



## **Warwick District Council Forward Plan December 2022 Councillor Andrew Day Leader of the Cabinet**

The Forward Plan is a list of all the Key Decisions which will be taken by the Cabinet up to the next twelve months. The Warwick District Council definition of a key decision is: A key decision means a decision made in the exercise of an executive function by any person (including officers) or body which meets one or more of the following conditions:

- (1) The decision is likely to result in the Council incurring expenditure or the making of savings in excess of £150,000. Excluded from this are all loans to banks or other financial institutions made in accordance with the Treasury Management Strategy.
- (2) The decision is likely to be significant in terms of its effects on communities living or working in any two or more Wards.

Whilst the majority of the Cabinet's business at the meetings listed in this Forward Plan will be open to the public and media organisations to attend, there will inevitably be some business to be considered that contains, for example, confidential, commercially sensitive or personal information.

This is formal notice under the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 that part of the Cabinet meeting listed in this Forward Plan will be held in private. This is because the agenda and reports for the meeting will contain exempt information under Part 1 of Schedule 12A to the Local Government Act 1972 (as amended) and that the public interest in withholding the information outweighs the public interest in disclosing it. Those items which are proposed to be considered in private are marked as such along with the reason for the exclusion in the list below.

If you would like to make representations or comments on any of the topics listed below, including the confidentiality of any document, you can write to the contact officer, as shown below, at Riverside House, Milverton Hill, Royal Leamington Spa, Warwickshire, CV32 5HZ. Alternatively, you can phone the contact officer on (01926) 456114. If your comments are to be referred to in the report to the Cabinet or Committee, they will need to be with the officer 7 working days before the publication of the

agenda. You can, however, make comments or representations up to the date of the meeting, which will be reported orally at the meeting. The Forward Plan will be updated monthly and you should check to see the progress of the report you are interested in.

## Section 1 – The Forward Plan December 2022 – April 2023

### 7 December 2022

Topic and Reference	Purpose of Report	Key Decision?	Date of Cabinet Meeting	Agenda Publication Date	Contact Officer & Portfolio Holder	External Consultees, Consultation Method or Background Papers/Last time considered by Cabinet & Minute Number
Statement of Accounts 2021-22 (Ref 1,312)	To report on the Council's final outturn position for both revenue and capital, and the Audit Findings Report	Yes	7/12/2022	28/11/2022	Andrew Rollins; Steven Leathley; Cllr Hales	
Q2 Budget Report (Ref 1,313)	To report on Budget to end of September 2022, and provide updates to Medium Term Financial Strategy	Yes	7/12/2022	28/11/2022	Andrew Rollins; Cllr Hales	
HRA Business Plan Review 2022 (Ref 1,314)	To update the Housing revenue Account Business Plan to reflect the most recent changes in performance, business assumptions, strategic decisions and policy.	Yes	7/12/2022	28/11/2022	Victoria Bamber; Lisa Barker; Cllr Matecki	
Milverton Homes Business Plan (Ref 1,319)	An annual review of the Councils New Housing Company Milverton Homes Business Plan. It is anticipated that part or all of this item will be considered in private by virtue of Schedule 12A of the Local Government Act 1972, following the Local Government (Access to	Yes	7/12/2022	28/11/2022	Victoria Bamber; Dilip Dabasia; Lisa Barker; Cllr Matecki	

Topic and Reference	Purpose of Report	Key Decision?	Date of Cabinet Meeting	Agenda Publication Date	Contact Officer & Portfolio Holder	External Consultees, Consultation Method or Background Papers/Last time considered by Cabinet & Minute Number
	Information) (Variation) Order 2006 because it contains information relating to the financial or business affairs of any particular person (including the authority holding that information)					
Local Development Scheme (LDS) (Ref 1,322)	To seek approval for an updated Local Development Scheme (LDS). The LDS sets out the work of the Planning Policy team over the next 3 years in terms of the production of planning documents.	Yes	7/12/2022	28/11/2022	Amit Bratch; Andrew Cornfoot; Cllr Cooke	
Office Relocation Strategy (Ref 1,325)	To provide information on options for the Council's Office Relocation Strategy	Yes	7/12/2022	28/11/2022	Steve Partner; Cllr Matecki	
Country Park Phase 2 Enabling Development (Ref 1,326)	To provide an update on the progress made on the New House Farm project and to seek approval to continue to the next stage of the project. <b>It is anticipated that part or all of this item will be considered in private by virtue of Schedule 12A of the Local Government Act 1972, following the Local</b>	Yes	7/12/2022	28/11/2022	Dave Barber; Katie McAuley; Cllr Rhead	

Topic and Reference	Purpose of Report	Key Decision?	Date of Cabinet Meeting	Agenda Publication Date	Contact Officer & Portfolio Holder	External Consultees, Consultation Method or Background Papers/Last time considered by Cabinet & Minute Number
	<b>Government (Access to Information) (Variation) Order 2006 because it contains information relating to the financial or business affairs of any particular person (including the authority holding that information)</b>					
Business Improvement District (BID) Royal Leamington Spa - BID Renewal process (Ref 1,329)	To consider the forthcoming BID Renewal process and WDC's duties in effecting the BID Renewal Ballot Process	Yes	7/12/2022	28/11/2022	Joanne Randall, SEDO; Cllr Bartlett	
12 Month Update of Climate Change Action Plan (Ref 1,331)	To provide and update and review of the climate change action plan, which was first approved in November 2021.	Yes	7/12/2022	28/11/2022	Dave Barber/Callum Ringer; Cllr Rhead	
Warwickshire Local Transport Plan (Ref 1,332)	To agree the Council response to the consultation on the Warwickshire Local Transport Plan	Yes	7/12/2022	28/11/2022	Graham Folkes-Skinner; Cllr Cooke	
HEART Shared Service Partnership (Ref 1,333)	To present the evaluation of the Home Environment Assessment and Response Teams (HEART) delivery of Disabled Facilities	Yes	7/12/2022	28/11/2022	Lisa Barker; Cllr Matecki	

Topic and Reference	Purpose of Report	Key Decision?	Date of Cabinet Meeting	Agenda Publication Date	Contact Officer & Portfolio Holder	External Consultees, Consultation Method or Background Papers/Last time considered by Cabinet & Minute Number
	Grants and related services and to propose that the partnership arrangements are renewed for a further 5 year period.					
Proposal to adopt an Additional Licensing Scheme (Ref 1,334)	To enable a feasibility report to be considered on the adoption of an Additional Licensing Scheme and approves a statutory public consultation exercise and  To receive a further report following the public consultation.	Yes	7/12/2022	28/11/2022	Paul Hughes; Cllr Matecki	
Future Funding of Warwick Visitor Information Centre (Warwick VIC) (Ref 1,328)	To determine the future funding of Warwick VIC for the next 3 years 2023-2026.	Yes	7/12/2022	28/11/2022	Joanne Randall; Cllr Bartlett	Warwick Town Council
Acquisition of Land and Dwellings, Land off Juniper Way, Whitnash, CV31 2PY (Ref 1,335)	To approve the financial budget and legal contract to purchase land and build 71 dwellings. <b>It is anticipated that part or all of this item will be considered in private by virtue of Schedule 12A of the Local Government Act 1972, following the Local Government (Access to</b>	Yes	7/12/2022	28/11/2022	Rachel Gray; Cllr Matecki	

Topic and Reference	Purpose of Report	Key Decision?	Date of Cabinet Meeting	Agenda Publication Date	Contact Officer & Portfolio Holder	External Consultees, Consultation Method or Background Papers/Last time considered by Cabinet & Minute Number
	<b>Information) (Variation) Order 2006 because it contains information relating to the financial or business affairs of any particular person (including the authority holding that information)</b>					
Extension to the Voluntary and Community Sector Contracts (Ref 1,336)	to seek approval to extend the current VCS Contracts by 3 months	Yes	7/12/2022	28/11/2022	Bernadette Allen; Cllr Falp	Cllr Falp and PAB - Safer Communities, Leisure & Environment
Minor Amendments to the Scheme of Delegation (Ref 1,337)	To bring forward minor additions to the scheme of delegation for officers to provide clarification and more effective service delivery	No	7/12/2022	28/11/2022	Graham Leach; Cllrs Cooke, Day & Falp	
Asylum Seeker Dispersal Scheme (Ref 1,338)	To enable Cabinet to be informed of the current position in relation to the Governments arrangements for the Asylum Seeker Dispersal Scheme. <b>It is anticipated that part or all of this item will be considered in private by virtue of Schedule 12A</b>	Yes	7/12/2022	28/11/2022	Lisa Barker; Cllr Matecki	

<b>Topic and Reference</b>	<b>Purpose of Report</b>	<b>Key Decision?</b>	<b>Date of Cabinet Meeting</b>	<b>Agenda Publication Date</b>	<b>Contact Officer &amp; Portfolio Holder</b>	<b>External Consultees, Consultation Method or Background Papers/Last time considered by Cabinet &amp; Minute Number</b>
	<b>of the Local Government Act 1972, following the Local Government (Access to Information) (Variation) Order 2006 because it contains information relating to the financial or business affairs of any particular person (including the authority holding that information)</b>					

## **9 February 2023**

<b>Topic and Reference</b>	<b>Purpose of Report</b>	<b>Key Decision?</b>	<b>Date of Cabinet Meeting</b>	<b>Agenda Publication Date</b>	<b>Contact Officer &amp; Portfolio Holder</b>	<b>External Consultees, Consultation Method or Background Papers/Last time considered by Cabinet &amp; Minute Number</b>
Commonwealth Games – Outcomes and legacy (Ref 1,298)	To present a review of the work that the Council undertook in hosting events of the Birmingham 2022 Commonwealth Games and present details of outcomes and legacy outputs	No	9/2/2023	30/1/2023	Christina Boxer; Cllr Bartlett; Cllr Grainger	
General Fund Budget and Council	To update members on the overall financial	Yes	9/2/2023	30/1/2023	Andrew Rollins; Steven	

<b>Topic and Reference</b>	<b>Purpose of Report</b>	<b>Key Decision?</b>	<b>Date of Cabinet Meeting</b>	<b>Agenda Publication Date</b>	<b>Contact Officer &amp; Portfolio Holder</b>	<b>External Consultees, Consultation Method or Background Papers/Last time considered by Cabinet &amp; Minute Number</b>
Tax 2023-24 (Ref 1,315)	position of the Council, consider the General Fund Revenue and Capital Budgets for the 23/24. To propose the Council tax for 23/24.				Leathley; Cllr Hales	
HRA Budget and Rent Setting (Ref 1,316)	To report on the proposed HRA budget for 23/24, including rent policy.	Yes	9/2/2023	30/1/2023	Victoria Bamber; Cllr Matecki	
Draft South Warwickshire Economic Strategy (Ref 1,276)	To endorse a draft economic strategy for South Warwickshire (covering Stratford-on-Avon and Warwick Districts) for consultation.	Yes	9/2/2023	30/1/2023	Philip Clarke; Cllr Bartlett	SWLP Advisory Group, Place & Economy PAB. also, stakeholder engagement was undertaken in summer 2021.
South Warwickshire Electric Vehicle (EV) Infrastructure Plan - Way Forward (Ref 1,327)	Follow on from previous Cabinet Report entitled "South Warwickshire Electric Vehicle (EV) Infrastructure Strategy.	Yes	9/2/2023	30/1/2023	Graham Folkes-Skinner; Cllr Rhead	Dave Barber
Business Improvement District (BID) Royal Leamington Spa - BID Renewal process - Update and recommendations on voting priorities (Ref 1,330)	To consider recommendations of voting priorities of BID Renewal Ballot	Yes	9/2/2023	30/1/2023	Joanne Randall, SEDO; Cllr Bartlett	BID Leamington Spa



Topic and Reference	Purpose of Report	Key Decision?	Date of Cabinet Meeting	Agenda Publication Date	Contact Officer & Portfolio Holder	External Consultees, Consultation Method or Background Papers/Last time considered by Cabinet & Minute Number
Strategic Direction Christine Ledger Square (Ref 1,273)	The purpose of this report is to consider the future for the High-Rise Block, Christine Ledger Square. <b>It is anticipated that part or all of this item will be considered in private by virtue of Schedule 12A of the Local Government Act 1972, following the Local Government (Access to Information) (Variation) Order 2006 because it contains information which reveals that the authority proposes – (a) to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or (b) to make an order or direction under any enhancement.</b>	Yes	<del>10/2/2022</del> Reason 5 <del>10/3/2022</del> <del>20/4/2022</del> Reason 5 <del>26/05/2022</del> Reason 5 <del>6/7/2022</del> Reason 3 <del>10/8/2022</del> Reason 5 <del>7/12/2022</del> Reason 3 9/2/23	30/1/2023	Lisa Barker; Steve Partner; Cllr Matecki	
Digital Strategy Review (Ref 1,300)	To consider changes to the Digital Strategy which reflect the Council's post-merger ambitions.	Yes	9/2/23	30/1/2023	David Elkington; Cllr Tracey	

<b>Topic and Reference</b>	<b>Purpose of Report</b>	<b>Key Decision?</b>	<b>Date of Cabinet Meeting</b>	<b>Agenda Publication Date</b>	<b>Contact Officer &amp; Portfolio Holder</b>	<b>External Consultees, Consultation Method or Background Papers/Last time considered by Cabinet &amp; Minute Number</b>
Warwick District Council Change Management Programme (Ref 1,339)	For Members to endorse the Council's Change Management Programme	Yes	9/2/23	30/1/2023	Andrew Jones; Cllr Day	
Riverside House Disposal Options (Ref 1,340)	To set out options for bringing the Riverside House site forward for development.	Yes	9/2/23	30/1/2023	Chris Elliot/ Heather Johnson; Cllr Cooke	

## 8 March 2023

<b>Topic and Reference</b>	<b>Purpose of Report</b>	<b>Key Decision?</b>	<b>Date of Cabinet Meeting</b>	<b>Agenda Publication Date</b>	<b>Contact Officer &amp; Portfolio Holder</b>	<b>External Consultees, Consultation Method or Background Papers/Last time considered by Cabinet &amp; Minute Number</b>
Treasury Management Strategy (Ref 1,320)	To see member approval of the Treasury Management Strategy and Investment Strategy for 23/24	Yes	8/3/2023	27/2/2022	Richard Wilson; Cllr Hales	

**19 April 2023**

Topic and Reference	Purpose of Report	Key Decision?	Date of Cabinet Meeting	Agenda Publication Date	Contact Officer & Portfolio Holder	External Consultees, Consultation Method or Background Papers/Last time considered by Cabinet & Minute Number

**Section 2 – Key decisions to be considered by the Cabinet without a confirmed date**

Topic and Reference	Purpose of Report	Key Decision?	Contact Officer & Portfolio Holder	History of Committee Dates and Reason code for deferment	External Consultees, Consultation Method or Background Papers	Request for attendance by Committee	Reason a date cannot be confirmed
Canalside DPD (Ref 1,163)	To request that Cabinet agree to submit the revised Canalside DPD to the Secretary of State for a public examination	Yes	Andrew Cornfoot; Cllr Cooke	<del>11/2/2021</del> Reason 3			
Adoption of Street Trading Policy (Ref 1,214)	To formally adopt the reviewed Street Trading Policy.	No	Lorna Hudson; Cllr Falp	<del>4/11/2021</del>			
Funding of Development Proposal on Land Off Europa Way (Ref 1,236)	To consider a report on a funding opportunity. <b>It is anticipated that part or all of this item will be considered in private by virtue of Schedule 12A of the Local Government Act 1972, following the Local Government (Access to Information) (Variation)</b>	Yes	Chris Elliott; Cllr Hales	<del>9/12/2021</del> Reason: 2,3 <del>10/2/2022</del> Reason: 2,3			

Topic and Reference	Purpose of Report	Key Decision?	Contact Officer & Portfolio Holder	History of Committee Dates and Reason code for deferment	External Consultees, Consultation Method or Background Papers	Request for attendance by Committee	Reason a date cannot be confirmed
	<b>Order 2006 because it contains information relating to the financial or business affairs of any particular person (including the authority holding that information)</b>						
Abbey Fields Cycle Route Option (Ref 1,257)	To put forward the option for constructing a cycle path across Abbey Fields, Kenilworth to connect up National Cycle Network Route 52	Yes	Graham Folkes-Skinner; Cllr Rhead	<del>10/2/2022</del> Reason 5			
Monetary Loan to a Joint Venture (Ref 1, 285)	To consider making a monetary loan to a Joint Venture which is 50% owned by Milverton Homes Limited, the Councils 100% owned housing company. <b>It is anticipated that part or all of this item will be considered in private by virtue of Schedule 12A of the Local Government Act 1972, following the Local Government (Access to Information) (Variation) Order 2006 because it contains information relating to the financial or business affairs of any particular person (including the authority holding that information)</b>	Yes	Andrew Jones; Cllr Hales; Cllr Matecki	<del>11/5/2022</del> Reason 5			

Topic and Reference	Purpose of Report	Key Decision?	Contact Officer & Portfolio Holder	History of Committee Dates and Reason code for deferment	External Consultees, Consultation Method or Background Papers	Request for attendance by Committee	Reason a date cannot be confirmed
The future of Linen Street Car park (Ref 1,274)	To consider options for the future redevelopment of Linen Street Car park. <b>It is anticipated that part or all of this item will be considered in private by virtue of Schedule 12A of the Local Government Act 1972, following the Local Government (Access to Information) (Variation) Order 2006 because it contains information relating to the financial or business affairs of any particular person (including the authority holding that information)</b>	Yes	Martin O'Neill; Andrew Jones; Cllr Rhead	<del>10/3/2022</del> Reason 5 <del>20/4/2022</del> Reason 3 <del>10/08/2022</del> Reason 3 <del>21/9/2022</del> Reason 3			

## Delayed reports:

If a report is late, officers will establish the reason(s) for the delay from the list below and these will be included within the plan above:

1. Portfolio Holder has deferred consideration of the report
2. Waiting for further information from a Government Agency
3. Waiting for further information from another body
4. New information received requires revision to report
5. Seeking further clarification on implications of report

**Next reference number: 1,341**

Details of all the [Council's committees, Councillors and agenda papers are available on our website](#)

The forward plan is also available, on request, in large print, by telephoning (01926) 456114