



Warwick District Council Forward Plan
April 2022
Councillor Andrew Day
Leader of the Cabinet

The Forward Plan is a list of all the Key Decisions which will be taken by the Cabinet up to the next twelve months. The Warwick District Council definition of a key decision is: a decision which has a significant impact or effect on two or more Wards and/or a budgetary effect of £50,000 or more.

Whilst the majority of the Cabinet's business at the meetings listed in this Forward Plan will be open to the public and media organisations to attend, there will inevitably be some business to be considered that contains, for example, confidential, commercially sensitive or personal information.

This is formal notice under the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 that part of the Cabinet meeting listed in this Forward Plan will be held in private. This is because the agenda and reports for the meeting will contain exempt information under Part 1 of Schedule 12A to the Local Government Act 1972 (as amended) and that the public interest in withholding the information outweighs the public interest in disclosing it. Those items which are proposed to be considered in private are marked as such along with the reason for the exclusion in the list below.

If you would like to make representations or comments on any of the topics listed below, including the confidentiality of any document, you can write to the contact officer, as shown below, at Riverside House, Milverton Hill, Royal Leamington Spa, Warwickshire, CV32 5HZ. Alternatively, you can phone the contact officer on (01926) 456114. If your comments are to be referred to in the report to the Cabinet or Committee, they will need to be with the officer 7 working days before the publication of the agenda. You can, however, make comments or representations up to the date of the meeting, which will be reported orally at the meeting. The Forward Plan will be updated monthly and you should check to see the progress of the report you are interested in.

Section 1 – The Forward Plan April 2022 – April 2023

20 April 2022

Topic and Reference	Purpose of Report	Key Decision?	Date of Cabinet Meeting	Agenda Publication Date	Contact Officer & Portfolio Holder	External Consultees, Consultation Method or Background Papers/Last time considered by Cabinet & Minute Number
Significant Business Risk Register Review (Ref 1,209)	To advise Members of Corporate Business Risks	No	20/4/2022	4/4/2022	Richard Barr; Cllr Day	
Safeguarding Adults and Children Policy and Procedures (Ref 1,263)	To seek approval for a new joint SDC/WDC safeguarding policy and procedures document	Yes	20/4/2022	4/4/2022	Marianne Rolfe; Jane Rostron; Nick Cadd; Cllr Cullinan; Cllr Falp	SDC & WDC Safeguarding Groups, Warwickshire Safeguarding, Legal Services
Proposal to extend the Warwick DC HEART Partnership Membership (Ref 1,275)	The purpose of this report is to summarise the evaluation of the HEART service's delivery of Disabled Facilities Grants and related services, and to propose that the District Council remains a partner in this shared service.	Yes	10/3/2022 20/4/2022	4/4/2022	Nick Cadd; Cllr Matecki	
Exemption From Procurement / Contract Standing Orders – Housing First Support Service (Ref 1,277)	To request an exemption from the Warwick District Council Code of Procurement Practice and Financial Regulations to enable the swift appointment of a competent and	Yes	10/3/2022 20/4/2022	4/4/2022	Nick Cadd/Cllr Matecki	

Topic and Reference	Purpose of Report	Key Decision?	Date of Cabinet Meeting	Agenda Publication Date	Contact Officer & Portfolio Holder	External Consultees, Consultation Method or Background Papers/Last time considered by Cabinet & Minute Number
	experienced provider of 'Housing First' support services for people who have formerly slept rough					
South of Coventry/north of Kenilworth Strategic Planning and Infrastructure Network Master planning Brief (Ref 1,278)	To seek approval to commence work on a Strategic Planning and Infrastructure Network Master planning Brief for the area north of Kenilworth and south of Coventry	Yes	20/4/2022	4/4/2022	Andrew Cornfoot; Cllr Cooke	
Creative Quarter / Future High Street (Ref 1,279)	To seek approval for project adjustment. It is anticipated that part or all of this item will be considered in private by virtue of Schedule 12A of the Local Government Act 1972, following the Local Government (Access to Information) (Variation) Order 2006 because it contains information relating to the financial or business affairs of any particular person (including the authority holding that information)	Yes	20/4/2022	4/4/2022	Mark Brightburn; Cllr Cooke	

Topic and Reference	Purpose of Report	Key Decision?	Date of Cabinet Meeting	Agenda Publication Date	Contact Officer & Portfolio Holder	External Consultees, Consultation Method or Background Papers/Last time considered by Cabinet & Minute Number
Inter-Authority Agreement (Ref 1,281)	Seeking recommendation to Council on the agreement and understanding of both Council's on their respective responsibilities for the sharing of services.	No	20/4/2022	4/4/2022	Phil Grafton; Cllr Day	
Joint Governance Review (Ref 1,282)	To consider revisions to the terms of reference to the Joint Cabinet Committee	No	20/4/2022	4/4/2022	Phil Grafton; Cllr Day	
Revisions to the Constitution (Ref 1,283)	To consider (1) the role and responsibility of the Finance & Audit Scrutiny Committee; and (2) to consider revising the values of key decisions	No	20/4/2022	4/4/2022	Graham Leach; Cllr Day	

11 May 2022

Topic and Reference	Purpose of Report	Key Decision?	Date of Cabinet Meeting	Agenda Publication Date	Contact Officer & Portfolio Holder	External Consultees, Consultation Method or Background Papers/Last time considered by Cabinet & Minute Number
Monetary Loan to a Joint Venture (Ref 1, 285)	To consider making a monetary loan to a Joint Venture which is 50% owned by Milverton Homes Limited, the Councils 100% owned housing company. It is anticipated that part or all of this item will be considered in private by virtue of Schedule 12A of the Local Government Act 1972, following the Local Government (Access to Information) (Variation) Order 2006 because it contains information relating to the financial or business affairs of any particular person (including the authority holding that information)	Yes	11/5/2022	26/4/2022	Andrew Jones; Cllr Hales; Cllr Matecki	

26 May 2022

Topic and Reference	Purpose of Report	Key Decision?	Date of Cabinet Meeting	Agenda Publication Date	Contact Officer & Portfolio Holder	External Consultees, Consultation Method or Background Papers/Last time considered by Cabinet & Minute Number
CCTV Commercial Services (Ref 1,280)	To enter into commercial CCTV services	No	26/05/2022	16/05/2022	Cadelle Hill; Liz Young; Cllr Falp	
Draft South Warwickshire Economic Strategy (Ref 1,276)	To endorse a draft economic strategy for South Warwickshire (covering Stratford-on-Avon and Warwick Districts) for consultation	Yes	20/4/2022 26/05/2022 Reason 4	16/05/2022	John Careford; Philip Clarke; Cllr Cooke	SWLP Advisory Group, Place & Economy PAB. also, stakeholder engagement was undertaken in summer 2021.
Milverton Homes Ltd Business Plan (Ref 1,247)	An annual review of the Councils New Housing Company Milverton Homes Business Plan. It is anticipated that part or all of this item will be considered in private by virtue of Schedule 12A of the Local Government Act 1972, following the Local Government (Access to Information) (Variation) Order 2006 because it contains information relating to the financial or business affairs of any particular person	Yes	10/2/2022 Reason 5 10/3/2022 Reason 5 20/4/2022 Reason 5 26/05/2022	16/5/2022	Victoria Bamber/Lisa Barker; Cllr Matecki	

Topic and Reference	Purpose of Report	Key Decision?	Date of Cabinet Meeting	Agenda Publication Date	Contact Officer & Portfolio Holder	External Consultees, Consultation Method or Background Papers/Last time considered by Cabinet & Minute Number
	(including the authority holding that information)					
Strategic Direction Christine Ledger Square (Ref 1,273)	The purpose of this report is to consider the future for the High-Rise Block, Christine Ledger Square. It is anticipated that part or all of this item will be considered in private by virtue of Schedule 12A of the Local Government Act 1972, following the Local Government (Access to Information) (Variation) Order 2006 because it contains information which reveals that the authority proposes - (a) to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or (b) to make an order or direction under any enhancement.	Yes	10/2/2022 Reason 5 10/3/2022 20/4/2022 Reason 5 26/05/2022	16/5/2022	Lisa Barker; Steve Partner; Cllr Matecki	

7 July 2022

Topic and Reference	Purpose of Report	Key Decision?	Date of Cabinet Meeting	Agenda Publication Date	Contact Officer & Portfolio Holder	External Consultees, Consultation Method or Background Papers/Last time considered by Cabinet & Minute Number
South Warwickshire Electric Vehicle Charging (EV) Strategy (Ref 1,264)	To provide a consistent approach to Electric Vehicle Charging within South Warwickshire in ensure that the area is compliant with Warwickshire County Council's approach and ensure we are in line with national requirements	Yes	10/3/2022 Reason 5 7/7/2022	27/6/2022	Graham Folkes-Skinner; Cllr Rhead	
The Community Stadium and related projects (Ref 1,265)	To inform members of the progress of procuring a developer to work with the Council to develop the community stadium and related projects, and the consequent financial and staffing issues created by this work. It is anticipated that part or all of this item will be considered in private by virtue of Schedule 12A of the Local Government Act 1972, following the Local Government (Access to Information) (Variation) Order 2006 because it contains information relating to the financial or	Yes	10/3/2022 20/4/2022	27/6/2022	Paddy Herlihy; Cllr Matecki	Leamington Football Club; Ward Councillors

Topic and Reference	Purpose of Report	Key Decision?	Date of Cabinet Meeting	Agenda Publication Date	Contact Officer & Portfolio Holder	External Consultees, Consultation Method or Background Papers/Last time considered by Cabinet & Minute Number
	business affairs of any particular person (including the authority holding that information)					
Covent Garden Options (Ref 1,284)	To update the Cabinet on options for the development scheme at Covent Garden It is anticipated that part or all of this item will be considered in private by virtue of Schedule 12A of the Local Government Act 1972, following the Local Government (Access to Information) (Variation) Order 2006 because it contains information relating to an Individual	Yes	7/7/2022	27/6/2022	Chris Elliott; Heather Johnson; Cllr Day; Cllr Cooke	

11 August 2022

Topic and Reference	Purpose of Report	Key Decision?	Date of Cabinet Meeting	Agenda Publication Date	Contact Officer & Portfolio Holder	External Consultees, Consultation Method or Background Papers/Last time considered by Cabinet & Minute Number
The future of Linen Street Car park (Ref 1,274)	To consider options for the future redevelopment of Linen Street Car park. It is anticipated that part or all of this item will be considered in private by virtue of Schedule 12A of the Local Government Act 1972, following the Local Government (Access to Information) (Variation) Order 2006 because it contains information relating to the financial or business affairs of any particular person (including the authority holding that information)	Yes	10/3/2022 Reason 5 20/4/2022 Reason 3 11/08/2022	1/8/2022	Ellie Hirons; Andrew Jones; Cllr Rhead	

22 September 2022

Topic and Reference	Purpose of Report	Key Decision?	Date of Cabinet Meeting	Agenda Publication Date	Contact Officer & Portfolio Holder	External Consultees, Consultation Method or Background Papers/Last time considered by Cabinet & Minute Number

3 November 2022

Topic and Reference	Purpose of Report	Key Decision?	Date of Cabinet Meeting	Agenda Publication Date	Contact Officer & Portfolio Holder	External Consultees, Consultation Method or Background Papers/Last time considered by Cabinet & Minute Number

8 December 2022

Topic and Reference	Purpose of Report	Key Decision?	Date of Cabinet Meeting	Agenda Publication Date	Contact Officer & Portfolio Holder	External Consultees, Consultation Method or Background Papers/Last time considered by Cabinet & Minute Number

9 February 2023

Topic and Reference	Purpose of Report	Key Decision?	Date of Cabinet Meeting	Agenda Publication Date	Contact Officer & Portfolio Holder	External Consultees, Consultation Method or Background Papers/Last time considered by Cabinet & Minute Number

9 March 2023

Topic and Reference	Purpose of Report	Key Decision?	Date of Cabinet Meeting	Agenda Publication Date	Contact Officer & Portfolio Holder	External Consultees, Consultation Method or Background Papers/Last time considered by Cabinet & Minute Number

20 April 2023

Topic and Reference	Purpose of Report	Key Decision?	Date of Cabinet Meeting	Agenda Publication Date	Contact Officer & Portfolio Holder	External Consultees, Consultation Method or Background Papers/Last time considered by Cabinet & Minute Number

Section 2 – Key decisions to be considered by the Cabinet without a confirmed date

Topic and Reference	Purpose of Report	Key Decision?	Contact Officer & Portfolio Holder	History of Committee Dates and Reason code for deferment	External Consultees, Consultation Method or Background Papers	Request for attendance by Committee	Reason a date cannot be confirmed
Replacement of rural street lighting bulbs with LED replacements (Ref 1,053)	To recommend the phased replacement of existing rural street lighting bulbs with energy efficient LED units	Yes	Steve Partner; Cllr Matecki	18/12/2019			

Topic and Reference	Purpose of Report	Key Decision?	Contact Officer & Portfolio Holder	History of Committee Dates and Reason code for deferment	External Consultees, Consultation Method or Background Papers	Request for attendance by Committee	Reason a date cannot be confirmed
Proposed amendments to the s106 agreement to affordable housing clauses (Ref 1,100)	To seek approval for the amendment to the s106 agreement in relation to mortgagee in possession clauses to enable Registered Providers to maximise their borrowing with lenders	Yes	Sally Kelsall; Cllr Matecki				
Housing Strategy 2020-2025 (Ref 1,135)	To allow Cabinet to examine the draft Housing Strategy	Yes	Graham Tomlinson; Cllr Matecki	11/2/2021			
Canalside DPD (Ref 1,163)	To request that Cabinet agree to submit the revised Canalside DPD to the Secretary of State for a public examination	Yes	Lorna Hale; Cllr Cooke	11/2/2021 Reason 3			
Energy Savings in Council Buildings (Ref 1,148)	To seek agreement for a budget to invest in energy savings in Council buildings	Yes	Steve Partner; Cllr Rhead	11/2/2021			
EV Parking Permit Scheme (Ref 1,231)	To introduce a new EV Parking Permit Scheme	Yes	Neil Bridges; Cllr Rhead	4/11/2021 Reason 5			
Pest Control Service Delivery Review and Outcomes (Ref 1,225)	This report seeks permission to enter into a service level agreement with Coventry City Council to provide pest control services to the Council for control of pests in its assets and for land which it is responsible and for the provision of a pest control	Yes	Marianne Rolfe; Cllr Falp	4/11/2021			

Topic and Reference	Purpose of Report	Key Decision?	Contact Officer & Portfolio Holder	History of Committee Dates and Reason code for deferment	External Consultees, Consultation Method or Background Papers	Request for attendance by Committee	Reason a date cannot be confirmed
	service to residents of the district						
Adoption of Street Trading Policy (Ref 1,214)	To formally adopt the reviewed Street Trading Policy.	No	Lorna Hudson; Cllr Falp	4/11/2021			
Project Development Funding for various projects (Ref 1.252)	To seek Cabinet approval for revenue funding for project development, such funding to be replaced with capital funding when the projects are capitalised	No	Paddy Herlihy; Cllr Bartlett	4/11/2021			
Community Stadium and Associated Developments (1,238)	Following Executive agreement in April 2021 to proceed with a Competitive Dialogue Process to source a developer for the Community Stadium and associated land, the findings of the CDP will be presented to the Executive for consideration of the next steps. It is anticipated that part or all of this item will be considered in private by virtue of Schedule 12A of the Local Government Act 1972, following the Local Government (Access to Information) (Variation) Order 2006 because it contains information relating to the financial or business affairs of any	Yes	Paddy Herlihy; Cllr Bartlett	10/2/2022			

Topic and Reference	Purpose of Report	Key Decision?	Contact Officer & Portfolio Holder	History of Committee Dates and Reason code for deferment	External Consultees, Consultation Method or Background Papers	Request for attendance by Committee	Reason a date cannot be confirmed
	particular person (including the authority holding that information)						
Funding of Development Proposal on Land Off Europa Way (Ref 1,236)	To consider a report on a funding opportunity. It is anticipated that part or all of this item will be considered in private by virtue of Schedule 12A of the Local Government Act 1972, following the Local Government (Access to Information) (Variation) Order 2006 because it contains information relating to the financial or business affairs of any particular person (including the authority holding that information)	Yes	Chris Elliott; Cllr Hales	9/12/2021 Reason: 2,3 10/2/2022 Reason: 2,3	Chris Elliott; Cllr Hales		
Abbey Fields Cycle Route Option (Ref 1,257)	To put forward the option for constructing a cycle path across Abbey Fields, Kenilworth to connect up National Cycle Network Route 52	Yes	Graham Folkes-Skinner; Cllr Rhead	10/2/2022 Reason 5			

Delayed reports:

If a report is late, officers will establish the reason(s) for the delay from the list below and these will be included within the plan above:

1. Portfolio Holder has deferred consideration of the report

2. Waiting for further information from a Government Agency
3. Waiting for further information from another body
4. New information received requires revision to report
5. Seeking further clarification on implications of report

Next reference number: 1,286

Details of all the [Council's committees, Councillors and agenda papers are available on our website](#)

The forward plan is also available, on request, in large print, by telephoning (01926) 456114