



## **Warwick District Council Forward Plan**

**March 2021**

**Councillor Andrew Day  
Leader of the Executive**

The Forward Plan is a list of all the Key Decisions which will be taken by the Executive up to the next twelve months. The Warwick District Council definition of a key decision is: a decision which has a significant impact or effect on two or more Wards and/or a budgetary effect of £50,000 or more.

Whilst the majority of the Executive's business at the meetings listed in this Forward Plan will be open to the public and media organisations to attend, there will inevitably be some business to be considered that contains, for example, confidential, commercially sensitive or personal information.

This is formal notice under the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 that part of the Executive meeting listed in this Forward Plan will be held in private. This is because the agenda and reports for the meeting will contain exempt information under Part 1 of Schedule 12A to the Local Government Act 1972 (as amended) and that the public interest in withholding the information outweighs the public interest in disclosing it. Those items which are proposed to be considered in private are marked as such along with the reason for the exclusion in the list below.

If you would like to make representations or comments on any of the topics listed below, including the confidentiality of any document, you can write to the contact officer, as shown below, at Riverside House, Milverton Hill, Royal Leamington Spa, Warwickshire, CV32 5HZ. Alternatively, you can phone the contact officer on (01926) 456114. If your comments are to be referred to in the report to the Executive or Committee, they will need to be with the officer 7 working days before the publication of the agenda. You can, however, make comments or representations up to the date of the meeting, which will be reported orally at the meeting. The Forward Plan will be updated monthly and you should check to see the progress of the report you are interested in.

## Section 1 – The Forward Plan March 2021 to April 2021

### 18 March 2021

Topic and Reference	Purpose of Report	Key Decision?	Date of Executive Meeting	Agenda Publication Date	Contact Officer & Portfolio Holder	External Consultees, Consultation Method or Background Papers/Last time considered by Executive & Minute Number
CIL Projects List (Ref 1,172)	To update the CIL Projects list and agree the list of projects to be funded from CIL contributions during 2021/22	Yes	18/3/2021	8/3/2021	Philip Clarke; Cllr Cooke	Development Programme Advisory Board
Local Transport Plan – Consultation Response (Ref 1,173)	To agree the Council's response to the County Council Local Transport Plan Consultation	Yes	18/3/2021	8/3/2021	Phil Clarke/Dave Barber; Cllr Cooke	
Street Naming and Numbering Policy 2021 (Ref, 1,175)	New version of the existing Street Naming and Numbering Policy	No	18/3/2021	8/3/2021	Mark Barnes; Cllr Day	
HMO Licensing and Planning Permission (Ref 1,179)	New policy to link these issues	Yes	18/3/2021	8/3/2021	Mark Lingard; Cllr Matecki	
Community Stadium & Associated Developments (Ref 1,162)	To provide an update on the progress of the scheme, including the completion of RIBA Stage 2, and to agree next steps and future modelling options following a soft marketing exercise. <b>It is anticipated that part or all of this item will be considered in private by virtue of Schedule 12A</b>	Yes	18/3/2021	8/3/2021	Tim Wall; Cllr Matecki	

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	<p><b>of the Local Government Act 1972, following the Local Government (Access to Information) (Variation) Order 2006 because it contains information relating to the financial or business affairs of any particular person (including the authority holding that information)</b></p>					
Local Development Scheme (LDS) update (Ref 1,181)	To update the Council's current Local Development Scheme (LDS). The LDS sets out the development plan documents and other documents that form part of the development plan for the area. This update will include details around the prioritisation and programme for the delivery of these documents.	Yes	18/3/2021	8/3/2021	Andrew Cornfoot/Lorna Hale; Cllr Cooke	
Oakley Grove Carbon Upgrade Costs (Ref 1,182)	For the Executive to approve the level of costs associated with specification upgrades to achieve greater carbon reductions of the previously approved s106	Yes	18/3/2021	8/3/2021	Jon Battell; Cllr Matecki	

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	units. <b>It is anticipated that part or all of this item will be considered in private by virtue of Schedule 12A of the Local Government Act 1972, following the Local Government (Access to Information) (Variation) Order 2006 because it contains information relating to the financial or business affairs of any particular person (including the authority holding that information)</b>					
Baddesley Clinton Conservation Area Review (Ref 1,184)	To provide a review to Executive on Baddesley Clinton Conservation Area and to adopt a conservation area appraisal following public consultation.	No	18/3/2021	8/3/2021	Robert Dawson; Cllr Cooke	
Adoption of Sexual Entertainment Venue Policy (Ref 1,185)	To formally adopt the reviewed Policy	No	18/3/2021	8/3/2021	Kathleen Rose; Cllr Falp	

## 22 April 2021

Topic and Reference	Purpose of Report	Key Decision?	Date of Executive Meeting	Agenda Publication Date	Contact Officer & Portfolio Holder	External Consultees, Consultation Method or Background Papers/Last time considered by Executive & Minute Number
Procurement Full Year Review	To review progress in achieving the Procurement Strategy for 2020/21		22/4/2021	12/4/2021	Becky Reading; Cllr Hales	
Assessments and appraisals, a proposal for housing delivery – Kenilworth (Ref 1,119)	To request the drawdown of funds to commission reports and appraisals working toward a planning proposal. <b>It is anticipated that part or all of this item will be considered in private by virtue of Schedule 12A of the Local Government Act 1972, following the Local Government (Access to Information) (Variation) Order 2006 because it contains information relating to the financial or business affairs of any particular person (including the authority holding that information)</b>	Yes	<del>18/3/2020</del> Reason: 3 22/4/2021	12/4/2021	Sally Kelsall; Cllr Matecki	
Motion in relation to Fireworks (1,180)	To provide an update in relation to a previous Council Motion (October 2020)	No	22/4/2021	12/4/2021	Andrew Hill; Cllr Falp	

Topic and Reference	Purpose of Report	Key Decision?	Date of Executive Meeting	Agenda Publication Date	Contact Officer & Portfolio Holder	External Consultees, Consultation Method or Background Papers/Last time considered by Executive & Minute Number
Homelessness Strategy (Ref 1,183)	To approve the new Homelessness Strategy	Yes	22/4/2021	12/4/2021	Lisa Barker; Cllr Matecki	

## Section 2 – Key decisions to be considered by the Executive without a confirmed date

Topic and Reference	Purpose of Report	Key Decision?	Contact Officer & Portfolio Holder	History of Committee Dates and Reason code for deferment	External Consultees, Consultation Method or Background Papers	Request for attendance by Committee
HQ Relocation Project – Next steps (Ref 801)	To consider the outcomes of the phase 1 work and, if appropriate, seek approval for commencement of the phase 2 delivery works. <b>It is anticipated that part or all of this item will be considered in private by virtue of Schedule 12A of the Local Government Act 1972, following the Local Government (Access to Information) (Variation) Order 2006 because it contains information relating to the financial or business affairs of any particular person (including the authority holding that information)</b>	Yes	Bill Hunt; Cllrs Day, Hales, Cooke, Rhead	<del>26/07/2017</del> Reason 3 <del>28/11/2018</del> Reasons: 1&3 <del>9/1/2019</del> Reason: 3 <del>6/2/2019</del> Reason: 3 <del>6/3/2019</del> Reasons: 1&4 <del>10/7/2019</del> Reason: 3		

<b>Topic and Reference</b>	<b>Purpose of Report</b>	<b>Key Decision?</b>	<b>Contact Officer &amp; Portfolio Holder</b>	<b>History of Committee Dates and Reason code for deferment</b>	<b>External Consultees, Consultation Method or Background Papers</b>	<b>Request for attendance by Committee</b>
Replacement of rural street lighting bulbs with LED replacements (Ref 1,053)	To recommend the phased replacement of existing rural street lighting bulbs with energy efficient LED units	Yes	Steve Partner; Cllr Matecki	<del>18/12/2019</del>		
Homeless Support Services Review (Ref 1,032)	To consider the merits of making the Direct Access Hostel for Rough sleepers permanent and provision of support and Move on accommodation in the event the MHCLG funding ceases on 31 March 2020	Yes	Elaine Wallace; Cllr Matecki	<del>3/10/2019</del> <del>13/11/2019</del> Reason: 2	Community Safety Team and Warwickshire Police	
Proposed amendments to the s106 agreement to affordable housing clauses (Ref 1,100)	To seek approval for the amendment to the s106 agreement in relation to mortgagee in possession clauses to enable Registered Providers to maximise their borrowing with lenders	Yes	Sally Kelsall; Cllr Matecki			
Developing a masterplan and investment strategy for St Nicholas Park and Myton Fields (Ref 1,082)	To seek Executive approval for officers to develop a masterplan and strategy for St Nicholas Park and Myton Fields	Yes	Paul Garrison; Cllrs Rhead/Matecki		Many stakeholders to be identified for consultation.	
Warwick District Council Events Guide (Ref 1,126)	To gain approval of/sign off on the Events guide which will lay out the park protocol and events protocol for any organisation or	Yes	Marcus Ferguson; Cllr Rhead	22/4/2020 Reason 5		

Topic and Reference	Purpose of Report	Key Decision?	Contact Officer & Portfolio Holder	History of Committee Dates and Reason code for deferment	External Consultees, Consultation Method or Background Papers	Request for attendance by Committee
	group wishing to host an event within Warwick District					
Commercial Investment Strategy (Ref 1,098)	To seek approval for a strategic approach to commercial investment activity to generate income	Yes	Bill Hunt; Cllr Rhead	<del>12/2/2020</del> <del>18/3/2020</del> Reason 3 <del>22/4/2020</del> Reason 1 3/6/2020		
The Delivery of Sustainable Affordable Housing and Progress and Proposals to Meet the Climate Emergency Agenda (Ref 1,087)	To advise the Executive of the progress to date and to recommend actions from research to date. These actions include appointing consultants to provide advice about the products to use and also to trial pilot housing schemes for off-site manufacture with monitoring to feed into the future housing strategy. <b>It is anticipated that part or all of this item will be considered in private by virtue of Schedule 12A of the Local Government Act 1972, following the Local Government (Access to Information) (Variation) Order 2006 because it contains information relating to the financial or business affairs of any particular person (including the</b>	Yes	Sally Kelsall; Cllr Matecki	<del>18/12/2019</del> 18/3/2020		



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	<b>authority holding that information)</b>					
Housing Strategy 2020-2025 (Ref 1,135)	To allow Executive to examine the draft Housing Strategy	Yes	Graham Tomlinson; Cllr Matecki	<del>11/2/2021</del>		
Turpin Court Housing Scheme (Ref 1,165)	Agreement to a capital budget for the construction of affordable houses on the site. <b>It is anticipated that part or all of this item will be considered in private by virtue of Schedule 12A of the Local Government Act 1972, following the Local Government (Access to Information) (Variation) Order 2006 because it contains information relating to the financial or business affairs of any particular person (including the authority holding that information</b>	Yes	Jon Battell; Cllr Matecki	<del>11/2/2021</del> Reasons: 3&4		
Canalside DPD (Ref 1,163)	To request that Executive agree to submit the revised Canalside DPD to the Secretary of State for a public examination	Yes	Lorna Hale; Cllr Cooke	<del>11/2/2021</del> Reason 3		
Climate Change DPD (Ref 1,164)	To request that the draft Climate Change DPD is approved for public consultation	No	Lorna Hale; Cllr Cooke	<del>11/2/2021</del> Reason 3		

Topic and Reference	Purpose of Report	Key Decision?	Contact Officer & Portfolio Holder	History of Committee Dates and Reason code for deferment	External Consultees, Consultation Method or Background Papers	Request for attendance by Committee
Energy Savings in Council Buildings (Ref 1,148)	To seek agreement for a budget to invest in energy savings in Council buildings	Yes	Steve Partner; Cllr Rhead	11/2/2021	Steve Partner; Cllr Rhead	

### Delayed reports:

If a report is late, officers will establish the reason(s) for the delay from the list below and these will be included within the plan above:

1. Portfolio Holder has deferred consideration of the report
2. Waiting for further information from a Government Agency
3. Waiting for further information from another body
4. New information received requires revision to report
5. Seeking further clarification on implications of report

**Next reference number: 1,186**

Details of all the [Council's committees, Councillors and agenda papers are available on our website](#)

The forward plan is also available, on request, in large print, by telephoning (01926) 456114