



Warwick District Council Forward Plan
December 2020
Councillor Andrew Day
Leader of the Executive

The Forward Plan is a list of all the Key Decisions which will be taken by the Executive up to the next twelve months. The Warwick District Council definition of a key decision is: a decision which has a significant impact or effect on two or more Wards and/or a budgetary effect of £50,000 or more.

Whilst the majority of the Executive's business at the meetings listed in this Forward Plan will be open to the public and media organisations to attend, there will inevitably be some business to be considered that contains, for example, confidential, commercially sensitive or personal information.

This is formal notice under the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 that part of the Executive meeting listed in this Forward Plan will be held in private. This is because the agenda and reports for the meeting will contain exempt information under Part 1 of Schedule 12A to the Local Government Act 1972 (as amended) and that the public interest in withholding the information outweighs the public interest in disclosing it. Those items which are proposed to be considered in private are marked as such along with the reason for the exclusion in the list below.

If you would like to make representations or comments on any of the topics listed below, including the confidentiality of any document, you can write to the contact officer, as shown below, at Riverside House, Milverton Hill, Royal Leamington Spa, Warwickshire, CV32 5HZ. Alternatively, you can phone the contact officer on (01926) 456114. If your comments are to be referred to in the report to the Executive or Committee, they will need to be with the officer 7 working days before the publication of the agenda. You can, however, make comments or representations up to the date of the meeting, which will be reported orally at the meeting. The Forward Plan will be updated monthly and you should check to see the progress of the report you are interested in.

Section 1 – The Forward Plan December 2020 to March 2021

10 December 2020

Topic and Reference	Purpose of Report	Key Decision?	Date of Executive Meeting	Agenda Publication Date	Contact Officer & Portfolio Holder	External Consultees, Consultation Method or Background Papers/Last time considered by Executive & Minute Number
Housing Strategy 2020-2025 (Ref 1,135)	To allow Executive to examine the draft Housing Strategy	Yes	10/12/2020	30/11/2020	Graham Tomlinson; Cllr Matecki	
Energy Savings in Council Buildings (Ref 1,148)	To seek agreement for a budget to invest in energy savings in Council buildings	Yes	10/12/2020	30/11/2020	Dave Barber; Cllr Rhead	
Climate Emergency Action Programme (CEAP) Review (Ref 1,153)	To seek agreements to CEAP priorities in light of the fact the Council Tax referendum did not take place	Yes	10/12/2020	30/11/2020	Dave Barber; Cllr Rhead	
Council Tax Section 13A(1)(c) Policy (Ref 1,155)	To gain approval for the WDC Section 13A(1)(c) Discretionary Council Tax reduction policy	No	10/12/2020	30/11/2020	Paul Town; Cllr Hales	
Fuel Poverty Strategy (Ref 1,156)	To agree the Council's Fuel Poverty Strategy	Yes	10/12/2020	30/11/2020	Alice Ellis; Cllr Falp	
Lillington Health Hub / Valley Road Car Park (Ref 1,158)	Agreement in principle of the use by licence of Valley Road Car Park by the proposed SWFT Lillington Health Hub, alongside	No	10/12/2020	30/11/2020	Mark Brightburn; Cllr Falp	

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	continued public and church use					
Contract Extension to VCS (Ref 1,159)	To seek agreement from the Executive to extend contracts with the VCS	Yes	10/12/20	30/11/2020	Marianne Rolf/Berni Allen; Cllr Falp	
General Fund Base Budgets 2021/22 (Ref 1,160)	To agree the base budget for General Fund Services for 2021/22, and the updated budget for 2020/21. The Council is required to determine its budget requirements in order to set the Council Tax for 2021/22	Yes	10/12/20	30/11/2020	Andrew Rollins/Cllr Hales	
Housing Revenue Account (HRA) Base Budgets 2021/22 (Ref 1,161)	To agree the base budget for Housing Revenue Account Services for 2021/22, and the updated budget for 2020/21	Yes	10/12/20	30/11/2020	Andrew Rollins, Cllr Matecki	

11 February 2021

Topic and Reference	Purpose of Report	Key Decision?	Date of Executive Meeting	Agenda Publication Date	Contact Officer & Portfolio Holder	External Consultees, Consultation Method or Background Papers/Last time considered by Executive & Minute Number
Bishops Tachbrook Country Park – Final	To agree the final Master Plan for phase one of the	Yes	11/2/2020	1/2/2020	Ruth Hytch/Bill	Bishops Tachbrook Parish Council

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Master Plan (Ref 1,149)	project to allow a planning application to be submitted				Hunt; Cllr Grainger	
Confirmation of Article 4 (1) Direction in Sherbourne Conservation Area (Ref 1,154)	To confirm the Article 4 Direction following the implementation of a temporary Direction in August 2020 and to consider representations received during that period	No	11/2/2020	1/2/2020	Robert Dawson; Cllr Cooke	
Housing Allocations Policy (Ref, 1,157)	To agree the Council's new Housing Allocations Policy	Yes	11/2/2020	1/2/2020	Lisa Barker; Cllr Matecki	The Policy will have gone out for public consultation in November 2020

22 April 2021

Topic and Reference	Purpose of Report	Key Decision?	Date of Executive Meeting	Agenda Publication Date	Contact Officer & Portfolio Holder	External Consultees, Consultation Method or Background Papers/Last time considered by Executive & Minute Number
Procurement Full Year Review	To review progress in achieving the Procurement Strategy for 2020/21		22/4/2021	12/4/2021	Becky Reading; Cllr Hales	

Section 2 – Key decisions to be considered by the Executive without a confirmed date

Topic and Reference	Purpose of Report	Key Decision?	Contact Officer & Portfolio Holder	History of Committee Dates and Reason code for deferment	External Consultees, Consultation Method or Background Papers	Request for attendance by Committee
HQ Relocation Project – Next steps (Ref 801)	To consider the outcomes of the phase 1 work and, if appropriate, seek approval for commencement of the phase 2 delivery works. It is anticipated that part or all of this item will be considered in private by virtue of Schedule 12A of the Local Government Act 1972, following the Local Government (Access to Information) (Variation) Order 2006 because it contains information relating to the financial or business affairs of any particular person (including the authority holding that information)	Yes	Bill Hunt; Cllrs Day, Hales, Cooke, Rhead, Grainger	26/07/2017 Reason 3 28/11/2018 Reasons: 1&3 9/1/2019 Reason: 3 6/2/2019 Reason: 3 6/3/2019 Reasons: 1&4 10/7/2019 Reason: 3		
District Network heating (Ref 1,041)	To update on findings of the feasibility study and seek permission to progress to the project further	Yes	Marianne Rolfe; Cllrs Falp & Rhead			
Replacement of rural street lighting bulbs with LED replacements (Ref 1,053)	To recommend the phased replacement of existing rural street lighting bulbs with energy efficient LED units	Yes	Steve Partner; Cllr Matecki	18/12/2019		

Topic and Reference	Purpose of Report	Key Decision?	Contact Officer & Portfolio Holder	History of Committee Dates and Reason code for deferment	External Consultees, Consultation Method or Background Papers	Request for attendance by Committee
Homeless Support Services Review (Ref 1,032)	To consider the merits of making the Direct Access Hostel for Rough sleepers permanent and provision of support and Move on accommodation in the event the MHCLG funding ceases on 31 March 2020	Yes	Elaine Wallace; Cllr Matecki	3/10/2019 13/11/2019 Reason: 2	Community Safety Team and Warwickshire Police	
Proposed amendments to the s106 agreement to affordable housing clauses (Ref 1,100)	To seek approval for the amendment to the s106 agreement in relation to mortgagee in possession clauses to enable Registered Providers to maximise their borrowing with lenders	Yes	Sally Kelsall; Cllr Matecki			
Assessments and appraisals a proposal for housing delivery – Kenilworth (Ref 1,119)	To request the drawdown of funds to commission reports and appraisals working toward a planning proposal. It is anticipated that part or all of this item will be considered in private by virtue of Schedule 12A of the Local Government Act 1972, following the Local Government (Access to Information) (Variation) Order 2006 because it contains information relating to the financial or business affairs of any particular person (including the	Yes	Hayley Smith/Sally Kelsall; Cllr Matecki	18/3/2020 Reason: 3		

Topic and Reference	Purpose of Report	Key Decision?	Contact Officer & Portfolio Holder	History of Committee Dates and Reason code for deferment	External Consultees, Consultation Method or Background Papers	Request for attendance by Committee
	authority holding that information)					
Developing a masterplan and investment strategy for St Nicholas Park and Myton Fields (Ref 1,082)	To seek Executive approval for officers to develop a masterplan and strategy for St Nicholas Park and Myton Fields	Yes	Paul Garrison; Cllr Grainger		Many stakeholders to be identified for consultation.	
Fuel Poverty Strategy (Ref 1,103)	To provide Executive with the Fuel Poverty Strategy for consideration prior to consultation	Yes	Alice Ellis; Cllr Rhead	12/2/2020 Reason 5 18/3/2020	A range of external consultees including Act on Energy, WCAVA, WCC, Public Health, Age UK, Citizens Advice and HEART Partnership	
Warwick District Council Events Guide (1,126)	To gain approval of/sign off on the Events guide which will lay out the park protocol and events protocol for any organisation or group wishing to host an event within Warwick District	Yes	Marcus Ferguson; Cllr Rhead	22/4/2020 Reason 5		
HRA Business Plan Review 2019-20 (Ref 1,064)	To update the Housing Revenue Account Business Plan to reflect the most recent changes in performance, business assumptions, strategic decisions and policy changes	Yes	Lisa Barker / Andrew Rollins; Cllr Matecki	3/10/2019 Reason: 1 13/11/2019 Reason 4 12/2/2020 Reason: 4 18/3/2020 Reason 3		

Topic and Reference	Purpose of Report	Key Decision?	Contact Officer & Portfolio Holder	History of Committee Dates and Reason code for deferment	External Consultees, Consultation Method or Background Papers	Request for attendance by Committee
Commercial Investment Strategy (Ref 1,098)	To seek approval for a strategic approach to commercial investment activity to generate income	Yes	Bill Hunt; Cllr Rhead	12/2/2020 18/3/2020 Reason 3 22/4/2020 Reason 1 3/6/2020		
The Delivery of Sustainable Affordable Housing and Progress and Proposals to Meet the Climate Emergency Agenda (Ref 1,087)	To advise the Executive of the progress to date and to recommend actions from research to date. These actions include appointing consultants to provide advice about the products to use and also to trial pilot housing schemes for off-site manufacture with monitoring to feed into the future housing strategy. It is anticipated that part or all of this item will be considered in private by virtue of Schedule 12A of the Local Government Act 1972, following the Local Government (Access to Information) (Variation) Order 2006 because it contains information relating to the financial or business affairs of any particular person (including the authority holding that information)	Yes	Sally Kelsall; Cllr Matecki	18/12/2019 18/3/2020		

Delayed reports:

If a report is late, officers will establish the reason(s) for the delay from the list below and these will be included within the plan above:

1. Portfolio Holder has deferred consideration of the report
2. Waiting for further information from a Government Agency
3. Waiting for further information from another body
4. New information received requires revision to report
5. Seeking further clarification on implications of report

Next reference number: 1,162

Details of all the [Council's committees, Councillors and agenda papers are available on our website](#)

The forward plan is also available, on request, in large print, by telephoning (01926) 456114