



Warwick District Council Forward Plan
February 2021
Councillor Andrew Day
Leader of the Executive

The Forward Plan is a list of all the Key Decisions which will be taken by the Executive up to the next twelve months. The Warwick District Council definition of a key decision is: a decision which has a significant impact or effect on two or more Wards and/or a budgetary effect of £50,000 or more.

Whilst the majority of the Executive's business at the meetings listed in this Forward Plan will be open to the public and media organisations to attend, there will inevitably be some business to be considered that contains, for example, confidential, commercially sensitive or personal information.

This is formal notice under the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 that part of the Executive meeting listed in this Forward Plan will be held in private. This is because the agenda and reports for the meeting will contain exempt information under Part 1 of Schedule 12A to the Local Government Act 1972 (as amended) and that the public interest in withholding the information outweighs the public interest in disclosing it. Those items which are proposed to be considered in private are marked as such along with the reason for the exclusion in the list below.

If you would like to make representations or comments on any of the topics listed below, including the confidentiality of any document, you can write to the contact officer, as shown below, at Riverside House, Milverton Hill, Royal Leamington Spa, Warwickshire, CV32 5HZ. Alternatively, you can phone the contact officer on (01926) 456114. If your comments are to be referred to in the report to the Executive or Committee, they will need to be with the officer 7 working days before the publication of the agenda. You can, however, make comments or representations up to the date of the meeting, which will be reported orally at the meeting. The Forward Plan will be updated monthly and you should check to see the progress of the report you are interested in.

Section 1 – The Forward Plan February 2021 to April 2021

11 February 2021

Topic and Reference	Purpose of Report	Key Decision?	Date of Executive Meeting	Agenda Publication Date	Contact Officer & Portfolio Holder	External Consultees, Consultation Method or Background Papers/Last time considered by Executive & Minute Number
Bishops Tachbrook Country Park – Final Master Plan (Ref 1,149)	To agree the final Master Plan for phase one of the project to allow a planning application to be submitted	Yes	11/2/2021	1/2/2021	Ruth Hytch/Bill Hunt; Cllr Grainger	Bishops Tachbrook Parish Council
Confirmation of Article 4 (1) Direction in Sherbourne Conservation Area (Ref 1,154)	To confirm the Article 4 Direction following the implementation of a temporary Direction in August 2020 and to consider representations received during that period	No	11/2/2021	1/2/2021	Robert Dawson; Cllr Cooke	
Housing Allocations Policy (Ref, 1,157)	To agree the Council's new Housing Allocations Policy	Yes	11/2/2021	1/2/2021	Lisa Barker; Cllr Matecki	The Policy will have gone out for public consultation in November 2020
Community Stadium & Associated Developments (Ref 1,162)	To provide an update on the progress of the scheme, including the completion of Riba Stage 2, and to agree next steps and future modelling options following a soft marketing exercise. It is anticipated that part or all of this item will be considered in private by virtue of Schedule 12A of the Local Government Act 1972, following the	Yes	11/2/2021	1/2/2021	Tim Wall; Cllr Matecki	

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	<p>Local Government (Access to Information) (Variation) Order 2006 because it contains information relating to the financial or business affairs of any particular person (including the authority holding that information)</p>					
Energy Savings in Council Buildings (Ref 1,148)	To seek agreement for a budget to invest in energy savings in Council buildings	Yes	11/2/2020	1/2/2021	Steve Partner; Cllr Rhead	
Affordable Housing Purchase at Bishops Tachbrook (Ref 1,166)	<p>To seek authority to purchase 20 affordable homes at Montague Road, Warwick. It is anticipated that part or all of this item will be considered in private by virtue of Schedule 12A of the Local Government Act 1972, following the Local Government (Access to Information) (Variation) Order 2006 because it contains information relating to the financial or business affairs of any particular person (including the</p>	Yes	11/2/2021	1/2/2021	Sally Kelsall; Jon Battell; Cllr Matecki	

Topic and Reference	Purpose of Report	Key Decision?	Date of Executive Meeting	Agenda Publication Date	Contact Officer & Portfolio Holder	External Consultees, Consultation Method or Background Papers/Last time considered by Executive & Minute Number
	authority holding that information)					
Treasury Management Strategy 2021/22 (Ref number 1,167)	Treasury Management Strategy 2021/22. It is a statutory requirement to approve this Strategy before the commencement of the financial year 2021/22	Yes	11/2/2021	1/2/2021	Richard Wilson; Cllr Hales	
Election of Chairman and Vice Chairman of the Council 2021/22 (Ref 1,168)	In accordance with Procedure Rules, to recommend to Council the persons to be elected as the Chairman and the Vice-Chairman of the Council for 2021/22	No	11/2/2021	1/2/2021	Graham Leach; Cllr Day	
Services Revisions to the Civic Office (Ref 1,169)	To consider the proposals for reducing the Civic Office budget by £50,000 as outlined in the budget report to the Executive in December 2020	Yes	11/2/2021	1/2/2021	Graham Leach; Cllr Day	
Minor Revisions to the Constitution (Ref 1,170)	To bring forward minor revisions to Council Procedure Rules, Scheme of Delegation for Officers and Code of procurement Practice	No	11/2/2021	1/2/2021	Graham Leach; Cllrs Day, Hales & Falp	
Governance Arrangements for a Joint	To consider the governance arrangements for the Joint	Yes	11/2/2021	1/2/2021	Graham Leach/Phillip	

Topic and Reference	Purpose of Report	Key Decision?	Date of Executive Meeting	Agenda Publication Date	Contact Officer & Portfolio Holder	External Consultees, Consultation Method or Background Papers/Last time considered by Executive & Minute Number
Cabinet/Executive for the South Warwickshire Local Plan (Ref 1,171)	Cabinet/Executive Committee with Stratford-on-Avon District Council for the development of a Joint Local plan for South Warwickshire				Clarke; Cllrs Day & Cooke	
Social Housing Decarbonisation Fund award and request for procurement exemption for the appointment of Architect and Consultant to progress the demonstrator scheme (Ref 1,174)	To seek authorisation for the award of the consultancy and architectural services for the Social Housing Decarbonisation Fund award from BEIS. It is anticipated that part or all of this item will be considered in private by virtue of Schedule 12A of the Local Government Act 1972, following the Local Government (Access to Information) (Variation) Order 2006 because it contains information relating to the financial or business affairs of any particular person (including the authority holding that information)	Yes	11/2/2021	1/2/2021	Sally Kelsall; Cllr Matecki	
2021/22 General Fund Budget and Council Tax (Ref 1,176)	To agree the 2021/22 General Fund Budget Level of Council Tax	Yes	11/2/2021	1/2/2021	Mike Snow, Andrew Rollins; Cllr Hales	

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2021/22 Housing Revenue Accounts Budget and Rent Setting (Ref 1,177)	To agree the 2021/22 Housing Revenue Accounts Budget and the Rent Setting	Yes	11/2/2021	1/2/2021	Victoria Bamber; Cllr Matecki	
Annual Review of RIPA Policy (Ref 1,178)	To review and approve RIPA Policy	No	11/2/2021	1/2/2021	Richard Barr; Cllr Hales	

18 March 2021

Topic and Reference	Purpose of Report	Key Decision?	Date of Executive Meeting	Agenda Publication Date	Contact Officer & Portfolio Holder	External Consultees, Consultation Method or Background Papers/Last time considered by Executive & Minute Number
CIL Projects List (Ref 1,172)	To update the CIL Projects list and agree the list of projects to be funded from CIL contributions during 2021/22	Yes	18/3/2021	8/3/2021	Philip Clarke; Cllr Cooke	Development Programme Advisory Board
Local Transport Plan – Consultation Response (Ref 1,173)	To agree the Council's response to the County Council Local Transport Plan Consultation	Yes	18/3/2021	8/3/2021	Phil Clarke/Dave Barber; Cllr Cooke	
Street Naming and Numbering Policy 2021 (Ref, 1,175)	New version of the existing Street Naming and Numbering Policy	No	18/3/2021	8/3/2021	Mark Barnes; Cllr Day	

22 April 2021

Topic and Reference	Purpose of Report	Key Decision?	Date of Executive Meeting	Agenda Publication Date	Contact Officer & Portfolio Holder	External Consultees, Consultation Method or Background Papers/Last time considered by Executive & Minute Number
Procurement Full Year Review	To review progress in achieving the Procurement Strategy for 2020/21		22/4/2021	12/4/2021	Becky Reading; Cllr Hales	
Assessments and appraisals a proposal for housing delivery – Kenilworth (Ref 1,119)	To request the drawdown of funds to commission reports and appraisals working toward a planning proposal. It is anticipated that part or all of this item will be considered in private by virtue of Schedule 12A of the Local Government Act 1972, following the Local Government (Access to Information) (Variation) Order 2006 because it contains information relating to the financial or business affairs of any particular person (including the authority holding that information)	Yes	18/3/2020 Reason: 3 22/4/2021	12/4/2021	Sally Kelsall; Cllr Matecki	

Section 2 – Key decisions to be considered by the Executive without a confirmed date

Topic and Reference	Purpose of Report	Key Decision?	Contact Officer & Portfolio Holder	History of Committee Dates and Reason code for deferment	External Consultees, Consultation Method or Background Papers	Request for attendance by Committee
HQ Relocation Project – Next steps (Ref 801)	To consider the outcomes of the phase 1 work and, if appropriate, seek approval for commencement of the phase 2 delivery works. It is anticipated that part or all of this item will be considered in private by virtue of Schedule 12A of the Local Government Act 1972, following the Local Government (Access to Information) (Variation) Order 2006 because it contains information relating to the financial or business affairs of any particular person (including the authority holding that information)	Yes	Bill Hunt; Cllrs Day, Hales, Cooke, Rhead, Grainger	26/07/2017 Reason 3 28/11/2018 Reasons: 1&3 9/1/2019 Reason: 3 6/2/2019 Reason: 3 6/3/2019 Reasons: 1&4 10/7/2019 Reason: 3		
District Network heating (Ref 1,041)	To update on findings of the feasibility study and seek permission to progress to the project further	Yes	Marianne Rolfe; Cllrs Falp & Rhead			
Replacement of rural street lighting bulbs with LED replacements (Ref 1,053)	To recommend the phased replacement of existing rural street lighting bulbs with energy efficient LED units	Yes	Steve Partner; Cllr Matecki	18/12/2019		
Homeless Support Services Review (Ref 1,032)	To consider the merits of making the Direct Access Hostel for Rough sleepers permanent and provision	Yes	Elaine Wallace; Cllr Matecki	3/10/2019 13/11/2019 Reason: 2	Community Safety Team and	

Topic and Reference	Purpose of Report	Key Decision?	Contact Officer & Portfolio Holder	History of Committee Dates and Reason code for deferment	External Consultees, Consultation Method or Background Papers	Request for attendance by Committee
	of support and Move on accommodation in the event the MHCLG funding ceases on 31 March 2020				Warwickshire Police	
Proposed amendments to the s106 agreement to affordable housing clauses (Ref 1,100)	To seek approval for the amendment to the s106 agreement in relation to mortgagee in possession clauses to enable Registered Providers to maximise their borrowing with lenders	Yes	Sally Kelsall; Cllr Matecki			
Developing a masterplan and investment strategy for St Nicholas Park and Myton Fields (Ref 1,082)	To seek Executive approval for officers to develop a masterplan and strategy for St Nicholas Park and Myton Fields	Yes	Paul Garrison; Cllr Grainger		Many stakeholders to be identified for consultation.	
Warwick District Council Events Guide (Ref 1,126)	To gain approval of/sign off on the Events guide which will lay out the park protocol and events protocol for any organisation or group wishing to host an event within Warwick District	Yes	Marcus Ferguson; Cllr Rhead	22/4/2020 Reason 5		
Commercial Investment Strategy (Ref 1,098)	To seek approval for a strategic approach to commercial investment activity to generate income	Yes	Bill Hunt; Cllr Rhead	12/2/2020 18/3/2020 Reason 3 22/4/2020 Reason 1 3/6/2020		

Topic and Reference	Purpose of Report	Key Decision?	Contact Officer & Portfolio Holder	History of Committee Dates and Reason code for deferment	External Consultees, Consultation Method or Background Papers	Request for attendance by Committee
The Delivery of Sustainable Affordable Housing and Progress and Proposals to Meet the Climate Emergency Agenda (Ref 1,087)	To advise the Executive of the progress to date and to recommend actions from research to date. These actions include appointing consultants to provide advice about the products to use and also to trial pilot housing schemes for off-site manufacture with monitoring to feed into the future housing strategy. It is anticipated that part or all of this item will be considered in private by virtue of Schedule 12A of the Local Government Act 1972, following the Local Government (Access to Information) (Variation) Order 2006 because it contains information relating to the financial or business affairs of any particular person (including the authority holding that information)	Yes	Sally Kelsall; Cllr Matecki	18/12/2019 18/3/2020		
Housing Strategy 2020-2025 (Ref 1,135)	To allow Executive to examine the draft Housing Strategy	Yes	Graham Tomlinson; Cllr Matecki	11/2/2021		
Turpin Court Housing Scheme (Ref 1,165)	Agreement to a capital budget for the construction of affordable houses on the site. It is anticipated that part or all of this item will be considered in private by virtue of Schedule	Yes	Jon Battell; Cllr Matecki	11/2/2021 Reasons: 3&4		

Topic and Reference	Purpose of Report	Key Decision?	Contact Officer & Portfolio Holder	History of Committee Dates and Reason code for deferment	External Consultees, Consultation Method or Background Papers	Request for attendance by Committee
	12A of the Local Government Act 1972, following the Local Government (Access to Information) (Variation) Order 2006 because it contains information relating to the financial or business affairs of any particular person (including the authority holding that information					
Canalside DPD (Ref 1,163)	To request that Executive agree to submit the revised Canalside DPD to the Secretary of State for a public examination	Yes	Lorna Hale; Cllr Cooke	11/2/2021 Reason 3		
Climate Change DPD (Ref 1,164)	To request that the draft Climate Change DPD is approved for public consultation	No	Lorna Hale; Cllr Cooke	11/2/2021 Reason 3		

Delayed reports:

If a report is late, officers will establish the reason(s) for the delay from the list below and these will be included within the plan above:

1. Portfolio Holder has deferred consideration of the report
2. Waiting for further information from a Government Agency
3. Waiting for further information from another body
4. New information received requires revision to report
5. Seeking further clarification on implications of report

Next reference number: 1,179

Details of all the [Council's committees, Councillors and agenda papers are available on our website](#)

The forward plan is also available, on request, in large print, by telephoning (01926) 456114