



**Warwick District Council Forward Plan
September 2022
Councillor Andrew Day
Leader of the Cabinet**

The Forward Plan is a list of all the Key Decisions which will be taken by the Cabinet up to the next twelve months. The Warwick District Council definition of a key decision is: A key decision means a decision made in the exercise of an executive function by any person (including officers) or body which meets one or more of the following conditions:

- (1) The decision is likely to result in the Council incurring expenditure or the making of savings in excess of £150,000. Excluded from this are all loans to banks or other financial institutions made in accordance with the Treasury Management Strategy.
- (2) The decision is likely to be significant in terms of its effects on communities living or working in any two or more Wards.

Whilst the majority of the Cabinet's business at the meetings listed in this Forward Plan will be open to the public and media organisations to attend, there will inevitably be some business to be considered that contains, for example, confidential, commercially sensitive or personal information.

This is formal notice under the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 that part of the Cabinet meeting listed in this Forward Plan will be held in private. This is because the agenda and reports for the meeting will contain exempt information under Part 1 of Schedule 12A to the Local Government Act 1972 (as amended) and that the public interest in withholding the information outweighs the public interest in disclosing it. Those items which are proposed to be considered in private are marked as such along with the reason for the exclusion in the list below.

If you would like to make representations or comments on any of the topics listed below, including the confidentiality of any document, you can write to the contact officer, as shown below, at Riverside House, Milverton Hill, Royal Leamington Spa, Warwickshire, CV32 5HZ. Alternatively, you can phone the contact officer on (01926) 456114. If your comments are to be referred to in the report to the Cabinet or Committee, they will need to be with the officer 7 working days before the publication of the

agenda. You can, however, make comments or representations up to the date of the meeting, which will be reported orally at the meeting. The Forward Plan will be updated monthly and you should check to see the progress of the report you are interested in.

Section 1 – The Forward Plan September 2022 – April 2023

21 September 2022

Topic and Reference	Purpose of Report	Key Decision?	Date of Cabinet Meeting	Agenda Publication Date	Contact Officer & Portfolio Holder	External Consultees, Consultation Method or Background Papers/Last time considered by Cabinet & Minute Number
Covent Garden Options (Ref 1,284)	To update the Cabinet on options for the development scheme at Covent Garden It is anticipated that part or all of this item will be considered in private by virtue of Schedule 12A of the Local Government Act 1972, following the Local Government (Access to Information) (Variation) Order 2006 because it contains information relating to an Individual	Yes	6/7/2022 Reason 3 10/8/2022 Reason 3 21/9/2022	12/9/2022	Chris Elliott; Heather Johnson; Cllr Day; Cllr Cooke	
Local council tax reduction scheme (Ref 1,299)	Proposal to consult with the public and major preceptors to amend the maximum Local Council Tax Reduction payable from 85% to 100%.	Yes	21/9/2022	12/9/2022	Andrea Wyatt; Cllr Hales	

Topic and Reference	Purpose of Report	Key Decision?	Date of Cabinet Meeting	Agenda Publication Date	Contact Officer & Portfolio Holder	External Consultees, Consultation Method or Background Papers/Last time considered by Cabinet & Minute Number
Draft South Warwickshire Economic Strategy (Ref 1,276)	To endorse a draft economic strategy for South Warwickshire (covering Stratford-on-Avon and Warwick Districts) for consultation	Yes	21/9/2022	12/9/2022	John Careford; Philip Clarke; Cllr Bartlett	SWLP Advisory Group, Place & Economy PAB. also, stakeholder engagement was undertaken in summer 2021.
Digital Strategy Review (Ref 1,300)	To consider changes to the Digital Strategy which reflect the Council's post-merger ambitions.	Yes	21/9/2022	12/9/2022	David Elkington; Cllr Tracey	
Office Accommodation Strategy and the Provision of Public Facing Access to Council Services (Ref 1,297)	To outline options for a future strategy on corporate office accommodation and on provision of public access for front facing services	Yes	10/8/2022 Reason 3 21/9/2022	12/9/2022	Steve Partner; Cllr Matecki	
Notice of Motion from Council 27/7/2022 (Ref 1,303)	Following recent uncertainties over the handling of viability reports, the Council recognised the need to set out what is required by applicants, in line with government NPPF guidance and WDC's local plan, which other authorities already do. Therefore, Council resolved to pass a motion	No	21/9/2022	12/9/2022	Lisa Barker; Phil Clarke; Cllr Cooke	

Topic and Reference	Purpose of Report	Key Decision?	Date of Cabinet Meeting	Agenda Publication Date	Contact Officer & Portfolio Holder	External Consultees, Consultation Method or Background Papers/Last time considered by Cabinet & Minute Number
	to Cabinet in September and asked for a report accompanying it that considers the potential for adopting the proposals in the Motion, along with an appropriate timescale recognising available officer resources.					
Notice of Motion from Council 27/7/2022 (Ref 1,304)	To consider a notice of motion proposed by Councillor Quinney and seconded by Councillor Davison in respect of Supplementary guidance on the 'Main thoroughfares' exception in Plan Policy H6	No	21/9/2022	12/9/2022	Lisa Barker; Phil Clarke; Cllr Cooke	
Notice of Motion from Council 27/7/2022 (Ref 1,305)	To consider a notice of motion proposed by Councillor Roberts and Seconded by Councillor King in respect of the Adoption of Nationally Described Space Standards (NDSS)	No	21/9/2022	12/9/2022	Lisa Barker; Phil Clarke; Cllr Cooke	
Q1 Budget Update Report (Ref 1,309)	To report on Budget to end of June 2022, and provide updates to	Yes	21/9/2022	12/9/2022	Andrew Rollins; Cllr Hales	

Topic and Reference	Purpose of Report	Key Decision?	Date of Cabinet Meeting	Agenda Publication Date	Contact Officer & Portfolio Holder	External Consultees, Consultation Method or Background Papers/Last time considered by Cabinet & Minute Number
	Medium Term Financial Strategy					
UK Shared Prosperity Fund (Ref 1,306)	This report covers the content of the Investment Plan submitted by Warwick District Council to the Department for Levelling Up, Homes and Communities (DLUHC) so that it can draw-down its UK Shared Prosperity Fund (UKSPF) allocation of £3,484,412.	Yes	21/9/2022	12/9/2022	Andrew Jones; Cllr Day	
Relocation of Kenilworth Wardens (Ref 1,307)	The report is for Members to consider a proposal to facilitate the relocation of Kenilworth Wardens.	Yes	21/9/2022	12/9/2022	Andrew Jones; Cllr Day	
Proposed Article 4 Direction: Castle Pavilion, Kenilworth (Ref 1,308)	For cabinet to consider whether an Article 4 Direction should be prepared for this site.	No	21/9/2022	12/9/2022	Will Holloway; Cllr Cooke	
Final Accounts 2021-22 (Ref 1,310)	To report on the Council's draft outturn position for both revenue and capital	Yes	21/9/2022	12/9/2022	Andrew Rollins; Cllr Hales	
Hydrogen Strategy (Ref 1,318)	To agree the Warwick District Council hydrogen strategy	Yes	21/9/2022	12/9/2022	Dave Barber; Cllr Rhead	

3 November 2022

Topic and Reference	Purpose of Report	Key Decision?	Date of Cabinet Meeting	Agenda Publication Date	Contact Officer & Portfolio Holder	External Consultees, Consultation Method or Background Papers/Last time considered by Cabinet & Minute Number
Significant Business Risk Register Report (Ref 1,302)	Members have responsibility for corporate governance. Risk management is a key element of corporate governance. Members should see, review and approve the organisation's strategic risk register.	No	3/11/2022	24/10/2022	Richard Barr; Cllr Day	SLT; Cabinet
Fees and Charges 2023 – 24 (Ref 1,311)	To propose the level of Fees and Charges to be levied from January 2023	Yes	3/11/2022	24/10/2022	Tony Sidhu; Cllr Hales	

7 December 2022

Topic and Reference	Purpose of Report	Key Decision?	Date of Cabinet Meeting	Agenda Publication Date	Contact Officer & Portfolio Holder	External Consultees, Consultation Method or Background Papers/Last time considered by Cabinet & Minute Number
Strategic Direction Christine Ledger Square (Ref 1,273)	The purpose of this report is to consider the future for the High-Rise Block, Christine Ledger Square. It is anticipated that part or all of this item will be considered in	Yes	10/2/2022 Reason 5 10/3/2022 20/4/2022 Reason 5	28/11/2022	Lisa Barker; Steve Partner; Cllr Matecki	

Topic and Reference	Purpose of Report	Key Decision?	Date of Cabinet Meeting	Agenda Publication Date	Contact Officer & Portfolio Holder	External Consultees, Consultation Method or Background Papers/Last time considered by Cabinet & Minute Number
	<p>private by virtue of Schedule 12A of the Local Government Act 1972, following the Local Government (Access to Information) (Variation) Order 2006 because it contains information which reveals that the authority proposes –</p> <p>(a) to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or</p> <p>(b) to make an order or direction under any enhancement.</p>		<p>26/05/2022 Reason 5 6/7/2022 Reason 3 10/8/2022 Reason 5 7/12/2022</p>			
Statement of Accounts 2021-22 (Ref 1,312)	To report on the Council's final outturn position for both revenue and capital, and the Audit Findings Report	Yes	7/12/2022	28/11/2022	Andrew Rollins; Steven Leathley; Cllr Hales	
Q2 Budget Report (Ref 1,313)	To report on Budget to end of September 2022, and provide updates to Medium Term Financial Strategy	Yes	7/12/2022	28/11/2022	Andrew Rollins; Cllr Hales	
HRA Business Plan Review 2022 (Ref 1,314)	To update the Housing revenue Account Business Plan to reflect the most recent changes in	Yes	7/12/2022	28/11/2022	Victoria Bamber; Lisa Barker; Cllr Matecki	

Topic and Reference	Purpose of Report	Key Decision?	Date of Cabinet Meeting	Agenda Publication Date	Contact Officer & Portfolio Holder	External Consultees, Consultation Method or Background Papers/Last time considered by Cabinet & Minute Number
	performance, business assumptions, strategic decisions and policy.					
South Warwickshire Electric Vehicle (EV) Infrastructure Plan – Way Forward (Ref 1,317)	Follow on from previous Cabinet Report entitled "South Warwickshire Electric Vehicle (EV) Infrastructure Strategy	Yes	7/12/2022	28/11/2022	Graham Folkes-Skinner; Cllr Rhead	Chris Elliott, Andrew Jones, Cllr Rhead, Dave Barber
Milverton Homes Business Plan (Ref 1,319)	An annual review of the Councils New Housing Company Milverton Homes Business Plan. It is anticipated that part or all of this item will be considered in private by virtue of Schedule 12A of the Local Government Act 1972, following the Local Government (Access to Information) (Variation) Order 2006 because it contains information relating to the financial or business affairs of any particular person (including the authority holding that information)	Yes	7/12/2022	28/11/2022	Victoria Bamber; Dilip Dabasia; Lisa Barker; Cllr Matecki	

9 February 2023

Topic and Reference	Purpose of Report	Key Decision?	Date of Cabinet Meeting	Agenda Publication Date	Contact Officer & Portfolio Holder	External Consultees, Consultation Method or Background Papers/Last time considered by Cabinet & Minute Number
Commonwealth Games – Outcomes and legacy (Ref 1,298)	To present a review of the work that the Council undertook in hosting events of the Birmingham 2022 Commonwealth Games and present details of outcomes and legacy outputs	No	9/2/2023	30/1/2023	Christina Boxer; Cllr Bartlett; Cllr Grainger	
General Fund Budget and Council Tax 2023-24 (Ref 1,315)	To update members on the overall financial position of the Council, consider the General Fund Revenue and Capital Budgets for the 23/24. To propose the Council tax for 23/24.	Yes	9/2/2023	30/1/2023	Andrew Rollins; Steven Leathley; Cllr Hales	
HRA Budget and Rent Setting (Ref 1,316)	To report on the proposed HRA budget for 23/24, including rent policy.	Yes	9/2/2023	30/1/2023	Victoria Bamber; Cllr Matecki	

8 March 2023

Topic and Reference	Purpose of Report	Key Decision?	Date of Cabinet Meeting	Agenda Publication Date	Contact Officer & Portfolio Holder	External Consultees, Consultation Method or Background Papers/Last time considered by Cabinet & Minute Number
Treasury Management Strategy	To see member approval of the Treasury Management Strategy and	Yes	8/3/2023	27/2/2022	Richard Wilson; Cllr Hales	

Topic and Reference	Purpose of Report	Key Decision?	Date of Cabinet Meeting	Agenda Publication Date	Contact Officer & Portfolio Holder	External Consultees, Consultation Method or Background Papers/Last time considered by Cabinet & Minute Number
(Ref 1,320)	Investment Strategy for 23/24					

19 April 2023

Topic and Reference	Purpose of Report	Key Decision?	Date of Cabinet Meeting	Agenda Publication Date	Contact Officer & Portfolio Holder	External Consultees, Consultation Method or Background Papers/Last time considered by Cabinet & Minute Number

Section 2 – Key decisions to be considered by the Cabinet without a confirmed date

Topic and Reference	Purpose of Report	Key Decision?	Contact Officer & Portfolio Holder	History of Committee Dates and Reason code for deferment	External Consultees, Consultation Method or Background Papers	Request for attendance by Committee	Reason a date cannot be confirmed
Replacement of rural street lighting bulbs with LED replacements (Ref 1,053)	To recommend the phased replacement of existing rural street lighting bulbs with energy efficient LED units	Yes	Steve Partner; Cllr Matecki	18/12/2019			

Topic and Reference	Purpose of Report	Key Decision?	Contact Officer & Portfolio Holder	History of Committee Dates and Reason code for deferment	External Consultees, Consultation Method or Background Papers	Request for attendance by Committee	Reason a date cannot be confirmed
Canalside DPD (Ref 1,163)	To request that Cabinet agree to submit the revised Canalside DPD to the Secretary of State for a public examination	Yes	Andrew Cornfoot; Cllr Cooke	11/2/2021 Reason 3			
Adoption of Street Trading Policy (Ref 1,214)	To formally adopt the reviewed Street Trading Policy.	No	Lorna Hudson; Cllr Falp	4/11/2021			
Funding of Development Proposal on Land Off Europa Way (Ref 1,236)	To consider a report on a funding opportunity. It is anticipated that part or all of this item will be considered in private by virtue of Schedule 12A of the Local Government Act 1972, following the Local Government (Access to Information) (Variation) Order 2006 because it contains information relating to the financial or business affairs of any particular person (including the authority holding that information)	Yes	Chris Elliott; Cllr Hales	9/12/2021 Reason: 2,3 10/2/2022 Reason: 2,3			
Abbey Fields Cycle Route Option (Ref 1,257)	To put forward the option for constructing a cycle path across Abbey Fields, Kenilworth to connect up National Cycle Network Route 52	Yes	Graham Folkes-Skinner; Cllr Rhead	10/2/2022 Reason 5			

Topic and Reference	Purpose of Report	Key Decision?	Contact Officer & Portfolio Holder	History of Committee Dates and Reason code for deferment	External Consultees, Consultation Method or Background Papers	Request for attendance by Committee	Reason a date cannot be confirmed
Monetary Loan to a Joint Venture (Ref 1, 285)	To consider making a monetary loan to a Joint Venture which is 50% owned by Milverton Homes Limited, the Councils 100% owned housing company. It is anticipated that part or all of this item will be considered in private by virtue of Schedule 12A of the Local Government Act 1972, following the Local Government (Access to Information) (Variation) Order 2006 because it contains information relating to the financial or business affairs of any particular person (including the authority holding that information)	Yes	Andrew Jones; Cllr Hales; Cllr Matecki	11/5/2022 Reason 5			
Exemption to the Code of Procurement Practice (Ref 1,289)	To seek agreement for the exemption to the Code or Procurement Practice for the contract to hold the elections venue Count. It is anticipated that part or all of this item will be considered in private by virtue of Schedule 12A of the Local Government Act 1972, following the Local Government (Access to Information) (Variation)	Yes	Graham Leach; Cllr Day	16/5/2022 Reason 3			

Topic and Reference	Purpose of Report	Key Decision?	Contact Officer & Portfolio Holder	History of Committee Dates and Reason code for deferment	External Consultees, Consultation Method or Background Papers	Request for attendance by Committee	Reason a date cannot be confirmed
	Order 2006 because it contains information relating to the financial or business affairs of any particular person (including the authority holding that information)						
The future of Linen Street Car park (Ref 1,274)	To consider options for the future redevelopment of Linen Street Car park. It is anticipated that part or all of this item will be considered in private by virtue of Schedule 12A of the Local Government Act 1972, following the Local Government (Access to Information) (Variation) Order 2006 because it contains information relating to the financial or business affairs of any particular person (including the authority holding that information)	Yes	Martin O'Neill; Andrew Jones; Cllr Rhead	10/3/2022 Reason 5 20/4/2022 Reason 3 10/08/2022 Reason 3 21/9/2022 Reason 3			

Delayed reports:

If a report is late, officers will establish the reason(s) for the delay from the list below and these will be included within the plan above:

1. Portfolio Holder has deferred consideration of the report
2. Waiting for further information from a Government Agency

3. Waiting for further information from another body
4. New information received requires revision to report
5. Seeking further clarification on implications of report

Next reference number: 1,321

Details of all the [Council's committees, Councillors and agenda papers are available on our website](#)

The forward plan is also available, on request, in large print, by telephoning (01926) 456114