



Warwick District Council Forward Plan May to August 2018

**Councillor Andrew Mobbs
Leader of the Executive**

The Forward Plan is a list of all the Key Decisions which will be taken by the Executive in the next four months. The Warwick District Council definition of a key decision is: - a decision which has a significant impact or effect on two or more wards and/or a budgetary effect of £50,000 or more.

Whilst the majority of the Executive's business at the meetings listed in this Forward Plan will be open to the public and media organisations to attend, there will inevitably be some business to be considered that contains, for example, confidential, commercially sensitive or personal information.

This is formal notice under the Local Authorities (Executive Arrangements)(Meetings and Access to Information)(England) Regulations 2012 that part of the Executive meeting listed in this Forward Plan will be held in private. This is because the agenda and reports for the meeting will contain exempt information under Part 1 of Schedule 12A to the Local Government Act 1972 (as amended) and that the public interest in withholding the information outweighs the public interest in disclosing it. Those items which are proposed to be considered in private are marked as such along with the reason for the exclusion in the list below.

If you would like to make representations or comments on any of the topics listed below, including the confidentiality of any document, you can write to the contact officer, as shown below, at Riverside House, Milverton Hill, Royal Leamington Spa, Warwickshire, CV32 5HZ. Alternatively you can phone the contact officer on (01926) 456114. If your comments are to be referred to in the report to the Executive or Committee they will need to be with the officer 7 working days before the publication of the agenda. You can, however, make comments or representations up to the date of the meeting, which will be reported orally at the meeting. The Forward Plan will be updated monthly and you should check to see the progress of the report you are interested in.

(936)

Section 1 – The Forward Plan May to August 2018

Topic and Reference	Purpose of report	If requested by Executive – date, decision & minute no.	Date of Executive, Committee or Council meeting	Publication Date of Agendas	Contact Officer & Portfolio Holder	External Consultees/ Consultation Method/ Background Papers
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31 May 2018 –

Lillington Health Hub (Ref 930)	To consider an emerging project to provide a new primary care health hub in Lillington.		31/5/2018	22/5/2018	Andy Jones / Philip Clarke Cllrs Rhead & Grainger	
Rural Urban Community Initiative Scheme Applications for Brunswick Healthy Living Centre and Budbrooke Community Association (Ref 931)	To consider applications for Rural and Urban Initiative Grants.		31/5/2018	22/5/2018	Jon Dawson Cllr Whiting	
Catering Proposal – Royal Pump Rooms and Jephson Gardens Glasshouse (Ref 932)	To consider a catering proposal for Royal Pump Rooms and Jephson Gardens Glasshouse		31/5/2018	22/5/2018	David Guilding Cllrs Butler & Coker	
Heritage Lottery Fund Bid. Warwick District Council working in partnership with the Lord Leycester Hospital (Ref 933)	To support a bid from the Lord Leycester Hospital to the Heritage Lottery Fund to restore heritage assets, including the Warwick Town Wall, (which Warwick District Council has shared responsibilities for), and to provide new facilities to promote tourism in Warwick		31/5/2018	22/5/2018	Nick Corbett Cllr Rhead	

Canal Conservation Area (Ref 934)	To create a new conservation area to preserve and enhance Warwick District's canal network, and to support sympathetic development and regeneration		31/5/2018	22/5/2018	Roger Beckett Cllr Rhead	
Proposed Relocation of Kenilworth School (Ref 869)	To agree the Council's level of support in enabling the school to take its proposals forward.		Executive 28/06/2017 Reason 3 31/5/2018	22/5/2018	Andrew Jones Cllr Mobbs	

27 June 2018 - No key decisions listed for this meeting at the time of publication

Turpin Court Garage Site (Ref 928)	To seek approval for funding to develop Council houses on this site		27/6/2018	19/6/2018	Charlotte Lancaster Cllr Phillips	
Business rates relief as an inward investment tool (Ref 929)	To agree a draft Business Rates Relief policy for external consultation		27/6/2018	19/6/2018	Suzee Laxton Cllr Butler	
Update on Fit for the Future (FFF) Change Programme (Ref 935)	To seek approval of the next stage of the FFF Change Programme		27/6/2018	19/6/2018	Andrew Jones Cllr Mobbs	

25 July 2018

Final Accounts 2017/18 (Ref 918)	To report on the Council's outturn position for both revenue and capital		25/7/2018	17/7/2018	Mike Snow Cllr Whiting	
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30 August 2018 – There are no scheduled reports at the time of publication.

Section 2 Key decisions which are anticipated to be considered by the Council between August and October 2018

Topic and Reference	Purpose of report	If requested by Executive – date, decision & minute no.	Date of Executive, Committee or Council meeting	Publication Date of Agendas	Contact Officer & Portfolio Holder	External Consultees/ Consultation Method/ Background Papers
Fees & Charges (Ref 926)	To propose the level of Fees and Charges to be levied from 2nd January 2018		26/9/2018	13/9/2018	Andy Crump Cllr Whiting	

Section 3 Key decisions which are anticipated to be considered by the Council but the date for which is to be confirmed

Topic and Reference	Purpose of report	History of Committee Dates & Reason code for deferment	Contact Officer & Portfolio Holder	Expansion on Reasons for Deferment	External Consultees/ Consultation Method/ Background Papers	Request for attendance by Committee
Council Development Company (Ref 727)	To consider a report on establishing a Council Development Company.	Executive 9/3/2016 2/6/2016 29/6/2016 Reasons 1 & 2	Bill Hunt Cllr Phillips	Awaiting further information on the implications of the Housing & Planning Act.		
HRA Asset Management and Development Policy (Ref 829)			Bill Hunt Cllr Phillips			
Car Park Strategy (Ref 895)	To seek approval for the proposed car parking strategy 2018-2028	Executive 7/3/2018 5/4/2018 Reason 5	Paul Garrison Cllr Grainger			

Council Chamber PA system and the Recording & Broadcasting of Public Meetings (Ref 840)	To inform members of the investigations into upgrading the PA system in the Council Chamber, the potential to record and broadcast all Council meetings as per the Notice of Motion to Council and the associated costs/risks of these	Council 29/6/2016 Executive 5/1/2017 8/2/2017 Reason 3	David Guilding Cllr Coker	Officers are currently exploring options for a new PA system within the chamber and the potential benefits this could bring to the venue overall. This is led by Arts Manager in liaison with ICT Manager and Democratic Services in developing this proposal.		
Councillors IT (Ref 841)	To report back on the work of the Councillor IT Working Party.	Executive 5/1/2017 8/2/2017 Reason 3	Graham Leach Cllr Mobbs	Awaiting the outcome of Members' Allowances Review.		
WDC Enterprise – New Trading Arm (Ref 817)	To seek approval to establish a Local Authority Trading Company, to expand support provision whilst capitalising on existing skills to maximise income.	Executive 2/11/2016 Reason5 5/1/2017 Reason5 8/2/2017 Reason 5	Gayle Spencer Cllr Butler			
HQ Relocation Project – outcome of phase 1 work (Ref 801)	To consider the outcomes of the phase 1 work and, if appropriate, seek approval for commencement of the phase 2 delivery works.	Executive 26/07/2017 Reason 3	Bill Hunt Cllrs Mobbs, Whiting, Rhead, Butler, Grainger	Timing is dependent on the completion of the planning, marketing and procurement processes.		
Policy on Regulating the Private Rented Sector (Ref 880)	To adopt a revised policy on private rented sector regulation in light of new legislation and guidance.		Ken Bruno Cllr Phillips	Awaiting the publication of government guidance.		

Linen Street Car Park (Ref 861)	To consider recommendations for redevelopment for the Linen Street Car Park facility	Executive 28/06/2017 Reason 3	Paul Garrison Cllr Grainger			Ward Councillors
Leamington Cemetery North Lodge (Ref 828)	To review the future use of Leamington Cemetery North Lodge.	Executive 4/4/2017 28/06/2017 31/08/2017 Reason 3	Rob Hoof Cllr Grainger			
Corporate Asset Management Strategy (Ref 641)	To propose an Asset Management Strategy for all the Council's buildings and land holdings.	Executive 29/6/2016 Reason 5 1/9/16 Reasons 3 & 5 5/1/2017 Reasons 3 & 5 8/2/2017 Reasons 3 & 5 26/07/2017 Reasons 3 & 5 31/8/2017 Reason 3	Bill Hunt Cllrs Mobbs, Butler, Grainger, Coker & Whiting			

Section 4 – Items which are anticipated to be considered by the Executive but are NOT key decisions

Topic and Reference	Purpose of report	If requested by Executive – date, decision & minute no.	Date of Executive, Committee or Council meeting	Publication Date of Agendas	Contact Officer & Portfolio Holder	External Consultees/ Consultation Method/ Background Papers
NPPF Consultation	To note the Council’s response to the NPPF consultation that has been made under delegated authority following consultation with Group Leaders.		31/5/2018		Dave Barber Cllr Rhead	
Rural Urban Community Initiative Scheme Applications	To consider applications for Rural and Urban Initiative Grants.		27/6/2018	19/6/2018	Jon Dawson Cllr Whiting	
Review of Significant Business Risk Register	To inform Members of the Significant Risks to the Council		25/7/2018	17/7/2018	Richard Barr Cllr Mobbs	
Rural Urban Community Initiative Scheme Applications	To consider applications for Rural and Urban Initiative Grants.		30/8/2018	21/8/2018	Jon Dawson Cllr Whiting	
Rural Urban Community Initiative Scheme Applications	To consider applications for Rural and Urban Initiative Grants.		26/9/2018	18/9/2018	Jon Dawson Cllr Whiting	
Review of Significant Business Risk Register	To inform Members of the Significant Risks to the Council		31/10/2018	18/10/2018	Richard Barr Cllr Mobbs	
Review of Significant Business Risk Register	To inform Members of the Significant Risks to the Council		9/1/2019	19/12/2019	Richard Barr Cllr Mobbs	

Review of Significant Business Risk Register	To inform Members of the Significant Risks to the Council		3/4/2019	21/3/2019	Richard Barr Cllr Mobbs	
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Delayed reports:

If a report is late, officers will establish the reason(s) for the delay from the list below and these will be included within the plan above:

1. Portfolio Holder has deferred the consideration of the report
2. Waiting for further information from a Government Agency
3. Waiting for further information from another body
4. New information received requires revision to report
5. Seeking further clarification on implications of report

Details of all the Council's committees, Councillors and agenda papers are available via our website www.warwickdc.gov.uk/committees

The forward plan is also available, on request, in large print on request, by telephoning (01926) 456114