

# Warwick District HomeChoice application form

## 1. Your details

	You (the applicant)	Joint applicant
Title (Mr/ Mrs/ Miss/ Ms/other)		
Surname (family name)		
First names		
Are you known or have you been known or used any other name? Please give details.		
Nationality		
Date of birth (dd/mm/yyyy)	1 1	1 1
Gender (leave blank if you prefer not to say)	Male Female	Male Female
Current address		
Postcode		
What date did you move to this address?		
Please tell us where we can get in touch with you by post if you are homeless or have no fixed address?		
Landline phone number		
Mobile phone number		
Email address		
National Insurance Number		





your HomeCh This could be	someone to act  If with regard to noice application? a friend or s helping you.	Yes	No			Yes [	No		
Do you want corresponden person?	all ace sent to this	Yes	No			Yes [	No		
the Council to aspects of yo	permission for o discuss all ur HomeChoice of this person?	Yes	No			Yes [	No		]
Please give the address included and phone numbers on who was you.	ding postcode umber of the	Name Address				Name Address	5		
		Postcode				Postcoo	lo.		
		Phone No.				Phone I			
		I Hone No.				T HOHE I	<b>10</b> .		
2. Househ	old								
Please give d	etails of who will liv	e with you.							
	Surname	First names		Date of birth		Sex Male or female	Relationshi to you	·	Tick if this person lives
									elsewhere
Person 1				1	/				elsewhere
Person 1 Person 2				1	<i> </i>				elsewhere
				/ /					elsewhere
Person 2				/ / /					elsewhere
Person 2 Person 3				/ / / /	/				elsewhere
Person 2 Person 3 Person 4 Person 5				<i>I I</i>	/ /				elsewhere
Person 2 Person 3 Person 4		If 'Yes', ple the baby if		/ / / ve their i	/ / /	the date th	e baby is due		
Person 2 Person 3 Person 4 Person 5				/ / / ve their i	/ / /	the date th	e baby is due		
Person 2 Person 3 Person 4 Person 5	nant?	the baby if Name:		/ / / ve their i	/ / /	the date th	e baby is due		
Person 2 Person 3 Person 4 Person 5	nant?	the baby if	known	/ / / ve their i	/ / /	the date th	e baby is due		

Are you an approved foster carer or prospective adopter?	Yes	No		Yes	No	
If so, please tell us how many children you have been approved to care for and if possible give the age/s and sex.						
Are you or any member of your family employed by Warwick District Council?	If so, please g	ive the na	ame and relati	onship to the pe	erson.	
Yes No						
Are you or any member of your family an elected member of the Council or a board member of a partner housing association?	If so, please g	ive the na	ame and the re	elationship to the	e person.	
Yes No						

Relationships to be declared are: Spouse or Partner, Father, Mother, Sister, Brother, Adult Child and any step-relations, Uncle, Aunt, Nephew and Niece.

#### 3. Local connection

To join HomeChoice you need to have a local connection to Warwick District, or you need to meet the criteria that means you don't need one.

Please fill in the questions below to help us to decide if you can join HomeChoice.

What is your local connection to Warwick District?

	You (the applicant)	Joint applicant
Have you lived in the district for at least six months out of the last 12 months or at least three years out of the last five years?	Yes No	Yes No
Are you in employment or have you received an evidenced offer of employment (permanent or temporary, for at least one year) within the Council's Local Authority area?	Yes No Service No Service No No Service No	Yes No Service No Service No No Service No Service No No Service No No Service No

	You (the applie	cant)		Joint a	pplicant		
Do you have a close family association in the district?	Yes N	o 🗌		Yes [	No		
(Mother, Father, or persons acting in place of a parent, siblings, son, daughter, over the age of 18)	the family mem birth, address,	give the name of their date of phone number, have lived there onship to you.	of	the fan birth, a how lo	r, please give the name of nily member, their date of address, phone number, ng they have lived there eir relationship to you.		date of nber, there
	Name:			Name:			
	Date of birth:			Date o	f birth:		
	Address:			Addres	ss:		
	Phone:			Phone	:		
	Time at addres	s:		Time a	t address:		
	Relationship to	you:		Relatio	nship to y	ou:	
	•		<u>'</u>	,			
Are you in or can evidence that you further education within the Council' duration of at least 6 months?				Yes		No	
Are you a registered carer for some Local Authority area?	one resident with	in the Council's	i	Yes		No	
If so, we will ask you for further info	rmation.						
Have you been housed in Warwick so, have you been resident in the aus which Local Authority made the p	area for at least 3			Yes		No	
Are you aged between 16 and 21 a of Warwickshire Social Services?	and either in or ha	ave been in the	care	Yes		No	
Armed Forces. Please tick if any of	f these apply to	you.					
		You (the appl	licant)		Joint ap	plicant	
Are you currently serving or have you in the regular forces within the last 5		Yes 1	No 🗌		Yes [	No	
Are you the spouse or civil partner of armed forces personnel, leaving ser accommodation after the death of your in active service?	Yes	No 🗌		Yes	No		
Are you the ex-husband, wife or civi armed forces personnel?	il partner of	Yes 1	No 🗌		Yes [	No	
Are you currently serving or have set the reserve forces and suffering fror injury, illness or disability which is a (wholly or partly) to that service?	m a serious	Yes	No 🗌		Yes	No	

You (the applicant)	Joint applicant
Yes No	Yes No
Yes No	Yes No
	Tes No

## 4. Immigration status

Some classes of people living in the United Kingdom are not entitled to housing by the local authority on the basis of their immigration status. We will carry out checks to confirm your eligibility.

	You (the applicant)	Joint applicant
Are you a UK citizen?	Yes No	Yes No
Have you lived or worked abroad?	Yes No	Yes No
	If 'Yes', please give dates and details.	If 'Yes', please give dates and details.
What date did you last enter the UK if you have ever lived or worked abroad?		
Are you subject to immigration control under the Asylum &	Yes No	Yes No
Immigration Act 1996?	If 'Yes', please give details.	If 'Yes', please give details.
Please tell us your immigration status and the date you arrived in the UK?		
Please let us see your biometric residence card.		

	You (the applicant)	Joint applicant				
Have you been granted presettled status or settled status by the EU settlement scheme? Please give details.	Yes No	Yes No				
Please let us see your passport if it contains a vignette or your biometric residence permit.						
If you have been told you can view your immigration status on-line, please tell us your 'share code' so we can check if you are eligible for allocation of housing and welfare benefits.	Yes No	Yes No				
5. Convictions						
Have you (or any member of your household) been convicted of any 'offences against the person', this means you have committed a crime causing direct physical harm or force being applied to another person, this includes but is not limited to fatal and sexual offences, assault and injury, or 'crimes against property' which includes arson, theft, burglary, robbery, and fraud. You do not need to tell us about convictions which are 'spent' under the Rehabilitations of Offenders Act 1974.						
Yes No						
If 'Yes' give the name of the househ	old member, date of conviction and reas	son for conviction.				
Name:						
Date of conviction:						
Offence:						

## 6. Where have you lived before?

Please give details of all the addresses where you and your joint applicant have lived during the past five years starting with your current address.

You (the applicant)					
Full address	Date from	Date to	Reason for leaving	Name and address of Landlord	Tenure (private, owner etc.)
	/ /	present			
	/ /	/ /			
	/ /	/ /			

Joint applicant			
Full address	Date from	Date to	Reason for leaving
	/ /	present	
	/ /	/ /	
	/ /	/ /	

# 7. Tenure

## Please tick the type of accommodation you live in.

Warwick District Council tenant		Looked after by social services	
Council tenant outside the area		Shared accommodation	
Housing-association tenant in the area		To join two households (where two tenants of social landlords want to move in together).	
Housing-association tenant outside the area		For this option also tick one of the following:	
Private tenant in the area		A. Both households are council tenants	
Private tenant outside the area		B. Both households are housing-association	
Owner		tenants	
Shared owner		C. One household is council tenant and one is a housing-association tenant	
Bed and breakfast		Other (please give details)	
Lodger			
Living with friends			
Armed-forces accommodation			
Hostel or supported accommodation			
Living with family			
8. Current home	2		
What type of accommodation do you live i	n r		
House	Other	(please give details):	
Flat			
Maisonette			
Bedsit			
Bungalow	How man	y bedrooms does your current home have?	
Caravan or mobile home			
Room in a shared house	If you live	in a block of flats or a majoonatta, which floor are very	on
Supported accommodation		e in a block of flats or a maisonette, which floor are you loor, first floor and so on)?	UII
Armed-forces accommodation			

### For each bedroom in the property where you live now, please say who has use of the room.

	Names of occupiers
Bedroom 1	
Bedroom 2	
Bedroom 3	
Bedroom 4	
Bedroom 5	
Facilities in your home.  Is the bathroom, toilet or kitchen shared with anyone other than your household?	Yes No No If 'Yes', please tell us what facilities you share and details of the other household involved.
Are you living in insanitary or unsatisfactory housing conditions?	Yes No
Does your home lack any facilities such as a bathroom, inside toilet hot or cold- water supply adequate heating or a kitchen?	Yes No No
Please tell us how long your landlord thinks it will take to put right these issues?	
Who has this been reported?	Landlord Council Environmental Health Private Housing Standards

## 9. Health

Are you (or a member of your household) unable to manage in your current home because of ill health or disability, and do you have a special housing need because of this?

		You (the a	pplic	ant)		Joint applicant		er ho mber	useho	old
If 'Yes', we will write to you for furthe information.	er	Yes No				Yes	Ye: No			
Do you (or a member of your house	ehold) h You	ave an	_		ent w	rith any of the follow	ving?	You	J/A	Other
Health Worker				Proba	ation (	Officer				
Social Worker				Occu	patior	nal Therapist				
Community mental-health worker				Leavi	ng Ca	are Personal Advisor				
		,								
	You (th	ne appl	icant	)	Join	t applicant	Other			
If you have ticked one or more of these boxes, please give details.  We need the name, address, phone number and email address for each person.										

# 10. Economic status and household income

Does your household have assets, including savings or investments or equity in a property, of more than £16,000?	Yes	No	
Is your household's income excluding, Disability Living Allowance, Personal Independence Payment, Attendance Allowance and War Pensions more than £50,000 per year?	Yes	No	
Are you (the main applicant) a former member of the Armed Forces?	Yes	No	
Do you or any other member of your household own any property or land?  Please tell us the address	Yes	No	
What is the current value of the property or land?	£		
If there is a mortgage on the property, please tell us how much is left to pay?	Yes	No	
Is the property up for sale?	Yes	No	
Please tell us the name of the Agent handling the sale.			
What date did the property go on the market?			
Why are you selling this property?			

Homeowners will usually be excluded from joining HomeChoice unless there are exceptional circumstances. If you are allowed to register on HomeChoice and if you were to place a successful bid for a social housing property some landlords may decline to allocate you a tenancy.

# 11. Why are you applying for housing?

#### Please tick one or more boxes.

Moving on from supported housing		Racial or other harassment				
accommodation in the district		Problems with overcrowding				
Homeless		To be near work				
If you pick this option, please tick if you have		To be field work				
done the following.		To set up home independently				
Approached the local authority where you live for help.		To join two households (where two tenants of social landlords want to move in together)				
Attached copies of the local authority's decision letter.		Need to move on medical or welfare grounds including those relating to disability.  We will write to you separately about this				
To receive care and support.						
Other:		Need to move to the district to avoid hardship to you or to other members of your household				
(Please give details)		Shared Ownership				

## 12. Housing-related debts

## Do you have any housing-related debts?

You (the applicant)		Joint applicant			
Yes No	,	Yes No			
If 'Yes', please give the amounts below.		If 'Yes', please give the amounts below.			
	Amount		Amount		
Rent arrears	£	Rent arrears	£		
Former tenant arrears	£	Former tenant arrears	£		
Housing Benefit overpayment	£	Housing Benefit overpayment	£		
Council tax	£	Council tax	£		
Court costs	£	Court costs	£		
Repair charges	£	Repair charges	£		
Any housing-related supporting people charge debt	£	Any housing-related supporting people charge debt	£		
Other housing debt for example to a mortgage lender	£	Other housing debt for example to a mortgage lender	£		

If you have said that you have housing-related debts, what arrangements have you made to clear the debt?

Joint applicant

# 13. Where would you like to live?

Tease lick any areas where you would like to live.									
Any area		Kenilworth		Leamington		Warwick		Whitnash	

Rural areas Burton Green		Honiley	Sherbourne	
Ashow	Bushwood	Hunningham	Shrewley	
Baddesley Clinton	Cubbington	Lapworth	Stoneleigh	
Baginton	Eathorpe	Leek Wootton	Wappenbury	
Barford	Guys Cliffe	Little Shrewley	Wasperton	
Beausale	Hampton on the Hill	Offchurch	Weston under	
Bishops Tachbrook	Hampton Magna	Norton Lindsey	Wetherley	
Blackdown	Haseley	Old Milverton	Wroxall	
Bubbenhall	Hatton	Radford Semele		
Budbrooke	Hockley Heath	Rowington		

If you have told us you want to live in a rural area please tell us what connection you Please tell us about any areas within the district where you believe you cannot live du violence, harassment or domestic abuse. Please provide evidence of this risk.	

1	4	Pets

#### **Declaration**

I/We confirm that the details in the attached HomeChoice form are true. I/We will tell you about any changes in my/our circumstances. I/We understand that any false or misleading statement or withholding any relevant information, now or in the future, may result in my application being cancelled or any tenancy granted to me ending, or may lead to a prosecution for criminal offences. I/We understand that it is an offence under Section 171 of Part 6 of The Housing Act 1996 to give false statements, withhold information or fail to disclose a change of circumstances in relation to any application processed by Warwick District Council. A person guilty of an offence under this section is liable on conviction to a fine of up to £5,000.

#### Why do we collect this information?

We need the personal information you supply so that we can check if you are eligible to be housed. HomeChoice is a partnership between Warwick District Council and Registered Providers (Housing Associations) who work together for the purpose of prioritising the allocation of social housing. The legal basis for processing your information is under the Councils public duties as set out in part 6 and part 7 of the Housing Act 1996, as amended.

#### What information is collected?

- Name
- Address
- Household details
- Financial circumstances
- Employment details
- Housing circumstances
- Health details

#### Who has access to the information?

The information you provide will be accessible by Local Authority staff working in the Housing Advice and Allocations Teams. It is shared with other social housing landlords so they can allocate their properties appropriately. The information may also be shared with other organisations for example; other Local Authority departments, medical practitioners and advisers, Government Departments and Agencies.

#### How long is the information kept?

The information will be kept electronically for six years after the date of our last contact with you. Further details on your statutory rights, and other privacy information can be found on our website at: - https://www.warwickdc.gov.uk/privacy

I authorise Warwick District Council Housing Advice and Allocations Team to make enquiries regarding my housing issues in order to process my application. I give consent for Warwick District Council to share any information or data relating to this HomeChoice application to the third parties mentioned above and authorise those third parties to provide information (including sensitive information) to authorisation (consent) is being given by myself on behalf of all relevant members of my household.

Your signature		Joint applicant sig	gnature	
Date		Date		
1 1		1	1	
If this form has been filled in by someon filling in this form for the person claiming		rson applying for hous	ing, please tell ı	us why you are
I declare that, as far as possible, I hawritten on this form are correct.	ve confirmed with	the person applying	that the answe	ers I have
Name of the person who filled in the	form			
Relationship to the person applying				
Emergency contact/Next of kin				
Relationship to you				

## **Equal opportunities**

We serve a wide-ranging community and are committed to meeting the needs of everyone in providing housing. Together with our partners, we want to make sure that everyone has a fair chance of housing through HomeChoice, no matter what their ethnic origin, sex, age or disability.

To make sure that no person receives less favourable treatment, and for no other reason, please fill in the following information. This information will be strictly confidential.

What would you consider your ethnic group to be?

(Choose one section from A to F, and tick where appropriate. You can find sections E and F on the back of this form.)

	You (the applicant)				Joint applicant		
	White			White			
Α		British	Α		British		
		Irish			Irish		
		Gypsy or Traveller			Gypsy or Traveller		
		Any other white background, please write in			Any other white background, please write in		
	Mixed			Mixed			
В		White and black Caribbean	В		White and black Caribbean		
		White and black African		Н	White and black African		
	$\square$	White and Asian		H	White and Asian		
		Any other mixed background, please write in			Any other mixed background, please write in		
	Asian or Asian British			Asian or Asian British			
С		Indian	С		Indian		
	$\square$	Pakistani			Pakistani		
	H	Bangladeshi			Bangladeshi		
		Any other Asian background, please write in			Any other Asian background, please write in		
	Black or black British			Black o	or black British		
D		Caribbean	D		Caribbean		
		African		$\square$	African		
		Any other black background, please write in			Any other black background, please write in		

	Chinese or other ethnic group		Chinese or other ethnic Group				
E F	Chinese  Any other ethnic background, please write in  Other (please give details)	E	Othe	Chinese  Any other ether please write in the control of the contro		nd,	
Di	sability						
		Y	ou (the	applicant)	Joint ap	plicant	
Do	you consider yourself to have a disability?	Yes	ou (the	applicant)	Joint ap	plicant No	

Where possible, we can provide information in other formats, including in large print, on CD and in other languages.



**28** JUNE 2021