



Warwick District Council Forward Plan February 2023 Councillor Andrew Day Leader of the Cabinet

The Forward Plan is a list of all the Key Decisions which will be taken by the Cabinet up to the next twelve months. The Warwick District Council definition of a key decision is: A key decision means a decision made in the exercise of an executive function by any person (including officers) or body which meets one or more of the following conditions:

- (1) The decision is likely to result in the Council incurring expenditure or the making of savings in excess of £150,000. Excluded from this are all loans to banks or other financial institutions made in accordance with the Treasury Management Strategy.
- (2) The decision is likely to be significant in terms of its effects on communities living or working in any two or more Wards.

Whilst the majority of the Cabinet's business at the meetings listed in this Forward Plan will be open to the public and media organisations to attend, there will inevitably be some business to be considered that contains, for example, confidential, commercially sensitive or personal information.

This is formal notice under the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 that part of the Cabinet meeting listed in this Forward Plan will be held in private. This is because the agenda and reports for the meeting will contain exempt information under Part 1 of Schedule 12A to the Local Government Act 1972 (as amended) and that the public interest in withholding the information outweighs the public interest in disclosing it. Those items which are proposed to be considered in private are marked as such along with the reason for the exclusion in the list below.

If you would like to make representations or comments on any of the topics listed below, including the confidentiality of any document, you can write to the contact officer, as shown below, at Riverside House, Milverton Hill, Royal Leamington Spa, Warwickshire, CV32 5HZ. Alternatively, you can phone the contact officer on (01926) 456114. If your comments are to be referred to in the report to the Cabinet or Committee, they will need to be with the officer 7 working days before the publication of the

agenda. You can, however, make comments or representations up to the date of the meeting, which will be reported orally at the meeting. The Forward Plan will be updated monthly and you should check to see the progress of the report you are interested in.

Section 1 – The Forward Plan February 2023 – April 2023

9 February 2023

Topic and Reference	Purpose of Report	Key Decision?	Date of Cabinet Meeting	Agenda Publication Date	Contact Officer & Portfolio Holder	External Consultees, Consultation Method or Background Papers/Last time considered by Cabinet & Minute Number
General Fund Budget and Council Tax 2023-24 (Ref 1,315)	To update members on the overall financial position of the Council, consider the General Fund Revenue and Capital Budgets for the 23/24. To propose the Council tax for 23/24.	Yes	9/2/2023	30/1/2023	Andrew Rollins; Steven Leathley; Cllr Hales	
HRA Budget and Rent Setting (Ref 1,316)	To report on the proposed HRA budget for 23/24, including rent policy.	Yes	9/2/2023	30/1/2023	Victoria Bamber; Cllr Matecki	
Draft South Warwickshire Economic Strategy (Ref 1,276)	To endorse a draft economic strategy for South Warwickshire (covering Stratford-on-Avon and Warwick Districts) for consultation.	Yes	9/2/2023	30/1/2023	Philip Clarke; Cllr Bartlett	SWLP Advisory Group, Place & Economy PAB. also, stakeholder engagement was undertaken in summer 2021.
South Warwickshire Electric Vehicle (EV) Infrastructure Plan - Way Forward (Ref 1,327)	Follow on from previous Cabinet Report entitled "South Warwickshire Electric Vehicle (EV) Infrastructure Strategy.	Yes	9/2/2023	30/1/2023	Graham Folkes-Skinner; Cllr Rhead	Dave Barber

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Business Improvement District (BID) Royal Leamington Spa - BID Renewal process - Update and recommendations on voting priorities (Ref 1,330)	To consider recommendations of voting priorities of BID Renewal Ballot	Yes	9/2/2023	30/1/2023	Joanne Randall, SEDO; Cllr Bartlett	BID Leamington Spa
Strategic Direction Christine Ledger Square (Ref 1,273)	The purpose of this report is to consider the future for the High-Rise Block, Christine Ledger Square. It is anticipated that part or all of this item will be considered in private by virtue of Schedule 12A of the Local Government Act 1972, following the Local Government (Access to Information) (Variation) Order 2006 because it contains information which reveals that the authority proposes – (a) to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or	Yes	10/2/2022 Reason 5 10/3/2022 20/4/2022 Reason 5 26/05/2022 Reason 5 6/7/2022 Reason 3 10/8/2022 Reason 5 7/12/2022 Reason 3 9/2/2023	30/1/2023	Lisa Barker; Steve Partner; Cllr Matecki	

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	(b) to make an order or direction under any enhancement.					
Digital Strategy Review (Ref 1,300)	To consider changes to the Digital Strategy which reflect the Council's post-merger ambitions.	Yes	9/2/2023	30/1/2023	David Elkington; Cllr Tracey	
Warwick District Council Change Management Programme (Ref 1,339)	For Members to endorse the Council's Change Management Programme	Yes	9/2/2023	30/1/2023	Andrew Jones; Cllr Day	
Riverside House Disposal Options (Ref 1,340)	To set out options for bringing the Riverside House site forward for development.	Yes	9/2/2023	30/1/2023	Chris Elliot/ Heather Johnson; Cllr Cooke	
Election of Chairman and Vice-Chairman of the Council 2023/24 (Ref 1,342)	In accordance with Procedure Rules, to recommend to Council the persons to be elected as Chairman and Vice-Chairman of the Council for 2023/24	No	9/2/2023	30/1/2023	Cllr Day	
Statement of Accounts 2021-22 (Ref 1,312)	To report on the Council's final outturn position for both revenue and capital, and the Audit Findings Report	Yes	9/2/2023	30/1/2023	Andrew Rollins; Steven Leathley; Cllr Hales	

Topic and Reference	Purpose of Report	Key Decision?	Date of Cabinet Meeting	Agenda Publication Date	Contact Officer & Portfolio Holder	External Consultees, Consultation Method or Background Papers/Last time considered by Cabinet & Minute Number
Office Relocation Strategy (Ref 1,325)	To provide information on options for the Council's Office Relocation Strategy	Yes	9/2/2023	30/1/2023	Steve Partner; Cllr Matecki	
HRA Business Plan Review 2022 (Ref 1,314)	To update the Housing revenue Account Business Plan to reflect the most recent changes in performance, business assumptions, strategic decisions and policy.	Yes	9/2/2023	30/1/2023	Victoria Bamber; Lisa Barker; Cllr Matecki	
Update to the Council's Whistleblowing Policy (Ref 1,343)	To seek Cabinet endorsement of the updating of a major policy, namely the Council's Whistleblowing Policy	No	9/2/2023	30/1/2023	Richard Barr; Cllrs Day & Hales	Unison, Democratic Services Manager & Deputy MO, HR.
Biodiversity Action Plan (Ref 1,343)	To set out the process, resources and funding required to develop a detailed Biodiversity Action Plan following the Biodiversity Notice of Motion made on 19 th Oct 2022	Yes	9/2/2023	30/1/2023	Dave Barber; Cllr Rhead	
Severn Trent Water Project to Improve Water Quality in the Leam (Ref 1,345)	To seek agreement for Severn Trent Water to carry out works on Council owned land with a view to improving water quality in the River Leam	Yes	9/2/2023	30/1/2023	Dave Barber; Cllr Falp	
Local Council Tax Reduction Scheme	To present the results of the Local Council Tax Reduction scheme	Yes	9/2/2023	30/1/2023	Andrea Wyatt; Cllr Tracey	

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(Ref 1,346)	consultation so that members can decide if they wish to amend the scheme					
Covent Garden Update (Ref 1,347)	To update on Covent Garden next steps	Yes	9/2/2023	30/1/2023	Heather Johnson/Chris Elliott; Cllrs Falp & Grainger	

8 March 2023

Topic and Reference	Purpose of Report	Key Decision?	Date of Cabinet Meeting	Agenda Publication Date	Contact Officer & Portfolio Holder	External Consultees, Consultation Method or Background Papers/Last time considered by Cabinet & Minute Number
Treasury Management Strategy (Ref 1,320)	To see member approval of the Treasury Management Strategy and Investment Strategy for 23/24	Yes	8/3/2023	27/2/2023	Richard Wilson; Cllr Hales	
Abbey Fields Cycle Route Proposals (Ref 1,344)	To look into the different options for a cycle path through or around Abbey Fields Park in Kenilworth and to recommend an option for further consultation	Yes	8/3/2023	27/2/2023	Graham Folkes-Skinner; Cllr Rhead	
Country Park Phase 2 Enabling	To provide an update on the progress made on the New House Farm project	Yes	8/3/2023	27/3/2023	Dave Barber; Katie McAuley;	

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Development (Ref 1,326)	and to seek approval to continue to the next stage of the project. It is anticipated that part or all of this item will be considered in private by virtue of Schedule 12A of the Local Government Act 1972, following the Local Government (Access to Information) (Variation) Order 2006 because it contains information relating to the financial or business affairs of any particular person (including the authority holding that information)				Cllr Rhead	
Commonwealth Games – Outcomes and legacy (Ref 1,298)	To present a review of the work that the Council undertook in hosting events of the Birmingham 2022 Commonwealth Games and present details of outcomes and legacy outputs	No	8/3/2023	27/3/2023	Christina Boxer; Cllr Bartlett; Cllr Grainger	
Milverton Homes Business Plan (Ref 1,319)	An annual review of the Councils New Housing Company Milverton Homes Business Plan. It is	Yes	8/3/2023	27/3/2023	Victoria Bamber; Dilip Dabasia; Lisa Barker; Cllr	

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19 April 2023

Topic and Reference	Purpose of Report	Key Decision?	Date of Cabinet Meeting	Agenda Publication Date	Contact Officer & Portfolio Holder	External Consultees, Consultation Method or Background Papers/Last time considered by Cabinet & Minute Number

Section 2 – Key decisions to be considered by the Cabinet without a confirmed date

Topic and Reference	Purpose of Report	Key Decision?	Contact Officer & Portfolio Holder	History of Committee Dates and Reason code for deferment	External Consultees, Consultation Method or Background Papers	Request for attendance by Committee	Reason a date cannot be confirmed
Adoption of Street Trading Policy (Ref 1,214)	To formally adopt the reviewed Street Trading Policy.	No	Lorna Hudson; Cllr Falp	4/11/2021			
Funding of Development Proposal on Land Off Europa Way (Ref 1,236)	To consider a report on a funding opportunity. It is anticipated that part or all of this item will be considered in private by virtue of Schedule 12A of the Local Government Act 1972, following the Local Government (Access to Information) (Variation) Order 2006 because it contains information relating to the financial or business affairs of any particular person (including the authority holding that information)	Yes	Chris Elliott; Cllr Hales	9/12/2021 Reason: 2,3 10/2/2022 Reason: 2,3			
Abbey Fields Cycle Route Option (Ref 1,257)	To put forward the option for constructing a cycle path across Abbey Fields, Kenilworth to connect up National Cycle Network Route 52	Yes	Graham Folkes-Skinner; Cllr Rhead	10/2/2022 Reason 5			
Monetary Loan to a Joint	To consider making a monetary loan to a Joint Venture which is	Yes	Andrew Jones; Cllr	11/5/2022			

Topic and Reference	Purpose of Report	Key Decision?	Contact Officer & Portfolio Holder	History of Committee Dates and Reason code for deferment	External Consultees, Consultation Method or Background Papers	Request for attendance by Committee	Reason a date cannot be confirmed
Venture (Ref 1, 285)	50% owned by Milverton Homes Limited, the Councils 100% owned housing company. It is anticipated that part or all of this item will be considered in private by virtue of Schedule 12A of the Local Government Act 1972, following the Local Government (Access to Information) (Variation) Order 2006 because it contains information relating to the financial or business affairs of any particular person (including the authority holding that information)		Hales; Cllr Matecki	Reason 5			
The future of Linen Street Car park (Ref 1,274)	To consider options for the future redevelopment of Linen Street Car park. It is anticipated that part or all of this item will be considered in private by virtue of Schedule 12A of the Local Government Act 1972, following the Local Government (Access to Information) (Variation) Order 2006 because it contains information relating to the financial or business affairs of any particular person (including the authority holding that	Yes	Martin O'Neill; Andrew Jones; Cllr Rhead	10/3/2022 Reason 5 20/4/2022 Reason 3 10/08/2022 Reason 3 21/9/2022 Reason 3			

Topic and Reference	Purpose of Report	Key Decision?	Contact Officer & Portfolio Holder	History of Committee Dates and Reason code for deferment	External Consultees, Consultation Method or Background Papers	Request for attendance by Committee	Reason a date cannot be confirmed
	information)						

Delayed reports:

If a report is late, officers will establish the reason(s) for the delay from the list below and these will be included within the plan above:

1. Portfolio Holder has deferred consideration of the report
2. Waiting for further information from a Government Agency
3. Waiting for further information from another body
4. New information received requires revision to report
5. Seeking further clarification on implications of report

Next reference number: 1,348

Details of all the [Council's committees, Councillors and agenda papers are available on our website](#)

The forward plan is also available, on request, in large print, by telephoning (01926) 456114