per Annum	561.70
- Per Month	68.09
Priory Road, Warwick (10 spaces only)	
- Per Annum	357.45
- Per Month	38.30
<u>Kenilworth Restricted Location Car Parks</u>	
Square West (50 spaces only)	
- Per Annum	312.77
- Per Month	34.04
Abbey End (50 spaces only)	
- Per Annum	312.77
- Per Month	34.04
Abbey Fields (50 spaces only - charges to be implemented following redesign and resurfacing of car park)	
- Per Annum	312.77
- Per Month	34.04
- resident 12 month permit	25.00
Administration charge for Season Ticket Amendments / Refunds	6.00

NEIGHBOURHOOD

PARKING SERVICES

	Charge From 2/1/13 £
Release of vehicles from Multi-Storey car parks	50.00
Special Event Charge	6.00
Skips and Scaffolds on car parks:	
per day	50.00
per week	200.00

Disabled Drivers

Vehicles displaying a valid 'Blue' Disabled Persons badge may park free of charge on any of the Council's Pay and Display car parks. Car Park Regulations and Orders apply. Those parking in pay on foot car parks will need to have their ticket endorsed by the inspector.

All of the above charges are inclusive of V.A.T. unless otherwise stated

WASTE COLLECTION

	Charge From 2/1/13 £
<u>REFUSE COLLECTION</u> (V.A.T. not applicable)	
Nappy Bins - Grey: annual charge (VAT included)	37.00
Additional Green Bin: one-off charge (VAT included)	37.00
Bulky Refuse Tickets:	
Collection of 1 item	26.00
Collection of 2 items	26.00
Collection of 3 items	26.00
Collection of 4 items	28.00
Collection of 5 items	34.00
- Senior Citizens / Persons in receipt of Income Support or addition to state pension and Registered Disabled Persons	
Collection of 1 item	12.00
Collection of 2 items	15.00
Collection of 3 items	18.00
Collection of 4 items	22.00
Collection of 5 items	28.00
Removal of Abandoned Vehicles	155.00

STRATEGIC LEADERSHIP

LEGAL SERVICES

**Charge
From 2/1/13
£**

CHARGES FOR LOCAL AUTHORITY LEGAL WORK

Disposals, Licences, Easements, etc.

Disposals (excluding those on the open market)	At Cost + 10%
Leases	At Cost + 10%
Licences	At Cost + 10%
Licence to plant in Highway - Initial Fee	At Cost + 10%
Rights of Way / Easements	At Cost + 10%
Licenses to Assign (Commercial / Residential)	At Cost + 10%

Mortgages

Supply of Epitome and Abstract of Title: Photocopying charge	see below
Redemption of Mortgages	No charge
Council entering into Conveyance releasing part of mortgaged property	At Cost + 10%
Postponement of Council's Discount provisions	82.00
Release of one party to mortgage	230.00
Applications for retrospective consents to Property Alterations	58.50

Miscellaneous Agreements concerning the Development of Land

Section 106 Agreements - Town & Country Planning Act 1990	At Cost + 10%
---	---------------

Photocopying (Inclusive of V.A.T.)

A4 Single sided	0.11
A4 Single sided - colour	0.80
A4 Double sided	0.20
A4 Double sided - colour	1.40
A3 Single sided	0.21
A3 Single sided - colour	1.60
A3 Double sided	0.39
A3 Double sided - colour	2.72
A0 Plans	15.73
A0 Plans - colour	57.55

GENERAL FUND CAPITAL PROGRAMME 2011/12 TO 2016/17

	Actual 2011/12 £	Original Budget 2012/13 £	Latest Budget 2012/13 £	Propose Expend. 2013/14 £	Propose Expend. 2014/15 £	Propose Expend. 2015/16 £	Propose Expend. 2016/17 £	TOTAL 2011/12 to 2016/17 £
CAPITAL PROGRAMME SUMMARY								
COMMUNITY and CORPORATE SERVICES PORTFOLIO	180,288	399,200	126,300	507,200	39,000	39,000	39,000	930,788
CULTURE PORTFOLIO	793,656	179,000	294,900	445,000	90,000	-	-	1,623,556
DEVELOPMENT PORTFOLIO	1,188,097	720,800	834,500	1,384,700	50,000	50,000	50,000	3,557,297
ENVIRONMENT and COMMUNITY PROECTION PORTFOLIO								
- COMMUNITY PROTECTION	130,208	100,000	145,000	834,000	-	-	-	1,109,208
- ENVIRONMENT SERVICES	-	168,000	265,000	888,000	-	-	-	1,153,000
FINANCE PORTFOLIO	25,259	350,000	271,100	150,000	150,000	150,000	150,000	896,359
NEIGHBOURHOOD PORTFOLIO	-	463,800	364,500	330,500	180,000	300,000	210,000	1,385,000
STRATEGIC LEADERSHIP PORTFOLIO	-	98,900	8,800	26,300	105,000	35,000	-	175,100
TOTAL GENERAL FUND CAPITAL PROGRAMME	2,317,508	2,479,700	2,310,100	4,565,700	614,000	574,000	449,000	10,830,308

GENERAL FUND CAPITAL PROGRAMME 2011/12 TO 2016/17

	Actual 2011/12 £	Original Budget 2012/13 £	Latest Budget 2012/13 £	Propose Expend. 2013/14 £	Propose Expend. 2014/15 £	Propose Expend. 2015/16 £	Propose Expend. 2016/17 £	TOTAL 2011/12 to 2016/17 £
GENERAL FUND CAPITAL FINANCING								
Prudential Borrowing	-	-	-	-	-	-	-	-
Capital Receipts	1,046,930	1,632,900	1,299,800	1,319,800	-	-	-	3,666,530
External Contributions	146,127	233,000	481,100	1,497,600	-	-	-	2,124,827
Revenue Contributions to Capital Outlay	416,517	15,100	137,000	387,000	-	-	-	940,517
Service Transformation Reserve	-	98,900	26,800	-	-	-	-	26,800
Play Equipment Reserve	-	-	100,000	-	-	-	-	100,000
Equipment Renewal Reserve	308,504	-	264,000	-	-	-	-	572,504
Gym Equipment Reserve	63,412	-	-	-	90,000	-	-	153,412
Public Amenity Reserve	-	-	-	50,000	60,000	180,000	90,000	380,000
Public Open Spaces Planning Gain Reserve	-	-	1,400	-	-	-	-	1,400
Capital Investment Reserve	336,018	499,800	-	1,311,300	464,000	394,000	359,000	2,864,318
TOTAL GENERAL FUND CAPITAL FUNDING	2,317,508	2,479,700	2,310,100	4,565,700	614,000	574,000	449,000	10,830,308

GENERAL FUND CAPITAL PROGRAMME 2011/12 TO 2016/17

	Actual 2011/12 £	Original Budget 2012/13 £	Latest Budget 2012/13 £	Propose Expend. 2013/14 £	Propose Expend. 2014/15 £	Propose Expend. 2015/16 £	Propose Expend. 2016/17 £	TOTAL 2011/12 to 2016/17 £
COMMUNITY and CORPORATE SERVICES PORTFOLIO								
Members' Personal Devices - Good Technology	-	-	5,600	-	-	-	-	5,600
Photocopiers	5,248	-	-	-	-	-	-	5,248
Refurb Housing Benefits area, Path / Parking Imps. RSH cash off	-	22,600	-	22,600	-	-	-	22,600
Leamington Spa One Stop Shop	-	295,600	-	295,600	-	-	-	295,600
Replacement PCs and Printers	46,536	81,000	24,400	39,000	39,000	39,000	39,000	226,936
Infrastructure Replacement Programme	-	-	51,500	-	-	-	-	51,500
VDI Infrastructure (from Agile Working budget)	-	-	26,800	-	-	-	-	26,800
Website CMS Replacement	-	-	-	150,000	-	-	-	150,000
DCM Letter Folder	-	-	18,000	-	-	-	-	18,000
Server Upgrade and Facility to Monitor Servers	32,541	-	-	-	-	-	-	32,541
SAN (Storage Area Network) Replacement 2011/12	95,963	-	-	-	-	-	-	95,963
TOTAL COMMUNITY and CORPORATE SERVICES PORTFOLIO	180,288	399,200	126,300	507,200	39,000	39,000	39,000	930,788

CULTURE PORTFOLIO								
Castle Farm Sports Pitch Drainage	-	73,000	-	73,000	-	-	-	73,000
Castle Farm Leisure Centre - replacement roof	-	-	8,000	172,000	-	-	-	180,000
Warwick Boathouse - St. Nicholas Park	-	-	70,000	-	-	-	-	70,000
New Gym Equipment	63,412	-	-	-	90,000	-	-	153,412
South West Warwick Play Equipment	110,124	-	-	-	-	-	-	110,124
Spa Centre Seats	173,260	-	-	-	-	-	-	173,260
Pump Rooms/ Linden Arches	93,327	-	12,400	-	-	-	-	105,727
Abbey Fields LC refurbishment of changing rooms etc.	270,495	-	-	-	-	-	-	270,495
Town Hall replacement boiler	38,961	-	-	-	-	-	-	38,961
NCLC replacement flume	-	81,000	132,000	-	-	-	-	132,000
RSC air curtain & foyer refurbishments	-	25,000	-	-	-	-	-	-
The Dell	44,077	-	-	-	-	-	-	44,077
Meadow Community Sport Centre - All Weather Pitch	-	-	64,000	-	-	-	-	64,000
Replacement Sauna - Newbold Comyn Leisure Centre	-	-	8,500	-	-	-	-	8,500
Victoria Park Bowling Green and Ancillaries	-	-	-	200,000	-	-	-	200,000
TOTAL CULTURE PORTFOLIO	793,656	179,000	294,900	445,000	90,000	-	-	1,623,556

GENERAL FUND CAPITAL PROGRAMME 2011/12 TO 2016/17

	Actual 2011/12 £	Original Budget 2012/13 £	Latest Budget 2012/13 £	Propose Expend. 2013/14 £	Propose Expend. 2014/15 £	Propose Expend. 2015/16 £	Propose Expend. 2016/17 £	TOTAL 2011/12 to 2016/17 £
DEVELOPMENT PORTFOLIO								
Brunswick Enterprise Hub	3,049	-	-	-	-	-	-	3,049
Conservation Action Programme	122,315	146,100	116,400	112,200	50,000	50,000	50,000	500,915
Digitisation of Building Control Records	-	-	5,000	-	-	-	-	5,000
IDOX Public Access Module	-	-	-	7,500	-	-	-	7,500
HS2	-	60,000	63,700	-	-	-	-	63,700
Chase Meadow Community Centre	-	50,000	350,000	1,005,000	-	-	-	1,355,000
Court House Improvements , Warwick	-	-	60,000	-	-	-	-	60,000
Purchase of Leek Wootton Woodland	-	-	50,000	-	-	-	-	50,000
Kenilworth Public Service Centre	-	54,200	5,000	-	-	-	-	5,000
Jubilee House Phase 2	1,059,133	410,500	184,400	260,000	-	-	-	1,503,533
Warwick Tourism Signs	3,600	-	-	-	-	-	-	3,600
TOTAL DEVELOPMENT PORTFOLIO	1,188,097	720,800	834,500	1,384,700	50,000	50,000	50,000	3,557,297

ENVIRONMENT and COMMUNITY PROTECTION PORTFOLIO

COMMUNITY PROTECTION

Cubbington Flood Alleviation Partnership	-	100,000	15,000	834,000	-	-	-	849,000
Replacement of Mercury Based Filament Lamps	130,208	-	-	-	-	-	-	130,208
CCTV Control Room	-	-	130,000	-	-	-	-	130,000
TOTAL COMMUNITY PROTECTION	130,208	100,000	145,000	834,000	-	-	-	1,109,208

ENVIRONMENT SERVICES

Leamington Cemetery Extension	-	168,000	168,000	-	-	-	-	168,000
Crematorium Improvements	-	-	97,000	888,000	-	-	-	985,000
TOTAL ENVIRONMENT SERVICES	-	168,000	265,000	888,000	-	-	-	1,153,000

TOTAL ENVIRONMENT and COMMUNITY PROTECTION PORTFOLIO	130,208	268,000	410,000	1,722,000	-	-	-	2,262,208
---	----------------	----------------	----------------	------------------	----------	----------	----------	------------------

GENERAL FUND CAPITAL PROGRAMME 2011/12 TO 2016/17

	Actual 2011/12 £	Original Budget 2012/13 £	Latest Budget 2012/13 £	Propose Expend. 2013/14 £	Propose Expend. 2014/15 £	Propose Expend. 2015/16 £	Propose Expend. 2016/17 £	TOTAL 2011/12 to 2016/17 £
FINANCE PORTFOLIO								
Rural Initiatives	21,688	225,000	196,100	75,000	75,000	75,000	75,000	517,788
Urban Initiatives	3,571	125,000	75,000	75,000	75,000	75,000	75,000	378,571
TOTAL FINANCE PORTFOLIO	25,259	350,000	271,100	150,000	150,000	150,000	150,000	896,359
NEIGHBOURHOOD PORTFOLIO								
Enhancement of Other Car Parks	-	62,700	-	62,700	-	-	-	62,700
Abbey Fields Car Park	-	155,000	-	155,000	-	-	-	155,000
St Nicholas Park Warwick Improvements	-	99,300	69,300	30,000	-	-	-	99,300
Millbank Open Space Improvements Phase 1	-	-	64,800	6,000	-	-	-	70,800
Green Farm Play Equipment	-	26,800	-	26,800	-	-	-	26,800
South West Warwick Play Equipment	-	-	3,200	-	-	-	-	3,200
Play Area Improvement Programme	-	-	100,000	50,000	60,000	180,000	90,000	480,000
The Dell	-	-	7,200	-	-	-	-	7,200
Recycling and Refuse Containers	-	120,000	120,000	-	120,000	120,000	120,000	480,000
TOTAL NEIGHBOURHOOD PORTFOLIO	-	463,800	364,500	330,500	180,000	300,000	210,000	1,385,000
STRATEGIC LEADERSHIP PORTFOLIO								
Agile Working	-	98,900	-	-	-	-	-	-
Broadband UK	-	-	8,800	26,300	105,000	35,000	-	175,100
TOTAL STRATEGIC LEADERSHIP PORTFOLIO	-	98,900	8,800	26,300	105,000	35,000	-	175,100

HOUSING INVESTMENT CAPITAL PROGRAMME 2011/12 TO 2016/17

	Actual 2011/12 £	Original Budget 2012/13 £	Latest Budget 2012/13 £	Propose Expend. 2013/14 £	Propose Expend. 2014/15 £	Propose Expend. 2015/16 £	Propose Expend. 2016/17 £	TOTAL 2011/12 to 2016/17 £
<u>HOUSING REVENUE ACCOUNT EXPENDITURE:</u>								
NEW BUILD	-	-	-	6,900,000	5,400,000	-	-	12,300,000
IMPROVEMENT / RENEWAL WORKS	7,857,375	5,326,400	5,739,900	4,826,000	4,331,600	4,660,300	4,781,400	32,196,575
ENVIRONMENTAL IMPROVEMENTS	75,055	191,200	278,800	244,600	250,700	257,000	263,400	1,369,555
ENERGY CONSERVATION WORKS	127,881	150,000	150,000	150,000	153,800	157,600	161,500	900,781
CASH INCENTIVE SCHEME	90,570	100,000	145,000	95,000	100,000	100,000	100,000	630,570
EQUIPMENT	5,838	45,000	53,200	-	-	-	-	59,038
ASBESTOS WORKS	367,241	862,000	1,077,200	689,600	706,800	724,500	742,600	4,307,941
TOTAL HOUSING REVENUE ACCOUNT	8,523,960	6,674,600	7,444,100	12,905,200	10,942,900	5,899,400	6,048,900	51,764,460
<u>HOUSING GENERAL FUND EXPENDITURE:</u>								
REGISTERED PROVIDERS	102,820	1,844,000	811,700	1,105,100	11,700	11,700	11,700	2,054,720
IMPROVEMENT SCHEMES (ENVIRONMENTAL HEALTH)	522,002	722,000	648,000	682,000	682,000	682,000	682,000	3,898,002
TOTAL HOUSING GENERAL FUND SERVICES	624,822	2,566,000	1,459,700	1,787,100	693,700	693,700	693,700	5,952,722
TOTAL HOUSING INVESTMENT PROGRAMME	9,148,782	9,240,600	8,903,800	14,692,300	11,636,600	6,593,100	6,742,600	57,717,182

HOUSING INVESTMENT CAPITAL PROGRAMME 2011/12 TO 2016/17

	Actual 2011/12 £	Original Budget 2012/13 £	Latest Budget 2012/13 £	Propose Expend. 2013/14 £	Propose Expend. 2014/15 £	Propose Expend. 2015/16 £	Propose Expend. 2016/17 £	TOTAL 2011/12 to 2016/17 £
<u>HOUSING INVESTMENT PROGRAMME FINANCING</u>								
Borrowing	-	-	-	-	-	-	-	-
Capital Receipts	101,312	1,291,500	167,600	951,000	285,100	285,100	285,100	2,075,212
External Contributions	287,751	865,900	811,700	596,500	-	-	-	1,695,951
Major Repairs Reserve	5,173,755	6,435,900	6,427,200	5,525,900	5,249,600	5,387,800	5,525,900	33,290,155
Capital Grant	314,990	399,000	470,800	862,800	399,000	399,000	399,000	2,845,590
HRA Capital Investment Reserve	-	-	-	6,187,200	5,400,000	-	-	11,587,200
Housing Revenue Account	3,263,228	238,700	1,016,900	479,300	293,300	511,600	523,000	6,087,328
New Homes Bonus	-	-	-	80,000	-	-	-	80,000
General Fund	7,746	9,600	9,600	9,600	9,600	9,600	9,600	55,746
TOTAL HOUSING INVESTMENT PROGRAMME FINANCING	9,148,782	9,240,600	8,903,800	14,692,300	11,636,600	6,593,100	6,742,600	57,717,182

HOUSING INVESTMENT CAPITAL PROGRAMME 2011/12 TO 2016/17

	Actual 2011/12 £	Original Budget 2012/13 £	Latest Budget 2012/13 £	Propose Expend. 2013/14 £	Propose Expend. 2014/15 £	Propose Expend. 2015/16 £	Propose Expend. 2016/17 £	TOTAL 2011/12 to 2016/17 £
<u>HOUSING REVENUE ACCOUNT EXPENDITURE</u>								
NEW BUILD								
Redevelopment of Fetherston Court:								
- HRA Capital Investment Reserve funded	-	-	-	6,187,200	5,400,000	-	-	11,587,200
- Old Town - Other Projects funded	-	-	-	249,000	-	-	-	249,000
- LPSA2 grant funded	-	-	-	463,800	-	-	-	463,800
TOTAL NEW BUILD	-	-	-	6,900,000	5,400,000	-	-	12,300,000
IMPROVEMENT / RENEWAL WORKS								
Aids and Adaptations	1,171,233	876,700	699,400	843,500	456,900	468,400	480,100	4,119,533
Planned Sheltered Disability Adapted Kitchens and Bathrooms	-	-	463,700	100,000	-	-	-	563,700
Roof Coverings (MRA)	282,402	239,800	239,800	156,800	160,700	164,700	168,900	1,173,302
Defective Flooring	71,203	10,100	60,100	60,100	61,600	63,100	64,700	380,803
Door Entry Systems	18,063	166,800	195,300	150,100	153,900	157,700	161,600	836,663
Window / Door Replacement (MRA)	623,581	440,200	436,200	396,300	406,200	416,400	426,800	2,705,481
Kitchen Fittings / Sanitaryware Replacement (MRA)	2,329,963	1,199,500	1,227,200	1,199,500	1,229,500	1,260,200	1,291,700	8,538,063
Acorn Court Refurbishment - Other Works	127,939	-	22,000	-	-	-	-	149,939
Electrical Fitments / Rewiring	422,139	834,700	503,900	714,200	666,300	682,900	700,000	3,689,439
Central Heating Replacement (MRA)	2,033,420	1,259,000	1,412,800	923,500	946,600	1,190,700	1,220,400	7,727,420
Water Services	36,809	10,500	25,000	5,000	5,100	5,300	10,100	87,309
Structural Improvements (MRA)	(8,635)	100,000	20,000	20,900	21,400	22,000	22,500	98,165
Security Works	(360)	-	-	-	-	-	-	(360)
Lift Replacement	-	89,800	40,000	41,800	42,800	43,900	45,000	213,500
Fire Prevention Works	82,074	-	160,000	188,200	153,800	157,600	161,500	903,174
Replacement TV Aerial Systems	70,778	-	-	-	-	-	-	70,778
Garage Refurbishment	-	99,300	-	26,100	26,800	27,400	28,100	108,400
Solar Panel Installation	596,766	-	234,500	-	-	-	-	831,266
TOTAL IMPROVEMENT / RENEWAL WORKS	7,857,375	5,326,400	5,739,900	4,826,000	4,331,600	4,660,300	4,781,400	32,196,575

HOUSING INVESTMENT CAPITAL PROGRAMME 2011/12 TO 2016/17

	Actual 2011/12 £	Original Budget 2012/13 £	Latest Budget 2012/13 £	Propose Expend. 2013/14 £	Propose Expend. 2014/15 £	Propose Expend. 2015/16 £	Propose Expend. 2016/17 £	TOTAL 2011/12 to 2016/17 £
ENVIRONMENTAL IMPROVEMENTS								
Environmental Works	42,128	123,600	150,900	100,000	102,500	105,100	107,700	608,328
Paths and Surfacing	-	-	-	104,600	107,200	109,900	112,600	434,300
Tenant Participation Projects	32,927	67,600	127,900	40,000	41,000	42,000	43,100	326,927
TOTAL ENVIRONMENTAL IMPROVEMENTS	75,055	191,200	278,800	244,600	250,700	257,000	263,400	1,369,555
ENERGY CONSERVATION WORKS								
Thermal Improvement Works	127,881	150,000	150,000	150,000	153,800	157,600	161,500	900,781
TOTAL ENERGY CONSERVATION WORKS	127,881	150,000	150,000	150,000	153,800	157,600	161,500	900,781
CASH INCENTIVE SCHEME								
Lettings Incentive Scheme	90,570	100,000	145,000	95,000	100,000	100,000	100,000	630,570
TOTAL CASH INCENTIVE SCHEME	90,570	100,000	145,000	95,000	100,000	100,000	100,000	630,570
EQUIPMENT								
C.C.M.S. Replacement Equipment	5,838	45,000	53,200	-	-	-	-	59,038
TOTAL EQUIPMENT	5,838	45,000	53,200	-	-	-	-	59,038

HOUSING INVESTMENT CAPITAL PROGRAMME 2011/12 TO 2016/17

	Actual 2011/12 £	Original Budget 2012/13 £	Latest Budget 2012/13 £	Propose Expend. 2013/14 £	Propose Expend. 2014/15 £	Propose Expend. 2015/16 £	Propose Expend. 2016/17 £	TOTAL 2011/12 to 2016/17 £
ASBESTOS WORKS								
Asbestos Survey:	367,241	862,000	1,077,200	689,600	706,800	724,500	742,600	4,307,941
TOTAL ASBESTOS WORKS	367,241	862,000	1,077,200	689,600	706,800	724,500	742,600	4,307,941
TOTAL HOUSING REVENUE ACCOUNT	8,523,960	6,674,600	7,444,100	12,905,200	10,942,900	5,899,400	6,048,900	51,764,460

HOUSING GENERAL FUND EXPENDITURE:

REGISTERED PROVIDERS

Section 106 Sites - WDC Funded (Capital Receipts)	-	1,370,000	-	-	-	-	-	-
Section 106 Sites - Other Funding	-	225,000	-	-	-	-	-	-
Contributions to Registered Providers	-	-	800,000	1,093,400	-	-	-	1,893,400
WRCC Rural Enabling Service	-	-	11,700	11,700	11,700	11,700	11,700	58,500
Old Town - Waterloo HA	102,820	-	-	-	-	-	-	102,820
Old Town - Other Projects	-	249,000	-	-	-	-	-	-
TOTAL REGISTERED PROVIDERS	102,820	1,844,000	811,700	1,105,100	11,700	11,700	11,700	2,054,720

HOUSING INVESTMENT CAPITAL PROGRAMME 2011/12 TO 2016/17

	Actual 2011/12 £	Original Budget 2012/13 £	Latest Budget 2012/13 £	Propose Expend. 2013/14 £	Propose Expend. 2014/15 £	Propose Expend. 2015/16 £	Propose Expend. 2016/17 £	TOTAL 2011/12 to 2016/17 £
ENVIRONMENTAL HEALTH:								
Renovation Grants:								
Discretionary Grants	18,491	40,000	20,000	20,000	20,000	20,000	20,000	118,491
Energy Efficiency Grants	-	10,000	-	5,000	5,000	5,000	5,000	20,000
Discretionary Loans	1,178	10,000	-	5,000	5,000	5,000	5,000	21,178
Common Parts - Tenant	17,774	-	-	-	-	-	-	17,774
Minor Works:								
Home Repairs Assistance	22,778	40,000	30,000	30,000	30,000	30,000	30,000	172,778
Care and Repair	40,971	42,000	42,000	42,000	42,000	42,000	42,000	250,971
Decent Homes Grant (Private Sector Stock)	97,955	100,000	80,000	100,000	100,000	100,000	100,000	577,955
Disabled Facilities Grants:								
Mandatory Grants	322,735	460,000	460,000	460,000	460,000	460,000	460,000	2,622,735
Discretionary Loans	-	10,000	-	10,000	10,000	10,000	10,000	40,000
Discretionary Grants	120	10,000	16,000	10,000	10,000	10,000	10,000	56,120
TOTAL ENVIRONMENTAL HEALTH	522,002	722,000	648,000	682,000	682,000	682,000	682,000	3,898,002
TOTAL HOUSING GENERAL FUND	624,822	2,566,000	1,459,700	1,787,100	693,700	693,700	693,700	5,952,722

WARWICK DISTRICT COUNCIL

SERVICE INDEX

	Page
ABANDONED VEHICLES	Revenue Estimates 152
ABBEY FIELDS	Revenue Estimates 62
ABBEY FIELDS SWIMMING POOL	Fees and Charges 175
ACCOUNTANCY	Revenue Estimates 106
ALLEVIATION OF FLOODING	Revenue Estimates 100
ALTHORPE ENTERPRISE HUB	Fees and Charges 186
ALTHORPE STREET INNOVATION AND ENTERPRISE HUB	Revenue Estimates 80
ASBESTOS WORKS (HIP)	Capital 209
ASSIST TRAVEL-TRANSPORT TOKENS	Revenue Estimates 43
ASSISTED TRAVEL	Revenue Estimates 105
ASSISTED TRAVEL (WCC)	Revenue Estimates 43
AUDIT AND RISK	Revenue Estimates 111
BALANCES and RESERVES	Reserves 165
BENEFITS	Revenue Estimates 113
BEREAVEMENT SERVICES	Revenue Estimates 90
BOWLS	Fees and Charges 169
BRUNSWICK STREET ENTERPRISE HUB	Revenue Estimates 80
BUILDING CONTROL	Revenue Estimates 84
BUILDING CONTROL FEES	Fees and Charges 184
CAPITAL FINANCING - GENERAL FUND	Capital 201
CAPITAL FINANCING - HOUSING INVESTMENT PROGRAMME	Capital 206
CAPITAL PROGRAMME	Capital 200
CAPITAL PROGRAMME SUMMARY	Capital 200
CAR PARKING	Fees and Charges 195
CAR PARKING - VICTORIA PARK	Fees and Charges 170
CAR PARKS	Revenue Estimates 144
CASH INCENTIVE SCHEME (HIP)	Capital 208
CASTLE FARM	Revenue Estimates 64
CASTLE FARM RECREATION CENTRE	Fees and Charges 176
CATERING CONTRACT	Revenue Estimates 59
CCTV	Revenue Estimates 89
CEMETERIES	Revenue Estimates 90
CEMETERIES	Fees and Charges 191
CENTRAL HEATING (HRA)	Revenue Estimates 137
CENTRAL SUPPORT TEAM	Revenue Estimates 158
CHAIR OF THE COUNCIL	Revenue Estimates 163
CHIEF EXECUTIVE'S OFFICE	Revenue Estimates 156
CHRISTMAS ILLUMINATIONS	Revenue Estimates 73
CIRCUSES and FAIRS	Fees and Charges 172
CIVIL CONTINGENCIES	Revenue Estimates 91
CIVIL ENGINEERING	Fees and Charges 189
COMMITTEE SERVICES	Revenue Estimates 159
COMMUNITY & CORPORATE SERVICES	Revenue Estimates 46
COMMUNITY & CORPORATE SERVICES Summary	Revenue Estimates 33
COMMUNITY and CORPORATE SERVICES	Fees and Charges 167
COMMUNITY and CORPORATE SERVICES PORTFOLIO	Capital 202
COMMUNITY CENTRES (HRA)	Revenue Estimates 137
COMMUNITY DEVELOPMENT	Revenue Estimates 36
COMMUNITY FORUMS	Revenue Estimates 39
COMMUNITY PARTNERSHIP	Revenue Estimates 40
COMMUNITY PROTECTION	Capital 203
COMMUNITY PROTECTION MANAGEMENT	Revenue Estimates 98
COMMUNITY SAFETY	Revenue Estimates 97
COMMUNITY SPORTS DEVELOPMENT	Fees and Charges 172
CONCESSIONS - UNEMPLOYED / STUDENTS	Fees and Charges 182
CONCURRENT SERVICES	Revenue Estimates 110
CONSERVATION and LOCAL PLANS	Revenue Estimates 83
CONSULTATION	Revenue Estimates 40
CONTRIBUTIONS TO HRA	Revenue Estimates 121
CONTRIBUTIONS TO PARISH COUNCILS	Revenue Estimates 110
CORNER SITE PUMP ROOM GARDENS	Fees and Charges 172

WARWICK DISTRICT COUNCIL

SERVICE INDEX

	Page
CORPORATE MANAGEMENT	Revenue Estimates 109
CORPORATE MANAGEMENT - CHIEF EXECUTIVE	Revenue Estimates 158
CORPORATE PERSONNEL	Revenue Estimates 37
CORPORATE PROPERTIES	Revenue Estimates 76
CORPORATE R+M HOLDING CODE	Revenue Estimates 126
CORPORATE R+M UNALLOCATED	Revenue Estimates 126
COUNCIL TAX and NNDR COLLECTION	Revenue Estimates 112
COUNCILLORS - DEMOCRATIC REPRESENTATION	Revenue Estimates 160
COURT STREET CREATIVE ARCHES	Revenue Estimates 80
COURT STREET CREATIVE ARCHES	Fees and Charges 186
CREMATORIUM	Revenue Estimates 90
CREMATORIUM	Fees and Charges 192
CRICKET	Fees and Charges 172
CULTURAL SERVICES TECHNICAL SUPPORT TEAM	Revenue Estimates 56
CULTURE	Fees and Charges 167
CULTURE PORTFOLIO	Capital 202
CULTURE SUMMARY	Revenue Estimates 48
CUP - UNITED REFORM CHURCH	Revenue Estimates 114
CUSTOMER CONTACT MANAGER	Revenue Estimates 45
CUSTOMER SERVICE CENTRE	Revenue Estimates 45
DECRIM OF PARKING - SHARED	Revenue Estimates 145
DECRIM OF PARKING - WCC	Revenue Estimates 145
DEMOCRATIC REPRESENTATION	Revenue Estimates 160
DEPUTY CHIEF EXECUTIVES & SENIOR MANAGEMENT SUPPORT	Revenue Estimates 157
DEVELOPMENT	Revenue Estimates 68
DEVELOPMENT	Fees and Charges 184
DEVELOPMENT CONTROL	Revenue Estimates 82
DEVELOPMENT CONTROL	Fees and Charges 186
DEVELOPMENT PORTFOLIO	Capital 203
DEVELOPMENT SERVICES MGT	Revenue Estimates 81
DISCRETIONARY RATE RELIEF	Revenue Estimates 105
DOCUMENT MANAGEMENT CENTRE	Revenue Estimates 44
ECONOMIC DEVELOPMENT	Revenue Estimates 78
ECONOMIC REGENERATION	Revenue Estimates 79
EDMONDSCOTE SPORTS TRACK	Revenue Estimates 52
EDMONDSCOTE SPORTS TRACK	Fees and Charges 171
EH ENVIRONMENTAL HEALTH CORE	Revenue Estimates 94
ELECTIONS	Revenue Estimates 161
ELECTORAL REGISTRATION	Revenue Estimates 162
ENERGY CONSERVATION WORKS (HIP)	Capital 208
ENGINEERING BUSINESS ACCOUNT	Revenue Estimates 99
ENTERPRISE DEVELOPMENT	Revenue Estimates 80
ENVIRONMENT & COMMUNITY PROTECTION SUMMARY	Revenue Estimates 86
ENVIRONMENT and COMMUNITY PROECTION PORTFOLIO	Capital 203
ENVIRONMENT and COMMUNITY PROTECTION	Fees and Charges 189
ENVIRONMENT SERVICES	Capital 203
ENVIRONMENTAL IMPROVEMENTS (HIP)	Capital 208
ENVIRONMENTAL PROTECTION	Revenue Estimates 96
EQUIPMENT (HIP)	Capital 208
ESTATE MANAGEMENT	Revenue Estimates 76
ESTATE SUPERVISORS (HRA)	Revenue Estimates 138
FAIRS and CIRCUSES	Fees and Charges 172
FEES and CHARGES	Fees and Charges 166
FINANCE MANAGEMENT	Revenue Estimates 104
FINANCE PORTFOLIO	Capital 204
FINANCE SUMMARY	Revenue Estimates 101
FINANCIAL INFORMATION	General 8
FINANCIAL SERVICES	Revenue Estimates 107
FINANCIAL STRATEGY	Financial Strategy 13
FLOOD ALLEVIATION	Revenue Estimates 0
FOOD SAFETY	Fees and Charges 190
FOOD+OCCUPATIONAL SAFETY+HEALTH	Revenue Estimates 95

WARWICK DISTRICT COUNCIL

SERVICE INDEX

		Page
GENERAL FUND CAPITAL FINANCING	Capital	201
GENERAL FUND CAPITAL PROGRAMME 2011/12 TO 2016/17	Capital	200
GENERAL FUND OVERALL SUMMARY	Revenue Estimates	28
GOLF COURSE	Revenue Estimates	51
GRANTS TO VOLUNTARY BODIES	Revenue Estimates	36
GREEN SPACE DEVELOPMENT	Revenue Estimates	53
GREEN SPACE DEVELOPMENT	Revenue Estimates	148
GREEN SPACES CONTRACT MGT	Revenue Estimates	147
HEALTH and FITNESS MEMBERSHIP	Fees and Charges	181
HIGHWAYS - WCC	Revenue Estimates	146
HIGHWAYS - WDC	Revenue Estimates	125
HMO LICENSING	Fees and Charges	193
HOMELESSNESS	Revenue Estimates	119
HOUSING & PROPERTY - GENERAL FUND SUMMARY	Revenue Estimates	115
HOUSING and PROPERTY	Fees and Charges	193
REGISTERED PROVIDERS (HIP)	Capital	209
HOUSING BENEFITS	Revenue Estimates	113
HOUSING INVESTMENT CAPITAL PROGRAMME 2011/12 TO 2016/17	Capital	205
HOUSING INVESTMENT PROGRAMME FINANCING	Capital	206
HOUSING REVENUE ACCOUNT	Revenue Estimates	130
HOUSING REVENUE ACCOUNT	Fees and Charges	194
HOUSING SERVICES	Revenue Estimates	134
HOUSING STRATEGY	Revenue Estimates	120
HSG COMMUNAL AREAS (HRA)	Revenue Estimates	138
HSG OPEN SPACES (HRA)	Revenue Estimates	137
HSG SUP+MAN GENERAL	Revenue Estimates	133
HSG SUP+MAN SPECIAL	Revenue Estimates	135
HUMAN RESOURCES	Revenue Estimates	37
ICT SERVICES	Revenue Estimates	47
IMPROVEMENT / RENEWAL WORKS (HIP)	Capital	207
IMPROVEMENT SCHEMES (ENVIRONMENTAL HEALTH) (HIP)	Capital	210
INTERNAL AUDIT	Revenue Estimates	111
INTERNAL PRINT UNIT	Revenue Estimates	41
KENILWORTH TOWN CENTRE MANAGEMENT	Revenue Estimates	72
LAND CHARGES	Revenue Estimates	85
LAND CHARGES	Fees and Charges	188
LEAMINGTON TOWN CENTRE MANAGEMENT	Revenue Estimates	71
LEGAL SERVICES (IN-HOUSE WDC)	Revenue Estimates	164
LEGAL WORK	Fees and Charges	199
LEISURE ADMINISTRATION	Revenue Estimates	56
LEISURE CENTRES - ABBEY FIELDS	Revenue Estimates	62
LEISURE CENTRES - ABBEY FIELDS	Fees and Charges	175
LEISURE CENTRES - CASTLE FARM	Revenue Estimates	64
LEISURE CENTRES - CASTLE FARM	Fees and Charges	176
LEISURE CENTRES - NEWBOLD COMYN	Revenue Estimates	63
LEISURE CENTRES - NEWBOLD COMYN	Fees and Charges	177
LEISURE CENTRES - St. NICHOLAS PARK	Revenue Estimates	61
LEISURE CENTRES - St. NICHOLAS PARK	Fees and Charges	178
LICENSING	Fees and Charges	190
LICENSING - HMOs	Fees and Charges	193
LICENSING & REGISTRATION	Revenue Estimates	93
LICENSING and REGISTRATION	Fees and Charges	189
LILLINGTON COMM CENTRE	Revenue Estimates	54
LILLINGTON RECREATION CENTRE	Fees and Charges	172
LOCAL LAND CHARGES	Revenue Estimates	85
LOCAL LAND CHARGES	Fees and Charges	188
LOCAL PLANS and CONSERVATION	Revenue Estimates	83

WARWICK DISTRICT COUNCIL

SERVICE INDEX

	Page
MAP AND GENERAL STATISTICS	General 6
MARKETS	Fees and Charges 188
MARKETS + MOPS	Revenue Estimates 75
MEADOW COMMUNITY SPORTS CENTRE	Revenue Estimates 66
MEADOW COMMUNITY SPORTS CENTRE	Fees and Charges 173
MEDIA ROOM	Revenue Estimates 41
MEDIUM TERM FINANCIAL STRATEGY	Financial Strategy 13
MEMBER TRAINING	Revenue Estimates 37
MEMBERS - DEMOCRATIC REPRESENTATION	Revenue Estimates 160
MICE CONTROL	Fees and Charges 190
MOPS and MARKETS	Revenue Estimates 75
MYTON SCHOOL DUAL USE	Revenue Estimates 65
MYTON SCHOOL DUAL USE SPORTS CENTRE	Fees and Charges 174
NEW BUILD	Capital 207
NEIGHBOURHOOD	Fees and Charges 195
NEIGHBOURHOOD PORTFOLIO	Capital 204
NEIGHBOURHOOD SERVICES	Revenue Estimates 143
NEIGHBOURHOOD SUMMARY	Revenue Estimates 140
NEWBOLD COMYN	Revenue Estimates 63
NEWBOLD COMYN LEISURE CENTRE	Fees and Charges 177
NNDR and COUNCIL TAX COLLECTION	Revenue Estimates 112
NNDR DIS RATE RELIEF	Revenue Estimates 105
NON-DISTRIBUTED COSTS	Revenue Estimates 108
OCCUPATIONAL HEALTH and FOOD SAFETY	Revenue Estimates 95
OFFICE ACCOMMODATION RIVERSIDE HOUSE	Revenue Estimates 92
ON STREET PARKING	Revenue Estimates 145
ONE STOP SHOPS	Revenue Estimates 42
ORGANISATIONAL DEVELOPMENT	Revenue Estimates 38
OTHER HOUSING PROPERTY	Revenue Estimates 121
OVERALL SUMMARY	Revenue Estimates 28
PARISH COUNCIL CONTRIBUTIONS	Revenue Estimates 110
PARKING	Revenue Estimates 144
PARKING - DECRIMILISATION (WCC)	Revenue Estimates 145
PARKING - DECRIMILISATION SHARED COSTS	Revenue Estimates 145
PARKING - VICTORIA PARK	Fees and Charges 170
PARKING SERVICES	Fees and Charges 195
PARKS - CAR PARKING	Fees and Charges 170
PAVILION HIRE	Fees and Charges 172
PAYMENT CHANNELS	Revenue Estimates 44
PERSONNEL	Revenue Estimates 37
PEST CONTROL	Fees and Charges 190
POLICY OFFICERS	Revenue Estimates 38
POLICY, PROJECTS & CONSERVATION	Revenue Estimates 83
POLLUTION CONTROL	Fees and Charges 190
PRINT UNIT	Revenue Estimates 41
PRIVATE SECTOR HOUSING	Revenue Estimates 123
PRIVATE SECTOR HOUSING RENEWAL	Fees and Charges 193
PROPERTY SERVICES	Revenue Estimates 124
PUBLIC CONVENIENCES	Revenue Estimates 118
PUMP ROOM GARDENS CORNER SITE	Fees and Charges 172
RATE RELIEF	Revenue Estimates 105
RECEPTION FACILITIES & LEAMINGTON OSS	Revenue Estimates 42
RECYCLING	Revenue Estimates 151
REFUSE COLLECTION	Revenue Estimates 151
REFUSE COLLECTION	Fees and Charges 198
REGISTERED PROVIDERS	Capital 209
RESERVES and BALANCES	Reserves 165
REVENUES	Revenue Estimates 112
RISK MANAGEMENT	Revenue Estimates 111
RIVERSIDE HOUSE	Revenue Estimates 92
RODENT CONTROL	Fees and Charges 190

WARWICK DISTRICT COUNCIL

SERVICE INDEX

		Page
ROYAL PUMP ROOM	Fees and Charges	168
ROYAL PUMP ROOMS	Revenue Estimates	67
ROYAL SPA CENTRE	Revenue Estimates	58
ROYAL SPA CENTRE	Fees and Charges	167
SPORTS CENTRES - MEADOW COMMUNITY	Revenue Estimates	66
SPORTS CENTRES - MEADOW COMMUNITY	Fees and Charges	173
SPORTS CENTRES - MYTON SCHOOL	Revenue Estimates	65
SPORTS CENTRES - MYTON SCHOOL	Fees and Charges	174
SPORTS CENTRES - SYDENHAM SCHOOL	Revenue Estimates	65
SPORTS FACILITIES ADMIN	Revenue Estimates	60
SPORTS FACILITIES: INCOME SUPP. / UNEMPLOYED / STUDENTS	Fees and Charges	182
SPORTS PITCHES	Fees and Charges	170
ST. NICHOLAS PARK	Revenue Estimates	61
St. NICHOLAS PARK LEISURE CENTRE	Fees and Charges	178
STRATEGIC LEADERSHIP	Fees and Charges	199
STRATEGIC LEADERSHIP PORTFOLIO	Capital	204
STRATEGIC LEADERSHIP SUMMARY	Revenue Estimates	153
STRAY DOGS	Fees and Charges	190
STREET CLEANSING	Revenue Estimates	149
STREET NAMING and NUMBERING	Fees and Charges	167
STUDENT CONCESSIONS	Fees and Charges	182
SUMMARY OF NET EXPENDITURE FOR DISTRICT PURPOSES	General	7
SUPPORTED HSG (HRA)	Revenue Estimates	136
SUPPORTING PEOPLE TO HRA	Revenue Estimates	122
SYDENHAM SCHOOL DUAL USE	Revenue Estimates	65
TCM - KENILWORTH	Revenue Estimates	72
TCM - LEAMINGTON	Revenue Estimates	71
TCM - WARWICK	Revenue Estimates	74
TENNIS	Fees and Charges	169
TOURISM	Revenue Estimates	77
TOWN CENTRE MANAGEMENT - KENILWORTH	Revenue Estimates	72
TOWN CENTRE MANAGEMENT - LEAMINGTON	Revenue Estimates	71
TOWN CENTRE MANAGEMENT - WARWICK	Revenue Estimates	74
TOWN HALL FACILITIES	Revenue Estimates	57
TOWN HALL ROOM HIRE	Fees and Charges	168
TRANSPORT PLANS	Revenue Estimates	99
TRANSPORT TOKENS	Revenue Estimates	43
TREASURY MANAGEMENT	Revenue Estimates	108
UNEMPLOYED CONCESSIONS	Fees and Charges	182
UNITED REFORM CHURCH	Revenue Estimates	114
VERY SHELTERED HSG (HRA)	Revenue Estimates	136
VOLUNTARY ORGANISATIONS - GRANTS	Revenue Estimates	36
WARWICK PLANT MAINTENANCE	Revenue Estimates	125
WARWICK RESPONSE	Fees and Charges	194
WARWICK RESPONSE (HRA)	Revenue Estimates	135
WARWICK TOWN CENTRE MANAGEMENT	Revenue Estimates	74
WASTE COLLECTION	Revenue Estimates	151
WASTE MANAGEMENT	Revenue Estimates	150
WCC HIGHWAYS	Revenue Estimates	146
WDC HIGHWAYS	Revenue Estimates	125
WEB SERVICES	Revenue Estimates	46
YOUTH SPORT DEVELOPMENT	Revenue Estimates	55