



Warwick District Council Forward Plan
February 2022
Councillor Andrew Day
Leader of the Cabinet

The Forward Plan is a list of all the Key Decisions which will be taken by the Cabinet up to the next twelve months. The Warwick District Council definition of a key decision is: a decision which has a significant impact or effect on two or more Wards and/or a budgetary effect of £50,000 or more.

Whilst the majority of the Cabinet's business at the meetings listed in this Forward Plan will be open to the public and media organisations to attend, there will inevitably be some business to be considered that contains, for example, confidential, commercially sensitive or personal information.

This is formal notice under the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 that part of the Cabinet meeting listed in this Forward Plan will be held in private. This is because the agenda and reports for the meeting will contain exempt information under Part 1 of Schedule 12A to the Local Government Act 1972 (as amended) and that the public interest in withholding the information outweighs the public interest in disclosing it. Those items which are proposed to be considered in private are marked as such along with the reason for the exclusion in the list below.

If you would like to make representations or comments on any of the topics listed below, including the confidentiality of any document, you can write to the contact officer, as shown below, at Riverside House, Milverton Hill, Royal Leamington Spa, Warwickshire, CV32 5HZ. Alternatively, you can phone the contact officer on (01926) 456114. If your comments are to be referred to in the report to the Cabinet or Committee, they will need to be with the officer 7 working days before the publication of the agenda. You can, however, make comments or representations up to the date of the meeting, which will be reported orally at the meeting. The Forward Plan will be updated monthly and you should check to see the progress of the report you are interested in.

Section 1 – The Forward Plan February 2022 – April 2022

10 February 2022

Topic and Reference	Purpose of Report	Key Decision?	Date of Cabinet Meeting	Agenda Publication Date	Contact Officer & Portfolio Holder	External Consultees, Consultation Method or Background Papers/Last time considered by Cabinet & Minute Number
General Fund 2022/23 Budgets & Council Tax (Ref, 1,201)	To update Members on the overall financial position of the Council, consider the General Fund Revenue and Capital Budgets for the following financial Year. To propose the Council Tax for the following year	Yes	10/2/2022	31/1/2022	Mike Snow; Cllr Hales	
HRA Rent Setting & Budget 2022/23 (Ref 1,202)	To report on the proposed level of Housing Rents for the following year and the proposed budget	Yes	10/2/2022	31/1/2022	Victoria Bamber; Cllr Matecki	
RIPA (Ref 1,205)	Annual review and approval by Members of the Council's Policy	No	10/2/2022	31/1/2022	Richard Barr; Cllr Hales	
Community Stadium and Associated Developments (1,238)	Following Executive agreement in April 2021 to proceed with a Competitive Dialogue Process to source a developer for the Community Stadium and associated land, the findings of the CDP will be presented to the Executive for consideration of the next steps. It is	Yes	10/2/2022	31/1/2022	Paddy Herlihy; Cllr Bartlett	

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	<p>anticipated that part or all of this item will be considered in private by virtue of Schedule 12A of the Local Government Act 1972, following the Local Government (Access to Information) (Variation) Order 2006 because it contains information relating to the financial or business affairs of any particular person (including the authority holding that information)</p>					
<p>Deaccession of human skeletal remains (Leamington Spa Art Gallery & Museum (Ref 1,227))</p>	<p>LSAG&M wishes to dispose of some human remains in the Collection in a safe and respectful manner by burying them, following the DCMS/Museums Association ethical guidelines. As the human remains are part of the Council's Collection this will require formal permission from Cabinet before this can be actioned</p>	<p>No</p>	<p>10/2/2022</p>	<p>31/1/2022</p>	<p>Lily Crowther; Cllr Bartlett</p>	<p>Discussion between Lily Crowther, Curator (Human History), LSAG&M, and Alistair Brown, Policy Manager, Museums Association, and between Lily Crowther and Katie Dabin, Curator of Medicine, Science Museum, and co-chair, Medical Collections Subject Specialist Network, documented in email correspondence.</p>

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Abbey Fields Cycle Route Option (Ref 1,257)	To put forward the option for constructing a cycle path across Abbey Fields, Kenilworth to connect up National Cycle Network Route 52	Yes	10/2/2022	31/1/2022	Graham Folkes-Skinner; Cllr Rhead	
Nomination for Chairman of the Council 2022/23 (Ref 1,258)	There will be no report, but it is for the Cabinet to recommend to Council who they feel should be appointed to the role of Chairman of the Council and Vice-Chairman of the Council for 2022/23	No	10/2/2022	31/1/2022	Cllr Day	
Review of Warwick District Council Members' Allowances Scheme – 2021 (Ref 1,244)	To bring forward the recommendations of the Independent Remuneration Panel following a review of Warwick District Members' Allowances Scheme undertaken in 2021	No	10/2/2022	31/1/2022	Graham Leach; Cllr Day	
Funding of Development Proposal on Land Off Europa Way (Ref 1,236)	To consider a report on a funding opportunity. It is anticipated that part or all of this item will be considered in private by virtue of Schedule 12A of the Local Government Act 1972, following the Local Government (Access to	Yes	9/12/2021 Reason: 2,3 10/2/2022	31/1/2022	Chris Elliott; Cllr Hales	

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	Information) (Variation) Order 2006 because it contains information relating to the financial or business affairs of any particular person (including the authority holding that information)					
Joint WDC/SDC Cabinet Committee-terms of reference (Ref 1,261)	To review the operation of this body, including its current Terms of Reference	No	10/2/2022	31/1/2022	Graham Leach/Phil Grafton; Cllr Day/Jefferson	
Net Zero Carbon Development Plan Document (Ref 1,260)	To agree to progress the draft Net Zero Carbon Development Plan to consultation under Reg 19 of the Town County Planning Act	Yes	10/2/2022	31/1/2022	Andrew Cornfoot/Dave Barber; Cllr Cooke	
Milverton Homes Ltd Business Plan (Ref 1,247)	An annual review of the Councils New Housing Company Milverton Homes Business Plan. It is anticipated that part or all of this item will be considered in private by virtue of Schedule 12A of the Local Government Act 1972, following the Local	Yes	10/2/2022	31/1/2022	Victoria Bamber/Lisa Barker; Cllr Matecki	

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	Government (Access to Information) (Variation) Order 2006 because it contains information relating to the financial or business affairs of any particular person (including the authority holding that information)					
Rural and Urban Initiatives Scheme (Ref 1,267)	Consider applications for Rural and Urban Initiative Grants	No	10/2/2022	31/1/2022	Jon Dawson; Cllr Hales	
Assets Decarbonisation Strategy (Ref 1,270)	To set out the Strategy for decarbonising the Council's building assets and to recommend the 1st year programme of work	Yes	10/2/2022	31/1/2022	Steve Partner; Dave Barber; Cllr Matecki	
The Role, Responsibilities and Work of the South Warwickshire Community Safety Partnership (Ref 1,271)	To inform members about the role of the CSP and highlight its performance over 2021/22	Yes	10/2/2022	31/1/2022	Karin Stanley; Liz Young; Cllr Falp	
Housing Decant Policy (Ref 1, 272)	The decant policy sets out the Councils approach to managing the rehousing of residents when it is necessary to move	Yes	10/2/2022	31/1/2022	Lisa Barker; Cllr Matecki	

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	residents from their existing home into temporary or permanent alternative accommodation					
Strategic Direction Christine Ledger Square (Ref 1,273)	The purpose of this report is to consider the future for the High-Rise Block, Christine Ledger Square. It is anticipated that part or all of this item will be considered in private by virtue of Schedule 12A of the Local Government Act 1972, following the Local Government (Access to Information) (Variation) Order 2006 because it contains information which reveals that the authority proposes - (a) to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or (b) to make an order or direction under any enhancement.	Yes	10/2/2022	31/1/2022	Lisa Barker; Steve Partner; Cllr Matecki	

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10 March 2022

Topic and Reference	Purpose of Report	Key Decision?	Date of Cabinet Meeting	Agenda Publication Date	Contact Officer & Portfolio Holder	External Consultees, Consultation Method or Background Papers/Last time considered by Cabinet & Minute Number
CIL Projects List 2022/23 (Ref 1,262)	To agree the projects that are to be funded through CIL contributions in 2022/23	Yes	10/3/2022	28/2/2022	Philip Clarke; Cllr Cooke	Place & Economy PAB
South Warwickshire Electric Vehicle Charging (EV) Strategy (Ref 1,264)	To provide a consistent approach to Electric Vehicle Charging within South Warwickshire in ensure that the area is compliant with Warwickshire County Council's approach and ensure we are in line with national requirements	Yes	10/3/2022	28/2/2022	Graham Folkes-Skinner; Cllr Rhead	
The Community Stadium and related projects (Ref 1,265)	To inform members of the progress of procuring a developer to work with the Council to develop the community stadium and related projects, and the consequent financial and staffing issues created by this work. It is	Yes	10/3/2022	28/2/2022	Paddy Herlihy; Cllr Matecki	Leamington Football Club; Ward Councillors

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<p>Treasury Management Strategy 2022/23 (Ref 1,266)</p>	<p>Full Council is required to approve a Treasury Management Strategy before the start of each financial year, setting out various Prudential Indicators that determine that Treasury Management activity for that year.</p>	<p>No</p>	<p>10/2/2022 Reason 4 10/3/2022</p>	<p>28/2/2022</p>	<p>Richard Wilson; Cllr Hales</p>	
<p>Commercial approach to delivery of CCTV Services (Ref 1,268)</p>	<p>To inform members of the current commercial contracts for delivery of CCTV services by WDC and to explain the methodology. It is</p>	<p>Yes</p>	<p>10/3/2022</p>	<p>28/2/2022</p>	<p>Cadelle Hill; Liz Young; Cllr Falp</p>	

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<p>The Role, Responsibilities and Work of the South Warwickshire Community Safety Partnership (Ref 1,271)</p>	<p>To inform members about the role of the CSP and highlight its performance over 2021/22</p>	<p>Yes</p>	<p>10/2/2022 Reason 5 10/3/2022</p>	<p>28/2/2022</p>	<p>Karin Stanley; Liz Young; Cllr Falp</p>	
<p>Trees for the Future Project (Ref 1,269)</p>	<p>To update on the Trees for the Future Pilot and to recommend the way forward</p>	<p>Yes</p>	<p>10/2/2022 Reason 3 10/3/2022</p>	<p>28/2/2022</p>	<p>Ruth Hytch; Dave Barber; Cllr Rhead</p>	

20 April 2022

Topic and Reference	Purpose of Report	Key Decision?	Date of Cabinet Meeting	Agenda Publication Date	Contact Officer & Portfolio Holder	External Consultees, Consultation Method or Background Papers/Last time considered by Cabinet & Minute Number
Significant Business Risk Register Review (Ref 1,209)	To advise Members of Corporate Business Risks	No	20/4/2022	4/4/2022	Richard Barr; Cllr Day	
Safeguarding Adults and Children Policy and Procedures (Ref 1,263)	To seek approval for a new joint SDC/WDC safeguarding policy and procedures document	Yes	20/4/2022	4/4/2022	Lisa Barker; Marianne Rolfe; Jane Rostron; Nick Cadd; Cllr Cullinan; Cllr Falp	SDC & WDC Safeguarding Groups, Warwickshire Safeguarding, Legal Services

Section 2 – Key decisions to be considered by the Cabinet without a confirmed date

Topic and Reference	Purpose of Report	Key Decision?	Contact Officer & Portfolio Holder	History of Committee Dates and Reason code for deferment	External Consultees, Consultation Method or Background Papers	Request for attendance by Committee	Reason a date cannot be confirmed
Replacement of rural street lighting bulbs with LED replacements (Ref 1,053)	To recommend the phased replacement of existing rural street lighting bulbs with energy efficient LED units	Yes	Steve Partner; Cllr Matecki	18/12/2019			
Proposed amendments to the s106 agreement to affordable	To seek approval for the amendment to the s106 agreement in relation to mortgagee in possession clauses to enable Registered	Yes	Sally Kelsall; Cllr Matecki				

Topic and Reference	Purpose of Report	Key Decision?	Contact Officer & Portfolio Holder	History of Committee Dates and Reason code for deferment	External Consultees, Consultation Method or Background Papers	Request for attendance by Committee	Reason a date cannot be confirmed
housing clauses (Ref 1,100)	Providers to maximise their borrowing with lenders						
Housing Strategy 2020-2025 (Ref 1,135)	To allow Cabinet to examine the draft Housing Strategy	Yes	Graham Tomlinson; Cllr Matecki	11/2/2021			
Canalside DPD (Ref 1,163)	To request that Cabinet agree to submit the revised Canalside DPD to the Secretary of State for a public examination	Yes	Lorna Hale; Cllr Cooke	11/2/2021 Reason 3			
Energy Savings in Council Buildings (Ref 1,148)	To seek agreement for a budget to invest in energy savings in Council buildings	Yes	Steve Partner; Cllr Rhead	11/2/2021			
EV Parking Permit Scheme (Ref 1,231)	To introduce a new EV Parking Permit Scheme	Yes	Neil Bridges; Cllr Rhead	4/11/2021 Reason 5			
Pest Control Service Delivery Review and Outcomes (Ref 1,225)	This report seeks permission to enter into a service level agreement with Coventry City Council to provide pest control services to the Council for control of pests in its assets and for land which it is responsible and for the provision of a pest control service to residents of the district	Yes	Marianne Rolfe; Cllr Falp	4/11/2021			

Topic and Reference	Purpose of Report	Key Decision?	Contact Officer & Portfolio Holder	History of Committee Dates and Reason code for deferment	External Consultees, Consultation Method or Background Papers	Request for attendance by Committee	Reason a date cannot be confirmed
Adoption of Street Trading Policy (Ref 1,214)	To formally adopt the reviewed Street Trading Policy.	No	Lorna Hudson; Cllr Falp	4/11/2021			
Project Development Funding for various projects (Ref 1.252)	To seek Cabinet approval for revenue funding for project development, such funding to be replaced with capital funding when the projects are capitalised	No	Paddy Herlihy; Cllr Bartlett	4/11/2021			

Delayed reports:

If a report is late, officers will establish the reason(s) for the delay from the list below and these will be included within the plan above:

1. Portfolio Holder has deferred consideration of the report
2. Waiting for further information from a Government Agency
3. Waiting for further information from another body
4. New information received requires revision to report
5. Seeking further clarification on implications of report

Next reference number: 1,274

Details of all the [Council's committees, Councillors and agenda papers are available on our website](#)

The forward plan is also available, on request, in large print, by telephoning (01926) 456114