



## Warwick District Council Forward Plan

March 2020

**Councillor Andrew Day**  
**Leader of the Executive**

The Forward Plan is a list of all the Key Decisions which will be taken by the Executive up to the next twelve months. The Warwick District Council definition of a key decision is: a decision which has a significant impact or effect on two or more Wards and/or a budgetary effect of £50,000 or more.

Whilst the majority of the Executive's business at the meetings listed in this Forward Plan will be open to the public and media organisations to attend, there will inevitably be some business to be considered that contains, for example, confidential, commercially sensitive or personal information.

This is formal notice under the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 that part of the Executive meeting listed in this Forward Plan will be held in private. This is because the agenda and reports for the meeting will contain exempt information under Part 1 of Schedule 12A to the Local Government Act 1972 (as amended) and that the public interest in withholding the information outweighs the public interest in disclosing it. Those items which are proposed to be considered in private are marked as such along with the reason for the exclusion in the list below.

If you would like to make representations or comments on any of the topics listed below, including the confidentiality of any document, you can write to the contact officer, as shown below, at Riverside House, Milverton Hill, Royal Leamington Spa, Warwickshire, CV32 5HZ. Alternatively, you can phone the contact officer on (01926) 456114. If your comments are to be referred to in the report to the Executive or Committee, they will need to be with the officer 7 working days before the publication of the agenda. You can, however, make comments or representations up to the date of the meeting, which will be reported orally at the meeting. The Forward Plan will be updated monthly and you should check to see the progress of the report you are interested in.

## Section 1 – The Forward Plan March 2020 to March 2021

### 18 March 2020

Topic and Reference	Purpose of Report	Key Decision?	Date of Executive Meeting	Agenda Publication Date	Contact Officer & Portfolio Holder	External Consultees, Consultation Method or Background Papers/Last time considered by Executive & Minute Number
Canalside DPD, Submission Draft (Ref 1,080)	To request that the Executive notes the contents of the submission draft and approves for consultation prior to submission to the Secretary of State	Yes	18/3/2020	10/3/2020	Lorna Hale; Cllr Cooke	
CIL Projects List 2020/21 (Ref 1,102)	To set out the projects that it is proposed to be funded from CIL contributions in 2020/21	Yes	18/3/2020	10/3/2020	Philip Clarke; Cllr Cooke	
Newbold Comyn: Proposed Masterplan (Ref 1,104)	To seek approval for the consultation on the final masterplan for Newbold Comyn	Yes	<del>12/2/2020</del> Reason: 3 18/3/2020	10/3/2020	Andrew Jones / Ellie Hirons; Cllr Norris	
Developing a masterplan and investment strategy for St Nicholas Park and Myton Fields (Ref 1,082)	To seek Executive approval for officers to develop a masterplan and strategy for St Nicholas Park and Myton Fields	Yes	<del>18/12/2019</del> <del>12/2/2020</del> Reason 3 18/3/2020	10/3/2020	Paul Garrison; Cllr Norris	Many stakeholders to be identified for consultation.

Topic and Reference	Purpose of Report	Key Decision?	Date of Executive Meeting	Agenda Publication Date	Contact Officer & Portfolio Holder	External Consultees, Consultation Method or Background Papers/Last time considered by Executive & Minute Number
Fuel Poverty Strategy (Ref 1,103)	To provide Executive with the Fuel Poverty Strategy for consideration prior to consultation	Yes	<del>12/2/2020</del> Reason 5 18/3/2020	10/3/2020	Alice Ellis; Cllr Rhead	A range of external consultees including Act on Energy, WCAVA, WCC, Public Health, Age UK, Citizens Advice and HEART Partnership
Community Stadium and related projects update (Ref 1,014)	To update Members on progress on the development of the community stadium and related projects on the site to the north of Gallows Hill and elsewhere in the District. <b>It is anticipated that part or all of this item will be considered in private by virtue of Schedule 12A of the Local Government Act 1972, following the Local Government (Access to Information) (Variation) Order 2006 because it contains information relating to the financial or business affairs of any particular person (including the authority holding that information)</b>	Yes	<del>21/8/2019</del> <del>3/10/2019</del> Reason: 3 <del>13/11/2019</del> Reason 5 <del>18/12/19</del> <del>12/2/2020</del> Reason: 3 18/3/2020	10/3/2020	Paddy Herlihy/ Chris Elliot; Cllr Matecki	

Topic and Reference	Purpose of Report	Key Decision?	Date of Executive Meeting	Agenda Publication Date	Contact Officer & Portfolio Holder	External Consultees, Consultation Method or Background Papers/Last time considered by Executive & Minute Number
The Delivery of Sustainable Affordable Housing and Progress and Proposals to Meet the Climate Emergency Agenda (Ref 1,087)	To advise the Executive of the progress to date and to recommend actions from research to date. These actions include appointing consultants to provide advice about the products to use and also to trial pilot housing schemes for off-site manufacture with monitoring to feed into the future housing strategy. <b>It is anticipated that part or all of this item will be considered in private by virtue of Schedule 12A of the Local Government Act 1972, following the Local Government (Access to Information) (Variation) Order 2006 because it contains information relating to the financial or business affairs of any particular person (including the authority holding that information)</b>	Yes	18/12/2019 18/3/2020	10/3/2020	Sally Kelsall; Cllr Matecki	
Affordable Housing Purchase - Oakley Grove (Ref 1,110)	To seek approval to purchase 43 affordable properties at Oakley Grove. <b>It is anticipated that part or all of this item will be considered in private by virtue of Schedule 12A of the Local Government Act 1972,</b>	Yes	18/3/2020	10/3/2020	Sally Kelsall; Cllr Matecki	

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	<p>following the Local Government (Access to Information) (Variation) Order 2006 because it contains information relating to the financial or business affairs of any particular person (including the authority holding that information)</p>					
<p>Proposed disposal of a Council-owned asset (Ref 1,097)</p>	<p>To request that Executive approves the proposed disposal of a Council-owned asset on a commercial basis. <b>It is anticipated that part or all of this item will be considered in private by virtue of Schedule 12A of the Local Government Act 1972, following the Local Government (Access to Information) (Variation) Order 2006</b> because it contains information relating to the financial or business affairs of any particular person (including the authority holding that information)</p>	<p>Yes</p>	<p><del>18/12/2019</del> 12/2/2020 18/3/2020</p>	<p>10/3/2020</p>	<p>Bill Hunt; Cllr Matecki</p>	

<b>Topic and Reference</b>	<b>Purpose of Report</b>	<b>Key Decision?</b>	<b>Date of Executive Meeting</b>	<b>Agenda Publication Date</b>	<b>Contact Officer &amp; Portfolio Holder</b>	<b>External Consultees, Consultation Method or Background Papers/Last time considered by Executive &amp; Minute Number</b>
Treasury Management Strategy 2020/21 (Ref 1,116)	The Council is required to approve a Treasury Management Strategy before the commencement of each financial year, to include Prudential and Treasury Indicators, the Minimum Revenue Provision policy and Investment Strategy	Yes	18/3/2020	10/3/2020	Richard Wilson; Cllr Hales	None - a statutory report
Kenilworth Rugby Club relocation (Ref 1,117)	To update Executive on the relocation of the club and to request that Executive make available forward funding to be used by the club to support work required to complete the necessary steps to submit a planning application and achieve consents for its relocation	Yes	18/3/2020	10/3/2020	Andrew Cornfoot; Cllr Cooke	
Rural Urban Capital Initiatives Scheme (Ref 1,118)	To consider grant applications from Wren Hall, Lapworth Cricket Club and Kenilworth Cricket Club	No	18/3/2020	10/3/2020	Jon Dawson; Cllr Hales	
HRA Business Plan Review 2019-20 (Ref 1,064)	To update the Housing Revenue Account Business Plan to reflect the most recent changes in performance, business assumptions, strategic decisions and policy changes	Yes	<del>3/10/2019</del> Reason: 1 <del>13/11/2019</del> Reason 4 <del>12/2/2020</del> Reason: 4 18/3/2020	    10/3/2020	Lisa Barker / Andrew Rollins; Cllr Matecki	

Topic and Reference	Purpose of Report	Key Decision?	Date of Executive Meeting	Agenda Publication Date	Contact Officer & Portfolio Holder	External Consultees, Consultation Method or Background Papers/Last time considered by Executive & Minute Number
Land purchase – Cubbington (Ref 1,120)	To seek approval to purchase land at Cubbington for the purpose of building new Council homes for rent and for sale. <b>It is anticipated that part or all of this item will be considered in private by virtue of Schedule 12A of the Local Government Act 1972, following the Local Government (Access to Information) (Variation) Order 2006 because it contains information relating to the financial or business affairs of any particular person (including the authority holding that information)</b>	Yes	18/3/2020	10/3/2020	Sally Kelsall; Cllr Matecki	
Service Area Plans 2020/2021 (Ref 1,121)	To seek Executive approval of the Service Area Plans for 2020/2021	Yes	18/3/2020	10/3/2020	Andrew Jones; Cllrs Cooke, Day, Falp, Grainger, Hales, Matecki, Norris, Rhead	
Minor Amendments to the Scheme of Delegation (Ref 1,122)	To propose changes to the scheme of delegation to reflect the new Heads of Service from 1 April 2020	No	18/3/2020	10/3/2020	Graham Leach; Cllr Day	

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Local Development Scheme (Ref 1,108)	Annual update of the Local Development Scheme	Yes	18/3/2020	10/3/2020	David Butler; Cllr Cooke	
Motionhouse Dance & Leamington Town Hall (Ref 1,123)	To update Executive on the prospect of Motionhouse Dance Company using the Town Hall Assembly Room for their permanent creative space	No	18/3/2020	10/3/2020	David Guilding; Cllr Grainger	

## 22 April 2020

Topic and Reference	Purpose of Report	Key Decision?	Date of Executive Meeting	Agenda Publication Date	Contact Officer & Portfolio Holder	External Consultees, Consultation Method or Background Papers/Last time considered by Executive & Minute Number
Adoptions of SPD (Ref 1,083)	To note the results of public consultation and adopt the final Affordable Housing and Developer Contributions SPDs	Yes	<del>18/3/2020</del> Reason 4 22/4/2020	14/4/2020	David Butler & Tony Ward; Cllr Cooke	
Commercial Investment Strategy (Ref 1,098)	To seek approval for a strategic approach to commercial investment activity to generate income	Yes	<del>12/2/2020</del> <del>18/3/2020</del> Reason 3 22/4/2020	14/4/2020	Bill Hunt; Cllr Rhead	
Review of Significant Business Risk Register (Ref 1,051)	To inform Members of the Significant Risks to the Council	Yes	22/4/2020	14/4/2020	Richard Barr; Cllr Day	



## Section 2 – Key decisions to be considered by the Executive without a confirmed date

Topic and Reference	Purpose of Report	Key Decision?	Contact Officer & Portfolio Holder	History of Committee Dates and Reason code for deferment	External Consultees, Consultation Method or Background Papers	Request for attendance by Committee
HQ Relocation Project – Next steps (Ref 801)	To consider the outcomes of the phase 1 work and, if appropriate, seek approval for commencement of the phase 2 delivery works. <b>It is anticipated that part or all of this item will be considered in private by virtue of Schedule 12A of the Local Government Act 1972, following the Local Government (Access to Information) (Variation) Order 2006 because it contains information relating to the financial or business affairs of any particular person (including the authority holding that information)</b>	Yes	Bill Hunt; Cllrs Day, Hales, Cooke, Rhead, Norris	<del>26/07/2017</del> Reason 3 28/11/2018 Reasons: 1&3 <del>9/1/2019</del> Reason: 3 <del>6/2/2019</del> Reason: 3 <del>6/3/2019</del> Reasons: 1&4 10/7/2019 Reason: 3		
District Network heating (Ref 1,041)	To update on findings of the feasibility study and seek permission to progress to the project further	Yes	Marianne Rolfe; Cllrs Falp & Rhead			
Replacement of rural street lighting bulbs with LED replacements (Ref 1,053)	To recommend the phased replacement of existing rural street lighting bulbs with energy efficient LED units	Yes	Steve Partner; Cllr Matecki	18/12/2019		

Topic and Reference	Purpose of Report	Key Decision?	Contact Officer & Portfolio Holder	History of Committee Dates and Reason code for deferment	External Consultees, Consultation Method or Background Papers	Request for attendance by Committee
Homeless Support Services Review (Ref 1,032)	To consider the merits of making the Direct Access Hostel for Rough sleepers permanent and provision of support and Move on accommodation in the event the MHCLG funding ceases on 31 March 2020	Yes	Elaine Wallace; Cllr Matecki	<del>3/10/2019</del> <del>13/11/2019</del> Reason: 2	Community Safety Team and Warwickshire Police	
Proposed amendments to the s106 agreement to affordable housing clauses (Ref 1,100)	To seek approval for the amendment to the s106 agreement in relation to mortgagee in possession clauses to enable Registered Providers to maximise their borrowing with lenders	Yes	Sally Kelsall; Cllr Matecki			
Assessments and appraisals a proposal for housing delivery – Kenilworth (Ref 1,119)	To request the drawdown of funds to commission reports and appraisals working toward a planning proposal. <b>It is anticipated that part or all of this item will be considered in private by virtue of Schedule 12A of the Local Government Act 1972, following the Local Government (Access to Information) (Variation) Order 2006 because it contains information relating to the financial or business affairs of any particular person (including the authority holding that information)</b>	Yes	Hayley Smith/Sally Kelsall; Cllr Matecki	<del>18/3/2020</del> Reason: 3		

## **Delayed reports:**

If a report is late, officers will establish the reason(s) for the delay from the list below and these will be included within the plan above:

1. Portfolio Holder has deferred consideration of the report
2. Waiting for further information from a Government Agency
3. Waiting for further information from another body
4. New information received requires revision to report
5. Seeking further clarification on implications of report

**Next reference number: 1,124**

Details of all the [Council's committees, Councillors and agenda papers are available on our website](#)

The forward plan is also available, on request, in large print, by telephoning (01926) 456114