



**Warwick District Council Forward Plan**  
**August 2021**  
**Councillor Andrew Day**  
**Leader of the Cabinet**

The Forward Plan is a list of all the Key Decisions which will be taken by the Cabinet up to the next twelve months. The Warwick District Council definition of a key decision is: a decision which has a significant impact or effect on two or more Wards and/or a budgetary effect of £50,000 or more.

Whilst the majority of the Cabinet's business at the meetings listed in this Forward Plan will be open to the public and media organisations to attend, there will inevitably be some business to be considered that contains, for example, confidential, commercially sensitive or personal information.

This is formal notice under the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 that part of the Cabinet meeting listed in this Forward Plan will be held in private. This is because the agenda and reports for the meeting will contain exempt information under Part 1 of Schedule 12A to the Local Government Act 1972 (as amended) and that the public interest in withholding the information outweighs the public interest in disclosing it. Those items which are proposed to be considered in private are marked as such along with the reason for the exclusion in the list below.

If you would like to make representations or comments on any of the topics listed below, including the confidentiality of any document, you can write to the contact officer, as shown below, at Riverside House, Milverton Hill, Royal Leamington Spa, Warwickshire, CV32 5HZ. Alternatively, you can phone the contact officer on (01926) 456114. If your comments are to be referred to in the report to the Cabinet or Committee, they will need to be with the officer 7 working days before the publication of the agenda. You can, however, make comments or representations up to the date of the meeting, which will be reported orally at the meeting. The Forward Plan will be updated monthly and you should check to see the progress of the report you are interested in.

## Section 1 – The Forward Plan August 2021 – April 2022

### 12 August 2021

Topic and Reference	Purpose of Report	Key Decision?	Date of Cabinet Meeting	Agenda Publication Date	Contact Officer & Portfolio Holder	External Consultees, Consultation Method or Background Papers/Last time considered by Cabinet & Minute Number
Budget Review Quarter 1 (Ref 1,191)	To report on Budget to end of June 2021	No	12/8/2021	2/8/2021	Tony Sidhu; Cllr Noone	
Risk Management Annual Report (Ref 1,192)	To inform Members of the actions taken to embed risk management in the Council	No	12/8/2021	2/8/2021	Richard Barr; Cllr Day	
Pest Control Service Delivery Review and Outcomes (Ref 1,225)	This report seeks permission to enter into a service level agreement with Coventry City Council to provide pest control services to the Council for control of pests in its assets and for land which it is responsible and for the provision of a pest control service to residents of the district.	Yes	12/8/2021	2/8/2021	Marianne Rolfe; Cllr Falp	
Final Accounts 2020/21 (Ref 1,187)	To report on the Council's draft outturn position for both revenue and capital	Yes	12/8/2021	2/8/2021	Andrew Rollins; Cllr Noone	
Deaccession of human skeletal remains (Leamington Spa Art Gallery &	LSAG&M wishes to dispose of some human remains in the Collection in a safe and respectful manner by burying them,	No	12/8/2021	2/8/2021	Lily Crowther; Cllr Bartlett	Discussion between Lily Crowther, Curator (Human History), LSAG&M, and Alistair Brown, Policy Manager, Museums Association, and

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Museum (Ref 1,227)	following the DCMS/Museums Association ethical guidelines. As the human remains are part of the Council's Collection this will require formal permission from Cabinet before this can be actioned.					between Lily Crowther and Katie Dabin, Curator of Medicine, Science Museum, and co-chair, Medical Collections Subject Specialist Network, documented in email correspondence.
Use of Delegated Powers - Afghan Locally Employed Staff (LES) Relocation Scheme (Ref 1,228)	For the Cabinet to note the appropriate use of delegated powers as provided by CE(4) in the Scheme of Delegation and note the drawdown from the Contingency Budget the sum referred to within the Private and Confidential Appendix 1	No	12/8/2021	2/8/2021	Elaine Wallace; Cllr Matecki	
Project funding for Culture Projects (Ref 1,229)	To seek funding from Council reserves to continue to develop the Kenilworth leisure projects. Such funding to be capitalised in due course	Yes	12/8/2021	2/8/2021	Paddy Herlihy; Cllr Bartlett	
Linen Street MSCP Closure – Budget Required (Ref 1,230)	To ask for the Budget	Yes	12/8/2021	2/8/2021	Zoe Court; Cllr Rhead	

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EV Parking Permit Scheme (Ref 1,231)	Propose to introduce a new EV Parking Permit scheme	Yes	12/8/2021	2/8/2021	Neil Bridges; Cllr Rhead	
Compulsory Purchase Order - land at Kenilworth Wardens, Kenilworth (Ref 1,232)	To recommend to the Cabinet to implement Compulsory Purchase Order powers to acquire land at The Wardens. <b>It is anticipated that part or all of this item will be considered in private by virtue of Schedule 12A of the Local Government Act 1972, following the Local Government (Access to Information) (Variation) Order 2006 because it contains information relating to the financial or business affairs of any particular person (including the authority holding that information</b>	Yes	12/8/2021	2/8/2021	Wendy Thompson/Andy Jones; Cllr Cooke	
Annual Treasury Management Report 2020/21 (Ref 1,233)	To meet statutory reporting requirements and report Treasury Management activity for 2020/21.	No	12/8/2021	2/8/2021	Richard Wilson; Cllr Noone	

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Treasury Management Activity Report for the period 1 Oct 2020 to 31 March 2021 (Ref 1,234)	To meet statutory reporting requirements and report detailed Treasury Management activity for the second half of 2020/21	No	12/8/2021	2/8/2021	Karen Allison; Cllr Noone	
Equality & Diversity Task & Finish Group (1,235)	To set out the recommendations from the Task & Finish Group in respect of equalities issues relating to the internal practice and policies, and the experiences by employees of WDC with a Black, Asian and Minority Ethnic (BAME) background	No	12/8/2021	2/8/2021	Councillor Mini Mangat; Cllr Day	
Funding of Development Proposal on Land Off Europa Way (Ref 1,236)	To consider a report on a funding opportunity. <b>It is anticipated that part or all of this item will be considered in private by virtue of Schedule 12A of the Local Government Act 1972, following the Local Government (Access to Information) (Variation) Order 2006 because it contains information relating to the financial or business affairs of any</b>	Yes	12/8/2021	2/8/2021	Chris Elliot; Cllr Noone	

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	<b>particular person (including the authority holding that information)</b>					
Proposed Expansion of Country Park (Ref 1,237)	To consider a report on how the Tachbrook Country Park may be expanded and to set out the feasibility of a project to enable that to occur. <b>It is anticipated that part or all of this item will be considered in private by virtue of Schedule 12A of the Local Government Act 1972, following the Local Government (Access to Information) (Variation) Order 2006 because it contains information relating to the financial or business affairs of any particular person (including the authority holding that information)</b>	Yes	12/8/2021	2/8/2021	Chris Elliot; Cllrs Day, Rhead, Cooke & Noone	

## 23 September 2021

<b>Topic and Reference</b>	<b>Purpose of Report</b>	<b>Key Decision?</b>	<b>Date of Cabinet Meeting</b>	<b>Agenda Publication Date</b>	<b>Contact Officer &amp; Portfolio Holder</b>	<b>External Consultees, Consultation Method or Background Papers/Last time considered by Cabinet &amp; Minute Number</b>
Rural and Urban Initiatives Scheme (Ref 1,213)	To consider applications for Rural and Urban Initiative Grants	No	23/9/2021	13/9/2021	Jon Dawson; Cllr Noone	
Warwick District Council Events Guide (Ref 1,126)	To gain approval of/sign off on the Events guide which will lay out the park protocol and events protocol for any organisation or group wishing to host an event within Warwick District	Yes	23/9/2021	13/9/2021	Marcus Ferguson; Cllr Rhead	

## 4 November 2021

<b>Topic and Reference</b>	<b>Purpose of Report</b>	<b>Key Decision?</b>	<b>Date of Cabinet Meeting</b>	<b>Agenda Publication Date</b>	<b>Contact Officer &amp; Portfolio Holder</b>	<b>External Consultees, Consultation Method or Background Papers/Last time considered by Cabinet &amp; Minute Number</b>
Rural and Urban Initiatives Scheme (Ref 1,193)	To consider applications for Rural and Urban Initiative Grants	No	4/11/2021	25/10/2021	Jon Dawson; Cllr Noone	
Fees and Charges (Ref 1,194)	To propose the level of Fees and Charges to be levied from January 2022	No	4/11/2021	25/10/2021	Tony Sidhu; Cllr Noone	
Review of Significant Business	To inform Members of the Significant Risks to the Council	No	4/11/2021	25/10/2021	Richard Barr; Cllr Day	

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Risk Register (Ref 1,196)						
Regulation of Investigatory Powers (Ref, 1,197)	To report RIPA activity undertaken	No	4/11/2021	25/10/2021	Richard Barr; Cllr Noone	
Adoption of Street Trading Policy (Ref 1,214)	To formally adopt the reviewed Street Trading Policy.	No	4/11/2021	25/10/2021	Kathleen Rose; Cllr Falp	

## 16 December 2021

<b>Topic and Reference</b>	<b>Purpose of Report</b>	<b>Key Decision?</b>	<b>Date of Cabinet Meeting</b>	<b>Agenda Publication Date</b>	<b>Contact Officer &amp; Portfolio Holder</b>	<b>External Consultees, Consultation Method or Background Papers/Last time considered by Cabinet &amp; Minute Number</b>
General Fund Base Budgets 2022/23 to include Budget Review for the current year to include Budget Review (Ref 1,199)	To consider the following year revenue budgets for the General Fund and update Members on the latest Budgets for 2022/13	Yes	16/12/2021	6/12/2021	Andrew Rollins; Cllr Noone	
HRA Base Budgets 2022/23 (Ref 1,200)	To Consider the following year revenue budgets for the HRA and update Members on the latest position for the current year	Yes	16/12/2021	6/12/2021	Victoria Bamber; Cllr Matecki	

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Rural and Urban Initiatives Scheme (Ref 1,198)	Consider applications for Rural and Urban Initiative Grants	No	16/12/2021	6/12/2021	Jon Dawson; Cllr Noone	

## 10 February 2022

<b>Topic and Reference</b>	<b>Purpose of Report</b>	<b>Key Decision?</b>	<b>Date of Cabinet Meeting</b>	<b>Agenda Publication Date</b>	<b>Contact Officer &amp; Portfolio Holder</b>	<b>External Consultees, Consultation Method or Background Papers/Last time considered by Cabinet &amp; Minute Number</b>
General Fund 2022/23 Budgets & Council Tax (Ref, 1,201)	To update Members on the overall financial position of the Council, consider the General Fund Revenue and Capital Budgets for the following financial Year. To propose the Council Tax for the following year	Yes	10/2/2022	31/1/2021	Mike Snow; Cllr Noone	
HRA Rent Setting & Budget 2022/23 (Ref 1,202)	To report on the proposed level of Housing Rents for the following year and the proposed budget	Yes	10/2/2022	31/1/2021	Victoria Bamber; Cllr Matecki	
Treasury Management Strategy (Ref 1,203)	To seek member approval of the Treasury Management Strategy and Investment Strategy for the forth coming year	Yes	10/2/2022	31/1/2021	Richard Wilson; Cllr Noone	

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Rural and Urban Initiatives Scheme (Ref 1,204)	Consider applications for Rural and Urban Initiative Grants	No	10/2/2022	31/1/2021	Jon Dawson; Cllr Noone	
RIPA (Ref 1,205)	Annual review and approval by Members of the Council's Policy	No	10/2/2022	31/1/2021	Richard Barr; Cllr Noone	
Significant Business Risk Register Review (Ref 1,206)	To advise Members of Corporate Business Risks	No	10/2/2022	31/1/2021	Richard Barr; Cllr Noone	

## 10 March 2022

<b>Topic and Reference</b>	<b>Purpose of Report</b>	<b>Key Decision?</b>	<b>Date of Cabinet Meeting</b>	<b>Agenda Publication Date</b>	<b>Contact Officer &amp; Portfolio Holder</b>	<b>External Consultees, Consultation Method or Background Papers/Last time considered by Cabinet &amp; Minute Number</b>
Rural and Urban Initiatives Scheme (Ref 1,207)	To consider applications for Rural and Urban Initiative Grants	No	10/3/2022	28/2/2022	Jon Dawson; Cllr Noone	

## 20 April 2022

Topic and Reference	Purpose of Report	Key Decision?	Date of Cabinet Meeting	Agenda Publication Date	Contact Officer & Portfolio Holder	External Consultees, Consultation Method or Background Papers/Last time considered by Cabinet & Minute Number
Procurement Shared Service Review (Ref 1,208)	To review of shared service and proposed changes for 2022	No	20/4/2022	4/4/2022	Becky Reading; Cllr Noone	
Significant Business Risk Register Review (Ref 1,209)	To advise Members of Corporate Business Risks	No	20/4/2022	4/4/2022	Richard Barr; Cllr Day	
Rural and Urban Initiatives Scheme (Ref 1,210)	Consider applications for Rural and Urban Initiative Grants	No	20/4/2022	4/4/2022	Jon Dawson; Cllr Noone	

## Section 2 – Key decisions to be considered by the Cabinet without a confirmed date

Topic and Reference	Purpose of Report	Key Decision?	Contact Officer & Portfolio Holder	History of Committee Dates and Reason code for deferment	External Consultees, Consultation Method or Background Papers	Request for attendance by Committee	Reason a date cannot be confirmed
Replacement of rural street lighting bulbs with LED replacements (Ref 1,053)	To recommend the phased replacement of existing rural street lighting bulbs with energy efficient LED units	Yes	Steve Partner; Cllr Matecki	<del>18/12/2019</del>			
Proposed amendments to the s106 agreement to	To seek approval for the amendment to the s106 agreement in relation to mortgagee in possession clauses	Yes	Sally Kelsall; Cllr Matecki				

Topic and Reference	Purpose of Report	Key Decision?	Contact Officer & Portfolio Holder	History of Committee Dates and Reason code for deferment	External Consultees, Consultation Method or Background Papers	Request for attendance by Committee	Reason a date cannot be confirmed
affordable housing clauses (Ref 1,100)	to enable Registered Providers to maximise their borrowing with lenders						
Housing Strategy 2020-2025 (Ref 1,135)	To allow Cabinet to examine the draft Housing Strategy	Yes	Graham Tomlinson; Cllr Matecki	<del>11/2/2021</del>			
Turpin Court Housing Scheme (Ref 1,165)	Agreement to a capital budget for the construction of affordable houses on the site. <b>It is anticipated that part or all of this item will be considered in private by virtue of Schedule 12A of the Local Government Act 1972, following the Local Government (Access to Information) (Variation) Order 2006 because it contains information relating to the financial or business affairs of any particular person (including the authority holding that information</b>	Yes	Jon Battell; Cllr Matecki	<del>11/2/2021</del> Reasons: 3&4			
Canalside DPD (Ref 1,163)	To request that Cabinet agree to submit the revised Canalside DPD to the Secretary of State for a public examination	Yes	Lorna Hale; Cllr Cooke	<del>11/2/2021</del> Reason 3			

Topic and Reference	Purpose of Report	Key Decision?	Contact Officer & Portfolio Holder	History of Committee Dates and Reason code for deferment	External Consultees, Consultation Method or Background Papers	Request for attendance by Committee	Reason a date cannot be confirmed
Energy Savings in Council Buildings (Ref 1,148)	To seek agreement for a budget to invest in energy savings in Council buildings	Yes	Steve Partner; Cllr Rhead	<del>11/2/2021</del>			

### Delayed reports:

If a report is late, officers will establish the reason(s) for the delay from the list below and these will be included within the plan above:

1. Portfolio Holder has deferred consideration of the report
2. Waiting for further information from a Government Agency
3. Waiting for further information from another body
4. New information received requires revision to report
5. Seeking further clarification on implications of report

**Next reference number: 1,238**

Details of all the [Council's committees, Councillors and agenda papers are available on our website](#)

The forward plan is also available, on request, in large print, by telephoning (01926) 456114