



Warwick District Council Forward Plan July 2019 to October 2019

**Councillor Andrew Day
Leader of the Executive**

The Forward Plan is a list of all the Key Decisions which will be taken by the Executive in the next four months. The Warwick District Council definition of a key decision is: a decision which has a significant impact or effect on two or more Wards and/or a budgetary effect of £50,000 or more.

Whilst the majority of the Executive's business at the meetings listed in this Forward Plan will be open to the public and media organisations to attend, there will inevitably be some business to be considered that contains, for example, confidential, commercially sensitive or personal information.

This is formal notice under the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 that part of the Executive meeting listed in this Forward Plan will be held in private. This is because the agenda and reports for the meeting will contain exempt information under Part 1 of Schedule 12A to the Local Government Act 1972 (as amended) and that the public interest in withholding the information outweighs the public interest in disclosing it. Those items which are proposed to be considered in private are marked as such along with the reason for the exclusion in the list below.

If you would like to make representations or comments on any of the topics listed below, including the confidentiality of any document, you can write to the contact officer, as shown below, at Riverside House, Milverton Hill, Royal Leamington Spa, Warwickshire, CV32 5HZ. Alternatively, you can phone the contact officer on (01926) 456114. If your comments are to be referred to in the report to the Executive or Committee, they will need to be with the officer 7 working days before the publication of the agenda. You can, however, make comments or representations up to the date of the meeting, which will be reported orally at the meeting. The Forward Plan will be updated monthly and you should check to see the progress of the report you are interested in.

(1,032)

Section 1 – The Forward Plan July 2019 to October 2019

Topic and Reference	Purpose of report	If requested by Executive – date, decision & minute no.	Date of Executive, Committee or Council meeting	Publication Date of Agendas	Contact Officer & Portfolio Holder	External Consultees/ Consultation Method/ Background Papers
10 July 2019						
Adoption of Playing Pitch Strategy (Ref 995)	To adopt the revised Playing Pitch Strategy		10/7/2019	2/7/2019	Stuart Winslow; Cllr Grainger	Local Sports clubs, schools, National Governing Bodies of Sport
Commonwealth Games update (Ref 1,007)	To seek approval for capital funds to refurbish the bowling greens in Victoria Park		10/7/2019	2/7/2019	Christina Boxer / Paddy Herlihy; Cllr Rhead; Cllr Grainger	
Plastic Free Resolution for Leamington & Warwick and Plastics Policy Update (Ref 1,011)	To provide Members with an update on the Plastic Policy. Plastic Free Leamington & Warwick Group are working on achieving plastic free community status, by working with local eateries and businesses to encourage them to go plastic free and many have achieved this already. There is a toolkit to achieve this which the 'Surfers Against Sewage (SAS) have developed and they also award this status to communities.		10/7/2019	2/7/2019	Alice Ellis; Cllr Falp	

	<p>There are three requirements of the resolution as follows:</p> <ul style="list-style-type: none"> • agrees to put a member on their strategic group; • agrees to support all Plastic Free Communities initiatives in the area; • pledges to act by example and remove single use items from its premises. 					
Discretionary housing payments (Ref 1,019)	To agree the revised discretionary housing payments policy		10/7/2019	2/7/2019	Stuart Brimsted / Andrea Wyatt; Cllr Hales	
Adoption of the Custom & Self-build SPD (Ref 1,021)	To review and adopt the final Custom & Self-build SPD, following its public consultation		10/7/2019	2/7/2019	David Butler; Cllr Cooke	
Local Football Facilities Plan and Racing Club Warwick (Ref 1,024)	To request funding for a project officer to manage the LFFP; approve funding for Racing Club Warwick LFFP project.		10/7/2019	2/7/2019	Stuart Winslow; Cllr Grainger	Football Association; Football Foundation, local football clubs
Compulsory Purchase Order – land at Warwick Road (Ref 1,025)	The report asks Members to agree that this Council should make The Warwick District Council (Land at Warwick Road, Kenilworth) Compulsory Purchase Order 2019 in respect of land at Warwick Road, Kenilworth which is identified in the Council's Local Plan for		10/7/2019	2/7/2019	Andrew Jones; Cllr Cooke	

	<p>outdoor sports and recreation in Kenilworth. It is anticipated that part or all of this item will be considered in private by virtue of Schedule 12A of the Local Government Act 1972, following the Local Government (Access to Information) (Variation) Order 2006 because it contains information relating to the financial or business affairs of any particular person (including the authority holding that information)</p>					
<p>Service Area Plans for 2019/20 & Fit For the Future Change Programme Update (Ref 1,026)</p>	<p>The report covers a two areas: Approval of the Council's Service Area Plans for 2019/20. An update on the FFF Change Programme.</p>		10/7/2019	2/7/2019	Andrew Jones; Cllr Day	
<p>Update on Action Plan following Review of Closure of Accounts (Ref 1,027)</p>	<p>This is a monthly report which will set out the progress on the agreed action plan that was agreed in the report on the Review of the Closure of 2017/18 Accounts in October 2018.</p>		10/7/2019	2/7/2019	Andrew Jones; Cllr Hales	

Affordable Housing purchase - Montague Road, Warwick (Ref 1,028)	To seek authority to purchase 59 affordable homes at Montague Road, Warwick. It is anticipated that part or all of this item will be considered in private by virtue of Schedule 12A of the Local Government Act 1972, following the Local Government (Access to Information) (Variation) Order 2006 because it contains information relating to the financial or business affairs of any particular person (including the authority holding that information)		10/7/2019	2/7/2019	Ken Bruno; Cllr Matecki	
New contract terms for Internal Health and Safety IT system - AssessNet (Ref 1,029)	To secure additional funding for Internal Health & Safety IT System.		10/7/2019	2/7/2019	Marianne Rolfe; Cllr Falp	
Project Officers – Cultural Services (Ref 1,030)	To seek approval of additional project officers posts.		10/7/2019	2/7/2019	Rose Winship; Cllr Grainger	
Governance Review (Ref 1,031)	To agree the approach in undertaking a Council governance review.		10/7/2019	2/7/2019	Chris Elliott; Cllr Day	

21 August 2019						
Community Stadium and related projects update (Ref 1,014)	To update Members on progress on the development of the community stadium and related projects on the site to the north of Gallows Hill and elsewhere in the District.		21/8/2019	13/8/2019	Paddy Herlihy/ Chris Elliott; Cllr Mateki	
Newbold Comyn: Engagement for Phase 2 (Ref 1,022)			21/8/2019	13/8/2019	Guy Collier	
Kenilworth Leisure Centres Design Update (Ref 1,013)	To inform Members of the design developments for the Kenilworth Leisure Centres and to seek their re-confirmation of commitment to the project		10/7/2019 Reason: 1, 5 21/8/2019	2/7/2019 13/8/2019	Paddy Herlihy/ Rose Winship; Cllr Grainger	
Charges for Lifeline services - new tenants of designated properties (Ref 967)	To seek approval to introduce charges for Lifeline services for new tenants of designated stock as a condition of the tenancy		9/1/2019 Reason: 5 6/2/2019 Reason: 5 6/3/2019 Reason: 5 3/4/2019 Reason: 5 10/07/2019 Reason: 5 21/8/2019	31/12/2018 29/1/2019 26/2/2019 26/3/2019 2/7/2019 13/8/2019	James Baker; Cllr Mateki	
Request for additional budget for additional posts within HCP (Ref 1,017)	To request budget to cover additional posts within HCP subject to Employment Report. It is anticipated that part or		10/7/2019 Reason: 5 21/8/2019	2/7/2019 13/8/2019	Marianne Rolfe; Cllr Falp	

	<p>all of this item will be considered in private by virtue of Schedule 12A of the Local Government Act 1972, following the Local Government (Access to Information) (Variation) Order 2006 because it contains information which is likely to reveal the identity of an individual.</p>					
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2 October 2019						
<p>Discretionary Business Rates Relief as a tool for business growth and inward investment (Ref 991)</p>	<p>To report back to Executive on the results of a consultation exercise in relation to the draft policy, and take recommendations for next steps to adopt the policy formally.</p>		<p>6/03/2019 Reason: 5 10/7/2019 Reason: 4, 5 2/10/2019</p>	<p>26/02/2019 2/7/2019 24/9/2019</p>	<p>Suzee Laxton; Cllr Rhead</p>	
<p>Corporate Asset Management Strategy (Ref 641)</p>	<p>To propose an Asset Management Strategy for all the Council's buildings and land holdings.</p>		<p>Executive 29/6/2016 Reason 5 1/9/16 Reasons 3 & 5 5/1/2017 Reasons 3&5 8/2/2017 Reasons 3&5 26/07/2017 Reasons 3&5 31/8/2017 Reason 3 2/10/2019</p>	<p>24/9/2019</p>	<p>Bill Hunt; Steve Partner; Cllrs Day, Rhead, Norris, Grainger & Hales</p>	

Warwick Castle Development Principles (Ref 1,023)	This report sets out the principles which should underpin future development proposals within Warwick Castle.		10/7/2019 Reason 3 2/10/2019	2/7/2019 24/9/2019	Dave Barber; Cllr Cooke	Historic England; Warwick Town Council
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Section 2 Key decisions which are anticipated to be considered by the Council between November 2019 and February 2020

Topic and Reference	Purpose of report	If requested by Executive – date, decision & minute no.	Date of Executive, Committee or Council meeting	Publication Date of Agendas	Contact Officer & Portfolio Holder	External Consultees/ Consultation Method/ Background Papers
Local council tax reduction - banded scheme (Ref 1,020)	Review working age local council tax reduction banded scheme		13/11/2019	5/11/2019	Andrea Wyatt; Cllr Hales	

Section 3 Key decisions which are anticipated to be considered by the Council but the date for which is to be confirmed

Topic and Reference	Purpose of report	History of Committee Dates & Reason code for deferment	Contact Officer & Portfolio Holder	Expansion on Reasons for Deferment	External Consultees/ Consultation Method/ Background Papers	Request for attendance by Committee
HQ Relocation Project – outcome of phase 1 work (Ref 801)	To consider the outcomes of the phase 1 work and, if appropriate, seek approval for commencement of the phase 2 delivery works. It is anticipated that part or all of this item will be considered in private by virtue of Schedule 12A of the	Executive 26/07/2017 Reason 3	Bill Hunt Cllrs Day, Hales, Cooke, Rhead, Norris	28/11/2018 Reason: 1&3 9/1/2019 Reason: 3 6/2/2019 Reason: 3 6/3/2019 Reasons: 1&4 10/7/2019		

	<p>Local Government Act 1972, following the Local Government (Access to Information) (Variation) Order 2006 because it contains information relating to the financial or business affairs of any particular person (including the authority holding that information)</p>			Reason: 3		
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Section 4 – Items which are anticipated to be considered by the Executive but are NOT key decisions

Topic and Reference	Purpose of report	If requested by Executive – date, decision & minute no.	Date of Executive, Committee or Council meeting	Publication Date of Agendas	Contact Officer & Portfolio Holder	External Consultees/ Consultation Method/ Background Papers
Review of Significant Business Risk Register	To inform Members of the Significant Risks to the Council		10/7/2019	2/7/2019	Richard Barr; Cllr Day	
Review of Significant Business Risk Register	To inform Members of the Significant Risks to the Council		2/10/2019	24/9/2019	Richard Barr; Cllr Day	
Review of Significant Business Risk Register	To inform Members of the Significant Risks to the Council		12/2/2020	4/2/2020	Richard Barr; Cllr Day	

Review of Significant Business Risk Register	To inform Members of the Significant Risks to the Council		22/4/2020	14/4/2020	Richard Barr; Cllr Day	
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Delayed reports:

If a report is late, officers will establish the reason(s) for the delay from the list below and these will be included within the plan above:

1. Portfolio Holder has deferred the consideration of the report
2. Waiting for further information from a Government Agency
3. Waiting for further information from another body
4. New information received requires revision to report
5. Seeking further clarification on implications of report

Details of all the Council's committees, Councillors and agenda papers are available via our website www.warwickdc.gov.uk/committees

The forward plan is also available, on request, in large print on request, by telephoning (01926) 456114