



**Warwick District Council Forward Plan  
August 2022  
Councillor Andrew Day  
Leader of the Cabinet**

The Forward Plan is a list of all the Key Decisions which will be taken by the Cabinet up to the next twelve months. The Warwick District Council definition of a key decision is: A key decision means a decision made in the exercise of an executive function by any person (including officers) or body which meets one or more of the following conditions:

- (1) The decision is likely to result in the Council incurring expenditure or the making of savings in excess of £150,000. Excluded from this are all loans to banks or other financial institutions made in accordance with the Treasury Management Strategy.
- (2) The decision is likely to be significant in terms of its effects on communities living or working in any two or more Wards.

Whilst the majority of the Cabinet's business at the meetings listed in this Forward Plan will be open to the public and media organisations to attend, there will inevitably be some business to be considered that contains, for example, confidential, commercially sensitive or personal information.

This is formal notice under the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 that part of the Cabinet meeting listed in this Forward Plan will be held in private. This is because the agenda and reports for the meeting will contain exempt information under Part 1 of Schedule 12A to the Local Government Act 1972 (as amended) and that the public interest in withholding the information outweighs the public interest in disclosing it. Those items which are proposed to be considered in private are marked as such along with the reason for the exclusion in the list below.

If you would like to make representations or comments on any of the topics listed below, including the confidentiality of any document, you can write to the contact officer, as shown below, at Riverside House, Milverton Hill, Royal Leamington Spa, Warwickshire, CV32 5HZ. Alternatively, you can phone the contact officer on (01926) 456114. If your comments are to be referred to in the report to the Cabinet or Committee, they will need to be with the officer 7 working days before the publication of the agenda. You can, however, make comments or representations up to the date of the meeting, which will be reported orally at the meeting. The Forward Plan will be updated monthly and you should check to see the progress of the report you are interested in.

## Section 1 – The Forward Plan August 2022 – April 2023

### 10 August 2022

Topic and Reference	Purpose of Report	Key Decision?	Date of Cabinet Meeting	Agenda Publication Date	Contact Officer & Portfolio Holder	External Consultees, Consultation Method or Background Papers/Last time considered by Cabinet & Minute Number
Future Delivery of Noise Nuisance Investigations  (Ref 1,294)	Introduction of a noise policy, it must be introduced to update the service delivery methodology.	Yes	10/8/2022	1/8/2022	Lorna Hudson; Cllr Falp	
Net Zero Carbon Development Plan Document - Submission to Secretary of State  (Ref 1,295)	To provide a summary of the recent Regulation 19 public consultation and seek approval to submit the DPD to the Secretary of State for Examination (note: that decision will need to be formally made by Council).	Yes	10/8/2022	1/8/2022	Andrew Cornfoot; Cllr Rhead; Cllr Cooke	
Extension to Better Points Contract across South Warwickshire  (Ref 1,296)	To ask permission to extend the current Better Points Contract for a further year under a procurement exemption across South Warwickshire	No	10/8/2022	1/8/2022	Graham Folkes-Skinner; Cllr Rhead	Cllr Alan Rhead; Cllr Ian Shenton; Chris Elliot, Andy Jones; Dave Barber
Office Accommodation Strategy and the Provision of Public	To outline options for a future strategy on corporate office accommodation and on	Yes	10/8/2022	1/8/2022	Steve Partner; Cllr Matecki	

Topic and Reference	Purpose of Report	Key Decision?	Date of Cabinet Meeting	Agenda Publication Date	Contact Officer & Portfolio Holder	External Consultees, Consultation Method or Background Papers/Last time considered by Cabinet & Minute Number
Facing Access to Council Services  (Ref 1,297)	provision of public access for front facing services					
Extension of the Option for land at Gallows Hill/Fusiliers Way.  (Ref 1,301)	To consider a report for the extension of an existing option on Council owned land. <b>It is anticipated that part or all of this item will be considered in private by virtue of Schedule 12A of the Local Government Act 1972, following the Local Government (Access to Information) (Variation) Order 2006 because it contains information relating to the financial or business affairs of any particular person (including the authority holding that information)</b>	Yes	10/8/2022	1/8/2022	Chris Elliott; Cllr Matecki	Letter from Cushman Wakefield and copy of offers made (to be an appendix)

## 21 September 2022

Topic and Reference	Purpose of Report	Key Decision?	Date of Cabinet Meeting	Agenda Publication Date	Contact Officer & Portfolio Holder	External Consultees, Consultation Method or Background Papers/Last time considered by Cabinet & Minute Number
Covent Garden Options (Ref 1,284)	To update the Cabinet on options for the development scheme at Covent Garden <b>It is anticipated that part or all of this item will be considered in private by virtue of Schedule 12A of the Local Government Act 1972, following the Local Government (Access to Information) (Variation) Order 2006 because it contains information relating to an Individual</b>	Yes	<del>6/7/2022</del> Reason 3 <del>10/8/2022</del> Reason 3 21/9/2022	12/9/2022	Chris Elliott; Heather Johnson; Cllr Day; Cllr Cooke	
The future of Linen Street Car park (Ref 1,274)	To consider options for the future redevelopment of Linen Street Car park. <b>It is anticipated that part or all of this item will be considered in private by virtue of Schedule 12A of the Local Government Act 1972, following the Local Government (Access to Information) (Variation) Order 2006 because it contains information relating to</b>	Yes	<del>10/3/2022</del> Reason 5 <del>20/4/2022</del> Reason 3 <del>10/08/2022</del> Reason 3 21/9/2022	12/9/2022	Martin O'Neill; Andrew Jones; Cllr Rhead	

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	<b>the financial or business affairs of any particular person (including the authority holding that information)</b>					
Local council tax reduction scheme (Ref 1,299)	Proposal to consult with the public and major preceptors to amend the maximum Local Council Tax Reduction payable from 85% to 100%.	Yes	21/9/2022	12/9/2022	Andrea Wyatt; Cllr Hales	
Digital Strategy Review (Ref 1,300)	To consider changes to the Digital Strategy which reflect the Council's post-merger ambitions.	Yes	21/9/2022	12/9/2022	David Elkington; Cllr Tracey	

### **3 November 2022**

<b>Topic and Reference</b>	<b>Purpose of Report</b>	<b>Key Decision?</b>	<b>Date of Cabinet Meeting</b>	<b>Agenda Publication Date</b>	<b>Contact Officer &amp; Portfolio Holder</b>	<b>External Consultees, Consultation Method or Background Papers/Last time considered by Cabinet &amp; Minute Number</b>

## 7 December 2022

Topic and Reference	Purpose of Report	Key Decision?	Date of Cabinet Meeting	Agenda Publication Date	Contact Officer & Portfolio Holder	External Consultees, Consultation Method or Background Papers/Last time considered by Cabinet & Minute Number
Strategic Direction Christine Ledger Square (Ref 1,273)	The purpose of this report is to consider the future for the High-Rise Block, Christine Ledger Square. <b>It is anticipated that part or all of this item will be considered in private by virtue of Schedule 12A of the Local Government Act 1972, following the Local Government (Access to Information) (Variation) Order 2006 because it contains information which reveals that the authority proposes -</b> <b>(a) to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or</b> <b>(b) to make an order or direction under any enhancement.</b>	Yes	<del>10/2/2022</del> Reason 5 <del>10/3/2022</del> <del>20/4/2022</del> Reason 5 <del>26/05/2022</del> Reason 5 <del>6/7/2022</del> Reason 3 <del>10/8/2022</del> Reason 5 7/12/2022	28/11/2022	Lisa Barker; Steve Partner; Cllr Matecki	

## 9 February 2023

<b>Topic and Reference</b>	<b>Purpose of Report</b>	<b>Key Decision?</b>	<b>Date of Cabinet Meeting</b>	<b>Agenda Publication Date</b>	<b>Contact Officer &amp; Portfolio Holder</b>	<b>External Consultees, Consultation Method or Background Papers/Last time considered by Cabinet &amp; Minute Number</b>
Commonwealth Games - Outcomes and legacy (Ref 1,298)	To present a review of the work that the Council undertook in hosting events of the Birmingham 2022 Commonwealth Games and present details of outcomes and legacy outputs	No	9/2/2023	30/1/2023	Christina Boxer; Cllr Bartlett; Cllr Grainger	

## 8 March 2023

<b>Topic and Reference</b>	<b>Purpose of Report</b>	<b>Key Decision?</b>	<b>Date of Cabinet Meeting</b>	<b>Agenda Publication Date</b>	<b>Contact Officer &amp; Portfolio Holder</b>	<b>External Consultees, Consultation Method or Background Papers/Last time considered by Cabinet &amp; Minute Number</b>

## 19 April 2023

<b>Topic and Reference</b>	<b>Purpose of Report</b>	<b>Key Decision?</b>	<b>Date of Cabinet Meeting</b>	<b>Agenda Publication Date</b>	<b>Contact Officer &amp; Portfolio Holder</b>	<b>External Consultees, Consultation Method or Background Papers/Last time considered by Cabinet &amp; Minute Number</b>

## Section 2 – Key decisions to be considered by the Cabinet without a confirmed date

Topic and Reference	Purpose of Report	Key Decision?	Contact Officer & Portfolio Holder	History of Committee Dates and Reason code for deferment	External Consultees, Consultation Method or Background Papers	Request for attendance by Committee	Reason a date cannot be confirmed
Replacement of rural street lighting bulbs with LED replacements (Ref 1,053)	To recommend the phased replacement of existing rural street lighting bulbs with energy efficient LED units	Yes	Steve Partner; Cllr Matecki	<del>18/12/2019</del>			
Canalside DPD (Ref 1,163)	To request that Cabinet agree to submit the revised Canalside DPD to the Secretary of State for a public examination	Yes	Andrew Cornfoot; Cllr Cooke	<del>11/2/2021</del> Reason 3			
Energy Savings in Council Buildings (Ref 1,148)	To seek agreement for a budget to invest in energy savings in Council buildings	Yes	Steve Partner; Cllr Rhead	<del>11/2/2021</del>			
Pest Control Service Delivery Review and Outcomes (Ref 1,225)	This report seeks permission to enter into a service level agreement with Coventry City Council to provide pest control services to the Council for control of pests in its assets and for land which it is responsible and for the provision of a pest control service to residents of the district	Yes	Marianne Rolfe; Cllr Falp	<del>4/11/2021</del>			



Topic and Reference	Purpose of Report	Key Decision?	Contact Officer & Portfolio Holder	History of Committee Dates and Reason code for deferment	External Consultees, Consultation Method or Background Papers	Request for attendance by Committee	Reason a date cannot be confirmed
Adoption of Street Trading Policy (Ref 1,214)	To formally adopt the reviewed Street Trading Policy.	No	Lorna Hudson; Cllr Falp	<del>4/11/2021</del>			
Funding of Development Proposal on Land Off Europa Way (Ref 1,236)	To consider a report on a funding opportunity. <b>It is anticipated that part or all of this item will be considered in private by virtue of Schedule 12A of the Local Government Act 1972, following the Local Government (Access to Information) (Variation) Order 2006 because it contains information relating to the financial or business affairs of any particular person (including the authority holding that information)</b>	Yes	Chris Elliott; Cllr Hales	<del>9/12/2021</del> Reason: 2,3  <del>10/2/2022</del> Reason: 2,3			
Abbey Fields Cycle Route Option (Ref 1,257)	To put forward the option for constructing a cycle path across Abbey Fields, Kenilworth to connect up National Cycle Network Route 52	Yes	Graham Folkes-Skinner; Cllr Rhead	<del>10/2/2022</del> Reason 5			
Monetary Loan to a Joint Venture (Ref 1, 285)	To consider making a monetary loan to a Joint Venture which is 50% owned by Milverton Homes Limited, the Councils 100% owned housing	Yes	Andrew Jones; Cllr Hales; Cllr Matecki	<del>11/5/2022</del> Reason 5			

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	company. <b>It is anticipated that part or all of this item will be considered in private by virtue of Schedule 12A of the Local Government Act 1972, following the Local Government (Access to Information) (Variation) Order 2006 because it contains information relating to the financial or business affairs of any particular person (including the authority holding that information)</b>						
Draft South Warwickshire Economic Strategy (Ref 1,276)	To endorse a draft economic strategy for South Warwickshire (covering Stratford-on-Avon and Warwick Districts) for consultation	Yes	John Careford; Philip Clarke; Cllr Cooke 20/4/2022 26/05/2022 Reason 4	20/4/2022 26/05/2022 Reason 3	SWLP Advisory Group, Place & Economy PAB. also, stakeholder engagement was undertaken in summer 2021.		
Exemption to the Code of Procurement Practice (Ref 1,289)	To seek agreement for the exemption to the Code of Procurement Practice for the contract to hold the elections venue Count. <b>It is anticipated that part or all of this item will be considered in private by virtue of Schedule 12A of</b>	Yes	Graham Leach; Cllr Day	16/5/2022 Reason 3			

Topic and Reference	Purpose of Report	Key Decision?	Contact Officer & Portfolio Holder	History of Committee Dates and Reason code for deferment	External Consultees, Consultation Method or Background Papers	Request for attendance by Committee	Reason a date cannot be confirmed
	<p><b>the Local Government Act 1972, following the Local Government (Access to Information) (Variation) Order 2006 because it contains information relating to the financial or business affairs of any particular person (including the authority holding that information)</b></p>						

### **Delayed reports:**

If a report is late, officers will establish the reason(s) for the delay from the list below and these will be included within the plan above:

1. Portfolio Holder has deferred consideration of the report
2. Waiting for further information from a Government Agency
3. Waiting for further information from another body
4. New information received requires revision to report
5. Seeking further clarification on implications of report

**Next reference number: 1,302**

Details of all the [Council's committees, Councillors and agenda papers are available on our website](#)

The forward plan is also available, on request, in large print, by telephoning (01926) 456114