

Street Naming and Numbering Charges

In its capacity as the Naming and Numbering Authority, Warwick District Council is empowered under Section 93 of the Local Government Act 2003 to make charges to applicants in relation to any administrative costs incurred the provision of the aforementioned service.

With effect from 4th January 2021, the Council will be revising its schedule of charges for the provision of the Street Naming and Numbering service, namely;

Function	Charge
Naming of a New Street	£134.50
New dwelling/unit(s) following demolition/conversion	£83.00 per plot
Numbering of New Development: 1 to 10 Plots 11+ Plots	£83.00 per plot £830.00 (plus £23.00 per plot)
Re Name/Number of an existing property	£41.00
Amend a Development Layout	£83.00 per plot affected
Add a name to existing numbered property	Nil
Additional copies of "Confirmation of Address" letters	Price upon request
Renaming of a Street	Price upon request

Applications and payment can be made online at www.warwickdc.gov.uk or cheques can be forwarded with the appropriate application form made payable to Warwick District Council. If preferred, an invoice can be raised, and payment can then be made via the methods indicated on the invoice and application form.

All charges must be paid prior to any changes being made. Changes made without contacting the Council will not be officially recognised and may not be registered with the relevant services and organisations.

Refunds

Where an application form and fee has been submitted, no refund of fee will be made. No refund of the street naming fee can be made once a name has been submitted for the consultation process.

Monitoring

Fees and charges applicable for the street naming and numbering service/s will be reviewed annually during the Council's budget setting process and publicised through the Council's agreed communication channels including the website.