

WARWICK DISTRICT COUNCIL

BUDGET AND FINANCIAL INFORMATION 2019/20

WARWICK DISTRICT COUNCIL

BUDGET and FINANCIAL INFORMATION 2019/20

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WARWICK DISTRICT COUNCIL



GENERAL STATISTICS

Area	28,288 Hectares
Population (projected estimate 2019)	140,500
Number of Town / Parish Areas	35
Number of Council Houses (Estimated 31 March 2019)	5,470
Council Tax Base 2019/20 (Band D Equivalent)	55,577.17

Website: <http://www.warwickdc.gov.uk>

WARWICK DISTRICT COUNCIL

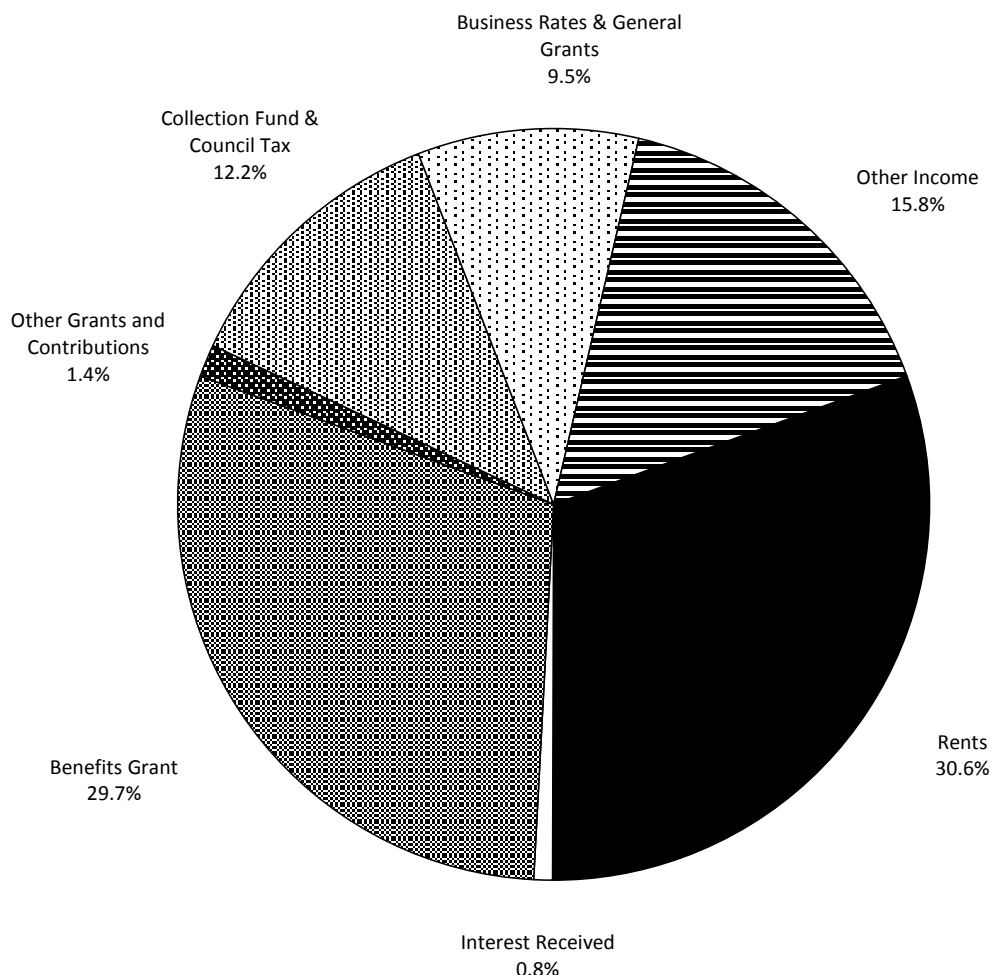
GENERAL SUMMARY

	NET EXPENDITURE				Page
	ACTUAL 2017/18 £	ORIGINAL BUDGET 2018/19 £	LATEST BUDGET 2018/19 £	ORIGINAL BUDGET 2019/20 £	
Portfolio Service Expenditure:					
BUSINESS (DEVELOPMENT SERVICES)	1,583,251	1,538,700	2,543,300	1,820,000	34
CULTURAL SERVICES	4,880,322	4,396,200	6,497,000	5,012,300	46
DEVELOPMENT SERVICES	93,874	440,400	25,500	126,500	67
FINANCE	2,323,905	3,305,400	2,747,000	2,911,600	75
HEALTH & COMMUNITY PROTECTION	2,495,110	2,751,600	3,655,800	3,385,500	90
HOUSING SERVICES - GENERAL FUND	1,177,468	1,667,200	1,617,300	1,519,600	104
HOUSING SERVICES - HOUSING REVENUE ACCOUNT	-	-	-	-	112
NEIGHBOURHOOD SERVICES	5,557,309	5,275,500	6,507,900	6,252,400	126
STRATEGIC LEADERSHIP	1,571,613	2,696,100	3,104,800	3,071,000	141
NET COST OF SERVICES	19,682,852	22,071,100	26,698,600	24,098,900	
Replacement of Notional with Actual Cost of Capital					
- Deduct Notional Capital Financing Charges in Budgets	(4,356,088)	(5,236,200)	(8,249,900)	(8,271,500)	
- Add Cost of Loan Repayments, Revenue Contributions and Interest paid	46,042	500,700	240,100	603,800	
Revenue Contributions to Capital	805,767	80,000	85,000	2,266,000	
Contributions to / (from) Reserves	97,808	4,128,824	3,689,900	1,702,500	
Net External Investment Interest Received	(246,595)	(461,500)	(330,900)	(472,300)	
IAS19 Adjustments	(1,810,238)	(2,030,500)	(1,675,800)	(1,667,400)	
Accumulated Absences Account	3,256	-	-	-	
Contributions to / (from) General Fund Balance	1,124,629	(310,255)	(1,024,642)	(201,393)	
NET EXPENDITURE FOR DISTRICT PURPOSES	15,347,433	18,742,169	19,432,358	18,058,607	
Less: Revenue Support Grant	(793,675)	(306,736)	(306,736)	-	
Less: Business Rates Income	(4,273,887)	(6,976,500)	(7,968,000)	(5,268,000)	
Less: General Grants:	(2,031,831)	(2,817,411)	(2,516,100)	(3,374,000)	
Collection Fund (Surplus) / Deficit	20,000	-	-	(143,000)	
EXPENDITURE BORNE BY COUNCIL TAX - WARWICK DISTRICT COUNCIL	8,268,040	8,641,522	8,641,522	9,273,607	
Aggregate Parish / Town Council Expenditure	1,412,612	1,522,679	1,522,679	1,619,423	
COMBINED DISTRICT AND PARISH EXPENDITURE BORNE BY COUNCIL TAX	9,680,652	10,164,201	10,164,201	10,893,030	
Warwickshire County Council Expenditure	68,463,549	72,805,334	72,805,334	79,575,948	
Warwickshire Police and Crime Commissioner Expenditure	10,119,192	10,890,249	10,890,249	12,670,470	
TOTAL EXPENDITURE BORNE BY COUNCIL TAX	88,263,393	93,859,785	93,859,785	103,139,447	
BAND D EQUIVALENT COUNCIL TAX:					
Warwick District Council	156.86	161.86	161.86	166.86	
Parish and Town Councils (average)	26.80	28.52	28.52	29.14	
DISTRICT & PARISH BAND D EQUIVALENT COUNCIL TAX	183.66	190.38	190.38	196.00	
Warwickshire County Council	1,298.88	1,363.68	1,363.68	1,431.81	
Warwickshire Police and Crime Commissioner	191.98	203.98	203.98	227.98	
TOTAL BAND D EQUIVALENT COUNCIL TAX	1,674.52	1,758.04	1,758.04	1,855.79	
Council Tax Base (Band D Equivalents)	52,709.68	53,388.87	53,388.87	55,577.17	

ANDREW MOBBS
Leader of the Executive

MIKE SNOW
Responsible Financial Officer

WHERE THE MONEY COMES FROM



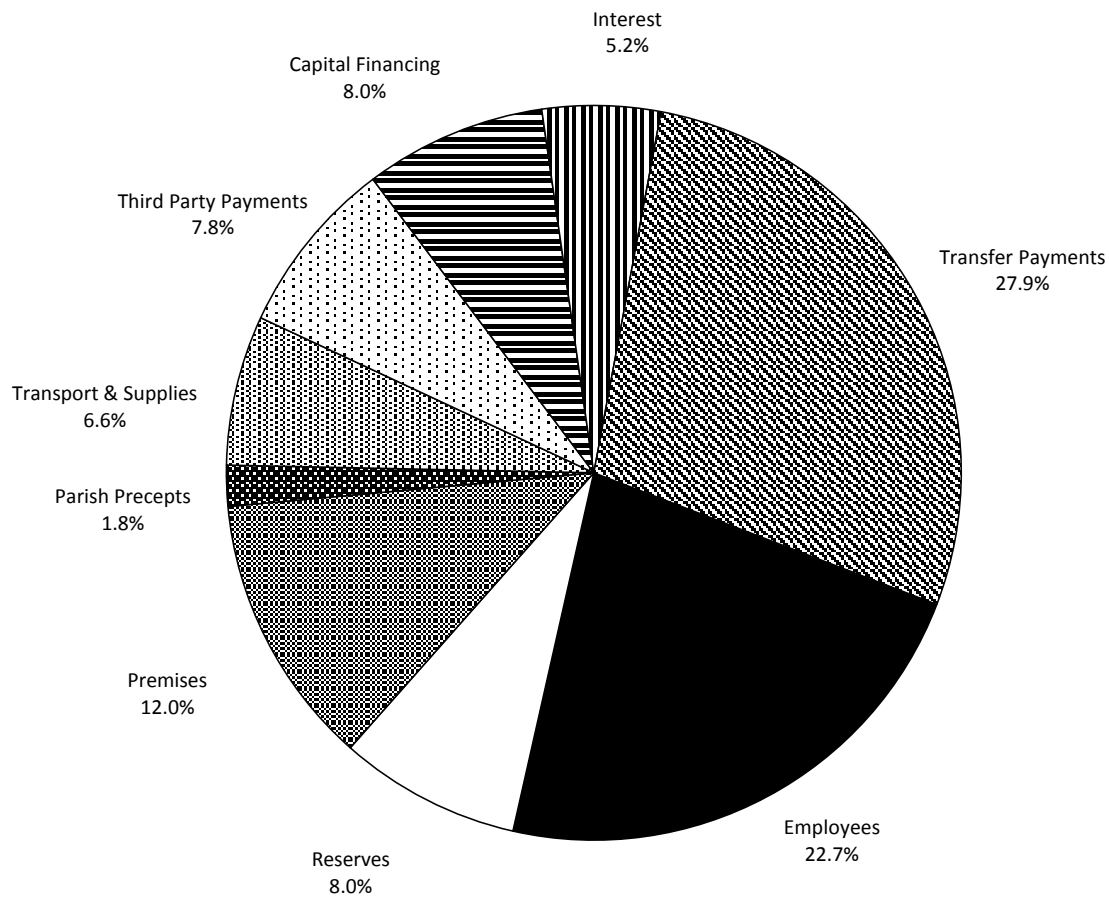
LATEST 2018/19

£'000	%	
27,931	30.3	Rents
544	0.6	Interest Received
26,951	29.3	Government Grants
1,261	1.4	Other Grants and Contributions
10,164	11.0	Collection Fund & Council Tax
10,791	11.7	Business Rates & General Grants
		Other Income:
10,585	11.5	- Fees and Charges
1,172	1.3	- Sales and Other
2,700	2.9	- Contributions From Reserves
92,099	100.0	TOTAL

BUDGET 2019/20

£'000	%	
27,754	30.6	Rents
686	0.8	Interest Received
27,008	29.7	Government Grants
1,233	1.4	Other Grants and Contributions
11,036	12.2	Collection Fund & Council Tax
8,642	9.5	Business Rates & General Grants
		Other Income:
11,326	12.5	- Fees and Charges
1,123	1.2	- Sales and Other
1,869	2.1	- Contributions From Reserves
90,677	100.0	TOTAL

HOW THE MONEY WILL BE SPENT



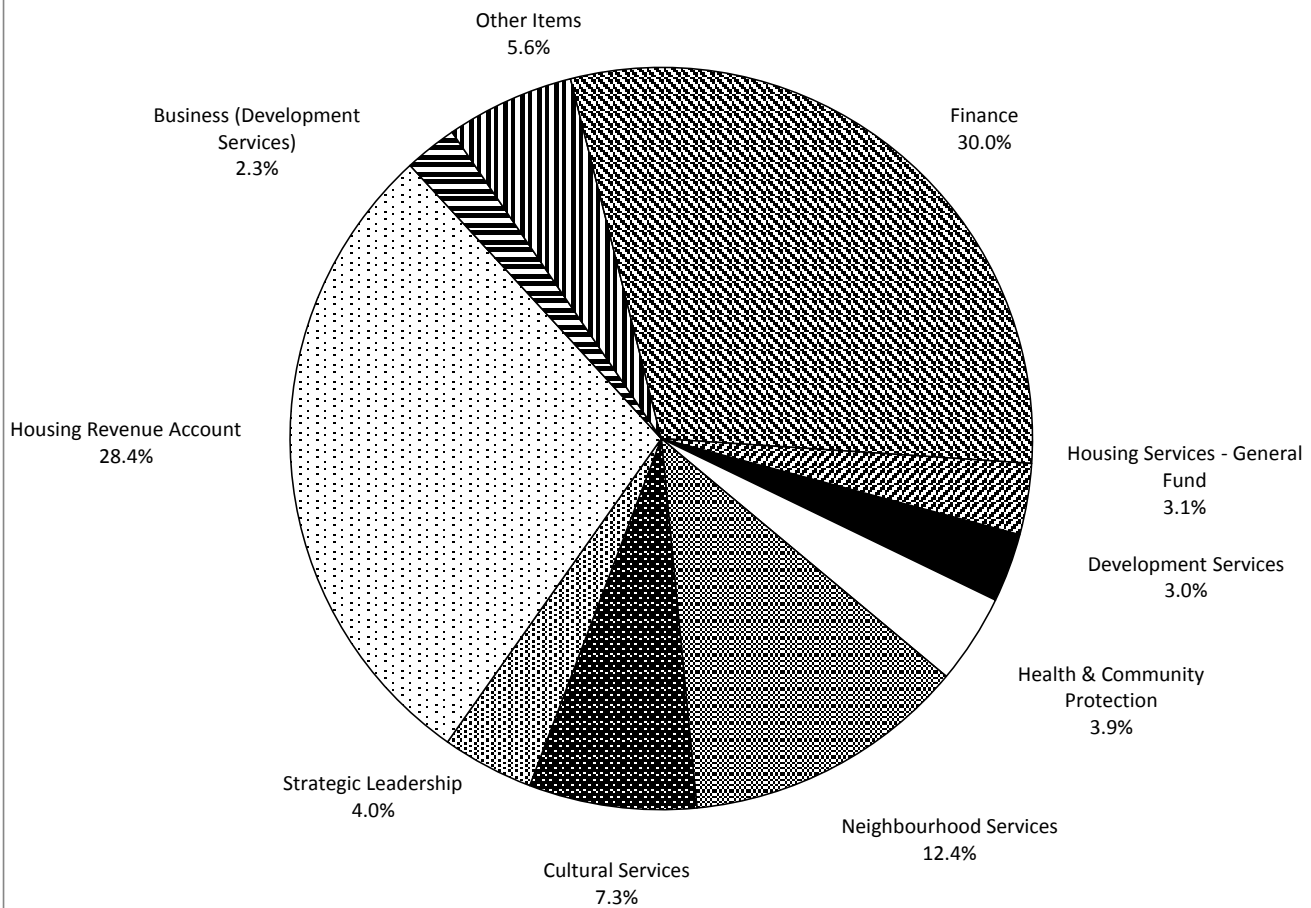
LATEST 2018/19

£'000	%	
19,665	21.3	Employees
11,680	12.7	Premises Related Expenditure
		Transport and Supplies:
192	0.2	- Transport Related Expenses
6,345	6.9	- Supplies and Services
8,432	9.2	Third Party Payments
25,293	27.5	Transfer Payments
6,912	7.5	Capital Financing Costs
7,292	7.9	Contributions to Reserves
4,765	5.2	Interest Payments
1,523	1.6	Parish Precepts
92,099	100.0	TOTAL

BUDGET 2019/20

£'000	%	
20,595	22.7	Employees
10,853	12.0	Premises Related Expenditure
		Transport and Supplies:
191	0.2	- Transport Related Expenses
5,787	6.4	- Supplies and Services
7,086	7.8	Third Party Payments
25,293	27.9	Transfer Payments
7,276	8.0	Capital Financing Costs
7,211	8.0	Contributions to Reserves
4,766	5.2	Interest Payments
1,619	1.8	Parish Precepts
90,677	100.0	TOTAL

WHAT THIS MONEY WILL PROVIDE



LATEST 2018/19

£'000	%	
3,047	3.0	Business (Development Services)
8,032	8.0	Cultural Services
2,880	2.9	Development Services
29,476	29.4	Finance
4,181	4.2	Health & Community Protection
3,140	3.1	Housing Services - General Fund
27,918	27.9	Housing Revenue Account
12,297	12.3	Neighbourhood Services
3,973	3.9	Strategic Leadership
		Other Items
3,775	3.8	- Other Services
1,523	1.5	- Parish Precepts
100,242	100.0	TOTAL BEFORE ADJUSTMENTS
(8,143)		Financing Adjustments
92,099		TOTAL

BUDGET 2019/20

£'000	%	
2,284	2.3	Business (Development Services)
7,164	7.3	Cultural Services
2,974	3.0	Development Services
29,526	30.0	Finance
3,861	3.9	Health & Community Protection
3,037	3.1	Housing Services - General Fund
27,899	28.4	Housing Revenue Account
12,185	12.4	Neighbourhood Services
3,960	4.0	Strategic Leadership
		Other Items
3,969	4.0	- Other Services
1,619	1.6	- Parish Precepts
98,478	100.0	TOTAL BEFORE ADJUSTMENTS
(7,801)		Financing Adjustments
90,677		TOTAL

WEEKLY COSTS OF WARWICK DISTRICT COUNCIL SERVICES

The Council has set a tax of £196.00 on band D properties in 2019/20. Deducting parish precepts leaves £166.86 to pay for Warwick District Council services. This is equivalent to £3.20 per week and a breakdown of this cost over the various portfolio areas is given below:

	Pence Per Week p
BUSINESS (DEVELOPMENT SERVICES)	32
CULTURAL SERVICES	89
DEVELOPMENT SERVICES	2
FINANCE	52
HEALTH & COMMUNITY PROTECTION	60
HOUSING SERVICES - GENERAL FUND	27
NEIGHBOURHOOD SERVICES	111
STRATEGIC LEADERSHIP	54
APPLICATION OF RESERVES & GENERAL GRANTS	(107)
	<hr/>
WEEKLY COST OF WARWICK DISTRICT COUNCIL SERVICES	320
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EMPLOYEE ESTIMATES

The following table gives the estimated numbers of employees expressed as whole-time equivalents which have been included in the Council's budget for 2019/20:

	Employees
BUSINESS (DEVELOPMENT SERVICES)	22.0
CULTURAL SERVICES	43.9
DEVELOPMENT SERVICES	46.8
FINANCE	82.0
HEALTH & COMMUNITY PROTECTION	45.9
HOUSING SERVICES - GENERAL FUND	30.0
HOUSING SERVICES - HOUSING REVENUE ACCOUNT	93.9
NEIGHBOURHOOD SERVICES	56.5
STRATEGIC LEADERSHIP	77.3
	<hr/>
	498.3
	<hr/>

PARISH and TOWN COUNCIL PRECEPTS

The table below gives the precept requested by each Parish Council in the Warwick District Council area for 2019/20, together with the Council Tax Base for each Parish:

	<u>Precept</u> £	<u>Council</u> <u>Tax Base</u>	<u>Charge per</u> <u>Band D</u> <u>Equivalent</u> £
Baddesley Clinton	3,500.00	114.37	30.60
Baginton	15,325.00	312.73	49.00
Barford, Sherbourne and Wasperton	50,724.00	986.96	51.39
Beausale, Haseley, Honiley and Wroxall	7,500.00	361.43	20.75
Bishops Tachbrook	73,000.00	1,436.86	50.81
Bubbenhall	17,000.00	318.00	53.46
Budbrooke	30,000.00	750.63	39.97
Burton Green	14,365.00	461.88	31.10
Bushwood	-	15.52	-
Cubbington	46,900.00	1,496.68	31.34
Eathorpe, Hunningham, Offchurch and Wappenbury	13,800.00	334.22	41.29
Hatton	13,700.00	942.26	14.54
Kenilworth	182,028.00	9,837.51	18.50
Lapworth	22,000.00	966.20	22.77
Leek Wootton and Guys Cliffe	13,720.00	536.40	25.58
Norton Lindsey	9,000.00	225.86	39.85
Old Milverton and Blackdown	10,000.00	302.88	33.02
Radford Semele	29,035.00	1,024.08	28.35
Rowington	20,430.00	532.00	38.40
Royal Leamington Spa	377,876.00	17,141.24	22.04
Shrewley	6,727.00	427.75	15.73
Stoneleigh and Ashow	16,980.00	539.99	31.45
Warwick	433,178.67	12,819.73	33.79
Weston-under-Wetherley	10,900.00	186.86	58.33
Whitnash	201,734.00	3,505.13	57.55
TOTALS	1,619,422.67	55,577.17	29.14

WARWICK DISTRICT COUNCIL

MEDIUM TERM FINANCIAL STRATEGY

	2018/19 Original £'000	2018/19 Latest £'000	2019/20 £'000	2020/21 £'000	2021/22 £'000	2022/23 £'000	2023/24 £'000
Net Cost Of General Fund Services	22,070	26,699	24,098	24,067	24,019	24,509	24,882
Investment Interest	(461)	(331)	(472)	(647)	(763)	(889)	(889)
Other Financing Adjustments	(2,867)	(6,935)	(5,567)	(10,339)	(9,590)	(9,337)	(9,079)
Net Expenditure after adjustments	18,742	19,433	18,059	13,081	13,666	14,283	14,914
Revenue Support Grant	(311)	(311)	-	-	-	-	-
NNDR (Business Rate Retention, including SBR grant)	(6,976)	(7,968)	(5,268)	(3,337)	(3,444)	(3,554)	(3,666)
Collection Fund Balance	-	-	(143)	-	-	-	-
New Homes Bonus	(2,482)	(2,482)	(3,359)	-	-	-	-
Other Grants and Government Funding	(331)	(30)	(15)	-	-	-	-
Amount being from Council Tax	(8,642)	(8,642)	(9,274)	(9,744)	(10,222)	(10,729)	(11,248)
Band D Equivalent	161.86	161.86	166.86	171.84	176.84	181.84	186.84
% increase on previous year	3.18%	3.18%	3.09%	2.98%	2.91%	2.83%	2.75%
Net Expenditure after adjustments	18,742	19,433	18,059	13,411	14,691	14,739	15,488
Total Grant and Council Tax Income	(18,742)	(19,433)	(18,059)	(13,081)	(13,666)	(14,283)	(14,914)
Cumulative Effect: Savings Required (+) / Surplus (-) future years	-	-	-	330	1,025	456	574
Change on previous year	-	-	-	330	695	(569)	118

WARWICK DISTRICT COUNCIL

MEDIUM TERM FINANCIAL STRATEGY

	2018/19 Original £'000	2018/19 Latest £'000	2019/20 £'000	2020/21 £'000	2021/22 £'000	2022/23 £'000	2023/24 £'000
Base Cost of General Fund Services	20,869	22,070	26,699	24,098	24,067	24,019	24,509
Inflation on Controllable Expenditure	-	-	219	270	276	304	314
Recurring Growth	(124)	(212)	362	(22)	1,144	215	28
Total New time limited growth/savings	708	(377)	(222)	(796)	(1,240)	(1,215)	(1,280)
Items funded from Reserves	1,316	2,204	869	1,164	140	86	182
Less previous year 1 Off / Time Limited Growth	(2,962)	-	(3,851)	(647)	(368)	1,100	1,129
Changes in Capital Charges	2,263	3,014	22	-	-	-	-
Net Cost of General Fund Services	22,070	26,699	24,098	24,067	24,019	24,509	24,882
Less: Capital Financing Charges	(5,236)	(8,250)	(8,272)	(8,272)	(8,272)	(8,272)	(8,272)
Less IAS19 included above	(2,031)	(1,676)	(1,667)	(1,667)	(1,667)	(1,667)	(1,667)
Controllable Expenditure	14,803	16,773	14,159	14,128	14,080	14,570	14,943
Financing Charges etc.							
Loan repayments etc	501	240	604	605	599	588	588
Revenue Contributions to Capital	80	85	2,266	80	80	80	80
Contributions to/from reserves	4,129	3,690	1,703	(1,085)	(330)	(66)	192
External investment interest	(461)	(331)	(472)	(647)	(763)	(889)	(889)
Contribution to/from GF Balance	(310)	(1,024)	(201)	-	-	-	-
Total Financing Charges etc	3,939	2,660	3,900	(1,047)	(414)	(287)	(29)
Net Expenditure	18,742	19,433	18,059	13,081	13,666	14,283	14,914
Revenue Support Grant	(307)	(307)	-	-	-	-	-
New Homes Bonus returned	(4)	(4)	-	-	-	-	-
NNDR redistributed	(6,976)	(7,968)	(5,268)	(3,337)	(3,444)	(3,554)	(3,666)
Homelessness Prevention Grant	(301)	-	-	-	-	-	-
New Burdens Self and Custom Build Housing	(30)	(30)	(15)	-	-	-	-
New Homes Bonus	(2,482)	(2,482)	(3,359)	-	-	-	-
Collection Fund Balance	-	-	(143)	-	-	-	-
Total AEF/Collection Fund	(10,100)	(10,791)	(8,785)	(3,337)	(3,444)	(3,554)	(3,666)
Council Tax borne expenditure	8,642	8,642	9,274	9,744	10,222	10,729	11,248
Equivalent to Band D Council Tax	161.86	161.86	166.86	171.84	176.84	181.84	186.84
% increase on previous year	3.18%	3.18%	3.09%	2.98%	2.91%	2.83%	2.75%
Council Tax Base	53,388.87	53,388.87	55,577.17	56,700.00	57,800.00	59,000.00	60,200.00

WARWICK DISTRICT COUNCIL

MEDIUM TERM FINANCIAL STRATEGY - RECURRING DEVELOPMENTS

Description	Narrative	2018/19 Original £	2018/19 Latest £	2019/20 £	2020/21 £	2021/22 £	2022/23 £	2023/24 £
Major Contract Renewals & Inflation at -1% RPI (August announced September)	GM and Waste Management	132,882	-	30,000	4,901	1,700,000	-	-
Grounds Maintenance	Profiling of additional/expired funding (Commuted Sums)	5,605	-	-	1,144	-	-	22,054
Above inflation growth	To allow for staff increments	-	-	50,000	50,000	50,000	-	-
Fees and Charges Executive Report September 2018	Additional income 2019/20 above 2% assumed in Strategy	(139,458)	-	(145,500)	-	-	-	-
Fees and Charges	September 2017 Executive	(75,642)	-	-	-	-	-	-
Car Parking	Repairs and Maintenance Budget	10,000	-	5,000	-	-	-	-
Waste Management	New Properties Updated October 2018	13,000	15,650	31,413	44,000	40,179	32,687	28,909
Street Cleaning	New Adopted roads to be cleansed	10,000	12,355	24,511	34,332	31,350	25,505	22,557
Waste Management	Growth above original assumptions July 2017	23,600	(23,600)	-	-	-	-	-
Street Cleaning	Growth above original assumptions July 2017	19,500	(19,500)	-	-	-	-	-
Inflation provision	Reflection of volatility of the economy	50,000	(50,000)	50,000	-	-	-	-
Salaries	Pay Award	264,600	-	-	-	-	-	-
Auto Enrolment due October 2019	National Employment Savings Trust (NEST)	63,750	(127,500)	31,900	31,900	-	-	-
CCTV Revenue Savings from new tender	Lower annual maintenance, no inflation	-	-	(1,160)	(1,160)	(1,160)	(1,160)	(1,160)
Community Forums	Reserve Funding 4 years from 2014-15, & slippage 2019/20	9,217	-	30,783	-	-	-	-
Developer Commuted Sums Reserve reducing		5,605	-	-	-	-	-	-
Revenue saving on Lighting at Linen Street Car Park/increased usage	August 2017 Executive	(3,600)	-	-	-	-	-	-
FFF27 Riverside House Relocation		-	-	-	-	(300,000)	-	-
Reduction in HB/CTB Admin Subsidy		-	-	-	226	-	-	-
FFF15 CSC/OSS Review	Appendix I Items 2 to 18	(41,700)	-	(8,300)	-	-	-	-
FFF28 Town Hall Transfer	Appendix I Items 2 to 18	-	-	-	-	(63,750)	(21,250)	-
Increase in Electricity costs arising from new contract		15,000	-	-	-	-	-	-
FFF14 Review of Concurrent Services and Parish support	FFF Programme - June 16 Exec	(58,300)	-	(31,600)	-	-	-	-
FFF1 Review of One Stop Shop service	FFF Programme - June 16 Exec	-	1,000	-	-	-	-	-
FFF16a Other Corporate employee savings from Leisure Centre operation outsourcing - Finance	FFF Programme - June 16 Exec	(28,000)	-	-	-	-	-	-
FFF16c Other Corporate employee savings from Leisure Centre operation outsourcing - Housing & Property Services	FFF Programme - June 16 Exec	(66,000)	-	-	-	-	-	-
FFF16c Other Corporate employee savings from Leisure Centre operation outsourcing - Housing & Property Services (Warwick Plant Maintenance included in 2017/18) & Direct Leisure Centre Saving)	FFF Programme - June 16 Exec	66,000	-	-	-	-	-	-
FFF16 Other Corporate employee savings from Leisure Centre operation outsourcing - Other	FFF Programme - June 16 Exec	(152,000)	-	-	-	-	-	-

WARWICK DISTRICT COUNCIL

MEDIUM TERM FINANCIAL STRATEGY - RECURRING DEVELOPMENTS

Description	Narrative	2018/19 Original £	2018/19 Latest £	2019/20 £	2020/21 £	2021/22 £	2022/23 £	2023/24 £
FFF16 Other Corporate employee savings from Leisure Centre operation outsourcing - Other	FFF Programme - June 16 Exec	152,000	-	-	-	-	-	-
FFF16 Other Corporate employee savings from Leisure Centre operation outsourcing - Culture	FFF Programme - June 16 Exec	(87,000)	-	-	-	-	-	-
FFF16b Other Corporate employee savings from Leisure Centre operation outsourcing - Finance	FFF Programme - June 16 Exec	(8,500)	-	-	-	-	-	-
FFF16d Other Corporate employee savings from Leisure Centre operation outsourcing - Housing & Property Services	FFF Programme - June 16 Exec	(24,800)	-	-	-	-	-	-
FFF16d Other Corporate employee savings from Leisure Centre operation outsourcing - Housing & Property Services (Warwick Plant Maintenance included in 2017/18) & Direct Leisure Centre Saving)	FFF Programme - June 16 Exec	24,800	-	-	-	-	-	-
FFF16e Other Corporate employee savings from Leisure Centre operation outsourcing -ICT	FFF Programme - June 16 Exec	(6,700)	-	-	-	-	-	-
FFF16 Other Corporate employee savings from Leisure Centre operation outsourcing - Other	Leisure Centre Business Support Non Pay Costs savings built into 2017/18 Budgets	72,500	-	-	-	-	-	-
FFF16 Other Corporate employee savings from Leisure Centre operation outsourcing - Other	Leisure Centre Business Support Non Pay Costs savings built into 2017/18 Budgets, full £87k not taken out	14,500	-	-	-	-	-	-
FFF20 Senior Management Review	FFF Programme - June 16 Exec	-	-	-	-	-	(200,000)	-
FFF23 Reduction in Council Discretionary spend	FFF Programme - June 16 Exec	(25,000)	-	(25,000)	(25,000)	-	-	-
FFF24 Review of Community Partnership arrangements	FFF Programme - June 16 Exec	(36,750)	24,100	(16,300)	(30,000)	-	-	-
Development Services Technical support team	FFF Programme - June 16 Exec	(15,000)	-	-	-	-	-	-
Pension Fund Increases	Dec 2016 Updated May 2017	58,415	-	84,000	84,000	84,000	84,000	84,000
Heritage Open Days	Previously Funded from Capital Investment Reserve	-	-	-	-	4,000	-	-
Minor Budget Changes		(1,200)	43,500	-	-	-	-	-
IAS 19 changes		15,100	-	-	-	-	-	-
FFF16f Reduced net expenditure LC budgets		(271,500)	-	-	-	-	-	-
Recycling credits	From new developments	(14,008)	3,696	(11,307)	(15,838)	(14,462)	(11,766)	(10,406)
FFF4 Local Lottery	June 2017 Executive Report	(15,000)	15,000	(30,000)	-	-	-	-
FFF5 Tourism/ VIC changes cost reduction (NB. in programme but with no savings)	June 2017 Executive Report	(15,000)	-	-	-	-	-	-
FFF10 Restructure – Neighbourhood Services	June 2017 and August 2017 Executive Reports	45,500	-	-	-	-	-	-
FFF8 Reduce B&B placements	June 2017 Executive Report	(60,000)	-	-	-	-	-	-
FFF9 Restructure-Development Management Team	June 2017 Executive Report	16,000	-	-	-	-	-	-
FFF29 Members Allowances	June 2017 Executive (2017/18 cost from Contingency Budget)	25,900	-	(9,900)	(900)	-	-	-
FFF31 Increase Council Tax premium on long term empty properties.		-	-	(10,000)	-	-	-	-
FFF32 Increased demand for bulky waste collections	Figures from 2017/18 indicate an increase in demand for this service. Income budget increase from April 2018.	-	(15,000)	-	-	-	-	-

WARWICK DISTRICT COUNCIL

MEDIUM TERM FINANCIAL STRATEGY - RECURRING DEVELOPMENTS

Description	Narrative	2018/19 Original £	2018/19 Latest £	2019/20 £	2020/21 £	2021/22 £	2022/23 £	2023/24 £
FFF34 Reduce spend on materials for grounds maintenance.	Reduction in use of materials through new ways of working, and other sources of funding (such as 106). Saving from April 2019	-	-	(10,000)	-	-	-	-
FFF35 Reduce spending on ad-hoc cleansing works	Reduce the amount of additional cleansing activities which are over and above those scheduled. Better use of rapid response teams. Saving from April 2019.	-	-	(10,000)	-	-	-	-
FFF36 Reduce spending on tree works	Since the development of the SLA in 2013 there has been a greater focus on the WDC tree stock. This has now reached a point where a lot of the backlog has been addressed. Saving from April 2019.	-	-	(10,000)	-	-	-	-
Green Spaces metered Water-2 years underspend	Identified during Final Accounts 2017/18 process	-	(17,000)	-	-	-	-	-
FFF48 Review of pre-application advice income	This requires developers to pay for pre-application planning advice. There is potential to boost this income through better use of Planning Performance Agreements. Total income expected to be in region of £50-£60k with costs in region of £40-£45k	-	-	(10,000)	-	-	-	-
Organisational Review savings target not met		-	31,000	-	-	-	-	-
Contribution to Joint Healthy South Warwick's ceased		-	(10,000)	-	-	-	-	-
Equitrac Support after 5 year period of purchase		(5,000)	-	-	-	-	1,000	-
NNDR increases on General Fund Properties	2017 Revaluation, Transitional relief reducing year on year	41,300	-	48,700	28,600	19,200	25,400	-
Changes in Business Rates		-	(61,100)	25,200	-	-	-	-
Occupation Town Hall Room 11 from 23 June 2017		(3,000)	-	-	-	-	-	-
Home Choice Lettings	Ongoing software support	28,000	-	-	-	-	-	-
Fly tipping & other Environmental Enforcement provided by Rugby Borough Council		30,000	-	-	-	-	-	-
Strategic Leadership various small Budget Adjustments		2,300	-	-	-	-	-	-
Health and Community Protection Restructure		11,400	-	-	-	-	-	-
Health and Community Protection Restructure		45,600	-	-	-	-	-	-
One Stop Shop Salaries		15,200	-	-	-	-	-	-
Bereavement salaries		1,600	-	-	-	-	-	-
Media room future years click savings		(5,500)	-	-	-	-	-	-
Asset & Energy Management salaries		(2,300)	-	-	-	-	-	-
HR- WM jobs recruitment portal		4,000	-	-	-	-	-	-

WARWICK DISTRICT COUNCIL

MEDIUM TERM FINANCIAL STRATEGY - RECURRING DEVELOPMENTS

Description	Narrative	2018/19 Original £	2018/19 Latest £	2019/20 £	2020/21 £	2021/22 £	2022/23 £	2023/24 £
Pump Rooms and Jephson Gardens Catering Service Charges		(900)	-	-	-	-	-	-
Budget Consultation Process		(27,500)	-	-	-	-	-	-
Building surveying salaries		6,600	-	-	-	-	-	-
Apprenticeship Scheme	November 2017 Executive	100,000	(60,000)	110,000	-	-	-	-
Change in Benefits Expenditure based on 2017/18 Mid-Year Claim Estimate		(2,909,100)	-	-	-	-	-	-
Change in Benefits Subsidy Based on 2017/18 Mid-Year Claim Estimate		2,859,400	-	-	-	-	-	-
Priority Funding scheme remove time limited budget		(15,000)	-	-	-	-	-	-
Reductions in applications for new driver knowledge test		2,000	-	-	-	-	-	-
Abbey Fields Cafeteria following Leisure Options		1,300	-	-	-	-	-	-
New Tills at Spa Centre (ERR funded) additional on-going Cost		1,900	-	-	-	-	-	-
Recurring Increase in Planning Income following approval of the Local Plan		(498,000)	-	-	-	-	-	-
ICT Business Analyst Post deleted		(49,800)	-	-	-	-	-	-
Grounds Maintenance Costs at Cemeteries		200	-	-	-	-	-	-
Postages budget removed in error upon Costs Centre changes		500	-	-	-	-	-	-
Dem rep & man committee hospitality		1,000	-	-	-	-	-	-
Creation of Sports Programme Manager post		28,000	-	28,000	-	-	-	-
Creation of Sports Project officer		20,900	-	20,800	-	-	-	-
Procurement Partnership with WCC		20,000	-	-	-	-	-	-
Restoration of Principal Accountant Post to Full Time		11,200	-	-	-	-	-	-
Projects Officer (Office Relocation)		57,300	-	-	-	-	-	-
Projects Officer	To Assess Commercial and Strategic Opportunities	45,400	-	-	-	-	-	-
Impact of National Living Wage on Pay scales (scales revised from 2019/20)	Employer Offer December 2017	48,000	-	50,000	-	-	-	-
Housing benefit and Council Tax Support Subsidy shortfall		40,700	-	-	-	-	-	-
Using Web forms instead of Firmstep Saving £7k pa		-	(7,000)	-	-	-	-	-
No longer charging for Events £3k lost income		-	3,000	-	-	-	-	-
New rates for Warwick Shared Legal services fees (assume +2%)		-	10,000	-	-	-	-	-
Lost income Newbold Comyn Golf Course		-	-	20,000	-	-	-	-
£26k income from Government towards IEP, will fund post. But funding will drop out 2020/21		-	-	-	26,000	-	-	-
Cessation of Town Council contributions towards Town Centre Managers		-	15,000	-	-	-	-	-
Reduction in Kenilworth Christmas Illuminations Committee Contribution	Committee now focussed on raising monies for new lights	-	6,600	-	-	-	-	-

WARWICK DISTRICT COUNCIL

MEDIUM TERM FINANCIAL STRATEGY - RECURRING DEVELOPMENTS

Description	Narrative	2018/19 Original £	2018/19 Latest £	2019/20 £	2020/21 £	2021/22 £	2022/23 £	2023/24 £
HR restructure scp s/be C not D calculation of difference		-	6,000	-	-	-	-	-
Magistrates Court Fees less awards being made to the Council		-	20,000	-	-	-	-	-
20 hour Admin Post made permanent (part funded from extra pitch income)	Executive June 2018 (FFF Report)	-	-	8,000	-	-	-	-
Electric vehicles lease of vehicles Lifeline		-	6,600	-	-	-	-	-
Royal Spa Centre Bar - increased activity		-	(43,300)	-	-	-	-	-
Town Hall letting Room 11 Ground floor duplicated in budget		-	13,000	-	-	-	-	-
Reduce Car Mileage budgets following subjective review		-	(6,600)	-	-	-	-	-
Reduce Car Mileage budgets following subjective review		-	(2,500)	-	-	-	-	-
Actuarial Strain		-	(8,200)	-	-	-	-	-
Advertising Income		-	-	(100,000)	-	-	-	-
Parks Team £47k recurrent from 2018/19		-	47,000	-	-	-	-	-
Barrow Man £19k recurrent from 2018/19		-	19,000	-	-	-	-	-
Contract cleaning various cost centres		-	7,900	-	-	-	-	-
Reduce Car Mileage budgets following subjective review		-	(9,500)	-	-	-	-	-
Assets Team re-design from October 2018 (General Fund Share)	August 2018 Executive, costings revised October 2018	-	-	81,100	-	-	-	-
Recurrent cost for GM Remeasure		-	25,500	-	-	-	-	-
Terms & conditions mileage saving not achieved		-	9,200	-	-	-	-	-
OSS review phone line rental self scan solution		-	4,000	-	-	-	-	-
ICT procurement savings on ICT contracts		-	-	(30,000)	-	-	-	-
ICT procurement savings on ICT contracts (£30k) used to fund new ICT products to develop new ways of working		-	-	29,000	-	-	-	-
Media room Hay regrade		-	4,400	2,200	-	-	-	-
HR Health & Wellbeing		-	-	20,000	-	-	-	-
HR Restructure, £18,000 2020/21 recurring		-	-	-	(18,000)	-	-	-
Repair and Maintenance of Water Fountains	No longer carried out by Warwick Plant Maintenance.	-	38,500	-	-	-	-	-
Car Park Project Manager made permanent	July 2018 Executive	-	-	45,900	-	-	-	-
Homelessness / housing advice legal fees increase in costs 2018/19		-	-	12,000	-	-	-	-
Loss of LLC1 land charges fee, fee now administered and paid to the Land Registry w.e.f. 11 July 2018		-	18,700	6,300	-	-	-	-
High Value Lease Estimates		-	(1,000)	-	-	-	-	-
Open Space - Rents Others. Latest Rent Estimates		-	(2,300)	(10,300)	-	-	-	-
Bereavement Salaries 2019/20 Increments, new pension member & increased hours		-	-	40,100	-	-	-	-

WARWICK DISTRICT COUNCIL

MEDIUM TERM FINANCIAL STRATEGY - RECURRING DEVELOPMENTS

Description	Narrative	2018/19 Original £	2018/19 Latest £	2019/20 £	2020/21 £	2021/22 £	2022/23 £	2023/24 £
Culture minor budget changes on salaries (various)		-	(6,900)	17,100	-	-	-	-
Health and Community Protection minor budget changes on salaries (various)		-	(100)	10,100	-	-	-	-
Credit Searches budget centralised in Procurement		-	1,000	-	-	-	-	-
Phase 1 Consultants fees no longer required		-	-	(3,700)	-	-	-	-
Additional net income RSC less additional IT Software		-	(38,700)	-	-	-	-	-
Licence charges								
Catering service charges - bring budget income in to line with expenditure budget		-	-	(3,100)	-	-	-	-
Strategic Leadership various minor budget changes		-	10,200	6,200	-	-	-	-
Private Sector Housing salaries		-	-	4,100	-	-	-	-
Car Park Project Manager made permanent - Regraded from C to D		-	-	4,700	-	-	-	-
Net changes arising from Housing Benefit Subsidy (mid year claim 2018/19)		-	96,800	-	-	-	-	-
Assume 2019/2020 LCTS Grant and HB Admin Subsidy is the same as for 2018/2019 Actual		-	-	(7,300)	-	-	-	-
Cyclical and Responsive Maintenance Budgets following review		-	95,500	-	-	-	-	-
Support Service Leisure Option savings not achievable		-	13,800	-	-	-	-	-
Stratford District Council Shared NNDR Contribution		-	-	(10,800)	-	-	-	-
Reduce Provision for Internal Audit Fees going forward		-	-	(4,500)	-	-	-	-
Increased cost of Benefits Grant Claim Audit as per PSAA official fee notification		-	5,000	-	-	-	-	-
Finance Salary Changes - General Fund		-	-	66,800	-	-	-	-
Strategic Finance Manager Post Increased from 33hrs to 37hrs		-	-	7,100	-	-	-	-
Development Services Salary Changes - General Fund		-	-	12,100	-	-	-	-
IAS19 changes		-	(354,700)	(8,800)	-	-	-	-
Committee services joint post contribution		-	-	1,300	20,900	700	200	-
Golf Contract Services Charges	Contractor now in Liquidation	-	4,000	-	-	-	-	-
Increased legal and bailiff costs		-	5,000	-	-	-	-	-
Reduced estimated advertising income		-	-	-	73,000	-	-	-
Town Hall Transfer		-	-	-	-	63,750	(63,750)	-
Riverside House Relocation		-	-	-	-	225,000	(225,000)	-
Metered Water Rates and Surface Water Drainage for Newbold Comyn Arms	Budget should have been built in as previously WDC were not being billed for this in error	-	3,700	-	-	-	-	-
NEST Contingency	assumed built into budgets	-	-	(31,900)	-	-	-	-
National Living Wage contingency	assumed built into budgets	-	-	(98,000)	-	-	-	-
Remove Price Inflation Allowance		-	-	(50,000)	-	-	-	-
MITIE Security costs URC Spencer Street, L/Spa		-	1,500	-	-	-	-	-

WARWICK DISTRICT COUNCIL

MEDIUM TERM FINANCIAL STRATEGY - RECURRING DEVELOPMENTS

Description	Narrative	2018/19 Original £	2018/19 Latest £	2019/20 £	2020/21 £	2021/22 £	2022/23 £	2023/24 £
Annual Valuations	Additional Cost of Carter Jonas Annual 20% Asset Valuation and Annual Valuation of Investment Properties on 31 March	-	5,300	-	-	-	-	-
Reduce estimated Advertising income		-	-	85,000	-	-	-	-
Performance Management		-	-	30,000	-	-	-	-
Electoral registration corporate postages budget insufficient		-	6,000	-	-	-	-	-
Corporate postages 10% increase in fees from Jan 2019	Bid for growth item	-	3,900	6,600	-	-	-	-
CWLEP growth hub	Bid for growth item	-	-	13,400	-	-	-	-
CWLEP growth hub	Bid for growth item	-	-	1,600	-	-	-	-
Additional Planning income		-	-	(140,000)	-	-	-	-
CIL Contribution		-	-	(60,000)	-	-	-	-
Policy & Projects -		-	-	500	-	-	-	-
Policy & Projects - Mileage		-	-	400	-	-	-	-
Other minor changes		-	-	97,800	-	-	-	-
Savings required	February 2019	-	-	(175)	(329,816)	(695,246)	569,073	(117,657)
Total Recurring Developments		(123,984)	(212,099)	362,065	(21,711)	1,143,561	214,939	28,297

WARWICK DISTRICT COUNCIL

MEDIUM TERM FINANCIAL STRATEGY - Non-RECURRING DEVELOPMENTS

Description	Narrative	2018/19 Original £	2018/19 Latest £	2019/20 £	2020/21 £	2021/22 £	2022/23 £	2023/24 £
Housing Market Assessment	From Equipment Renewal Schedule (Sept 2011 Executive)	60,000	-	-	-	-	-	-
Waterloo NHB Payment		170,287	-	-	-	-	-	-
Election Costs in year	Net of those built into Reserve Funding	-	-	50,000	-	-	-	35,000
Minor Budget Changes		(27,000)	-	-	-	-	-	-
Contingency Budget		200,000	100,000	-	-	-	-	-
Contingency Budget	Surpluses February 2018	125,000	-	-	-	-	-	-
Internal Audit Review	Every 5 years	-	-	-	3,500	-	-	-
Refuse Containers Delivery (declassified Capital)		40,000	-	40,000	40,000	40,000	40,000	40,000
FFF16g Leisure Options	Contract Starts June 2017	-	-	(635,425)	(922,544)	(1,252,456)	(1,230,591)	(1,331,721)
New Burdens Self and Custom Build Housing		30,000	-	15,000	-	-	-	-
Revenue Budget Savings to contribute to new leases for Printing Devices		(4,000)	-	(4,000)	(4,000)	(4,000)	(1,000)	-
Printing Devices, Revenue Lease Costs net of Equipment Renewal Funding		8,923	-	10,923	-	-	-	-
Contributions to Enterprise Reserve from Revenue Surplus		(23,700)	-	(23,700)	(23,700)	(23,700)	(23,700)	(23,700)
HR salaries		8,200	-	-	-	-	-	-
Housing Advice salaries		(5,400)	-	-	-	-	-	-
Electoral registration electoral management system contract saving		(1,000)	-	-	-	-	-	-
NNDR - refunds/transitional Relief adjustment		7,200	-	-	-	-	-	-
Contract Services/Ranger Services & Car Parking - salary restructure - staff not on top of grade yet		(6,200)	-	-	-	-	-	-
Self & Custom Build House Register (£15,000.00)	Revenue Contributions in Advance Reserve	(30,000)	-	(15,000)	-	-	-	-
Small variations		(15,000)	-	-	-	-	-	-
39 High Street, Kenilworth. £22.5K will now all be received 2017/18		(15,500)	(7,000)	-	-	-	-	-
Vacant Property - 32 Hamilton Terrace, L/Spa. New Lease from 1/12/17 £28,500PA. Assume first 18 months rent free		28,200	-	4,400	-	-	-	-
Loss of Rent, vacant second floor offices Pageant House, Warwick and other leases ceased		21,200	-	-	-	-	-	-
Insurance Provision	not required	(40,000)	(25,000)	-	-	-	-	-
Rent Holiday Warwick Golf Centre	To enable tenant to invest in business	5,833	-	-	-	-	-	-
Project Manager (Office Relocation) 3 month extension		8,400	-	-	-	-	-	-
Interim Accountancy Support		31,000	-	-	-	-	-	-
Two temporary posts for this year for managing the peak in HMO relicensing activity		61,000	-	-	-	-	-	-
Works for Vent next to Catalan		15,000	-	-	-	-	-	-
Interim Accountancy Support		45,000	-	-	-	-	-	-
WW1 Commemorations		10,500	-	-	-	-	-	-
2020/21 Art Gallery Revaluation £2,500		-	-	-	2,500	-	-	-

WARWICK DISTRICT COUNCIL

MEDIUM TERM FINANCIAL STRATEGY - Non-RECURRING DEVELOPMENTS

Description	Narrative	2018/19 Original £	2018/19 Latest £	2019/20 £	2020/21 £	2021/22 £	2022/23 £	2023/24 £
Golf Contract	negotiated Settlement	-	(17,500)	-	-	-	-	-
Homelessness Prevention Grant		-	(301,000)	(228,000)	-	-	-	-
VIC purchase of stock for shop - no purchase order raised - accrual missed		-	6,500	-	-	-	-	-
Website EMR not required		-	(2,900)	-	-	-	-	-
Litter Bins(new Team) £98k cost non rec 2018/19 for 3 years		-	98,000	98,000	98,000	-	-	-
Litter Bin emptying £10k cost over same period		-	10,000	10,000	10,000	-	-	-
Recharge of salary to Whitnash Town Council re Whitnash Hub		-	(11,500)	(6,000)	-	-	-	-
£1.8k EMR MetaLearning not required		-	(1,800)	-	-	-	-	-
LCTS Grant and HB Admin Subsidy - Actual figures as per DCLG & DWP for 2018/2019		-	(7,300)	-	-	-	-	-
Homelessness /housing advice legal fees increase in costs 2018/19		-	30,000	-	-	-	-	-
39 High Street, Kenilworth. Balance of Deed of Release for removal of restrictive covenant delayed		-	15,500	-	-	-	-	-
Newbold Comyn Arms - Rent Holiday		-	5,000	-	-	-	-	-
Bowls National Championships - Additional Costs		-	9,300	-	-	-	-	-
High Value Lease Estimates - Rent Holidays		-	9,900	-	-	-	-	-
Building Control Fee additional Income (Ring Fenced) transferred to Reserve		-	(40,000)	-	-	-	-	-
39 High Street, Kenilworth. Initial Payment for Deed of Release for removal of restrictive covenant delayed slipped from 2017/18		-	(5,000)	-	-	-	-	-
39 High Street, Kenilworth. Lease of Land on Abbey Fields for Portakabin slipped from 2017/18		-	(2,000)	-	-	-	-	-
39 High Street, Kenilworth. Balance of Deed of Release for removal of restrictive covenant to be received in 2018/19 (1st December 2018)		-	(17,500)	-	-	-	-	-
Fees and Charges Executive Report September 2018	Additional income above that budgeted	-	(72,000)	-	-	-	-	-
Bereavement Salaries 2018/19		-	29,300	-	-	-	-	-
Culture minor budget changes on salaries (various)		-	1,900	-	-	-	-	-
Health and Community Protection minor budget changes on salaries (various)		-	(12,300)	(4,400)	-	-	-	-
Catering service charges - bring budget income in to line with expenditure budget		-	(1,600)	-	-	-	-	-
Strategic Leadership various minor budget changes		-	(8,200)	(16,100)	-	-	-	-
Private Sector Housing salaries		-	(2,100)	-	-	-	-	-
Verify Pensions and Pensions Alerts Funding 2018	To Revenue Grants and Contributions in Advance Reserve	-	(40,900)	-	-	-	-	-

WARWICK DISTRICT COUNCIL

MEDIUM TERM FINANCIAL STRATEGY - Non-RECURRING DEVELOPMENTS

Description	Narrative	2018/19 Original £	2018/19 Latest £	2019/20 £	2020/21 £	2021/22 £	2022/23 £	2023/24 £
S106 Admin Fees Received 2018/19 as at 24/10/18 and transferred to Planning Appeals Reserve		-	(36,700)	-	-	-	-	-
Site Delivery Officer Funded from S106 Admin Fee Income	Post not filled at October 2018	-	(25,000)	-	-	-	-	-
Analyse Local - RV Finder Fees		-	35,000	-	-	-	-	-
Additional Cost of Temporary Principal		-	49,800	-	-	-	-	-
Accountants/Agency Staff due to final accounts closedown issues								
Stratford District Council Shared NNDR Contribution		-	(8,700)	-	-	-	-	-
Increase in Internal Audit Fee due to late closedown of 2017/18 Final Accounts		-	15,000	-	-	-	-	-
Finance Salary Changes - General Fund		-	39,800	-	-	-	-	-
Additional Interim Accountancy Support, Interim SFM and Project Accountant		-	32,600	54,200	-	-	-	-
Local Authority Data Sharing Costs - March 2018 & October 2018		-	13,400	-	-	-	-	-
Additional Subsidy/Grant 2018/19 - Welfare Reform Changes/SFIS/New Burdens/Universal Credit/Self Employed Funding Review/LADS		-	(76,300)	-	-	-	-	-
Asset Team Restructure		-	(54,000)	-	-	-	-	-
Development Services Salary Changes - General Fund		-	-	(16,100)	-	-	-	-
Committee services joint post contribution		-	-	3,500	-	-	-	-
Additional Cremation fees - problems at Cheltenham Crematorium		-	(13,500)	-	-	-	-	-
Digital Transformation	Ear Marked Reserve overlooked to be funded from General Fund Balance (2017/18 Surplus)	-	86,800	-	-	-	-	-
Joint post contribution with Stratford Data protection officer	Ear Marked Reserve overlooked to be funded from General Fund Balance (2017/18 Surplus)	-	20,000	10,000	-	-	-	-
Contingency Budget		-	-	237,000	-	-	-	-
Homelessness disbursements		-	20,000	-	-	-	-	-
£160,126 revised Waterloo Payment 2018/19		-	(10,200)	-	-	-	-	-
Waterloo HA from New Homes Bonus		-	-	146,200	-	-	-	-
Community Stadiums Officer - transferred to capital		-	-	(44,800)	-	-	-	-
NNDR payment - bill received 18/12/2018 therefore not budget included in the revised budget		-	9,100	-	-	-	-	-
MITIE Security costs 5A Spencer Street, L/Spa		-	400	-	-	-	-	-
GF Revaluation samples and Revaluation of SNPLC/NCLC		-	3,000	-	-	-	-	-
Bruton Knowles - Valuations and advice re Brookside Willows Caravan Park, Warwick. Park and Ride		-	10,800	-	-	-	-	-
Lottery decision deferred		-	-	30,000	-	-	-	-
Chair of the council salaries	Saving on chauffeur replacement post	-	(5,900)	-	-	-	-	-

WARWICK DISTRICT COUNCIL

MEDIUM TERM FINANCIAL STRATEGY - Non-RECURRING DEVELOPMENTS

Description	Narrative	2018/19 Original £	2018/19 Latest £	2019/20 £	2020/21 £	2021/22 £	2022/23 £	2023/24 £
Street name & numbering income		-	22,000	-	-	-	-	-
St. Mary's Lands - Revenue elements	From New Homes Bonus	-	-	62,000	-	-	-	-
Planning Consultants		-	31,700	-	-	-	-	-
Planning Fee Income		-	(200,000)	-	-	-	-	-
£10k HS2 Income 2018/19		-	(10,000)	-	-	-	-	-
Analyse Local - RV Finder Fees	Reserve funded	-	(35,000)	-	-	-	-	-
Minor Changes		-	(31,000)	-	-	-	-	-
Total Non-Recurrent Developments		707,943	(377,100)	(222,302)	(796,244)	(1,240,156)	(1,215,291)	(1,280,421)

WARWICK DISTRICT COUNCIL

MEDIUM TERM FINANCIAL STRATEGY - RESERVE FUNDED DEVELOPMENTS

Description	Narrative	2018/19 Original £	2018/19 Latest £	2019/20 £	2020/21 £	2021/22 £	2022/23 £	2023/24 £
Election costs	Elections Reserve	-	-	90,000	-	-	-	105,000
Grounds Maintenance	Commuted Sums Reserve	4,683	(1)	4,682	3,539	3,539	2,358	2,358
Millpool Meadows	Commuted Sums Reserve	5,945	-	5,945	5,945	5,945	5,945	5,945
Neighbourhood Services Redesign Green space Team Leader	S106 Funded	43,284	(12,284)	-	-	-	-	-
Community Forums	4 years Reserve Funded	30,783	(4,183)	6,663	-	-	-	-
ICT equipment reserve funded	Revised ICT Replacement Reserve Schedule	101,242	-	108,652	124,246	127,398	127,398	135,479
Hill Close Gardens	5 year agreement (2015/16 funded from Revenue non, rec)	20,000	-	20,000	-	-	-	-
Grounds Maintenance (Gog Brook Farm)	Commuted Sums Reserve	18,515	-	18,515	18,515	18,515	18,515	18,515
Heritage Open Days	From CIR, then Revenue future years	4,000	-	4,000	4,000	-	-	-
Temporary Car Parks Projects Manager - 2 years fixed contract	Service Transformation Reserve	46,000	80	-	-	-	-	-
Leisure Centre Management Payment	Upfront payment covers first 2 years	500,000	-	-	-	-	-	-
Europa Way Phase 2	Community Projects Reserve	95,000	95,000	-	-	-	-	-
Digital Transformation	Ear Marked Reserve	86,800	(86,800)	-	-	-	-	-
CIL Project Manager	Planning Appeals Reserve	10,200	-	-	-	-	-	-
New Printing Devices	Revenue Lease part funded from Equipment Renewal Reserve	2,000	(2,000)	-	-	-	-	-
Newbold Comyn Business Plan Analysis	Service Transformation Reserve	-	-	-	-	-	-	-
Kenilworth Development Brief & Planning Officer	Local Plan Delivery Reserve	50,400	(25,000)	51,900	31,838	-	-	-
Planning Officer September 2017	Revenue Contributions in Advance Reserve	(1,500)	1,500	-	-	-	-	-
Leisure Development Programme – Extension of Temporary Contracts	Leisure Reserve	46,900	-	-	-	-	-	-
Joint post contribution with Stratford Data protection officer	From Ear Marked Reserve	20,000	(20,000)	-	-	-	-	-
Colour Copier Rental	Equipment Renewal Reserve	16,485	-	16,485	16,485	16,485	16,485	16,485
Priority Families	Service Transformation Reserve	15,000	-	6,667	-	-	-	-
Women's Cycle Tour	Service Transformation Reserve	30,000	5,000	-	-	-	-	-
Performance Management Review (STR)	April Executive	30,000	-	-	-	-	-	-
Marketing Consultancy Per March 2016 Executive (£40,000) - £30,105 Slippage To 17/18		24,042	-	-	-	-	-	-
Funding for CIL Manager overstated	Planning Reserve	(10,200)	-	-	-	-	-	-
Self & Custom Build House Register (£15,000.00)	Revenue Contributions in Advance Reserve	28,500	-	-	-	-	-	-
Local Plan Slippage	Planning Appeals Reserve	8,000	(8,000)	-	-	-	-	-
Government Grants Received in Advance	Benefits Staff	8,500	-	-	-	-	-	-
Building Control 2017/18 Slippage	Building Control Reserve	25,542	(25,542)	16,400	16,400	16,400	16,400	16,400
Building Control Salary Changes	Reserve Funded	(8,900)	-	-	-	-	-	-
Other minor developments		30,000	5,000	-	-	-	-	-
Men's Cycle Tour	Service Transformation Reserve, April Executive	-	45,000	-	-	-	-	-
Senior Environmental Officer (STR £36k over 2 years)	Service Transformation Reserve	18,000	(18,000)	-	-	-	-	-

WARWICK DISTRICT COUNCIL

MEDIUM TERM FINANCIAL STRATEGY - RESERVE FUNDED DEVELOPMENTS

Description	Narrative	2018/19 Original £	2018/19 Latest £	2019/20 £	2020/21 £	2021/22 £	2022/23 £	2023/24 £
Contingency Officer £11k for STR , September 2018 to September 2019 £11k	Service Transformation Reserve	5,500	-	5,500	-	-	-	-
Newbold Comyn Golf Consultancy Advice From Community Projects Reserve	March 2018 Executive	-	50,000	-	-	-	-	-
Green Space Strategy/Action Plan funded from Public Amenity Reserve	March 2018 Executive	-	-	-	-	-	-	-
Commonwealth games Project Manager from 2018/19 Commonwealth Games Reserve & Service Transformation Reserve for 3 years after	March 2018 Executive	-	39,100	44,900	-	-	-	-
MetaLearning HR/ICT	Service Transformation Reserve	-	7,500	-	-	-	-	-
St Marys Land Information	Community Projects Reserve	-	5,000	-	-	-	-	-
Chase Meadow Business Plan	Service Transformation Reserve	-	6,000	-	-	-	-	-
Channel 4 Hub Consultancy	Service Transformation Reserve	-	7,000	-	-	-	-	-
Earmarked Reserves	Final Accounts 2017/18	-	798,619	-	-	-	-	-
Temporary Sports Post	Service Transformation Reserve	-	6,200	-	-	-	-	-
CIVICA work for GDPR	Service Transformation Reserve	-	15,800	-	-	-	-	-
Kenilworth School Valuations	Local Plan Delivery Reserve	-	29,025	-	-	-	-	-
Electoral Registration	Services Transformation Reserve	-	6,700	-	-	-	-	-
Inward Investment	31/5/2018 Executive (STR)	-	15,000	-	-	-	-	-
Interactive Futures	31/5/2018 Executive (STR)	-	20,000	-	-	-	-	-
Heritage Lottery Bid-Lord Leycester Hospital	31/5/2018 Executive-Community Projects Reserve	-	-	-	-	-	-	-
Catering and Events Report (£100k improve offering of Catering & Events from STR)	31/5/2018 Executive (STR)	-	100,000	-	-	-	-	-
From 2018/19 £25k Analyse Local £25k pa	Business Rates Volatility Reserve	-	25,000	25,000	25,000	25,000	25,000	25,000
HR Health & Wellbeing year 1	Service Transformation Reserve	-	20,000	-	-	-	-	-
Community Stadiums Officer	Delayed start (2018/19) & scp revised October 2018 - from Community projects Reserve until 2023 or final completion whichever is the later	-	36,500	-	-	-	-	-
Cost of making Financial Management System GDPR compliant	Service Transformation Reserve	-	10,000	-	-	-	-	-
Planning Application Europa Way (Secondary School)	Local Plan Delivery Reserve	-	25,000	-	-	-	-	-
Planning Application Gallows Hill	Local Plan Delivery Reserve	-	25,000	-	-	-	-	-
St Marys Lands Project Revenue	Community Projects Reserve	-	90,000	-	-	-	-	-
Community Forums (included in VCS contract saving but should be returned to reserve	Community Forums Reserve	-	(14,000)	-	-	-	-	-
20% Increase in Planning Fees Transferred	Planning Investment Reserve	-	(260,000)	(260,000)	(260,000)	(260,000)	(260,000)	(260,000)
Warwick Town Council Grant, Ambassador Scheme, Tourism in Warwick Summer 2018	Tourism Reserve	-	2,000	-	-	-	-	-
Temporary Assistant Conservation Officer (Underspend on Historic Building Grants)	Capital Investment Reserve	11,700	11,700	-	-	-	-	-
Revenues and Benefits Redesign costs	Early Retirement Reserve	-	45,704	-	-	-	-	-
Centenary Fields Initiative From Community Projects Reserve	25th July 2018 Executive	-	2,000	-	-	-	-	-

WARWICK DISTRICT COUNCIL

MEDIUM TERM FINANCIAL STRATEGY - RESERVE FUNDED DEVELOPMENTS

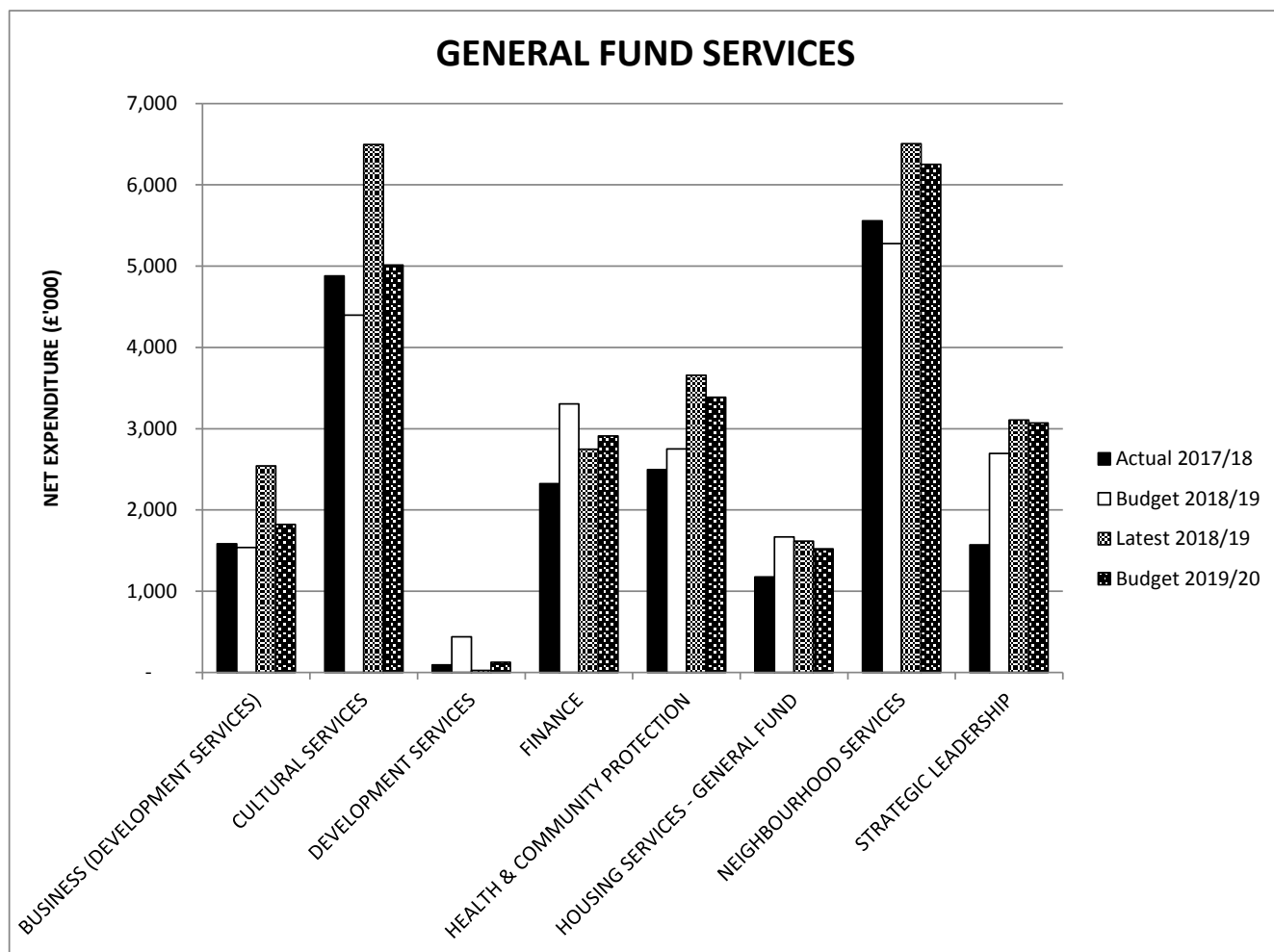
Description	Narrative	2018/19 Original £	2018/19 Latest £	2019/20 £	2020/21 £	2021/22 £	2022/23 £	2023/24 £
Exhibition funding	Revenue Contributions in Advance Reserve	-	27,000	-	-	-	-	-
Arts Dev funding	Revenue Contributions in Advance Reserve	-	3,900	-	-	-	-	-
RSH Office relocation balance b/fwd	Service Transformation Reserve	-	82,600	-	-	-	-	-
Temporary Senior EHO Post	Funded from Planning and Investment Reserve 60% Service Transformation Reserve 40%	-	27,300	45,300	3,900	-	-	-
Senior Planning Officers(3) now Principal Planning Officers	Planning and Investment Reserve	-	-	-	-	-	-	-
Victoria Colonnade Valuation	Executive 1/6/2017 drawn from STR	-	3,250	-	-	-	-	-
Homelessness Prevention Grant monies allocated as approved January 2018 Executive	Homeless Prevention Reserve	-	108,900	169,100	-	-	-	-
2 years fixed term, 2 x Business Support Officers (to be funded from Car Park Surplus 2017/18 (B909-B543))	Car Park R&M Reserve	-	16,300	50,600	33,700	-	-	-
4 x Fixed Term Ranger Officers (2 x 2 years fixed term & 2 x 1 year fixed term (to be funded from car park surplus 2017)	Car Park R&M Reserve	-	31,200	79,700	53,100	-	-	-
Green Space Development Officer	Planning investment Reserve	-	-	39,600	-	-	-	-
Car Park Project Manager 2018/19	Service Transformation Reserve	-	-	-	-	-	-	-
Development Monitoring Officer and Site Delivery Officer (Coventry South)	Planning investment Reserve	-	24,900	30,100	30,100	30,100	30,100	30,100
CIL Officer	Planning investment Reserve	-	27,600	29,400	29,400	29,400	29,400	29,400
Principal Planners Regrade, Enforcement Officer and Discharge of Conditions Officer	Planning investment Reserve	-	44,200	53,000	53,000	53,000	53,000	53,000
Increased cost of Assistant Conservation Officer (Canals)	Capital Investment Reserve	-	4,900	-	-	-	-	-
Slippage, Planning Assistant Funded from New Burdens Self & Custom Build Housing Grant until 30/09/20	Revenue Contributions in Advance Reserve	-	1,300	15,000	-	-	-	-
Site Delivery Officer	S106 Admin fee income	-	-	1,500	-	-	-	-
Khalsa Hockey Club to seek more funding opportunities	Service Transformation Reserve	-	2,500	-	-	-	-	-
Enterprise Team - Salary Budget Changes	Enterprise Reserve	-	(11,600)	(12,500)	(12,500)	(12,500)	(12,500)	(12,500)
Building Control Salary Changes (including Pay Award)	Building Control Reserve	-	(8,000)	16,400	16,400	16,400	16,400	16,400
Europa Way unspent balance 2017/18 of funding of £95,000	Community Projects Reserve	-	89,100	-	-	-	-	-
Media Printing Devices July 2017	Equipment Renewal Reserve	-	20,800	20,800	18,800	18,800	4,700	-
Assume that reserve is released to revenue in 20/21 due to delay in completion date of new car park	Covent Garden Multi Storey Reserve	-	-	-	900,000	-	-	-
Car Park Displacement Reserve Funded works	Car Park Displacement Reserve	-	160,000	-	-	-	-	-
Remaining £110,400 for Covent Garden MSCP essential maintenance. Slippage from 2017/18	Car Park R&M Reserve	-	110,400	-	-	-	-	-

WARWICK DISTRICT COUNCIL

MEDIUM TERM FINANCIAL STRATEGY - RESERVE FUNDED DEVELOPMENTS

Description	Narrative	2018/19 Original £	2018/19 Latest £	2019/20 £	2020/21 £	2021/22 £	2022/23 £	2023/24 £
Remaining £28,280 for Multi Storey Car Park Structural Surveys. Slippage from 2017/18	Car Park R&M Reserve	-	28,280	-	-	-	-	-
Gypsy and Traveller Prevention works	Corporate Assets Reserve	-	54,000	-	-	-	-	-
Abbey Fields Footpath Improvement Feasibility Study, £55,000 Slippage from 2017/18	Community Projects Reserve	-	55,000	-	-	-	-	-
Compensation due to Everyone Active due to late opening of facilities	Leisure Reserve	-	52,000	-	-	-	-	-
Project Accountant - July 2019 - June 2023	Service Transformation Reserve	-	-	39,000	52,000	52,000	13,000	-
GF share of redundancy and early retirement costs re redesign of Assets Management team	Early Retirement Reserve	-	33,800	-	-	-	-	-
Transforming our workplace	Service Transformation Reserve	-	-	80,000	-	-	-	-
Fixed term (6 months) marketing communications officer	Service Transformation Reserve	-	9,300	6,800	-	-	-	-
Corporate support team scanning budget to fund temp staff	Service Transformation Reserve	-	-	5,400	-	-	-	-
Additional allocation re HS2 - £40,962 Remaining for 18/19 onwards. £3,191 spent in 18/19 to date.	Planning Appeals Reserve	-	1,100	-	-	-	-	-
Additional allocation re HS2 - £40,962 Remaining for 18/19 onwards. £3,191 spent in 18/19 to date.	Planning Appeals Reserve	-	2,091	-	-	-	-	-
Land east of Kenilworth Development Brief	Local Plan Delivery Reserve	-	54,207	-	-	-	-	-
Commonwealth Games further allocation of initial £100k Reserve (Salaries £39,000 already entered)	Commonwealth Games Reserve	-	19,400	34,800	-	-	-	-
Analyse Local - RV Finder Fees	Business Rate Volatility Reserve	-	35,000	-	-	-	-	-
£19,000 for new Riverside House door entry system	Riverside House Reserve	-	19,000	-	-	-	-	-
Total Reserve Funded Developments		1,316,421	2,204,346	869,309	1,163,868	140,482	86,201	181,582

	ACTUAL 2017/18 £	ORIGINAL BUDGET 2018/19 £	LATEST BUDGET 2018/19 £	ORIGINAL BUDGET 2019/20 £	Page
BUSINESS (DEVELOPMENT SERVICES)	1,583,251	1,538,700	2,543,300	1,820,000	34
CULTURAL SERVICES	4,880,322	4,396,200	6,497,000	5,012,300	46
DEVELOPMENT SERVICES	93,874	440,400	25,500	126,500	67
FINANCE	2,323,905	3,305,400	2,747,000	2,911,600	75
HEALTH & COMMUNITY PROTECTION	2,495,110	2,751,600	3,655,800	3,385,500	90
HOUSING SERVICES - GENERAL FUND	1,177,468	1,667,200	1,617,300	1,519,600	104
HOUSING SERVICES - HOUSING REVENUE ACCOUNT					112
NEIGHBOURHOOD SERVICES	5,557,309	5,275,500	6,507,900	6,252,400	126
STRATEGIC LEADERSHIP	1,571,613	2,696,100	3,104,800	3,071,000	141
TOTAL GENERAL FUND SERVICES	19,682,852	22,071,100	26,698,600	24,098,900	
Replacement of Notional with Actual Cost of Capital:					
- Deduct Notional Capital Financing Charges in Budgets	(4,356,088)	(5,236,200)	(8,249,900)	(8,271,500)	
- Add Cost of Loan Repayments, Revenue Contributions and Interest paid	46,042	500,700	240,100	603,800	
Revenue Contributions to Capital	805,767	80,000	85,000	2,266,000	
Contributions to / (from) Reserves	97,808	4,128,824	3,689,900	1,702,500	
Net External Investment Interest Received	(246,595)	(461,500)	(330,900)	(472,300)	
IAS19 Adjustments reversed	(1,810,238)	(2,030,500)	(1,675,800)	(1,667,400)	
Employee Benefits Accruals reversed	3,256	-	-	-	
Contributions to / (from) General Fund	1,124,629	(310,255)	(1,024,642)	(201,393)	
NET EXPENDITURE FOR DISTRICT PURPOSES	15,347,433	18,742,169	19,432,358	18,058,607	
Less: Revenue Support Grant	(793,675)	(306,736)	(306,736)	-	
Less: Business Rates Income	(4,273,887)	(6,976,500)	(7,968,000)	(5,268,000)	
Less: General Grants	(2,031,831)	(2,817,411)	(2,516,100)	(3,374,000)	
Collection Fund (Surplus) / Deficit	20,000	-	-	(143,000)	
NET EXPENDITURE BORNE BY COUNCIL TAX	8,268,040	8,641,522	8,641,522	9,273,607	



SUBJECTIVE ANALYSIS:

EXPENDITURE:

	ACTUAL 2017/18 £	ORIGINAL BUDGET 2018/19 £	LATEST BUDGET 2018/19 £	ORIGINAL BUDGET 2019/20 £
Employees	15,746,238	16,517,700	16,681,200	17,355,400
Premises	4,212,740	3,705,800	4,651,100	3,889,000
Transport	192,978	152,300	153,000	152,400
Supplies and Services	6,118,434	6,125,200	6,504,100	5,957,200
Third Party Payments	6,433,019	6,099,700	7,409,800	6,012,100
Transfer Payments (Housing Benefits)	27,960,055	27,040,100	25,293,000	25,293,000
Support Services	11,332,799	11,497,600	12,037,000	11,981,900
Capital Charges	4,356,087	5,236,200	8,249,900	8,271,500

TOTAL EXPENDITURE

76,352,350	76,374,600	80,979,100	78,912,500
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INCOME:

Government Grants	(29,698,014)	(28,009,000)	(26,664,300)	(26,541,800)
Other Grants and Contributions	(1,486,147)	(1,135,100)	(1,240,500)	(1,213,400)
Sales	(214,807)	(148,200)	(205,700)	(205,700)
Other Income	(1,160,567)	(772,100)	(815,800)	(766,800)
Fees and Charges	(9,392,942)	(9,217,000)	(9,754,500)	(10,479,900)
Rents	(1,461,712)	(1,646,400)	(1,647,100)	(1,684,700)
Recharges	(13,255,309)	(13,375,700)	(13,952,600)	(13,921,300)

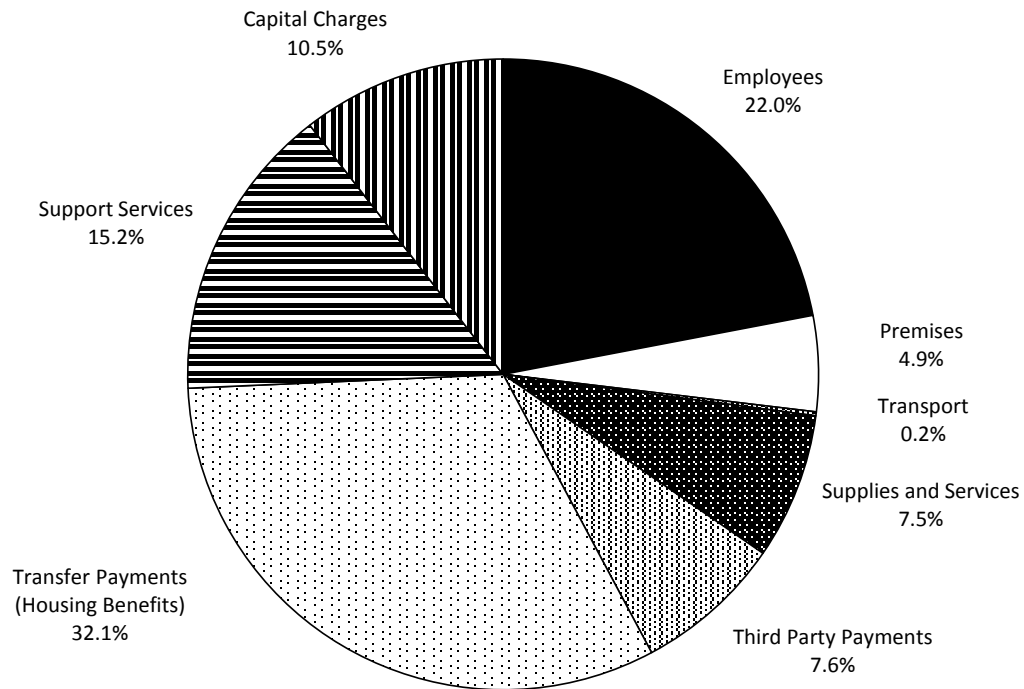
TOTAL INCOME

(56,669,498)	(54,303,500)	(54,280,500)	(54,813,600)
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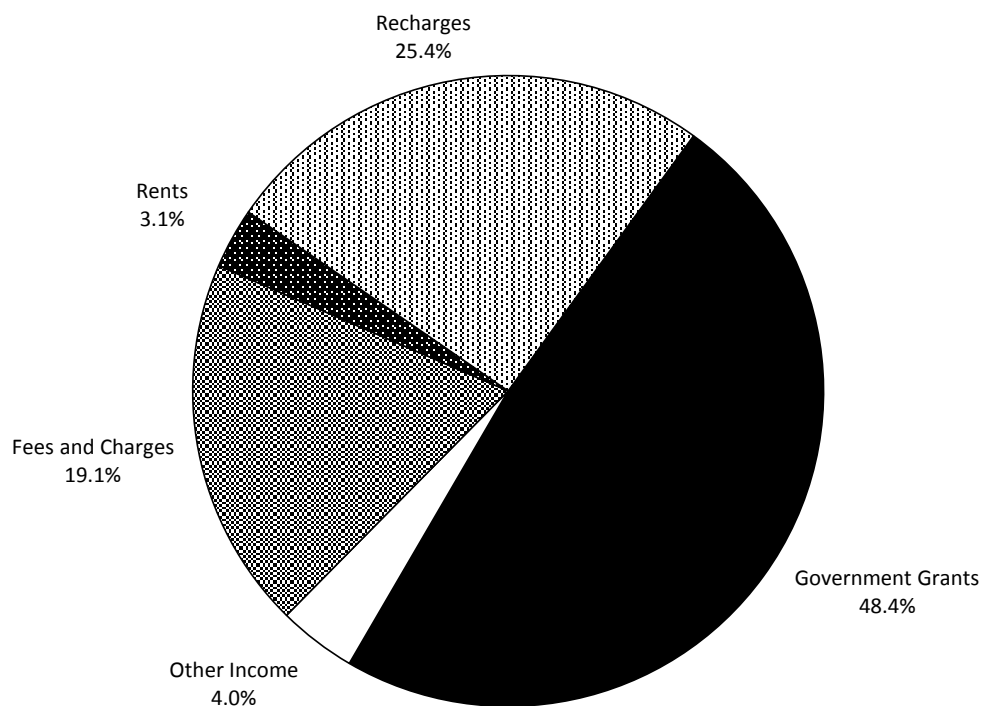
NET COST OF GENERAL FUND SERVICES

19,682,852	22,071,100	26,698,600	24,098,900
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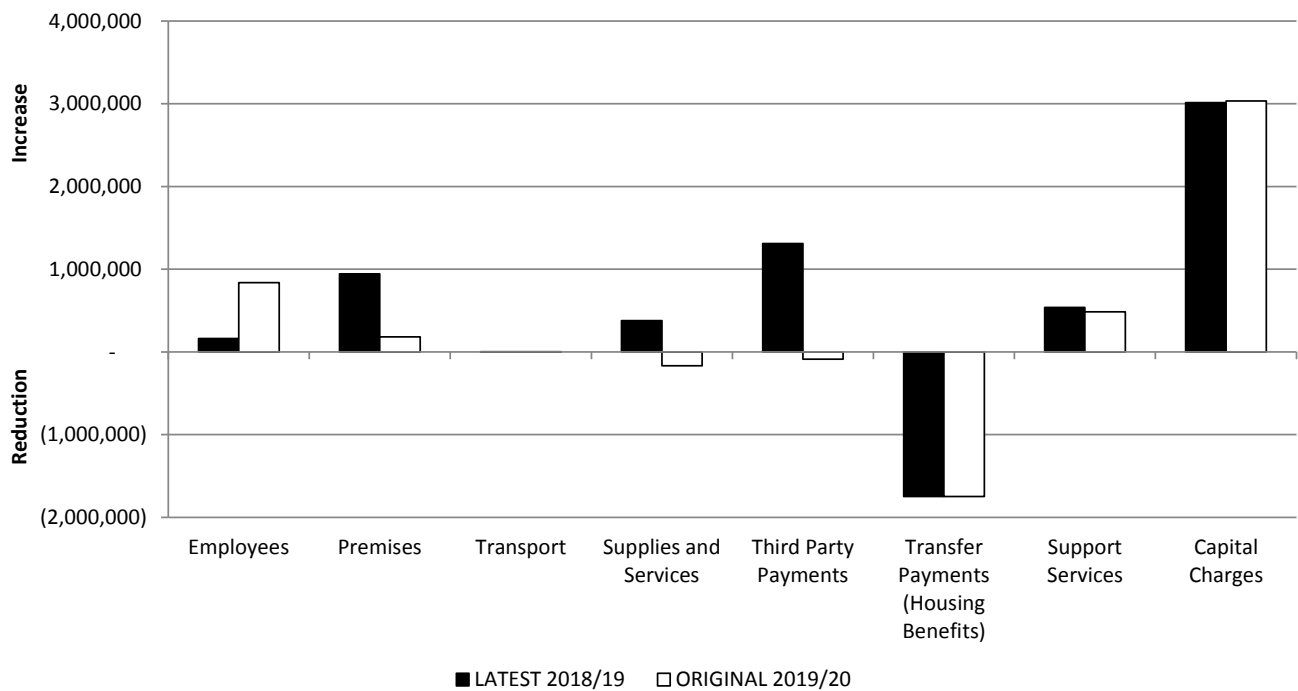
GENERAL FUND EXPENDITURE - 2019/20 BUDGETS



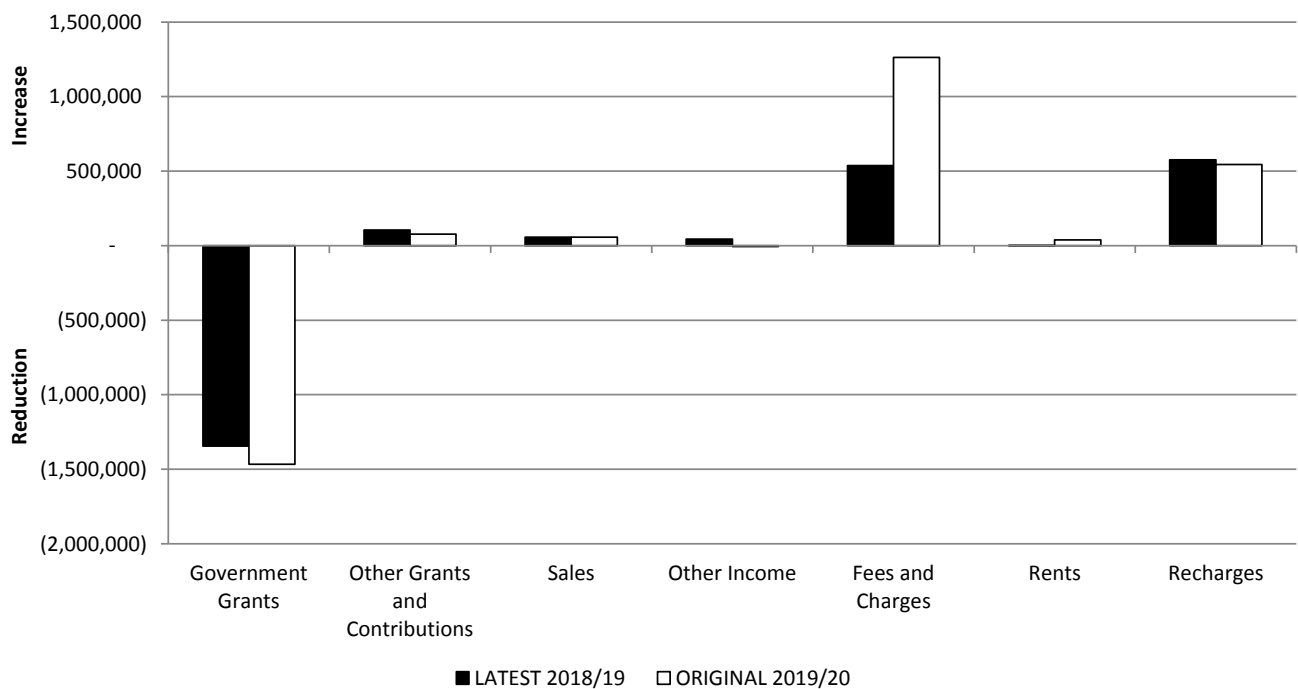
GENERAL FUND INCOME - 2019/20 BUDGETS



GENERAL FUND EXPENDITURE: CHANGE FROM 2018/19 ORIGINAL (£)

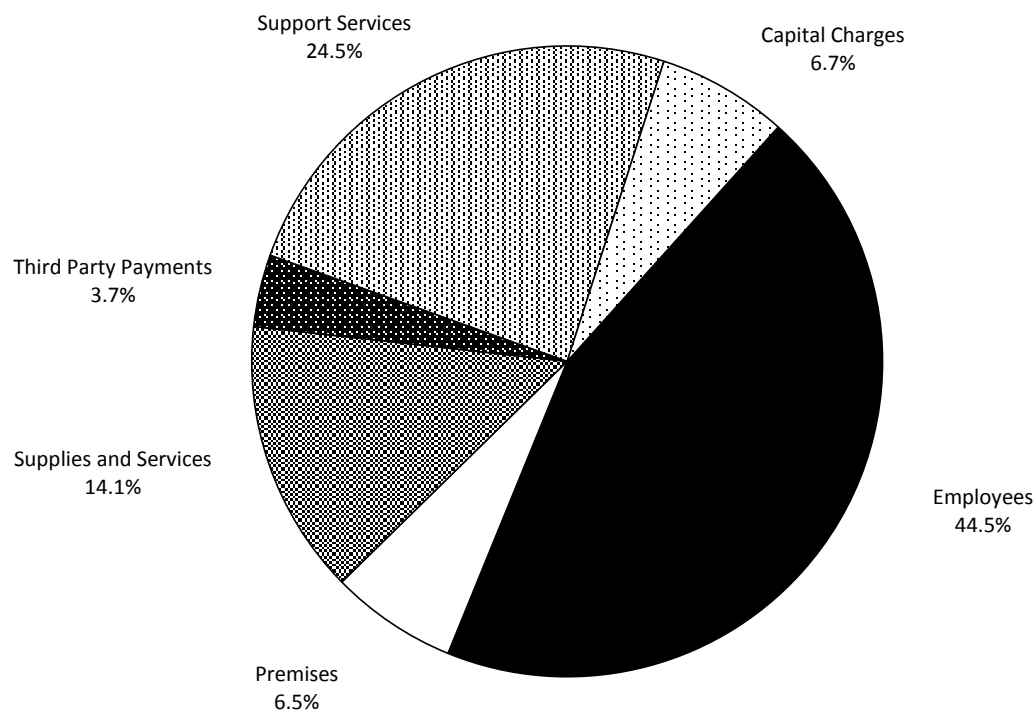


GENERAL FUND INCOME: CHANGE FROM 2018/19 ORIGINAL (£)

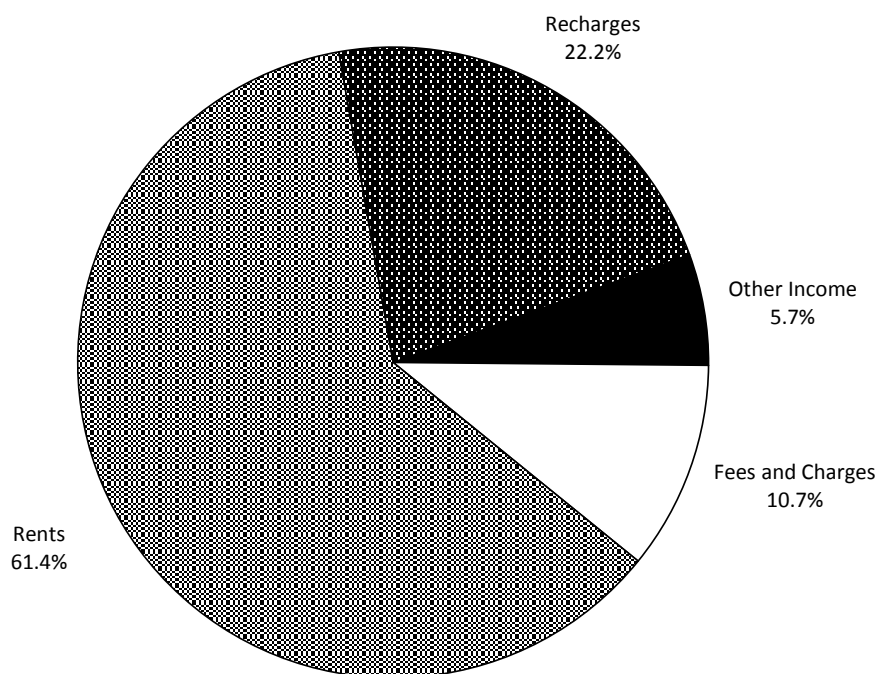


	ACTUAL 2017/18 £	ORIGINAL BUDGET 2018/19 £	LATEST BUDGET 2018/19 £	ORIGINAL BUDGET 2019/20 £	Page
<u>BUSINESS (DEVELOPMENT SERVICES)</u>					
S1035 CHRISTMAS ILLUMINATIONS	44,211	25,700	32,200	32,400	37
S1240 MARKETS + MOPS	(21,718)	(21,100)	(23,000)	(23,200)	38
S1249 EVENTS MANAGEMENT	282,816	257,500	369,200	259,200	39
S2004 LOCAL LOTTERY	-	(15,000)	-	-	39
S2005 ADVERTISING INCOME	-	-	-	(15,000)	40
S2100 ORGANISATIONAL DEVELOPMENT	-	30,000	30,000	30,000	40
S3170 KENILWORTH PUBLIC SERVICE CENTRE	44,565	78,600	79,600	81,400	41
S3550 TOURISM	135,157	129,900	129,300	129,300	41
S3600 ECONOMIC DEVELOPMENT	185,392	164,600	165,500	156,600	42
S3650 ECONOMIC REGENERATION	73,888	66,300	79,700	80,800	42
S3660 ENTERPRISE DEVELOPMENT	84,233	114,100	130,100	142,200	43
S3676 26 HAMILTON TERRACE	(25,249)	(18,800)	(29,000)	(20,500)	44
S4570 POLICY AND PROJECTS	779,956	726,900	1,579,700	966,800	45
TOTAL BUSINESS (DEV SERVS) PORTFOLIO	1,583,251	1,538,700	2,543,300	1,820,000	
<u>SUBJECTIVE ANALYSIS:</u>					
<u>EXPENDITURE:</u>					
Employees	839,789	965,600	1,005,600	1,075,000	
Premises	195,852	139,100	154,100	156,300	
Transport	4,873	8,000	9,800	8,700	
Supplies and Services	414,531	360,400	438,900	332,400	
Third Party Payments	150,825	87,700	327,300	88,800	
Support Services	553,027	457,500	582,100	592,100	
Capital Charges	52,664	129,000	661,100	162,800	
TOTAL EXPENDITURE	2,211,561	2,147,300	3,178,900	2,416,100	
<u>INCOME:</u>					
Other Grants and Contributions	(45,032)	(19,200)	(43,300)	(4,200)	
Sales	(15)	-	-	-	
Other Income	(39,867)	(51,400)	(29,800)	(29,800)	
Fees and Charges	(57,917)	(48,900)	(57,500)	(63,800)	
Rents	(353,279)	(356,900)	(372,800)	(366,100)	
Recharges	(132,200)	(132,200)	(132,200)	(132,200)	
TOTAL INCOME	(628,310)	(608,600)	(635,600)	(596,100)	
NET COST OF CULTURAL SERVICES	1,583,251	1,538,700	2,543,300	1,820,000	

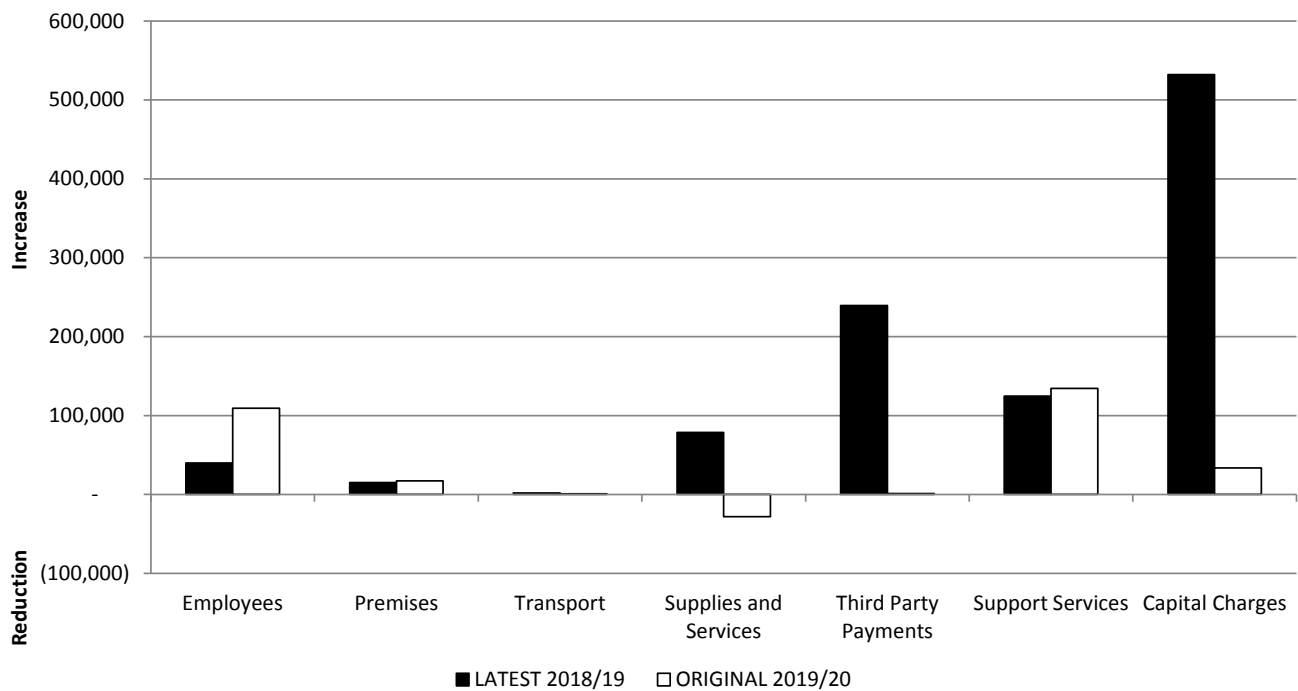
BUSINESS EXPENDITURE - 2019/20 BUDGETS



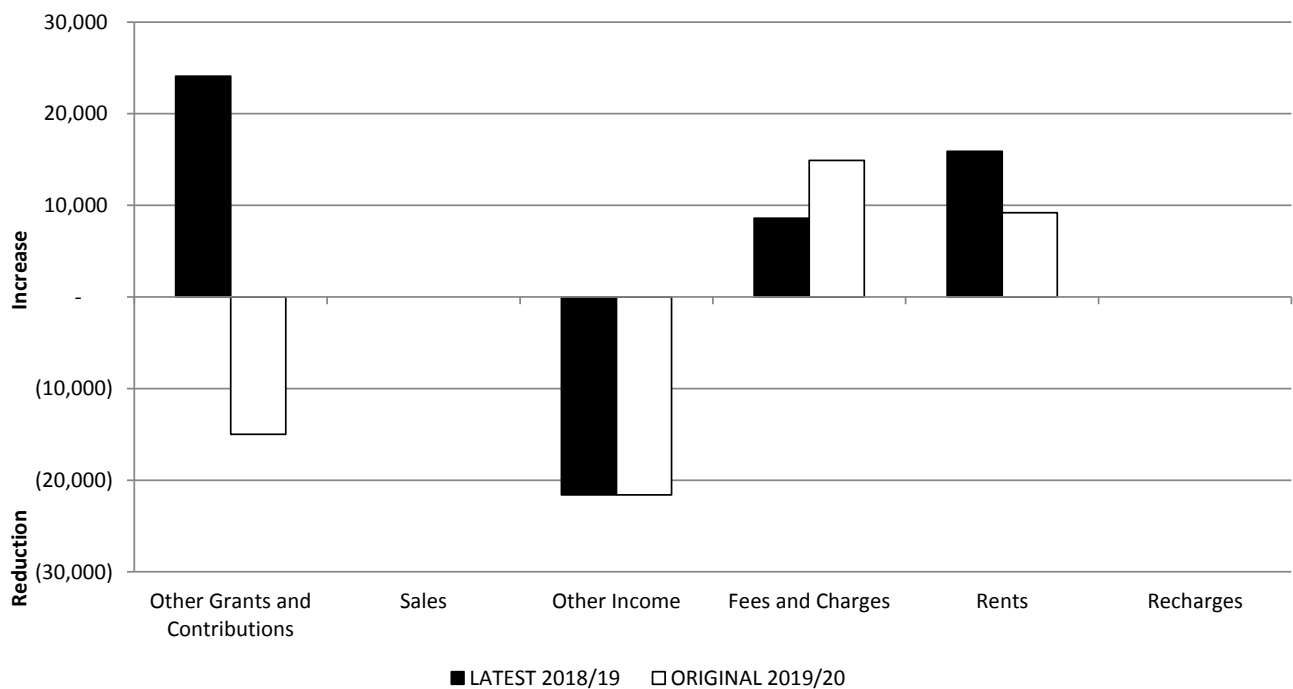
BUSINESS INCOME - 2019/20 BUDGETS



BUSINESS EXPENDITURE: CHANGE FROM 2018/19 ORIGINAL (£)



BUSINESS INCOME: CHANGE FROM 2018/19 ORIGINAL (£)



BUSINESS (DEVELOPMENT SERVICES)

	ACTUAL 2017/18 £	ORIGINAL BUDGET 2018/19 £	LATEST BUDGET 2018/19 £	ORIGINAL BUDGET 2019/20 £
<u>S1035 CHRISTMAS ILLUMINATIONS</u>				
DIRECT EXPENDITURE				
Premises	1,943	-	-	-
Supplies and Services	76,989	59,700	59,700	59,700
TOTAL DIRECT EXPENDITURE	78,932	59,700	59,700	59,700
DIRECT INCOME				
Other Income	(36,852)	(36,400)	(29,800)	(29,800)
TOTAL DIRECT INCOME	(36,852)	(36,400)	(29,800)	(29,800)
NET DIRECT (INCOME) / EXPENDITURE	42,080	23,300	29,900	29,900
Support Services	2,131	2,400	2,300	2,500
NET (INCOME) / EXPENDITURE TO SUMMARY	44,211	25,700	32,200	32,400

Christmas lights displays have been developed in the three town centres of Royal Leamington Spa, Warwick and Kenilworth. A small budget is also included for a grant to Whitnash Town Council to help fund the cost of their lights display.

Warwick District Council contributes about one third to the cost of the displays in Warwick and Kenilworth and about 25% to the cost of the Royal Leamington Spa lights display. The balance of the funding is secured from the Town Councils and the private sector. BID Leamington (Business Improvement District) holds the contract to erect the lights throughout Royal Leamington Spa town centre, both in and outside of the BID area.

BUSINESS (DEVELOPMENT SERVICES)

	ACTUAL 2017/18 £	ORIGINAL BUDGET 2018/19 £	LATEST BUDGET 2018/19 £	ORIGINAL BUDGET 2019/20 £
<u>S1240 MARKETS + MOPS</u>				
DIRECT EXPENDITURE				
Premises	5,496	4,700	4,700	4,700
Supplies and Services	986	600	600	600
Third Party Payments	6,087	7,900	7,900	7,900
TOTAL DIRECT EXPENDITURE	12,569	13,200	13,200	13,200
DIRECT INCOME				
Fees and Charges	(6,147)	(8,200)	(8,200)	(8,200)
Rents	(30,792)	(31,000)	(31,000)	(31,000)
TOTAL DIRECT INCOME	(36,939)	(39,200)	(39,200)	(39,200)
NET DIRECT (INCOME) / EXPENDITURE	(24,370)	(26,000)	(26,000)	(26,000)
Support Services	2,652	4,900	3,000	2,800
NET (INCOME) / EXPENDITURE TO SUMMARY	(21,718)	(21,100)	(23,000)	(23,200)

The Business Support and Events team is responsible for managing and developing markets in Warwick District.

The Council licences the operation of the following open-air markets:

Kenilworth	- held every Thursday at Abbey End
Warwick	- held every Saturday at Warwick Market Place (except during the Mop Fair)

The market contractor pays a rent to the Council based on the number of stalls at each market.

The market contractor also operates monthly Farmers' Markets in Royal Leamington Spa and Warwick.

Warwick Mop Fair began when King Edward III granted a legal charter that it be held in the town centre, at a time when the stone version of the castle was being built. Many significant towns in the area also have similar charters. Each year these towns have fairground attractions in their town centres and surrounding streets.

Warwick Mop is held every year on the Friday and Saturday following the 12th day of October, with the 'Runaway Mop' held the following Friday and Saturday.

BUSINESS (DEVELOPMENT SERVICES)

	ACTUAL 2017/18 £	ORIGINAL BUDGET 2018/19 £	LATEST BUDGET 2018/19 £	ORIGINAL BUDGET 2019/20 £
<u>S1249 EVENTS MANAGEMENT</u>				
DIRECT EXPENDITURE				
Employees	153,605	158,700	156,100	163,500
Transport	1,254	2,900	2,900	2,900
Supplies and Services	125,005	114,800	176,500	84,800
Third Party Payments	2,412	1,000	31,000	1,000
TOTAL DIRECT EXPENDITURE	282,276	277,400	366,500	252,200
DIRECT INCOME				
Other Grants and Contributions	(4,842)	(19,200)	(6,600)	(4,200)
Other Income	(115)	-	-	-
Fees and Charges	(25,730)	(26,300)	(23,300)	(23,300)
TOTAL DIRECT INCOME	(30,687)	(45,500)	(29,900)	(27,500)
NET DIRECT (INCOME) / EXPENDITURE	251,589	231,900	336,600	224,700
Support Services	79,227	73,600	80,600	82,500
Recharges	(48,000)	(48,000)	(48,000)	(48,000)
NET (INCOME) / EXPENDITURE TO SUMMARY	282,816	257,500	369,200	259,200

The Business Support and Events team provide administrative and logistical support for the calendar of events held within the District. This includes major events held within the towns and sporting / leisure activities on open spaces or park land. The team are also responsible for organising events run by Warwick District Council including the Christmas light switch on events in Kenilworth, Warwick and Royal Leamington Spa.

S2004 LOCAL LOTTERY

DIRECT EXPENDITURE				
Supplies and Services	-	-	-	-
TOTAL DIRECT EXPENDITURE	-	-	-	-
DIRECT INCOME				
Other Income	-	(15,000)	-	-
TOTAL DIRECT INCOME	-	(15,000)	-	-
NET (INCOME) / EXPENDITURE TO SUMMARY	-	(15,000)	-	-

The Council is looking to start up its own Lottery to generate funds for good causes.

BUSINESS (DEVELOPMENT SERVICES)

	ACTUAL 2017/18 £	ORIGINAL BUDGET 2018/19 £	LATEST BUDGET 2018/19 £	ORIGINAL BUDGET 2019/20 £
<u>S2005 ADVERTISING INCOME</u>				
DIRECT INCOME				
Fees and Charges	-	-	-	(15,000)
	<u> </u>	<u> </u>	<u> </u>	<u> </u>
TOTAL DIRECT INCOME	-	-	-	(15,000)
	<u> </u>	<u> </u>	<u> </u>	<u> </u>
NET (INCOME) / EXPENDITURE TO SUMMARY	-	-	-	(15,000)
	<u> </u>	<u> </u>	<u> </u>	<u> </u>

The Council is looking at ways to generate additional advertising revenue.

S2100 ORGANISATIONAL DEVELOPMENT

DIRECT EXPENDITURE				
Third Party Payments	-	30,000	30,000	30,000
	<u> </u>	<u> </u>	<u> </u>	<u> </u>
TOTAL DIRECT EXPENDITURE	-	30,000	30,000	30,000
	<u> </u>	<u> </u>	<u> </u>	<u> </u>
NET (INCOME) / EXPENDITURE TO SUMMARY	-	30,000	30,000	30,000
	<u> </u>	<u> </u>	<u> </u>	<u> </u>

Following a service redesign and an internal restructure, the corporate project work of the former Organisational Development team was been transferred to the Policy and Projects division within Business (Development Services).

The budget above is in respect of a Performance Management Review..

BUSINESS (DEVELOPMENT SERVICES)

	ACTUAL 2017/18 £	ORIGINAL BUDGET 2018/19 £	LATEST BUDGET 2018/19 £	ORIGINAL BUDGET 2019/20 £
<u>S3170 KENILWORTH PUBLIC SERVICE CENTRE</u>				
DIRECT EXPENDITURE				
Premises	64,673	49,700	52,300	53,500
Supplies and Services	996	1,500	1,500	600
Third Party Payments	3,801	9,200	9,500	9,500
TOTAL DIRECT EXPENDITURE	69,470	60,400	63,300	63,600
DIRECT INCOME				
Fees and Charges	(307)	-	-	-
Rents	(39,818)	(42,300)	(42,300)	(42,300)
TOTAL DIRECT INCOME	(40,125)	(42,300)	(42,300)	(42,300)
NET DIRECT (INCOME) / EXPENDITURE	29,345	18,100	21,000	21,300
Support Services	14,754	11,600	20,200	22,400
Capital Charges	466	48,900	38,400	37,700
NET (INCOME) / EXPENDITURE TO SUMMARY	44,565	78,600	79,600	81,400

Kenilworth Public Service Centre was opened by His Royal Highness the Duke of Gloucester on 7 June 2012. The Centre was named Jubilee House in honour of the Queen's Diamond Jubilee.

The Centre provides accommodation for Kenilworth Library, Kenilworth Town Council, the Police's Safer Neighbourhood Team, Kenilworth's MP and Warwick District Council staff amongst others.

S3550 TOURISM

DIRECT EXPENDITURE				
Supplies and Services	117,012	110,300	110,300	110,300
Third Party Payments	-	500	500	500
TOTAL DIRECT EXPENDITURE	117,012	110,800	110,800	110,800
Support Services	18,145	19,100	18,500	18,500
NET (INCOME) / EXPENDITURE TO SUMMARY	135,157	129,900	129,300	129,300

The tourism industry is an important sector of the economy in Warwick District and is an important element of the Corporate Strategy vision as "...a great place to live, work and visit."

The Council supports the industry through it's status as a founding member of the Destination Management Organisation, Shakespeare's England Ltd. The company has developed a destination management plan to guide the development of the industry in the sub region.

BUSINESS (DEVELOPMENT SERVICES)

	ACTUAL 2017/18 £	ORIGINAL BUDGET 2018/19 £	LATEST BUDGET 2018/19 £	ORIGINAL BUDGET 2019/20 £
<u>S3600 ECONOMIC DEVELOPMENT</u>				
DIRECT EXPENDITURE				
Employees	44,295	50,700	50,100	52,600
Transport	175	1,000	1,000	1,000
Supplies and Services	43,493	31,200	43,200	31,200
Third Party Payments	14,341	-	-	-
TOTAL DIRECT EXPENDITURE	102,304	82,900	94,300	84,800
DIRECT INCOME				
Other Income	(2,900)	-	-	-
TOTAL DIRECT INCOME	(2,900)	-	-	-
NET DIRECT (INCOME) / EXPENDITURE	99,404	82,900	94,300	84,800
Support Services	85,988	81,700	71,200	71,800
NET (INCOME) / EXPENDITURE TO SUMMARY	185,392	164,600	165,500	156,600

Economic Development provides strategic support for the promotion of the District for business relocation, business retention and business expansion. Advice is provided in sourcing external funding and support is provided for the promotion of business investment within the District.

S3650 ECONOMIC REGENERATION

DIRECT EXPENDITURE				
Supplies and Services	854	-	-	-
TOTAL DIRECT EXPENDITURE	854	-	-	-
Support Services	73,034	66,300	79,700	80,800
NET (INCOME) / EXPENDITURE TO SUMMARY	73,888	66,300	79,700	80,800

Management support is provided for various regeneration projects within Warwick District, including:

- Spencer Yard - North Hall and West Wing
- Althorpe Enterprise Hub
- Court Street Creative Arches

BUSINESS (DEVELOPMENT SERVICES)

	ACTUAL 2017/18 £	ORIGINAL BUDGET 2018/19 £	LATEST BUDGET 2018/19 £	ORIGINAL BUDGET 2019/20 £
<u>S3660 ENTERPRISE DEVELOPMENT</u>				
DIRECT EXPENDITURE				
Employees	113,694	127,000	113,200	115,100
Premises	116,476	75,000	87,100	88,100
Transport	1,700	2,700	4,500	3,000
Supplies and Services	22,802	24,000	28,800	26,900
Third Party Payments	6,819	2,600	2,600	2,600
TOTAL DIRECT EXPENDITURE	261,491	231,300	236,200	235,700
DIRECT INCOME				
Fees and Charges	(24,298)	(13,000)	(24,600)	(15,900)
Rents	(237,455)	(239,800)	(245,200)	(247,000)
TOTAL DIRECT INCOME	(261,753)	(252,800)	(269,800)	(262,900)
NET DIRECT (INCOME) / EXPENDITURE	(262)	(21,500)	(33,600)	(27,200)
Support Services	32,504	55,500	41,000	44,300
Capital Charges	51,991	80,100	122,700	125,100
NET (INCOME) / EXPENDITURE TO SUMMARY	84,233	114,100	130,100	142,200

Spencer Yard: The Phase 1 development of the North Hall and West Wing buildings was completed in May 2006 and has been fully occupied by a number of creative businesses and organisations since that date. Those companies who currently occupy the building are Motionhouse Dance Theatre (West Wing where they have office and dance studio facilities), Oh My! Studio Ltd and Purple Monster.

Althorpe Enterprise Hub: Originally funded mainly by capital grant from Advantage West Midlands this project targets new and early stage businesses in the high technology, ITC and creative industries sectors. This job creation project was developed during the period of the Regenesiis project to regenerate Leamington Old Town and responded to an identified need to provide small offices and desk space for new businesses. The Centre which opened officially in September 2009 is the hub of the Council's activity to co-ordinate business support to businesses of all types in Warwick District. From 2014 onwards, AEH has been fully let.

Court Street Creative Arches: The Arches officially opened in September 2009 and were developed by the Council with match funding from Advantage West Midlands and is part of the Council's CUP programme designed to uplift one of the most run down areas in the District. The accommodation of single or double arches is designed to provide space for creative industries. Current tenants include Progressive Imaging, Codex Digital Ltd, James Sutton Studio and Arch Creatives.

BUSINESS (DEVELOPMENT SERVICES)

	ACTUAL 2017/18 £	ORIGINAL BUDGET 2018/19 £	LATEST BUDGET 2018/19 £	ORIGINAL BUDGET 2019/20 £
<u>S3676 26 HAMILTON TERRACE</u>				
DIRECT EXPENDITURE				
Premises	7,264	9,700	10,000	10,000
Supplies and Services	13,426	15,900	15,900	15,900
TOTAL DIRECT EXPENDITURE	20,690	25,600	25,900	25,900
DIRECT INCOME				
Fees and Charges	(1,435)	(1,400)	(1,400)	(1,400)
Rents	(45,214)	(43,800)	(54,300)	(45,800)
TOTAL DIRECT INCOME	(46,649)	(45,200)	(55,700)	(47,200)
NET DIRECT (INCOME) / EXPENDITURE	(25,959)	(19,600)	(29,800)	(21,300)
Support Services	710	800	800	800
NET (INCOME) / EXPENDITURE TO SUMMARY	(25,249)	(18,800)	(29,000)	(20,500)

26 Hamilton Terrace has been refurbished as a digital games incubator hub. The incubator hub provides a multi-occupancy serviced office for small and start-up games companies - a digital version of the Althorpe Enterprise Hub.

BUSINESS (DEVELOPMENT SERVICES)

	ACTUAL 2017/18 £	ORIGINAL BUDGET 2018/19 £	LATEST BUDGET 2018/19 £	ORIGINAL BUDGET 2019/20 £
<u>S4570 POLICY AND PROJECTS</u>				
DIRECT EXPENDITURE				
Employees	528,195	629,200	686,200	743,800
Transport	1,744	1,400	1,400	1,800
Supplies and Services	12,968	2,400	2,400	2,400
Third Party Payments	117,365	36,500	245,800	37,300
TOTAL DIRECT EXPENDITURE	660,272	669,500	935,800	785,300
DIRECT INCOME				
Other Grants and Contributions	(40,190)	-	(36,700)	-
Sales	(15)	-	-	-
TOTAL DIRECT INCOME	(40,205)	-	(36,700)	-
NET DIRECT (INCOME) / EXPENDITURE	620,067	669,500	899,100	785,300
Support Services	243,882	141,600	264,800	265,700
Capital Charges	207	-	500,000	-
Recharges	(84,200)	(84,200)	(84,200)	(84,200)
NET (INCOME) / EXPENDITURE TO SUMMARY	779,956	726,900	1,579,700	966,800

The planning policy team are required by law to produce a series of documents that allow the Council to manage development in the district through setting out the factors to be taken into account when deciding planning applications. It is also a requirement to support parish councils and local communities to prepare Neighbourhood Plans.

Warwick District Local Plan

The Local Plan is a land use plan which promotes the location and nature of new development within the District. The plan contains policies and maps showing designations, such as flood plains and environmentally sensitive areas, as well as allocations for new housing and employment development. The current Warwick District Local Plan, adopted in September 2007 is currently being reviewed and in due course will be replaced by a new Local Plan covering the period through until 2029.

Alongside the Local Plan, the team is responsible for preparing a Community Infrastructure Levy (CIL) Charging Schedule, undertaking infrastructure planning, undertaking strategic masterplanning and monitoring for major sites and preparing a Development Plan for allocating Gypsy and Traveller Sites.

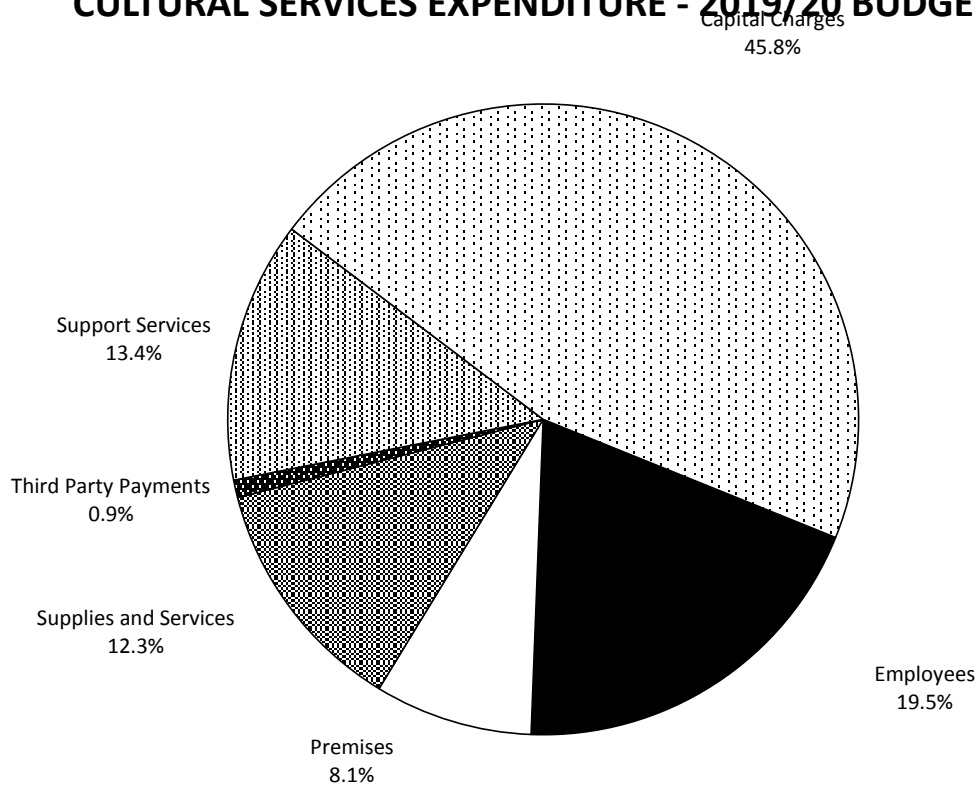
The Policy team has also begun preparation of an Area Action Plan for Warwick Town Centre and will support similar Plans for Kenilworth and Royal Leamington Spa. The Team is also responsible for Neighbourhood Planning - supporting local communities to produce their own development plans. Several Neighbourhood Plans are currently under preparation.

Other Policy Work

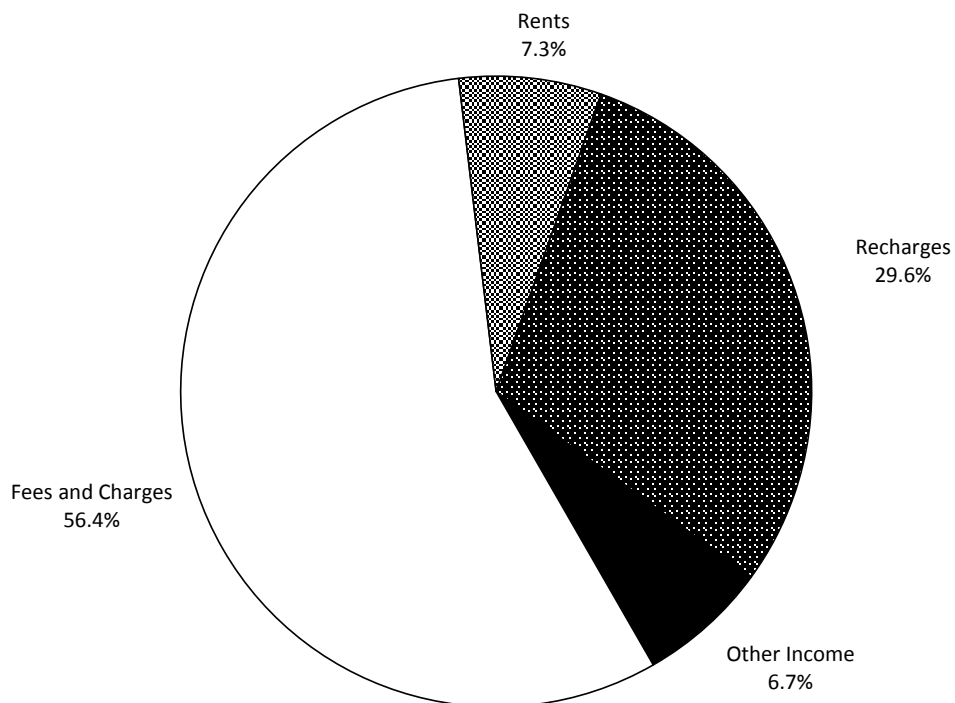
The Policy Team also annually monitor new development, e.g. number of new houses built, for the Government, and report this in an Annual Monitoring Report.

	ACTUAL 2017/18 £	ORIGINAL BUDGET 2018/19 £	LATEST BUDGET 2018/19 £	ORIGINAL BUDGET 2019/20 £	Page
<u>CULTURAL SERVICES</u>					
S1275 GOLF COURSE	875,839	51,900	223,100	37,000	49
S1280 EDMONDSCOTE SPORTS TRACK	173,392	130,100	177,900	169,400	50
S1288 OUTDOOR RECREATION	160,083	104,700	280,200	168,300	51
S1261 COMMONWEALTH GAMES 2022	-	-	65,100	88,000	52
S1295 LILLINGTON COMMUNITY CENTRE	13,152	11,200	15,500	10,200	52
S1297 CLIENT MONITORING TEAM	614,771	841,900	640,800	(495,200)	53
S1305 YOUTH SPORT DEVELOPMENT	111,904	92,400	117,400	118,500	54
S1313 HEAD OF CULTURAL SERVICES	-	-	-	-	54
S1330 TOWN HALL FACILITIES	-	-	17,300	14,400	55
S1335 ROYAL SPA CENTRE	723,315	823,400	877,600	919,700	56
S1356 CATERING CONTRACT	(42,871)	(57,600)	(56,700)	(56,900)	57
S1365 SPORTS FACILITIES ADMIN	-	-	-	-	57
S1367 SPORTS & LEISURE OPTIONS	419,266	167,700	608,900	242,700	58
S1370 ST. NICHOLAS PARK LC	235,611	240,600	742,400	726,000	59
S1375 ABBEY FIELDS SP	154,612	168,500	158,700	154,900	60
S1380 NEWBOLD COMYN LC	343,543	368,900	902,000	1,323,600	61
S1385 CASTLE FARM RC	108,636	130,800	125,600	122,000	62
S1390 MYTON SCHOOL DUAL USE	1,413	-	-	-	63
S1400 MEADOW COMMUNITY SPORTS CENTRE	15,991	-	-	-	64
S1405 ROYAL PUMP ROOMS	924,441	1,278,100	1,550,700	1,423,600	65
S3550 TOURISM	47,224	43,600	50,500	46,100	66
TOTAL CULTURAL SERVICES	4,880,322	4,396,200	6,497,000	5,012,300	
 <u>SUBJECTIVE ANALYSIS:</u>					
<u>EXPENDITURE:</u>					
Employees	1,671,920	1,455,900	1,554,200	1,572,900	
Premises	826,814	621,600	767,100	656,400	
Transport	3,183	5,600	5,700	3,100	
Supplies and Services	1,124,683	967,100	1,118,400	991,900	
Third Party Payments	783,200	671,200	1,137,100	73,200	
Support Services	1,174,317	831,500	1,061,700	1,078,100	
Capital Charges	1,927,200	2,003,300	3,270,100	3,692,200	
TOTAL EXPENDITURE	7,511,317	6,556,200	8,914,300	8,067,800	
 <u>INCOME:</u>					
Other Grants and Contributions	(37,603)	-	(19,500)	-	
Sales	(212,270)	(145,800)	(203,300)	(203,300)	
Other Income	(7,523)	(1,100)	(1,100)	(1,100)	
Fees and Charges	(1,249,030)	(1,082,900)	(1,096,200)	(1,725,200)	
Rents	(221,147)	(235,700)	(215,000)	(221,900)	
Recharges	(903,422)	(694,500)	(882,200)	(904,000)	
TOTAL INCOME	(2,630,995)	(2,160,000)	(2,417,300)	(3,055,500)	
 NET COST OF CULTURAL SERVICES	 4,880,322	 4,396,200	 6,497,000	 5,012,300	

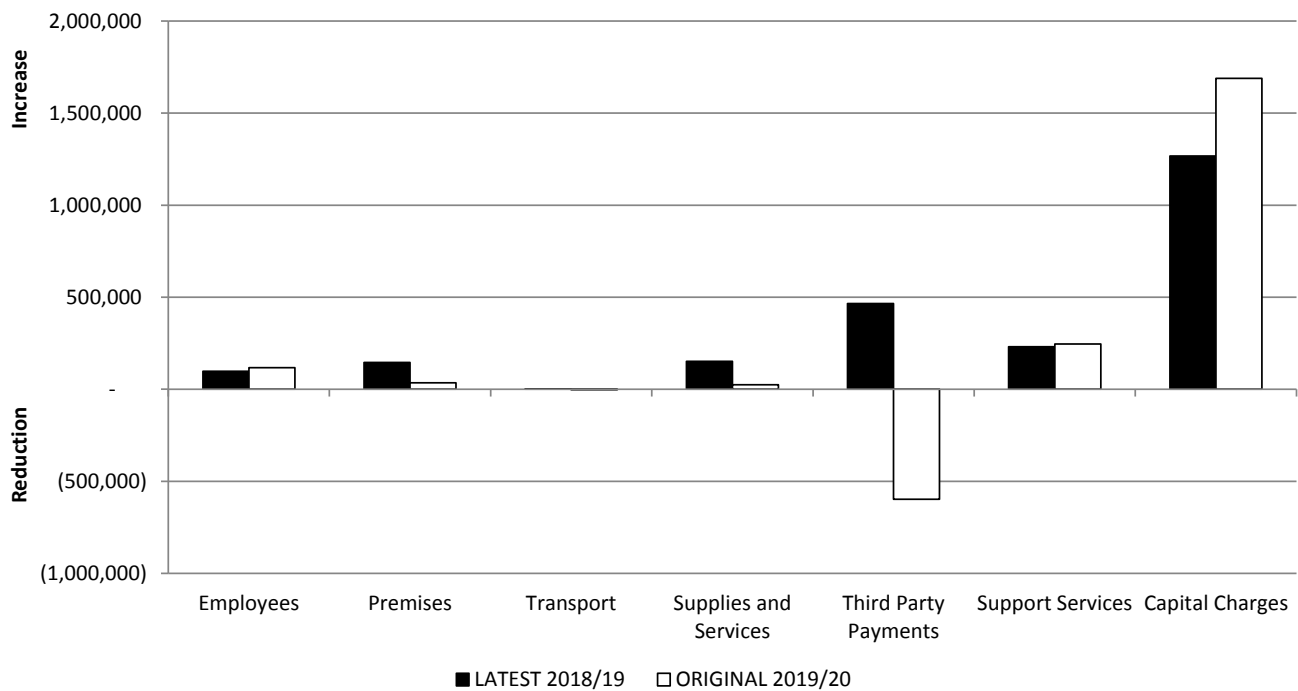
CULTURAL SERVICES EXPENDITURE - 2019/20 BUDGETS



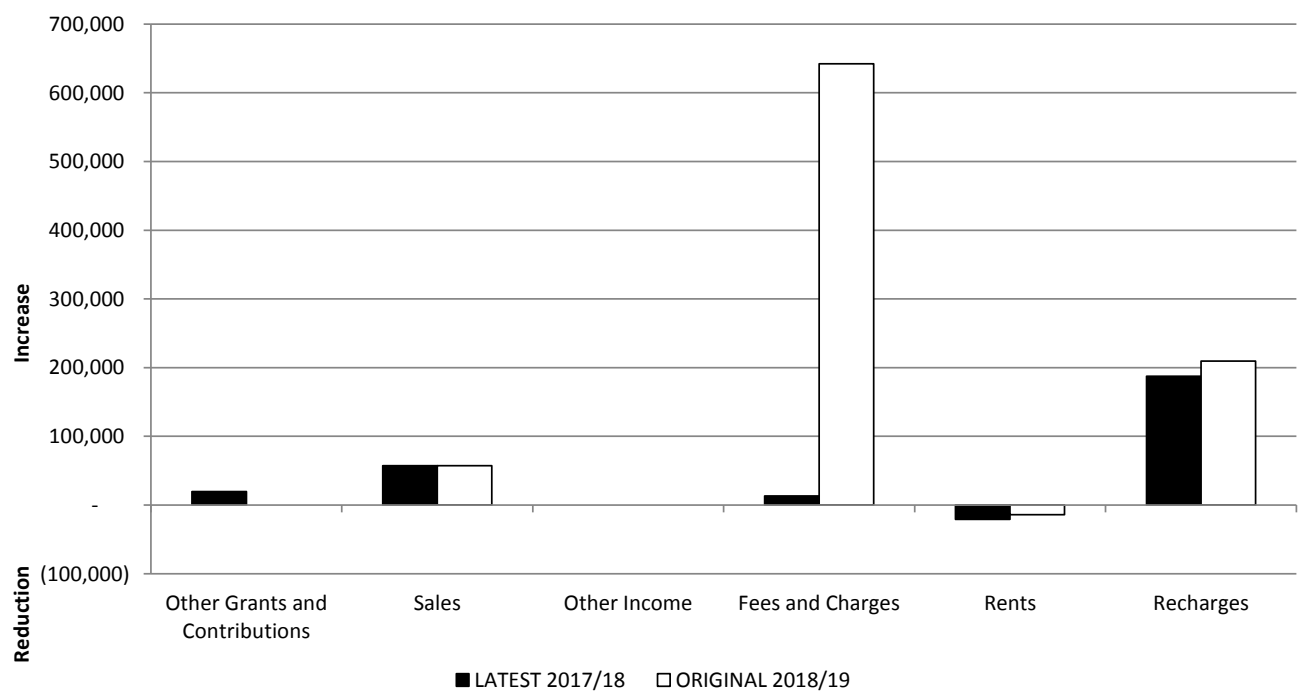
CULTURAL SERVICES INCOME - 2019/20 BUDGETS



CULTURAL SERVICES EXPENDITURE: CHANGE FROM 2018/19 ORIGINAL (£)



CULTURAL SERVICES INCOME: CHANGE FROM 2018/19 ORIGINAL (£)



CULTURAL SERVICES

	ACTUAL 2017/18 £	ORIGINAL BUDGET 2018/19 £	LATEST BUDGET 2018/19 £	ORIGINAL BUDGET 2019/20 £
<u>S1275 GOLF COURSE</u>				
DIRECT EXPENDITURE				
Premises	29,197	10,500	12,700	12,800
Supplies and Services	3,038	-	-	-
Third Party Payments	10,911	-	203,500	-
TOTAL DIRECT EXPENDITURE	43,146	10,500	216,200	12,800
DIRECT INCOME				
Other Grants and Contributions	(17,500)	-	(17,500)	-
Rents	1,812	(24,000)	-	-
TOTAL DIRECT INCOME	(15,688)	(24,000)	(17,500)	-
NET DIRECT (INCOME) / EXPENDITURE	27,458	(13,500)	198,700	12,800
Support Services	22,238	21,800	24,400	24,200
Capital Charges	826,143	43,600	-	-
NET (INCOME) / EXPENDITURE TO SUMMARY	875,839	51,900	223,100	37,000

In December 31st 2017 the contractor managing the golf Course at Newbold Comyn unilaterally withdrew from the contract rendering the course closed. During this period of closure the course is being maintained to a salvageable condition, by a local contractor on a 12 month agreement. A report determining the future of the land at Newbold Comyn will be considered at Executive later this year.

CULTURAL SERVICES

S1280 EDMONDSCOTE SPORTS TRACK

	ACTUAL 2017/18 £	ORIGINAL BUDGET 2018/19 £	LATEST BUDGET 2018/19 £	ORIGINAL BUDGET 2019/20 £
DIRECT EXPENDITURE				
Premises	65,754	16,600	17,600	17,600
Supplies and Services	6,278	1,500	9,900	3,500
Third Party Payments	8,258	12,100	12,100	12,400
TOTAL DIRECT EXPENDITURE	80,290	30,200	39,600	33,500
DIRECT INCOME				
Fees and Charges	(19,726)	(15,800)	(17,000)	(17,000)
Rents	(247)	(200)	(200)	(200)
TOTAL DIRECT INCOME	(19,973)	(16,000)	(17,200)	(17,200)
NET DIRECT (INCOME) / EXPENDITURE	60,317	14,200	22,400	16,300
Support Services	27,508	19,000	31,200	32,000
Capital Charges	85,567	96,900	124,300	121,100
NET (INCOME) / EXPENDITURE TO SUMMARY	173,392	130,100	177,900	169,400

This facility was upgraded to a 10 lane straight and 8 lane circuit, and a renovated changing accommodation including club area during 2003/04. The costs were approx. £400,000 and a grant of £65,000 was received from UK Athletics. The new facilities became fully operational for the start of the 2004 track season.

This highly valued and attractive facility continues to cater for events up to a Regional level. It was the first all-weather track in Warwickshire, although now both Nuneaton & Bedworth and Rugby have similar facilities. In 2017 £35,000 was invested in the flood lighting and a condition survey was conducted of the track. From the survey will be a planned scheme of improvement for the next 5 years.

We work closely with the Athletics club situated at the track to ensure that the facility is well attended with a variety of users. The clubs are an integral part of the track and contribute to the operation and booking of events

In 2018 a further schedule of works took place including out door toilet block refurbished and re-opened (£10,000); replacement and upgrading of floodlighting system (£50,000); track clean (£5,000); track repair and relining (£38,400). The Hammer cage netting and supports were also replaced. A decision in principle to relocate track to Europa way Community Stadium is being considered as part of the Europa Way project.

CULTURAL SERVICES

	ACTUAL 2017/18 £	ORIGINAL BUDGET 2018/19 £	LATEST BUDGET 2018/19 £	ORIGINAL BUDGET 2019/20 £
<u>S1288 OUTDOOR RECREATION</u>				
DIRECT EXPENDITURE				
Premises	44,472	30,300	31,000	31,300
Transport	-	300	300	300
Supplies and Services	3,934	4,700	101,300	4,800
Third Party Payments	66,235	53,700	70,100	55,000
TOTAL DIRECT EXPENDITURE	114,641	89,000	202,700	91,400
DIRECT INCOME				
Fees and Charges	(28,428)	(32,400)	(32,400)	(33,000)
Rents	(14,800)	(14,900)	(14,900)	(14,900)
TOTAL DIRECT INCOME	(43,228)	(47,300)	(47,300)	(47,900)
NET DIRECT (INCOME) / EXPENDITURE	71,413	41,700	155,400	43,500
Support Services	51,322	8,700	58,600	59,900
Capital Charges	37,348	54,300	66,200	64,900
NET (INCOME) / EXPENDITURE TO SUMMARY	160,083	104,700	280,200	168,300

Warwick District Council's Victoria Park Bowling Complex is the official home of Women's Bowls in England. Since 1974 the facilities within Victoria Park have played host to the English Women's Bowling Association's National Championship. It is also the only venue in the world to have hosted 2 Women's World Bowls Championships - in 1996 and 2004 respectively.

The venue has also hosted many international test matches for Senior and Junior Men and Women's teams. Even though the greens are of international standard, Warwick District Council ensure that the greens are available for general public play.

From 2014 the Men's Nationals has also been held here. Bowls England headquarters has moved into Leamington Spa and steps are being taken to improve and develop the facilities at Victoria Park so that we are equipped to cater for all levels of the game: local club and county play, National and International Championships.

The Championships bring some 10,000 visitors and competitors to the district during the 30 day period. Restaurants, hotels and tourist attractions benefit from this boost in tourism. As visitors make the most of their time here, they spend an estimated £1 million across the district.

In 2022 Warwick District Council will be staging the outdoor bowling Event for the Birmingham Commonwealth Games. A plan of refurbishment in the facilities will be required in the build up to the event. Restrictions on usage may also need to be considered to maintain the integrity of the greens.

CULTURAL SERVICES

S1261 COMMONWEALTH GAMES 2022

	ACTUAL 2017/18 £	ORIGINAL BUDGET 2018/19 £	LATEST BUDGET 2018/19 £	ORIGINAL BUDGET 2019/20 £
DIRECT EXPENDITURE				
Employees	-	-	45,300	51,800
Transport	-	-	400	-
Supplies and Services	-	-	15,300	34,800
Third Party Payments	-	-	2,700	-
TOTAL DIRECT EXPENDITURE	-	-	63,700	86,600
Support Services	-	-	1,400	1,400
NET (INCOME) / EXPENDITURE TO SUMMARY	-	-	65,100	88,000

The Council has been awarded the Lawn Bowls and Para Bowls competitions for the Birmingham 2022 Commonwealth Games. The competitions will be held in Royal Leamington Spa's Victoria Park. In order to ensure Warwick District Council (WDC) will comply with the range of venue requirements stipulated by the CGF, be ready to welcome the Commonwealth Games in 2022 and maximise the impact of the event in terms of economic impact, community engagement, and to secure a tangible legacy, the Warwick District Commonwealth Games Project was approved.

5 priorities have been agreed for this project:

- To deliver a successful, safe event;
- To improve the bowls venue, competition, participation and diversity;
- To enhance wider Victoria Park facilities, access and riverside links;
- To raise awareness of the wellbeing benefits of an active lifestyle;
- To maximise opportunities for local enterprise, culture, tourism and showcasing WDC's reputation for events delivery.

S1295 LILLINGTON COMMUNITY CENTRE

DIRECT EXPENDITURE				
Employees	5,143	4,300	4,600	4,700
Premises	4,094	3,000	3,300	3,300
Supplies and Services	5	200	200	200
TOTAL DIRECT EXPENDITURE	9,242	7,500	8,100	8,200
DIRECT INCOME				
Rents	(2,364)	(1,400)	(2,600)	(8,000)
TOTAL DIRECT INCOME	(2,364)	(1,400)	(2,600)	(8,000)
NET DIRECT (INCOME) / EXPENDITURE	6,878	6,100	5,500	200
Support Services	4,584	2,100	5,200	5,300
Capital Charges	1,690	3,000	4,800	4,700
NET (INCOME) / EXPENDITURE TO SUMMARY	13,152	11,200	15,500	10,200

A new business offering for "wrap around childcare" has been hiring the facility since September 2018. The venue also continues to be used for table tennis matches by a local club.

CULTURAL SERVICES

	ACTUAL 2017/18 £	ORIGINAL BUDGET 2018/19 £	LATEST BUDGET 2018/19 £	ORIGINAL BUDGET 2019/20 £
<u>S1297 CLIENT MONITORING TEAM</u>				
DIRECT EXPENDITURE				
Employees	186,397	238,100	195,200	195,700
Transport	582	3,500	1,500	1,000
Supplies and Services	3,837	11,700	7,600	10,100
Third Party Payments	500,000	500,000	502,500	-
TOTAL DIRECT EXPENDITURE	690,816	753,300	706,800	206,800
DIRECT INCOME				
Fees and Charges	-	-	-	(635,400)
TOTAL DIRECT INCOME	-	-	-	(635,400)
NET DIRECT (INCOME) / EXPENDITURE	690,816	753,300	706,800	(428,600)
Support Services	104,055	88,600	114,100	113,500
Recharges	(180,100)	-	(180,100)	(180,100)
NET (INCOME) / EXPENDITURE TO SUMMARY	614,771	841,900	640,800	(495,200)

The Client Monitoring Team is responsible for the management for the Leisure Services contract with Everyone Active. The team also manage outdoor sports pitches, athletics track, bowling greens, and the Active Communities elements of the service. The Sports and Leisure Contract Manager who is the budget manager for this code is the strategic lead for sports and leisure working in partnership with external organisations and governing bodies of sport.

CULTURAL SERVICES

S1305 YOUTH SPORT DEVELOPMENT

	ACTUAL 2017/18 £	ORIGINAL BUDGET 2018/19 £	LATEST BUDGET 2018/19 £	ORIGINAL BUDGET 2019/20 £
DIRECT EXPENDITURE				
Employees	2,384	7,600	4,000	2,600
Supplies and Services	33,217	32,600	32,600	32,600
Third Party Payments	53	-	-	-
TOTAL DIRECT EXPENDITURE	35,654	40,200	36,600	35,200
DIRECT INCOME				
Fees and Charges	(826)	(1,500)	(1,500)	-
TOTAL DIRECT INCOME	(826)	(1,500)	(1,500)	-
NET DIRECT (INCOME) / EXPENDITURE	34,828	38,700	35,100	35,200
Support Services	77,076	53,700	82,300	83,300
NET (INCOME) / EXPENDITURE TO SUMMARY	111,904	92,400	117,400	118,500

The programme of activities continues to benefit all areas, including the rural, to increase participation in sport and Physical Activity. Officers work closely with the Everyone Active to ensure participation is maximised.

Get Active schemes are operated in the District during most school holidays. The schemes offer sports play and multi-sport activities for 4 to 12 year olds - morning sessions for the younger age group (4 to 7 years) and afternoons for the older age group (8 to 12 years).

During the Summer and various holiday times rural sports activities take place (sports play, multi-sports and some rural transport schemes for 8 to 16 year olds).

Schemes are advertised locally, in rural villages and in schools to promote participation.

S1313 HEAD OF CULTURAL SERVICES

DIRECT EXPENDITURE				
Employees	94,767	94,200	92,700	94,700
Supplies and Services	273	-	300	300
TOTAL DIRECT EXPENDITURE	95,040	94,200	93,000	95,000
Support Services	22,558	12,400	12,700	14,100
Recharges	(117,598)	(106,600)	(105,700)	(109,100)
NET (INCOME) / EXPENDITURE TO SUMMARY	-	-	-	-

These are the costs associated with the Head of Cultural Services.

CULTURAL SERVICES

	ACTUAL 2017/18 £	ORIGINAL BUDGET 2018/19 £	LATEST BUDGET 2018/19 £	ORIGINAL BUDGET 2019/20 £
<u>S1330 TOWN HALL FACILITIES</u>				
DIRECT EXPENDITURE				
Employees	187,665	183,300	185,400	194,000
Premises	141,066	123,500	131,100	133,100
Transport	9	-	-	-
Supplies and Services	14,608	13,000	13,100	13,100
Third Party Payments	886	1,200	1,200	1,200
TOTAL DIRECT EXPENDITURE	344,234	321,000	330,800	341,400
DIRECT INCOME				
Fees+Charges General	(62,816)	(78,800)	(65,800)	(65,800)
Service Charges	(38,093)	(40,400)	(40,900)	(40,900)
TOTAL DIRECT INCOME	(100,909)	(119,200)	(106,700)	(106,700)
NET DIRECT (INCOME) / EXPENDITURE	243,325	201,800	224,100	234,700
Support Services	204,765	182,700	171,600	179,400
Capital Charges	77,113	200,700	218,000	215,100
Recharges	(525,203)	(585,200)	(596,400)	(614,800)
NET (INCOME) / EXPENDITURE TO SUMMARY	-	-	17,300	14,400

The Town Hall provides the main accommodation for meetings of the Council and its committees and sub committees.

The Council's major civic events are held in the Town Hall and the facilities are available for external hire for the holding of functions such as craft fairs, seminars, receptions and dinners. Royal Leamington Spa Town Council are tenants in the venue, as are Warwick University from where they operate their popular "Leamington Hub". The Member of Parliament for Warwick & Leamington also has his constituency office on site.

The budgets above reflect the day to day running costs in respect of room hire and meetings.

CULTURAL SERVICES

	ACTUAL 2017/18 £	ORIGINAL BUDGET 2018/19 £	LATEST BUDGET 2018/19 £	ORIGINAL BUDGET 2019/20 £
<u>S1335 ROYAL SPA CENTRE</u>				
DIRECT EXPENDITURE				
Employees	452,530	445,600	455,700	482,400
Premises	133,638	148,000	152,800	153,700
Transport	814	300	300	300
Supplies and Services	895,601	799,900	789,000	789,000
Third Party Payments	769	4,200	4,300	4,300
TOTAL DIRECT EXPENDITURE	1,483,352	1,398,000	1,402,100	1,429,700
DIRECT INCOME				
Sales	(180,432)	(130,600)	(188,100)	(188,100)
Other Income	(53)	-	-	-
Fees and Charges	(989,509)	(953,900)	(967,500)	(967,500)
TOTAL DIRECT INCOME	(1,169,994)	(1,084,500)	(1,155,600)	(1,155,600)
NET DIRECT (INCOME) / EXPENDITURE	313,358	313,500	246,500	274,100
Support Services	218,706	239,000	267,100	267,200
Capital Charges	191,251	270,900	364,000	378,400
Recharges	-	-	-	-
NET (INCOME) / EXPENDITURE TO SUMMARY	723,315	823,400	877,600	919,700

The Royal Spa Centre is a multi-purpose entertainment and leisure facility, which serves the needs of the local community. The venue underwent a significant refurbishment in the Summer of 2010 to provide a new look and a new feel as well as upgrading many of the existing facilities. It has a very mixed programme and is used extensively for a wide range of activities:

Stage Shows	Pantomime
Film / Live Screenings	Training Courses
Concerts	Meetings
Conferences	Demonstrations
Exhibitions	Art Exhibitions
Wrestling	Annual Pantomime
Dance Competitions	Dances
Senior Citizens Activity Group	Presentation Evenings
Fashion Shows	Lectures

The *Royal Spa Centre* has a main stage auditorium with 667 seats and a Studio Theatre with 188 seats, which also operates as a cinema. Large conferences can be successfully accommodated. The digital cinema has been upgraded and reopened in April 2014.

The Centre is used by local organisations alongside an extensive programme of entertainment promoted by the Council. Another popular professional traditional Pantomime was presented for Christmas 2018, with the staging of "Dick Whittington".

The Royal Spa Centre and Town Hall are part of the new integrated "Arts" section along with the Art Gallery & Museum, Royal Pump Rooms and arts development service that was formed in Jan 2017.

CULTURAL SERVICES

	ACTUAL 2017/18 £	ORIGINAL BUDGET 2018/19 £	LATEST BUDGET 2018/19 £	ORIGINAL BUDGET 2019/20 £
<u>S1356 CATERING CONTRACT</u>				
DIRECT EXPENDITURE				
Premises	26,427	25,600	26,900	28,400
Supplies and Services	5,194	-	-	-
Third Party Payments	3,648	-	-	-
TOTAL DIRECT EXPENDITURE	35,269	25,600	26,900	28,400
DIRECT INCOME				
Rents	(86,321)	(91,000)	(92,600)	(94,100)
TOTAL DIRECT INCOME	(86,321)	(91,000)	(92,600)	(94,100)
NET DIRECT (INCOME) / EXPENDITURE	(51,052)	(65,400)	(65,700)	(65,700)
Support Services	8,181	7,800	9,000	8,800
NET (INCOME) / EXPENDITURE TO SUMMARY	(42,871)	(57,600)	(56,700)	(56,900)

Just Inspire operate the prestigious contract with Warwick District Council to provide food and venue management services at some of Royal Leamington Spa's most well-known venues.

As part of the contract, they provide catering for events in the "Restaurant in the Park" and the Assembly Rooms in the Royal Pump Rooms, and operate the cafe located in the Royal Pump Rooms.

S1365 SPORTS FACILITIES ADMIN

DIRECT EXPENDITURE				
Employees	7,138	-	-	-
Premises	(274)	-	-	-
Transport	460	-	-	-
Supplies and Services	6,090	-	-	-
Third Party Payments	43	-	-	-
TOTAL DIRECT EXPENDITURE	13,457	-	-	-
Support Services	62,282	-	-	-
Capital Charges	4,782	-	-	-
Recharges	(80,521)	-	-	-
NET (INCOME) / EXPENDITURE TO SUMMARY	-	-	-	-

Previously the Business Support Team was based at Riverside House providing financial, administrative and business support across Cultural Services. As a result of the appointment of an external operator to manage the Council's leisure centres, a new structure has been put in place and the Business Support team disbanded. The new Sports and Leisure "client team" (cost code 1297) has its own administrative support.

CULTURAL SERVICES

	ACTUAL 2017/18 £	ORIGINAL BUDGET 2018/19 £	LATEST BUDGET 2018/19 £	ORIGINAL BUDGET 2019/20 £
<u>S1367 SPORTS & LEISURE OPTIONS</u>				
DIRECT EXPENDITURE				
Employees	114,210	54,800	155,700	120,300
Supplies and Services	3,465	-	-	-
Third Party Payments	192,053	100,000	340,700	300
TOTAL DIRECT EXPENDITURE	309,728	154,800	496,400	120,600
DIRECT INCOME				
Sales	(180)	-	-	-
Fees and Charges	-	-	(11,500)	(6,000)
TOTAL DIRECT INCOME	(180)	-	(11,500)	(6,000)
NET DIRECT (INCOME) / EXPENDITURE	309,548	154,800	484,900	114,600
Support Services	109,718	12,900	124,000	128,100
NET DIRECT (INCOME) / EXPENDITURE	419,266	167,700	608,900	242,700

Sports and Leisure Options is now known as the Leisure Development Programme. The first phase of the Programme was to refurbish and significantly extend St Nicholas Park and Newbold Comyn Leisure Centres and to externalise the management of the Centres. Both of these aims have now been fulfilled and completed. The next phase of the Leisure Development Programme is the refurbishment and replacement of the Abbey Fields Swimming Pool and Castle Farm Recreation Centre, both in Kenilworth. The Programme also now includes the work on the Commonwealth Games 2022, the Community Stadium and the Whitnash Community Hub.

CULTURAL SERVICES

	ACTUAL 2017/18 £	ORIGINAL BUDGET 2018/19 £	LATEST BUDGET 2018/19 £	ORIGINAL BUDGET 2019/20 £
<u>S1370 ST. NICHOLAS PARK LC</u>				
DIRECT EXPENDITURE				
Employees	60,450	-	-	-
Premises	40,262	-	-	-
Supplies and Services	3,850	-	-	-
Third Party Payments	86	-	-	-
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TOTAL DIRECT EXPENDITURE	104,648	-	-	-
	<hr/>	<hr/>	<hr/>	<hr/>
DIRECT INCOME				
Other Income	(9)	-	-	-
Fees and Charges	(43,805)	-	-	-
Rents	(3,242)	-	-	-
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TOTAL DIRECT INCOME	(47,056)	-	-	-
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NET DIRECT (INCOME) / EXPENDITURE	57,592	-	-	-
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Support Services	25,839	-	-	-
Capital Charges	152,180	240,600	742,400	726,000
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NET (INCOME) / EXPENDITURE TO SUMMARY	235,611	240,600	742,400	726,000
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As part of the Leisure Development Programme this centre underwent significant capital investment. Works commenced in Dec 2016 and were completed in 2018. The improved facility includes a new 80 station gym, 2 new fitness studios, new "village changing rooms" and general redecoration of the pool hall, sports hall and ancillary facilities.

Management of the leisure centre has transferred to the new operator Everyone Active who were appointed by the Council in 1st June 2017.

CULTURAL SERVICES

	ACTUAL 2017/18 £	ORIGINAL BUDGET 2018/19 £	LATEST BUDGET 2018/19 £	ORIGINAL BUDGET 2019/20 £
<u>S1375 ABBEY FIELDS SP</u>				
DIRECT EXPENDITURE				
Employees	49,952	-	-	-
Premises	40,294	-	-	-
Transport	-	-	-	-
Supplies and Services	3,482	-	-	-
Third Party Payments	86	-	-	-
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TOTAL DIRECT EXPENDITURE	93,814	-	-	-
	<hr/>	<hr/>	<hr/>	<hr/>
DIRECT INCOME				
Sales	(597)	-	-	-
Other Income	(52)	-	-	-
Fees and Charges	(58,789)	-	-	-
Rents	(771)	-	-	-
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TOTAL DIRECT INCOME	(60,209)	-	-	-
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NET DIRECT (INCOME) / EXPENDITURE	33,605	-	-	-
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Support Services	13,081	-	-	-
Capital Charges	107,926	168,500	158,700	154,900
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NET (INCOME) / EXPENDITURE TO SUMMARY	154,612	168,500	158,700	154,900
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Situated at Abbey Fields in Kenilworth, this facility is now part of the Leisure Development Programme. It will be substantially refurbished and remodelled as part of the Kenilworth Phase of the Programme.

Management of the leisure centre has transferred to the new operator Everyone Active who were appointed by the Council in 1st June 2017.

CULTURAL SERVICES

S1380 NEWBOLD COMYN LC

	ACTUAL 2017/18 £	ORIGINAL BUDGET 2018/19 £	LATEST BUDGET 2018/19 £	ORIGINAL BUDGET 2019/20 £
DIRECT EXPENDITURE				
Employees	74,287	-	-	-
Premises	2,352	-	-	-
Supplies and Services	1,582	-	-	-
Third Party Payments	86	-	-	-
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TOTAL DIRECT EXPENDITURE	78,307	-	-	-
	<hr/>	<hr/>	<hr/>	<hr/>
DIRECT INCOME				
Fees and Charges	324	-	-	-
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TOTAL DIRECT INCOME	324	-	-	-
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NET DIRECT (INCOME) / EXPENDITURE	78,631	-	-	-
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Support Services	26,501	-	-	-
Capital Charges	238,411	368,900	902,000	1,323,600
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NET (INCOME) / EXPENDITURE TO SUMMARY	343,543	368,900	902,000	1,323,600
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As part of the Leisure Development Programme this centre underwent significant capital investment. Works commenced in January 2017 and were completed in August 2018. The centre now includes a 100 station gym, 3 fitness studios, a new 4 court sports hall, a "clip and climb" climbing wall and new village changing rooms along with the existing two pools.

Management of the leisure centre has transferred to the new operator Everyone Active who were appointed by the Council in 1st June 2017.

CULTURAL SERVICES

	ACTUAL 2017/18 £	ORIGINAL BUDGET 2018/19 £	LATEST BUDGET 2018/19 £	ORIGINAL BUDGET 2019/20 £
<u>S1385 CASTLE FARM RC</u>				
DIRECT EXPENDITURE				
Employees	27,455	-	-	-
Premises	19,770	-	-	-
Supplies and Services	1,924	-	1,000	-
Third Party Payments	86	-	-	-
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TOTAL DIRECT EXPENDITURE	49,235	-	1,000	-
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DIRECT INCOME				
Fees and Charges	(25,461)	-	-	-
Rents	(665)	-	-	-
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TOTAL DIRECT INCOME	(26,126)	-	-	-
	<hr/>	<hr/>	<hr/>	<hr/>
NET DIRECT (INCOME) / EXPENDITURE	23,109	-	1,000	-
	<hr/>	<hr/>	<hr/>	<hr/>
Support Services	12,580	-	-	-
Capital Charges	72,947	130,800	124,600	122,000
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NET (INCOME) / EXPENDITURE TO SUMMARY	108,636	130,800	125,600	122,000
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This multi-purpose facility was opened in 1985 and refurbished and extended in 1994/95, reopening in June 1995 with the inclusion of 'Pyramids' gym. The centre also caters for basketball, badminton, five-a-side football, indoor hockey, short mat bowls, keep fit, aerobics, volleyball and table tennis.

The local scouts have a long lease for the exclusive use of the first floor of the building.

The Centre is part of the Kenilworth Phase of the Leisure Development Programme, along with Abbey Fields Swimming Pool. It will be completely demolished and rebuilt. A new venue will be provided for the Scouts, either on this site or elsewhere.

Management of the leisure centre has transferred to the new operator Everyone Active who were appointed by the Council from 1st June 2017.

CULTURAL SERVICES

	ACTUAL 2017/18 £	ORIGINAL BUDGET 2018/19 £	LATEST BUDGET 2018/19 £	ORIGINAL BUDGET 2019/20 £
<u>S1390 MYTON SCHOOL DUAL USE</u>				
DIRECT EXPENDITURE				
Employees	4,278	-	-	-
Premises	2,519	-	-	-
Supplies and Services	239	-	-	-
	<hr/>	<hr/>	<hr/>	<hr/>
TOTAL DIRECT EXPENDITURE	7,036	-	-	-
	<hr/>	<hr/>	<hr/>	<hr/>
DIRECT INCOME				
Sports Hall Fees	(8,414)	-	-	-
	<hr/>	<hr/>	<hr/>	<hr/>
TOTAL DIRECT INCOME	(8,414)	-	-	-
	<hr/>	<hr/>	<hr/>	<hr/>
NET DIRECT (INCOME) / EXPENDITURE	(1,378)	-	-	-
	<hr/>	<hr/>	<hr/>	<hr/>
Support Services	2,791	-	-	-
	<hr/>	<hr/>	<hr/>	<hr/>
NET (INCOME) / EXPENDITURE TO SUMMARY	1,413	-	-	-
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This dual use facility offers an indoor sports hall and all weather pitch. The Council entered into a partnership agreement with the school to run the facilities for the community at evenings and weekends from Jan 2006. By agreement with the school, the facility is included in the new leisure operator contract which commenced in June 2017.

CULTURAL SERVICES

	ACTUAL 2017/18 £	ORIGINAL BUDGET 2018/19 £	LATEST BUDGET 2018/19 £	ORIGINAL BUDGET 2019/20 £
<u>S1400 MEADOW COMMUNITY SPORTS CENTRE</u>				
DIRECT EXPENDITURE				
Employees	11,552	-	-	-
Premises	4,272	-	-	-
Supplies and Services	464	-	-	-
TOTAL DIRECT EXPENDITURE	16,288	-	-	-
DIRECT INCOME				
Fees and Charges	(7,288)	-	-	-
TOTAL DIRECT INCOME	(7,288)	-	-	-
NET DIRECT (INCOME) / EXPENDITURE	9,000	-	-	-
Support Services	6,991	-	-	-
NET (INCOME) / EXPENDITURE TO SUMMARY	15,991	-	-	-

The successful lottery bid for joint provision of facilities at Kenilworth School and Sixth Form resulted in the opening of the facility in September 2001 as the Meadow Community Sports Centre. This dual use facility offers a sports hall and all weather pitch (which was resurfaced in 2015 through a partnership with the Football Foundation). By agreement with the school, the facility is included in the new leisure operator contract which commenced in June 2017.

The Council is currently in discussion with the school with regards to the community provision to be provided at the new location of the school, when it moves to its new site.

CULTURAL SERVICES

S1405 ROYAL PUMP ROOMS

	ACTUAL 2017/18 £	ORIGINAL BUDGET 2018/19 £	LATEST BUDGET 2018/19 £	ORIGINAL BUDGET 2019/20 £
DIRECT EXPENDITURE				
Employees	360,764	400,700	388,600	397,800
Premises	257,475	247,000	374,300	258,600
Transport	1,318	1,500	3,200	1,500
Supplies and Services	127,284	90,500	128,600	90,500
TOTAL DIRECT EXPENDITURE	746,841	739,700	894,700	748,400
DIRECT INCOME				
Other Grants and Contributions	(20,103)	-	(2,000)	-
Sales	(19,462)	(1,900)	(1,900)	(1,900)
Other Income	(7,409)	(1,100)	(1,100)	(1,100)
Fees and Charges	(3,251)	-	-	-
Rents	(76,456)	(63,800)	(63,800)	(63,800)
TOTAL DIRECT INCOME	(126,681)	(66,800)	(68,800)	(66,800)
NET DIRECT (INCOME) / EXPENDITURE	620,160	672,900	825,900	681,600
Support Services	172,439	182,800	159,700	160,500
Capital Charges	131,842	425,100	565,100	581,500
Recharges	-	(2,700)	-	-
NET (INCOME) / EXPENDITURE TO SUMMARY	924,441	1,278,100	1,550,700	1,423,600

The historic Royal Pump Rooms re-opened in the summer of 1999, following a 20 month rebuilding programme. The re-developed Royal Pump Rooms houses a cultural complex comprising Royal Leamington Spa Art Gallery and Museum, Cafe, Assembly Rooms, Royal Leamington Spa Public Library, a Sales & Information Centre and Shop. The facilities are operated by:

Warwick District Council	-	Art Gallery and Museum
Just Inspire	-	Cafe and Assembly Rooms
Warwickshire County Council	-	Public Library
Warwick District Council	-	Sales & Information Centre and Shop

Royal Leamington Spa Art Gallery and Museum, which is open six days per week, provides exhibitions of works by artists dating from the 17th century to the present day; displays on the history of Royal Leamington Spa; a children's gallery; a programme of changing visual arts, history and local interest exhibitions; and linked educational and family-friendly activities. The arts development service, supports arts and heritage activities across the Warwick district.

The Assembly Rooms, which are managed by Just Inspire on behalf of the Council, have been refurbished in the original Regency style. They are available for hire seven days per week for meetings, conferences, receptions, concerts and other events.

The Art Gallery & Museum, arts development service and the management of the Royal Pump Rooms are part of the new integrated "Arts" section along with the Royal Spa Centre and Town Hall. The new Arts team was formed in Jan 2017.

CULTURAL SERVICES

S3550 TOURISM

	ACTUAL 2017/18 £	ORIGINAL BUDGET 2018/19 £	LATEST BUDGET 2018/19 £	ORIGINAL BUDGET 2019/20 £
DIRECT EXPENDITURE				
Employees	32,948	27,300	27,000	28,900
Premises	15,496	17,100	17,400	17,600
Supplies and Services	10,318	13,000	19,500	13,000
TOTAL DIRECT EXPENDITURE	58,762	57,400	63,900	59,500
DIRECT INCOME				
Sales	(11,599)	(13,300)	(13,300)	(13,300)
Fees and Charges	(1,041)	(500)	(500)	(500)
TOTAL DIRECT INCOME	(12,640)	(13,800)	(13,800)	(13,800)
NET DIRECT (INCOME) / EXPENDITURE	46,122	43,600	50,100	45,700
Support Services	1,102	-	400	400
NET (INCOME) / EXPENDITURE TO SUMMARY	47,224	43,600	50,500	46,100

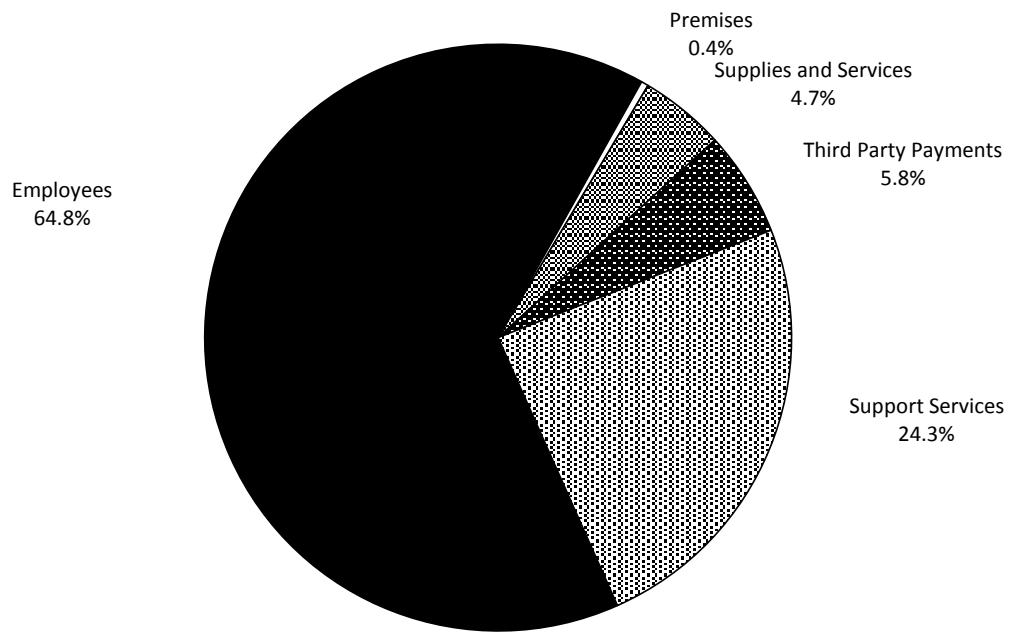
The tourism industry is an important sector of the economy in Warwick District and is an important element of the Corporate Strategy vision as "...a great place to live, work and visit."

The Council supports the industry through it's status as a founding member of the Destination Management Organisation, Shakespeare's England Ltd. The company has developed a destination management plan to guide the development of the industry in the sub region.

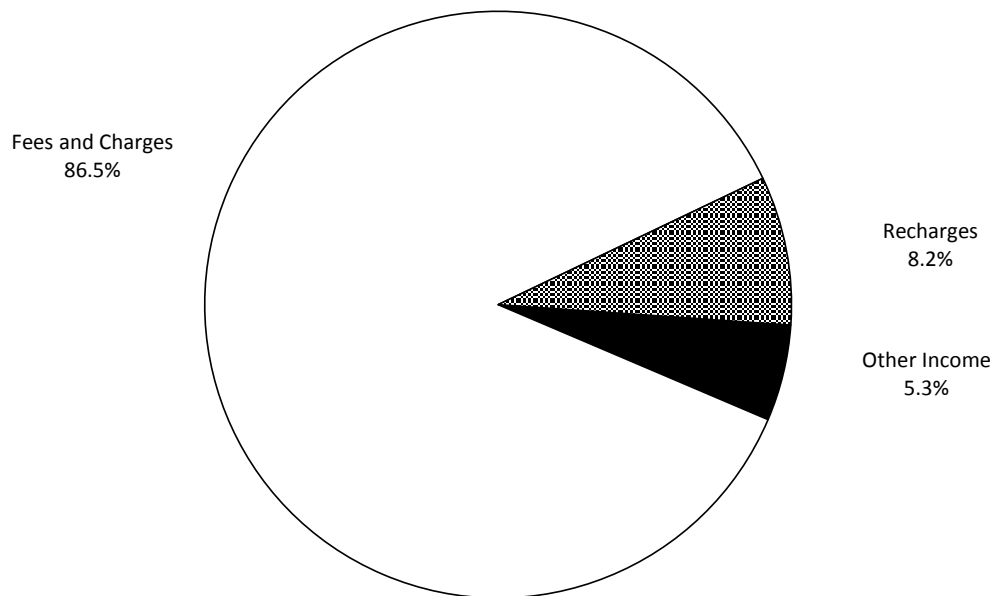
The Council operates a Sales & Information Centre at the Royal Pump Rooms in Royal Leamington Spa as part of its Arts section.

	ACTUAL 2017/18 £	ORIGINAL BUDGET 2018/19 £	LATEST BUDGET 2018/19 £	ORIGINAL BUDGET 2019/20 £	Page
<u>DEVELOPMENT SERVICES</u>					
S4510 DEVELOPMENT SERVICES MGT	-	-	-	-	70
S4540 DEVELOPMENT CONTROL	225,110	275,200	(92,000)	(8,700)	71
S4570 POLICY AND PROJECTS	(32,021)	-	(6,800)	-	72
S4600 BUILDING CONTROL	178,183	241,900	162,100	186,500	73
S4840 LOCAL LAND CHARGES	(277,398)	(76,700)	(37,800)	(51,300)	74
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TOTAL DEVELOPMENT SERVICES	93,874	440,400	25,500	126,500	
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 <u>SUBJECTIVE ANALYSIS:</u>					
<u>EXPENDITURE:</u>					
Employees	1,876,227	2,000,200	2,027,300	2,092,200	
Premises	-	11,500	11,500	11,500	
Transport	55,094	38,400	38,400	38,400	
Supplies and Services	(57,163)	115,900	116,000	112,700	
Third Party Payments	231,101	181,500	222,000	187,100	
Support Services	702,999	712,300	684,600	685,500	
Capital Charges	847	800	800	100,800	
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TOTAL EXPENDITURE	2,809,105	3,060,600	3,100,600	3,228,200	
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<u>INCOME:</u>					
Government Grants	(32,578)	-	-	-	
Other Grants and Contributions	-	-	-	(60,000)	
Other Income	(140,058)	(105,100)	(115,100)	(105,100)	
Fees and Charges	(2,278,927)	(2,253,800)	(2,739,100)	(2,682,800)	
Recharges	(263,668)	(261,300)	(220,900)	(253,800)	
	<hr/>	<hr/>	<hr/>	<hr/>	
TOTAL INCOME	(2,715,231)	(2,620,200)	(3,075,100)	(3,101,700)	
	<hr/>	<hr/>	<hr/>	<hr/>	
NET COST OF DEVELOPMENT SERVICES & BUSINESS	93,874	440,400	25,500	126,500	
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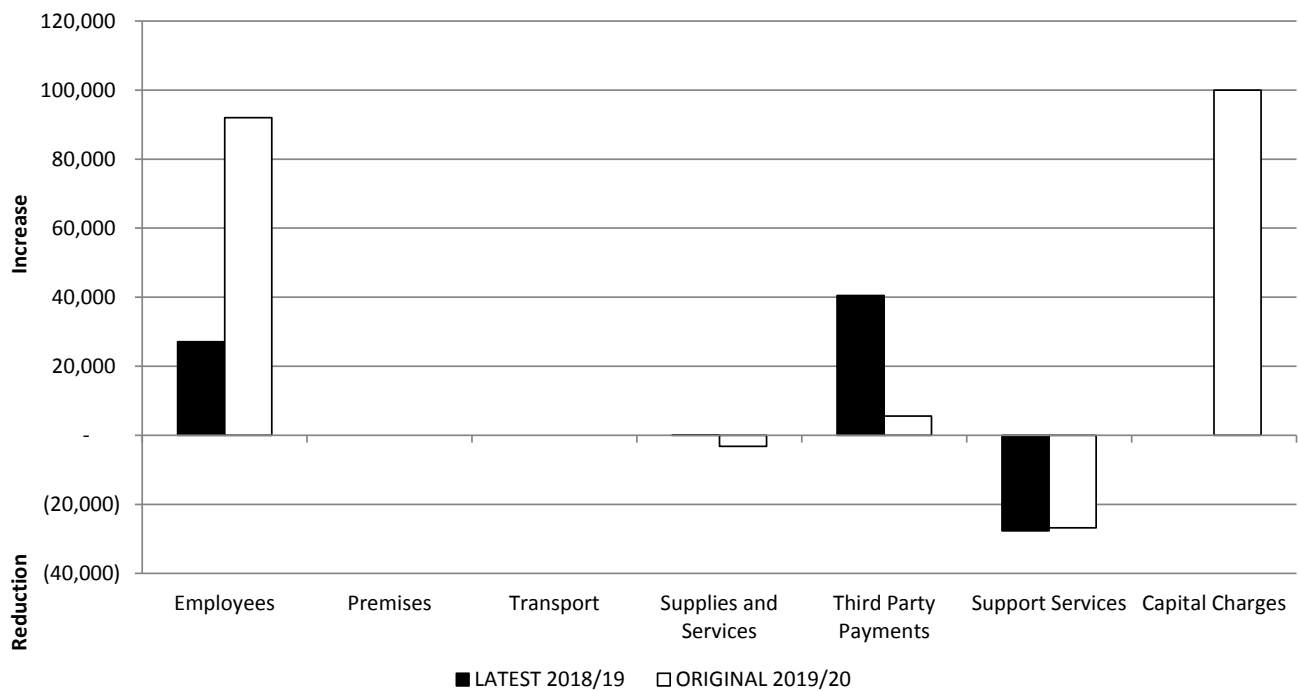
DEVELOPMENT SERVICES EXPENDITURE - 2019/20 BUDGETS



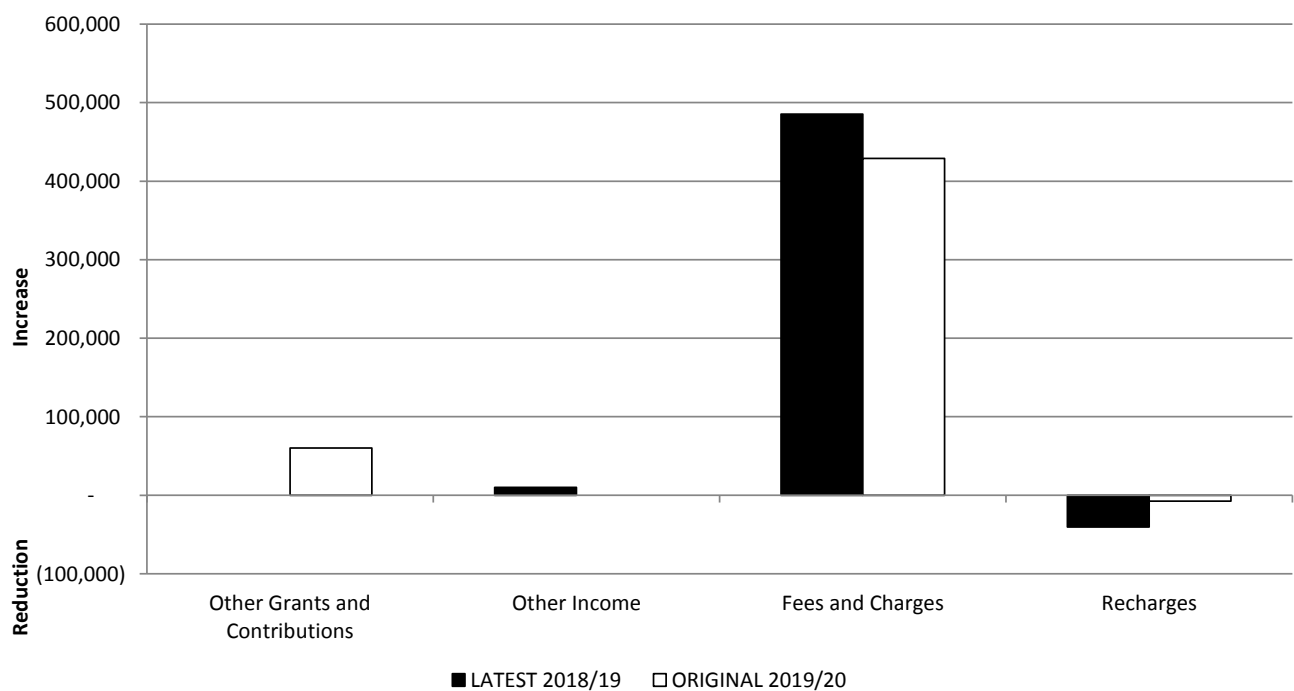
DEVELOPMENT SERVICES INCOME - 2019/20 BUDGETS



DEVELOPMENT SERVICES EXPENDITURE: CHANGE FROM 2018/19 ORIGINAL (£)



DEVELOPMENT SERVICES INCOME: CHANGE FROM 2018/19 ORIGINAL (£)



DEVELOPMENT SERVICES

	ACTUAL 2017/18 £	ORIGINAL BUDGET 2018/19 £	LATEST BUDGET 2018/19 £	ORIGINAL BUDGET 2019/20 £
<u>S4510 DEVELOPMENT SERVICES MGT</u>				
DIRECT EXPENDITURE				
Employees	98,551	94,300	89,800	93,000
Transport	68	500	500	500
Supplies and Services	9,343	12,800	12,800	9,400
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TOTAL DIRECT EXPENDITURE	107,962	107,600	103,100	102,900
Support Services	61,259	55,500	38,700	44,000
Capital Charges	847	800	800	800
Recharges	(170,068)	(163,900)	(142,600)	(147,700)
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NET (INCOME) / EXPENDITURE TO SUMMARY	-	-	-	-
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The Development Services provision groups are:

- Development Management (including Enforcement, Conservation and Local Land Charges)
- Policy and Projects
- Business Support and Events Management
- Building Control Consortium
- Economic Development and Enterprise Development

The management of the Service Area involves the provision of support services to enable each of the service provision groups to undertake their professional duties.

The cost of this service is recharged on the basis of staff time allocations

DEVELOPMENT SERVICES

	ACTUAL 2017/18 £	ORIGINAL BUDGET 2018/19 £	LATEST BUDGET 2018/19 £	ORIGINAL BUDGET 2019/20 £
<u>S4540 DEVELOPMENT CONTROL</u>				
DIRECT EXPENDITURE				
Employees	1,008,812	1,080,400	1,140,800	1,172,700
Transport	12,752	7,200	7,200	7,200
Supplies and Services	57,447	62,100	62,100	62,100
Third Party Payments	179,025	130,300	163,500	131,800
TOTAL DIRECT EXPENDITURE	1,258,036	1,280,000	1,373,600	1,373,800
DIRECT INCOME				
Other Income	(123)	(100)	(100)	(100)
Other Grants and Contributions	-	-	-	(60,000)
Fees and Charges	(1,352,602)	(1,361,200)	(1,821,200)	(1,771,200)
TOTAL DIRECT INCOME	(1,352,725)	(1,361,300)	(1,821,300)	(1,831,300)
NET DIRECT (INCOME) / EXPENDITURE	(94,689)	(81,300)	(447,700)	(457,500)
Support Services	398,799	435,200	434,700	427,800
Capital Charges	-	-	-	100,000
Recharges	(79,000)	(78,700)	(79,000)	(79,000)
NET (INCOME) / EXPENDITURE TO SUMMARY	225,110	275,200	(92,000)	(8,700)

The Development Management function ensures that development takes place throughout the District in accordance with the planning policies of the Government and Council. It does this essentially through the provision of pre-application advice and the determination of planning applications which enables proposals requiring planning permission to be assessed taking into account the views of neighbours and other interested parties. Most applications are decided under delegated powers given to the Head of Development Services, but major or controversial applications are decided by the Planning Committee. Public consultation takes place on applications and sometimes there is a need for negotiations with applicants in order to achieve an acceptable development. Many applications relate to the District's historic environment and in such cases careful attention is given to preserving the architectural and historic interest of the buildings. The function includes an enforcement team who investigate development that has taken place without planning permission. Breaches of planning control are investigated and either resolved by agreement or by means of enforcement action authorised by the Planning Committee. There is also monitoring of development to ensure that approved schemes are carried out in accordance with plans. Planning permission is only refused and/or enforcement action taken where there are clear reasons for doing so but, in such cases, and in cases of Enforcement, there is a right of appeal to the Planning Inspectorate which involves the and the function deals with presentation of evidence for such appeals, either through the written representation procedure or at formal local public inquiries or hearings.

Where development or other proposals threaten the loss of trees, consideration is given to protecting the trees by means of a Tree Preservation Order which would make it an offence to fell or damage the trees in any way. Such action is only recommended where the trees are of particular intrinsic value or because of their contribution to the visual amenities of the area. The owners have a right to object to the placing of an Order and any objections are taken into consideration by the Planning Committee before the Order is confirmed.

Conservation and Design

The District has 29 Conservation Areas and approximately 1,500 Listed Buildings, a number of which are Listed Grade I Listed. It is therefore a very valuable asset to the District. The Conservation team advises and assists owners of historic properties on ways in which they may be maintained and enhanced. Advice is also prepared for property owners predominantly through the WDC website. The team also administer an historic building grants scheme. The grants are spent on improving historic properties and areas across the district. The Conservation team also play an important role in the consideration of providing design comments on all applications for Listed Building Consent and all planning applications within Conservation Areas. The team administers the operation of includes managing and administering the Conservation Area Advisory Forum which also provide comments on applications along with The Conservation team also promote the historic environment and regularly hold design awards to recognise good design. They also administer the annual Heritage Open Day event every year which promotes helps to educate the public as to the value and importance of the historic environment.

Land Charges

This element of the service is principally directed at providing customers with property information usually in connection with the purchase of a property and is a key element of the role of the team. The national profile of this area of work is increasing particularly as Local Authorities are increasingly being monitored on their performance.

DEVELOPMENT SERVICES

	ACTUAL 2017/18 £	ORIGINAL BUDGET 2018/19 £	LATEST BUDGET 2018/19 £	ORIGINAL BUDGET 2019/20 £
<u>S4570 POLICY AND PROJECTS</u>				
DIRECT EXPENDITURE				
Third Party Payments	1,554	-	3,200	-
TOTAL DIRECT EXPENDITURE	1,554	-	3,200	-
DIRECT INCOME				
Other Income	(33,575)	-	(10,000)	-
TOTAL DIRECT INCOME	(33,575)	-	(10,000)	-
NET (INCOME) / EXPENDITURE TO SUMMARY	(32,021)	-	(6,800)	-

The Policy Officers were originally transferred from the Chief Executive's Office and have subsequently been reallocated to the main operational teams within the Development Service and Business teams. The budget above relates to the HS2 Appeal.

DEVELOPMENT SERVICES

	ACTUAL 2017/18 £	ORIGINAL BUDGET 2018/19 £	LATEST BUDGET 2018/19 £	ORIGINAL BUDGET 2019/20 £
S4600 BUILDING CONTROL				
DIRECT EXPENDITURE				
Employees	768,749	825,400	796,600	826,400
Premises	-	11,500	11,500	11,500
Transport	42,274	30,700	30,700	30,700
Supplies and Services	29,855	30,800	30,800	30,800
Third Party Payments	2,544	5,700	5,700	5,700
TOTAL DIRECT EXPENDITURE	843,422	904,100	875,300	905,100
DIRECT INCOME				
Other Income	(106,360)	(105,000)	(105,000)	(105,000)
Fees and Charges	(753,943)	(727,600)	(767,600)	(767,600)
TOTAL DIRECT INCOME	(860,303)	(832,600)	(872,600)	(872,600)
NET DIRECT (INCOME) / EXPENDITURE	(16,881)	71,500	2,700	32,500
Support Services	209,664	189,100	158,700	181,100
Recharges	(14,600)	(18,700)	700	(27,100)
NET (INCOME) / EXPENDITURE TO SUMMARY	178,183	241,900	162,100	186,500

Through the Building Regulations and associated legislation the Council carries out its duties, functions and responsibilities to ensure the health, safety, welfare and facilities for people in and about buildings and structures, together with the conservation of fuel and power. The Building Act 1984 and associated legislation gives a significant amount of flexibility to designers and builders, including fire engineering design approach to complex buildings. Due to this flexibility officers have to be more vigilant and be prepared to make immediate and positive professional judgements prior to or during construction work. Those judgements made can have commercial and financial implications on developments, together with health and safety implications. The Building Regulations are constantly being reviewed and updated where appropriate to ensure that the broad range of legislation is addressed in assessing and ensuring buildings and developments are in compliance. Although the Approved Inspector Regulations now provide alternatives to developers, the Building Control Group at Warwick District Council, due to their professionalism, quality assurance systems and customer care procedures, have ensured that the majority maintained their market share of building operations. Regulation Applications which are subject to compliance with the Building Regulation procedures through the Local Authority route.

Warwick Building Control formally merged services with Rugby and Daventry with effect from 1 April 2016 to form a Building Control Consortium. The aim of the merger is to promote closer and consistent working across the district and to form a united front against the Approved Inspectors. The team has also developed partnerships with design teams, developers and other Local Authorities across the Country. During the last few years, the group have continued to implement additional responsibilities as a result of changing legislation and updating of the regulations. This has been particularly so in the case of access and facilities for disabled people and the document BS8300 (DDA), new Fire Safety legislation (RRO), Part P Electrical etc. The revised disabled legislation and the associated DDA have extended the scope for disabled people in commercial and domestic fields. The regulations now require all dwellings, including flats etc., to be more accessible and provide improved facilities for disabled people. There are also the additional requirements for improved access of facilities within, including vertical access to various levels of buildings within commercial developments. Approved document Part B Fire Safety of the Regulations post Grenfell is due Jan / Feb 2019 including transitional period. Approved document L Regulation 25B Nearly Zero Energy Buildings came into force for new buildings occupied by public authorities in England on 1st January 2019. For all other buildings this will come into force on 31st December 2020. In the continuing drive to provide more energy efficient buildings and a more sustainable environment across the whole spectrum, Part L (Conservation of Fuel and Power) is constantly under review. The implementation of any new legislation will provide a challenging task for the Building Control team and the industry as a whole.

In addition to all of the above, the Department for Communities and Local Government (DCLG) continue to advise that the fee related function of Local Authorities' Building Control must be self-financing over a three year period. Any surplus should be reinvested into the service to improve the service delivery. In order for this to happen, Local Authorities set their own fees and charges of the service they provide, although it should be noted, the Council cannot charge for works related to disabled adaptations or improvements, or for registration of window or electrical projects under competent person schemes CPS. Our fee charges as set should enable us to break even, however, we must be aware there should be no cross subsidy of the service between non fee related and fee related functions, but the service must ensure we continue to provide a cost effective efficient service to all, in a highly competitive market. The service also provides other duties in respect of health and safety, such as dangerous structures, demolitions, fire safety surveys, accessibility audits, temporary stands etc. and structures.

DEVELOPMENT SERVICES

	ACTUAL 2017/18 £	ORIGINAL BUDGET 2018/19 £	LATEST BUDGET 2018/19 £	ORIGINAL BUDGET 2019/20 £
<u>S4840 LOCAL LAND CHARGES</u>				
DIRECT EXPENDITURE				
Employees	115	100	100	100
Supplies and Services	(153,808)	10,200	10,300	10,400
Third Party Payments	47,978	45,500	49,600	49,600
TOTAL DIRECT EXPENDITURE	(105,715)	55,800	60,000	60,100
DIRECT INCOME				
Government Grants	(32,578)	-	-	-
Fees and Charges	(172,382)	(165,000)	(150,300)	(144,000)
TOTAL DIRECT INCOME	(204,960)	(165,000)	(150,300)	(144,000)
NET DIRECT (INCOME) / EXPENDITURE	(310,675)	(109,200)	(90,300)	(83,900)
Support Services	33,277	32,500	52,500	32,600
NET (INCOME) / EXPENDITURE TO SUMMARY	(277,398)	(76,700)	(37,800)	(51,300)

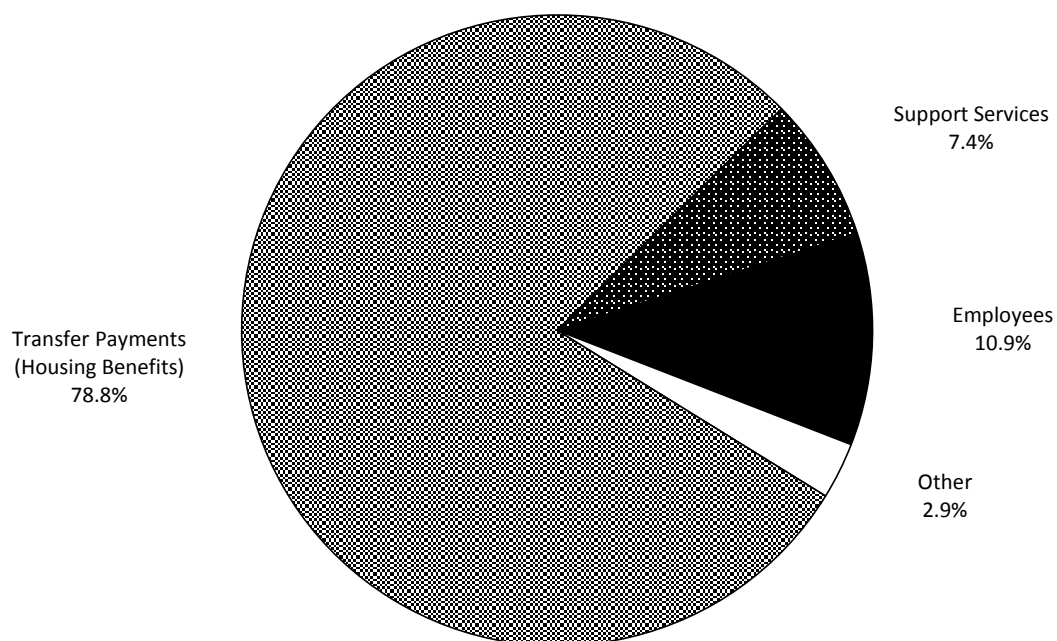
The Council maintains a Local Land Charges Register relating to its area which includes details of any matter - road proposals, clearance order, closing order, etc. - affecting properties, and details of any charge which under various enactments is a charge on the property, e.g. private street work costs. The Local Land Charges service was transferred to HM Land Registry in July 2018 and applications for Local Land Searches (LLC1) and Personal Searches of the Local Land Charges Register must now be made directly to them.

The Council provides replies to additional enquiries (CON29 enquiries) raised by Solicitors or search companies acting for the purchasers of houses, businesses etc. These enquiries relate to sewerage, planning, highways and general environmental matters.

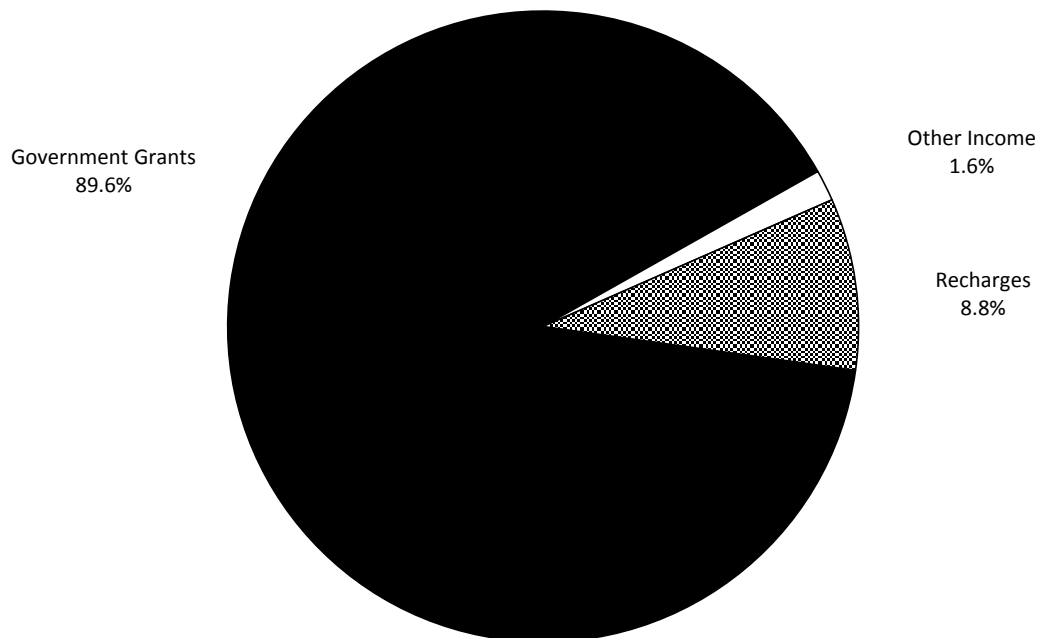
CON29 Fees are set by the Council in accordance with the national guidance issued by the Ministry of Justice, which seeks to ensure that councils set fees which recover the cost of providing the service.

	ACTUAL 2017/18 £	ORIGINAL BUDGET 2018/19 £	LATEST BUDGET 2018/19 £	ORIGINAL BUDGET 2019/20 £	Page
<u>FINANCE</u>					
S1410 FINANCE MANAGEMENT	-	(13,800)	-	-	78
S1417 PROCUREMENT	-	20,000	-	-	79
S1418 FINANCIAL SERVICES TEAM	-	-	-	-	79
S1425 ACCOUNTANCY	-	87,200	-	39,000	80
S1440 NON-DISTRIBUTED COSTS	221,145	148,900	163,500	162,400	81
S1460 TREASURY MANAGEMENT	93,181	78,800	91,700	86,800	81
S1461 CONTINGENCY BUDGETS	-	935,000	89,100	323,100	82
S1465 CORPORATE MANAGEMENT	625,703	690,100	764,700	714,900	83
S1468 PARISH COUNCIL SUPPORT	91,615	34,800	35,300	3,400	84
S1578 AUDIT & RISK	-	-	-	-	85
S2315 ASSISTED TRAVEL PASSES	(231)	-	-	-	86
S3050 REVENUES	830,519	752,800	1,005,800	907,300	87
S3100 ONE STOP SHOPS	-	-	-	-	88
S3200 RECEPTION FACILITIES & LEAMINGTON OSS	-	(41,700)	-	-	88
S3250 BENEFITS	461,973	613,300	596,900	674,700	89
TOTAL FINANCE	2,323,905	3,305,400	2,747,000	2,911,600	
<u>SUBJECTIVE ANALYSIS:</u>					
<u>EXPENDITURE:</u>					
Employees	3,253,959	3,825,100	3,433,800	3,476,500	
Premises	1,038	-	-	-	
Transport	10,912	9,800	9,700	9,700	
Supplies and Services	588,341	933,100	795,000	797,500	
Third Party Payments	81,336	73,600	91,100	77,400	
Transfer Payments (Housing Benefits)	27,960,055	27,040,100	25,293,000	25,293,000	
Support Services	2,243,549	2,324,800	2,473,200	2,384,500	
Capital Charges	30,775	34,900	52,600	51,700	
TOTAL EXPENDITURE	34,169,965	34,241,400	32,148,400	32,090,300	
<u>INCOME:</u>					
Government Grants	(28,981,644)	(27,986,600)	(26,267,200)	(26,150,000)	
Other Grants and Contributions	(84,501)	(79,400)	(88,100)	(90,200)	
Other Income	(33,819)	(13,700)	(13,700)	(13,700)	
Fees and Charges	(344,262)	(380,000)	(360,000)	(360,000)	
Recharges	(2,401,834)	(2,476,300)	(2,672,400)	(2,564,800)	
TOTAL INCOME	(31,846,060)	(30,936,000)	(29,401,400)	(29,178,700)	
NET COST OF FINANCE	2,323,905	3,305,400	2,747,000	2,911,600	

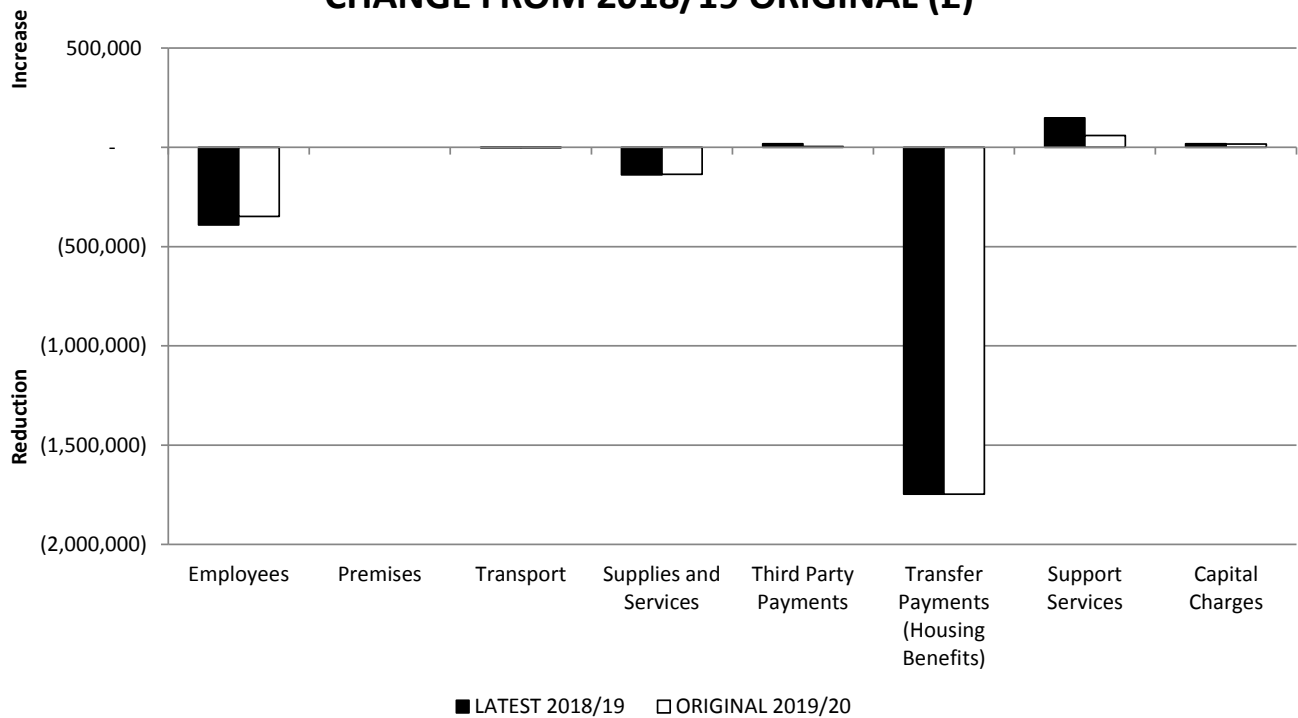
FINANCE EXPENDITURE - 2019/20 BUDGETS



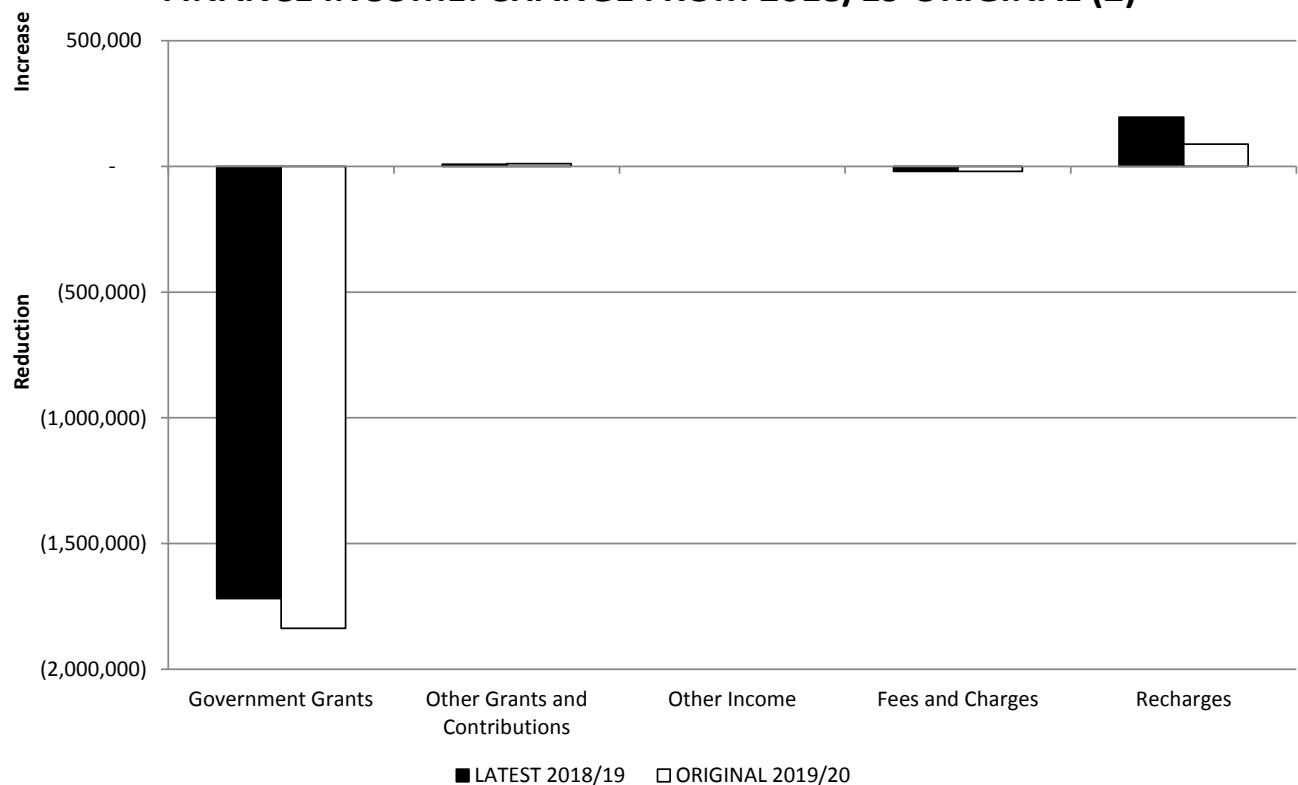
FINANCE INCOME - 2019/20 BUDGETS



FINANCE EXPENDITURE: CHANGE FROM 2018/19 ORIGINAL (£)



FINANCE INCOME: CHANGE FROM 2018/19 ORIGINAL (£)



FINANCE

	ACTUAL 2017/18 £	ORIGINAL BUDGET 2018/19 £	LATEST BUDGET 2018/19 £	ORIGINAL BUDGET 2019/20 £
S1410 FINANCE MANAGEMENT				
DIRECT EXPENDITURE				
Employees	119,039	118,300	116,500	119,100
Transport	545	300	300	300
Supplies and Services	6,763	(8,900)	7,700	7,400
Third Party Payments	739	-	-	-
TOTAL DIRECT EXPENDITURE	127,086	109,700	124,500	126,800
DIRECT INCOME				
Other Income	(20)	-	-	-
TOTAL DIRECT INCOME	(20)	-	-	-
NET DIRECT (INCOME) / EXPENDITURE	127,066	109,700	124,500	126,800
Support Services	61,978	77,700	61,900	61,900
Recharges	(189,044)	(201,200)	(186,400)	(188,700)
NET (INCOME) / EXPENDITURE TO SUMMARY	-	(13,800)	-	-

The Head of Finance is responsible for providing a comprehensive financial service to the Council via the following five divisions of the Business Unit:

Procurement

Exchequer:

- Revenues
 - Collection of Council Tax
 - Collection of Business Rates
- FSTeam
 - Creditors
 - Sundry Income

Accountancy

- Accounting and Budgeting
- Treasury Management
- Financial Advice

Audit and Risk

- Internal Audit
- Risk Management
- Insurances

Benefits

- Housing Benefits
- Council Tax Reduction
- Benefits Fraud
- Customer Support Team

Work is undertaken under the direction of the Head of Finance who will perform his duties in compliance with the appropriate regulations and standards expected of Local Government, as promoted by the Chartered Institute of Public Finance and Accountancy.

The cost of this service is recharged to users based on staff time allocations.

FINANCE

	ACTUAL 2017/18 £	ORIGINAL BUDGET 2018/19 £	LATEST BUDGET 2018/19 £	ORIGINAL BUDGET 2019/20 £
<u>S1417 PROCUREMENT</u>				
DIRECT EXPENDITURE				
Employees	85,053	103,100	87,200	98,400
Transport	1,268	800	800	800
Supplies and Services	1,044	3,100	4,100	4,100
Third Party Payments	13,919	20,600	25,600	23,700
TOTAL DIRECT EXPENDITURE	101,284	127,600	117,700	127,000
Support Services	42,534	58,000	40,100	40,200
Recharges	(143,818)	(165,600)	(157,800)	(167,200)
NET (INCOME) / EXPENDITURE TO SUMMARY	-	20,000	-	-

The Procurement Section's role is to ensure that all procurement projects are undertaken within the Council's Code of Contract Practice and Code of Financial Practice, and EU legislation. Whilst procurement is devolved to all budget holders within the authority, the procurement team are actively involved in all tender opportunities. Our aim is to provide value for money on supplies and services bought and leased by the council. This does not mean the cheapest but a balance between cost, quality and performance.

S1418 FINANCIAL SERVICES TEAM

DIRECT EXPENDITURE				
Employees	191,446	193,700	200,500	211,700
Transport	11	100	100	100
Supplies and Services	4,069	9,000	9,000	9,000
TOTAL DIRECT EXPENDITURE	195,526	202,800	209,600	220,800
DIRECT INCOME				
Other Grants and Contributions	(8,500)	(8,500)	(8,500)	(8,500)
TOTAL DIRECT INCOME	(8,500)	(8,500)	(8,500)	(8,500)
NET DIRECT (INCOME) / EXPENDITURE	187,026	194,300	201,100	212,300
Support Services	41,488	56,400	56,600	50,500
Recharges	(228,514)	(250,700)	(257,700)	(262,800)
NET (INCOME) / EXPENDITURE TO SUMMARY	-	-	-	-

FINANCIAL SERVICES (FSTeam)

The FSTeam provides support to Service Areas across the Council which are of a financial nature. The team also prepares and manages the support services of creditor and debtor invoice processing.

The cost of this service is recharged to services using a variety of basis ranging from staff time allocations, numbers of staff and numbers of transactions.

FINANCE

S1425 ACCOUNTANCY

	ACTUAL 2017/18 £	ORIGINAL BUDGET 2018/19 £	LATEST BUDGET 2018/19 £	ORIGINAL BUDGET 2019/20 £
DIRECT EXPENDITURE				
Employees	550,900	605,300	680,200	659,500
Transport	523	1,000	800	800
Supplies and Services	50,068	51,600	67,400	53,100
Third Party Payments	2,000	-	4,800	-
TOTAL DIRECT EXPENDITURE	603,491	657,900	753,200	713,400
DIRECT INCOME				
Other Income	(6)	-	-	-
TOTAL DIRECT INCOME	(6)	-	-	-
NET DIRECT (INCOME) / EXPENDITURE	603,485	657,900	753,200	713,400
Support Services	154,728	153,800	179,900	176,900
Recharges	(758,213)	(724,500)	(933,100)	(851,300)
NET (INCOME) / EXPENDITURE TO SUMMARY	-	87,200	-	39,000

The Accountancy Division is directed by the Strategic Finance Manager (a qualified accountant), and is comprised of 4 Principal Accountants, 6 Assistant Accountants and an Accountancy Assistant. The services provided are as follows:

- Co-ordination of annual revenue budgets, fees and charges reports and capital budgets;
- Preparation of statutory final accounts and associated returns, grant claims etc.;
- Provision of financial advice, training and assistance in budget monitoring for all Service Area managers at all levels;
- Maintenance and Development of the Council's Financial Management, Asset Register;
- On site support to Service Areas, including advice in respect of VAT;
- Treasury Management;
- Collection Fund Accounts;
- Financial support and direction on various projects undertaken within the Council.

The Accountancy Division works to the following timescales:

- | | |
|---------------------------------|--|
| - Accountancy advice | - 10 working days |
| - Response to Committee Reports | - 5 working days |
| - Routine requests for advice | - 2 working days |
| - Emergency / urgent work | - on demand, subject to staff availability |

Although in the majority of cases, the Division responds within a far shorter timescale.

The work is undertaken according to CIPFA accounting standards and is subject to external / internal audits each year.

The division continues to review the way the Council's Budgets are monitored and reported, enhancing them should the opportunities arise. The team will also continue to support and work with other Service Areas, who are reviewing their practices under the Council's Fit for the Future Programme.

The cost of this service is recharged to users based on staff time allocations.

FINANCE

	ACTUAL 2017/18 £	ORIGINAL BUDGET 2018/19 £	LATEST BUDGET 2018/19 £	ORIGINAL BUDGET 2019/20 £
<u>S1440 NON-DISTRIBUTED COSTS</u>				
DIRECT EXPENDITURE				
Employees	209,808	138,300	130,300	130,100
TOTAL DIRECT EXPENDITURE	209,808	138,300	130,300	130,100
Capital Charges	30,775	34,900	52,600	51,700
Recharges	(19,438)	(24,300)	(19,400)	(19,400)
NET (INCOME) / EXPENDITURE TO SUMMARY	221,145	148,900	163,500	162,400

Non-Distributed Costs are defined as comprising:

- The costs associated with unused shares of IT facilities;
- The costs of shares of other long-term unused but unrealisable assets;
- The proportion of employer's pensions contributions which actuaries certify to be attributable to back funding (i.e. current contributions towards the cost of increases in the pensions earned by past services).

S1460 TREASURY MANAGEMENT

DIRECT EXPENDITURE				
Supplies and Services	58,208	30,800	30,800	30,800
Third Party Payments	406	2,100	2,200	2,200
TOTAL DIRECT EXPENDITURE	58,614	32,900	33,000	33,000
DIRECT INCOME				
Other Income	(13,156)	-	-	-
TOTAL DIRECT INCOME	(13,156)	-	-	-
NET DIRECT (INCOME) / EXPENDITURE	45,458	32,900	33,000	33,000
Support Services	50,823	49,100	61,900	57,000
Recharges	(3,100)	(3,200)	(3,200)	(3,200)
NET (INCOME) / EXPENDITURE TO SUMMARY	93,181	78,800	91,700	86,800

Costs associated with the Council's banking arrangements, including the management of the investments and borrowings.

FINANCE

	ACTUAL 2017/18 £	ORIGINAL BUDGET 2018/19 £	LATEST BUDGET 2018/19 £	ORIGINAL BUDGET 2019/20 £
<u>S1461 CONTINGENCY BUDGETS</u>				
DIRECT EXPENDITURE				
Employees	-	559,600	60,300	86,100
Supplies and Services	-	375,400	28,800	237,000
	<hr/>	<hr/>	<hr/>	<hr/>
TOTAL DIRECT EXPENDITURE	-	935,000	89,100	323,100
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NET (INCOME) / EXPENDITURE TO SUMMARY	-	935,000	89,100	323,100
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This budget comprises general contingencies:

- The unallocated balance of the Apprenticeship Scheme;
- A general contingency budget;

FINANCE

	ACTUAL 2017/18 £	ORIGINAL BUDGET 2018/19 £	LATEST BUDGET 2018/19 £	ORIGINAL BUDGET 2019/20 £
<u>S1465 CORPORATE MANAGEMENT</u>				
DIRECT EXPENDITURE				
Supplies and Services	5,487	62,500	77,500	58,000
TOTAL DIRECT EXPENDITURE	5,487	62,500	77,500	58,000
DIRECT INCOME				
Other Income	(6,642)	-	-	-
TOTAL DIRECT INCOME	(6,642)	-	-	-
NET DIRECT (INCOME) / EXPENDITURE	(1,155)	62,500	77,500	58,000
Support Services	644,958	645,700	705,300	675,000
Recharges	(18,100)	(18,100)	(18,100)	(18,100)
NET (INCOME) / EXPENDITURE TO SUMMARY	625,703	690,100	764,700	714,900

It is recognised that certain costs only arise because local authorities are multi-purpose, elected organisations, i.e. the costs are over and above the sum of those that would be needed to manage all the various services if they were run by single-purpose authorities. Such costs are now gathered under the heading of "Corporate Management". Under the Service Reporting Code of Practice, the costs that can be charged to Corporate Management are strictly defined.

Corporate Management is defined as:

- Costs of the Chief Executive except where duties are concerned with the direct management of services or the provision of advice and support to members;
- Maintaining statutory registers, e.g. of politically sensitive posts, unused land, payments to members and members' interests – except when those statutory registers are defined specifically as a function of direct services;
- Providing information required by members of the public in exercise of statutory rights (other than about specific services);
- Completing, submitting and publishing staffing returns, statements of accounts, annual reports, public performance reports and local performance plans;
- External audit liaison;
- Best Value external inspections;
- Responsible Financial Officer functions relating to precepts, standard spending assessments, corporate budgets, capital programmes, budget monitoring of the corporate position, reviewing the financial effects of strategic proposals, etc.

A small part of Corporate Management is charged to the Housing Revenue Account to reflect its fair and equitable share of the costs.

FINANCE

	ACTUAL 2017/18 £	ORIGINAL BUDGET 2018/19 £	LATEST BUDGET 2018/19 £	ORIGINAL BUDGET 2019/20 £
<u>S1468 PARISH COUNCIL SUPPORT</u>				
DIRECT EXPENDITURE				
Supplies and Services	63,223	31,700	31,700	-
Third Party Payments	25,295	-	-	-
TOTAL DIRECT EXPENDITURE	88,518	31,700	31,700	-
Support Services	3,097	3,100	3,600	3,400
NET (INCOME) / EXPENDITURE TO SUMMARY	91,615	34,800	35,300	3,400

Supplies and Services:

The treatment of Council Tax Benefits changed from a national to a local council tax reduction scheme with effect from 1 April 2013. Under the local scheme the council tax reductions are now built into the Council Tax Base as a disregard, thus reducing the Council Tax Base. To counter this reduction in the Council Tax Base the Town and Parish Councils receive a Council Tax Support Grant. National Government funding to compensate councils for this reduced Taxbase is being withdrawn. In line with this the support grant to Town and Parish Councils will also be withdrawn over a 3 year period from 2017/18.

Third Party Payments:

There are services which are carried out by parish councils in their areas that are carried out by the District Council in the urban areas of Royal Leamington Spa, Kenilworth and Warwick. Without some form of relief, council taxpayers in the rural areas would, in effect, be paying twice for the same services. In order to avoid this "double charging", this Council contributes towards the costs of parish councils, although there are conditions attached to reimbursement. This support is being withdrawn over a 2 year period from 2017/18.

FINANCE

	ACTUAL 2017/18 £	ORIGINAL BUDGET 2018/19 £	LATEST BUDGET 2018/19 £	ORIGINAL BUDGET 2019/20 £
<u>S1578 AUDIT & RISK</u>				
DIRECT EXPENDITURE				
Employees	255,659	255,000	247,800	268,800
Transport	421	1,100	1,100	1,100
Supplies and Services	29,801	29,200	31,100	17,500
Third Party Payments	1,094	5,000	5,000	5,000
TOTAL DIRECT EXPENDITURE	286,975	290,300	285,000	292,400
DIRECT INCOME				
Other Income	(10,139)	(13,700)	(13,700)	(13,700)
TOTAL DIRECT INCOME	(10,139)	(13,700)	(13,700)	(13,700)
NET DIRECT (INCOME) / EXPENDITURE	276,836	276,600	271,300	278,700
Support Services	54,316	54,000	61,800	61,500
Recharges	(331,152)	(330,600)	(333,100)	(340,200)
NET (INCOME) / EXPENDITURE TO SUMMARY	-	-	-	-

The Internal Audit Service comprises provision of assurance to management on the state of internal control and governance in respect of all of the Council's functions, activities and systems.

The services provided also include the following:

- Assistance on projects
- General advice on controls and risk
- Promotion of an anti fraud and corruption culture
- Investigations into suspected cases of fraud and corruption.

The audit work is undertaken in compliance with professional auditing standards as laid down by the Chartered Institute of Public Finance and Accountancy (CIPFA) and the Chartered Institute of Internal Auditors (CIIA). The Council's external auditors, Grant Thornton, review and report annually on the activities of Internal Audit.

The service is delivered through a combination of in-house staffing and, especially for IT audits, external contractors.

The Audit and Risk Manager reports quarterly to the Head of Finance on the activities of Internal Audit. The Finance and Audit Scrutiny Committee oversees achievement of the annual internal audit plan and receives reports on a quarterly basis to enable them to fulfil this function.

In terms of risk management, the Audit and Risk Manager provides advice to services to help them manage their risks effectively. Risk registers are in place for all Council services and these are reviewed regularly by the Finance & Audit Scrutiny Committee. A report is issued to members annually on progress in embedding risk management across the organisation.

The cost of this service is recharged to services based on staff time allocations.

The management of the Council's insurances is part of the Audit and Risk Division. Insurance is arranged, where required, with the Council's insurer and all claims are handled by the Insurance & Risk Officer.

FINANCE

	ACTUAL 2017/18 £	ORIGINAL BUDGET 2018/19 £	LATEST BUDGET 2018/19 £	ORIGINAL BUDGET 2019/20 £
<u>S2315 ASSISTED TRAVEL PASSES</u>				
DIRECT EXPENDITURE				
Third Party Payments	1,240	-	-	-
TOTAL DIRECT EXPENDITURE	1,240	-	-	-
DIRECT INCOME				
Other Income	(1,471)	-	-	-
TOTAL DIRECT INCOME	(1,471)	-	-	-
NET DIRECT (INCOME) / EXPENDITURE	(231)	-	-	-
NET (INCOME) / EXPENDITURE TO SUMMARY	(231)	-	-	-

The Council issues concessionary bus passes on behalf of Warwickshire County Council. Passes are issued free of charge except for replacement passes (e.g. lost or stolen passes) for which an administration fee is payable. This budget head covers income received at One Stop Shops in relation to replacement passes which is then passed on to the County Council.

FINANCE

	ACTUAL 2017/18 £	ORIGINAL BUDGET 2018/19 £	LATEST BUDGET 2018/19 £	ORIGINAL BUDGET 2019/20 £
<u>S3050 REVENUES</u>				
DIRECT EXPENDITURE				
Employees	684,873	675,300	810,200	786,300
Transport	1,371	1,300	1,900	1,900
Supplies and Services	170,337	104,200	181,800	128,900
Third Party Payments	25,768	25,800	25,800	25,800
TOTAL DIRECT EXPENDITURE	882,349	806,600	1,019,700	942,900
DIRECT INCOME				
Government Grants	(221,611)	(214,400)	(214,400)	(214,400)
Other Grants and Contributions	(76,001)	(70,900)	(79,600)	(81,700)
Fees and Charges	(343,542)	(380,000)	(360,000)	(360,000)
TOTAL DIRECT INCOME	(641,154)	(665,300)	(654,000)	(656,100)
NET DIRECT (INCOME) / EXPENDITURE	241,195	141,300	365,700	286,800
Support Services	589,324	611,500	640,100	620,500
NET (INCOME) / EXPENDITURE TO SUMMARY	830,519	752,800	1,005,800	907,300

The Revenues Service is responsible for the levying and collection of both the Council Tax and Business Rates .

Council Tax - Introduced in April 1993, is a tax on domestic properties. Each domestic property is placed in a 'band' from A to H based on the capital value of that property in April 1991. The banding exercise was carried out and is maintained by the Valuation Office, an Executive Agency of central Government.

Each year in late February, or early March, the Council, as the Billing Authority, fixes the charges that will apply for the upcoming financial year. The amount of tax levied will include precepts on behalf of Warwickshire County Council and Warwickshire Police and Crime Commissioner, as well as precepts by the appropriate parish or town councils.

Business Rates - All businesses in the area have a 'rateable value' ascribed to them by the Valuation Office Agency. Business Rates are subject to a revaluation every 5 years [although the Autumn Budget 2017 proposed that this will take place every 3 years moving forward] when the values are updated to reflect market changes in rental values. The Latest revaluation took effect from 01 April 2017. The Government fixes the rate-in-the-pound that the Council must use to calculate charges which are then levied on the occupiers or owners of the relevant properties. There is a system of 'transitional relief' which helps cushion the effects of substantial changes following a revaluation.

In both cases, the Revenues Service is responsible for calculating the charges, allowing any discounts, benefits or reliefs as appropriate, and then sending out bills in accordance with the regulations. If payment is not forthcoming, then recovery action as set out in the regulations is followed in order to secure payment.

The council's website at www.warwickdc.gov.uk gives more details about council tax and rates and also gives details of how to go about applying for benefits, reliefs, discounts or exemptions.

FINANCE

S3100 ONE STOP SHOPS

	ACTUAL 2017/18 £	ORIGINAL BUDGET 2018/19 £	LATEST BUDGET 2018/19 £	ORIGINAL BUDGET 2019/20 £
DIRECT EXPENDITURE				
Employees	209,836	221,700	185,600	191,700
Premises	1,038	-	-	-
Transport	225	700	700	700
Supplies and Services	1,832	2,700	52,700	2,700
TOTAL DIRECT EXPENDITURE	212,931	225,100	239,000	195,100
DIRECT INCOME				
Other Income	(749)	-	-	-
TOTAL DIRECT INCOME	(749)	-	-	-
NET DIRECT (INCOME) / EXPENDITURE	212,182	225,100	239,000	195,100
Support Services	23,483	18,500	22,600	22,600
Recharges	(235,665)	(243,600)	(261,600)	(217,700)
NET (INCOME) / EXPENDITURE TO SUMMARY	-	-	-	-

Warwickshire Direct is a joint venture between Warwick District Council and Warwickshire County Council. We work in partnership with various Town and Parish Councils and other partners. Our teams are based within the library at Kenilworth and provide a wide range of advice and information at a single point of contact.

Warwickshire Direct - Warwick is based within Shire Hall, Warwick, whilst Warwickshire Direct - Leamington Spa is based within Riverside House. Costs of the service are recharged to users on the basis of statistics gathered over the year.

S3200 RECEPTION FACILITIES & LEAMINGTON OSS

DIRECT EXPENDITURE				
Employees	183,068	160,200	167,400	165,000
Transport	7	300	300	300
Supplies and Services	9,096	8,700	14,700	14,700
TOTAL DIRECT EXPENDITURE	192,171	169,200	182,400	180,000
Support Services	160,654	167,800	179,500	176,100
Recharges	(352,825)	(378,700)	(361,900)	(356,100)
NET (INCOME) / EXPENDITURE TO SUMMARY	-	(41,700)	-	-

This budget is in respect of the main reception services provided at Riverside House. Reception staff provide a wide variety of information from Planning to Bus Passes.

Costs of the service are recharged to users on the basis of statistics gathered over the year.

FINANCE

S3250 BENEFITS

	ACTUAL 2017/18 £	ORIGINAL BUDGET 2018/19 £	LATEST BUDGET 2018/19 £	ORIGINAL BUDGET 2019/20 £
DIRECT EXPENDITURE				
Employees	764,277	794,600	747,800	759,800
Transport	6,541	4,200	3,700	3,700
Supplies and Services	188,413	233,100	257,700	234,300
Third Party Payments	10,875	20,100	27,700	20,700
Transfer Payments	27,960,055	27,040,100	25,293,000	25,293,000
TOTAL DIRECT EXPENDITURE	28,930,161	28,092,100	26,329,900	26,311,500
DIRECT INCOME				
Government Grants	(28,760,033)	(27,772,200)	(26,052,800)	(25,935,600)
Other Income	(1,636)	-	-	-
Fees and Charges	(720)	-	-	-
TOTAL DIRECT INCOME	(28,762,389)	(27,772,200)	(26,052,800)	(25,935,600)
NET DIRECT (INCOME) / EXPENDITURE	167,772	319,900	277,100	375,900
Support Services	416,166	429,200	459,900	438,900
Recharges	(121,965)	(135,800)	(140,100)	(140,100)
NET (INCOME) / EXPENDITURE TO SUMMARY	461,973	613,300	596,900	674,700

Universal Credit is gradually replacing Housing Benefit (HB) for working age customers, however Local Authorities are expected to continue to administer the HB scheme until all customers have migrated and the Housing Benefit administration grant is gradually reducing to reflect the reduction in Housing Benefit claimants. The Housing Benefit caseload has reduced as a result of Universal Credit, however the Department for Work and Pensions have recently announced that no further claims to Universal Credit will be made in our area until October 2018 and as a result we expect to see an increase in claims until then. The administration grant is expected to be reviewed to reflect this change in policy. Administration of HB for pensioners will remain the responsibility of the Local Authority until Universal Credit has been fully rolled out. The HB scheme enables people on a low income to obtain financial assistance towards their rent.

Local authorities are responsible for determining their own Local Council Tax Reduction Scheme (LCTRS) for working age claimants, the rules for pensioners are prescribed by Government. Claimants who are on a low income can have their council tax liability reduced by up to 85% for working age and 100% for pension age claimants.

Principal Features:

Entitlement to housing benefit and council tax reduction for pensioners is assessed in relation to total financial resources and "applicable amounts".

(a) Households on Income Support, Jobseekers' Allowance, Pension Credit (Guarantee Credit) and Employment Support Allowance (income related) should be able to get the maximum level of assistance less, where applicable, a deduction for any non dependants living in the household. Other households whose income is not included in this list may also qualify and the level of entitlement is assessed based on income and capital compared to the circumstances of the household.

(b) Applicants with more than £16,000 assessed capital do not qualify for benefit unless they are in receipt of Pension Credit (Guarantee Credit).

(c) Income from employment is assessed on net income.

It is proposed that entitlement to council tax reduction for working age claimants in receipt of universal credit is assessed under a banded council tax reduction scheme from April 2019, with the remainder of working age claimants transferring onto the banded scheme from April 2020.

Number of claimants:

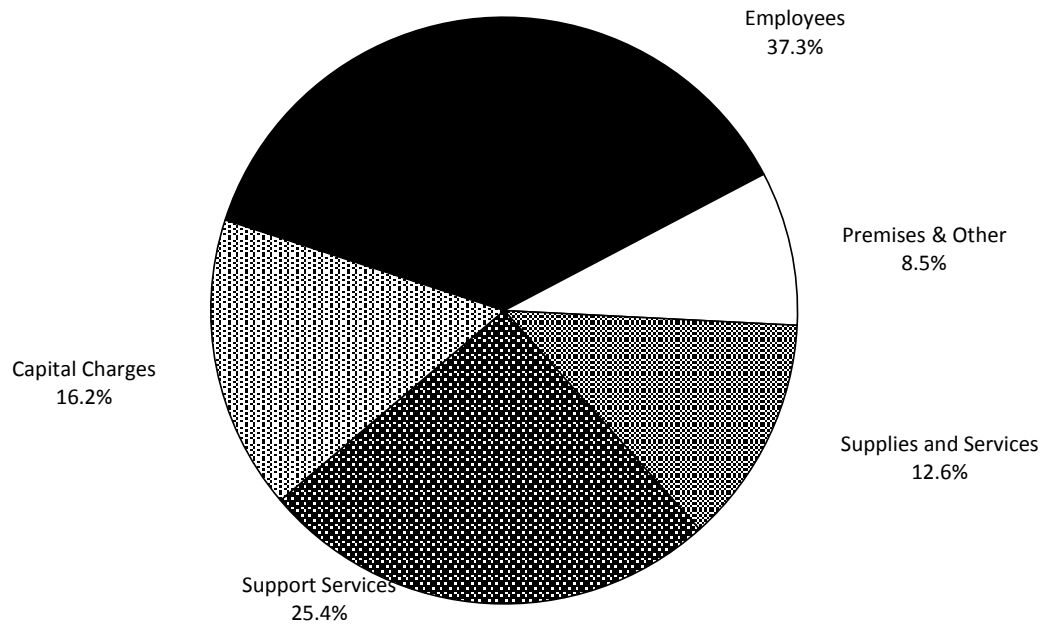
	2017	2018
HB	6,000	5,800
CTR	6,600	6,429

Since February 2015, DWP have been responsible for Housing Benefit fraud, however we retain responsibility for dealing with any fraudulent activity which occurs in relation to our other services, this service is currently provided on our behalf by Oxford City Council

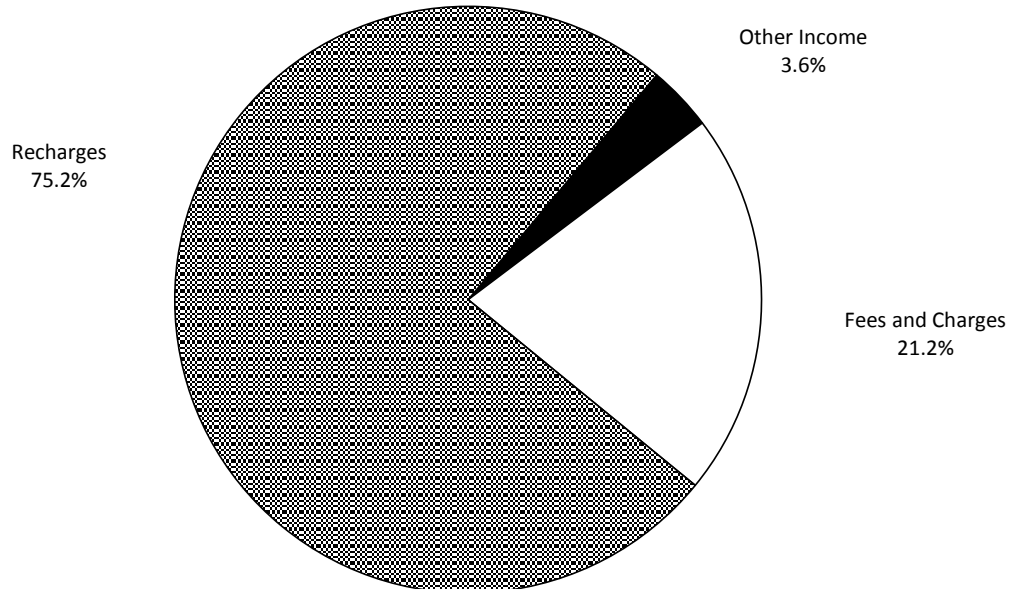
In February 2017, calls to the service were repatriated to the District Council, the benefit service now includes a team of customer service advisors, the team receive around 3,800 calls per month and this includes calls to the Council's main switchboard number.

	ACTUAL 2017/18 £	ORIGINAL BUDGET 2018/19 £	LATEST BUDGET 2018/19 £	ORIGINAL BUDGET 2019/20 £	Page
HEALTH & COMMUNITY PROTECTION					
S1001 COMMUNITY DEVELOPMENT	561,373	679,000	1,478,400	1,188,600	93
S1045 CCTV	191,652	220,300	256,200	231,300	94
S1640 SMALL GRANTS	30,307	30,300	-	-	95
S2102 COMMUNITY FORUMS	35,000	45,500	31,500	26,600	95
S2110 COMMUNITY PARTNERSHIP	248,438	246,500	267,600	270,700	96
S2141 CIVIL CONTINGENCIES	95,456	85,500	98,300	100,800	97
S2300 OFFICE ACCOMMODATION	-	-	-	-	98
S2360 LICENSING & REGISTRATION	21,299	117,900	114,200	117,300	99
S4210 EH ENVIRONMENTAL HEALTH CORE	6,386	21,300	-	(3,900)	100
S4270 FOOD+OCCUPATIONAL SAFETY+HEALTH	476,013	467,100	522,600	539,200	101
S4300 ENVIRONMENTAL PROTECTION	618,593	621,000	677,800	705,600	102
S4350 COMMUNITY SAFETY	210,593	217,200	209,200	209,300	103
TOTAL HEALTH & COMMUNITY PROTECTION	2,495,110	2,751,600	3,655,800	3,385,500	
SUBJECTIVE ANALYSIS:					
EXPENDITURE:					
Employees	1,761,939	1,901,200	1,919,800	1,979,900	
Premises	379,419	353,600	346,800	355,100	
Transport	35,366	29,600	23,000	23,400	
Supplies and Services	766,008	681,000	747,800	669,900	
Third Party Payments	82,935	68,700	79,800	69,900	
Support Services	1,338,717	1,508,100	1,354,400	1,347,000	
Capital Charges	241,469	397,600	1,142,200	858,000	
TOTAL EXPENDITURE	4,605,853	4,939,800	5,613,800	5,303,200	
INCOME:					
Government Grants	-	(3,000)	(1,000)	(1,000)	
Other Grants and Contributions	(85,215)	(25,000)	(55,600)	(25,000)	
Other Income	(56,165)	(11,400)	(31,700)	(16,400)	
Fees and Charges	(470,886)	(407,500)	(411,000)	(407,000)	
Rents	(27,000)	(27,000)	(27,000)	(27,000)	
Recharges	(1,471,477)	(1,714,300)	(1,431,700)	(1,441,300)	
TOTAL INCOME	(2,110,743)	(2,188,200)	(1,958,000)	(1,917,700)	
NET COST OF HEALTH & COMMUNITY PROTECTION	2,495,110	2,751,600	3,655,800	3,385,500	

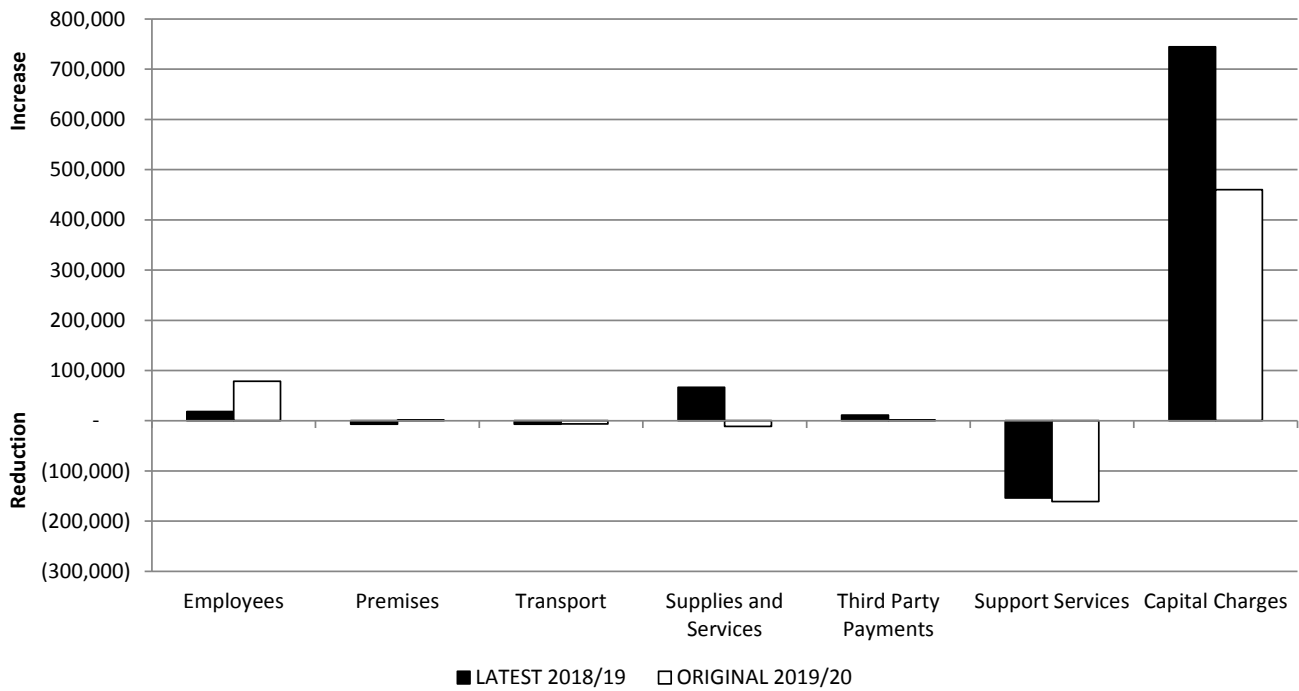
HEALTH & COMMUNITY PROTECTION EXPENDITURE - 2019/20 BUDGETS



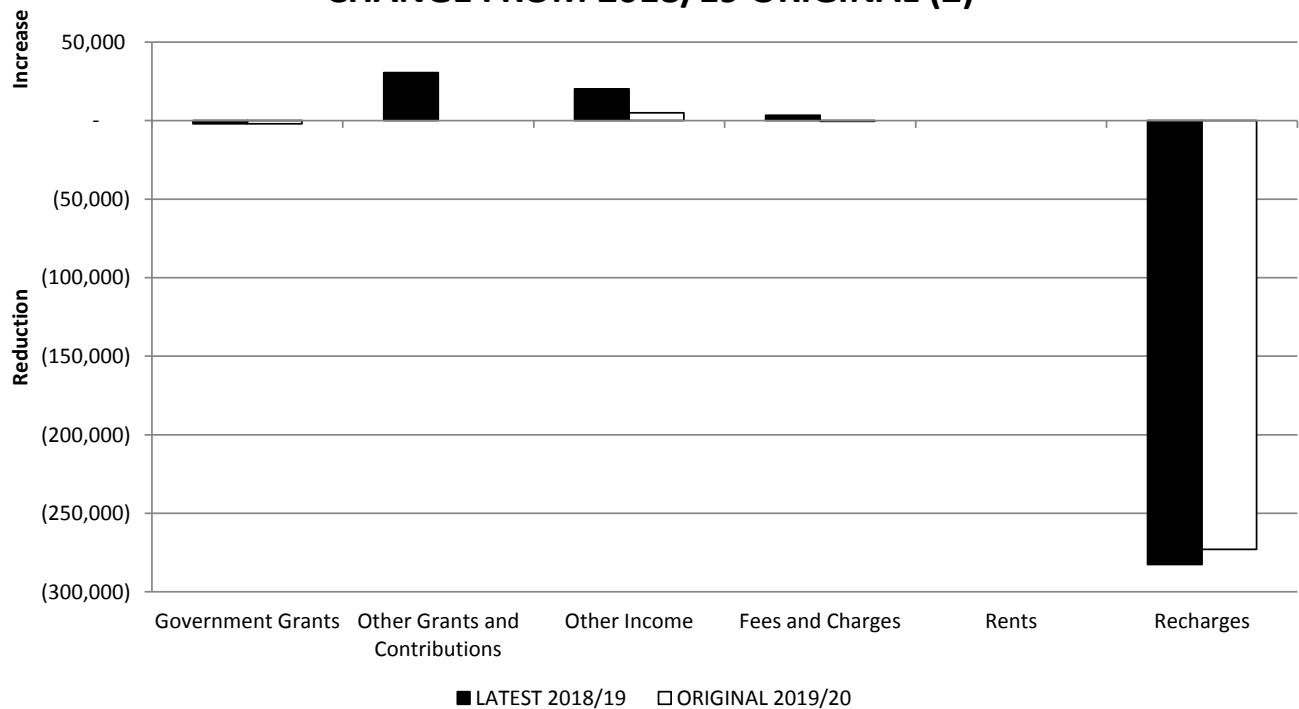
HEALTH & COMMUNITY PROTECTION INCOME - 2019/20 BUDGETS



HEALTH & COMMUNITY PROTECTION EXPENDITURE: CHANGE FROM 2018/19 ORIGINAL (£)



HEALTH & COMMUNITY PROTECTION INCOME: CHANGE FROM 2018/19 ORIGINAL (£)



HEALTH & COMMUNITY PROTECTION

	ACTUAL 2017/18 £	ORIGINAL BUDGET 2018/19 £	LATEST BUDGET 2018/19 £	ORIGINAL BUDGET 2019/20 £
<u>S1001 COMMUNITY DEVELOPMENT</u>				
DIRECT EXPENDITURE				
Supplies and Services	330,477	296,700	332,000	315,700
TOTAL DIRECT EXPENDITURE	330,477	296,700	332,000	315,700
Support Services	32,872	32,300	33,200	32,900
Capital Charges	198,024	350,000	1,113,200	840,000
NET (INCOME) / EXPENDITURE TO SUMMARY	561,373	679,000	1,478,400	1,188,600

The crucial role that the voluntary and community sector and its infrastructure organisations play in delivering essential services is widely recognised and acknowledged. Engaging and strengthening communities, and promoting community cohesion, is one of the cross cutting themes of the refreshed Sustainable Community Strategy.

The figures shown represent the Council's financial contributions to the support and development of strong community infrastructure and activities that will enable Warwick District residents to achieve their potential, and participate fully in the community. The funding is allocated to a range of voluntary and community organisations on the basis of 3 year contracts (awarded following a commissioning exercise in Autumn 2015).

HEALTH & COMMUNITY PROTECTION

	ACTUAL 2017/18 £	ORIGINAL BUDGET 2018/19 £	LATEST BUDGET 2018/19 £	ORIGINAL BUDGET 2019/20 £
S1045 CCTV				
DIRECT EXPENDITURE				
Employees	200,482	215,600	239,800	234,500
Premises	8,697	8,800	8,800	8,800
Transport	5	300	300	300
Supplies and Services	133,394	135,600	139,000	134,400
Third Party Payments	-	300	300	300
TOTAL DIRECT EXPENDITURE	342,578	360,600	388,200	378,300
DIRECT INCOME				
Other Grants and Contributions	(14,687)	-	-	-
Other Income	(8,450)	(8,000)	(8,000)	(8,000)
TOTAL DIRECT INCOME	(23,137)	(8,000)	(8,000)	(8,000)
NET DIRECT (INCOME) / EXPENDITURE	319,441	352,600	380,200	370,300
Support Services	132,685	126,300	150,800	146,700
Capital Charges	40,426	42,300	26,100	15,200
Recharges	(300,900)	(300,900)	(300,900)	(300,900)
NET (INCOME) / EXPENDITURE TO SUMMARY	191,652	220,300	256,200	231,300

The Council owns and monitors a CCTV system, which covers 190 cameras across the District, including cameras which operate on behalf of Housing, Culture and Neighbourhood Services.

The control room is staffed on a "24/7" basis and maintains a link to the Police Central Control Room and via Retail Radio links to over 100 businesses across the District including those in the evening economy.

A CCTV Manager is responsible for the service together with 5.8 CCTV operators who monitor the cameras, Retail Radio links and Help Point system.

The scheme deals with around 15,000 incidents a year and initiated 609 arrests last year.

HEALTH & COMMUNITY PROTECTION

	ACTUAL 2017/18 £	ORIGINAL BUDGET 2018/19 £	LATEST BUDGET 2018/19 £	ORIGINAL BUDGET 2019/20 £
<u>S1640 SMALL GRANTS</u>				
DIRECT EXPENDITURE				
Supplies and Services	11,200	11,200	-	-
TOTAL DIRECT EXPENDITURE	11,200	11,200	-	-
Support Services	19,107	19,100	-	-
NET (INCOME) / EXPENDITURE TO SUMMARY	30,307	30,300	-	-

The figures shown above represent the Council's financial contributions to various voluntary and community organisations through the Small Grants Scheme. Grants to sporting and cultural organisations are shown under their respective services.

This scheme has now ceased.

S2102 COMMUNITY FORUMS

DIRECT EXPENDITURE				
Supplies and Services	35,000	45,500	31,500	26,600
TOTAL DIRECT EXPENDITURE	35,000	45,500	31,500	26,600
NET (INCOME) / EXPENDITURE TO SUMMARY	35,000	45,500	31,500	26,600

Since 2009/10 the Council has provided an annual allocation to support locality working through the establishment of Community Forums to determine local priorities and allocate funding to help address those priorities. There are seven community forums:

- Warwick Community Forum
- Kenilworth Community Forum
- North Leamington Community Forum
- South Leamington Community Forum
- Whitnash Community Forum
- Rural East Community Forum, and
- Rural West Community Forum

The funding is allocated equally between these seven forums and the Leamington Town Centre Community Safety Forum.

HEALTH & COMMUNITY PROTECTION

	ACTUAL 2017/18 £	ORIGINAL BUDGET 2018/19 £	LATEST BUDGET 2018/19 £	ORIGINAL BUDGET 2019/20 £
<u>S2110 COMMUNITY PARTNERSHIP</u>				
DIRECT EXPENDITURE				
Employees	182,229	187,600	185,300	189,600
Premises	1,117	1,600	1,600	1,800
Transport	1,074	1,300	1,100	1,300
Supplies and Services	6,536	3,600	6,200	6,400
Third Party Payments	12,737	400	3,100	400
TOTAL DIRECT EXPENDITURE	203,693	194,500	197,300	199,500
DIRECT INCOME				
Other Grants and Contributions	(25,000)	(25,000)	(25,000)	(25,000)
TOTAL DIRECT INCOME	(25,000)	(25,000)	(25,000)	(25,000)
NET DIRECT (INCOME) / EXPENDITURE	178,693	169,500	172,300	174,500
Support Services	114,745	122,000	120,500	121,400
Recharges	(45,000)	(45,000)	(25,200)	(25,200)
NET (INCOME) / EXPENDITURE TO SUMMARY	248,438	246,500	267,600	270,700

The crucial role that the voluntary and community sector and its infrastructure organisations play in delivering essential services is widely recognised and acknowledged.

The figures shown represent the Council's financial contributions to the support and development of strong community infrastructure and activities that will enable Warwick District residents to achieve their potential, and participate fully in the community. The funding is allocated to a range of voluntary and community organisations on the basis of 3 year contracts (awarded following a commissioning exercise in Autumn 2017).

HEALTH & COMMUNITY PROTECTION

	ACTUAL 2017/18 £	ORIGINAL BUDGET 2018/19 £	LATEST BUDGET 2018/19 £	ORIGINAL BUDGET 2019/20 £
<u>S2141 CIVIL CONTINGENCIES</u>				
DIRECT EXPENDITURE				
Employees	2,458	-	-	-
Transport	324	-	-	-
Supplies and Services	2,136	10,000	10,000	10,000
Third Party Payments	298	-	-	-
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TOTAL DIRECT EXPENDITURE	5,216	10,000	10,000	10,000
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Support Services	90,240	75,500	88,300	90,800
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NET (INCOME) / EXPENDITURE TO SUMMARY	95,456	85,500	98,300	100,800
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The expenditure budgets shown above are to support the Councils compliance with the Civil Contingencies Act. This places seven areas of civil protection duties on the Council as a Category 1 responder. The seven areas have a further myriad of requirements which are highlighted by the Civil Contingencies Secretariat at the Cabinet Office. The seven main civil protection duties are as follows;

- Co-operation between all local and multi-agency responders.
- Information sharing between all local and multi-agency responders.
- Assessment of emergency risks facing the Community.
- Emergency Planning
- Business Continuity Management (BCM)
- Communicating with the Public to warn and inform before, during and after an emergency
- Advice and Assistance to the Business and Voluntary Organisations in relation to BCM.

HEALTH & COMMUNITY PROTECTION

	ACTUAL 2017/18 £	ORIGINAL BUDGET 2018/19 £	LATEST BUDGET 2018/19 £	ORIGINAL BUDGET 2019/20 £
<u>S2300 OFFICE ACCOMMODATION</u>				
DIRECT EXPENDITURE				
Premises	369,447	341,200	336,400	344,500
Supplies and Services	19,462	27,600	27,600	27,400
Third Party Payments	2,152	5,000	5,000	5,200
TOTAL DIRECT EXPENDITURE	391,061	373,800	369,000	377,100
DIRECT INCOME				
Rents	(27,000)	(27,000)	(27,000)	(27,000)
TOTAL DIRECT INCOME	(27,000)	(27,000)	(27,000)	(27,000)
NET DIRECT (INCOME) / EXPENDITURE	364,061	346,800	342,000	350,100
Support Services	-	400	-	-
Recharges	(364,061)	(347,200)	(342,000)	(350,100)
NET (INCOME) / EXPENDITURE TO SUMMARY	-	-	-	-

The budgets shown above reflect the operational office accommodation costs of Riverside House, the Councils administrative headquarters.

The cost of this service is recharged to users based on floor area occupied.

HEALTH & COMMUNITY PROTECTION

	ACTUAL 2017/18 £	ORIGINAL BUDGET 2018/19 £	LATEST BUDGET 2018/19 £	ORIGINAL BUDGET 2019/20 £
<u>S2360 LICENSING & REGISTRATION</u>				
DIRECT EXPENDITURE				
Employees	189,935	179,400	201,300	204,400
Transport	1,175	1,300	1,300	1,300
Supplies and Services	22,761	20,000	23,600	23,600
Third Party Payments	20,060	27,300	28,000	28,000
TOTAL DIRECT EXPENDITURE	233,931	228,000	254,200	257,300
DIRECT INCOME				
Other Income	(2,685)	-	(3,000)	(3,000)
Fees and Charges	(435,539)	(369,700)	(374,100)	(369,500)
TOTAL DIRECT INCOME	(438,224)	(369,700)	(377,100)	(372,500)
NET DIRECT (INCOME) / EXPENDITURE	(204,293)	(141,700)	(122,900)	(115,200)
Support Services	243,092	262,900	254,600	250,000
Recharges	(17,500)	(3,300)	(17,500)	(17,500)
NET (INCOME) / EXPENDITURE TO SUMMARY	21,299	117,900	114,200	117,300

The Council has a statutory duty to licence various activities including street and house-to-house collections, hackney carriages (taxis) and private hire vehicles and drivers and street trading consents.

Fees are payable by applicants for the majority of licences and registrations and in general the Council tries to set the fees at a level to recoup the cost of issuing individual licences and, for some licences, carrying out enforcement action

Since 24th November 2005 the Council has also been responsible for issuing premises licences and club premises certificates under the Licensing Act 2003 (the Act). These licences authorise regulated entertainment, late night refreshment and the sale of alcohol. Each premises licence which allows the sale of alcohol must specify a designated premises supervisor who must hold a personal licence under the Act. The Council, in its role as Licensing Authority, is responsible for the issuing of personal licences. Fees for licences issued under the Licensing Act 2003 are set by the Government and are intended to cover the cost of administering the function.

From September 2007, the Council took over responsibility for the issuing of premises licences to betting shops, gaming centres and tracks and continues with the issuing of permits for gaming machines in licensed premises, as well as small lotteries.

The Scrap Metal Dealers Act 2013 came into force on 1 October 2013. The legislation requires the Council to license any persons whose business is to collect, buy or sell scrap in the District.

A change in legislation consolidated the Animal Licensing legislation in November of 2018 which requires the Council to licence persons and premises responsible for the sale, performance or use of animals.

HEALTH & COMMUNITY PROTECTION

	ACTUAL 2017/18 £	ORIGINAL BUDGET 2018/19 £	LATEST BUDGET 2018/19 £	ORIGINAL BUDGET 2019/20 £
<u>S4210 EH ENVIRONMENTAL HEALTH CORE</u>				
DIRECT EXPENDITURE				
Employees	95,734	97,800	99,800	102,200
Transport	569	1,800	1,400	1,400
Supplies and Services	33,094	42,300	30,600	30,000
Third Party Payments	-	7,000	14,500	7,100
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TOTAL DIRECT EXPENDITURE	129,397	148,900	146,300	140,700
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Support Services	74,051	129,200	56,900	58,600
Recharges	(197,062)	(256,800)	(203,200)	(203,200)
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NET (INCOME) / EXPENDITURE TO SUMMARY	6,386	21,300	-	(3,900)
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The service, under the control of the Head of Health and Community Protection, is responsible for the management and administration of a number of public health related functions under three sections, i.e. Regulatory, Safer Communities, and Community Partnership.

In addition to a wide range of public protection and regulatory functions the service has a lead role in three Corporate priorities under the Fit For the Future Change Programme - Health, Clean, Green and Safe. Management of corporate health and safety also resides within the services.

HEALTH & COMMUNITY PROTECTION

	ACTUAL 2017/18 £	ORIGINAL BUDGET 2018/19 £	LATEST BUDGET 2018/19 £	ORIGINAL BUDGET 2019/20 £
<u>S4270 FOOD+OCCUPATIONAL SAFETY+HEALTH</u>				
DIRECT EXPENDITURE				
Employees	410,950	457,500	470,300	490,300
Transport	12,389	5,300	4,000	4,000
Supplies and Services	1,691	1,900	3,100	2,900
Third Party Payments	20,297	7,800	7,900	7,900
TOTAL DIRECT EXPENDITURE	445,327	472,500	485,300	505,100
DIRECT INCOME				
Other Income	(4,790)	-	(2,000)	(2,000)
Fees and Charges	(7,320)	(5,700)	(5,700)	(5,800)
TOTAL DIRECT INCOME	(12,110)	(5,700)	(7,700)	(7,800)
NET DIRECT (INCOME) / EXPENDITURE	433,217	466,800	477,600	497,300
Support Services	127,196	104,400	129,400	126,300
Recharges	(84,400)	(104,100)	(84,400)	(84,400)
NET (INCOME) / EXPENDITURE TO SUMMARY	476,013	467,100	522,600	539,200

The aims of this team are:

- To ensure that consumer health in the Warwick District is protected through the effective promotion and enforcement of food and occupational health and safety.
- To provide a level of service to stakeholders which is of a demonstrable, externally auditable, and high quality through the efficient use of resources.
- To assist in the delivery of the Council's Health Strategy.
- To ensure that workplaces in the District present no significant health risk to people who resort to them, and to promote issues related to the health of employees and those attending workplaces.

The team also responds to official notifications required under health and safety legislation e.g. accidents, asbestos removal, defective equipment. Other duties include inspection for licensing functions relating to skin piercing and investigating cases of infectious disease and food complaints etc.

HEALTH & COMMUNITY PROTECTION

	ACTUAL 2017/18 £	ORIGINAL BUDGET 2018/19 £	LATEST BUDGET 2018/19 £	ORIGINAL BUDGET 2019/20 £
<u>S4300 ENVIRONMENTAL PROTECTION</u>				
DIRECT EXPENDITURE				
Employees	413,181	477,800	463,400	498,300
Premises	158	2,000	-	-
Transport	13,421	16,800	13,300	13,500
Supplies and Services	41,946	39,300	40,900	36,100
Third Party Payments	22,515	16,800	16,800	16,800
TOTAL DIRECT EXPENDITURE	491,221	552,700	534,400	564,700
DIRECT INCOME				
Government Grants	-	(3,000)	(1,000)	(1,000)
Other Income	(715)	-	-	-
Fees and Charges	(17,384)	(18,800)	(17,900)	(18,400)
TOTAL DIRECT INCOME	(18,099)	(21,800)	(18,900)	(19,400)
NET DIRECT (INCOME) / EXPENDITURE	473,122	530,900	515,500	545,300
Support Services	283,348	415,100	314,100	313,700
Capital Charges	2,523	4,200	2,000	1,900
Recharges	(140,400)	(329,200)	(153,800)	(155,300)
NET (INCOME) / EXPENDITURE TO SUMMARY	618,593	621,000	677,800	705,600

The work covered by this budget now falls in the Safer Communities Team. The aims are to:

- Ensure that the levels of pollution in water, on land and in the air, including pollution by noise and light, are such that they do not adversely affect the health of people in the District.
- To assist in the delivery of the Council's Health Strategy.
- There are many subsidiary objectives including preventing any adverse affect on people's health from proposed development within the District which entails examining all planning applications and detailed plans where there is likely environmental impact and providing written advice on all such applications.

Other functions provided include statutory nuisances from smoke, dust, fumes, odour, light, noise and contamination, the provision of a Dog Warden Service, a Pest Control Service, arranging funerals under the provisions of the Public Health (Control of Disease) Act 1984.

The abatement of nuisances ensuring that private land is not in such a condition that it is prejudicial to health or a nuisance and that it does not attract or provide harbourage for rodents and that animals are not kept in such a condition as to be prejudicial to health or a nuisance. In addition, an identification service and provision of advice on the treatment and eradication of insects within dwellings, together with advice and enforcement of the rodent proofing of dwellings.

Other duties include ensuring that the Council meets its obligations with respect to Local Air Quality legislation under the Environment Act 1995 and Contaminated Land legislation, advice to Licensing as a 'responsible authority', advice to Planning on Environmental Protection.

HEALTH & COMMUNITY PROTECTION

	ACTUAL 2017/18 £	ORIGINAL BUDGET 2018/19 £	LATEST BUDGET 2018/19 £	ORIGINAL BUDGET 2019/20 £
<u>S4350 COMMUNITY SAFETY</u>				
DIRECT EXPENDITURE				
Employees	266,970	285,500	259,900	260,600
Transport	6,409	2,800	1,600	1,600
Supplies and Services	128,311	47,300	103,300	56,800
Third Party Payments	4,876	4,100	4,200	4,200
TOTAL DIRECT EXPENDITURE	406,566	339,700	369,000	323,200
DIRECT INCOME				
Other Grants and Contributions	(45,528)	-	(30,600)	-
Other Income	(39,525)	(3,400)	(18,700)	(3,400)
Fees and Charges	(10,643)	(13,300)	(13,300)	(13,300)
TOTAL DIRECT INCOME	(95,696)	(16,700)	(62,600)	(16,700)
NET DIRECT (INCOME) / EXPENDITURE	310,870	323,000	306,400	306,500
Support Services	221,381	220,900	206,600	206,600
Capital Charges	496	1,100	900	900
Recharges	(322,154)	(327,800)	(304,700)	(304,700)
NET (INCOME) / EXPENDITURE TO SUMMARY	210,593	217,200	209,200	209,300

The Safer Communities Manager is responsible for co-ordinating the Council's response to crime and disorder issues. There are three main areas of work:

- Mainstreaming and coordination of the councils response to the statutory duties under the Crime & Disorder Act (1998)
- Driving and improving the South Warwickshire Community Safety Partnership (SWCSP)
- Leading and coordinating responses to anti-social behaviour and nuisance

Crime Reduction

In partnership with Warwickshire Police, Warwickshire County Council, Warwickshire Fire and Rescue Service, Probation and South Warwickshire Clinical Commissioning group this authority is jointly responsible for the reduction of crime, disorder and drugs misuse in Warwick District. On September 12th, 2008 the Crime & Disorder Reduction Partnerships (CDRP's) for the Warwick and Stratford-on-Avon districts were formally merged. The South Warwickshire Community Safety Partnership builds on a history of successful collaborative work including two joint audits and one joint strategic assessment. The Safer Communities Manager bids to the Police & Crime Commissioner for funding of key interventions. The priorities following consideration of the 2017/18 Strategic Assessment (to be confirmed) were:

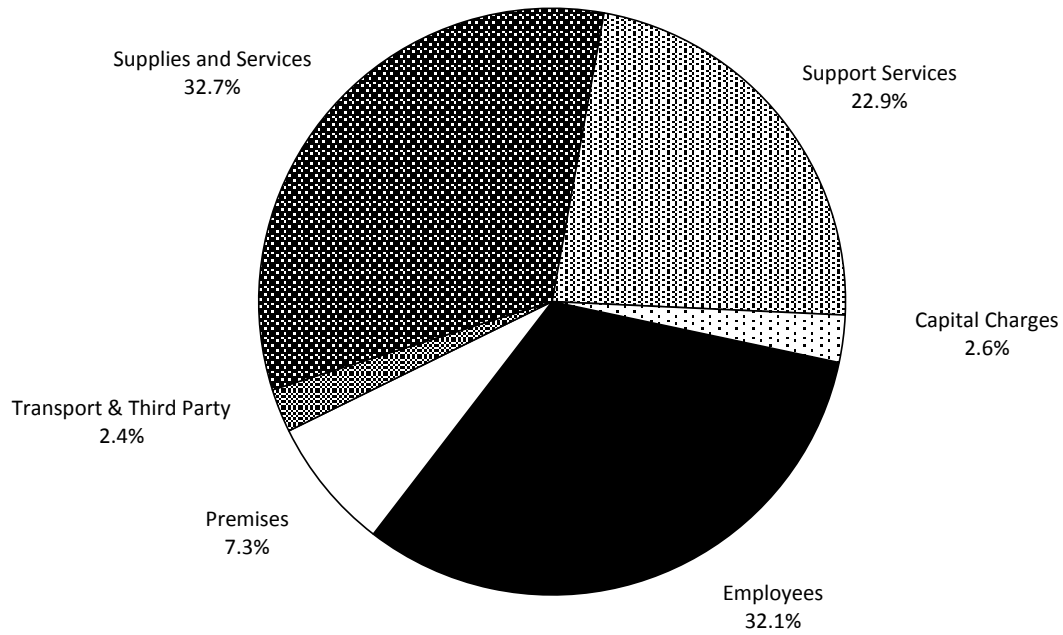
- Reducing violent crime
 - Reducing Anti-Social Behaviour
 - Reducing Re-Offending
- Reducing crime in the rural areas

Anti-Social Behaviour

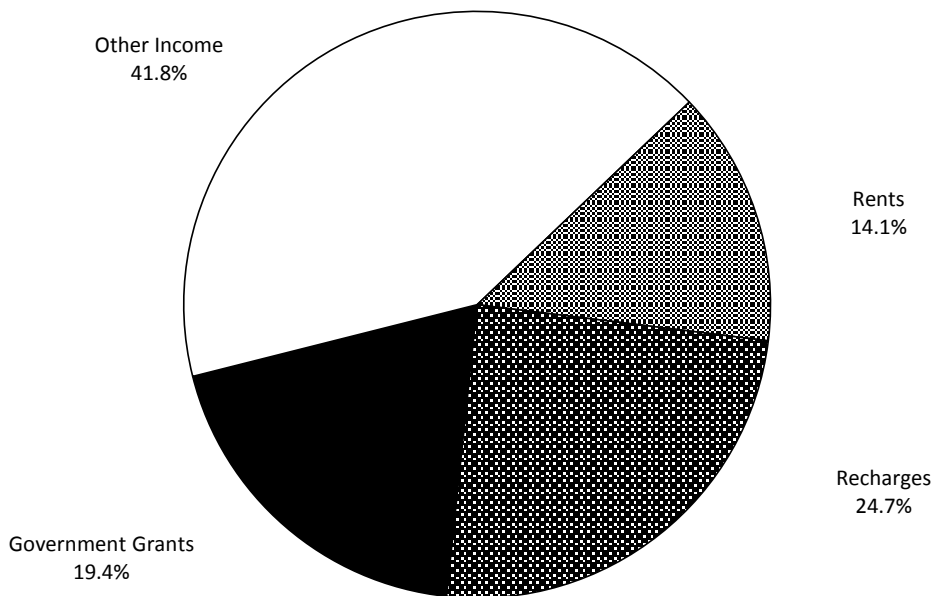
Since August 2006 Warwick District Council and Stratford District Council have both employed a full time Anti-Social Behaviour Officer with the objective of building respect in communities and reducing anti-social behaviour. The Anti-Social Behaviour Officer is tasked with early intervention work to modify behaviour at first report. Working practices have been re-designed from the victim perspective and in line with the Pilkington Review. A risk matrix is now used to ensure that we identify and support the vulnerable using a victim centred approach to ASB.

	ACTUAL 2017/18 £	ORIGINAL BUDGET 2018/19 £	LATEST BUDGET 2018/19 £	ORIGINAL BUDGET 2019/20 £	Page
<u>HOUSING SERVICES - GENERAL FUND</u>					
S1050 PUBLIC CONVENIENCES	171,091	204,900	205,900	208,300	107
S1590 HOMELESSNESS/HOUSING ADVICE	352,221	639,900	522,900	630,000	108
S1605 HOUSING STRATEGY	280,088	336,000	399,500	251,800	109
S1610 OTHER HOUSING PROPERTY	(7,897)	19,700	16,700	16,600	110
S1615 CONTRIBUTIONS TO HRA	37,900	37,900	37,900	37,900	110
S1630 PRIVATE SECTOR HOUSING	344,065	428,800	434,400	375,000	111
TOTAL HOUSING SERVICES - GENERAL FUND	1,177,468	1,667,200	1,617,300	1,519,600	
 <u>SUBJECTIVE ANALYSIS:</u>					
<u>EXPENDITURE:</u>					
Employees	826,631	886,300	1,044,200	1,134,300	
Premises	287,666	248,200	254,800	258,900	
Transport	12,293	5,500	5,500	5,500	
Supplies and Services	1,084,542	1,162,500	1,173,800	1,157,400	
Third Party Payments	55,751	97,200	249,200	80,300	
Support Services	864,112	794,400	790,000	807,800	
Capital Charges	113,691	80,900	92,400	90,500	
TOTAL EXPENDITURE	3,244,686	3,275,000	3,609,900	3,534,700	
 <u>INCOME:</u>					
Government Grants	(305,330)	(19,400)	(396,100)	(390,800)	
Other Grants and Contributions	(974,473)	(838,100)	(838,100)	(838,100)	
Other Income	(1,686)	(1,000)	(1,000)	(1,000)	
Fees and Charges	(4,949)	(3,500)	(3,500)	(3,500)	
Rents	(159,467)	(275,700)	(283,800)	(283,800)	
Recharges	(621,313)	(470,100)	(470,100)	(497,900)	
TOTAL INCOME	(2,067,218)	(1,607,800)	(1,992,600)	(2,015,100)	
NET COST OF HOUSING & PROPERTY SERVICES	1,177,468	1,667,200	1,617,300	1,519,600	

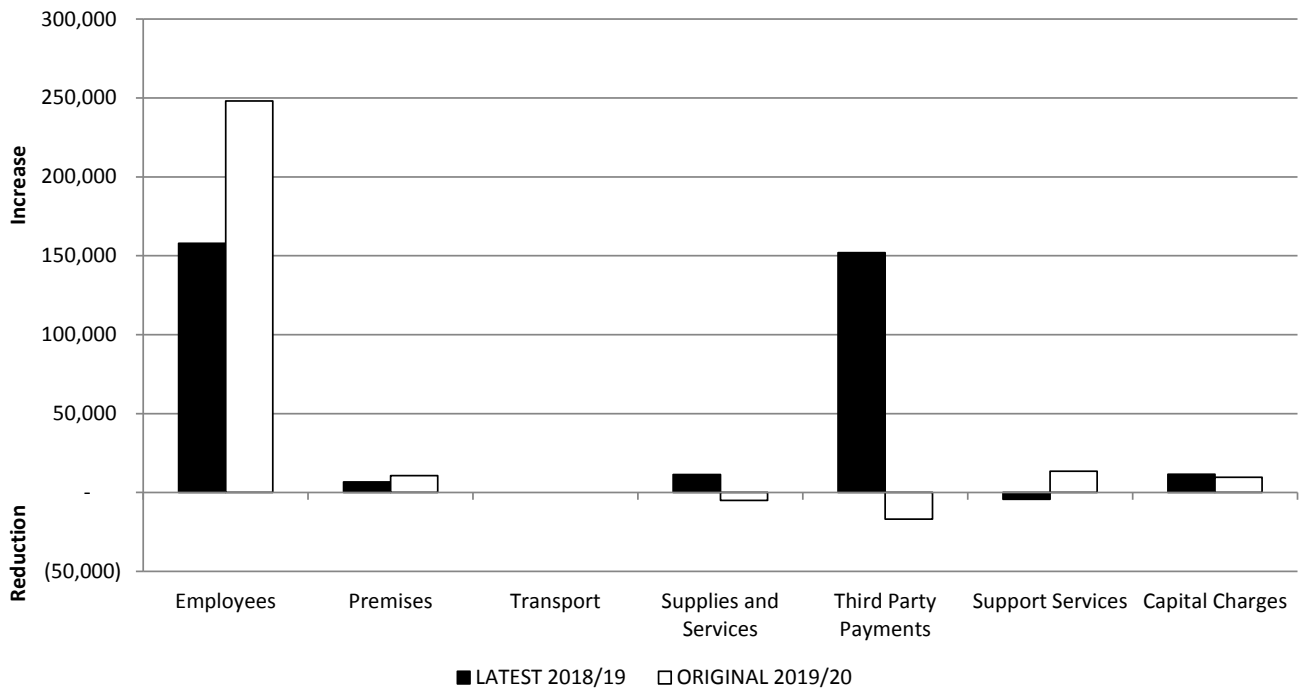
HOUSING SERVICES (GENERAL FUND) EXPENDITURE: 2019/20 BUDGETS



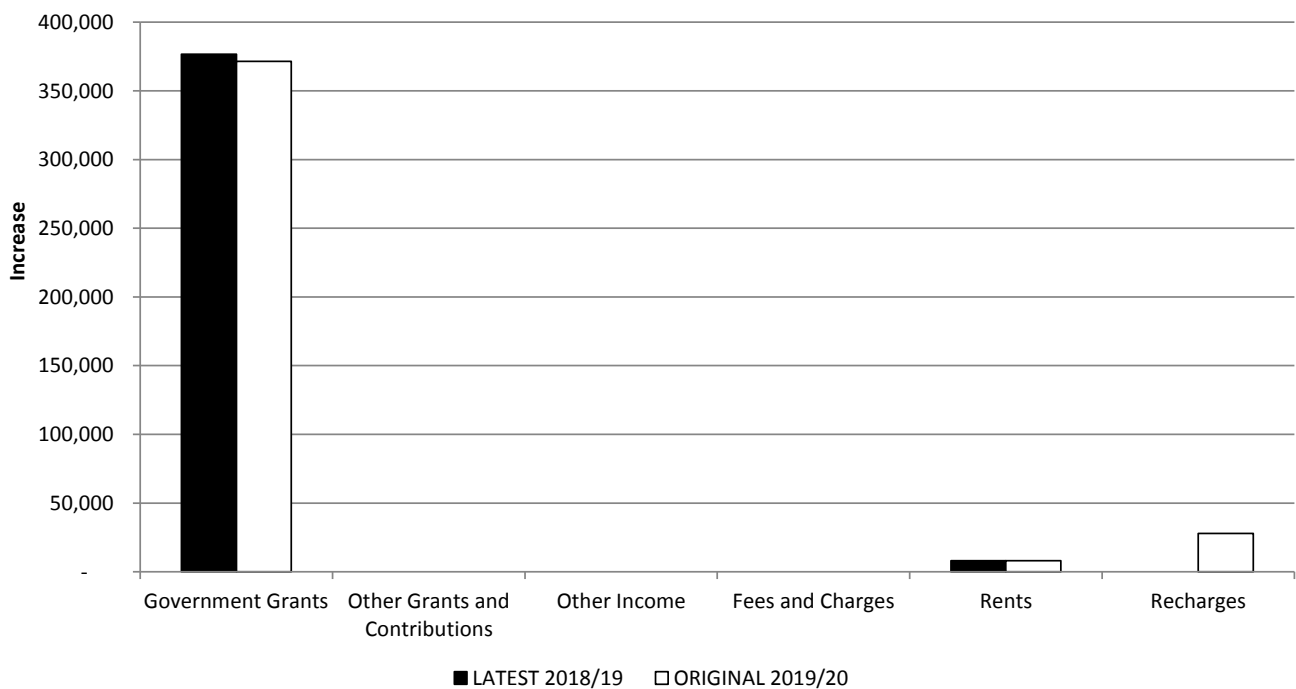
HOUSING SERVICES (GENERAL FUND) INCOME: 2019/20 BUDGETS



HOUSING SERVICES (GENERAL FUND) EXPENDITURE: CHANGE FROM 2018/19 ORIGINAL (£)



HOUSING SERVICES (GENERAL FUND) INCOME: CHANGE FROM 2018/19 ORIGINAL (£)



HOUSING SERVICES - GENERAL FUND

	ACTUAL 2017/18 £	ORIGINAL BUDGET 2018/19 £	LATEST BUDGET 2018/19 £	ORIGINAL BUDGET 2019/20 £
<u>S1050 PUBLIC CONVENIENCES</u>				
DIRECT EXPENDITURE				
Premises	141,608	145,400	150,300	154,300
Supplies and Services	95	-	500	-
TOTAL DIRECT EXPENDITURE	141,703	145,400	150,800	154,300
DIRECT INCOME				
Rents	(10)	-	-	-
TOTAL DIRECT INCOME	(10)	-	-	-
NET DIRECT (INCOME) / EXPENDITURE	141,693	145,400	150,800	154,300
Support Services	6,888	21,000	7,700	7,600
Capital Charges	22,510	38,500	47,400	46,400
NET (INCOME) / EXPENDITURE TO SUMMARY	171,091	204,900	205,900	208,300

Public conveniences across the district operate under one service that covers the cleansing, opening and locking of all Council owned public conveniences.

HOUSING SERVICES - GENERAL FUND

	ACTUAL 2017/18 £	ORIGINAL BUDGET 2018/19 £	LATEST BUDGET 2018/19 £	ORIGINAL BUDGET 2019/20 £
S1590 HOMELESSNESS/HOUSING ADVICE				
DIRECT EXPENDITURE				
Employees	428,366	447,300	603,900	748,300
Premises	144,578	102,700	102,900	103,000
Transport	5,881	1,900	1,900	1,900
Supplies and Services	92,941	187,000	195,800	193,800
Third Party Payments	13,374	19,400	91,000	57,100
TOTAL DIRECT EXPENDITURE	685,140	758,300	995,500	1,104,100
DIRECT INCOME				
Government Grants	(305,330)	(19,400)	(396,100)	(390,800)
Other Grants and Contributions	(17,904)	(14,000)	(14,000)	(14,000)
Other Income	(25)	-	-	-
Rents	(115,182)	(240,100)	(240,100)	(240,100)
Fees and Charges	(3,404)	(2,800)	(2,800)	(2,800)
TOTAL DIRECT INCOME	(441,845)	(276,300)	(653,000)	(647,700)
NET DIRECT (INCOME) / EXPENDITURE	243,295	482,000	342,500	456,400
Support Services	577,489	504,900	527,400	520,600
Recharges	(468,563)	(347,000)	(347,000)	(347,000)
NET (INCOME) / EXPENDITURE TO SUMMARY	352,221	639,900	522,900	630,000

Homelessness

The prevention of homelessness is a strategic priority for Warwick District Council. To do this, the Council:

- Provides a service to those homeless or threatened with homeless to give advice and support. This will mean assessing all applicants who approach us to assess against the statutory duties we have in this area
- Increasing the provision of affordable housing by working with Housing Associations and by introducing a programme to build new Council-owned housing
- Gives priority on our Homechoice allocation scheme to homeless applicants that increases access to social housing both for housing association owned homes and our own housing stock
- Helps with advice and support to access private sector landlords with a range of support including a Rent Deposit Scheme
- Provides and manages emergency temporary accommodation
- Supports a wide availability of advice, assistance and supported housing through continued close liaison with statutory and voluntary agencies
- Provides a Sanctuary scheme for people suffering from domestic violence.

The Council has a statutory duty under the Housing Act 1996, Homelessness Act 2002 and Homelessness Reduction Act 2017 to make sure that advice and information about homelessness and preventing homelessness, is available to everyone in the district, free of charge. The legislation also requires the Council to assist individuals and families who are homeless or threatened with homelessness or in housing need, who apply for help and to work to prevent and relieve homelessness wherever possible. The Council has a duty to make sure that accommodation is secured for people to whom it has, or may have, either a temporary, interim or full duty to accommodate. The Council only uses 'Bed and Breakfast' accommodation in these emergency situations when no other alternative accommodation, such as using available general needs housing, is available.

Allocations

Manage the housing register that we use to assess all applications and determine housing needs. The Council operate Homechoice a choice based letting system. By advertising affordable housing provided by both the Council and housing associations the Council's scheme allows people to express preferences about where they would most like to live. Final allocation of homes is completed by assessing with reference to the Council's Allocations Policy the comparative needs of all those who have bid for a particular property. The Policy is fully compliant with all current legislation relating to how a local authority can allocate tenancies for affordable housing. It has been designed to:

- Help create and maintain mixed, balanced and sustainable communities
- Offer as wide a choice as possible of affordable housing, both to rent and to buy
- Match people to homes that are best suited to their needs
- Help those who most need affordable housing find a place to live
- Help prevent homelessness
- Give people the information they need to make informed choices over where they want to live
- Support affordable housing providers manage their vacancies effectively and efficiently.

HOUSING SERVICES - GENERAL FUND

	ACTUAL 2017/18 £	ORIGINAL BUDGET 2018/19 £	LATEST BUDGET 2018/19 £	ORIGINAL BUDGET 2019/20 £
<u>S1605 HOUSING STRATEGY</u>				
DIRECT EXPENDITURE				
Employees	38,180	53,200	52,400	53,600
Transport	60	1,300	1,300	1,300
Supplies and Services	189,558	170,600	172,600	158,700
Third Party Payments	15,340	66,400	141,500	6,500
TOTAL DIRECT EXPENDITURE	243,138	291,500	367,800	220,100
DIRECT INCOME				
Fees and Charges	(151)	-	-	-
TOTAL DIRECT INCOME	(151)	-	-	-
NET DIRECT (INCOME) / EXPENDITURE	242,987	291,500	367,800	220,100
Support Services	58,689	64,200	51,400	51,400
Recharges	(21,588)	(19,700)	(19,700)	(19,700)
NET (INCOME) / EXPENDITURE TO SUMMARY	280,088	336,000	399,500	251,800

The Council's **Housing Strategy Service** provides the strategic, policy and enabling role for all aspects of housing provision within the District.

The work of the Housing Strategy Service includes:

- Deciding where investment should be made in affordable housing through understanding housing needs and markets
- Making sure that new affordable housing is built and managed to a high standard by guiding and overseeing providers and developers, including managing the use of planning powers and financial incentives where necessary to secure the best outcomes for the district
- Securing housing for people with special needs by working with and understanding the needs of different communities in the district and bringing them together with specialist housing providers
- Bringing investment into the district's housing by identifying and attracting funding from other agencies, such as the Government
- Preparing and monitoring budgets
- Improving the quality of housing services by monitoring, analysing and driving forward performance management across the Housing & Property service
- Preparation of strategic housing analysis and reports
- Submission of statistical returns to the Department for Communities and Local Government

The costs incurred by the Council are to cover the work to administer and deliver the above activity, which includes selecting, monitoring and processing the payment of grants, negotiating affordable housing agreements with developers, gathering and analysing data and information and influencing external investors.

HOUSING SERVICES - GENERAL FUND

	ACTUAL 2017/18 £	ORIGINAL BUDGET 2018/19 £	LATEST BUDGET 2018/19 £	ORIGINAL BUDGET 2019/20 £
<u>S1610 OTHER HOUSING PROPERTY</u>				
DIRECT EXPENDITURE				
Premises	1,392	100	1,600	1,600
TOTAL DIRECT EXPENDITURE	1,392	100	1,600	1,600
DIRECT INCOME				
Rents	(44,275)	(35,600)	(43,700)	(43,700)
TOTAL DIRECT INCOME	(44,275)	(35,600)	(43,700)	(43,700)
NET DIRECT (INCOME) / EXPENDITURE	(42,883)	(35,500)	(42,100)	(42,100)
Support Services	11,243	12,800	13,800	14,600
Capital Charges	23,743	42,400	45,000	44,100
NET (INCOME) / EXPENDITURE TO SUMMARY	(7,897)	19,700	16,700	16,600

This account reflects the costs and income associated with properties held by the Council outside the Housing Revenue Account,(HRA), but used for to house applicants on the Council's Housing Register. This does not include dwellings used the housing of service tenants, as these are included within the budget of the appropriate service.

S1615 CONTRIBUTIONS TO HRA

DIRECT EXPENDITURE				
Supplies and Services	37,900	37,900	37,900	37,900
TOTAL DIRECT EXPENDITURE	37,900	37,900	37,900	37,900
NET (INCOME) / EXPENDITURE TO SUMMARY	37,900	37,900	37,900	37,900

Schedule 4, paragraph 3 (1) of the Local Government and Housing Act 1989 requires that the cost of '....amenities shared by the whole community....' should be borne by the General Fund.

Under this legislation contributions are included in respect of Open Spaces on Council Estates.

HOUSING SERVICES - GENERAL FUND

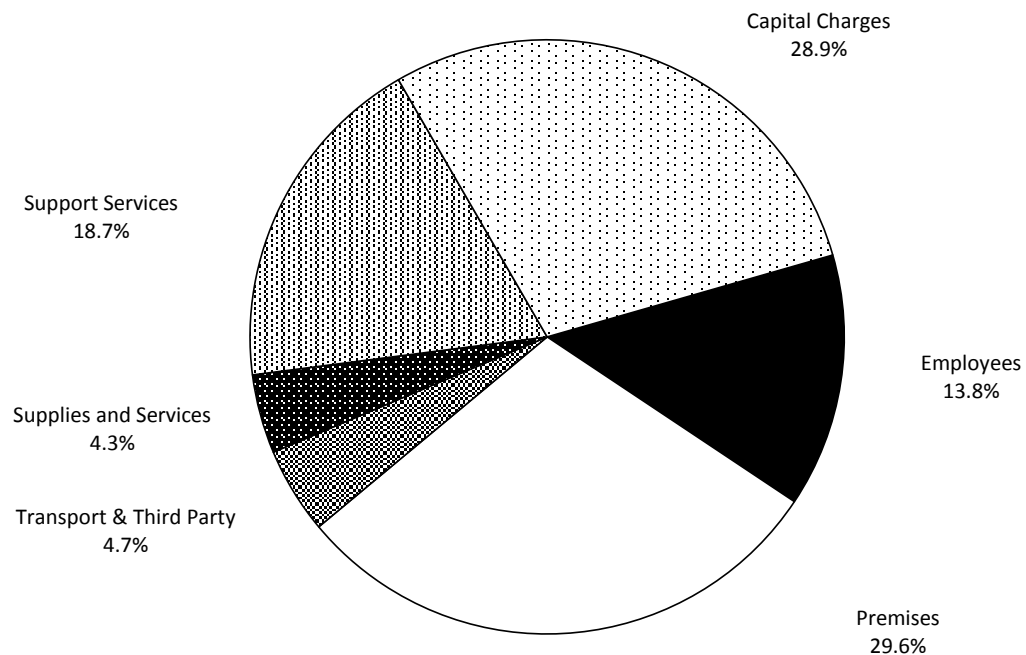
	ACTUAL 2017/18 £	ORIGINAL BUDGET 2018/19 £	LATEST BUDGET 2018/19 £	ORIGINAL BUDGET 2019/20 £
S1630 PRIVATE SECTOR HOUSING				
DIRECT EXPENDITURE				
Employees	360,085	385,800	387,900	332,400
Premises	88	-	-	-
Transport	6,352	2,300	2,300	2,300
Supplies and Services	764,048	767,000	767,000	767,000
Third Party Payments	27,037	11,400	16,700	16,700
TOTAL DIRECT EXPENDITURE	1,157,610	1,166,500	1,173,900	1,118,400
DIRECT INCOME				
Other Grants and Contributions	(956,569)	(824,100)	(824,100)	(824,100)
Other Income	(1,661)	(1,000)	(1,000)	(1,000)
Fees and Charges	(1,394)	(700)	(700)	(700)
TOTAL DIRECT INCOME	(959,624)	(825,800)	(825,800)	(825,800)
NET DIRECT (INCOME) / EXPENDITURE	197,986	340,700	348,100	292,600
Support Services	209,803	191,500	189,700	213,600
Capital Charges	67,438	-	-	-
Recharges	(131,162)	(103,400)	(103,400)	(131,200)
NET (INCOME) / EXPENDITURE TO SUMMARY	344,065	428,800	434,400	375,000

The **Housing Standards Service** is designed to make sure that the standard of all housing in the district is habitable and does not present a risk to the health and safety of either the occupiers or those in the local community. To do this, it works closely with private property owners and housing associations. The responsibilities of this service are wide and far ranging and include:

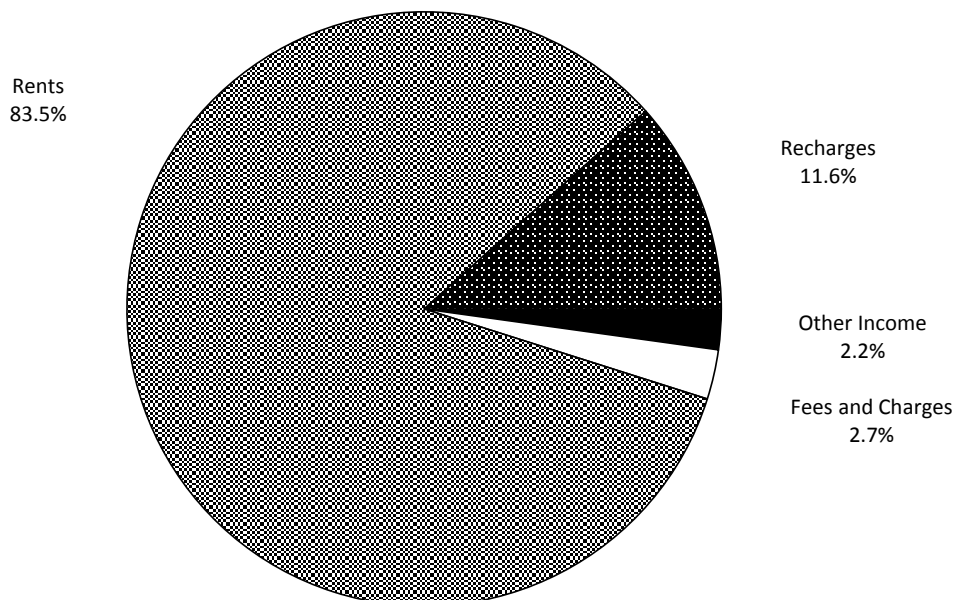
- Encouraging responsible property management by private landlords by providing help and assistance in cases of harassment and illegal eviction and poor property conditions, including when necessary taking rigorous enforcement action through the Courts
- Raising the standard of accommodation by inspecting and where necessary licensing Houses in Multiple Occupation and inspecting mobile homes, caravan and gypsy and traveller sites
- Inspecting and taking action to put right houses in disrepair and which are unsuitable for human habitation
- Resolving the most acute problems of poor conditions for those who are most unable to pay for repairs by identifying and managing grant assistance
- Improving the quality of life for people with disabilities by overseeing aids and adaptations, funded by the Better Care Fund's Disabled Facilities Grants programme
- Increasing quality of life and reducing the cost of living by promoting energy efficiency measures and investment
- Increasing the number of homes available for people to live in by helping property owners bring empty homes back into use.

	ACTUAL 2017/18 £	ORIGINAL BUDGET 2018/19 £	LATEST BUDGET 2018/19 £	ORIGINAL BUDGET 2019/20 £	Page
<u>HOUSING SERVICES - HOUSING REVENUE ACCOUNT</u>					
<u>SUBJECTIVE ANALYSIS:</u>					
<u>EXPENDITURE:</u>					
Employees	2,646,305	2,601,100	2,984,200	3,239,100	
Premises	6,450,153	6,802,500	7,029,000	6,964,100	
Transport	73,513	38,600	38,600	38,700	
Supplies and Services	826,380	1,067,600	1,030,500	1,015,700	
Third Party Payments	754,964	1,007,600	1,021,700	1,073,800	
Support Services	4,097,649	4,129,400	4,326,700	4,395,300	
Capital Charges	6,358,379	3,618,300	6,804,900	6,804,900	
TOTAL EXPENDITURE	21,207,343	19,265,100	23,235,600	23,531,600	
<u>INCOME:</u>					
Government Grants	(79,417)	-	(286,700)	(466,300)	
Other Grants and Contributions	(43,935)	(57,900)	(57,900)	(57,900)	
Other Income	(223,339)	(146,400)	(150,100)	(150,100)	
Fees and Charges	(891,165)	(897,300)	(830,400)	(846,300)	
Rents	(26,583,395)	(26,215,400)	(26,284,200)	(26,069,700)	
Recharges	(3,328,894)	(3,440,100)	(3,562,600)	(3,603,500)	
TOTAL INCOME	(31,150,145)	(30,757,100)	(31,171,900)	(31,193,800)	
NET INCOME FROM HRA SERVICES	(9,942,802)	(11,492,000)	(7,936,300)	(7,662,200)	

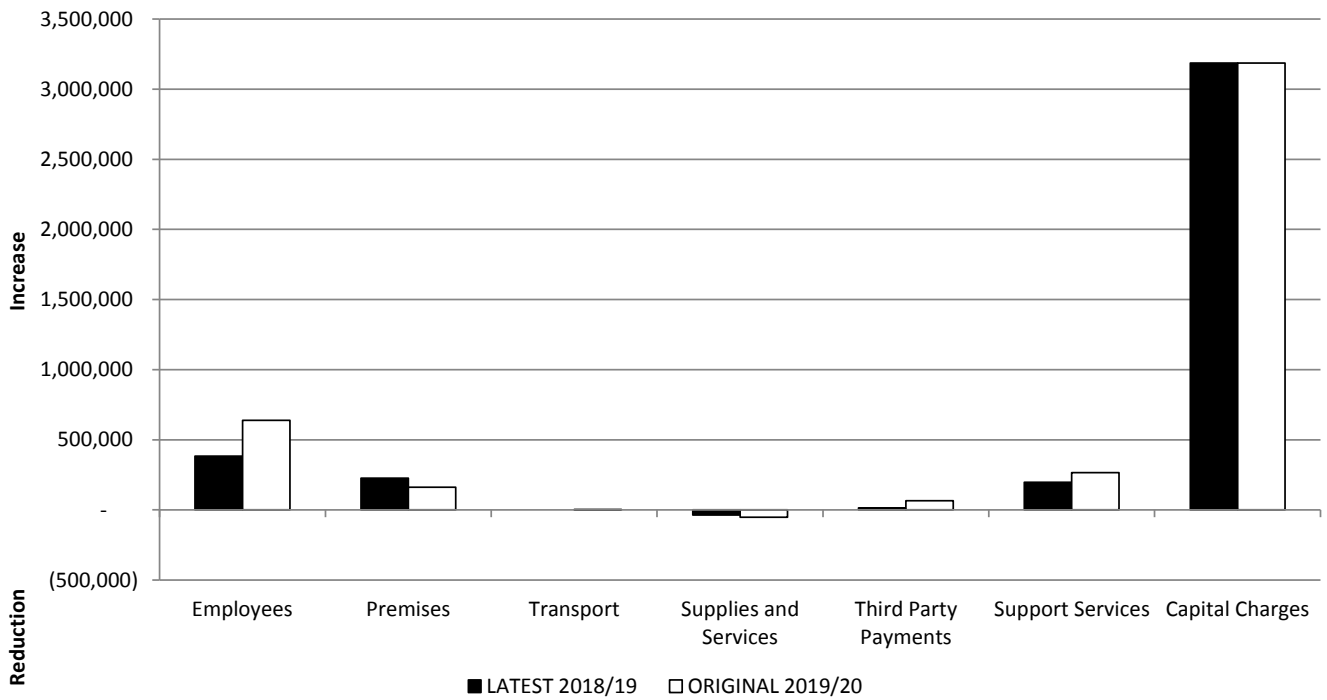
HOUSING REVENUE ACCOUNT EXPENDITURE - 2019/20 BUDGETS



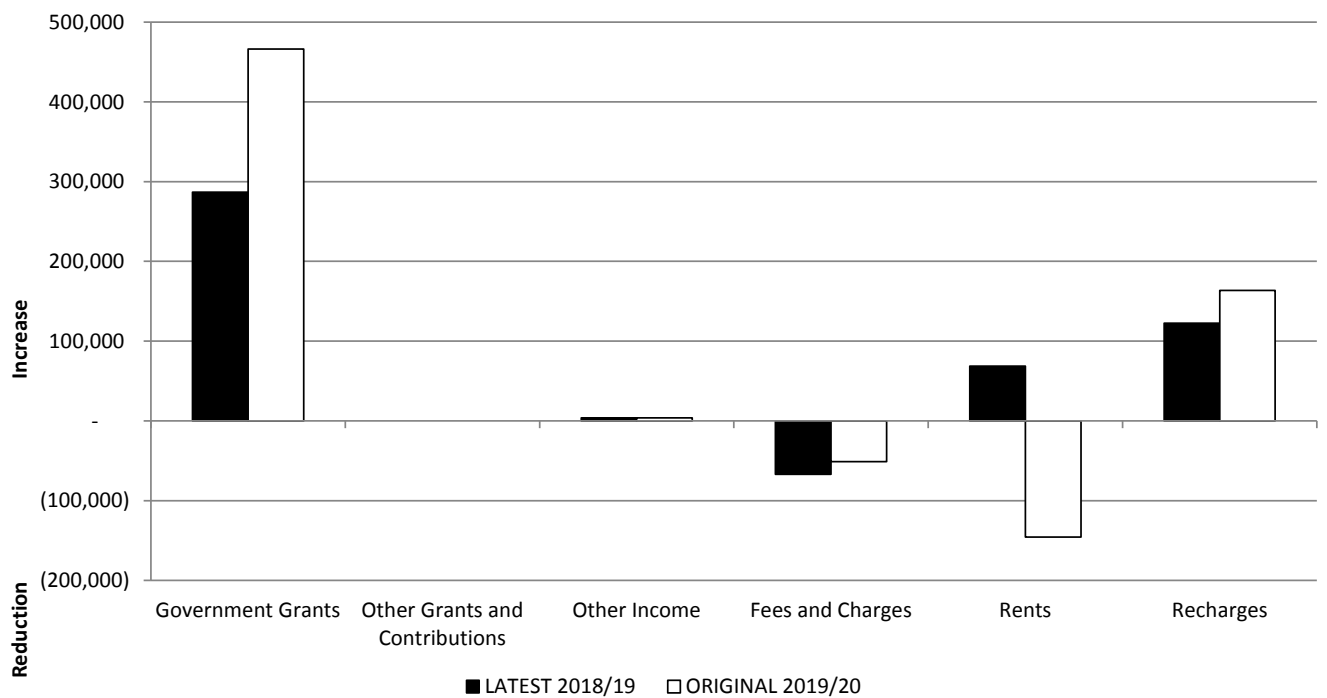
HOUSING REVENUE ACCOUNT INCOME - 2019/20 BUDGETS



HOUSING REVENUE ACCOUNT EXPENDITURE: CHANGE FROM 2018/19 ORIGINAL (£)



HOUSING REVENUE ACCOUNT INCOME: CHANGE FROM 2018/19 ORIGINAL (£)



HOUSING SERVICES - HOUSING REVENUE ACCOUNT

	ACTUAL 2017/18 £	ORIGINAL BUDGET 2018/19 £	LATEST BUDGET 2018/19 £	ORIGINAL BUDGET 2019/20 £	Page
<u>S7000 HOUSING REVENUE AC</u>					
EXPENDITURE					
Housing Repairs Supervision	926,740	860,600	890,000	890,000	
HRA Repairs and Maintenance	4,681,480	5,017,500	5,237,500	5,162,500	125
Electricity	238	400	400	400	
Gas	-	-	-	-	
Wood Fuel - Bio-Mass boiler	-	-	-	-	
Council Tax	80,709	137,100	137,100	137,100	
Water Charges-Metered	41,663	32,600	40,000	40,000	
Premises	5,730,830	6,048,200	6,305,000	6,230,000	
Debt Recovery Agency Costs	-	3,900	3,900	3,900	
Contributions To Provisions	134,278	127,700	72,900	72,900	
Bad Debts Provision	203,557	380,200	380,200	380,200	
Supplies and Services	337,835	511,800	457,000	457,000	
Direct Court Fees	6,244	-	-	-	
Consultants Fees	2,451	-	-	-	
Third Party Payments	8,695	-	-	-	
Housing Services	-	-	-	-	119
Supervision & Management - General	2,342,087	2,681,900	2,979,300	3,022,700	118
Supervision & Management - Special	2,203,997	2,186,700	2,124,200	2,215,400	120
Support Services	4,546,084	4,868,600	5,103,500	5,238,100	
Notional Interest	-	152,400	152,400	152,400	
Loss On Impairment/Revaluation Of Assets	(153,836)	-	-	-	
Depreciation on Council Dwellings	6,038,282	2,913,400	6,100,000	6,100,000	
Depreciation on Other HRA Properties	446,922	541,800	541,800	541,800	
Depreciation on Equipment	27,011	10,700	10,700	10,700	
Capital Charges	6,358,379	3,618,300	6,804,900	6,804,900	
GROSS EXPENDITURE	16,981,823	15,046,900	18,670,400	18,730,000	
INCOME					
Other Income	(5,702)	-	-	-	
Other Licences	(920)	(4,100)	(4,100)	(4,100)	
Heating Charges	(149,431)	(102,900)	(149,400)	(149,400)	
Service Charges	(197,419)	(131,200)	(200,000)	(200,000)	
Service Charges Supporting People	(113,242)	(147,500)	(100,000)	(100,000)	
Water Charges	(33,235)	(31,100)	(31,100)	(31,100)	
Service Charges Leasehold	(800)	-	-	-	
Rents-Housing	(24,922,604)	(24,535,600)	(24,535,600)	(24,290,200)	
Rents-Shared Ownership	(68,309)	(71,000)	(71,000)	(73,700)	
Rent Sayer Court	(500,754)	(495,600)	(495,600)	(490,700)	
Use and Occupation - Homeless	(8,877)	-	-	-	
Rents-Garages	(577,171)	(662,000)	(662,000)	(695,100)	
Rents-Others	(308,261)	(320,000)	(320,000)	(320,000)	
General Fund	(37,900)	(37,900)	(37,900)	(37,900)	
GROSS INCOME	(26,924,625)	(26,538,900)	(26,606,700)	(26,392,200)	
NET INCOME FROM SERVICES	(9,942,802)	(11,492,000)	(7,936,300)	(7,662,200)	

HOUSING SERVICES - HOUSING REVENUE ACCOUNT

	ACTUAL 2017/18 £	ORIGINAL BUDGET 2018/19 £	LATEST BUDGET 2018/19 £	ORIGINAL BUDGET 2019/20 £
S7000 HOUSING REVENUE AC (Continued)				
NET INCOME FROM SERVICES	(9,942,802)	(11,492,000)	(7,936,300)	(7,662,200)
Interest-Balances	(171,057)	(213,300)	(213,300)	(213,300)
Capital Charges - Adj	-	(100,000)	(100,000)	(100,000)
Approp HRA Resource Equiv to Depn to MRR	6,574,271	-	-	-
Depreciation Adj - Other HRA Property	(62,056)	-	-	-
NET OPERATIONAL INCOME	(3,601,644)	(11,805,300)	(8,249,600)	(7,975,500)
APPROPRIATIONS:				
Reversal of Notional Interest	-	(152,400)	(152,400)	(152,400)
External Interest	4,713,339	4,765,600	4,765,600	4,765,600
Appropriation Re Depn + MRA	62,056	2,887,900	-	-
Approp from CAA to Offset HRA Resources	(6,574,271)	-	-	-
Capital financing	(516,528)	-	-	-
Cap Fin-Rev Contr to Cap Outlay(GF+HIP)	89,703	119,600	119,600	119,600
Cont from Reserves	30,700	8,000	8,000	8,000
Contrib HRA Capital Invest Reserve (Dr)	5,642,434	4,569,400	3,882,200	3,616,400
recognised gains/losses -asset sales	3,635,370	-	-	-
NCA impair/Revals losses charged to rev	153,836	-	-	-
F Assets sales b/s val trf to I & E a/c	2,506,955	-	-	-
sur/def on reval of assets held for sale	23,400	-	-	-
Capital financing	516,530	-	-	-
Cont from Reserves	(259,100)	(100,000)	(100,000)	(100,000)
rec gains/losses - fa - reversal	(3,635,370)	-	-	-
NCA impair/Revals losses charged to rev	-	-	-	-
F Asset sales trf from I & E to CAA a/c	(2,506,955)	-	-	-
employee benefits accruals (cr)	(1,491)	-	-	-
sur/def on reval of assets held for sale	(23,400)	-	-	-
Net IAS19 Charges for Retirement Benefits	(709,889)	(782,000)	(831,400)	(878,800)
Employers Contris payable to Pension Fd	293,225	322,000	368,600	402,000
Pensions Interest+Rate of Return Assets	135,900	138,700	160,900	165,700
TAKEN FROM / (TO) BALANCES	(25,200)	(28,500)	(28,500)	(29,400)
Balance Brought Forward	(1,399,800)	(1,425,000)	(1,425,000)	(1,453,500)
BALANCE CARRIED FORWARD	(1,425,000)	(1,453,500)	(1,453,500)	(1,482,900)

HOUSING SERVICES - HOUSING REVENUE ACCOUNT

The **Housing Revenue Account (HRA)** is a statutory account which identifies the income and expenditure associated with the provision of housing for Council tenants. The main function of the account is to isolate, or 'ring fence', all transactions relating to Council housing from the rest of the Council's functions, which are funded by Council Tax, Revenue Support Grant from the Government and other sources of incomes, such as charges made for Council services.

The major sources of income to the HRA are from rents and service charges, whilst the main areas of expenditure are management and maintenance of the stock and servicing the £136.2m debt taken on as part of the implementation of Housing Self Financing in April 2012.

Rent Restructuring and Rent Calculation

Rent is the main source of income to the HRA. For four years, with effect from 2016/17, in line with national policy, housing rents are to be reduced by 1% per year.

Housing Revenue Account Self Financing

From 1st April 2012, Housing Revenue Account Self Financing replaced the previous national Housing Subsidy regime. The Council had to borrow £136.2m to make a one-off 'buy out' payment from the Housing Subsidy system. This debt is serviced from HRA funds. Any money not needed for servicing the debt are retained by the Council to spend on managing, maintaining and developing its own stock and covering the cost of any levies or charges that may be imposed on the Council as a result of national housing policy. Compliance with national policy to reduce rents by 1% per year for four years with effect from 2016/17, plus the potential introduction by the Government of levies to cover the cost of compensating housing associations for the extension of the Right-to-Buy to their tenants mean long term income is likely to be lower than the Government modelled when determining the £136.2m 'buy out' payment.

Housing Related Support

Services were reviewed in 2017/18, with the restructured Housing Support and Lifeline service now being self funded through private income from external customers and the HRA for eligible tenants. A further review is now taking place after the current model operating for over a year.

Service Charges

This is mainly income from Council leaseholders, owner/occupiers who have purchased flats under the 'Right to Buy' scheme, as their contribution towards management and maintenance of their property. Heating and Water Service Charges are recharges to tenants of Sheltered Housing Schemes, who benefit from the provision of communal heating and water supplies. The 'Housing Related Support' Service Charge covers the Housing Support elements included in the provision of the warden service and alarm system for the elderly and is paid by those tenants not in receipt of housing benefit.

Supervision & Management

This covers the general management of the housing stock, which include the provision of estate management services and housing support.

Repairs & Maintenance

This includes expenditure on routine repairs and programmed maintenance to the stock, as well as the supervision of housing repairs. This includes a contribution to capital, to help fund major works not covered by the Major Repairs Reserve, such as Environmental Improvements. The Council's Housing Investment Programme is shown within the Capital Programme.

Bad Debts Provision

The Council has made provision for 'Bad Debts' in respect of Council tenants' arrears. This represents an assessment, in accordance with directions previously issued by the Secretary of State, of the most likely value of rent arrears that will never be recovered. Consideration has been taken in regards to the impact on rent arrears that the introduction of Universal Credit (UC) will have from October 2018. Since the introduction of UC in the District we have 208 tenants who have made claims and/or are in receipt of it. There is an added issue with those claimants of UC for 2019/20 as UC will only assess housing costs over 52 weeks of the year. However, for 2019/20 there are 53 weeks where rent is due, which will leave tenants with less money to cover the full rent due for the year.

Housing Stock

The Council's estimated Housing Stock at 1 April 2019 is:

- Houses and Bungalows	3,059
- Flats and maisonettes	2,411
Total Dwellings	5,470
Garages	1,899

HOUSING SERVICES - HOUSING REVENUE ACCOUNT

	ACTUAL 2017/18 £	ORIGINAL BUDGET 2018/19 £	LATEST BUDGET 2018/19 £	ORIGINAL BUDGET 2019/20 £
<u>S7010 HSG SUP+MAN GENERAL</u>				
DIRECT EXPENDITURE				
Employees	6,919	7,200	7,200	7,300
Premises	182,688	192,500	190,900	195,200
Supplies and Services	101,058	107,700	98,200	101,900
Third Party Payments	177,927	376,200	411,200	376,200
TOTAL DIRECT EXPENDITURE	468,592	683,600	707,500	680,600
DIRECT INCOME				
Other Income	(73,746)	(41,000)	(41,000)	(41,000)
Other Grants and Contributions	-	(20,000)	(20,000)	(20,000)
Fees and Charges	(149,966)	(130,800)	(130,800)	(130,800)
TOTAL DIRECT INCOME	(223,712)	(191,800)	(191,800)	(191,800)
NET DIRECT (INCOME) / EXPENDITURE	244,880	491,800	515,700	488,800
Support Services	3,023,983	3,050,700	3,353,600	3,423,900
Recharges	(926,776)	(860,600)	(890,000)	(890,000)
NET (INCOME) / EXPENDITURE TO SUMMARY	2,342,087	2,681,900	2,979,300	3,022,700

HOUSING SERVICES - HOUSING REVENUE ACCOUNT

	ACTUAL 2017/18 £	ORIGINAL BUDGET 2018/19 £	LATEST BUDGET 2018/19 £	ORIGINAL BUDGET 2019/20 £
S7200 HOUSING SERVICES				
DIRECT EXPENDITURE				
Employees	1,581,988	1,669,000	1,733,500	1,735,000
Transport	32,224	18,300	18,300	18,300
Supplies and Services	160,398	197,100	224,300	205,800
Third Party Payments	66,463	183,700	162,100	239,700
TOTAL DIRECT EXPENDITURE	1,841,073	2,068,100	2,138,200	2,198,800
DIRECT INCOME				
Other Income	(45,594)	(39,600)	(43,300)	(43,300)
Fees and Charges	(31,959)	(47,000)	(31,100)	(47,000)
TOTAL DIRECT INCOME	(77,553)	(86,600)	(74,400)	(90,300)
NET DIRECT (INCOME) / EXPENDITURE	1,763,520	1,981,500	2,063,800	2,108,500
Support Services	611,598	568,800	581,800	578,000
Recharges	(2,375,118)	(2,550,300)	(2,645,600)	(2,686,500)
NET (INCOME) / EXPENDITURE TO SUMMARY	-	-	-	-

Housing Revenue Account Services

The Housing Revenue Account is managed by Housing Services. The teams within Housing and Property Services are responsible for the Council's housing stock and its tenants. The main services provided are:

Lettings

This service deals with the letting of empty Council homes to new tenants following an advert under the HomeChoice scheme. It covers the assessment and management of applications for housing under our HomeChoice scheme. It also covers the letting of vacant Council homes via signing a Tenancy Agreement. This service also manages garage lettings.

Tenancy Management

This service covers the management of tenant's rights, responsibilities and obligations as set out in legislation via introductory or secure tenancy agreements, taking enforcement action and court action, where appropriate.

Rents and Charges

This service covers the control of rent and charge debits, the management of rent collection, processing of housing benefit transactions to tenant's rent accounts and the recovery of rent and charge arrears for both current and former tenants, including the commencement of court action where appropriate. Other functions include the notification and recovery of the annual service charge levied on leasehold properties and the administration of sales of HRA properties, predominantly under the Right to Buy .

Engagement

This service covers formal and informal structures for tenant and leaseholder involvement, community initiatives, tenant and leaseholder consultation and satisfaction surveys.

Repairs and Maintenance

This service deals with the procurement and management of responsive repairs to council homes, garages and associated land and the planned maintenance of the stock.

Site Based Services

This service encompasses the work of the Neighbourhood and Estates Services team, responsible for caretaking functions in areas with a high density of flats, the Housing Support team who support tenants in sheltered and supported housing, and the Lifeline Services team. Lifeline Services provides a cross tenure community alarm service to older and vulnerable tenants and other residents in Warwick district.

HOUSING SERVICES - HOUSING REVENUE ACCOUNT

	ACTUAL 2017/18 £	ORIGINAL BUDGET 2018/19 £	LATEST BUDGET 2018/19 £	ORIGINAL BUDGET 2019/20 £	Page
<u>S7015 HSG SUP+MAN SPECIAL</u>					
S7410 WARWICK RESPONSE	428,759	720,500	694,300	711,800	121
S7430 VERY SHELTERED HOUSING	(2,895)	-	5,900	64,700	121
S7440 HOUSING SUPPORT	399,758	88,000	78,000	81,400	122
S7450 CENTRAL HEATING	150,250	153,900	165,600	165,600	122
S7460 COMMUNITY CENTRES	5,046	9,900	8,800	8,800	123
S7620 HSG OPEN SPACES	677,058	567,800	554,400	570,400	123
S7630 HSG COMMUNAL AREAS	352,294	403,200	354,200	359,400	123
S7635 ESTATE SUPERVISORS	193,727	194,100	213,700	204,000	124
7928 REPM FIRE RISK ASSESSMENTS- COMMUNAL	-	49,300	49,300	49,300	124
NET EXPENDITURE TO HRA SUMMARY	2,203,997	2,186,700	2,124,200	2,215,400	

HOUSING SERVICES - HOUSING REVENUE ACCOUNT

	ACTUAL 2017/18 £	ORIGINAL BUDGET 2018/19 £	LATEST BUDGET 2018/19 £	ORIGINAL BUDGET 2019/20 £
<u>S7410 WARWICK RESPONSE</u>				
DIRECT EXPENDITURE				
Employees	640,047	696,700	717,400	737,800
Premises	6,705	10,300	6,800	6,900
Transport	19,019	5,900	5,900	5,900
Supplies and Services	128,723	230,600	230,600	230,600
Third Party Payments	-	300	300	300
TOTAL DIRECT EXPENDITURE	794,494	943,800	961,000	981,500
DIRECT INCOME				
Government Grants	(14,539)	-	-	-
Other Income	(54,962)	(50,200)	(50,200)	(50,200)
Fees and Charges	(407,634)	(433,900)	(383,900)	(383,900)
TOTAL DIRECT INCOME	(477,135)	(484,100)	(434,100)	(434,100)
NET DIRECT (INCOME) / EXPENDITURE	317,359	459,700	526,900	547,400
Support Services	111,400	260,800	167,400	164,400
NET EXPENDITURE TO SUP+MAN SPECIAL	428,759	720,500	694,300	711,800

S7430 VERY SHELTERED HOUSING

DIRECT EXPENDITURE				
Employees	-	-	292,600	531,000
Supplies and Services	2,537	-	-	-
TOTAL DIRECT EXPENDITURE	2,537	-	292,600	531,000
DIRECT INCOME				
Government Grants	-	-	(286,700)	(466,300)
Other Income	(5,432)	-	-	-
TOTAL DIRECT INCOME	(5,432)	-	(286,700)	(466,300)
NET DIRECT (INCOME) / EXPENDITURE	(2,895)	-	5,900	64,700
NET EXPENDITURE TO SUP+MAN SPECIAL	(2,895)	-	5,900	64,700

HOUSING SERVICES - HOUSING REVENUE ACCOUNT

	ACTUAL 2017/18 £	ORIGINAL BUDGET 2018/19 £	LATEST BUDGET 2018/19 £	ORIGINAL BUDGET 2019/20 £
<u>S7440 HOUSING SUPPORT</u>				
DIRECT EXPENDITURE				
Employees	251,359	63,600	57,300	60,500
Premises	10,384	5,600	13,200	13,500
Transport	8,711	300	300	300
Supplies and Services	71,916	100	100	100
Third Party Payments	49	-	-	-
TOTAL DIRECT EXPENDITURE	342,419	69,600	70,900	74,400
DIRECT INCOME				
Other Grants and Contributions	(6,035)	-	-	-
Other Income	(13,917)	-	-	-
Fees and Charges	(3,978)	-	-	-
TOTAL DIRECT INCOME	(23,930)	-	-	-
NET DIRECT (INCOME) / EXPENDITURE	318,489	69,600	70,900	74,400
Support Services	81,269	20,600	7,100	7,000
Recharges	-	(2,200)	-	-
NET EXPENDITURE TO SUP+MAN SPECIAL	399,758	88,000	78,000	81,400

S7450 CENTRAL HEATING

DIRECT EXPENDITURE				
Premises	148,205	151,700	163,300	163,300
Supplies and Services	1,731	1,900	1,900	1,900
TOTAL DIRECT EXPENDITURE	149,936	153,600	165,200	165,200
Support Services	314	300	400	400
NET EXPENDITURE TO SUP+MAN SPECIAL	150,250	153,900	165,600	165,600

HOUSING SERVICES - HOUSING REVENUE ACCOUNT

	ACTUAL 2017/18 £	ORIGINAL BUDGET 2018/19 £	LATEST BUDGET 2018/19 £	ORIGINAL BUDGET 2019/20 £
<u>S7460 COMMUNITY CENTRES</u>				
DIRECT EXPENDITURE				
Premises	4,193	6,400	5,300	5,300
Supplies and Services	1,573	4,200	4,200	4,200
TOTAL DIRECT EXPENDITURE	5,766	10,600	9,500	9,500
DIRECT INCOME				
Other Income	(720)	(700)	(700)	(700)
TOTAL DIRECT INCOME	(720)	(700)	(700)	(700)
NET DIRECT (INCOME) / EXPENDITURE	5,046	9,900	8,800	8,800
NET EXPENDITURE TO SUP+MAN SPECIAL	5,046	9,900	8,800	8,800

S7620 HSG OPEN SPACES

DIRECT EXPENDITURE				
Premises	63,626	30,200	30,200	30,200
Supplies and Services	5,780	3,000	3,000	3,000
Third Party Payments	427,241	397,600	397,600	407,800
TOTAL DIRECT EXPENDITURE	496,647	430,800	430,800	441,000
Support Services	180,411	137,000	123,600	129,400
NET EXPENDITURE TO SUP+MAN SPECIAL	677,058	567,800	554,400	570,400

S7630 HSG COMMUNAL AREAS

DIRECT EXPENDITURE				
Premises	288,404	336,200	287,900	293,300
Supplies and Services	227	600	600	600
TOTAL DIRECT EXPENDITURE	288,631	336,800	288,500	293,900
Support Services	63,663	66,400	65,700	65,500
NET EXPENDITURE TO SUP+MAN SPECIAL	352,294	403,200	354,200	359,400

HOUSING SERVICES - HOUSING REVENUE ACCOUNT

	ACTUAL 2017/18 £	ORIGINAL BUDGET 2018/19 £	LATEST BUDGET 2018/19 £	ORIGINAL BUDGET 2019/20 £
<u>S7635 ESTATE SUPERVISORS</u>				
DIRECT EXPENDITURE				
Employees	165,992	164,600	176,200	167,500
Premises	7,085	16,300	16,300	16,300
Transport	13,559	14,100	14,100	14,200
Supplies and Services	6,204	6,300	6,300	6,300
Third Party Payments	3,148	-	700	-
TOTAL DIRECT EXPENDITURE	195,988	201,300	213,600	204,300
DIRECT INCOME				
Fees and Charges	-	-	-	-
TOTAL DIRECT INCOME	-	-	-	-
NET DIRECT (INCOME) / EXPENDITURE	195,988	201,300	213,600	204,300
Support Services	24,739	19,800	27,100	26,700
Recharges	(27,000)	(27,000)	(27,000)	(27,000)
NET EXPENDITURE TO SUP+MAN SPECIAL	193,727	194,100	213,700	204,000

7928 REPM FIRE RISK ASSESSMENTS- COMMUNAL

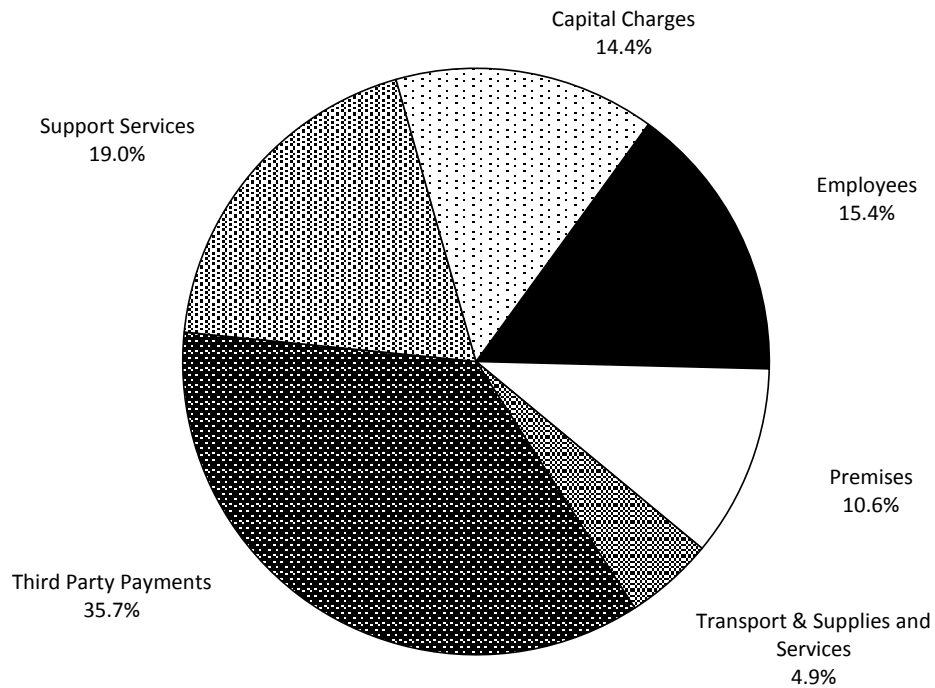
DIRECT EXPENDITURE				
Premises	-	49,300	49,300	49,300
TOTAL DIRECT EXPENDITURE	-	49,300	49,300	49,300
NET EXPENDITURE TO SUP+MAN SPECIAL	-	49,300	49,300	49,300

HOUSING SERVICES - HOUSING REVENUE ACCOUNT

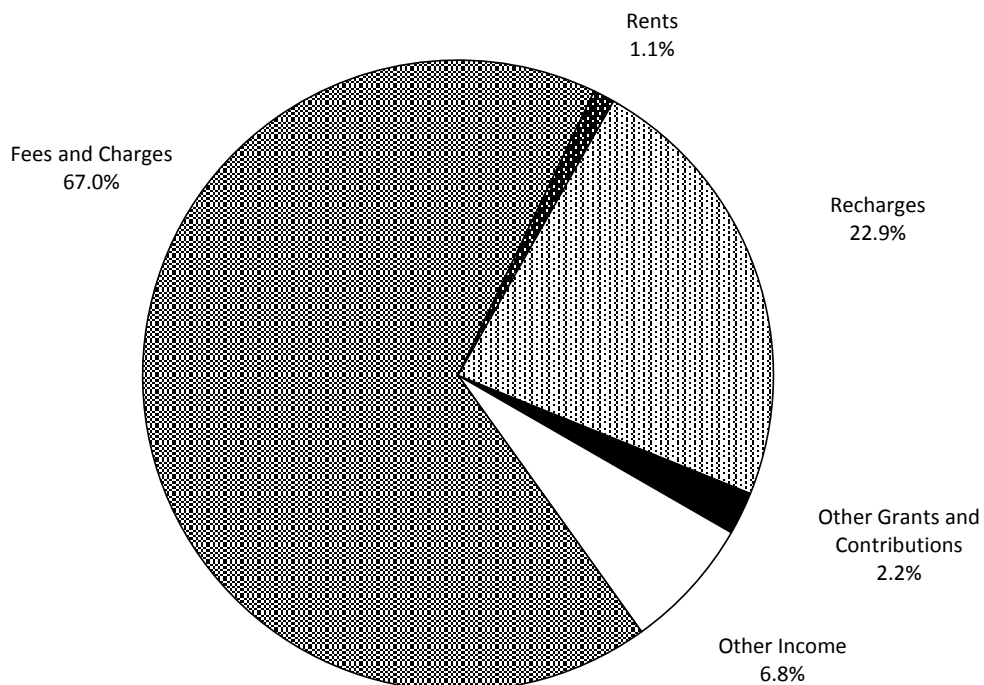
	ACTUAL 2017/18 £	ORIGINAL BUDGET 2018/19 £	LATEST BUDGET 2018/19 £	ORIGINAL BUDGET 2019/20 £
<u>S7900 HOUSING REPAIRS - MAJOR</u>				
7900 REPM PAINTING & DECORATIONS	96,425	100,000	300,000	100,000
7901 REPM CONCRETE REPAIRS	11,639	40,000	40,000	40,000
7903 REPM COMMUNAL FLOORING/CARPETS	-	-	14,300	-
7905 EMR REPM COMMUNAL FLOORING CARPETS	-	-	10,700	-
7910 REPM ELECTRICAL REPAIRS	456,491	575,300	573,500	573,500
7912 REPM GAS/HEATING MAINTENANCE	661,637	596,800	594,700	594,700
7914 REPM HRA LIFT MAINTENANCE	49,217	37,300	37,300	37,300
7916 REPM DOOR ENTRY & SECURITY MAINTENANCE	102,069	60,300	60,000	60,000
7918 REPM SHOP MAINTENANCE	2,328	10,700	10,700	10,700
7920 REPM HRA STAIRLIFT MAINTENANCE	35,646	81,700	81,700	81,700
7922 REPM LEGIONELLA TESTING	36,407	34,600	34,600	34,600
7923 EMR MOBILITY SCOOTER STORE (REPM FIRE PR	32,350	-	-	-
7926 REPM FIRE PREVENTION WORKS	147,038	150,000	150,000	200,000
7927 SHELTERED SCHEME FIRE ALARM SYSTEMS	19,481	-	-	-
7929 EMR SHELTERED SCHEMES ALARM SYSTEMS	114,700	-	-	-
7930 REPM HRA PATHS AND SURFACING	96,049	100,000	100,000	100,000
7940 REPM HRA ASBESTOS WORKS	551,012	400,300	400,000	400,000
NET EXPENDITURE TO HRA SUMMARY	2,412,489	2,187,000	2,407,500	2,232,500
<u>S7950 HOUSING REPAIRS - RESPONSIVE</u>				
7960 REPR VOID REPAIR CONTRACT	949,121	1,271,500	1,271,500	1,271,500
7964 REPR OUT OF HOURS CONTRACT	(363)	-	-	-
7966 REPR DAY TO DAY REPAIRS CONTRACT	1,281,851	1,500,300	1,499,800	1,499,800
7968 REPR GARAGES: RESPONSIVE REPAIRS	35,471	58,700	58,700	158,700
NET EXPENDITURE TO HRA SUMMARY	2,266,080	2,830,500	2,830,000	2,930,000

	ACTUAL 2017/18 £	ORIGINAL BUDGET 2018/19 £	LATEST BUDGET 2018/19 £	ORIGINAL BUDGET 2019/20 £	Page
<u>NEIGHBOURHOOD SERVICES</u>					
S1020 NEIGHBOURHOOD SERVICES	-	-	-	-	129
S1105 CAR PARKS	116,998	(665,300)	236,700	(201,100)	130
S1250 WCC HIGHWAYS	51,665	54,900	70,800	77,800	131
S1258 GREEN SPACES CONTRACT MGT	301,411	356,900	362,200	346,900	132
S1270 GREEN SPACE DEVELOPMENT	1,598,005	1,530,600	1,861,400	1,910,700	133
S1289 OPEN SPACES	150,739	117,500	130,500	130,500	134
S1320 BEREAVEMENT SERVICES	(691,910)	(560,900)	(567,800)	(598,000)	135
S3655 HILL CLOSE GARDENS	20,000	20,000	20,000	20,000	136
S4060 STREET CLEANSING	1,491,099	1,544,000	1,695,100	1,780,300	136
S4090 WASTE MANAGEMENT	784,916	817,800	823,100	849,900	137
S4095 RANGER SERVICES	-	-	-	-	138
S4130 WASTE COLLECTION	1,738,257	2,059,000	1,874,800	1,934,400	139
S4180 ABANDONED VEHICLES	1,107	1,200	1,300	1,200	140
S4811 WATERCOURSES	(4,978)	(200)	(200)	(200)	140
TOTAL NEIGHBOURHOOD SERVICES	5,557,309	5,275,500	6,507,900	6,252,400	
 <u>SUBJECTIVE ANALYSIS:</u>					
<u>EXPENDITURE:</u>					
Employees	1,706,148	1,854,500	1,954,700	2,144,500	
Premises	1,880,712	1,386,700	2,040,200	1,483,500	
Transport	24,775	39,200	29,700	29,800	
Supplies and Services	766,072	676,300	740,100	658,400	
Third Party Payments	4,579,138	4,608,800	4,793,700	4,972,600	
Support Services	2,144,961	2,379,600	2,547,700	2,645,300	
Capital Charges	1,614,314	1,559,900	1,874,600	2,009,600	
TOTAL EXPENDITURE	12,716,120	12,505,000	13,980,700	13,943,700	
 <u>INCOME:</u>					
Other Grants and Contributions	(257,726)	(173,400)	(173,400)	(173,400)	
Other Income	(516,197)	(513,900)	(510,200)	(525,200)	
Fees and Charges	(4,895,721)	(4,954,400)	(5,023,200)	(5,151,600)	
Rents	(76,982)	(82,300)	(82,300)	(82,300)	
Recharges	(1,412,185)	(1,505,500)	(1,683,700)	(1,758,800)	
TOTAL INCOME	(7,158,811)	(7,229,500)	(7,472,800)	(7,691,300)	
NET COST OF NEIGHBOURHOOD SERVICES	5,557,309	5,275,500	6,507,900	6,252,400	

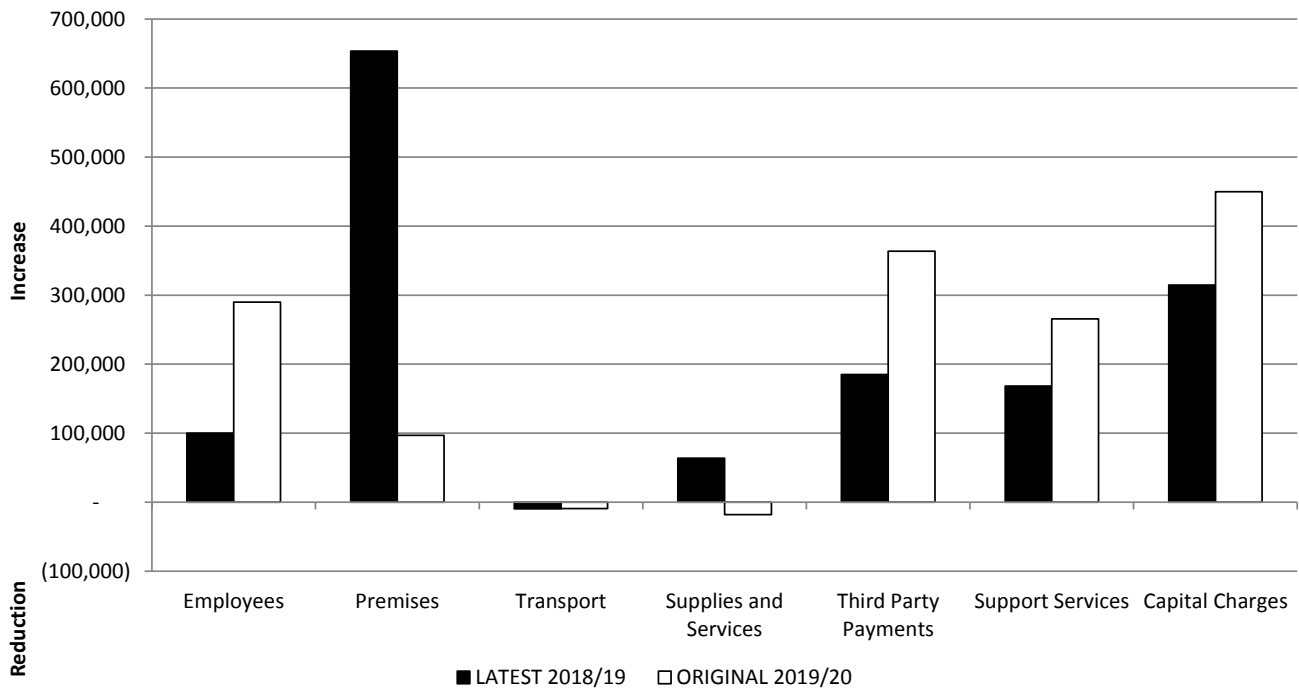
NEIGHBOURHOOD SERVICES EXPENDITURE - 2019/20 BUDGETS



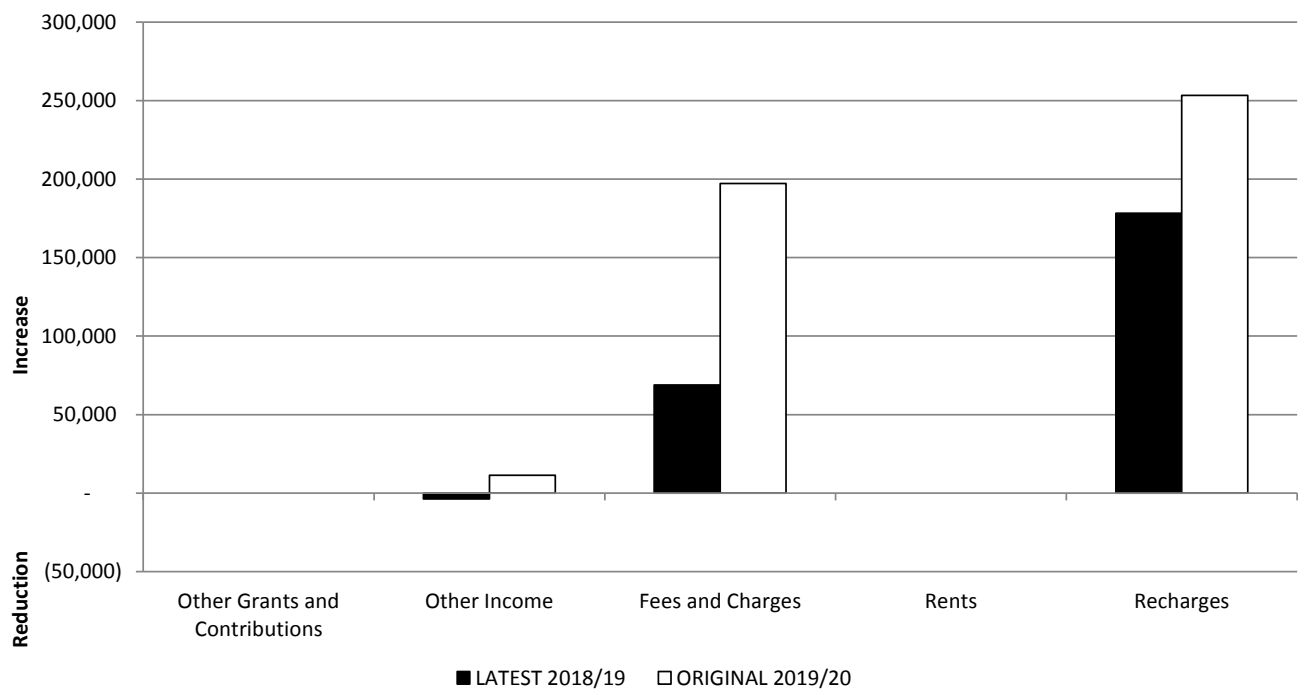
NEIGHBOURHOOD SERVICES INCOME - 2019/20 BUDGETS



NEIGHBOURHOOD SERVICES EXPENDITURE: CHANGE FROM 2018/19 ORIGINAL (£)



NEIGHBOURHOOD SERVICES INCOME: CHANGE FROM 2018/19 ORIGINAL (£)



NEIGHBOURHOOD SERVICES

	ACTUAL 2017/18 £	ORIGINAL BUDGET 2018/19 £	LATEST BUDGET 2018/19 £	ORIGINAL BUDGET 2019/20 £
<u>S1020 NEIGHBOURHOOD SERVICES</u>				
DIRECT EXPENDITURE				
Employees	97,551	94,200	92,600	94,900
Transport	-	100	-	-
Supplies and Services	176	1,000	51,000	(3,800)
	<hr/>	<hr/>	<hr/>	<hr/>
TOTAL DIRECT EXPENDITURE	97,727	95,300	143,600	91,100
Support Services	31,583	33,100	29,800	28,700
Recharges	(129,310)	(128,400)	(173,400)	(119,800)
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NET (INCOME) / EXPENDITURE TO SUMMARY	-	-	-	-
	<hr/>	<hr/>	<hr/>	<hr/>

The Head of Neighbourhood Services is responsible for the strategic management of a range of frontline services, delivered via external contractors, in-house teams and in partnership with other organisations. Services include:-

- Car Parking - off-street via paid for surface and multi-storey car parks
- Refuse Collection
- Recycling
- Street cleansing
- Grounds Maintenance - grass cutting, arboriculture, parks, play areas, etc. some of which is undertaken on behalf of Warwickshire County Council.
- Bereavement Services - Oakley Wood Crematorium, cemeteries and closed churchyards

NEIGHBOURHOOD SERVICES

S1105 CAR PARKS

	ACTUAL 2017/18 £	ORIGINAL BUDGET 2018/19 £	LATEST BUDGET 2018/19 £	ORIGINAL BUDGET 2019/20 £
DIRECT EXPENDITURE				
Employees	65,462	106,000	105,100	112,600
Premises	872,639	698,100	1,205,600	751,800
Transport	-	400	400	400
Supplies and Services	152,187	166,300	166,600	167,200
Third Party Payments	158,786	142,700	142,800	147,200
TOTAL DIRECT EXPENDITURE	1,151,523	1,019,300	1,527,900	1,084,300
DIRECT INCOME				
Other Income	(38,359)	(45,000)	(45,000)	(45,000)
Fees and Charges	(3,055,887)	(3,113,000)	(3,113,000)	(3,175,100)
Rents	(11,720)	(9,400)	(9,400)	(9,400)
TOTAL DIRECT INCOME	(1,856,892)	(2,053,900)	(1,546,900)	(2,050,300)
NET DIRECT (INCOME) / EXPENDITURE	(1,856,892)	(2,053,900)	(1,546,900)	(2,050,300)
Support Services	820,354	778,900	949,400	984,800
Capital Charges	1,155,114	609,700	835,800	866,000
Recharges	(1,578)	-	(1,600)	(1,600)
NET (INCOME) / EXPENDITURE TO SUMMARY	116,998	(665,300)	236,700	(201,100)

There are approximately 4,000 off-street "pay and display" and "pay on foot" car parking spaces managed by Warwick District Council. This includes the enforcement of spaces in Royal Priors (437) not owned by the Council, Myton Fields and Barrack Street in Warwick which have restricted periods of use. The charges for parking are shown in the Fees and Charges Section.

Security Measures

All the multi-storey car parks are covered by CCTV and the pay on foot car parks have the additional security of an on-site staff presence for the duration of the opening periods. Many of the surface car parks also benefit from coverage as part of the extensive town centre CCTV system and have regular patrols by the enforcement team. In addition the St. Peter's "Pay on Foot" uses an Automatic Number Plate Recognition system to allow vehicle to come and park securely.

"Pay and Display" Off-street Spaces Provided (as at April 2019):

	Royal Leamington Spa	Warwick*	Kenilworth	Total
- Multi-Storey	1,228	412	-	1,640
- Surface	495	1,192	425	2,112
- Disabled (wider space)	39	33	21	93
TOTAL SPACES	1,762	1,637	446	3,845

* There are 270 spaces in Barrack Street available weekends and Bank Holidays and 800 on Myton Fields which are available during the summer months.

Other Parking

We Currently provide a managed enforcement scheme for the Brays car park at Kenilworth Castle. In addition to the above pay and display spaces the Council also provides free parking:

- In Royal Leamington Spa at Newbold Comyn, Radford Road, Mason Avenue / Valley Road, Edmondscote Track, Royal Spa Centre, Eagle Recreation Ground, Sydenham Sports Centre and Victoria Park.
- In Kenilworth at Castle Farm Leisure Centre, Abbey Fields and Kenilworth Cemetery.
- In rural areas at Oakley Wood Crematorium and Brome Hill Lane in Lapworth.

Motorcycle parking is available free of charge at 11 car parks.

NEIGHBOURHOOD SERVICES

	ACTUAL 2017/18 £	ORIGINAL BUDGET 2018/19 £	LATEST BUDGET 2018/19 £	ORIGINAL BUDGET 2019/20 £
<u>S1250 WCC HIGHWAYS</u>				
DIRECT EXPENDITURE				
Third Party Payments	106,679	109,900	109,900	112,600
TOTAL DIRECT EXPENDITURE	106,679	109,900	109,900	112,600
DIRECT INCOME				
Other Grants and Contributions	(117,552)	(118,300)	(118,300)	(118,300)
TOTAL DIRECT INCOME	(117,552)	(118,300)	(118,300)	(118,300)
NET DIRECT (INCOME) / EXPENDITURE	(10,873)	(8,400)	(8,400)	(5,700)
Support Services	62,538	63,300	79,200	83,500
NET (INCOME) / EXPENDITURE TO SUMMARY	51,665	54,900	70,800	77,800

Amenities Grass Cutting is carried out in urban areas and the centre of rural villages on a frequency specification for the number of cuts per year. Warwickshire County Council pays an element of the cost on the basis of that which is necessary solely in the interests of highway safety.

The administrative charges incurred as a result of the Highways Grass Cutting, Hedges and Shrub work carried out for Warwickshire County Council are shown above.

NEIGHBOURHOOD SERVICES

	ACTUAL 2017/18 £	ORIGINAL BUDGET 2018/19 £	LATEST BUDGET 2018/19 £	ORIGINAL BUDGET 2019/20 £
<u>S1258 GREEN SPACES CONTRACT MGT</u>				
DIRECT EXPENDITURE				
Premises	12,870	12,600	12,100	12,200
Supplies and Services	163,724	171,700	171,700	161,700
Third Party Payments	97,133	138,100	138,100	132,900
TOTAL DIRECT EXPENDITURE	273,727	322,400	321,900	306,800
DIRECT INCOME				
Other Income	(950)	-	-	-
Other Grants and Contributions	(37,346)	(35,600)	(35,600)	(35,600)
TOTAL DIRECT INCOME	(38,296)	(35,600)	(35,600)	(35,600)
NET DIRECT (INCOME) / EXPENDITURE	235,431	286,800	286,300	271,200
Support Services	65,980	70,100	75,900	75,700
NET (INCOME) / EXPENDITURE TO SUMMARY	301,411	356,900	362,200	346,900

Improving the quality of parks, open spaces and playgrounds.

Management of the technical aspects of the parks service including, bowling green maintenance, sports pitch maintenance, floral displays, bedding, sustainable planting, tree and woodland management, and nature reserves.

NEIGHBOURHOOD SERVICES

	ACTUAL 2017/18 £	ORIGINAL BUDGET 2018/19 £	LATEST BUDGET 2018/19 £	ORIGINAL BUDGET 2019/20 £
<u>S1270 GREEN SPACE DEVELOPMENT</u>				
DIRECT EXPENDITURE				
Employees	262,150	278,600	303,000	331,000
Premises	527,242	167,700	308,000	200,200
Transport	7,532	-	2,600	2,600
Supplies and Services	189,953	45,000	45,000	45,000
Third Party Payments	66,445	29,000	29,100	29,100
TOTAL DIRECT EXPENDITURE	1,053,322	520,300	687,700	607,900
DIRECT INCOME				
Contributions to projects	(75,621)	(2,600)	(2,600)	(2,600)
Other Income	(5,920)	(4,400)	(4,400)	(4,400)
Legal Fees	(893)	-	-	-
Rents-Others	(2,998)	-	-	-
TOTAL DIRECT INCOME	(85,432)	(7,000)	(7,000)	(7,000)
NET DIRECT (INCOME) / EXPENDITURE	967,890	513,300	680,700	600,900
Support Services	403,067	559,900	495,600	526,800
Capital Charges	249,148	496,200	723,900	821,800
Recharges	(22,100)	(38,800)	(38,800)	(38,800)
NET (INCOME) / EXPENDITURE TO SUMMARY	1,598,005	1,530,600	1,861,400	1,910,700

A contract with The Landscape Group (now called Idverde), started on 1st April 2013 for a period of 8 years. The contract includes the maintenance of all parks and amenity land including the following areas:

Kenilworth 200 acres (including Abbey Fields 68 acres, Castle Farm 37 acres, Kenilworth Common 33 acres and Crackley Woods 30 acres).

Royal Leamington Spa 600 acres (including Newbold Comyn 309 acres, Victoria Park 23 acres, Welches Meadow 22 acres, Jephson Gardens 16 acres, Campion Hills 15 acres and Mason venue Park 15 acres).

Warwick 270 acres (including St. Mary's Lands 150 acres, St. Nicholas Park 45 acres, Priory Park 25 acres and Myton Fields 14 acres).

Newbold Comyn, Edmondscote Athletic Track and Victoria Park including the bowling greens which are used for National Championships.

Cemeteries including interment.

Jephson Garden with its Green Flag status, St. Nicholas Park, Abbey Fields, Priory Park, St. Mary's Lands.

Grass verge mowing, all floral bedding, floral displays and maintenance of local nature reserves.

All public open spaces, housing sites, grass cutting which includes Warwickshire County Council Highway work.

Play areas, footpaths, car parks at parks and open spaces, shrubberies.

TREES

The maintenance of WDC trees is carried out in partnership with WCC under a service level agreement.

NEIGHBOURHOOD SERVICES

	ACTUAL 2017/18 £	ORIGINAL BUDGET 2018/19 £	LATEST BUDGET 2018/19 £	ORIGINAL BUDGET 2019/20 £
<u>S1289 OPEN SPACES</u>				
DIRECT EXPENDITURE				
Premises	149,883	117,500	130,500	130,500
Supplies and Services	856	-	-	-
TOTAL DIRECT EXPENDITURE	150,739	117,500	130,500	130,500
NET (INCOME) / EXPENDITURE TO SUMMARY	150,739	117,500	130,500	130,500

The Green Space Team manages and develops a large and diverse range of green spaces across the District, including urban parks and gardens, many wildlife sites, important heritage sites, play areas and a large proportion of accessible green space.

In addition the Team provides expert, specialist advice to planners and other departments in relation to existing green space and the provision of new green space. The Team works closely with colleagues in Contract Services in delivering well managed and maintained green spaces.

There are currently 7 full time employees:

- Green Space Development Officer (Planning) x 1
- Green Space Manager x 1
- Green Space Project Team Leader x 1
- Green Space Development Officers x 3
- Community Ranger x 1

NEIGHBOURHOOD SERVICES

	ACTUAL 2017/18 £	ORIGINAL BUDGET 2018/19 £	LATEST BUDGET 2018/19 £	ORIGINAL BUDGET 2019/20 £
<u>S1320 BEREAVEMENT SERVICES</u>				
DIRECT EXPENDITURE				
Employees	301,004	297,600	328,400	349,500
Premises	266,250	331,700	327,300	331,500
Transport	3,622	3,400	3,400	3,400
Supplies and Services	89,213	92,600	92,600	92,600
Third Party Payments	136,650	137,300	137,300	140,700
TOTAL DIRECT EXPENDITURE	796,739	862,600	889,000	917,700
DIRECT INCOME				
Other Grants and Contributions	(8,429)	(2,900)	(2,900)	(2,900)
Other Income	(4,975)	(100)	(100)	(100)
Fees and Charges	(1,680,438)	(1,711,900)	(1,776,200)	(1,830,500)
Rents	(20,607)	(23,900)	(23,900)	(23,900)
TOTAL DIRECT INCOME	(1,714,449)	(1,738,800)	(1,803,100)	(1,857,400)
NET DIRECT (INCOME) / EXPENDITURE	(917,710)	(876,200)	(914,100)	(939,700)
Support Services	103,977	117,700	103,200	103,100
Capital Charges	121,823	197,600	243,100	238,600
NET (INCOME) / EXPENDITURE TO SUMMARY	(691,910)	(560,900)	(567,800)	(598,000)

Under the control of the Head of Neighbourhood Services the Bereavement Services Manager is responsible for this section.

The estimates reflect the cost of provision of Cemetery and Crematorium facilities and the upkeep of certain closed churchyards. The closed churchyards are:

All Saints)	
New Street)	Royal Leamington Spa
Leam Terrace)	
St. Mary Magdalene)	
St. Nicholas		Kenilworth
St. Margaret's		Whitnash
St Michael's		Budbrooke

There are areas at Leamington and Warwick cemeteries which were formerly Parish churchyard extensions taken over by the Local Authority and now officially closed.

St. Margaret's churchyard at Whitnash is maintained with voluntary assistance and the Council reimburses the costs incurred.

Following a service review presented to Members, 6 day operation at the Crematorium commenced on 1st April 2017.

NEIGHBOURHOOD SERVICES

	ACTUAL 2017/18 £	ORIGINAL BUDGET 2018/19 £	LATEST BUDGET 2018/19 £	ORIGINAL BUDGET 2019/20 £
<u>S3655 HILL CLOSE GARDENS</u>				
DIRECT EXPENDITURE				
Supplies and Services	20,000	20,000	20,000	20,000
TOTAL DIRECT EXPENDITURE	20,000	20,000	20,000	20,000
NET (INCOME) / EXPENDITURE TO SUMMARY	20,000	20,000	20,000	20,000

The Council have agreed to make a contribution of £20k per annum from 2015 until 2020 towards the maintenance of these historic Victorian gardens in Warwick.

S4060 STREET CLEANSING

DIRECT EXPENDITURE				
Premises	11,440	15,500	15,500	15,500
Transport	895	900	900	1,000
Supplies and Services	13,523	28,900	28,900	24,900
Third Party Payments	1,276,510	1,226,500	1,393,400	1,457,300
TOTAL DIRECT EXPENDITURE	1,302,368	1,271,800	1,438,700	1,498,700
DIRECT INCOME				
Other Income	(13,977)	-	-	-
TOTAL DIRECT INCOME	(13,977)	-	-	-
NET DIRECT (INCOME) / EXPENDITURE	1,288,391	1,271,800	1,438,700	1,498,700
Support Services	202,708	272,200	256,400	281,600
NET (INCOME) / EXPENDITURE TO SUMMARY	1,491,099	1,544,000	1,695,100	1,780,300

Street cleansing is carried out at varying frequencies throughout the District as part of the contract which commenced in April 2013 and covers the cleansing of public highways in urban and rural areas, shopping precincts, recycling centres, car parks and the emptying of litter bins. The three main town centres of Leamington Spa, Warwick and Kenilworth are cleansed continuously throughout the day to reduce the impact of litter on the environment. It is an 8 year contract delivered through Veolia.

In addition, there are four rapid response units able to deal quickly to reports of fly-tipping, accident debris, the removal of dead animals from the highway and to areas requiring additional cleansing in between the scheduled cleans. RRU teams collect evidence to support the enforcement of fly tipping.

NEIGHBOURHOOD SERVICES

	ACTUAL 2017/18	ORIGINAL BUDGET 2018/19	LATEST BUDGET 2018/19	ORIGINAL BUDGET 2019/20
<u>S4090 WASTE MANAGEMENT</u>				
DIRECT EXPENDITURE				
Employees	584,384	650,000	669,600	732,100
Premises	26,588	29,800	27,400	28,000
Transport	4,293	14,300	2,200	2,200
Supplies and Services	57,696	56,200	56,200	56,200
Third Party Payments	580,828	553,400	579,000	592,700
TOTAL DIRECT EXPENDITURE	1,253,789	1,303,700	1,334,400	1,411,200
DIRECT INCOME				
Insurances	(957)	-	-	-
Service Charges	(41,657)	(49,000)	(49,000)	(49,000)
TOTAL DIRECT INCOME	(42,614)	(49,000)	(49,000)	(49,000)
NET DIRECT (INCOME) / EXPENDITURE	1,211,175	1,254,700	1,285,400	1,362,200
Support Services	401,527	420,400	477,600	488,200
Recharges	(827,786)	(857,300)	(939,900)	(1,000,500)
NET (INCOME) / EXPENDITURE TO SUMMARY	784,916	817,800	823,100	849,900

Waste Collection Services

The Contracts Services Manager has responsibility for the day to day management of this function. This includes the collection of non-recyclable waste, green and food waste recycling through a wheeled bin system on an alternate week collection schedule, together with the kerbside collection and sort of multi-materials, streets and the removal of abandoned vehicles.

There are currently 8 full time employees: Contract Service Manager
Recycling and Waste Minimisation Officer
Senior Contract Officer
Contract Officers x 5

Green Spaces Contract

The Contracts Services Manager has responsibility for the day to day management of this function. The contract includes the maintenance of all amenity land.

The cost of this service is recharged to services based on staff time allocations.

NEIGHBOURHOOD SERVICES

	ACTUAL 2017/18	ORIGINAL BUDGET 2018/19	LATEST BUDGET 2018/19	ORIGINAL BUDGET 2019/20
<u>S4095 RANGER SERVICES</u>				
DIRECT EXPENDITURE				
Employees	395,597	428,100	456,000	524,400
Transport	8,433	20,100	20,200	20,200
Supplies and Services	15,090	20,700	20,700	20,700
TOTAL DIRECT EXPENDITURE	419,120	468,900	496,900	565,300
Support Services	12,291	12,100	33,100	32,800
Recharges	(431,411)	(481,000)	(530,000)	(598,100)
NET (INCOME) / EXPENDITURE TO SUMMARY	-	-	-	-

Ranger Service

The Rangers carry out a number of duties in our parks and open spaces, including locking our cemeteries, Jephson Gardens, and paddling pools. Reminding park users of bylaws; including where cycling is permitted, where dogs must be on leads etc. The Rangers work with a variety of stakeholders including the Police and Homelessness charities.

Rangers assist with the security of parks and open spaces including key holders for height restrictors and gates.

There are 14 FTE permanent Rangers (including 2 Supervisors), 2 Rangers on 2 yr FTC and Bank staff to help during peak times, the service operates 7 days a week and rangers on duty until 10pm in the Summer and 8pm in the winter.

The St Peters office is currently manned 7 days a week from 6am until midnight when the gates are locked.

NEIGHBOURHOOD SERVICES

	ACTUAL 2017/18	ORIGINAL BUDGET 2018/19	LATEST BUDGET 2018/19	ORIGINAL BUDGET 2019/20
<u>S4130 WASTE COLLECTION</u>				
DIRECT EXPENDITURE				
Supplies and Services	63,654	73,900	87,400	73,900
Third Party Payments	2,156,107	2,271,900	2,264,100	2,360,100
TOTAL DIRECT EXPENDITURE	2,219,761	2,345,800	2,351,500	2,434,000
DIRECT INCOME				
Other Income	(451,059)	(464,400)	(460,700)	(475,700)
Fees and Charges	(158,503)	(129,500)	(134,000)	(146,000)
TOTAL DIRECT INCOME	(609,562)	(593,900)	(594,700)	(621,700)
NET DIRECT (INCOME) / EXPENDITURE	1,610,199	1,751,900	1,756,800	1,812,300
Support Services	39,829	50,700	46,200	38,900
Capital Charges	88,229	256,400	71,800	83,200
NET (INCOME) / EXPENDITURE TO SUMMARY	1,738,257	2,059,000	1,874,800	1,934,400

General

The existing contract commenced in 2013 and is for the provision of waste collection services, delivered via SUEZ. The collection and removal of abandoned vehicles is carried out under a contract managed and operated by WCC.

The contract period includes all bank holidays with the exception of Christmas Day and Boxing Day when alternative collection arrangements are made.

Waste Collection Services

The contract covers the collection of household waste from over 62,500 households throughout the District. Approximately 47,000 properties receive an alternate week kerbside collection via a wheeled bin system of non-recyclable waste (grey bin) and food/garden waste (green bin); 4,500 properties with storage and access difficulties remain on a weekly sack collection and the remaining properties are served by bulk/communal bin collections on a weekly basis. All properties, where practicable, receive a fortnightly collection of dry recyclable material which is then sorted at the kerbside. Flats and other complexes are served by communal facilities.

A charge is made for the collection of bulky items such as refrigerators, freezers, cookers, furniture, also new and replacement receptacles including a delivery charge. Building and DIY waste and items classed as fixtures and fittings are not included within the scheme. No charge is currently made for the specialised clinical waste collection from designated properties.

These schemes form part of the Council's long term Waste Management Strategy which aims to encourage the minimisation of waste and to improve the rate of recycling.

There are also communal recycling centres throughout the District to encourage recycling of bottles, cans and paper for those residents not wishing to or unable to participate in the kerbside schemes.

NEIGHBOURHOOD SERVICES

S4180 ABANDONED VEHICLES

	ACTUAL 2017/18	ORIGINAL BUDGET 2018/19	LATEST BUDGET 2018/19	ORIGINAL BUDGET 2019/20
EXPENDITURE				
Support Services	1,107	1,200	1,300	1,200
NET (INCOME) / EXPENDITURE TO SUMMARY	1,107	1,200	1,300	1,200

The Council has a statutory duty to remove vehicles from the highway or land open to the public which are proven to be abandoned or are identified as a nuisance. A joint venture, in partnership with Warwickshire Police, Warwickshire Fire and Rescue Service and Warwickshire County Council, called Car Clear enables vehicles identified to be abandoned and at risk of vandalism to be removed within 24 hours under a contract managed by Warwickshire County Council.

S4811 WATERCOURSES

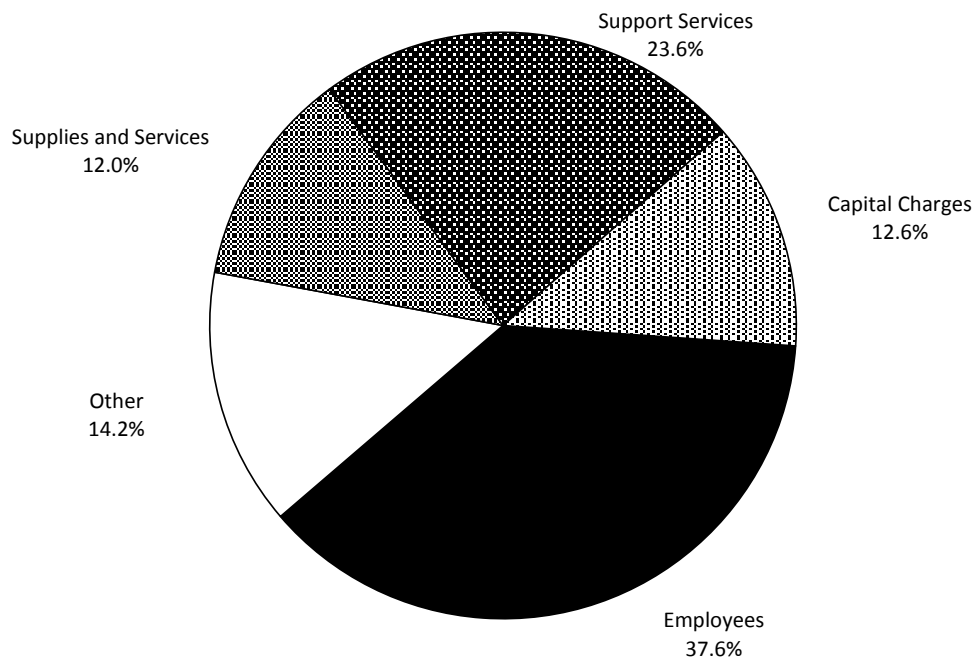
DIRECT EXPENDITURE				
Premises	13,800	13,800	13,800	13,800
TOTAL DIRECT EXPENDITURE	13,800	13,800	13,800	13,800
DIRECT INCOME				
Other Grants and Contributions	(18,778)	(14,000)	(14,000)	(14,000)
TOTAL DIRECT INCOME	(18,778)	(14,000)	(14,000)	(14,000)
NET DIRECT (INCOME) / EXPENDITURE	(4,978)	(200)	(200)	(200)
NET (INCOME) / EXPENDITURE TO SUMMARY	(4,978)	(200)	(200)	(200)

The Council is responsible for the discharge of the Land Drainage functions covered under the statutory requirement of the Land Drainage Act 1991 and the Local Government Act 1999.

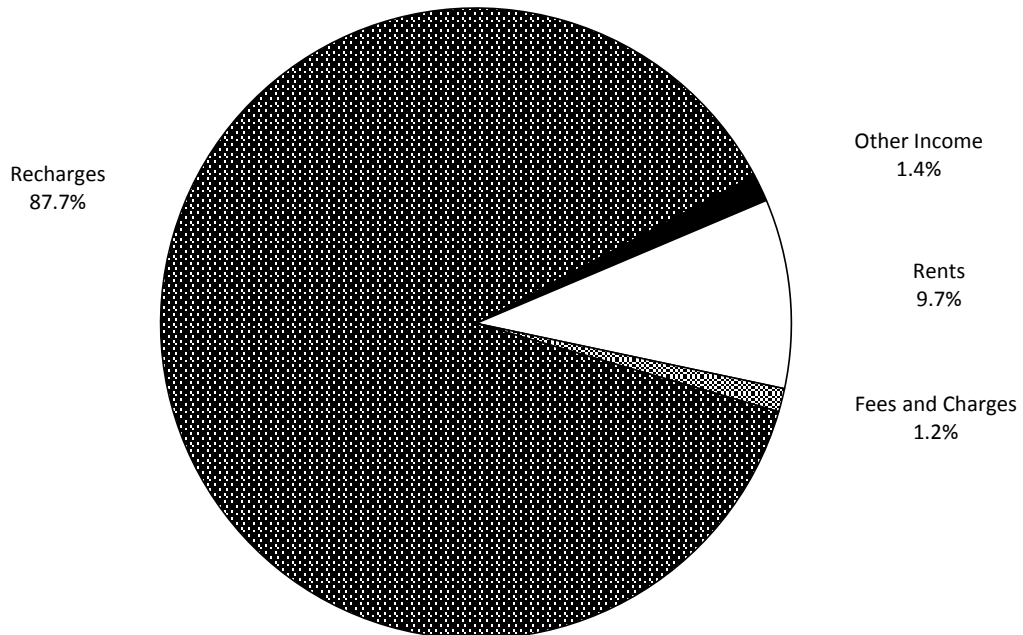
Warwick District Council also has the added responsibility of complying with its own flood defence policy which was reported in March 2000 to DEFRA and the Environment Agency. This requires an annual programme of inspections of ordinary watercourses, which are some 151 kilometres in length, to ensure that free flow is maintained. Certain works are carried out on a discretionary basis but the Council has no duty to carry out any works other than as riparian owner. Remedial works on behalf of other riparian owners may be undertaken on a rechargeable basis. Enforcement action is usually required to cajole Riparian owners to rectify problems in their stretches of watercourse.

	ACTUAL 2017/18 £	ORIGINAL BUDGET 2018/19 £	LATEST BUDGET 2018/19 £	ORIGINAL BUDGET 2019/20 £	Page
STRATEGIC LEADERSHIP					
S1270 GREEN SPACE DEVELOPMENT	35,163	14,500	14,500	14,500	144
S1289 OPEN SPACES	(106,830)	82,700	(140,700)	(125,800)	144
S1645 ASSET MANAGEMENT	12,302	30,000	33,800	-	145
S1650 ESTATE MANAGEMENT	(130,135)	60,600	364,800	406,600	146
S1660 WARWICK PLANT MAINTENANCE	-	-	-	-	146
S2000 CHIEF EXECUTIVE'S OFFICE	-	-	-	-	147
S2010 CORPORATE PROJECTS	34,334	69,100	20,800	3,400	148
S2060 HUMAN RESOURCES	5,269	50,200	-	80,000	149
S2080 MEMBER TRAINING	1,898	6,000	5,100	5,100	150
S2100 ORGANISATIONAL DEVELOPMENT	3,082	62,600	115,500	16,000	150
S2200 COMMITTEE SERVICES	-	(10,000)	-	-	151
S2220 DEMOCRATIC REPRESENTATION	944,161	1,091,600	1,161,700	1,123,600	152
S2240 ELECTIONS	109,152	70,900	41,900	192,300	153
S2260 ELECTORAL REGISTRATION	251,301	243,600	287,600	260,200	154
S2280 CHAIR OF THE COUNCIL	53,165	70,700	73,500	80,400	155
S2300 OFFICE ACCOMMODATION	1,230	-	47,000	41,300	156
S2340 MEDIA ROOM	6,832	-	20,900	17,900	157
S3350 CSTEAM	-	-	3,900	15,900	157
S3400 PAYMENT CHANNELS	-	-	-	-	158
S3452 CUSTOMER CONTACT MANAGER	-	-	-	-	158
S3470 WEB SERVICES	-	-	-	-	159
S3500 ICT SERVICES	(29,118)	(91,600)	57,000	88,300	160
S3600 ECONOMIC DEVELOPMENT	131,911	-	108,400	77,000	160
S3661 CUP - UNITED REFORM CHURCH	34,845	48,200	55,200	55,300	161
S4300 ENVIRONMENTAL PROTECTION	4,684	6,500	13,300	11,400	161
S4780 WDC HIGHWAYS	162,317	250,800	197,000	202,900	162
S4810 ALLEVIATION OF FLOODING	46,050	206,900	90,400	89,200	162
S4871 LEGAL SERVICES (SHARED SERVICE WCC)	-	15,000	-	-	163
SW000 CORPORATE R+M UNALLOCATED	-	417,800	533,200	415,500	163
TOTAL STRATEGIC LEADERSHIP	1,571,613	2,696,100	3,104,800	3,071,000	
EXPENDITURE:					
Employees	3,809,625	3,628,900	3,741,600	3,880,100	
Premises	641,239	945,100	1,076,600	967,300	
Transport	46,482	16,200	31,200	33,800	
Supplies and Services	1,431,420	1,228,900	1,374,100	1,237,000	
Third Party Payments	468,733	311,000	509,600	462,800	
Support Services	2,311,117	2,489,400	2,543,300	2,441,600	
Capital Charges	375,127	1,029,800	1,156,100	1,305,900	
TOTAL EXPENDITURE	9,083,743	9,649,300	10,432,500	10,328,500	
INCOME:					
Government Grants	(378,462)	-	-	-	
Other Grants and Contributions	(1,597)	-	(22,500)	(22,500)	
Sales	(2,522)	(2,400)	(2,400)	(2,400)	
Other Income	(365,252)	(74,500)	(113,200)	(74,500)	
Fees and Charges	(91,250)	(86,000)	(64,000)	(86,000)	
Rents	(623,837)	(668,800)	(666,200)	(703,600)	
Recharges	(6,049,210)	(6,121,500)	(6,459,400)	(6,368,500)	
TOTAL INCOME	(7,512,130)	(6,953,200)	(7,327,700)	(7,257,500)	
NET COST OF STRATEGIC LEADERSHIP	1,571,613	2,696,100	3,104,800	3,071,000	

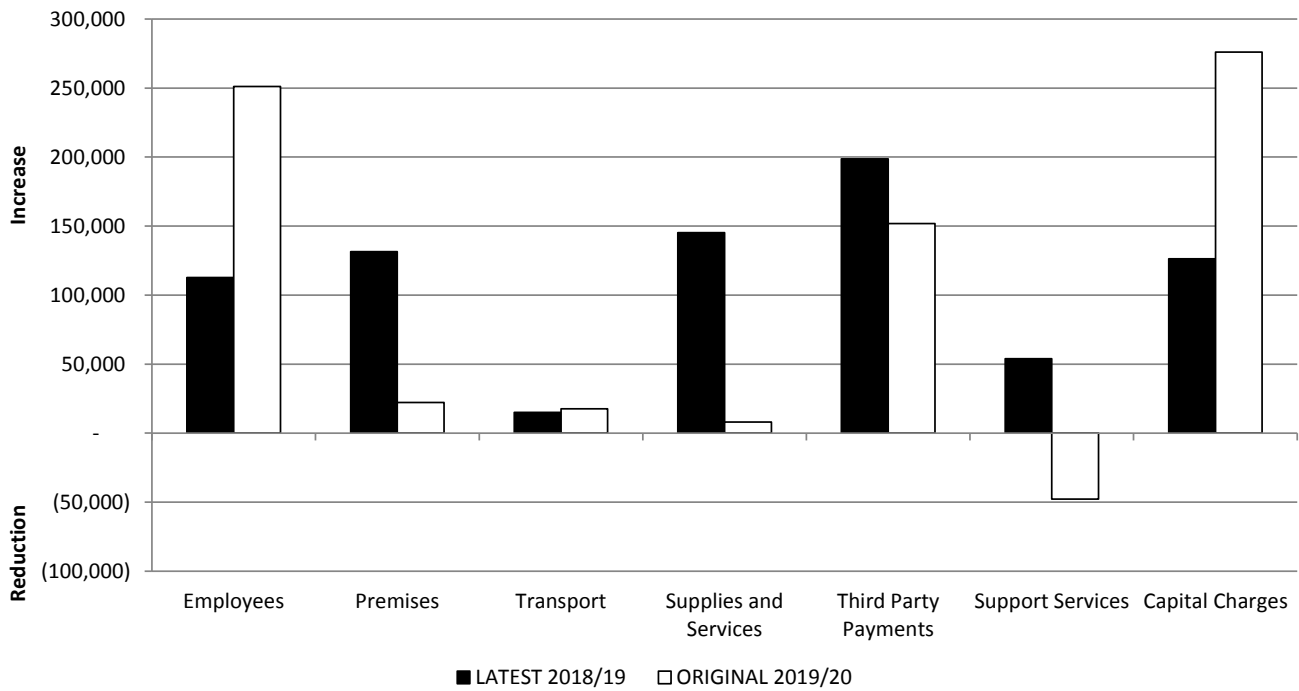
STRATEGIC LEADERSHIP EXPENDITURE: 2019/20 BUDGETS



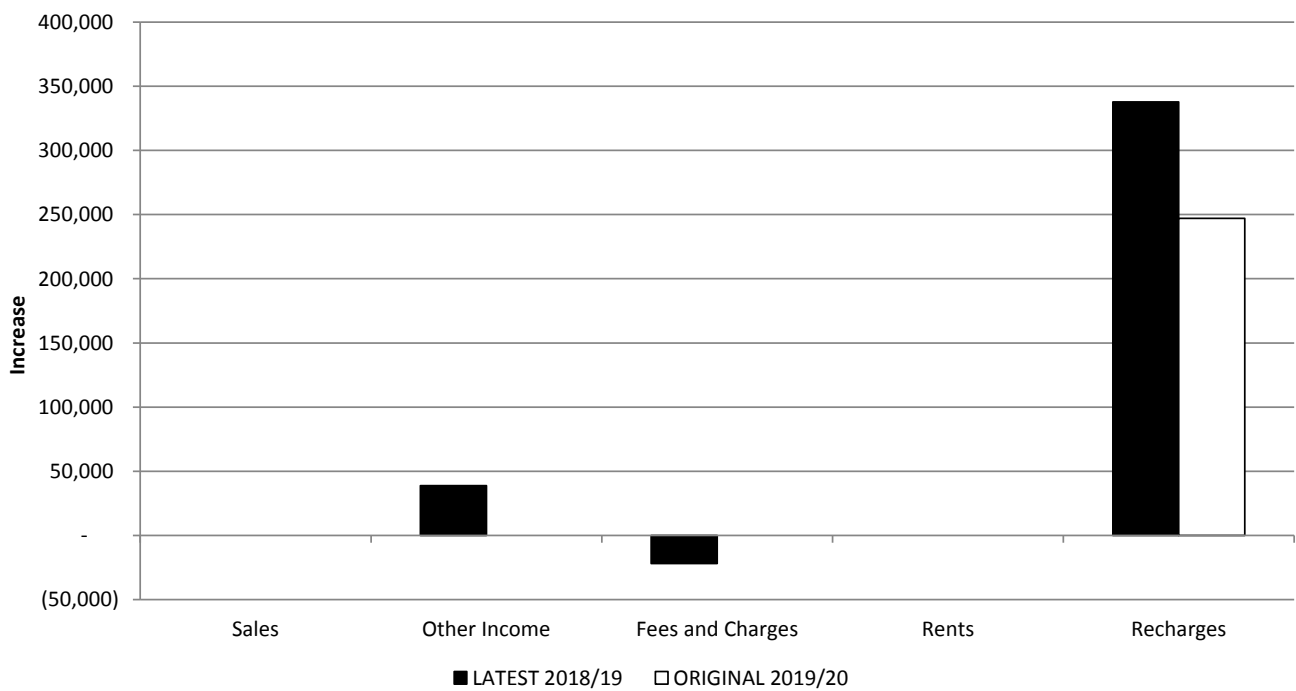
STRATEGIC LEADERSHIP INCOME - 2019/20 BUDGETS



STRATEGIC LEADERSHIP EXPENDITURE: CHANGE FROM 2018/19 ORIGINAL (£)



STRATEGIC LEADERSHIP INCOME: CHANGE FROM 2018/19 ORIGINAL (£)



STRATEGIC LEADERSHIP

	ACTUAL 2017/18 £	ORIGINAL BUDGET 2018/19 £	LATEST BUDGET 2018/19 £	ORIGINAL BUDGET 2019/20 £
<u>S1270 GREEN SPACE DEVELOPMENT</u>				
DIRECT EXPENDITURE				
Premises	15,156	14,500	14,500	14,500
Third Party Payments	20,007	-	-	-
TOTAL DIRECT EXPENDITURE	35,163	14,500	14,500	14,500
NET (INCOME) / EXPENDITURE TO SUMMARY	35,163	14,500	14,500	14,500

This budget is in respect of maintaining the Council's pumping stations which is managed by the Asset Management Team.

S1289 OPEN SPACES

DIRECT EXPENDITURE				
Premises	11,059	8,600	12,500	12,600
Supplies and Services	11,070	-	-	-
Third Party Payments	11,110	10,000	10,200	10,300
TOTAL DIRECT EXPENDITURE	33,239	18,600	22,700	22,900
DIRECT INCOME				
Fees and Charges	(37,636)	(35,000)	(35,000)	(35,000)
Rents	(130,035)	(149,600)	(155,900)	(140,800)
TOTAL DIRECT INCOME	(167,671)	(184,600)	(190,900)	(175,800)
NET DIRECT (INCOME) / EXPENDITURE	(134,432)	(166,000)	(168,200)	(152,900)
Support Services	27,602	42,500	27,500	27,100
Capital Charges	-	206,200	-	-
NET (INCOME) / EXPENDITURE TO SUMMARY	(106,830)	82,700	(140,700)	(125,800)

This budget is in respect of the income received from the lettings of various properties and concessions within the Council's parks and open spaces. It is managed by the Council's Commercial Properties and Estates Manager.

STRATEGIC LEADERSHIP

	ACTUAL 2017/18 £	ORIGINAL BUDGET 2018/19 £	LATEST BUDGET 2018/19 £	ORIGINAL BUDGET 2019/20 £
<u>S1645 ASSET MANAGEMENT</u>				
DIRECT EXPENDITURE				
Employees	716,227	911,500	988,900	1,053,200
Premises	3,875	1,300	1,300	1,300
Transport	16,947	6,500	6,500	6,500
Supplies and Services	8,444	17,800	17,800	17,100
Third Party Payments	28,077	3,900	4,000	4,000
TOTAL DIRECT EXPENDITURE	773,570	941,000	1,018,500	1,082,100
DIRECT INCOME				
Other Grants and Contributions	-	-	(22,500)	(22,500)
TOTAL DIRECT INCOME	-	-	(22,500)	(22,500)
NET DIRECT (INCOME) / EXPENDITURE	773,570	941,000	996,000	1,059,600
Support Services	220,297	250,600	238,400	228,800
Recharges	(981,565)	(1,161,600)	(1,200,600)	(1,288,400)
NET (INCOME) / EXPENDITURE TO SUMMARY	12,302	30,000	33,800	-

Asset Management is part of the Chief Executive's Office. The Asset Management' team provides the Council with a comprehensive repair, improvement and renewal Service to all corporate properties and manages the capital investment programme and major/cyclical maintenance for the Council's housing stock. It also has a significant involvement in all Corporate Building Projects.

Asset Management:

- Manages, maintains and improves the Council's Corporate Property portfolio (operational and non-operational) to support the needs and requirements of those services and their clients
- Contributes to the development and implementation of the Council's Asset Management Strategy
- Is responsible for new build and major alterations to the Council's property portfolio
- Manages and improves the effective usage of energy across the Council
- Manages the Housing Investment Programme for the Council's housing stock
- Manage specialist mechanical and electrical and cyclical maintenance contracts for the housing stock
- Provides technical advice to improve the quality of affordable housing developments
- Supports the Council to earn income for services by maintaining the Council's commercial portfolio

The majority of the Council's operational buildings are managed by the Cultural Services unit but maintained by Asset Management including:

- Royal Pump Rooms - Royal Leamington Spa
- The Royal Spa Centre - Royal Leamington Spa
- Town Hall – Royal Leamington Spa

Other corporate assets maintained by Asset Management include:

- Oakley Woods Crematorium
- Council Offices at Riverside House

The Council's housing stock includes approximately 5,500 dwellings and 1,900 garages. Asset Management manage the annual programme of planned maintenance and improvement/renewal work to maintain the condition of the fabric of the stock. Examples of work undertaken include improved thermal insulation, installation of central heating, kitchen and bathroom replacement, re-roofing, installation of double glazed windows, improved security systems and schemes that improve the general environment for tenants.

The Council gains valuable income from the number of commercial properties that it owns by renting them out for a variety of business uses. In addition the Corporate Property Portfolio includes a number of properties that are let to clubs and voluntary groups which serve the community.

The cost of delivering Asset Management is covered by recharging staff time allocations to the services which have overall responsibility for individual properties and assets.

STRATEGIC LEADERSHIP

S1650 ESTATE MANAGEMENT

	ACTUAL 2017/18 £	ORIGINAL BUDGET 2018/19 £	LATEST BUDGET 2018/19 £	ORIGINAL BUDGET 2019/20 £
DIRECT EXPENDITURE				
Employees	519	-	-	-
Premises	160,267	167,500	145,300	123,100
Supplies and Services	3,594	5,300	7,100	6,800
Third Party Payments	51,684	71,000	91,700	77,900
TOTAL DIRECT EXPENDITURE	216,064	243,800	244,100	207,800
DIRECT INCOME				
Other Income	(15,701)	(15,600)	(15,600)	(15,600)
Fees and Charges	(2,723)	(2,000)	(2,000)	(2,000)
Rents	(493,802)	(519,200)	(510,300)	(562,800)
TOTAL DIRECT INCOME	(512,226)	(536,800)	(527,900)	(580,400)
NET DIRECT (INCOME) / EXPENDITURE	(296,162)	(293,000)	(283,800)	(372,600)
Support Services	161,364	153,300	206,300	226,600
Capital Charges	4,663	200,300	442,300	552,600
NET (INCOME) / EXPENDITURE TO SUMMARY	(130,135)	60,600	364,800	406,600

The Estate Management Budget concerns the costs and incomes from properties which are non-operational assets - these are fixed assets held by the Council but not occupied directly or used in the delivery of the Council's services. It includes land acquired in advance for specific purposes, such as extinguishing inappropriate uses, improving conservation policies or in advance of redevelopment proposals; land and property held as an investment by the Council; and property surplus to requirements but held pending allocation or disposal.

The costs of support services affecting this budget concern the expenses of managing these non-operational assets. These property management costs are governed by the Council's duties under residential, commercial and industrial property lease arrangements, particularly the legal and financial matters, which include negotiating new leases, lease renewals, rent reviews and the assignment of leases.

The Council has approximately 160 non-operational assets, ranging from the general retail, office and industrial units to a boat house at St. Nicholas Park and numerous sporting clubhouses.

S1660 WARWICK PLANT MAINTENANCE

DIRECT EXPENDITURE				
Employees	15,424	-	-	-
Transport	3,128	-	-	-
Supplies and Services	258	-	-	-
TOTAL DIRECT EXPENDITURE	18,810	-	-	-
Support Services	2,572	-	-	-
Recharges	(21,382)	-	-	-
NET (INCOME) / EXPENDITURE TO SUMMARY	-	-	-	-

Warwick Plant Maintenance was the in-house team of engineers who looked after the Council's mechanical and electrical plant and equipment in properties, such as heating and water treatment in the leisure centres. From 31st May 2017 as part of the 'Leisure Options' project, the Council no longer has a dedicated in-house team of engineers.

STRATEGIC LEADERSHIP

	ACTUAL 2017/18 £	ORIGINAL BUDGET 2018/19 £	LATEST BUDGET 2018/19 £	ORIGINAL BUDGET 2019/20 £
<u>S2000 CHIEF EXECUTIVE'S OFFICE</u>				
DIRECT EXPENDITURE				
Employees	439,857	440,600	433,800	443,600
Transport	216	800	500	800
Supplies and Services	8,416	11,100	10,600	11,100
Third Party Payments	44,724	18,400	20,100	19,300
TOTAL DIRECT EXPENDITURE	493,213	470,900	465,000	474,800
DIRECT INCOME				
Other Grants and Contributions	(1,097)	-	-	-
TOTAL DIRECT INCOME	(1,097)	-	-	-
NET DIRECT (INCOME) / EXPENDITURE	492,116	470,900	465,000	474,800
Support Services	107,991	106,400	69,900	72,400
Recharges	(600,107)	(577,300)	(534,900)	(547,200)
NET (INCOME) / EXPENDITURE TO SUMMARY	-	-	-	-

The Chief Executive is the head of the Council's paid service. He is chief advisor to councillors on policy matters and is responsible for organisational management and development. This budget also includes the 2 Deputy Chief Executives.

The Deputy Chief Executives, along with the Chief Executive, provide strategic direction for the Council. The following Service Areas also come under their remit with HR and Media reporting directly to the Chief Executive:

Deputy Chief Executive 1

Finance
Cultural Services
Health and Community Protection
Information and Communications Technology
Democratic Services
Legal Services (provided by WCC)

Deputy Chief Executive 2

Development Services and Business
Housing Services
Neighbourhood Services
Asset Management

The Chief Executive, the Deputy Chief Executives and the Heads of the Service Areas make up the Senior Management Team.

The cost of the Chief Executive is recharged to Corporate Management. The rest of the service costs are recharged to services based on staff time allocations.

STRATEGIC LEADERSHIP

	ACTUAL 2017/18 £	ORIGINAL BUDGET 2018/19 £	LATEST BUDGET 2018/19 £	ORIGINAL BUDGET 2019/20 £
<u>S2010 CORPORATE PROJECTS</u>				
DIRECT EXPENDITURE				
Employees	52,694	65,700	13,100	-
Premises	6,437	3,300	3,200	3,300
Supplies and Services	298	-	11,500	-
Third Party Payments	37,561	-	88,600	-
TOTAL DIRECT EXPENDITURE	96,990	69,000	116,400	3,300
DIRECT INCOME				
Other Income	(1,637)	-	-	-
TOTAL DIRECT INCOME	(1,637)	-	-	-
NET DIRECT (INCOME) / EXPENDITURE	95,353	69,000	116,400	3,300
Support Services	5,751	100	3,200	3,200
Recharges	(66,770)	-	(98,800)	(3,100)
NET (INCOME) / EXPENDITURE TO SUMMARY	34,334	69,100	20,800	3,400

The budgets above include the costs of a dedicated Project Manager for the 'HQ Relocation Project'. This is a fixed term contract position that runs until 22 May 2017.

Other costs include support to Chase Meadow Community Centre.

STRATEGIC LEADERSHIP

	ACTUAL 2017/18 £	ORIGINAL BUDGET 2018/19 £	LATEST BUDGET 2018/19 £	ORIGINAL BUDGET 2019/20 £
<u>S2060 HUMAN RESOURCES</u>				
DIRECT EXPENDITURE				
Employees	456,791	428,700	433,100	425,100
Premises	146	-	-	-
Transport	920	1,200	1,200	1,200
Supplies and Services	74,525	57,000	77,000	77,000
Third Party Payments	25,432	23,400	23,700	103,700
TOTAL DIRECT EXPENDITURE	557,814	510,300	535,000	607,000
DIRECT INCOME				
Other Grants and Contributions	(500)	-	-	-
Fees and Charges	(29)	-	-	-
TOTAL DIRECT INCOME	(529)	-	-	-
NET DIRECT (INCOME) / EXPENDITURE	557,285	510,300	535,000	607,000
Support Services	142,789	133,000	173,300	166,500
Recharges	(694,805)	(593,100)	(708,300)	(693,500)
NET (INCOME) / EXPENDITURE TO SUMMARY	5,269	50,200	-	80,000

Human Resources provides services to all units within the Council to support people management activities; these include:

- Support for organisational development and improvement
- Corporate training and management development programmes
- Corporate human resources policy development and implementation
- Union negotiations and consultation
- Advice on terms and conditions
- Full recruitment service to all service areas
- Job evaluation system
- Maintenance of corporate human resources procedures
- Payroll Services including Self Service

There are 8 established posts:

- HR Manager
- Senior HR Officer x2
- HR Business Partner
- Learning and Development Officer
- HR support x 3

The "Employees" estimates include an amount of £4,900 available to General Fund services in respect of additional training costs and a Corporate Training budget of £36,800.

The cost of this service is recharged out to other services on the basis of staff numbers.

The HR Manager is also responsible for Marketing & Communications and Website functions.

EQUALITIES

There are a number of legislative responsibilities for the Council in relation to a duty to positively promote equalities. The responsibility in relation to the Council's Community Leadership role is key in ensuring equal access to services to all aspects of our community through the understanding and development of the provision of the se services by our staff.

STRATEGIC LEADERSHIP

	ACTUAL 2017/18 £	ORIGINAL BUDGET 2018/19 £	LATEST BUDGET 2018/19 £	ORIGINAL BUDGET 2019/20 £
<u>S2080 MEMBER TRAINING</u>				
DIRECT EXPENDITURE				
Employees	1,898	4,600	4,600	4,600
Supplies and Services	-	500	500	500
TOTAL DIRECT EXPENDITURE	1,898	5,100	5,100	5,100
Support Services	-	900	-	-
NET (INCOME) / EXPENDITURE TO SUMMARY	1,898	6,000	5,100	5,100

The Council provides a training programme for elected members. A programme of shared learning events is also planned in partnership with neighbouring authorities including the County Council.

S2100 ORGANISATIONAL DEVELOPMENT

DIRECT EXPENDITURE				
Employees	-	(31,000)	-	-
Transport	-	(9,200)	-	-
Supplies and Services	3,082	102,800	115,500	16,000
TOTAL DIRECT EXPENDITURE	3,082	62,600	115,500	16,000
NET (INCOME) / EXPENDITURE TO SUMMARY	3,082	62,600	115,500	16,000

These budgets relate to digital transformation costs.

STRATEGIC LEADERSHIP

	ACTUAL 2017/18 £	ORIGINAL BUDGET 2018/19 £	LATEST BUDGET 2018/19 £	ORIGINAL BUDGET 2019/20 £
<u>S2200 COMMITTEE SERVICES</u>				
DIRECT EXPENDITURE				
Employees	172,534	190,100	189,100	184,100
Transport	59	400	400	400
Supplies and Services	17,232	20,100	19,800	20,100
Third Party Payments	23,385	38,000	39,100	39,100
	<hr/>	<hr/>	<hr/>	<hr/>
TOTAL DIRECT EXPENDITURE	213,210	248,600	248,400	243,700
	<hr/>	<hr/>	<hr/>	<hr/>
Support Services	123,002	122,400	116,500	116,900
Recharges	(336,212)	(381,000)	(364,900)	(360,600)
	<hr/>	<hr/>	<hr/>	<hr/>
NET (INCOME) / EXPENDITURE TO SUMMARY	-	(10,000)	-	-
	<hr/>	<hr/>	<hr/>	<hr/>

The Council's decision making process consists of an Executive, Overview and Scrutiny Committees, and other service specific committees. This budget reflects the cost of this process as well as the staff which supports it. The majority of these costs are recharged to the Democratic Representation Budget Code.

In addition, this budget also covers the process of administering the requests received by the Council under the Freedom of Information Act, Data Protection and Environmental Information Regulations.

The cost of this service is recharged to services based on staff time allocations.

STRATEGIC LEADERSHIP

	ACTUAL 2017/18 £	ORIGINAL BUDGET 2018/19 £	LATEST BUDGET 2018/19 £	ORIGINAL BUDGET 2019/20 £
<u>S2220 DEMOCRATIC REPRESENTATION</u>				
DIRECT EXPENDITURE				
Employees	5,210	4,000	4,100	4,200
Transport	2,405	4,000	4,000	4,000
Supplies and Services	322,684	354,400	354,400	344,500
Third Party Payments	3,991	5,700	5,900	5,900
	<hr/>	<hr/>	<hr/>	<hr/>
TOTAL DIRECT EXPENDITURE	334,290	368,100	368,400	358,600
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Support Services	682,149	795,100	865,200	836,900
Capital Charges	1,222	1,900	1,600	1,600
Recharges	(73,500)	(73,500)	(73,500)	(73,500)
	<hr/>	<hr/>	<hr/>	<hr/>
NET (INCOME) / EXPENDITURE TO SUMMARY	944,161	1,091,600	1,161,700	1,123,600
	<hr/>	<hr/>	<hr/>	<hr/>

This includes all aspects of members' activities in their capacity as members of the Council, including corporate, service policy making and the more general activities relating to governance and the representation of local interests.

Activities covered include all meetings that involve members acting on behalf of the authority, such as meetings of the Council, the Executive, Overview and Scrutiny Committees, Regulatory Committee, Licensing Committee Planning Committee, Employment Committee and joint officer / member working groups. It also covers activities that members undertake as local representatives or to represent local interests.

Democratic Representation and Management costs also include the costs associated with officer advice and support to members.

As a result of the above, costs properly chargeable to Democratic Representation and Management include:

- All members' allowances and expenses, including telephone calls, postages, equipment costs, hospitality, accommodation costs, training, conference fees, etc.
- The costs associated with officer time spent on appropriate advice and support activities, including office support services, professional advice and support, preparation of agendas and minutes, attendance at meetings, production of specific papers for members, etc.
- Subscriptions to local authority associations.

The only recharge made is to the Housing Revenue Account to reflect its share of the costs.

STRATEGIC LEADERSHIP

S2240 ELECTIONS

	ACTUAL 2017/18 £	ORIGINAL BUDGET 2018/19 £	LATEST BUDGET 2018/19 £	ORIGINAL BUDGET 2019/20 £
DIRECT EXPENDITURE				
Employees	303,790	6,300	12,800	75,300
Premises	109,067	-	900	29,100
Transport	9,693	-	300	2,000
Supplies and Services	209,291	7,100	9,900	47,300
TOTAL DIRECT EXPENDITURE	631,841	13,400	23,900	153,700
DIRECT INCOME				
Government Grants	(349,785)	-	-	-
Other Income	(268,203)	(500)	(10,900)	(500)
TOTAL DIRECT INCOME	(617,988)	(500)	(10,900)	(500)
NET DIRECT (INCOME) / EXPENDITURE	13,853	12,900	13,000	153,200
Support Services	95,299	58,000	28,900	39,100
NET (INCOME) / EXPENDITURE TO SUMMARY	109,152	70,900	41,900	192,300

Warwick District Council is required to appoint an officer to be the Returning Officer for the election of District Councillors and their duties are separate from their duties as a local government officer. The Chief Executive is the appointed officer and as Returning Officer he is personally liable for the conduct of the election. The Electoral Services Manager is appointed as Deputy Returning Officer.

Electoral Services organise elections for local and national government held within the District Council area. This includes UK Parliamentary elections for the 2 Parliamentary Constituencies covering the District (Warwick and Leamington & Kenilworth and Southam), all types of referenda (including those for Neighbourhood Planning), Warwick District Council elections, Warwickshire County Council elections, elections for the Parish and Town Councils and the Police and Crime Commissioner for the Warwickshire Police force area.

The costs of the various levels of elections are reimbursed by the bodies in question - national, county or parish levels. The costs of the District Council elections are borne by this Authority. The next scheduled District Council elections are to be held on Thursday 2 May 2019 and these will be combined with elections for all Parish and Town Councils within the District .

The Electoral Commission set and monitors performance standards for Electoral Services, publishing the standards of performance for Returning Officers with a view to ensuring that elections are conducted in line with a set of key principals.

STRATEGIC LEADERSHIP

	ACTUAL 2017/18 £	ORIGINAL BUDGET 2018/19 £	LATEST BUDGET 2018/19 £	ORIGINAL BUDGET 2019/20 £
<u>S2260 ELECTORAL REGISTRATION</u>				
DIRECT EXPENDITURE				
Employees	130,950	126,500	155,800	128,700
Premises	-	2,800	2,800	2,800
Transport	828	500	500	500
Supplies and Services	101,639	67,900	108,500	74,900
TOTAL DIRECT EXPENDITURE	233,417	197,700	267,600	206,900
DIRECT INCOME				
Sales	(2,522)	(2,400)	(2,400)	(2,400)
Other Income	(28,798)	-	(28,300)	-
TOTAL DIRECT INCOME	(31,320)	(2,400)	(30,700)	(2,400)
NET DIRECT (INCOME) / EXPENDITURE	202,097	195,300	236,900	204,500
Support Services	64,904	64,000	66,400	71,400
Recharges	(15,700)	(15,700)	(15,700)	(15,700)
NET (INCOME) / EXPENDITURE TO SUMMARY	251,301	243,600	287,600	260,200

Warwick District Council is required to appoint a local government officer to be the Electoral Registration Officer as prescribe in Section 8 of the Representation of the People Act 1983 who is responsible for the preparation and maintenance of the register of electors and lists of absent voters within the District. The Chief Executive is the appointed officer and the work of compiling and maintaining the Register is undertaken by Electoral Services.

Since the introduction of Individual Electoral Registration in 2014 each person is now responsible to register to vote individually by providing their date of birth and national insurance number. Anyone unable to supply this information can provide an alternative form of evidence of their identity.

The Electoral Commission set and monitors performance standards for Electoral Services, publishing the standards of performance for Electoral Registration Officers with a view to ensuring that electors are registered in line with a set of key principals.

STRATEGIC LEADERSHIP

	ACTUAL 2017/18 £	ORIGINAL BUDGET 2018/19 £	LATEST BUDGET 2018/19 £	ORIGINAL BUDGET 2019/20 £
<u>S2280 CHAIR OF THE COUNCIL</u>				
DIRECT EXPENDITURE				
Employees	19,596	33,400	20,400	27,800
Transport	4,295	2,100	8,200	8,300
Supplies and Services	14,393	19,200	19,200	19,200
TOTAL DIRECT EXPENDITURE	38,284	54,700	47,800	55,300
DIRECT INCOME				
Other Income	(19)	-	-	-
TOTAL DIRECT INCOME	(19)	-	-	-
NET DIRECT (INCOME) / EXPENDITURE	38,265	54,700	47,800	55,300
Support Services	17,500	18,600	28,300	27,700
Recharges	(2,600)	(2,600)	(2,600)	(2,600)
NET (INCOME) / EXPENDITURE TO SUMMARY	53,165	70,700	73,500	80,400

The Chairman of the District Council is the first citizen of the area. In addition to obvious duties, e.g. chairing the meetings of the Council itself, the Chairman performs ceremonial and public functions such as meetings, representing the Council with local organisations and official openings.

To assist the Chairman in the performance of these duties during the year of office an allowance is made, there is also an allowance for the Vice-Chairman. In addition to the allowances paid, the Council will also pay the resultant income tax and national insurance assessments following liability changes introduced by the Inland Revenue.

The Chairman is aided by a Personal Assistant and has a car and a chauffeur to attend various functions, both local and national.

STRATEGIC LEADERSHIP

	ACTUAL 2017/18 £	ORIGINAL BUDGET 2018/19 £	LATEST BUDGET 2018/19 £	ORIGINAL BUDGET 2019/20 £
<u>S2300 OFFICE ACCOMMODATION</u>				
DIRECT EXPENDITURE				
Premises	235,308	223,000	256,600	258,800
Supplies and Services	10,939	-	-	-
Third Party Payments	3,422	-	-	-
TOTAL DIRECT EXPENDITURE	249,669	223,000	256,600	258,800
DIRECT INCOME				
Other Income	(3,812)	-	-	-
TOTAL DIRECT INCOME	(3,812)	-	-	-
NET DIRECT (INCOME) / EXPENDITURE	245,857	223,000	256,600	258,800
Support Services	125,491	56,400	168,200	75,500
Capital Charges	164,690	379,600	426,600	420,900
Recharges	(534,808)	(659,000)	(804,400)	(713,900)
NET (INCOME) / EXPENDITURE TO SUMMARY	1,230	-	47,000	41,300

The budgets shown above reflect the operational office accommodation costs of Riverside House, the Councils administrative headquarters.

The cost of this service is recharged to users based on floor area occupied.

STRATEGIC LEADERSHIP

S2340 MEDIA ROOM

	ACTUAL 2017/18 £	ORIGINAL BUDGET 2018/19 £	LATEST BUDGET 2018/19 £	ORIGINAL BUDGET 2019/20 £
DIRECT EXPENDITURE				
Employees	225,507	230,000	238,800	255,900
Transport	701	800	800	800
Supplies and Services	97,170	97,300	94,000	96,900
Third Party Payments	-	400	400	400
TOTAL DIRECT EXPENDITURE	323,378	328,500	334,000	354,000
DIRECT INCOME				
Other Income	(44,582)	(58,400)	(58,400)	(58,400)
Fees and Charges	(709)	(4,000)	(4,000)	(4,000)
TOTAL DIRECT INCOME	(45,291)	(62,400)	(62,400)	(62,400)
NET DIRECT (INCOME) / EXPENDITURE	278,087	266,100	271,600	291,600
Support Services	105,616	110,400	108,200	103,500
Capital Charges	16,485	6,300	17,900	17,400
Recharges	(393,356)	(382,800)	(376,800)	(394,600)
NET (INCOME) / EXPENDITURE TO SUMMARY	6,832	-	20,900	17,900

The Council operates a centralised Media Team which delivers the Marketing and Communications Strategy 2019-2023 and includes the provision of marketing, communications, website management, social media, advertising, graphic design, print and copying as well as internal communications and engagement through which all of the Council's above requirements are sourced. They create action plans, collect and use data and analytics, putting the customers' needs first and informing our on-going marketing plans..

The introduction of new processes has enabled more work to be carried out internally which has resulted in cost savings. When demand exceeds capacity, work will be placed with external printers using the Print Tender Framework. The department advises on brand guidelines, Equality & Diversity accessibility issues on documents, Plain English and ensures that all publications abide by the Government's Code of Publicity.

S3350 CSTEAM

DIRECT EXPENDITURE				
Employees	152,850	175,800	186,400	196,300
Transport	-	400	100	400
Supplies and Services	15,243	10,400	14,500	20,900
TOTAL DIRECT EXPENDITURE	168,093	186,600	201,000	217,600
Support Services	71,674	72,100	74,200	72,000
Recharges	(239,767)	(258,700)	(271,300)	(273,700)
NET (INCOME) / EXPENDITURE TO SUMMARY	-	-	3,900	15,900

The Corporate Support Team is at the heart of the council's change programme. Corporately - since assimilating the Central Admin Team - all business support functions such as post opening, bulk mailing, corporate admin and scanning are undertaken in the centre. The team is also accountable for the corporate postage and stationery budgets, ensuring efficiency savings are maximised. The costs of the service are recharged to individual business units on the basis of time allocations.

STRATEGIC LEADERSHIP

	ACTUAL 2017/18 £	ORIGINAL BUDGET 2018/19 £	LATEST BUDGET 2018/19 £	ORIGINAL BUDGET 2019/20 £
<u>S3400 PAYMENT CHANNELS</u>				
DIRECT EXPENDITURE				
Supplies and Services	32,917	21,500	21,500	21,500
Third Party Payments	79,228	120,000	120,700	120,000
TOTAL DIRECT EXPENDITURE	112,145	141,500	142,200	141,500
Support Services	44,917	20,500	14,300	17,200
Recharges	(157,062)	(162,000)	(156,500)	(158,700)
NET (INCOME) / EXPENDITURE TO SUMMARY	-	-	-	-

Customers have a range of options for paying Council charges:

- Direct Debit;
- Allpay cards and barcodes;
- Touchtone;
- Internet;
- Cheque.

Expenditure shown in this budget head relates to the processing costs . The costs of the service are recharged to users based on the number of transactions.

S3452 CUSTOMER CONTACT MANAGER

DIRECT EXPENDITURE				
Digital transformation	3,823	-	-	-
TOTAL DIRECT EXPENDITURE	3,823	-	-	-
Recharges	(3,823)	-	-	-
NET (INCOME) / EXPENDITURE TO SUMMARY	-	-	-	-

This post supported the Interim Human Resources / Organisational Development Manager to support corporate projects in liaison with Corporate Management Team / Senior Management Team. The post was temporary until July 2016.

STRATEGIC LEADERSHIP

	ACTUAL 2017/18 £	ORIGINAL BUDGET 2018/19 £	LATEST BUDGET 2018/19 £	ORIGINAL BUDGET 2019/20 £
<u>S3470 WEB SERVICES</u>				
DIRECT EXPENDITURE				
Employees	50,590	52,700	51,900	52,100
Transport	110	100	100	100
Supplies and Services	25,151	30,200	40,800	30,200
TOTAL DIRECT EXPENDITURE	75,851	83,000	92,800	82,400
Support Services	25,690	21,900	22,200	22,600
Recharges	(101,541)	(104,900)	(115,000)	(105,000)
NET (INCOME) / EXPENDITURE TO SUMMARY	-	-	-	-

The website provides information and services for customers 24 hours a day and seven days a week. As well as finding information about this council, this area and other government services customers can:

- make payments;
- search and submit planning applications;
- book leisure facilities;
- bid for council housing;
- check council tax and benefit details; and
- report problems and make requests directly.

This area now reports direct to the HR Manager and liaises closely with the Marketing and & Communications functionality.

The cost of this service is recharged to users on the basis of gross expenditure.

The website address is www.warwickdc.gov.uk

STRATEGIC LEADERSHIP

	ACTUAL 2017/18 £	ORIGINAL BUDGET 2018/19 £	LATEST BUDGET 2018/19 £	ORIGINAL BUDGET 2019/20 £
<u>S3500 ICT SERVICES</u>				
DIRECT EXPENDITURE				
Employees	1,065,188	990,000	1,008,800	1,029,200
Transport	2,706	4,000	4,000	4,000
Supplies and Services	433,260	406,300	419,400	411,400
Third Party Payments	17,358	-	-	-
TOTAL DIRECT EXPENDITURE	1,518,512	1,400,300	1,432,200	1,444,600
DIRECT INCOME				
Other Income	(2,500)	-	-	-
Fees and Charges	(48,256)	(45,000)	(23,000)	(45,000)
TOTAL DIRECT INCOME	(50,756)	(45,000)	(23,000)	(45,000)
NET DIRECT (INCOME) / EXPENDITURE	1,467,756	1,355,300	1,409,200	1,399,600
Support Services	201,859	210,200	227,200	221,900
Capital Charges	102,897	61,900	110,800	159,100
Recharges	(1,801,630)	(1,719,000)	(1,690,200)	(1,692,300)
NET (INCOME) / EXPENDITURE TO SUMMARY	(29,118)	(91,600)	57,000	88,300

The Information and Communications Technology Services (ICT) is an internal support service for staff and councillors.

The ICT Services is comprised of four teams:

- Desktop Services
- Infrastructure
- Application Support
- Geographical Information System, including Street Naming & Numbering

The budgets above also include the costs of operating the Council's main switchboard.

Direct Income is mainly derived from the Street Naming and Numbering service.

S3600 ECONOMIC DEVELOPMENT

DIRECT EXPENDITURE				
Supplies and Services	9,104	-	23,400	15,000
Third Party Payments	122,807	-	85,000	62,000
TOTAL DIRECT EXPENDITURE	131,911	-	108,400	77,000
Support Services	-	-	-	-
NET (INCOME) / EXPENDITURE TO SUMMARY	131,911	-	108,400	77,000

The budgets above are in respect of various projects at St. Mary's Land in Warwick.

STRATEGIC LEADERSHIP

	ACTUAL 2017/18 £	ORIGINAL BUDGET 2018/19 £	LATEST BUDGET 2018/19 £	ORIGINAL BUDGET 2019/20 £
<u>S3661 CUP - UNITED REFORM CHURCH</u>				
DIRECT EXPENDITURE				
Premises	4,152	1,500	1,500	1,500
TOTAL DIRECT EXPENDITURE	4,152	1,500	1,500	1,500
Support Services	6,665	5,300	9,200	10,300
Capital Charges	24,028	41,400	44,500	43,500
NET (INCOME) / EXPENDITURE TO SUMMARY	34,845	48,200	55,200	55,300

The Creative Uplift Programme (CUP) scheme in respect of phase 2 development of Spencer's Yard was dependent on Government funding through Advantage West Midlands.

The new Government formed following the Parliamentary elections held in May 2010 abolished Advantage West Midlands and cancelled all outstanding schemes.

S4300 ENVIRONMENTAL PROTECTION

DIRECT EXPENDITURE				
Transport	4,474	4,600	4,600	4,800
Supplies and Services	28,887	-	8,700	6,600
TOTAL DIRECT EXPENDITURE	33,361	4,600	13,300	11,400
DIRECT INCOME				
Government Grants	(28,677)	-	-	-
TOTAL DIRECT INCOME	(28,677)	-	-	-
NET DIRECT (INCOME) / EXPENDITURE	4,684	4,600	13,300	11,400
Support Services	-	1,900	-	-
NET (INCOME) / EXPENDITURE TO SUMMARY	4,684	6,500	13,300	11,400

The budgets above are in respect of the costs associated with the use of electric vehicles.

STRATEGIC LEADERSHIP

	ACTUAL 2017/18 £	ORIGINAL BUDGET 2018/19 £	LATEST BUDGET 2018/19 £	ORIGINAL BUDGET 2019/20 £
<u>S4780 WDC HIGHWAYS</u>				
DIRECT EXPENDITURE				
Premises	93,044	94,400	94,400	94,400
TOTAL DIRECT EXPENDITURE	93,044	94,400	94,400	94,400
Support Services	50,346	116,300	68,400	74,800
Capital Charges	18,927	40,100	34,200	33,700
NET (INCOME) / EXPENDITURE TO SUMMARY	162,317	250,800	197,000	202,900

Highway functions covered by the budget headings shown above include the provision and maintenance of street furniture including street seats, signs and nameplates, bus shelters and footway lighting, in rural areas.

S4810 ALLEVIATION OF FLOODING

DIRECT EXPENDITURE				
Premises	2,728	10,400	10,400	10,400
Third Party Payments	-	500	500	500
TOTAL DIRECT EXPENDITURE	2,728	10,900	10,900	10,900
Support Services	1,107	103,900	1,300	1,200
Capital Charges	42,215	92,100	78,200	77,100
NET (INCOME) / EXPENDITURE TO SUMMARY	46,050	206,900	90,400	89,200

The Council is responsible for the discharge of the Land Drainage functions covered under the statutory requirement of the Land Drainage Act 1991 and the Local Government Act 1999.

Warwick District Council also has the added responsibility of complying with its own flood defence policy which was reported in March 2000 to DEFRA and the Environment Agency. This requires an annual programme of inspections of ordinary watercourses, which are some 151 kilometres in length, to ensure that free flow is maintained. Certain works are carried out on a discretionary basis but the Council has no duty to carry out any works other than as riparian owner. Remedial works on behalf of other riparian owners may be undertaken on a rechargeable basis. Enforcement action is usually required to cajole Riparian owners to rectify problems in their stretches of watercourse.

STRATEGIC LEADERSHIP

	ACTUAL 2017/18 £	ORIGINAL BUDGET 2018/19 £	LATEST BUDGET 2018/19 £	ORIGINAL BUDGET 2019/20 £
<u>S4871 LEGAL SERVICES (SHARED SERVICE WCC)</u>				
DIRECT EXPENDITURE				
Third Party Payments	(53)	19,700	19,700	19,700
TOTAL DIRECT EXPENDITURE	(53)	19,700	19,700	19,700
DIRECT INCOME				
Legal Fees	(1,897)	-	-	-
TOTAL DIRECT INCOME	(1,897)	-	-	-
NET DIRECT (INCOME) / EXPENDITURE	(1,950)	19,700	19,700	19,700
Support Services	26,532	25,600	26,200	26,000
Recharges	(24,582)	(30,300)	(45,900)	(45,700)
NET (INCOME) / EXPENDITURE TO SUMMARY	-	15,000	-	-

Legal work for the Council is now provided by a joint Warwick District Council / Warwickshire County Council team. The team is based at Shire Hall in Warwick. Legal work is only externalised if it is of a specialised nature.

SW000 CORPORATE R+M UNALLOCATED

DIRECT EXPENDITURE				
Premises	-	417,800	533,200	415,500
TOTAL DIRECT EXPENDITURE	-	417,800	533,200	415,500
NET (INCOME) / EXPENDITURE TO SUMMARY	-	417,800	533,200	415,500

This is a holding account. As necessary works are agreed the budget is reallocated to the appropriate Services for Planned, Preventative Maintenance (PPM).

GENERAL FUND AND HOUSING REVENUE ACCOUNT RESERVES AND BALANCES

Reserve / Balance	Use of Reserve / Balance 2018/19 to 2022/23	Balance 1/4/2018 £000	Estimated Balance 1/4/2019 £000	Estimated Balance 1/4/2020 £000	Estimated Balance 1/4/2021 £000	Estimated Balance 1/4/2022 £000	Estimated Balance 1/4/2023 £000
<u>GENERAL FUND EARMARKED RESERVES</u>							
Art Fund Reserve	There is a recommendation in the budget report to close this reserve at the end of 2018/19 and transfer the balance to the Art Gallery Gift Reserve in order to rationalise the Art Gallery reserves.	75	-	-	-	-	-
Art Gallery Gift Reserve	Balance on this reserve now includes the monies transferred from the Art Fund Reserve. Currently there is no expenditure to be met from this reserve. External donations of approximately £1k per annum will be credited to this reserve.	57	133	134	135	136	137
Building Control Reserve	Approvals from this reserve currently cover marketing consultancy (£19k), scanning of paper files (£5k), future improvements to IT systems (£32k) and Building Control salary changes (£48k). Commitments relating to the foregoing not currently in the budgets will reduce the 1/4/2023 balance to £74k	139	195	179	163	146	130
Business Rate Retention Volatility Reserve	Reserve set up to "smooth" receipt of business rate income	889	4,775	5,511	4,928	4,076	3,434
Capital Investment Reserve	This reserve is currently funding £1,077k of General Fund capital expenditure over the period 2018/19 to 2022/23. The reserve will receive top ups amounting to £800k over the same period in respect of RUCIS capital schemes funding. Included in the balance on the reserve is £200k committed to future Spencers Yard projects and £40k re the Asset Management Plan. Therefore the uncommitted balance on the reserve at 31/3/2023 is estimated to be £888k which is below the £1m minimum balance recommended for this reserve.	1,249	1,312	1,135	1,131	1,131	1,131
Car Park Displacement Reserve	substantial work is required to be carried out in respect of some of the Council's car parks in forthcoming years. There will be some costs for arranging alternative parking arrangements, along with possible loss of income.	100	196	66	66	66	66
Car Parking Repairs and Maintenance Reserve	Reserve created in order to provide resources for future years repairs and maintenance programmes. It is currently funding multi storey surveys, essential R & M, replacement pay & display ticket machines, fixed term business support and ranger officers.	732	159	17	(32)	6	44
Cemetery Land Purchase Reserve	Reserve established to provide finance for the purchase of land for cemetery extensions. Currently no such purchases are included in the General Fund Capital Programme. Contributions to the reserve will be provided for by a surcharge imposed on out of area burial fees.	16	16	16	16	16	16
Commonwealth Games (Bowls) Reserve	This reserve is currently funding the Project Manager salary costs and various ancillary costs. Taking into account future salary commitments the reserve is predicted to be negative by £53k by the end of 2022/23. However, depending on the receipt of future years New Homes Bonus allocations from it will be made to ensure that the reserve can meet its commitments.	-	142	62	62	62	62
Community Forums Reserve	Reserve created from 2013/14 New Homes Bonus to provide finance for the Community Forum Grants.	33	21	14	14	14	14

GENERAL FUND AND HOUSING REVENUE ACCOUNT RESERVES AND BALANCES

Reserve / Balance	Use of Reserve / Balance 2018/19 to 2022/23	Balance 1/4/2018 £000	Estimated Balance 1/4/2019 £000	Estimated Balance 1/4/2020 £000	Estimated Balance 1/4/2021 £000	Estimated Balance 1/4/2022 £000	Estimated Balance 1/4/2023 £000
Community Projects Reserve	Reserve created from 2017/18 and 2018/19 New Homes Bonus to provide finance for various District wide community projects. Reserve will be topped up by £362k from the 2019/20 New Homes Bonus in order to ensure that it can continue to meet its current commitments. Allocations not currently factored into budgets are expected to reduce the balance on this reserve to £365k by the end of 2022/23.	627	892	417	417	417	417
Corporate Assets Reserve	Reserve created from 2012/13 budget surplus to provide finance for refurbishing facilities following the Stock Condition Survey. An Executive report from April 2018 identified potential calls on this reserve amounting to £1.292m which is spent will reduce the balance on this reserve to £925k by the end of 2022/23. Drawdown from reserve subject to future Executive reports. The balance of £112k on the Energy Management Reserve will be transferred to this reserve at the end of 2018/19.	2,379	2,217	2,217	2,217	2,217	2,217
Covent Garden Multi Storey Reserve	Reserve created from 2015/16 budget surplus to subsidise the lost car park income from Covent Garden MSCP until rebuilt following expected demolition as part of the New Offices project. The reserve will also cover the initial debt financing costs on borrowing to be taken out to finance the rebuild. No allocations from this reserve are currently included in the budgets but it is expected that the £900k balance will be extinguished by 2022/23.	900	900	900	900	900	900
Election Expenses Reserve	£35k per annum will be credited to the reserve to help defray the costs of the May 2023 election and £90,000 released to help pay for the May 2019 election.	75	105	15	50	85	120
Energy Management Reserve	There is a recommendation in the budget report to close this reserve at the end of 2018/19 and transfer the balance to the Corporate Assets Reserve as this reserve is effectively redundant.	112	-	-	-	-	-
Enterprise Projects Reserve	Reserve set up to "smooth" future years surplus/deficits, currently only contributions to the reserve are forecast	109	145	181	217	253	289
Equipment Renewal Reserve	Projects will be approved by SMT, Chief Executive and relevant Portfolio Holders prior to going ahead. The reserve will receive top ups of £100k per annum in 2019/20, 2020/21, 2021/22 and 2022/23 and is being used to support a number of projects detailed in a separate appendix. If all projects contained in the appendix are approved and spent the reserve will have a negative balance of £234k approx. at the end of 2022/23.	728	618	681	745	810	889
General Fund Early Retirements Reserve	This reserve is funding redundancy and early retirement costs in 18/19 resulting from the Revenues and Benefits and Asset Management functions Redesign.	164	85	85	85	85	85
Harbury Lane Reserve	This reserve will provide funding towards the proposed Travellers Site in Harbury Lane	84	84	84	84	84	84

GENERAL FUND AND HOUSING REVENUE ACCOUNT RESERVES AND BALANCES

Reserve / Balance	Use of Reserve / Balance 2018/19 to 2022/23	Balance 1/4/2018 £000	Estimated Balance 1/4/2019 £000	Estimated Balance 1/4/2020 £000	Estimated Balance 1/4/2021 £000	Estimated Balance 1/4/2022 £000	Estimated Balance 1/4/2023 £000
Hill Close Gardens Reserve	Reserve created from 15/16 New Homes Bonus and will be used to make payments to the Hill Close Gardens Trust for ongoing expenditure until exhausted in 2019/20.	40	20	-	-	-	-
Homelessness Prevention Reserve	Government grants amounting to £529k will be received in 18/19 and 19/20 towards Homelessness Prevention. Allocations of £278k are due to be made from the reserve in 18/19 and 19/20. In addition there is a recommendation in the budget report to close the Rent Bond Reserve and transfer the £22k balance to this reserve.	267	482	541	541	541	541
ICT Replacement Reserve	This reserve is to provide for planned ICT replacements and revenue costs. The reserve will be topped up by £1m between 2019/20 and 2022/23 but is currently projected to go negative at the end of 2021/22.	360	41	73	50	(130)	(284)
Insurance Reserve	This reserve will be used to cover self insurance against claims and to provide finance for security improvements as and when they arise.	289	289	289	289	289	289
Investment Volatility Reserve	Set up to capture a portion of the gain on corporate equity funds to be used to smooth possible future fluctuations	100	100	100	100	100	100
Leisure Options Reserve	Allocations from this reserve include cover for delayed contractor concession payments, compensation payments, project management salary costs and management fee payments. The reserve will also cover the £200k initial costs of proceeding to RIBA Stage 3 on phase 2 of the project which will reduce the balance on this reserve to £91k at the end of 2018/19.	1,490	91	91	91	91	91
Local Plan Delivery Reserve	The reserve is funding planning application fees (£50k) in respect of Gallows Hill and Europa Way, £29k for Kenilworth School valuations and £54k for Kenilworth Development Brief. In addition it is funding £66k of the Tachbrook Country Park capital budget. As a result this reserve will be exhausted at the end of 18/19.	149	-	-	-	-	-
Other Commuted Sums Reserve	Contributions of between £27k and £60k approx. will be made to the General Fund each year to fund maintenance of adopted land. In addition, the reserve will fund part of the cost of the Green Spaces Team Leader.	485	424	395	367	339	313
Planning Appeal Reserve	This is funding consultancy for Local Plan, HS2, Kenilworth development brief and site development officer salary etc. costs. Taking commitments not yet in the budgets into account, the reserve balance at 31/3/2023 is expected to be £312k.	409	443	390	358	358	358
Planning Investment Reserve	This reserve will receive income amounting to £1.4m from 2018/19 to 2022/23 from the uplift in planning fees. Various posts e.g. temporary Senior EHO, Development Monitoring Officer, CIL Officer etc. are being funded from this reserve.	40	170	274	443	613	784
Public Amenity Reserve	This reserve will provide the finance for the play equipment capital programme and will be extinguished by the end of 19/20.	344	27	-	-	-	-
Public Open Spaces Planning Gain Reserve	Reserve receives S106 Planning Development contributions for one -off improvement of Public Open Spaces and is contributing £370k towards capital play area improvements after which it will be exhausted.	739	370	-	-	-	-

GENERAL FUND AND HOUSING REVENUE ACCOUNT RESERVES AND BALANCES

Reserve / Balance	Use of Reserve / Balance 2018/19 to 2022/23	Balance 1/4/2018 £000	Estimated Balance 1/4/2019 £000	Estimated Balance 1/4/2020 £000	Estimated Balance 1/4/2021 £000	Estimated Balance 1/4/2022 £000	Estimated Balance 1/4/2023 £000
Rent Bond Scheme Reserve	There is a recommendation within the budget report to close this reserve at the end of 2018/19 and transfer the balance of £22k to the Homelessness Reserve as there is an element of duplication between the two reserves.	22	-	-	-	-	-
Right to Bid Reserve	As no expenditure has ever been financed from this reserve, there is a recommendation within the budget report to close this reserve at the end of 2018/19 and transfer the balance of £20k to the Community Projects Reserve. Any future expenditure which may occur can be met from the Contingency budget.	20	-	-	-	-	-
Right to Challenge Reserve	As no expenditure has ever been financed from this reserve, there is a recommendation within the budget report to close this reserve at the end of 2018/19 and transfer the balance of £26k to the Community Projects Reserve. Any future expenditure which may occur can be met from the Contingency budget.	26	-	-	-	-	-
Riverside House Maintenance Reserve	Reserve used to fund new door security system in 2018/19.	30	11	11	11	11	11
Services Transformation Reserve	Current approvals from this reserve include the New offices project, Priority Families, Temporary Car Parks Projects Manager and various other temporary posts, 2018 Womens and Mens Cycle Tours, Transforming Our Workplace etc. In addition, the reserve is funding £308k capital expenditure in 2018/19. The reserve will receive a top up of £500k from the 2019/20 New Homes Bonus.	1,054	246	565	511	459	446
Tourism Reserve	Reserve established to help fund tourism initiatives within the District e.g. Warwick Town Council grant re Ambassador scheme.	29	27	27	27	27	27
GENERAL FUND EARMARKED RESERVES TOTAL		14,361	14,736	14,470	13,986	13,202	12,711
HOUSING REVENUE ACCOUNT							
Housing Capital Investment Reserve	Under self financing, this reserve provides the finance for investment in new housing stock	29,091	31,332	23,557	27,174	30,790	34,406
Housing Early Retirements Reserve	Contributions of £20k in each year will be made. The reserve is funding £25k redundancy and early retirement costs in respect of the Asset Management Team design in 18/19.	27	21	41	61	81	101
Major Repairs Reserve	Under Self Financing this reserve provides the major element of funding for capital maintenance works to the Council's housing stock.	9,242	7,764	7,223	9,365	11,504	13,641
HOUSING REVENUE ACCOUNT EARMARKED RESERVES TOTAL		38,360	39,117	30,821	36,600	42,375	48,148
TOTAL EARMARKED RESERVES		52,721	53,853	45,291	50,586	55,577	60,859

GENERAL FUND AND HOUSING REVENUE ACCOUNT RESERVES AND BALANCES

Reserve / Balance	Use of Reserve / Balance 2018/19 to 2022/23	Balance 1/4/2018 £000	Estimated Balance 1/4/2019 £000	Estimated Balance 1/4/2020 £000	Estimated Balance 1/4/2021 £000	Estimated Balance 1/4/2022 £000	Estimated Balance 1/4/2023 £000
<u>BALANCES</u>							
General Fund	A core balance of around £1.5m will be maintained as a contingency reserve.	2,724	1,698	1,495	1,495	1,495	1,495
Housing Revenue Account	To provide a contingency reserve to protect the Housing Revenue Account against adverse in year revenue or capital cash flows arising from unexpected major repairs etc.	1,425	1,425	1,425	1,425	1,425	1,425
TOTAL BALANCES		4,149	3,123	2,920	2,920	2,920	2,920
TOTAL EARMARKED RESERVES AND BALANCES		56,870	56,976	48,211	53,506	58,497	63,779

WARWICK DISTRICT COUNCIL

FEES and CHARGES 2019/20

NOTES :

- i) Recommended charges to operate from 2nd January 2019 (unless otherwise stated).
- ii) Charges inclusive of VAT where applicable (unless otherwise stated).
- iii) Juniors are regarded as persons under 18 years of age (unless otherwise stated)

BUSINESS (DEVELOPMENT SERVICES)

ENTERPRISE TEAM

**Charge
From 1/4/19
£**

Court Street Creative Arches

Annual Rent Excluding V.A.T. - which should be added at the prevailing rate.

All Units

Single or Double Arch

By negotiation

Althorpe Enterprise Hub

Office Tariff: Monthly Licence Fee (excluding V.A.T. - which should be added at the prevailing rate)

Unit Number	No of Desks	
1	3	475.00
2	3	497.00
3	4	607.00
4	3	541.00
5	2	396.00
6	2	362.00
7	2	362.00
8	2	362.00
9	2	396.00
10	3	541.00
11	4	607.00
12	3	453.00
13	12	1,949.00
14	3	534.00
15	3	520.00
16	3	534.00
17	12	1,986.00

Fees include service charge and 1 parking space - except Unit 12 which does not have parking allocated

Conference Room Hire Charges (excluding V.A.T. - which should be added at the prevailing rate)

Althorpe Enterprise Hub Tenants:

Per Hour		16.25
Half Day	Morning 9.00 am to 12.30 pm	48.75
	Afternoon 1.00 pm to 4.30 pm	48.75
Full Day	9.00 am to 5.00 pm	97.50

Althorpe Enterprise Hub Other Organisations:

Half Day	Morning 9.00 am to 12.30 pm	65.00
	Afternoon 1.00 pm to 4.30 pm	65.00
Full Day	9.00 am to 5.00 pm	130.00

NOTE: Times above are for guidance only and can be negotiated

Work Station Tariff (excluding V.A.T.- which should be added at the prevailing rate)

Daily Licence	22.00
Weekly Licence	80.00
Monthly Licence	290.00

Subscription Packages (including V.A.T.)

Option 1 (16 hours per month)	31.00
Option 2 (32 hours per month with added facilities)	74.00
Option 3 (Unlimited hours with added facilities)	250.00

BUSINESS (DEVELOPMENT SERVICES)

ENTERPRISE TEAM

**Charge
From 1/4/19
£**

26 H.T.

Includes service charge

Unit Number	No. of Desks	
1	8	871.17
2	8	944.40
3	3	394.94
4	10	1,032.23
5	5	514.15
6	4	498.33
7	4	498.33

**Charge
From 2/1/19
£**

MARKETS

(Free of V.A.T. unless otherwise stated)

Farmers' Market charge per stall per market to stallholders:

- Warwick (4-5 per year)	33.00
- Leamington	33.00

Market Contractor charge per stall per market to stallholders:

- Leamington and Warwick	33.00
- Kenilworth	29.50

% of stall income due to Warwick District Council:

Number of Stalls:	%
Up to 29	20%
Up to 39	25%
Up to 49	30%
Up to 59	35%
60-79	40%
Over 80	50%

BUSINESS (DEVELOPMENT SERVICES)

EVENTS TEAM

**Charge
From 2/1/19
£**

EVENTS WITHIN PARKS AND OPEN SPACES

Ticketed Commercial Events (Exempt from VAT)	By negotiation
Set-up and break-down days- percentage of day rates above (Exempt from VAT)	35%
Additional cleansing recharged at cost	
- per 6 cubic yard skip	56.00
	+ VAT
- per additional litter pick	20.50
	+ VAT
Deposits: (VAT not applicable)	
Charitable / Community events <250 people	100.00
Other Charitable / Community events	250.00
Commercial with 15 or under trading units	250.00
Commercial with over 15 trading units	500.00
Fairs with 5 or fewer rides	500.00
Fairs with over 5 rides	1,000.00

Deposits should be paid in advance and repaid after the event less cleaning/reinstatement costs (if appropriate)

CIRCUSES AND FAIRS - up to seven days

2,000.00

(Exempt from V.A.T.)

Each additional day or part thereof (subject to negotiation and agreement
by Heads of Finance and Development Services).

340.00

PUMP ROOM GARDENS CORNER SITE (per day):

Minimum

175.00

(Exempt from V.A.T.)

(Subject to negotiation and agreement by Heads of Finance and Development Services)

Hire of North and South Lodges, Jephson Gardens (Per 3 Hours)
(V.A.T. not applicable)

by negotiation

PARKS - CAR PARKING

Victoria Park:

Car Parking:

- E. W. B. A. Bowls Events - per day	5.00
- 5 Day Parking Pass	20.00

CULTURE

CULTURE and HERITAGE

ROYAL SPA CENTRE

(Free of V.A.T. unless otherwise stated)

**Charge
From 2/1/19
£**

AVON HALL:

With the exception of below, all charges are by negotiation

Catering:

When light refreshments are required, these shall be provided by the Arts Section's Customer Services Team, with whom arrangements should be made

When the premises are booked for functions requiring licensed refreshments, the Bar be provided by and under the control of the Council.

MAIN AUDITORIUM

The service of the Duty Manager and/or member of the Technical Staff are included in all the hire charges.

by negotiation

BALCONY / CONSERVATORY

The service of the Duty Manager and/or member of the Technical Staff are included in all the hire charges.

by negotiation

STUDIO / CINEMA

by negotiation

ROYAL PUMP ROOM

(All prices inclusive of V.A.T. unless otherwise stated)

ASSEMBLY ROOM and ANNEXE:

Kudos manage the Assembly Room and Annexe on behalf of the Council and offer a full range of catering services. They will negotiate all-inclusive rates for special events, dinners and conferences.

EDUCATION ROOM:

Schools, Colleges & Educational Groups:

- per day	41.00
- per session (Half day)	31.00

Commercial or non-educational hirers - by negotiation with the Head of Cultural Services with a minimum charge of £10 per hour)

Additional Facilities :

Piano (Per booking)	78.00 + VAT
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ART GALLERY AND MUSEUM:

Art Exhibitions :

- commission on pictures sold	10%
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TOWN HALL ROOM HIRE

(Free from V.A.T.)

All charges are by negotiation

CULTURE

RECREATION and SPORT

**Charge
From 2/1/19
£**

BOWLS

Per person - per hour	4.60
Senior Citizens	2.30
Under 18's / Disabled / Unemployed	2.30
Under 5s	Free
Season Ticket	67.00
Club Season Ticket	34.00
Club Member Season Ticket	34.00

Hire of Green (for morning, afternoon or evening session)

by negotiation

Club Bookings

Subject to negotiation and agreement by Heads
of Finance and Cultural Services

FOOTBALL, RUGBY and HOCKEY PITCHES

	2019/20 SEASON	
	Adult £	Junior £
Hire of Pitch:		
a) Pitch only	38.00	21.00
b) With Dressing Room / Showers	62.00	39.00
Hire of Pitch for Season (Once a week):		
a) Pitch only *	545.00	284.00
b) With Dressing Room / Showers *	984.00	493.00
Hire of Pitch for Season (Once fortnightly):		
a) Pitch only *	272.00	142.00
b) With Dressing Room / Showers *	492.00	247.00

* Exclusive of VAT. However, if bookings do not fulfil Customs and Excise criteria for VAT free charge, VAT must be added.

Summary of requirements for VAT free hire of sports facilities:

- i) User must be a club, school or similar body.
- ii) Clear evidence of agreement required, e.g. exchange of letters.
- iii) Payment to be made in full whether or not hire takes place.
- iv) Hire must be for a sports season or three months, whichever is less.
- v) Hirer must have exclusive use of the facility for hire period.

CULTURE

RECREATION and SPORT

<u>EDMONDSCOTE ATHLETIC TRACK</u>	Charge From 2/1/19 £
Athletic Track:	
Day Tickets:	
- Adults	4.70
- Juniors / Senior Citizens	2.70
Season Tickets:	
- Adults *	122.00
- Juniors / Senior Citizens *	61.00
* Season Tickets - charges are reduced from 1st October to 31st March by 60%	
Reservation of Track for Group Sessions:	
Training:	
- Session not exceeding 4 hours	53.50
- Schools / Junior	41.50
Sports Meetings - per session of four hours or part thereof:	
Weekdays:	
- Schools / Junior	61.00
each additional hour or part thereof	21.00
- Others	92.50
each additional hour or part thereof	31.00
Saturdays:	
- Schools / Junior	87.00
each additional hour or part thereof	31.00
- Others	134.00
each additional hour or part thereof	46.00
Sundays:	
- Schools / Junior	110.00
each additional hour or part thereof	41.00
- Others	170.00
each additional hour or part thereof	60.00
Use Of Floodlighting - per hour or part thereof	41.00
Use of P.A. System - per period	25.00
Use of Pavilion Facilities - per 4 hour period	45.00
- each additional hour (or part)	18.50

MISCELLANEOUS CHARGES

PAVILION HIRE

Hire of Victoria Park Bowls Pavilion - external hirers (per hour up to 3 hours)	41.50
Hire of Victoria Park Bowls Pavilion - internal hirers per day	51.50
Hire of Victoria Park Bowls Pavilion - internal hirers up to 3 hours	39.50

COMMUNITY SPORTS DEVELOPMENT

Various courses of a variety of durations and at many locations, from basic children's participation and learning up to adult advanced coaching / training.
Prices from free of charge up to £50 per day dependent on the location, need and subsidy.

LILLINGTON RECREATION CENTRE

Sporting and Youth Organisations:

- per morning / afternoon	22.00
- per evening / weekend (per 2 hour session)	22.00
- each additional hour or part thereof	11.00

Other Organisations:

by negotiation

CULTURE

FACILITIES FOR PERSONS IN RECEIPT OF UNEMPLOYMENT BENEFIT AND INCOME SUPPORT AND STUDENTS

1. Facilities available free of charge during times shown. If no time is shown it is during all normal hours the activity is available.

Tennis (Beauchamp Gardens)

Edmondscote Athletic Track - Monday to Thursday: 9 a.m. to 5.30 p.m., Friday : 9 a.m. to 4.00 p.m.
(sometimes restricted by bookings)

Newbold Hall / Jephson Room, Spa Centre -

for meetings relating to the rights or improvement in lifestyle of people who are unemployed or hold a current decision notice for Income support.

2. Facilities available at reduced charges during times shown.

Bowls - Casual usage 10 a.m. to 5 p.m.

- Senior Citizens rates

Edmondscote Athletic Track - Monday to Thursday 5.30 onwards
and Sunday mornings

- Junior rate

Coaching Courses

- Reduced price on selected
selected courses
(see local press for details)

Art Gallery / Craft Courses

- Reduced price on selected
selected courses
(see local press for details)

Royal Spa Centre

- Reduced ticket prices at
selected performances
(see local press for details)

- Standby tickets for some
concerts and shows, 50%
reduction, dependent upon
availability.
Tickets will only be sold 30
minutes prior to start of
performance.

3. The department operates a whole range of other facilities which are offered without charge (such as paddling pools, playgrounds, parks, Jephson Gardens) and activities (such as Sunday Band concerts, plays in the parks) which are advertised in the local press as appropriate. Play schemes during the summer holidays are also free.

For full details of our services, or for further information on leisure opportunities, please ring the Cultural Services Department on 01926 456207

NOTE:

- (a) Use of the above facilities free or at a reduced charge is conditional upon production of a current :

E.S. 40 (Job Seekers Allowance)

OR

Benefits Agency decision notice or book for Income Support

OR

Benefits Agency decision notice or book for Family Credit

OR

Students Association (Union) Card specifying Full time status or
Students Association (Union) Card, non-specific and Student aged under 25 years

- (b) Children of the above may receive discounts on certain holiday courses

Everyone Active also offer discounts - please contact the Leisure Centres for further details.

DEVELOPMENT SERVICES

THE BUILDING (LOCAL AUTHORITY CHARGES) REGULATIONS 2010

Table 1: New build houses or flats including associated garages ⁽⁵⁾

Number Of Dwellings	Full Plans Application		Building Notice £	Inspections Included
	Submission Fee £	Inspection Fee ⁽⁶⁾ £		
1	330.00	600.00	930.00	8
2	390.00	770.00	1,160.00	10
3	450.00	950.00	1,400.00	12
4	510.00	1,130.00	1,640.00	14
5	570.00	1,300.00	1,870.00	17
6	630.00	1,480.00	2,110.00	20

For sites with more than 6 dwellings please contact the Building Control Section for a quote.

Table 2: Fixed fees in dwellings

Type of Work	Full Plans Application		Building Notice £	Inspections Included
	Submission Fee £	Inspection Fee ⁽⁶⁾ £		
Full (or part) garage conversion	305.00 ⁽⁹⁾	Nil	305.00 ⁽⁹⁾	4
Replacement windows (per 10 or part)	Use Building Notice		135.00 ⁽⁹⁾	2
Domestic Re-roofing up to £10,000 value	Use Building Notice		200.00 ⁽⁹⁾	3
Solar panels and replacement thermal elements	Use Building Notice		200.00 ⁽⁹⁾	3
Erection of a garage or car port up to 60m ² ⁽⁷⁾	305.00	Nil	305.00	4
Domestic extensions up to 40m ²	180.00	300.00	480.00	7
Domestic extensions from 40m ² - 60m ² ⁽⁸⁾	220.00	400.00	620.00	9
Loft or basement conversions up to 40m ²	180.00	300.00	480.00	7
Loft or basement conversion from 40m ² - 60m ² ⁽⁸⁾	220.00	400.00	620.00	9
Underpinning	400.00	Nil	400.00	6

Table 3: All other building work

Estimated value of building work	Full Plans Application		Building Notice £	Inspections Included
	Submission Fee £	Inspection Fee ⁽⁶⁾ £		
£0 to £2,000	Nil	Nil	Nil	2
£2,000 to £5,000	240.00 ⁽⁹⁾	Nil	240.00 ⁽⁹⁾	3
£5,000 to £10,000	305.00	Nil	305.00	4
£10,000 to £15,000	140.00	230.00	370.00	5
£15,000 to £20,000	170.00	270.00	440.00	6
£20,000 to £30,000	200.00	310.00	510.00	7
£30,000 to £40,000	230.00	350.00	580.00	8
£40,000 to £50,000	260.00	390.00	650.00	9
£50,000 to £60,000	290.00	430.00	720.00	10

For works valued over £60,000 please contact the Building Control Section for a quote.

FEES effective from 1 April 2019

DEVELOPMENT SERVICES

THE BUILDING (LOCAL AUTHORITY CHARGES) REGULATIONS 2010

Notes

- 1 **Please note VAT is included in the fee tables. VAT not applicable to Regularisation applications.**
- 2 Full Plans applications require plans to be submitted for checking. If items shown do not comply, the officer will contact the agent with a list of items needing attention. Plans may be approved, rejected or conditionally approved. The Building Control Officer will inspect the building work on site.
- 3 Building Notices are only allowed for works to dwellings and are more suitable for smaller building projects. Plans are not required, but often are useful. Any plans submitted will not be checked for compliance. The Building Control Officer will inspect the building work on site. The Building Control Officer may request further paperwork from you, such as structural calculations and electrical certificates.
- 4 A Regularisation application is for work which has already taken place illegally. If items shown on the plans do not comply, the officer will contact the agent with a list of items. Plans can only be approved once works comply on site. The Building Control Officer will inspect the building work and may ask for certain parts to be uncovered. **The fees are 150% of those for a Building Notice, but there is no VAT.**
- 5 For fee quotes regarding new houses with floor areas in excess of 300m² please contact us.
- 6 For full plans applications the fees are split. The submission fee must be paid within 7 days of submitting the application. The Inspection fee should be paid no later than 14 days after the commencement of the work.
- 7 Please contact us for a quote for garages in excess of 60m² floor area. Detached garages less than 30m² are often exempt from Building Regulations. Please contact us if you are unsure.
- 8 Please contact us for a quote for extensions, loft conversions and basement conversions in excess of 60m².
- 9 There is a 50% discount for Replacement Windows, Replacement Roof, Garage Conversion or Other Works up to £5,000 value if these works are together with a domestic extension, loft conversion or basement conversion.
- 10 The estimated cost should be in line with recommended RICS rates, not including VAT, decoration or fees.
- 11 Section 16 of the Building Act 1984 provides for the passing of plans subject to conditions. The conditions may require modifications to the submitted plans and may also require further plans to be deposited.
- 12 Floor areas should be measured internally.
- 13 Written confirmation for Exemption of Fees should be from a Medical professional, Benefits provider or other Professional body with the relevant authority.

DEVELOPMENT SERVICES

DEVELOPMENT CONTROL

**Charge
From 2/1/19
£**

Permitted Development Enquiries
(Self Assessment online free) 50.00

Written requests relating to the Planning History of a Site 150.00

Pre-Application Advice Fees

Tier 1: Self service advice via the WDC website No Charge

Tier 2A: Request for a written response as to whether planning permission is required 50.00

Tier 2B: Request for a written response as to the acceptability of a minor proposal	Householders	65.00
	Other proposals	200.00

Tier 2C: Provision of verbal advice at the Development Management / Building Control householder drop in session No Charge

Tier 3: Provision of pre-application advice for small scale non-householder proposals which do not fall with tiers 4 - 6	per meeting	200.00
	written response	200.00
	both	400.00

Tier 4: Provision of pre-application advice for proposals which fall within the "minor" development category: i.e. residential proposals of 1 - 9 dwellings or involving a site area up to 0.5 ha; commercial proposals involving less than 1,000 sq. m of floor space or a site area of less than 1 ha	per meeting	400.00
	written response	400.00
	both	800.00

Tier 5: Provision of pre-application advice for proposals which fall within the "small scale major" development category: i.e. residential proposals of 10 - 199 dwellings or involving a site area of 0.5 - 4 ha; commercial proposals involving between 1,000 and 9,999 sq. m of floor space or a site of 1 - 2 ha	per meeting	800.00
	written response	800.00
	both	1,600.00

Tier 6: Provision of pre-application advice for proposals which fall within the "large scale major" development category: i.e. residential proposals of 200 or more dwellings or involving a site area of 4 ha or more; commercial proposals involving between 10,000 sq. m or more of floor space or a site of 2 ha or more	per meeting	1,200.00
	written response	1,200.00
	both	2,400.00

All fees are inclusive of V.A.T.

A fee will be charged for advice which:

- apply to all development proposals including those following both the grant of outline planning permission (i.e. prior to the submission of reserved matters applications) and the refusal of planning permission.
- For any specific development proposal, a fee will not be charged for the first round of advice (provided by means of either a written response or meeting) relating to proposals which:
 - are brought forward by small charitable organisations that are based within Warwick District where the proposal either i. falls within tiers 2 to 3 or where larger schemes falling within tiers 4 to 6 are proposed to directly benefit the users of the charity;
 - are for residential development and include the provision of at least 90% affordable housing.
 - assist disabled people: for example, proposals involving modifications to make a more accessible or user friendly.
 - require Listed Building consent (not including redevelopment schemes where the work to a Listed Building is part of a wider proposal).
 - are for employment development falling within the B use class.

DEVELOPMENT SERVICES

LOCAL LAND CHARGES

**Charge
From 2/1/19
£**

Search Fee (non-electronic)

Full Search Fee (LLC1 & CON29R):

LLC1 (VAT not applicable)

-

CON29R Official Search (includes VAT)

96.00

Part II - Optional Enquiries

CON29O (PARTII)

12.00

CON29O (PARTII) Enquiry 22 (refer direct to Warwickshire County Council)

-

Other Work

Additional (Non-standard) Questions

24.00

Additional land parcel (all search types)

12.00

All of the above fees are inclusive V.A.T. unless otherwise stated.

HEALTH & COMMUNITY PROTECTION

LICENSING and REGISTRATION

(V.A.T. not applicable)

**Charge
From 2/1/19
£**

Hackney Carriage / Private Hire Licence / Horse Drawn Vehicles:

Vehicle Licence (PH) - Annual	
Vehicle Licence (PH) - Application Fee	47.24
Vehicle Licence (PH)	79.88
Vehicle Licence (PH) Renewal- Application Fee	46.46
Vehicle Licence Renewal (PH)	76.20
2nd Vehicle Licence Renewal (PH) - application	46.46
2nd Vehicle Licence Renewal (PH) - licence	76.20
Vehicle Licence (HC) - Application Fee	48.00
Vehicle Licence (HC)	80.00
Vehicle Licence (HC) Renewal- Application Fee	47.00
Vehicle Licence Renewal (HC)	77.00
2nd Vehicle Licence Renewal (HC) - application	47.00
2nd Vehicle Licence Renewal (HC) - licence	77.00
Vehicle Licence (PH) with Dispensation- Application Fee	47.07
Vehicle Licence (PH) with Dispensation - licence fee	79.90
2nd Vehicle Licence (PH) with Dispensation- Application Fee	47.07
2nd Vehicle Licence (PH) with Dispensation - licence fee	79.90
Vehicle Licence (PH) Renewal with Dispensation- Application Fee	49.48
Vehicle Licence (PH) Renewal with Dispensation - Licence	76.20
2nd Vehicle Licence (HC) with Dispensation Renewal	78.10
Vehicle Licence - Transfer of Vehicle	38.00
Medical Administration fee (included with new/renewal application)	17.00
Annual Medical (without Application)	19.00
HC/PH driver licence - grant 3 years -application	102.00
HC/PH driver licence - grant 3 years - licence	244.41
HC/PH driver licence - renewal 3 years -application	90.30
HC/PH driver licence - renewal 3 years - licence	245.00
Replacement Driver's Badge	30.00
Replacement Driver's or Vehicle's Paper Licence	18.00
Replacement Driver's Dashboard ID	35.00
Replacement Vehicle Plate	22.00
New Driver's Knowledge Test	70.00
Private Hire Operator's Licence (5 year) - New Application	101.00
Private Hire Operator's (5 year) -Licence	765.00
Private Hire Operator's Licence (5 year) -renew Application	46.00
Private Hire Operator's (5 year) - Renew Licence	765.00
Taxi drivers DBS check	68.00

Local Government (Misc. Provisions) Act 1982

Sex Establishments Licence - new Application	2,300.00
Sex Establishments Licence - new Licence	4,500.00
Sex Establishments Licence -renewal Application	2,150.00
Sex Establishments Licence -renewal Licence	4,500.00
Transfer	2,100.00
Variation	2,100.00

Street Trading Consent Licence:

Static Pitch - new application	68.00
Static Pitch - licence	200.00
Touring Pitch - new application	64.00
Touring Pitch - licence	190.00
Day Trading	56.00

Group Trading:

Category 1 (up to 20)	84.00
Category 2 (21 to 49)	100.00
Category 3 (50 to 75)	114.00
Category 4 (76 to 99)	128.00
Category 5 (over 100 traders)	137.00
Transfer of Consent	39.00
Variation of Consent	57.00
Replacement Badge	18.00
Replacement Paper Consent	17.00
Additional Employee	38.00

Small Lotteries - renewal	20.00
Small Lotteries - new	40.00

HEALTH & COMMUNITY PROTECTION

LICENSING and REGISTRATION:

(V.A.T. not applicable)

**Charge
From 2/1/19
£**

Scrap Metal

Site Licence (3 year)	767.00
Additional Site licence	643.00
Renewal of Site licence	642.00
Variation of Site licence	71.00
Collectors licence (renewal)	594.00
Collectors Licence (3 year)	619.00
Variation Collectors Licence	71.00
Replace or copy licences	18.00
Change of licence details (trading name, address etc.)	15.00
Change of site manager	63.00
Change of site	151.00
Replacement ID Badge	19.00

Dangerous Wild Animals Act	428.40
Zoo Licence (5 years)	1,400.00
Renewal Zoo Licence (6 years)	1,600.00

Local Government (Misc. Provisions) Act 1982

Premises Registration Ear Piercing, Tattooing (Application)	140.00
Premises Registration Ear Piercing, Tattooing (Licence Fee)	110.00
Personal Registration Electrolysis, Acupuncture (Application)	100.00
Personal Registration Electrolysis, Acupuncture (Licence Fee)	110.00

Temporary Tattoo Events - Cost per Day

Temporary Event Premises registration (per business at event) - Application	60.00
Temporary Event Premises registration (per business at event) - Licence	110.00
Variations to above	30.00

**Charge
From 1/10/18
£**

Animal Health Licences:

Animal Health Application Fee (Appeals and re-rating) (plus licence fee x no of years plus vet fees if applicable)	100.00
Home Boarding	100.00
Commercial Boarding (1 - 25 cats / dogs)	150.00
Commercial Boarding (26 or more cats / dogs)	200.00
Pet Shop	200.00
Exhibition	120.00

Riding / Breeding Licences:

Animal Health Application Fee (Appeals and re-rating) (plus vet fees if applicable)	100.00
Horse Riding Establishments (1 - 15 horses)	150.00
Horse Riding Establishments (16 or more horses)	170.00
Dog Breeding (1 - 10 bitches)	110.00
Dog Breeding (11 or more bitches)	150.00

HEALTH & COMMUNITY PROTECTION

PEST CONTROL

(Inclusive of V.A.T.)

**Charge
From 2/1/19
£**

RODENT CONTROL:

(Control of Rat & Mice Infestation)

Non Domestic Premises (without contract):

- | | |
|----------------------------|--------|
| - One man and van per hour | 87.00 |
| - Two men and van per hour | 115.00 |

Domestic Premises:

Rat Infestation

Free

Mice Infestation:

- | | |
|-------------------|-------|
| - Standard Charge | 76.00 |
|-------------------|-------|

- | | |
|--|------|
| - Persons in receipt of Inc Support or Job seekers Allowance | Free |
|--|------|

Persons in receipt of a State pension/Pension Credits

38.00

Persons Registered Disabled

38.00

TREATMENT FOR OTHER PESTS:

- | | |
|--|-------|
| - Standard Charge | |
| - Bedbugs | 81.00 |
| - Fleas and Cockroaches | 81.00 |
| - Persons in receipt of Inc Support or Job seekers Allowance | Free |

Persons in receipt of a State pension/Pension Credits

41.00

Persons Registered Disabled

41.00

STRAY DOGS

- | | |
|--|-------|
| - Administration charge for processing stray dogs | 26.00 |
| - Dog fouling fixed penalty (fixed statutory charge) | 50.00 |

FOOD SAFETY

Food Inspection:

- | | |
|-----------------------------|--------|
| - Non-Statutory Inspections | 126.00 |
|-----------------------------|--------|

POLLUTION CONTROL

Contaminated Land Search

101.00

HOUSING SERVICES

PRIVATE SECTOR HOUSING RENEWAL

**Charge
From 2/1/19
£**

Charges for The Administration of Improvement Grants	at cost
Home Improvement Agency fee	12.5% of cost of works
Immigration Inspection Fee	133.80 + V.A.T.
Statutory Notice Administrative Fee	at cost

HOUSING IN MULTIPLE OCCUPATION LICENSING

<u>New Applications:</u>	<u>Number of Occupants</u>	
Full Fee	5 only	832.00
	6 to 12	963.00
	13 to 20	1,103.00
	21+	1,275.00
Multiple Discounted Fee *		
	5 only	801.00
	6 to 12	924.00
	13 to 20	1,067.00
	21+	1,233.00
<u>Licence Renewal Fees:</u>		
Full Fee	5 only	616.00
	6 to 12	707.00
	13 to 20	814.00
	21+	936.00
Multiple Discounted Fee *		
	5 only	577.00
	6 to 12	671.00
	13 to 20	777.00
	21+	900.00

* Payable for any application beyond initial application

Late Licence Application Fee (after initial reminder letter) 107.00

Appointment of Manager Fee:	Manager Fee	55.60
	Discounted Fee**	29.60

** Payable where manager has been 'fit and proper person' checked in the last 5 years

Administrative Charges:	
Repeat requests for documents	53.90
Finder's Fee for unlicensed HMO (penalty) (If the landlord/owner has failed to notify WDC of the licensable HMO)	159.00
Photocopying Charges:	Additional copying 5.40

HOUSING SERVICES

MOBILE HOMES ACT 2013 FEES

**Charge
From 2/1/19
£**

Mobile Home Site New Application/Variation Fee

sites with up to 10 units	274.00
sites with 11 to 50 units	306.00
sites with 51 to 100 units	339.00
sites with more than 100 units	at cost

Mobile Home Site Annual Inspection Fee

sites with up to 10 units	219.00
sites with 11 to 50 units	252.00
sites with 51 to 100 units	283.50
sites with more than 100 units	at cost

Mobile Home Site Re-inspection Fee	81.00
Mobile Home Site Administrative Fee	32.50

WARWICK RESPONSE

WDC tenants living in designated or sheltered schemes V.A.T. exempt
Disabled tenants V.A.T. zero rated
All other customers should have V.A.T. added to their charges at the prevailing rate

Monitoring Service	per week	1.85
Rental and Monitoring Service	per week	3.70

Discretionary services (New Tenants only):

Supply and Install Lifeline		Cost + £50
Supply and Install Keysafe		Cost + £35
Moving Lifeline (i.e. to a different room)		35.00
Service call out (faults) *	per hour	35.00
Replacement batteries *		Cost + £35
Replace lost cables *		Cost + £35
Replace pendant *	program / post	Cost + £22
	program / deliver	Cost + £35
Replace Lifeline *		Cost + £35

* Charge will be made once the product's warranty expires

Lifeline Services Equipment and Products:

Lifeline Vi and My Amie pendant	posted	125.00
	installed	150.00
My Ami	posted	60.00
	installed	75.00
Neck Cord	posted	3.00
Thin wrist strap	posted	3.00
Thick wrist strap	posted	3.00
Easy press adapter	posted	15.00
Belt clip	posted	3.00
Key ring	posted	3.00
Minuet watch	posted	95.00
	installed	125.00
Ivi Intelligent Pendant Fall detector	posted	95.00
	installed	130.00
Cair pendant	posted	50.00
	installed	70.00
Cair brooch adapter	posted	3.00
Cair clip adapter	posted	3.00
Cair wrist strap	posted	12.00
Cair neck chain	posted	12.00

NEIGHBOURHOOD SERVICES

BEREAVEMENT SERVICES

**Charge
From 2/1/19
£**

CEMETERIES

(Free of V.A.T. unless otherwise stated)

SALE OF BURIAL RIGHTS * (For a period of 50 years)

Standard grave with/without kerbstone to accommodate coffin/casket up to 6'9" x 25"	1,200.00
Large Grave	1,550.00
Selection Fee (Grave space chosen out of rotation)	360.00
Selection Fee (Grave space chosen out of rotation) for child	135.00
Child's grave	530.00
Half size grave for Cremated Remains	530.00
Exclusive Burial Rights - Garden of Remembrance	225.00
Extension of expired rights (standard* grave 5 year extension)	120.00

* extension of expired rights for non-standard size graves will be calculated pro-rata per square foot.

Graves purchased for future use will be charged out of rotation fee in addition to the fee for the exclusive right of burial

INTERMENT *

Person aged 17 years and above :	
Adult interment (irrespective of depth)	830.00
Cremated Remains	160.00
Cremated Remains - St. Nicholas Church Yard	160.00
Interment in Existing Vault	220.00
Children :	
Still-born to not exceeding 1 month (parents are resident in WDC area)	no charge
Still-born to not exceeding 1 month (parents are not resident in WDC area)	110.00
Child aged between 1 month and 16 years (parents are resident in WDC area)	no charge
Child aged between 1 month and 16 years (parents are not resident in WDC area)	110.00
Woodland Burial (Oakley Wood)	1,300.00
Surcharge of 50% for non-residents	

MEMORIAL FEES :

Headstone and other memorials up to 3' 6" - incl 1st inscription	210.00
Vase and other memorials under 1' 0" - incl 1st inscription	210.00
Additional Inscription	80.00
Kerbsset memorials (including the first inscription)	410.00

OTHER CHARGES:

Manual search of Burial Registers (per 30 minutes or part thereof)	40.00
- Includes email confirmation of details.	incl VAT
Search burial register for genealogical research, per deceased.	55.00
- Includes confirmation of details sent by post	incl VAT
Use of Kenilworth Cemetery Chapel	110.00
Late arrival (charged after 10 mins and for every subsequent 15 mins)	140.00
Transfer exclusive right of burial	70.00
Preparing documents for relinquish of grant	70.00
Marking out grave	45.00
Temporary grave marker (request delegated authority to Head of Service in conjunction with portfolio holder)	
Late delivery of burial paperwork (after 10 a.m., 3 working days prior to funeral)	50.00
Late cancellation of burial (after 10 a.m., 3 working days prior to funeral)	180.00
Very late cancellation of burial - if excavation has already been carried out	full cost of interment
Late notification of coffin size or incorrect coffin size supplied (after 10 a.m. , 3 working days prior to burial)	180.00

* Surcharge of 200% for non-residents on sale of burial rights and interments

NEIGHBOURHOOD SERVICES

BEREAVEMENT SERVICES

**Charge
From 2/1/19
£**

CREMATORIUM

(Free of V.A.T. unless otherwise stated)

CREMATION FEE: (Including use of music system and/or Organ)

Foetal remains and still-born to 1 month (arranged by parent resident in WDC area)	no charge
Foetal remains and still-born to 1 month (arranged by parent not resident in WDC area)	130.00
Child - aged between 1 month and 16 years (arranged by parent resident in WDC area)	no charge
Child - aged between 1 month and 16 years (arranged by parent not resident in WDC area)	130.00
Person aged 17 years and above	720.00
Person aged 17 years and above - non-resident	720.00
Body Parts	130.00
Additional Service Time - per half hour	125.00
Late arrival	140.00
Communal cremation of foetal remains (per coffin)	130.00
Cremation where there is no service	535.00
Premium on top of cremation fee for Saturday service	180.00

CASKETS AND CONTAINERS

Full size caskets (excluding name plate)

Miniature keepsake urns (From)

Request delegated authority to Head of Service in conjunction with Portfolio Holder

OTHER SERVICES

Disposal of remains from other Crematoria	78.00
Certified copy of an entry in the Cremation register	11.00
Temporary retention of Cremated Remains (per month): chargeable from the third month following Cremation service	26.00
Despatch of Cremated Remains by courier	190.00
Duplicate certificate for cremated remains	11.00
Late arrival of paperwork (after 10 a.m., 2 working days prior to cremation)	50.00
Late cancellation of service (after 10 a.m., 2 working days prior to cremation)	180.00

BOOK OF REMEMBRANCE (inclusive of VAT)

2 Line Inscription	100.00
5 Line Inscription	140.00
8 Line Inscription	180.00
Crests, etc.	80.00

REMEMBRANCE CARDS (inclusive of VAT)

With 2 Line Inscription	50.00
With 5 Line Inscription	70.00
With 8 Line Inscription	90.00
Crests, etc.	80.00

MEMORIAL GARDEN (inclusive of VAT):

Sanctum 2000 Unit	- Supply and 10 year lease including inscription of up to 80 letters	835.00
	- Additional 10 year lease	265.00
	- New plaque (includes inscription up to 80 letters)	265.00
	- Inscribed designs A	150.00
	- Inscribed designs B	200.00
	- each additional letter	2.80
	- refurbish existing plaque	145.00
	- 2nd interment inc 80 letters inscription	265.00
Refurbish columbaria with new plaque and 10 year lease		630.00
Vase Block and Inscribed relief tablet - Supply and 10 year lease		460.00
	- Additional 10 year lease	140.00
	New plaque (relief)	145.00
	new plaque (gilded)	150.00
	- refurbish existing plaque	Cost + 20%
Refurbish vase with new plaque and 10 year lease		285.00
Wooden Memorial Benches		1,250.00
Granite Memorial Benches (with one plaque)		1,150.00
Granite Memorial Bench (with two plaques)		1,250.00
Granite Memorial Bench (with three plaques)		1,350.00
Plaque on communal memorial bench		300.00
Refurbish memorial bench		Cost + 20%
Memorial tree		Cost + 20%
Habitat memorial (e.g. bird or bat box)	from	120.00
Sustainable plaque scheme		300.00

Any other type of commemoration

Request delegated authority to Head of Service in conjunction with Portfolio Holder

NEIGHBOURHOOD SERVICES

PARKING SERVICES

**Charge
From 2/1/19
£**

ROYAL LEAMINGTON SPA

Bedford St, Chandos St, Covent Garden Surface car parks

Linear charge: 6 minutes for £0.10 subject to minimum charge

Charges apply 7 days a week

2 hours (minimum charge) 2.00

3 hours 3.00

4 hour Maximum 4.00

Overnight charge 1.00

Adelaide Bridge and Rosefield Street car parks

Charges apply Monday to Saturday

30 minutes 0.50

1 hour 1.00

2 hours 2.00

3 hours 3.00

4 hours 4.00

4.5 hours to all day 4.50

Overnight charge - Rosefield Street only 1.00

Sundays Free

Multi-storey: Royal Priors car park

up to 3 hours 2.00

3 to 4 hours 3.50

4 to 5 hours 5.50

5 to 24 hours 8.00

Sundays 1.20

Royal Leamington Spa - Pay on Foot Car Parks

Covent Garden multi-storey car park

Linear charges - Pay on foot: 30 minutes for £0.50

Charges apply 7 days a week

30 minutes 0.50

1 hour 1.00

2 hours 2.00

All day 3.00

Overnight Charge 1.00

St. Peter's multi-storey car park

Linear charges - Pay on foot: 30 minutes for £0.50

Charges apply 7 days a week

30 minutes 0.50

1 Hour 1.00

2 hours 2.00

3 hours 3.00

4 hours 4.00

4.5 to 24 hours 4.50

Overnight Charge 6pm until 8am 1.00

Royal Leamington Spa - Old Town

Bath Place, Court St, Packington Place surface car parks

Linear charge: 12 minutes for £0.10

Charges apply Monday to Saturday

30 minutes 0.30

1 hour 0.50

2 hours 1.00

3 hours 1.50

4 hours 2.00

All Day 3.00

Overnight Charge 6pm until 8am 1.00

Peak Tariff - Bath Place Monday - Friday tickets purchased between 6 a.m. and 8 a.m. 8.00

Sundays Free

Station Approach (Lower Road)

30 minutes 0.30

1 hour 0.50

2 hours 1.00

3 hours 1.50

4 hours 2.00

4.5 to 24 hours 4.50

Overnight charge 1.00

NEIGHBOURHOOD SERVICES

PARKING SERVICES

**Charge
From 2/1/19
£**

Archery Road and Princes Drive (STPP)

Up to 4 hours	Free
4 hours to all day	1.00
Overnight charge	1.00
Peak Tariff - Friday tickets purchased between 6 a.m. and 8 a.m.	8.00
Sundays	Free

KENILWORTH

Abbey End and Square West car parks

Linear charge: 10 minutes for £0.10

Charges apply Monday to Saturday

30 minutes minimum charge	0.30
1 Hour	0.60
2 hours	1.20
3 hours	1.80
4 hours	2.40
All Day	4.00
Overnight Charge 6pm until 8am	1.00
Sundays	Free

Abbey Fields car park

Linear charge: 10 minutes for £0.10

Charges apply Monday to Saturday

Up to 2 hours	Free
3 hours	1.80
4 hours	2.40
All Day	4.00
Overnight Charge 6pm until 8am	1.00
Sundays	Free

WARWICK

New Street and Westgate surface car parks

Linear charge: 6 minutes for £0.10

Charges apply 7 days a week (8am to 6pm)

30 minutes	0.50
1 Hour	1.00
2 hours	2.00
3 hours	3.00
4 hours	4.00
Overnight Charge 6pm until 8am	1.00

Linen Street multi-storey car park

Linear charge: 6 minutes for £0.10

Charges apply 7 days a week

30 minutes	0.50
1 Hour	1.00
2 hours	2.00
3 hours	3.00
4 hours	4.00
4.5 to 24 hours	4.50
Overnight Charge 6pm until 8am	1.00

St. Nicholas Park surface car park

Linear charges: 6 minutes for £0.10

Charges apply 7 days a week (8am to 6pm)

30 minutes	0.50
1 hour	1.00
2 hours	2.00
3 hours	3.00
4 hours	4.00
4.5 to 24 hours	4.50

NEIGHBOURHOOD SERVICES

PARKING SERVICES

**Charge
From 2/1/19
£**

Castle Lane and The Butts surface car parks

Linear Charges: 6 minutes for £0.10

Charges apply 7 days a week (8am to 6pm)

30 minutes	0.50
1 hour	1.00
2 hours	2.00
3 hours	3.00
4 hours	4.00
4.5 to 24 hours	4.50
Overnight Charge 6pm until 8am	1.00

St. Mary's Area 4, Priory Road and West Rock surface car parks:

Linear charge: 6 minutes for £0.10

Charges apply Monday to Saturday (8am to 6pm)

30 minutes	0.50
1 hour	1.00
2 hours	2.00
3 hours	3.00
4 hours	4.00
4.5 to 24 hours	4.50
All Day	4.50
Overnight Charge 6pm until 8am	1.00

Myton Fields Picnic Area

Charges apply at all times 7 days a week

up to 4 hours	3.00
4 to 24 hours	4.50
Overnight Charge 6pm until 8am	1.00

St. Mary's Lands Area 2

Charges apply 7 days a week (8am to 6pm)

30 minutes	0.50
30 minutes to 24 hours	1.00
Overnight Charge	1.00

St. Mary's Lands Area 3

Charges apply 7 days a week (8am to 6pm)

up to 2 hours	Free
2 to 3 hours	2.00
3 to 4 hours	3.00

Barrack Street (Weekends only)

1 hour	0.70
2 hours	1.20
3 hours	2.00
4 hours	2.80
All Day	4.00

COACHES

- Designated Car Parks only

5.00

PENALTY CHARGE NOTICES (Exempt from V.A.T.)

(Set by Central Government)

Higher Rate (50% discount if paid within 14 days)	70.00
Lower Rate (50% discount if paid within 14 days)	50.00

NEIGHBOURHOOD SERVICES

PARKING SERVICES

**Charge
From 2/1/19
£**

SEASON TICKETS

(One vehicle registration per ticket)

Charges exclude V.A.T. which should be added at the prevailing rate

Leamington Spa, Warwick and Kenilworth

Long Stay ONLY (Excluding Pay on Foot Car Parks)

- Per Annum	656.25
- Per Month	67.50

Leamington Spa Restricted Locations

St. Peter's Pay on Foot (200 spaces only)

- Per Annum	506.25
- Per Month	60.00

Covent Garden Pay on Foot (200 spaces only)

- Per Annum	275.00
- Per Month	40.00

Royal Priors Multi Storey (50 spaces only)

-Per Month	106.67
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Adelaide Road (20 passes only)

- Per Annum	412.50
- Per Month	60.00

Rosefield Street (20 spaces only)

- Per Annum	412.50
- Per Month	60.00

Leamington Spa Old Town (Packington Place, Court Street and Bath Place)

- Per Annum	275.00
- Per Month	40.00

Leamington Spa - Archery Road, Princes Drive and Riverside House

- Per Annum	92.67
- Per Month	13.33

Warwick Restricted Location Car Parks

St. Nicholas Park, Warwick (100 spaces only)

- Per Annum	412.50
- Per Month	60.00

West Rock (40 spaces only)

- Per Annum	412.50
- Per Month	60.00

St Mary's Lands Area 2 (150 spaces)

- Per Annum	91.67
- Per Month	13.33

St Mary's Lands Area 4 (50 spaces)

- Per Annum	412.50
- Per Month	60.00

Linen Street Multi Storey (100 spaces)

- Per Annum	506.25
- Per Month	60.00

Priory Road, Warwick (10 spaces only)

- Per Annum	412.50
- Per Month	60.00

Kenilworth Restricted Location Car Parks

Square West (75 spaces only)

- Per Annum	366.67
- Per Month	53.33

Abbey End (50 spaces only)

- Per Annum	366.67
- Per Month	53.33

Abbey Fields (50 spaces only)

- Per Annum	366.67
- Per Month	53.33
- resident 12 month permit	25.00

Overnight Parking Permits - Car Park specific

Available for car parks - excludes Royal Priors / Myton Fields / The Brays

Overnight Parking: 6 pm to 9am only

- Per Annum	41.66
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Administration charge for Season Ticket Amendments or Refunds

6.00

NEIGHBOURHOOD SERVICES

<u>PARKING SERVICES</u>	Charge From 2/1/19 £
Release of vehicles from Multi-Storey car parks	50.00
Special Event Charge	6.00
Skips and Scaffolds on car parks:	
per day	50.00
per week	200.00

Disabled Drivers

Vehicles displaying a valid 'Blue' Disabled Persons badge may park free of charge on any of the Council's Pay and Display car parks. Car Park Regulations and Orders apply. Those parking in pay on foot car parks will need to have their ticket endorsed by the inspector.

All of the above charges are inclusive of V.A.T. unless otherwise stated

WASTE COLLECTION

REFUSE COLLECTION:

(V.A.T. not applicable)

Bulky Refuse Tickets:

Collection of 1 item	35.00
Collection of 2 items	35.00
Collection of 3 items	35.00
Collection of 4 items	45.00
Collection of 5 items	45.00

- Senior Citizens / Persons in receipt of Income Support or addition to state pension and Registered Disabled Persons

Collection of 1 item	19.00
Collection of 2 items	22.00
Collection of 3 items	25.00
Collection of 4 items	28.00
Collection of 5 items	33.00

Waste Receptacles

Wheeled Bin (grey and green)	25.00
Recycling Box with lid	5.00
Lid only (for recycling box)	1.50
Recycling bag	2.50
Food Caddy	Free
Delivery cost per order	5.00
 Bulk Bin 660 litre	 250.00
Bulk Bin 900 litre	275.00
Bulk Bin 1,100 litre	275.00

Replacement waste container charge - waiver

Any resident who informs the Council that they are unable to pay for receptacles, and who are eligible for the Council Tax Reduction Scheme, may have charges waived.

NEIGHBOURHOOD SERVICES

Fixed Penalty Notices	Legislation	Fixed Penalty £	Discounted Penalty £	Maximum Fine £
Depositing Litter	Sections 87 & 88 Environmental Protection Act 1990	80.00 14 days to pay	50.00 if paid within 7 days	2,500.00
Graffiti & fly-posting	Sections 43-47 Anti-Social Behaviour Act 2003	80.00 14 days to pay	50.00 if paid within 7 days	2,500.00
Failure to Furnish docs (Waste Carriers Licence)	Section 5B(2) Control of Pollution (Amendment) Act 1989	300.00	none	5,000.00
Failure to Produce authority (Waste Transfer Notes)	Section 34A(2) Environmental Protection Act 1990	300.00	none	5,000.00
Failure to comply with Waste Receptacle Notice	Sections 46 & 47 Environmental Protection Act 1990	100.00 14 days to pay	60.00 if paid within 7 days	1,000.00
Community Protection Notices	Section 52 Anti-Social Behaviour Crime and Policing Act 2014	100.00 14 days to pay	75.00 if paid within 10 days	2,500.00 unlimited in case of a body
Fly-Tipping	The Unauthorised Deposit of Waste (Fixed Penalties) Regulations 2016	400.00 14 days to pay	300.00 if paid within 10 days	Unlimited

STRATEGIC LEADERSHIP

ICT - GIS SECTION

**Charge
From 2/1/19
£**

Street Naming and Numbering

Rename/number existing property	39.00
Amend a Development Layout	79.00
Add a name to existing numbered property	Nil
Naming of a New Street	128.00

Numbering of New Development

1 - 10 plots	per plot	79.00
11+ plots		790.00
	plus per plot	22.00

Additional copies of 'Confirmation of Address' letters	30.00
Renaming of a street	Price upon request

LEGAL SERVICES

CHARGES FOR LOCAL AUTHORITY LEGAL WORK

Disposals, Licences, Easements, etc.

Disposals (excluding those on the open market)	At cost
Leases	At cost
Licences	At cost
Licence to plant in Highway - Initial Fee	At cost
Rights of Way / Easements	At cost
Licenses to Assign (Commercial / Residential)	At cost

(refer to County Council if possible)

Mortgages

Supply of Epitome and Abstract of Title: Photocopying charge	see below
Redemption of Mortgages	No charge
Council entering into Conveyance releasing part of mortgaged property	At cost
Postponement of Council's Discount provisions	85.00
Release of one party to mortgage	240.00
Application for retrospective consents to Property Alterations	62.00

Miscellaneous Agreements concerning the Development of Land

Section 106 Agreements - Town & Country Plan Act 1990	available via website
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Photocopying (Inclusive of V.A.T.)

A4 Single sided	0.10
A4 Single sided - colour	0.80
A4 Double sided	0.20
A4 Double sided - colour	1.45
A3 Single sided	0.20
A3 Single sided - colour	1.65
A3 Double sided	0.40
A3 Double sided - colour	2.80
A0 Plans	16.00
A0 Plans - colour	58.25

GENERAL FUND CAPITAL PROGRAMME 2017/18 TO 2022/23

	Actual 2017/18 £	Original Budget 2018/19 £	Latest Budget 2018/19 £	Proposed Expenditure 2019/20 £	Proposed Expenditure 2020/21 £	Proposed Expenditure 2021/22 £	Proposed Expenditure 2022/23 £	TOTAL 2017/18 to 2022/23 £
CAPITAL PROGRAMME SUMMARY								
CULTURE PORTFOLIO	10,740,197	1,188,200	3,250,100	623,000	-	-	-	14,613,297
DEVELOPMENT SERVICES & BUSINESS PORTFOLIO	344,617	359,800	10,962,300	939,800	69,800	44,800	44,800	12,406,117
FINANCE PORTFOLIO	140,025	150,000	200,000	150,000	150,000	150,000	150,000	940,025
HEALTH & COMMUNITY PROTECTION	57,999	450,000	647,400	1,600,000	-	-	-	2,305,399
NEIGHBOURHOOD PORTFOLIO	368,858	2,354,800	2,972,000	758,000	80,000	80,000	80,000	4,338,858
STRATEGIC LEADERSHIP & CWLEP	29,105	153,000	414,800	129,000	149,000	302,000	277,000	1,300,905
TOTAL GENERAL FUND CAPITAL PROGRAMME	11,680,801	4,655,800	18,446,600	4,199,800	448,800	576,800	551,800	35,904,601

GENERAL FUND CAPITAL PROGRAMME 2017/18 TO 2022/23

	Actual 2017/18 £	Original Budget 2018/19 £	Latest Budget 2018/19 £	Proposed Expenditure 2019/20 £	Proposed Expenditure 2020/21 £	Proposed Expenditure 2021/22 £	Proposed Expenditure 2022/23 £	TOTAL 2017/18 to 2022/23 £
GENERAL FUND CAPITAL FINANCING								
External Borrowing	6,923,403	1,060,700	-	-	-	-	-	6,923,403
Internal Borrowing	-	-	11,646,100	44,800	44,800	44,800	44,800	11,825,300
Capital Receipts	1,302,828	323,000	1,202,400	-	-	-	-	2,505,228
External Contributions	2,602,555	1,088,500	1,299,000	2,206,000	25,000			6,132,555
Revenue Contributions to Capital Outlay	52,196	80,000	85,000	80,000	80,000	80,000	80,000	457,196
Service Transformation Reserve	(21,651)	49,800	308,200	20,000	-	-	-	306,549
Equipment Renewal Reserve	3,010	3,000	73,000	-	-	-	-	76,010
Public Amenity Reserve	156,193	251,400	317,700	26,600	-	-	-	500,493
Planning Public Open Space Reserve	187,460	249,400	368,600	370,400	-	-	-	926,460
Local Plan Delivery Reserve	-	66,000	66,000	-	-	-	-	66,000
Community Projects Reserve	-	350,000	1,278,600	840,000	-	-	-	2,118,600
Leisure Options Reserve	-	-	200,000	-	-	-	-	200,000
Car Parks R & M Reserve	-	-	425,000	50,000	-	-	-	475,000
Corporate Assets Reserve	-	-	220,000	-	-	-	-	220,000
Parking Displacement Reserve	-	674,000	544,000	130,000	-	-	-	674,000
ICT Replacement Reserve	29,105	150,000	218,500	109,000	149,000	302,000	277,000	1,084,605
Capital Investment Reserve	445,702	310,000	194,500	323,000	150,000	150,000	150,000	1,413,202
TOTAL GENERAL FUND CAPITAL FUNDING	11,680,801	4,655,800	18,446,600	4,199,800	448,800	576,800	551,800	35,904,601

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GENERAL FUND CAPITAL PROGRAMME 2017/18 TO 2022/23

	Actual 2017/18 £	Original Budget 2018/19 £	Latest Budget 2018/19 £	Proposed Expenditure 2019/20 £	Proposed Expenditure 2020/21 £	Proposed Expenditure 2021/22 £	Proposed Expenditure 2022/23 £	TOTAL 2017/18 to 2022/23 £
CULTURE PORTFOLIO								
Castle Farm Sports Pitch Drainage	-	73,000	-	73,000	-	-	-	73,000
Leisure Options to RIBA 4	1	-	-	-	-	-	-	1
Leisure Refurbishments	10,722,649	1,115,200	2,741,100	-	-	-	-	13,463,749
Leisure Centre Benches, Cycle Racks etc.	2,828	-	14,000	-	-	-	-	16,828
Leisure Centre Refurb Phase 2 Kenilworth	-	-	200,000	550,000	-	-	-	750,000
Spa Centre Operational Works	11,709	-	-	-	-	-	-	11,709
St Nicholas Park Tennis Courts	3,010	-	-	-	-	-	-	3,010
Royal Pump Rooms Public Toilet Upgrade	-	-	220,000	-	-	-	-	220,000
RSC Sound System	-	-	75,000	-	-	-	-	75,000
TOTAL CULTURE PORTFOLIO	10,740,197	1,188,200	3,250,100	623,000	-	-	-	14,613,297

DEVELOPMENT SERVICES & BUSINESS PORTFOLIO

Conservation Action Programme	-	-	-	100,000	-	-	-	100,000
2nd Warwick Sea Scouts' Headquarters	-	49,800	49,800	150,000	-	-	-	199,800
Acquisition of Spencer Yard premises	307,500	-	-	-	-	-	-	307,500
Norton Lindsey Community Hub	-	-	38,500	-	-	-	-	38,500
Norton Lindsey New Village Hall	-	-	85,000	190,000	-	-	-	275,000
Newbold Comyn Arms loan	-	210,000	350,000	-	-	-	-	350,000
Playbox Theatre loan	-	100,000	100,000	-	-	-	-	100,000
Jubilee House Phase 2	(13,534)	-	-	-	-	-	-	(13,534)
Stoneleigh Arms Public House Acquisition	-	-	710,000	-	-	-	-	710,000
St Mary's Lands Masterplan Cycleway	-	-	50,000	285,000	-	-	-	335,000
St Mary's Lands Masterplan MUGA @ RCW	-	-	70,000	-	-	-	-	70,000
St Mary's Lands Masterplan Corps Of Drums Loan	-	-	25,000	-	-	-	-	25,000
St Mary's Lands Masterplan Extension To Bread & Meat Close Car Park	-	-	-	90,000	-	-	-	90,000
St Mary's Lands Masterplan Main Entrance Improvements	-	-	-	50,000	-	-	-	50,000
St Mary's Lands Masterplan Reservoir Enhancement	-	-	-	-	5,000	-	-	5,000
St Mary's Lands Masterplan Jubilee Wood Improvements	-	-	-	-	5,000	-	-	5,000
St Mary's Lands Masterplan Improve Drainage to Playing Fields	-	-	-	-	15,000	-	-	15,000
St Mary's Lands Masterplan Maintenance & Management Plan	-	-	10,000	30,000	-	-	-	40,000
Kenilworth Wardens Relocation	-	-	400,000	-	-	-	-	400,000
Kenilworth School Relocation to South Crest Farm--Grant	-	-	100,000	-	-	-	-	100,000
Kenilworth School Loan	-	-	1,000,000	-	-	-	-	1,000,000
Europa Way Spine Road Loan	-	-	4,442,000	-	-	-	-	4,442,000
Community Stadium Project	50,651	-	3,532,000	44,800	44,800	44,800	44,800	3,761,851
TOTAL DEVELOPMENT SERVICES & BUSINESS PORTFOLIO	344,617	359,800	10,962,300	939,800	69,800	44,800	44,800	12,406,117

GENERAL FUND CAPITAL PROGRAMME 2017/18 TO 2022/23

	Actual 2017/18 £	Original Budget 2018/19 £	Latest Budget 2018/19 £	Proposed Expenditure 2019/20 £	Proposed Expenditure 2020/21 £	Proposed Expenditure 2021/22 £	Proposed Expenditure 2022/23 £	TOTAL 2017/18 to 2022/23 £
FINANCE PORTFOLIO								
Rural & Urban Initiatives	140,025	150,000	200,000	150,000	150,000	150,000	150,000	940,025
TOTAL FINANCE PORTFOLIO	140,025	150,000	200,000	150,000	150,000	150,000	150,000	940,025
HEALTH & COMMUNITY PROTECTION								
St John's Flood Alleviation	-	100,000	-	100,000	-	-	-	100,000
CCTV Replacement System	-	-	-	1,000,000	-	-	-	1,000,000
Whitnash Community Hub	57,999	350,000	647,400	500,000	-	-	-	1,205,399
TOTAL HEALTH & COMMUNITY PROTECTION PORTFOLIO	57,999	450,000	647,400	1,600,000	-	-	-	2,305,399
NEIGHBOURHOOD PORTFOLIO								
Wych Elm Drive Open Spaces	230	-	-	-	-	-	-	230
Villiers Street Recreation Ground	41,040	-	-	-	-	-	-	41,040
Ebourne Recreation Ground	78,341	-	-	-	-	-	-	78,341
Czech Memorial Restoration Project	-	-	25,000	-	-	-	-	25,000
Abbey Fields Play Area	21,711	-	-	-	-	-	-	21,711
Leamington Parking Displacement	-	674,000	644,000	180,000	-	-	-	824,000
Car Park Pay & Display Machines	-	-	325,000	-	-	-	-	325,000
Recycling & Refuse Containers	52,196	80,000	103,000	80,000	80,000	80,000	80,000	475,196
Play Area Improvement Programme	202,331	500,800	568,600	498,000	-	-	-	1,268,931
Pump Rooms Gardens Restoration	(26,991)	1,000,000	1,206,400	-	-	-	-	1,179,409
Tach Brook Country Park	-	100,000	100,000	-	-	-	-	100,000
TOTAL NEIGHBOURHOOD PORTFOLIO	368,858	2,354,800	2,972,000	758,000	80,000	80,000	80,000	4,338,858

GENERAL FUND CAPITAL PROGRAMME 2017/18 TO 2022/23

	Actual 2017/18 £	Original Budget 2018/19 £	Latest Budget 2018/19 £	Proposed Expenditure 2019/20 £	Proposed Expenditure 2020/21 £	Proposed Expenditure 2021/22 £	Proposed Expenditure 2022/23 £	TOTAL 2017/18 to 2022/23 £
STRATEGIC LEADERSHIP & CWLEP								
Desktop Infrastructure	15,330	25,000	33,200	39,000	27,000	80,000	30,000	224,530
Infrastructure Replacement	-	-	57,100	-	-	-	-	57,100
Infrastructure General	-	12,500	12,500	30,000	13,500	13,500	13,500	83,000
Backup Solution	-	80,000	80,000	-	-	-	-	80,000
Voice of IP telephone system	-	-	-	-	75,000	-	-	75,000
Storage Area Network (SAN)	-	-	-	-	-	170,000	-	170,000
Network Devices LAN & WAN	13,775	12,500	15,700	25,000	13,500	13,500	233,500	314,975
Contact Centre	-	-	-	-	8,000	-	-	8,000
Physical Server Replacement	-	20,000	20,000	15,000	-	25,000	-	60,000
UPS	-	-	-	-	12,000	-	-	12,000
Public Services Network Changes	-	3,000	3,000	-	-	-	-	3,000
Broadband UK	-	-	142,300	-	-	-	-	142,300
Transforming Our Workplace	-	-	51,000	20,000	-	-	-	71,000
TOTAL STRATEGIC LEADERSHIP & CWLEP	29,105	153,000	414,800	129,000	149,000	302,000	277,000	1,300,905

HOUSING INVESTMENT CAPITAL PROGRAMME 2017/18 TO 2022/23

	Actual 2017/18 £	Original Budget 2018/19 £	Latest Budget 2018/19 £	Proposed Expenditure 2019/20 £	Proposed Expenditure 2020/21 £	Proposed Expenditure 2021/22 £	Proposed Expenditure 2022/23 £	TOTAL 2017/18 to 2022/23 £
<u>HOUSING REVENUE ACCOUNT (HRA) RELATED HIP EXPENDITURE</u>								
CONSTRUCTION / ACQUISITION OF HOUSING	(516,528)	-	2,345,400	14,840,000	-	-	-	16,668,872
IMPROVEMENT / RENEWAL WORKS	4,165,663	5,863,600	8,252,700	7,316,300	4,633,200	4,636,000	4,638,900	33,642,763
TOTAL HOUSING REVENUE ACCOUNT RELATED HIP	3,649,135	5,863,600	10,598,100	22,156,300	4,633,200	4,636,000	4,638,900	50,311,635
<u>HOUSING GENERAL FUND RELATED HIP EXPENDITURE</u>								
IMPROVEMENT SCHEMES (PRIVATE SECTOR HOUSING)	67,438	843,500	-	-	-	-	-	67,438
TOTAL HOUSING GENERAL FUND RELATED HIP	67,438	843,500	-	-	-	-	-	67,438
TOTAL HOUSING INVESTMENT PROGRAMME (HIP)	3,716,573	6,707,100	10,598,100	22,156,300	4,633,200	4,636,000	4,638,900	50,379,073

HOUSING INVESTMENT PROGRAMME FINANCING

Capital Receipts	(1,041)	43,300	-	-	-	-	-	(1,041)
Capital Receipts: One for One	-	-	703,600	3,449,100	-	-	-	4,152,700
External Contributions	24,509	-	-	-	-	-	-	24,509
Major Repairs Reserve	4,051,451	5,743,800	8,130,600	7,194,000	4,510,700	4,513,200	4,515,900	32,915,851
Capital Grant	68,479	800,200	-	-	-	-	-	68,479
HRA Capital Investment Reserve	(516,529)	-	1,641,800	11,390,900	-	-	-	12,516,171
Revenue Contributions to Capital Outlay	89,704	119,800	122,100	122,300	122,500	122,800	123,000	702,404
TOTAL HOUSING INVESTMENT PROGRAMME FINANCING	3,716,573	6,707,100	10,598,100	22,156,300	4,633,200	4,636,000	4,638,900	50,379,073

HOUSING INVESTMENT CAPITAL PROGRAMME 2017/18 TO 2022/23

	Actual 2017/18 £	Original Budget 2018/19 £	Latest Budget 2018/19 £	Proposed Expenditure 2019/20 £	Proposed Expenditure 2020/21 £	Proposed Expenditure 2021/22 £	Proposed Expenditure 2022/23 £	TOTAL 2017/18 to 2022/23 £
<u>HOUSING REVENUE ACCOUNT RELATED HIP EXPENDITURE:</u>								
<u>CONSTRUCTION / ACQUISITION OF HOUSING</u>								
Redevelopment of Sayer Court site	(516,972)	-	-	-	-	-	-	(516,972)
Cloister Way House Purchases	-	-	825,300	-	-	-	-	825,300
Beauchamp House	444	-	1,350,000	-	-	-	-	1,350,444
Repurchase of Ex-Council Housing	-	-	170,100	-	-	-	-	170,100
Purchase of property	-	-	-	3,840,000	-	-	-	3,840,000
Purchase of Land	-	-	-	11,000,000	-	-	-	11,000,000
TOTAL CONSTRUCTION / ACQUISITION OF HOUSING	(516,528)	-	2,345,400	14,840,000	-	-	-	16,668,872
<u>IMPROVEMENT / RENEWAL WORKS</u>								
Aids & Adaptations	376,005	647,100	647,100	647,100	647,100	647,100	647,100	3,611,505
Roof Coverings	37,451	147,700	632,600	1,117,600	147,700	147,700	147,700	2,230,751
Defective Flooring	4,127	56,600	59,300	59,300	59,300	59,300	59,300	300,627
Door Entry/Security/Safety Systems	167,332	141,400	150,000	150,000	150,000	150,000	150,000	917,332
Window/Door Replacement	348,244	373,400	530,400	687,400	373,400	373,400	373,400	2,686,244
Kitchen Fittings / Sanitaryware Replacement	802,107	808,100	1,015,500	1,223,000	808,100	808,100	808,100	5,464,907
Electrical Fitments / Rewiring	895,929	612,400	612,400	612,400	612,400	612,400	612,400	3,957,929
Central Heating Replacement	1,067,897	1,239,800	1,239,800	1,239,800	1,239,800	1,239,800	1,239,800	7,266,897
Water Services	14,480	9,100	9,100	9,100	9,100	9,100	9,100	59,980
Structural Improvements	33,608	19,700	19,700	19,700	19,700	19,700	19,700	132,108
Improved Ventilation	-	4,700	4,700	4,700	4,700	4,700	4,700	23,500
Fire Prevention Work	54,905	-	-	-	-	-	-	54,905
Thermal Improvement Works	1,847	141,300	329,800	518,400	141,300	141,300	141,300	1,273,947
Major Garage Works	-	24,600	24,600	24,600	24,600	24,600	24,600	123,000
Environmental Works	39,994	75,000	75,000	75,000	75,000	75,000	75,000	414,994
Environmental Works: Tenant Participation Projects	21,253	37,700	37,700	37,700	37,700	37,700	37,700	209,753
HRA DA Extensions	28,456	-	-	-	-	-	-	28,456
Fire safety in high-rise properties	-	1,250,000	2,590,000	610,000	-	-	-	3,200,000
Play Areas	227,190	-	-	-	-	-	-	227,190
Gas Services	2,621	-	-	-	-	-	-	2,621
Sprinkler Systems	34,985	-	-	-	-	-	-	34,985
Mechanical Smoke Ventilation	540	-	-	-	-	-	-	540
Garage Refurbishment	6,692	-	-	-	-	-	-	6,692
Capital Salaries for Improvement / Renewal Works	-	275,000	275,000	280,500	283,300	286,100	289,000	1,413,900
TOTAL IMPROVEMENT / RENEWAL WORKS	4,165,663	5,863,600	8,252,700	7,316,300	4,633,200	4,636,000	4,638,900	33,642,763
TOTAL HOUSING REVENUE ACCOUNT RELATED HIP	3,649,135	5,863,600	10,598,100	22,156,300	4,633,200	4,636,000	4,638,900	50,311,635

HOUSING INVESTMENT CAPITAL PROGRAMME 2017/18 TO 2022/23

	Actual 2017/18 £	Original Budget 2018/19 £	Latest Budget 2018/19 £	Proposed Expenditure 2019/20 £	Proposed Expenditure 2020/21 £	Proposed Expenditure 2021/22 £	Proposed Expenditure 2022/23 £	TOTAL 2017/18 to 2022/23 £
<u>HOUSING GENERAL FUND RELATED HIP EXPENDITURE:</u>								
<u>PRIVATE SECTOR HOUSING</u>								
<u>Administered by Housing & Property Services:</u>								
<u>Private Sector Housing Grants & Loans:</u>								
Discretionary Grants	-	50,000	-	-	-	-	-	-
Discretionary Loans	-	5,700	-	-	-	-	-	-
<u>Minor Works:</u>								
Care & Repair	-	10,000	-	-	-	-	-	-
<u>Disabled Facilities Grants and Loans:</u>								
Mandatory Disabled Facilities Grants	68,479	750,200	-	-	-	-	-	68,479
Discretionary Disabled Facilities Loans	-	11,400	-	-	-	-	-	-
Discretionary Disabled Facilities Grants	(1,041)	11,200	-	-	-	-	-	(1,041)
<u>Administered by Health & Community Protection:</u>								
Energy Efficiency Grants	-	5,000	-	-	-	-	-	-
TOTAL PRIVATE SECTOR HOUSING	67,438	843,500	-	-	-	-	-	67,438
TOTAL HOUSING GENERAL FUND RELATED HIP	67,438	843,500	-	-	-	-	-	67,438
TOTAL HOUSING INVESTMENT PROGRAMME	3,716,573	6,707,100	10,598,100	22,156,300	4,633,200	4,636,000	4,638,900	50,379,073

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