

Kenilworth Neighbourhood Plan Referendum

Information Statement for Voters

On 15 November 2018, there will be a referendum on a neighbourhood plan in Kenilworth. This statement explains more about the referendum and how you can take part in it.

Referendum on the Neighbourhood Plan

A referendum asks you to vote 'yes' or 'no' to a question. For this referendum you will receive a ballot paper with this question:

“Do you want Warwick District Council to use the Neighbourhood Plan for Kenilworth to help it decide planning applications in the neighbourhood area?”

How do I vote in the referendum?

You vote by putting a cross (X) in the 'Yes' or 'No' box on your ballot paper. Put a cross in only **one** box or your vote will not be counted.

If more people vote 'yes' than 'no' in this referendum, then Warwick District Council will use the Neighbourhood Development Plan to help it decide planning applications in this local area.

If more people vote 'no' than 'yes', then planning applications will be decided without using the Neighbourhood Development Plan as part of the Development Plan for the local area.

What is Neighbourhood Planning?

Neighbourhood planning aims to help local communities play a direct role in planning the areas in which they live and work.

A community can prepare a Neighbourhood Plan. This plan can show how the community wants land to be used and developed in its area.

What is a Neighbourhood area?

A neighbourhood area can cover single streets or large urban or rural areas. The boundaries of a neighbourhood area are put forward by:

- Town or parish councils
- A neighbourhood forum (a group of at least 21 people in areas without town or parish councils)

The boundary of the Kenilworth neighbourhood area was determined by Warwick District Council.

Who can prepare a Neighbourhood Plan?

Neighbourhood plans are prepared by town or parish councils, or neighbourhood forums. In this case, the Kenilworth Neighbourhood Plan was prepared by the Neighbourhood Plan Steering Group on behalf of the Kenilworth Town Council.

What is a Development Plan?

In England, planning applications are determined by local planning authorities in accordance with the Development Plan. A Development Plan is a set of documents that set out the policies for the development and use of land across the entire local authority area. Within the Warwick District, the local planning authority is Warwick District Council.

Neighbourhood Planning in Kenilworth

The Referendum area is identified on the map (appendix 1).

Referendum expenses

Expenses can be incurred by an individual or body during the period of the referendum for referendum purposes. The Referendum expenses limit that will apply in relation to this Referendum is £3424.18. The number of persons entitled to vote in the Referendum by reference to which the limit has been calculated is 18,003.

Specified documents

A copy of the Kenilworth Neighbourhood Development Plan and Examiner's Report may be inspected at:

- Warwick District Council, Riverside House, Milverton Hill, Royal Leamington Spa, Warwickshire CV32 5HZ (Monday to Friday - 10am to 4pm)

The consultation documents can be viewed on Warwick District Council's website at:

www.warwickdc.gov.uk/neighbourhoodplans

or on the Town Council website: <https://www.kenilworthweb.co.uk/>

Can I vote?

You can vote in the referendum if you live in the Kenilworth area as identified in the map and:

- you are registered to vote in local council elections, and
- you are 18 years of age or over on 15 November 2018

You have to be registered to vote by **Tuesday 30 October 2018** to vote in the referendum. You can check if you are registered to vote by calling our helpline on (01926) 456105.

The referendum will be conducted based on procedures which are similar to those used at local government elections.

Ways of voting?

There are three ways of voting:

In person:

In person at the polling station on Thursday 15 November 2018, it is easy and a member of staff will always help if you are not sure what to do.

| Polling Districts | Polling Place |
|--------------------------|--|
| KAB3, KAB3A | St Nicholas Hall, 28 High Street, Kenilworth |
| KAB4, KAB4A | Kenilworth Methodist Church, Priory Road, Kenilworth |
| KAB5, KAB5A | The Kenilworth Centre, Youth Room, Ground Floor, Abbey End Car Park |
| KAB6 | Temporary Building, The Queen and Castle (car park), Castle Green |
| KSJ1 | St. Francis of Assisi STATION A, Roman Catholic Parish Hall, Warwick Road |
| KSJ1A | St. Francis of Assisi STATION B, Roman Catholic Parish Hall, Warwick Road |
| KSJ2, KSJ2A | St. Francis of Assisi STATION C, Roman Catholic Parish Hall, Warwick Road |
| KSJ3 | Heart of England Revival Church & Training Centre, STATION A, Farmer Ward Road |
| KSJ4 | Heart of England Revival Church & Training Centre, STATION B, Farmer Ward Road |
| KSJ5, KSJ5A | St. John's Church, 205 Warwick Road, Kenilworth |
| KSJ6 | Beauchamp Court, Beauchamp Road, Kenilworth |
| KPH1, KPH1A | St. Barnabas Church, Albion Street |
| KPH2 | Air Cadets Squadron Hall STATION A, Kenilworth School, Leyes Lane |
| KPH3 | Air Cadets Squadron Hall STATION B, Kenilworth School, Leyes Lane |
| KPH4 | Air Cadets Squadron Hall STATION C, Kenilworth School, Leyes Lane |
| KPH5 | Kenilworth Wardens Cricket Club, Glasshouse Park, Glasshouse Lane |
| KPH6 | Heart of England Revival Church & Training Centre, STATION C, Farmer Ward Road |

You will receive a poll card confirming your polling station for this referendum. If you do not receive your poll card you can contact our helpline on (01926) 456105 or email us on elections@warwickdc.gov.uk.

Polling stations will be open from 7am to 10pm.

By post:

- If you have a postal vote already, you will receive a poll card confirming this,
- To vote by post, you will need to complete an application form and send it to the Electoral Registration Officer to arrive **by 5pm on 31 October 2018** at this address:

Warwick District Council
Riverside House, Milverton Hill
Royal Leamington Spa
Warwickshire
CV32 5HZ

Postal votes can be sent overseas but you need to think about whether you will have time to receive and return your completed postal vote by close of poll on 15 November 2018.

You should receive your postal vote around 5 November 2018. If it does not arrive, you can ask for a replacement from Friday 9 November up to 5pm on 15 November 2018 by contacting our helpline on (01926) 456105.

By proxy:

- If you have a proxy vote already, your proxy will receive a poll card confirming this,
- If you cannot get to the polling station and do not wish to vote by post, you may be able to vote by proxy. This means appointing someone to vote on your behalf.
- To vote by proxy, you will need to complete an application form and send it to the Electoral Registration Officer to arrive **by 5pm on 7 November 2018** at this address:

Warwick District Council
Riverside House, Milverton Hill
Royal Leamington Spa
Warwickshire CV32 5HZ

When you apply for a proxy vote, you must say why you cannot vote in person. Anyone can be your proxy as long as they are eligible to vote and are willing to vote on your behalf. You will have to tell them how you want to vote.

Postal and proxy vote application forms are available from our helpline on (01926) 456105 or by emailing: elections@warwickdc.gov.uk or visit: www.yourvotematters.co.uk

Am I registered to vote?

If you're not registered, you won't be able to vote. You can check if you are registered by calling our helpline on (01926) 456105.

If you are not registered to vote, you can register on line at www.gov.uk/register-to-vote or you will need to complete a voter registration form and send it to the Electoral Registration Officer to arrive **by midnight on Tuesday 30 October 2018** at this address:

Warwick District Council
Riverside House, Milverton Hill
Royal Leamington Spa
Warwickshire
CV32 5HZ

Registration forms are available from our helpline on (01926) 456105 or by emailing elections@warwickdc.gov.uk or register on line at www.gov.uk/register-to-vote.

How to find out more:

- Further general information on neighbourhood planning is available at www.warwickdc.gov.uk/neighbourhoodplans
- For queries relating to Kenilworth neighbourhood plan and neighbourhood planning in general, please contact the council's development team on (01926) 456331.
- For more information about voting and the arrangements for this referendum, please contact our helpline on (01926) 456105 or email: elections@warwickdc.gov.uk

Dated October 2018

Kenilworth Neighbourhood Development Area Map

