



The Animal Welfare (Licensing of Activities Involving Animals)
Regulations 2018

Application for a licence to provide dog boarding in kennels, home boarding for dogs, day care for dogs or boarding for cats

Please complete all the questions in the form.
If you have nothing to record, please state "Not applicable" or "None"

1	Reference number	
1.1	System reference Number	
1.2	Your reference	

2	Agent				
2.1	Are you an agent acting on behalf of the applicant	Yes		No	If no go to 3
2b	Further information about the Agent				
2.2	Name				
2.3	Address				
2.4	Email				
2.5	Main telephone number				
2.6	Other telephone number				

3	Applicant details				
3.1	Name				
3.2	Address				
3.3	Email				
3.4	Main telephone number				
3.5	Other telephone number				
3.6	Applying as a business or organisation, including a sole trader	Yes		No	
3.7	Applying as an individual	Yes		No	

4	Applicant Business				
4.1	Is your company registered with companies house	Yes		No	If no go to 4.3
4.2	Registration Number				
4.3	Is your business registered outside the UK				
4.4	VAT Number				
4.5	Legal status of the business				
4.6	Your position in the business				
4.7	The country where your head office is located.				
4b	Business Address – This should be your official address – The address required of you by law to receive all communication				
4.8	Building name or number				
4.9	Street				



The Animal Welfare (Licensing of Activities Involving Animals) Regulations 2018

4	Applicant Business	
4.10	District	
4.11	City or Town	
4.12	County or administrative area	
4.13	Post Code	
4.14	Country	

5	Type of Application					
5.1	Commercial Boarding		Home Boarding		Day Care	
5.2	Type of Application		New		Renewal	
5.3	Existing licence number					
5a	Animals to be accommodated					
	Animals to be accommodated					
5.4	Cats	Yes/No	Maximum number			
5.5	Dogs	Yes/No	Maximum number			
5b	Further information about the applicant					
5.6	Date of birth					

6	Premises to be licensed	
6.1	Name of premises/trading name	
6.2	Address of premises	
6.3	Telephone number of premises	
6.4	Email address	
6.5	Do you have planning permission for this business use.	Yes/No

7	Accommodation and facilities	
7.1	Details of the quarters used to accommodate animals, including number, size and type of construction	
7.2.	Exercise facilities and arrangements	
7.3	Heating arrangements:	
7.4	Method of ventilation of premises	
7.5	Lighting arrangements (natural & artificial)	
7.6	Water supply	
7.7	Facilities for food storage & preparation	
7.8	Arrangements for disposal of excreta, bedding and other waste material	
7.9	Isolation facilities for the control of infectious diseases	
7.10	Fire precautions/equipment and arrangements in the case of fire	
7.11	Do you keep and maintain a register of animals?	Yes/No
7.12	How do you propose to minimise disturbance from noise?	



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8	Veterinary surgeon	
8.1	Name of usual veterinary surgeon	
8.2	Company name	
8.3	Address	
8.4	Telephone number	
8.5	Email address	

9	Emergency key holder		
9.1	Do you have an emergency key holder?	Yes / No	If no, go to 10.1
9.2	Name		
9.3	Position/job title		
9.4	Address		
9.5	Daytime telephone number		
9.6	Evening/other telephone number		
9.7	Email address		
9.8	Add another person?	Yes / No	If yes, 9.2 to 9.7 will be repeated

10	Public liability insurance		
10.1	Do you have public liability insurance?	Yes / No	If no, go to question 10.6
	If yes, please provide details of the policy		
10.2	Insurance company		
10.3	Policy number		
10.4	Period of cover		
10.5	Amount of cover (£m)		
10.6	Please state what steps you are taking to obtain such insurance		

11	Disqualifications and convictions		
	Has the applicant, or any person who will have control or management of the establishment, ever been disqualified from:		
11.1	Keeping a pet shop?	Yes/No	
11.2	Keeping a dog?	Yes / No	
11.3	Keeping an animal boarding establishment?	Yes/No	
11.4	Keeping a riding establishment?	Yes/No	
11.5	Having custody of animals?	Yes/No	
11.6	Has the applicant, or any person who will have control or management of the establishment, been convicted of any offences under the Animal Welfare Act 2006?	Yes/No	
11.7	Has the applicant, or any person who will have control or management of the establishment, ever had a licence refused, revoked or cancelled?	Yes / No	
11.8	If yes to any of these questions, please provide details,		



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12	Additional details	
12.1	Additional information which is required or may be relevant to the application	

13	Payment	
13.1	Payment must be made at the time of making the application, payments can be made online via the Warwick District Council web site (www.warwickdc.gov.uk)	

14	Licence Conditions & Guidance	
	All applicants to tick that they have read the applicable model licence conditions & guidance	
14.1	Selling Animals as Pets	
14.2	The Breeding and Sale of Dogs	
14.3	Providing boarding in kennels for dogs	
14.4	Providing home boarding for dogs	
14.5	Providing day care for dogs	
14.6	Providing boarding for cats	
14.7	Keeping or training animals for exhibition	
14.8	Hiring out horses	

15	Additional Information	
	Please attach the following Information	
15.1	A plan of the premises	
15.3	Insurance policy	
15.4	Operating procedures	
15.5	Risk Assessments (including Fire)	
15.6	Infection control procedure	
15.6	Qualifications	
15.7	Training records	

16	Declaration	
16.1	This section must be completed by the applicant. If you are an agent please ensure this section is completed by the applicant.	
16.2	I am aware of the provisions of the relevant Act and model licence conditions. The details contained in the application form and any attached documentation are correct to the best of my knowledge and belief.	
16.3	Ticking this box indicates you have read and understood the above declaration	
16.4	Full Name	
16.5	Capacity	
16.6	Date	