

WARWICK DISTRICT COUNCIL

BUDGET AND FINANCIAL INFORMATION 2018/19

WARWICK DISTRICT COUNCIL

BUDGET and FINANCIAL INFORMATION 2018/19

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WARWICK DISTRICT COUNCIL



WDC Parish Boundaries

GENERAL STATISTICS

Area	28,288 Hectares
Population (projected estimate 2018)	141,800
Number of Town / Parish Areas	35
Number of Council Houses (Estimated 31 March 2018)	5,483
Council Tax Base 2018/19 (Band D Equivalent)	53,388.87

Website: <http://www.warwickdc.gov.uk>

WARWICK DISTRICT COUNCIL

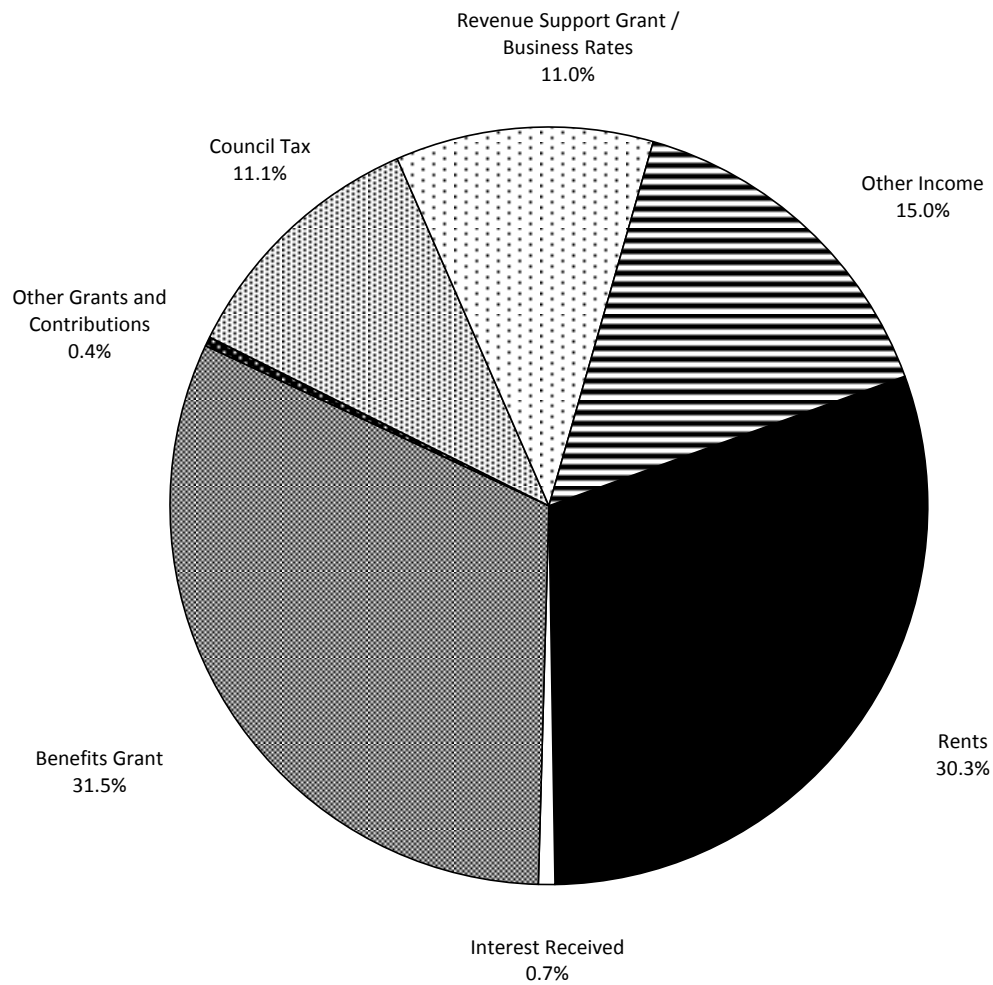
GENERAL SUMMARY

	NET EXPENDITURE				Page
	ACTUAL 2016/17 £	ORIGINAL BUDGET 2017/18 £	LATEST BUDGET 2017/18 £	ORIGINAL BUDGET 2018/19 £	
Portfolio Service Expenditure:					
CULTURAL SERVICES PORTFOLIO	3,874,391	3,204,900	4,003,100	4,257,600	33
DEVELOPMENT SERVICES & BUSINESS PORTFOLIO	2,617,146	1,578,100	1,993,800	2,070,400	51
FINANCE PORTFOLIO	2,024,669	2,461,200	2,533,800	3,395,300	66
HEALTH & COMMUNITY PROTECTION PORTFOLIO	2,677,208	2,566,500	3,002,900	2,965,000	81
HOUSING & PROPERTY SERVICES PORTFOLIO	1,525,809	2,185,800	2,524,500	2,524,800	94
HOUSING REVENUE ACCOUNT					108
NEIGHBOURHOOD SERVICES PORTFOLIO	3,618,704	4,466,600	5,301,300	5,248,300	120
STRATEGIC LEADERSHIP PORTFOLIO	1,391,702	1,451,600	1,508,800	1,609,700	137
NET COST OF SERVICES	17,729,629	17,914,700	20,868,200	22,071,100	
Replacement of Notional with Actual Cost of Capital					
- Deduct Notional Capital Financing Charges in Budgets	(4,085,789)	(3,374,500)	(2,972,800)	(5,236,200)	
- Add Cost of Loan Repayments, Revenue Contributions and Interest paid	8,453	502,200	239,900	500,700	
Revenue Contributions to Capital	1,381,791	498,100	85,000	80,000	
Contributions to / (from) Reserves	(2,470,126)	282,633	(1,246,000)	4,128,824	
Net External Investment Interest Received	(327,667)	(261,700)	(313,800)	(461,500)	
IAS19 Adjustments	(440,766)	(602,900)	(2,015,400)	(2,030,500)	
Accumulated Absences Account	(1,015)	-	-	-	
Contributions to / (from) General Fund Balance	(210,894)	(99,860)	210,415	(310,255)	
NET EXPENDITURE FOR DISTRICT PURPOSES	11,583,616	14,858,673	14,855,515	18,742,169	
Less: Revenue Support Grant	(1,586,731)	(793,675)	(793,675)	(306,736)	
Less: Business Rates Income	282,699	(3,829,000)	(3,522,900)	(6,976,500)	
Less: General Grants:	(2,346,210)	(1,987,958)	(2,290,900)	(2,817,411)	
Collection Fund (Surplus) / Deficit	(55,000)	20,000	20,000	-	
EXPENDITURE BORNE BY COUNCIL TAX - WARWICK DISTRICT COUNCIL	7,878,375	8,268,040	8,268,040	8,641,522	
Aggregate Parish / Town Council Expenditure	1,305,773.00	1,412,612.08	1,412,612.08	1,522,679.34	12
COMBINED DISTRICT AND PARISH EXPENDITURE BORNE BY COUNCIL TAX	9,184,147.74	9,680,652.08	9,680,652.08	10,164,201.34	
Warwickshire County Council Expenditure	64,798,158.00	68,463,549.18	68,463,549.18	72,805,334.37	
Warwickshire Police and Crime Commissioner Expenditure	9,959,757.00	10,119,192.00	10,119,192.00	10,890,249.00	
TOTAL EXPENDITURE BORNE BY COUNCIL TAX	83,942,062.74	88,263,393.26	88,263,393.26	93,859,784.71	
BAND D EQUIVALENT COUNCIL TAX:					
Warwick District Council	151.86	156.86	156.86	161.86	
Parish and Town Councils (average)	25.17	26.80	26.80	28.52	12
DISTRICT & PARISH BAND D EQUIVALENT COUNCIL TAX	177.03	183.66	183.66	190.38	
Warwickshire County Council	1,249.02	1,298.88	1,298.88	1,363.68	
Warwickshire Police and Crime Commissioner	191.98	191.98	191.98	203.98	
TOTAL BAND D EQUIVALENT COUNCIL TAX	1,618.03	1,674.52	1,674.52	1,758.04	
Council Tax Base (Band D Equivalents)	51,879.20	52,709.68	52,709.68	53,388.87	12

ANDREW MOBBS
Leader of the Executive

MIKE SNOW
Responsible Financial Officer

WHERE THE MONEY COMES FROM



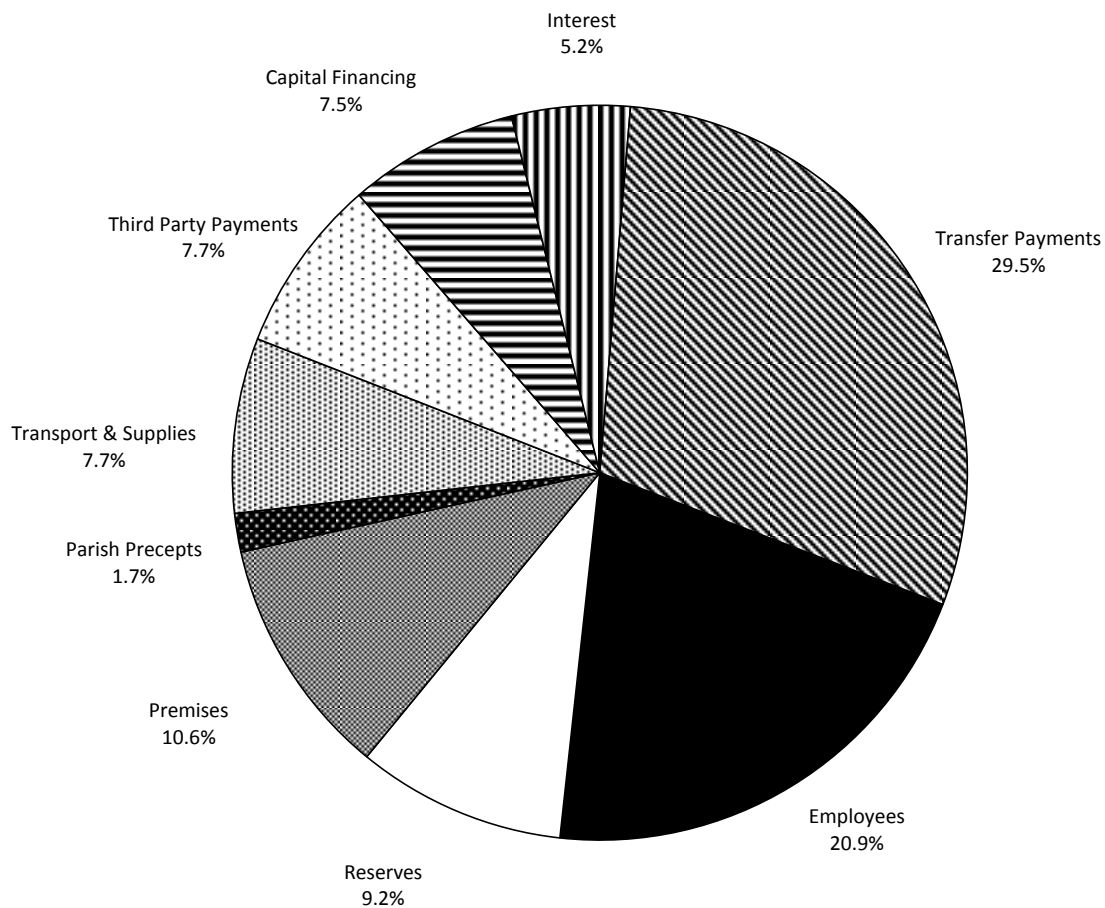
LATEST 2017/18

£'000	%	
27,885	31.1	Rents
525	0.6	Interest Received
29,252	32.8	Government Grants
493	0.6	Other Grants and Contributions
9,681	10.8	Collection Fund / Council Tax
6,607	7.4	Revenue Support Grant / Business Rates
		Other Income:
10,323	11.6	- Fees and Charges
1,234	1.4	- Sales and Other
3,261	3.7	- Contributions From Reserves
89,261	100.0	TOTAL

BUDGET 2018/19

£'000	%
27,731	30.3
675	0.7
28,759	31.5
405	0.4
10,164	11.1
10,100	11.0
10,241	11.2
1,056	1.2
2,341	2.6
91,472	100.0

HOW THE MONEY WILL BE SPENT



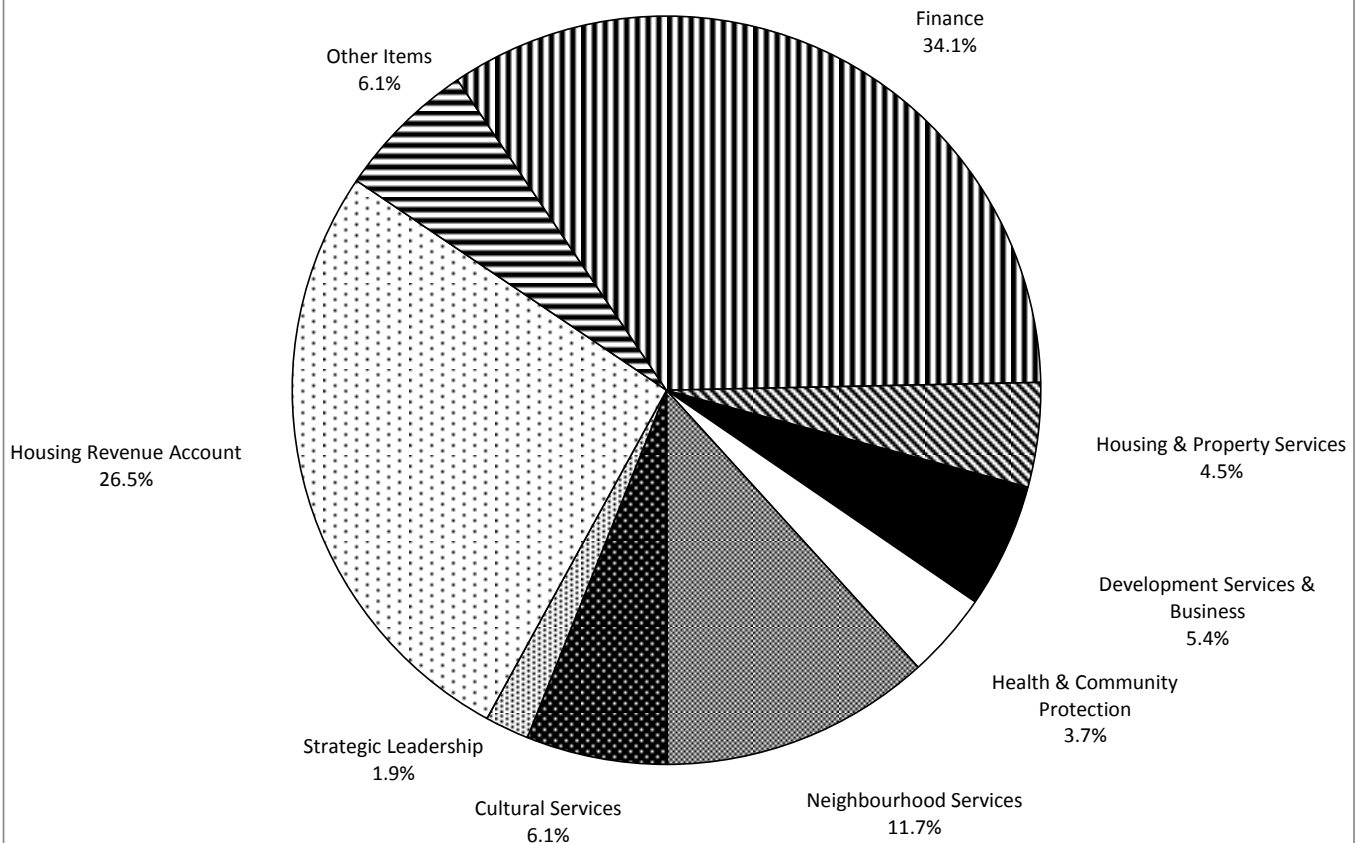
LATEST 2017/18

£'000	%	
18,841	21.1	Employees
10,785	12.1	Premises Related Expenditure
		Transport and Supplies:
325	0.4	- Transport Related Expenses
7,169	8.0	- Supplies and Services
7,783	8.7	Third Party Payments
27,040	30.3	Transfer Payments
6,613	7.4	Capital Financing Costs
4,526	5.1	Contributions to Reserves
4,766	5.3	Interest Payments
1,413	1.6	Parish Precepts
89,261	100.0	TOTAL

BUDGET 2018/19

£'000	%
19,119	20.9
9,692	10.6
191	0.2
6,817	7.5
7,057	7.7
27,040	29.5
6,874	7.5
8,393	9.2
4,766	5.2
1,523	1.7
91,472	100.0

WHAT THIS MONEY WILL PROVIDE



LATEST 2017/18

£'000	%	
5,617	6.3	Cultural Services
5,093	5.7	Development Services & Business
31,103	34.9	Finance
3,480	3.9	Health & Community Protection
4,201	4.7	Housing & Property Services
24,776	27.8	Housing Revenue Account
10,913	12.3	Neighbourhood Services
2,175	2.4	Strategic Leadership
		Other Items
316	0.4	- Other Services
1,413	1.6	- Parish Precepts
89,087	100.0	TOTAL BEFORE ADJUSTMENTS
174		Financing Adjustments
89,261		TOTAL

BUDGET 2018/19

£'000	%
5,709	6.1
5,089	5.4
31,855	34.1
3,439	3.7
4,199	4.5
24,723	26.5
10,972	11.7
1,735	1.9
4,209	4.5
1,523	1.6
93,453	100.0
(1,981)	
91,472	

WEEKLY COSTS OF WARWICK DISTRICT COUNCIL SERVICES

The Council has set a tax of £190.38 on band D properties in 2018/19. Deducting parish precepts leaves £161.86 to pay for Warwick District Council services. This is equivalent to £3.10 per week and a breakdown of this cost over the various portfolio areas is given below:

	Pence Per Week p
CULTURAL SERVICES PORTFOLIO	71
DEVELOPMENT SERVICES & BUSINESS PORTFOLIO	34
FINANCE PORTFOLIO	56
HEALTH & COMMUNITY PROTECTION PORTFOLIO	48
HOUSING & PROPERTY SERVICES PORTFOLIO	42
NEIGHBOURHOOD SERVICES PORTFOLIO	87
STRATEGIC LEADERSHIP PORTFOLIO	27
APPLICATION OF RESERVES & GENERAL GRANTS	(55)
	<hr/>
WEEKLY COST OF WARWICK DISTRICT COUNCIL SERVICES	310
	<hr/>

EMPLOYEE ESTIMATES

The following table gives the estimated numbers of employees expressed as whole-time equivalents which have been included in the Council's budget for 2018/19:

	Employees
CULTURAL SERVICES PORTFOLIO	42.2
DEVELOPMENT SERVICES & BUSINESS PORTFOLIO	63.0
FINANCE PORTFOLIO	69.4
HEALTH & COMMUNITY PROTECTION PORTFOLIO	45.3
HOUSING & PROPERTY SERVICES PORTFOLIO	42.2
HOUSING REVENUE ACCOUNT	71.3
NEIGHBOURHOOD SERVICES PORTFOLIO	63.3
STRATEGIC LEADERSHIP PORTFOLIO	52.0
	<hr/>
	448.7
	<hr/>

PARISH and TOWN COUNCIL PRECEPTS

The table below gives the precept requested by each Parish Council in the Warwick District Council area for 2018/19, together with the Council Tax Base for each Parish:

	<u>Precept</u> £	<u>Council</u> <u>Tax Base</u>	<u>Charge per</u> <u>Band D</u> <u>Equivalent</u> £
Baddesley Clinton	3,500.00	93.65	37.37
Baginton	14,067.00	313.72	44.84
Barford, Sherbourne and Wasperton	45,465.00	905.86	50.19
Beausale, Haseley, Honiley and Wroxall	7,425.00	330.18	22.49
Bishops Tachbrook	55,000.00	1,104.33	49.80
Bubbenhall	15,467.00	318.70	48.53
Budbrooke	27,000.00	752.62	35.87
Burton Green	18,237.00	454.46	40.13
Bushwood	-	15.52	-
Cubbington	46,000.00	1,495.78	30.75
Eathorpe, Hunningham, Offchurch and Wappenbury	13,000.00	331.93	39.16
Hatton	13,700.00	943.76	14.52
Kenilworth	179,783.00	9,719.93	18.50
Lapworth	19,225.00	947.50	20.29
Leek Wootton and Guys Cliffe	13,720.00	535.21	25.63
Norton Lindsey	8,000.00	221.09	36.18
Old Milverton and Blackdown	13,883.00	296.51	46.82
Radford Semele	24,015.00	847.15	28.35
Rowington	20,430.00	529.34	38.60
Royal Leamington Spa	361,563.00	16,407.84	22.04
Shrewley	6,717.00	425.86	15.77
Stoneleigh and Ashow	16,361.00	535.81	30.54
Warwick	394,353.34	12,254.61	32.18
Weston-under-Wetherley	9,000.00	186.36	48.29
Whitnash	196,768.00	3,421.15	57.52
TOTALS	1,522,679.34	53,388.87	28.52

WARWICK DISTRICT COUNCIL

MEDIUM TERM FINANCIAL STRATEGY

	2017/18 Original £'000	2017/18 Latest £'000	2018/19 £'000	2019/20 £'000	2020/21 £'000	2021/22 £'000	2022/23 £'000
Net Cost Of General Fund Services	17,914	20,869	22,070	20,642	20,615	22,064	22,330
Investment Interest	(262)	(314)	(461)	(592)	(742)	(809)	(809)
Other Financing Adjustments	(2,793)	(5,699)	(2,867)	(6,027)	(7,037)	(7,006)	(6,924)
Net Expenditure after adjustments	14,859	14,856	18,742	14,024	12,837	14,250	14,598
Revenue Support Grant	(804)	(802)	(311)	-	-	-	-
NNDR (Business Rate Retention, including SBR grant)	(3,829)	(3,523)	(6,976)	(4,308)	(3,199)	(3,291)	(3,386)
Collection Fund Balance	20	20	-	-	-	-	-
New Homes Bonus	(1,938)	(1,938)	(2,482)	-	-	-	-
Other Grants and Government Funding	(40)	(345)	(331)	(15)	-	-	-
Amount being from Council Tax	(8,268)	(8,268)	(8,642)	(9,094)	(9,557)	(10,029)	(10,513)
Band D Equivalent	156.86	156.86	161.86	166.86	171.86	176.86	181.86
% increase on previous year	3.31%	3.31%	3.19%	3.09%	3.00%	2.91%	2.83%
Net Expenditure after adjustments	14,859	14,856	18,742	14,024	12,837	14,250	14,598
Total Grant and Council Tax Income	(14,859)	(14,856)	(18,742)	(13,417)	(12,756)	(13,321)	(13,899)
Cumulative Effect: Savings Required (+) / Surplus (-) future years	-	-	-	607	81	929	699
Change on previous year	-	-	-	607	(526)	848	(230)

WARWICK DISTRICT COUNCIL

MEDIUM TERM FINANCIAL STRATEGY

	2017/18 Original	2017/18 Latest	2018/19	2019/20	2020/21	2021/22	2022/23
Base Cost of General Fund Services	20,805	17,914	20,869	22,070	20,035	20,534	21,135
Inflation on Controllable Expenditure	-	-	-	256	260	279	298
Recurring Growth	111	1,300	(124)	(75)	725	676	173
Total New time limited growth/savings	385	(499)	708	(580)	(907)	(1,240)	(1,215)
Items funded from Reserves	520	2,556	1,316	388	229	208	208
Less previous year 1 Off / Time Limited Growth	(2,647)	-	(2,962)	(2,024)	192	678	1,032
Changes in Capital Charges	(1,260)	(402)	2,263	-	-	-	-
Net Cost of General Fund Services	17,914	20,869	22,070	20,035	20,534	21,135	21,631
Less:Capital Financing Charges	(3,374)	(2,973)	(5,236)	(5,236)	(5,236)	(5,236)	(5,236)
Less IAS19 included above	(603)	(2,015)	(2,031)	(2,031)	(2,031)	(2,031)	(2,031)
Controllable Expenditure	13,937	15,881	14,803	12,769	13,268	13,869	14,365
Financing Charges etc.							
Loan repayments etc	502	240	501	501	501	495	468
Revenue Contributions to Capital	498	85	80	80	80	80	80
Contributions to/from reserves	184	(1,246)	4,129	659	(351)	(314)	(205)
External investment interest	(262)	(314)	(461)	(592)	(742)	(809)	(809)
Contribution to/from GF Balance	-	210	(310)	-	-	-	-
Total Financing Charges etc	922	(1,025)	3,939	648	(512)	(548)	(466)
Net Expenditure	14,859	14,856	18,742	13,417	12,756	13,321	13,899
Revenue Support Grant	(794)	(794)	(307)	-	-	-	-
Transition Grant	(40)	(40)	-	-	-	-	-
New Homes Bonus returned	(10)	(8)	(4)				
NNDR redistributed	(3,829)	(3,523)	(6,976)	(4,545)	(3,436)	(3,528)	(3,623)
NNDR Top Up/Tariff Adjustment	-	-	-	237	237	237	237
Homelessness Prevention Grant	-	(275)	(301)	-	-	-	-
New Burdens Self and Custom Build Housing	-	(30)	(30)	(15)	-	-	-
New Homes Bonus	(1,938)	(1,938)	(2,482)	-	-	-	-
Collection Fund Balance	20	20	-	-	-	-	-
Total AEF/Collection Fund	(6,591)	(6,587)	(10,100)	(4,323)	(3,199)	(3,291)	(3,386)
Council Tax borne expenditure	8,268	8,268	8,642	9,094	9,557	10,029	10,513
Equivalent to Band D Council Tax	156.86	156.86	161.86	166.86	171.86	176.86	181.86
% increase on previous year	3.31%	3.31%	3.19%	3.09%	3.00%	2.91%	2.83%
Council Tax Base	52,709.68	52,709.68	53,388.87	54,500.00	55,600.00	56,700.00	57,800.00

WARWICK DISTRICT COUNCIL

MEDIUM TERM FINANCIAL STRATEGY - RECURRING DEVELOPMENTS

Description	Narrative	2017/18 Original £'000	2017/18 Latest £'000	2018/19 £'000	2019/20 £'000	2020/21 £'000	2021/22 £'000	2022/23 £'000
Above inflation growth	to allow for staff increments	40,000	(40,000)	-	50,000	50,000	50,000	-
Fees and Charges		(139,458)	-	(139,458)	-	-	-	-
Fees and Charges	September 2017 Executive	-	-	(75,642)	-	-	-	-
Business Rates	Base Budget Setting process	21,300	-	-	-	-	-	-
inflation provision	reflection of volatility of the economy	50,000	(50,000)	50,000	-	-	-	-
Salaries	Pay Award	144,400	-	264,600	-	-	-	-
National Employment Savings Trust (NEST)		63,750	-	63,750	-	-	-	-
FFF26 Terms and Conditions changes		(45,000)	-	-	-	-	-	-
FFF26 Terms and Conditions changes	Revised forecast October 2016	2,250	-	-	-	-	-	-
FFF27 Riverside House Relocation		-	-	-	-	-	(300,000)	-
New Living Wage		-	-	-	50,000	-	-	-
Support service Review	Appendix I Items 2 to 18	(50,000)	-	-	-	-	-	-
Change Energy supply process	Appendix I Items 2 to 18	(207,000)	-	-	-	-	-	-
Apprenticeship Levy		42,372	-	-	-	-	-	-
Increase in Electricity costs arising from new contract		113,400	-	15,000	-	-	-	-
FFF16 Other Corporate employee savings from Leisure		-	-	(152,000)	-	-	-	-
Centre operation outsourcing - Other	FFF Programme - June 16 Exec	-	-	(152,000)	-	-	-	-
FFF16 Other Corporate employee savings from Leisure		-	-	152,000	-	-	-	-
Centre operation outsourcing - Other	FFF Programme - June 16 Exec	-	-	-	-	-	-	(200,000)
FFF20 Senior Management Review	FFF Programme - June 16 Exec	(25,000)	-	(25,000)	(25,000)	(25,000)	-	-
FFF23 Reduction in Council Discretionary spend	updated May 2017	103,000	-	-	-	-	-	-
Pension fund Increases 2017-18	Dec 2016 Updated May 2017	(17,970)	-	58,415	84,000	84,000	84,000	84,000
Pension Fund Increases	28/09/16 Exec	(89,500)	-	-	-	-	-	-
Fees and charges 2017-18		1,200	-	-	-	-	-	-
Crematorium salaries		(2,661)	-	-	-	-	-	-
Apprenticeship Levy	Per revised calculation	28,954	2,800	(1,200)	-	-	-	-
Minor Budget Changes		37,600	1,412,000	15,100	-	-	-	-
IAS 19 changes		-	-	(15,000)	15,000	-	-	-
FFF4 Local Lottery	June 2017 Executive Report	-	-	-	-	-	-	-
Support Services Review Saving not entered in detailed Budgets even though entered in Strategy		-	(50,000)	-	-	-	-	-
NNDR increases on General Fund Properties	2017 Revaluation, Transitional relief reducing year on year	-	-	41,300	44,700	28,600	19,200	25,400
NNDR increases on General Fund Properties	2017 Charges	-	46,100	-	-	-	-	-
Apprenticeship Scheme	november 2017 Executive	-	-	100,000	50,000	-	-	-
Impact of National Living Wage on Pay scales (scales revised from 2019/20)	Employer Offer December 2017	-	-	48,000	150,000	-	-	-
Catering Contract	July/August Executive	(13,100)	-	-	-	-	-	-
FFF17 Restructure Arts and Entertainments	Appendix I Items 2 to 18	(40,000)	-	-	-	-	-	-
FFF16 Leisure Options	Appendix I Items 2 to 18	-	-	(250,000)	(250,000)	-	-	-
FFF16 Leisure Options	Appendix I Items 2 to 18	-	-	250,000	250,000	-	-	-
FFF16 Leisure Options	Contract Starts June 2017	-	-	-	(600,000)	-	-	-
FFF16 Leisure Options	Contract Starts June 2017	-	-	-	600,000	-	-	-

WARWICK DISTRICT COUNCIL

MEDIUM TERM FINANCIAL STRATEGY - RECURRING DEVELOPMENTS

Description	Narrative	2017/18 Original £'000	2017/18 Latest £'000	2018/19 £'000	2019/20 £'000	2020/21 £'000	2021/22 £'000	2022/23 £'000
FFF28 Town Hall Transfer	Appendix I Items 2 to 18	-	-	-	-	-	(85,000)	-
Town Hall offices vacated by Bromford 30/6/16 - lease income	Culture	3,200	-	-	-	-	-	-
FFF16c Other Corporate employee savings from Leisure Centre operation outsourcing - Housing & Property Services (Warwick Plant Maintenance included in 2017/18) & Direct Leisure Centre Saving)	FFF Programme - June 16 Exec	-	-	66,000	-	-	-	-
FFF16 Other Corporate employee savings from Leisure Centre operation outsourcing - Culture	FFF Programme - June 16 Exec	-	-	(87,000)	-	-	-	-
FFF16 Other Corporate employee savings from Leisure Centre operation outsourcing - Other	Leisure Centre Business Support Non Pay Costs savings built into 2017/18 Budgets	-	-	72,500	-	-	-	-
FFF16 Other Corporate employee savings from Leisure Centre operation outsourcing - Other	Leisure Centre Business Support Non Pay Costs savings built into 2017/18 Budgets, full £87k not taken out	-	-	14,500	-	-	-	-
RSC salaries		2,600	-	-	-	-	-	-
FFF16f Reduced net exp LC budgets		28,600	-	(271,500)	-	-	-	-
Arts Programme Support Officer - transferring from Cultural Services Technical Support Team but virement omitted from Budget report		10,600	-	-	-	-	-	-
Incorrect NI calculation Client monitoring budgets	Culture Leisure Options	(900)	-	-	-	-	-	-
Contract Cleaning at Town Hall	March 2017 SMT Report	-	(4,000)	-	-	-	-	-
Staff Training Budget omitted from new Client Support Team	Culture	-	7,000	-	-	-	-	-
Aviary Rental income overstated		-	7,100	-	-	-	-	-
Occupation Town Hall Room 11 from 23 June 2017		-	(10,000)	(3,000)	-	-	-	-
FFF17 Salary savings "The Arts" re-structure 2017		-	(5,000)	-	-	-	-	-
Pump Rooms and Jephson Gardens Catering Service Charges		-	(1,300)	(900)	-	-	-	-
Spa Centre income from ticket sales (WDC) & Commission on Non-WDC ticket sales		-	(30,500)	-	-	-	-	-
New Tills at Spa Centre (ERR funded) additional on-going Cost		-	-	1,900	-	-	-	-
Postages budget deleted in error upon Costs Centre changes		-	-	500	-	-	-	-
Creation of Sports Programme Manager post		-	-	28,000	28,000	-	-	-
Creation of Sports Project officer		-	-	20,900	20,800	-	-	-
Developer Commuted Sums Reserve reducing		22,798	-	5,605	-	-	-	-
Development Services Redesign Recurrent costs from 2017/18 (16/17 funded from Contingency Budget)		33,160	-	-	-	-	-	-
Development Services Technical support team	FFF Programme - June 16 Exec	(15,000)	-	(15,000)	-	-	-	-
Ordnance Survey Sale		700	-	-	-	-	-	-
Planning - Viability Appraisals		10,000	-	-	-	-	-	-

WARWICK DISTRICT COUNCIL

MEDIUM TERM FINANCIAL STRATEGY - RECURRING DEVELOPMENTS

Description	Narrative	2017/18 Original £'000	2017/18 Latest £'000	2018/19 £'000	2019/20 £'000	2020/21 £'000	2021/22 £'000	2022/23 £'000
Changes to Development Services Salaries 2017/2018		57,100	-	-	-	-	-	-
Changes to Building Control Salaries 2017/2018 - Increments/Pay award		(1,400)	-	-	-	-	-	-
now included in- Development Services Redesign								
Recurrent costs from 2017/18 (16/17 funded from Contingency Budget)		(33,160)	-	-	-	-	-	-
Heritage Open Days	Previously Funded from Capital Investment Reserve	-	-	-	-	-	4,000	-
Open Space Events		(700)	-	-	-	-	-	-
FFF5 Tourism/ VIC changes cost reduction (NB. in programme but with no savings)	June 2017 Executive Report	-	-	(15,000)	-	-	-	-
FFF9 Restructure-Development Management Team	June 2017 Executive Report	-	-	16,000	-	-	-	-
Reduction in Land Charges Income		-	10,000	-	-	-	-	-
Reduced income from market rents under new contract with CJ's Events		-	6,000	-	-	-	-	-
Salary Budget Changes Development Services - 2018/19		-	3,800	-	-	-	-	-
Recurring Increase in Planning Income following approval of the Local Plan		-	-	(498,000)	-	-	-	-
Projects Officer (Office Relocation)		-	-	57,300	-	-	-	-
Projects Officer	To Assess Commercial and Strategic Opportunities	-	-	45,400	-	-	-	-
Reduction in HB/CTB Admin Subsidy		-	-	-	-	226	-	-
FFF14 Review of Concurrent Services and Parish support	FFF Programme - June 16 Exec	(58,300)	-	(58,300)	(31,600)	-	-	-
FFF16a Other Corporate employee savings from Leisure Centre operation outsourcing - Finance	FFF Programme - June 16 Exec	-	-	(28,000)	-	-	-	-
FFF16b Other Corporate employee savings from Leisure Centre operation outsourcing - Finance	FFF Programme - June 16 Exec	-	-	(8,500)	-	-	-	-
Payments processing transaction charges and loss of credit card surcharge income		20,000	-	-	-	-	-	-
Increased Insurance Premium Tax	Autumn Statement 2016	5,500	-	-	-	-	-	-
	E Forms and Risk Based Verification Annual							
Additional CIVICA costs on Benefits	Maintenance	46,000	(26,000)	-	-	-	-	-
Revenues additional resources	Officer & Maintenance support	32,000	-	-	-	-	-	-
£15k shortfall on Local Council Tax Support Grant		-	15,000	-	-	-	-	-
HB Admin Subsidy Grant Shortfall		-	25,000	-	-	-	-	-
Provision for National Living Wage not drawn on in previous years	2016/17 Final Accounts	-	(19,100)	-	-	-	-	-
Change in Benefits Expenditure based on 2017/18 Mid-Year Claim Estimate		-	-	(2,909,100)	-	-	-	-
Change in Benefits Subsidy Based on 2017/18 Mid-Year Claim Estimate		-	-	2,859,400	-	-	-	-
Salary Budget Changes Finance - 2018/19		-	(29,700)	-	-	-	-	-
Pensions Provision not needed		-	(15,300)	-	-	-	-	-

WARWICK DISTRICT COUNCIL

MEDIUM TERM FINANCIAL STRATEGY - RECURRING DEVELOPMENTS

Description	Narrative	2017/18 Original £'000	2017/18 Latest £'000	2018/19 £'000	2019/20 £'000	2020/21 £'000	2021/22 £'000	2022/23 £'000
Procurement Partnership with WCC		-	-	20,000	-	-	-	-
Restoration of Principal Accountant Post to Full Time		-	-	11,200	-	-	-	-
Housing benefit and Council Tax Support Subsidy shortfall		-	-	40,700	-	-	-	-
Reduction in Revenues Court Fees Received based on fees received to date and number of courts remaining this year		-	20,000	-	-	-	-	-
CCTV Revenue Savings from new tender	lower annual maintenance, no inflation	-	-	-	(1,160)	(1,160)	(1,160)	(1,160)
	Reserve Funding 4 years from 2014-15, & slippage 2019/20	-	-	9,217	30,783	-	-	-
Community Forums		-	-	-	-	-	-	-
10% Discretionary Budgets offered up- Corporate and Community	7.5% additional income in 2014-15	163	-	-	-	-	-	-
FFF24 Review of Community Partnership arrangements	FFF Programme - June 16 Exec	-	-	(36,750)	(12,250)	-	-	-
Public Places and Project Team Leader regraded		5,400	-	-	-	-	-	-
CCTV Salaries (scale increment)		1,300	-	-	-	-	-	-
Environment salaries		200	-	-	-	-	-	-
EH Food and Occupational Safety (FOSH) salaries - (Reduce hours and new starter at bottom of grade)		(7,100)	-	-	-	-	-	-
Licensing Salaries (increment)		800	-	-	-	-	-	-
Occupation of 2nd Floor Offices Riverside House from 11/4/16 CWS		(700)	-	-	-	-	-	-
Community safety salaries - (Regrade)		-	1,400	-	-	-	-	-
NNDR - Riverside House - increase due to Mazar Split		-	14,200	-	-	-	-	-
Health and Community Protection Restructure		-	30,000	11,400	-	-	-	-
Health and Community Protection Restructure		-	(117,400)	45,600	-	-	-	-
Priority Funding scheme remove time limited budget		-	-	(15,000)	-	-	-	-
Reduction in applications for Taxi Drivers - CRB checks		-	3,500	-	-	-	-	-
Reductions in applications for new driver knowledge test		-	-	2,000	-	-	-	-
HEART project - increase in funding requirements		48,500	83,400	-	-	-	-	-
FFF8 Reduce B&B placements	June 2017 Executive Report	-	-	(60,000)	-	-	-	-
Private Sector Housing-Joint Post Contribution Ceased December 2015		-	(17,400)	-	-	-	-	-
Rent Rebates Crash Pad actual income below budget	2016/17 Final Accounts	-	6,100	-	-	-	-	-
Legal Costs for Waterloo Housing Agreement	Less Budget Required now agreement in place	-	(13,700)	-	-	-	-	-
Home Choice Lettings	ongoing software support	-	-	28,000	-	-	-	-
Building surveying salaries		-	10,900	6,600	-	-	-	-
M+E GF Cyclical requirements reviewed		-	17,900	-	-	-	-	-

WARWICK DISTRICT COUNCIL

MEDIUM TERM FINANCIAL STRATEGY - RECURRING DEVELOPMENTS

Description	Narrative	2017/18 Original £'000	2017/18 Latest £'000	2018/19 £'000	2019/20 £'000	2020/21 £'000	2021/22 £'000	2022/23 £'000
Private Sector Housing salaries 2018/19		-	3,700	-	-	-	-	-
Major Contract Renewals & Inflation at -1% RPI (August announced September)								
Grounds Maintenance	GM and Waste Management	32,100	-	132,882	24,000	4,901	1,700,000	-
Car Parking	profiling of additional/expired funding	22,798	-	5,605	-	-	-	-
Waste Management	Repairs and Maintenance Budget	-	-	10,000	5,000	-	-	-
Street Cleaning	New Properties	13,000	-	13,000	13,000	13,000	13,000	-
Waste Management	New Adopted roads to be cleansed	10,000	-	10,000	10,000	10,000	10,000	-
Street Cleaning	Growth above original assumptions July 2017	-	14,075	23,600	27,700	27,500	24,200	18,700
Revenue saving on Lighting at Linen Street Car Park/increased usage	Growth above original assumptions July 2017	-	11,800	19,500	22,700	22,600	19,900	15,500
	August Executive	(1,200)	-	(3,600)	-	-	-	-
	Updated December 2015 Executive(Total less CSC/OSS)	60,000	-	-	-	-	-	-
Digital by Default	Appendix I Items 2 to 18	(100,000)	-	(41,700)	(8,300)	-	-	-
FFF15 CSC/OSS Review	FFF Programme - June 16 Exec	(50,000)	-	-	-	-	-	-
FFF1 Review of One Stop Shop service	FFF Programme - June 16 Exec	(20,000)	(30,000)	-	-	-	-	-
Review of Ranger Service	Neighbourhood	(90,000)	-	-	-	-	-	-
Additional car park income								
Head of Neighbourhood Services salaries - 2016/17 pay award		2,500	-	-	-	-	-	-
Green Space Development salaries (scale increment)		2,000	-	-	-	-	-	-
Waste Management salaries		(1,600)	-	-	-	-	-	-
Ranger Services salaries (opted out of pension, new starter on bottom of grade)		700	-	-	-	-	-	-
recycling credits	from new developments	(10,356)	-	(14,008)	(15,562)	(15,498)	(14,216)	-
FFF21 Crematorium Restructure	Net additional income (March 2017 Executive Report)	-	(61,700)	-	-	-	-	-
FFF10 Restructure – Neighbourhood Services	June 2017 and August 2017 Executive Reports	-	-	45,500	-	-	-	-
Property Growth - more houses to service		-	40,000	-	-	-	-	-
HRA Grounds Maintenance being paid for by General Fund. Transferred to HRA		-	(83,200)	-	-	-	-	-
3 x Contract Services officer regraded to E1 (scp 27/30) by Hay Panel		-	9,100	-	-	-	-	-
Fly tipping& other Enviromental Enforcement provided by Rugby Borough Council		-	-	30,000	-	-	-	-
One Stop Shop Salaries		-	(1,900)	15,200	-	-	-	-
Bereavement salaries		-	800	1,600	-	-	-	-
Maintenance of outdoor paddling pools	No longer carried out by Warwick Plant Maintenance	-	43,700	-	-	-	-	-
idverde, Rent of Land Off Saltisford Road, Warwick		-	(15,000)	-	-	-	-	-
New Lease - Suez Recycling & Recovery		-	(9,000)	-	-	-	-	-
Grounds Mainternance Costs at Cemeteries		-	11,000	200	-	-	-	-
Water Charges for car parks - insufficient budget		-	8,000	-	-	-	-	-

WARWICK DISTRICT COUNCIL

MEDIUM TERM FINANCIAL STRATEGY - RECURRING DEVELOPMENTS

Description	Narrative	2017/18 Original £'000	2017/18 Latest £'000	2018/19 £'000	2019/20 £'000	2020/21 £'000	2021/22 £'000	2022/23 £'000
Car Parks - Cash Collection Service - insufficient Budget		-	5,000	-	-	-	-	-
FFF16c Other Corporate employee savings from Leisure Centre operation outsourcing - Housing & Property Services	FFF Programme - June 16 Exec	-	-	(66,000)	-	-	-	-
FFF16d Other Corporate employee savings from Leisure Centre operation outsourcing - Housing & Property Services	FFF Programme - June 16 Exec	-	-	(24,800)	-	-	-	-
FFF16d Other Corporate employee savings from Leisure Centre operation outsourcing - Housing & Property Services (Warwick Plant Maintenance included in 2017/18) & Direct Leisure Centre Saving)	FFF Programme - June 16 Exec	-	-	24,800	-	-	-	-
Jubilee House - Rents Other, Service Charges Reduced as Tenants now pay NNDR directly		5,000	-	-	-	-	-	-
Land adjacent to Stable Block Transferred to Jockey Club	March 2017 Executive	-	(3,000)	-	-	-	-	-
FFF6 Restructure – Property	June 2017 Executive Report	-	-	-	-	-	-	-
Estate Management (parking Spaces rear of Jury Street no longer renting)		-	(6,700)	-	-	-	-	-
26 Hamilton Terrace revised income		-	(15,700)	-	-	-	-	-
Asset & Energy Management salaries		-	6,100	(2,300)	-	-	-	-
Abbey Fields Cafeteria following Leisure Options		-	7,300	1,300	-	-	-	-
Estate Management Insurances recharged and Legal Fees	Net	-	(6,000)	-	-	-	-	-
M+E GF responsive requirements reviewed		-	97,200	-	-	-	-	-
Cleaning Contingency not needed		-	(22,300)	-	-	-	-	-
FFF16e Other Corporate employee savings from Leisure Centre operation outsourcing -ICT	FFF Programme - June 16 Exec	-	-	(6,700)	-	-	-	-
ICT salaries	per salary estimates	3,300	-	-	-	-	-	-
ICT salaries Hay regrade		3,200	-	-	-	-	-	-
FFF29 Members Allowances	June 2017 Executive (2017/18 cost from Contingency Budget)	-	-	25,900	-	-	-	-
Democratic Represntation councillors superannuations costs no longer payable		-	(14,100)	-	-	-	-	-
Equitrac Support after 5 year period of purchase		-	-	(5,000)	-	-	-	1,000
Strategic Leadership varoius small Budget Adjustments		-	-	2,300	-	-	-	-
media room future years click savings		-	-	(5,500)	-	-	-	-
HR- WM jobs recruitment portal		-	-	4,000	-	-	-	-
Budget Consultation Process		-	-	(27,500)	-	-	-	-
ICT Business Analyst Post deleted		-	-	(49,800)	-	-	-	-
FOI shared legal services		-	15,000	-	-	-	-	-
Dem rep & man committee teas cost of biscuits		-	-	1,000	-	-	-	-

WARWICK DISTRICT COUNCIL

MEDIUM TERM FINANCIAL STRATEGY - RECURRING DEVELOPMENTS

Description	Narrative	2017/18 Original £'000	2017/18 Latest £'000	2018/19 £'000	2019/20 £'000	2020/21 £'000	2021/22 £'000	2022/23 £'000
Local elections Schofields Law publication insufficient budget		-	3,000	-	-	-	-	-
		-	-	-	-	-	-	-
Savings required	February 2018	-	-	-	(606,464)	525,711	(847,798)	229,647
TOTAL RECURRING DEVELOPMENTS		111,340	1,299,975	(123,984)	(74,653)	724,880	676,126	173,087

WARWICK DISTRICT COUNCIL

MEDIUM TERM FINANCIAL STRATEGY - TIME LIMITED GROWTH / SAVINGS

Description	Narrative	2017/18 Original £'000	2017/18 Latest £'000	2018/19 £'000	2019/20 £'000	2020/21 £'000	2021/22 £'000	2022/23 £'000
Budget Consultation Process	Simalto/Residents Surveys to replace Citizens Panel	(15,800)	-	-	-	-	-	-
Waterloo NHB Payment		178,525	-	170,287	-	-	-	-
Minor Budget Changes		(3,000)	24,000	(27,000)	-	-	-	-
Contingency Budget		200,700	61,500	200,000	-	-	-	-
Contingency Budget	Contribution to Spa Centre Sound System (Capital)	-	(5,000)	-	-	-	-	-
Digital Transformation	transfer to 2018/19 though Ear Marked Reserve	200,000	(70,800)	-	-	-	-	-
Digital Transformation (already in Base Budget)	transfer to 2018/19 though Ear Marked Reserve	-	(16,000)	-	-	-	-	-
Minor Adjustments		-	1,500	-	-	-	-	-
NNDR iNet credit on General Fund Properties	2017 Changes (net position for refunds & charges)	-	21,000	-	-	-	-	-
Fees and Charges	September 2017 Executive	-	(41,400)	-	-	-	-	-
NNDR - refunds/changes during year		-	(16,200)	-	-	-	-	-
NNDR - refunds/transitional Relief adjustment		-	-	7,200	-	-	-	-
small variations		-	(17,000)	(15,000)	-	-	-	-
Insurance Provision	not required	-	(40,000)	(40,000)	-	-	-	-
RSC Bar salaries		1,600	-	-	-	-	-	-
Fees & Charges RSC		(4,200)	-	-	-	-	-	-
Fees & Charges Pump Rooms		(300)	-	-	-	-	-	-
Fees & Charges Bowls		800	-	-	-	-	-	-
Fees & Charges - Pitches		2,200	-	-	-	-	-	-
Fees & Charges - Track		(400)	-	-	-	-	-	-
Leisure Options Project Manager	Shortfall on Reserve Funding	3,421	-	-	-	-	-	-
Kenilworth Leisure Phase 2		100,000	-	-	-	-	-	-
FFF16g Leisure Options	Contract Starts June 2017	-	-	-	(635,425)	(922,544)	(1,252,456)	(1,230,591)
NNDR Refund Newbold Comyn LC		-	(24,000)	-	-	-	-	-
April /May salary Sports & Leisure Manager omitted from budgets in error		-	7,600	-	-	-	-	-
Golf course electricity service charges arrears written off		-	11,700	-	-	-	-	-
Recharge golf course electricity 2010-2015 written off		-	17,900	-	-	-	-	-
Castle Farm Tennis nets Earmarked Reserve not required		-	(1,700)	-	-	-	-	-
Actual Employee costs for transferred Leisure Centres and Sports Halls for April/May		-	(11,300)	-	-	-	-	-
Income variation Leisure Centres / Sports Halls April & May 2017		-	(13,800)	-	-	-	-	-
Settlement for Floats stock transferred to Everyone Active		-	(1,200)	-	-	-	-	-
Adjustments to actual profit share amounts on transfer of Dual Use Sites		-	1,600	-	-	-	-	-
Leisure Centres Gas & Electricity		-	(14,700)	-	-	-	-	-
Spa Centre income from ticket sales (WDC) & Commission on Non-WDC ticket sales		-	(122,500)	-	-	-	-	-

WARWICK DISTRICT COUNCIL

MEDIUM TERM FINANCIAL STRATEGY - TIME LIMITED GROWTH / SAVINGS

Description	Narrative	2017/18 Original £'000	2017/18 Latest £'000	2018/19 £'000	2019/20 £'000	2020/21 £'000	2021/22 £'000	2022/23 £'000
Further F & C adj following discovery of miscoding - SNPLC and Castle Frm	St Nicolas Park & Castle Farm Leisure Centres	-	4,800	-	-	-	-	-
Postages budget deleted in error upon Costs Centre changes		-	2,000	-	-	-	-	-
Planning - increase in income		(298,000)	-	-	-	-	-	-
Planning - Consultancy Fees		27,400	-	-	-	-	-	-
New Burdens Self and Custom Build Housing		-	30,000	30,000	15,000	-	-	-
Service Charges Kenilworth Senior Citizens Clubhouse Southbank Road Non Rec)		-	1,300	-	-	-	-	-
Contributions to Enterprise Reserve from Revenue Surplus		-	(23,700)	(23,700)	(23,700)	(23,700)	(23,700)	(23,700)
Inceased Planning Fee Income		-	(300,000)	-	-	-	-	-
CSCA - Legal Fees saving to Enterprise Reserve	To go to Enterprise Reserve	-	(700)	-	-	-	-	-
Planning Gain Income		-	(204,500)	-	-	-	-	-
Planning Gain Income	To be paid over to CCG	-	133,700	-	-	-	-	-
Self & Custom Build House Register (£15,000.00)	Revenue Contributions in Advance Reserve	-	(30,000)	(30,000)	(15,000)	-	-	-
Building Control Standby Buy-out		-	7,500	-	-	-	-	-
Salary Budget Changes Development Services - 2017/18		-	(44,600)	-	-	-	-	-
Ggovernment Grants Received in Advance	Benefits Staff	-	(27,300)	-	-	-	-	-
Internal Audit Review	Every 5 years	-	-	-	-	3,500	-	-
Financial Services Salaries		(30,700)	-	-	-	-	-	-
Benefits Transfer Payments 2017/18		(979,700)	-	-	-	-	-	-
Benefits Subsidy 2017/18		964,800	-	-	-	-	-	-
Additional One-Off DWP funding received during 2017/18		-	(51,800)	-	-	-	-	-
LADS Data Sharing Costs & RTI Data Matching funded from additional DWP funding		-	6,900	-	-	-	-	-
Change in Benefits Expenditure based on 2017/18 Mid-Year Claim Estimate		-	(1,929,400)	-	-	-	-	-
Change in Benefits Subsidy Based on 2017/18 Mid-Year Claim Estimate		-	1,894,600	-	-	-	-	-
Salary Budget Changes Finance - 2017/18		-	(25,600)	-	-	-	-	-
Recovery of some of car loan written-off in 2013		-	(650)	-	-	-	-	-
Refund of Retained Earnings to Audited Bodies		-	(6,600)	-	-	-	-	-
NFI Initiative not carried out this year		-	15,000	-	-	-	-	-
Interim Accountancy Support		-	-	31,000	-	-	-	-
EMR for Lillingtonnot required (£26.3K)		-	(26,300)	-	-	-	-	-
Interim Accountancy Support		-	27,000	45,000	-	-	-	-
Fees & Charges Dog Warden		(400)	-	-	-	-	-	-
Fees & Charges Rodent Control		(400)	-	-	-	-	-	-
Correction to Salary calculations		-	40,000	-	-	-	-	-

WARWICK DISTRICT COUNCIL

MEDIUM TERM FINANCIAL STRATEGY - TIME LIMITED GROWTH / SAVINGS

Description	Narrative	2017/18 Original £'000	2017/18 Latest £'000	2018/19 £'000	2019/20 £'000	2020/21 £'000	2021/22 £'000	2022/23 £'000
NNDR - Riverside House - increase due to Mazar Split		-	30,100	-	-	-	-	-
FOSH legal fees due to recent fatality		-	10,000	-	-	-	-	-
Licensing and Fosh salary restructure		-	(28,700)	-	-	-	-	-
Private Sector Stock Condition Survey	from Equipment Renewal Schedule (Sept 2011 Executive)	75,000	-	-	-	-	-	-
Housing Market Assessment	from Equipment Renewal Schedule (Sept 2011 Executive)	-	-	60,000	-	-	-	-
RCCO (DCLG Disabled Facilities Grant towards Private Sector Housing (rec'd in year only)	now all Revenue not BtL Funded from New Homes Bonus,net of HIMO income from 2018/19	(373,058)	373,058	-	-	-	-	-
Private Sector Housing additional Resources		37,500	-	-	-	-	-	-
Housing Advice salaries		-	(9,200)	(5,400)	-	-	-	-
Private Sector Housing one month vacancy re temporary posts		-	(6,100)	-	-	-	-	-
two temporary posts for this year for managing the peak in HMO relicensing activity		-	-	61,000	-	-	-	-
Warwick Direct salaries bottom of scp	per salary estimates	(7,700)	-	-	-	-	-	-
Reception salaries	per salary estimates	(3,100)	-	-	-	-	-	-
Town Hall salaries		1,800	-	-	-	-	-	-
Fees & Charges Bereavement Cemeteries		(19,700)	-	-	-	-	-	-
One Stop Shop Digital Investment		50,000	-	-	-	-	-	-
Linen Street Reprovision (Feasibility work)		250,000	-	-	-	-	-	-
Refuse Containers Delivery (declassified Capital)		40,000	-	40,000	40,000	40,000	40,000	40,000
Seconded Post in Waste Management to be funded from One Stop Shop Vacancies	One Stop Shop adjustment in Original Budgets but not Waste Management	-	20,900	-	-	-	-	-
Fly tipping enforcement provided by Rugby Borough Council	6 months plus set-up costs	-	30,000	-	-	-	-	-
One Stop Shop Salaries		-	(2,200)	-	-	-	-	-
Contract Services/Ranger Services & Car Parking - salary restructure - staff not on top of grade yet		-	-	(6,200)	-	-	-	-
Payments processing credits from transaction charges till Feb 2018 net of PCIDSS compliance costs		-	(23,000)	-	-	-	-	-
Car Parking Income	To reserve	-	(115,000)	-	-	-	-	-
Int Waste legal fees		-	3,500	-	-	-	-	-
Warwick Plant Maintenance salaries		-	(3,900)	-	-	-	-	-
39 High Street, Kenilworth. £22.5K will now be received 2017/18 & 2018/19 To Reserves. To go to Reserves		-	(7,000)	(15,500)	-	-	-	-

WARWICK DISTRICT COUNCIL

MEDIUM TERM FINANCIAL STRATEGY - TIME LIMITED GROWTH / SAVINGS

Description	Narrative	2017/18 Original £'000	2017/18 Latest £'000	2018/19 £'000	2019/20 £'000	2020/21 £'000	2021/22 £'000	2022/23 £'000
Vacant Property - 8 Clarendon Ave, L/Spa. New Lease from 21/8/17 £16,750PA but peppercorn rent until 21/2/18. non rec		-	13,100	-	-	-	-	-
Vacant Property - 32 Hamilton Terrace, L/Spa. New Lease from 1/12/17? £28,500PA. Assume first 18 months rent free		-	28,200	28,200	4,400	-	-	-
Loss of Rent, vacant second floor offices Pageant House, Warwick and other leases ceased		-	20,800	21,200	-	-	-	-
Rent Holiday Warwick Golf Centre	To enable tenant to invest in business	-	11,667	5,833	-	-	-	-
Works for Vent next to Catalan not being done till next year now- no Budget £20k		-	5,000	15,000	-	-	-	-
Election Costs in year	net of those built into Reserve Funding	-	-	-	30,000	-	-	-
Chief Executive salaries	per salary estimates	(700)	-	-	-	-	-	-
Electoral registration salaries	per salary estimates	(300)	-	-	-	-	-	-
Committee Services salaries bottom of scp	per salary estimates	(2,800)	-	-	-	-	-	-
Media room salaries bottom of scp	per salary estimates	(5,200)	-	-	-	-	-	-
Web Service Salaries	per salary estimates	(100)	-	-	-	-	-	-
CST salaries	per salary estimates	(3,100)	-	-	-	-	-	-
Equitrac Shortfall on Purchase of Software	followed by 4 years saving on Lease	-	9,400	-	-	-	-	-
Revenue Budget Savings to contribute to low leases for Printing Devices		-	(3,000)	(4,000)	(4,000)	(4,000)	(4,000)	(1,000)
Printing Devices, Revenue Lease Costs net of Equipment Renewal Funding		-	8,923	8,923	8,923	-	-	-
Joint post contribution with Stratford Data protection officer (Contingency Budget) slippage over next 2 years	Slippage over 2018/19 and 19/20	-	(30,000)	-	-	-	-	-
HR salaries		-	(200)	8,200	-	-	-	-
media room software costs savings in future years		-	13,000	-	-	-	-	-
clicks		-	13,000	-	-	-	-	-
Electoral registration electoral managemnt system contract saving		-	(1,700)	(1,000)	-	-	-	-
Asset Management Standby Buy-out		-	11,600	-	-	-	-	-
Street name & numbering income		-	(10,000)	-	-	-	-	-
Finance shared legal services & Chief Executive legal services (net)		-	(7,500)	-	-	-	-	-
Harbury Lane	To be transferred to new Reserve	-	(83,800)	-	-	-	-	-
Project Manager (Office Relocation) 3 month extension		-	-	8,400	-	-	-	-
WW1 Commemorations		-	-	10,500	-	-	-	-
Contingency Budget	Surpluses February 2018	-	-	125,000	-	-	-	-
TOTAL NON-RECURRENT DEVELOPMENTS		385,088	(499,202)	707,943	(579,802)	(906,744)	(1,240,156)	(1,215,291)

WARWICK DISTRICT COUNCIL

MEDIUM TERM FINANCIAL STRATEGY - RESERVE FUNDED ITEMS

Description	Narrative	2017/18 Original £'000	2017/18 Latest £'000	2018/19 £'000	2019/20 £'000	2020/21 £'000	2021/22 £'000	2022/23 £'000
Car Mileage Lump Sum Buy out - Service Trans Reserve	Service Transformation Reserve	82,900	(7,100)	-	-	-	-	-
Project Officer Nov-16 to Oct-17 part-funding	STR	18,100	-	-	-	-	-	-
Advertising and Sponsorship	STR	-	13,000	-	-	-	-	-
Bridge over River Avon	Community Projects Reserve	-	60,000	-	-	-	-	-
Works to prevent illegal encampments	March 2017 Exec Repot	-	143,800	-	-	-	-	-
Europa Way Phase 2	Community Projects Reserve	-	95,000	95,000	-	-	-	-
Earmarked Reserves	2016/17 Final Accounts	-	288,600	-	-	-	-	-
Digital Transformation	Ear Marked Reserve	-	-	86,800	-	-	-	-
To support Playbox Theatre in developing a business case to request a loan from WDC to make site improvements		-	3,000	-	-	-	-	-
Other 2016/17 Slippage	Service Transformation Reserve	-	21,433	-	-	-	-	-
Leisure Options Approved November 2014 Executive	Funding from Service Transformation Reserve	9,179	-	-	-	-	-	-
Leisure Option Project Manager & Officer funded from Leisure Reserve (balance from 2016/17)		-	8,700	-	-	-	-	-
Leisure Options Project Manager	EMR, STR and CIR	51,079	-	-	-	-	-	-
Leisure Centre Management Payment	upfront payment covers first 2 years	-	500,000	500,000	-	-	-	-
Art Gallery	Grants in Advance Reserve	-	32,100	-	-	-	-	-
Leisure Development Programme – Extension of Temporary Contracts	Leisure Reserve	-	4,600	46,900	-	-	-	-
Women cycling tour	Service Transformation Reserve	-	20,000	30,000	-	-	-	-
New Tills at Spa Centre (ERR funded)		-	14,900	-	-	-	-	-
Hill Close Gardens	5 year agreement (2015/16 funded from Revenue non-rec)	20,000	-	20,000	20,000	-	-	-
Heritage Open Days	From CIR, then Revenue future years	4,000	-	4,000	4,000	4,000	-	-
Allocation from Planning Reserve (CE under emergency powers) Jury Street Extractor Fan Costs	1/6/17 Executive	-	18,144	-	-	-	-	-
Local Plan Consultancy - Funded from Planning Appeals Reserve		-	38,000	-	-	-	-	-
New Local Plan Inspection - Funded from Planning Appeals Reserve		-	40,000	-	-	-	-	-
CIL Project Manager - Funded from Planning Appeals Reserve		-	19,800	10,200	-	-	-	-
Service Transformation funding £1,200 purchase of 94-96 The Parade		-	1,200	-	-	-	-	-
Temporary Assistant Conservation Officer from CIR (Underspend on Historic Building Grants)		-	23,300	11,700	-	-	-	-
Newbold Comyn Business Plan Analysis	Service Transformation Reserve	-	2,800	-	-	-	-	-
Kenilworth Development Brief (Local Plan Delivery Reserve) & Planning Officer		-	30,400	50,400	50,400	19,700	-	-
Planning Officer September 2017		-	14,000	(1,500)	-	-	-	-
Stratford Road Site Valaution (Service Transformation Reserve)		-	1,200	-	-	-	-	-

WARWICK DISTRICT COUNCIL

MEDIUM TERM FINANCIAL STRATEGY - RESERVE FUNDED ITEMS

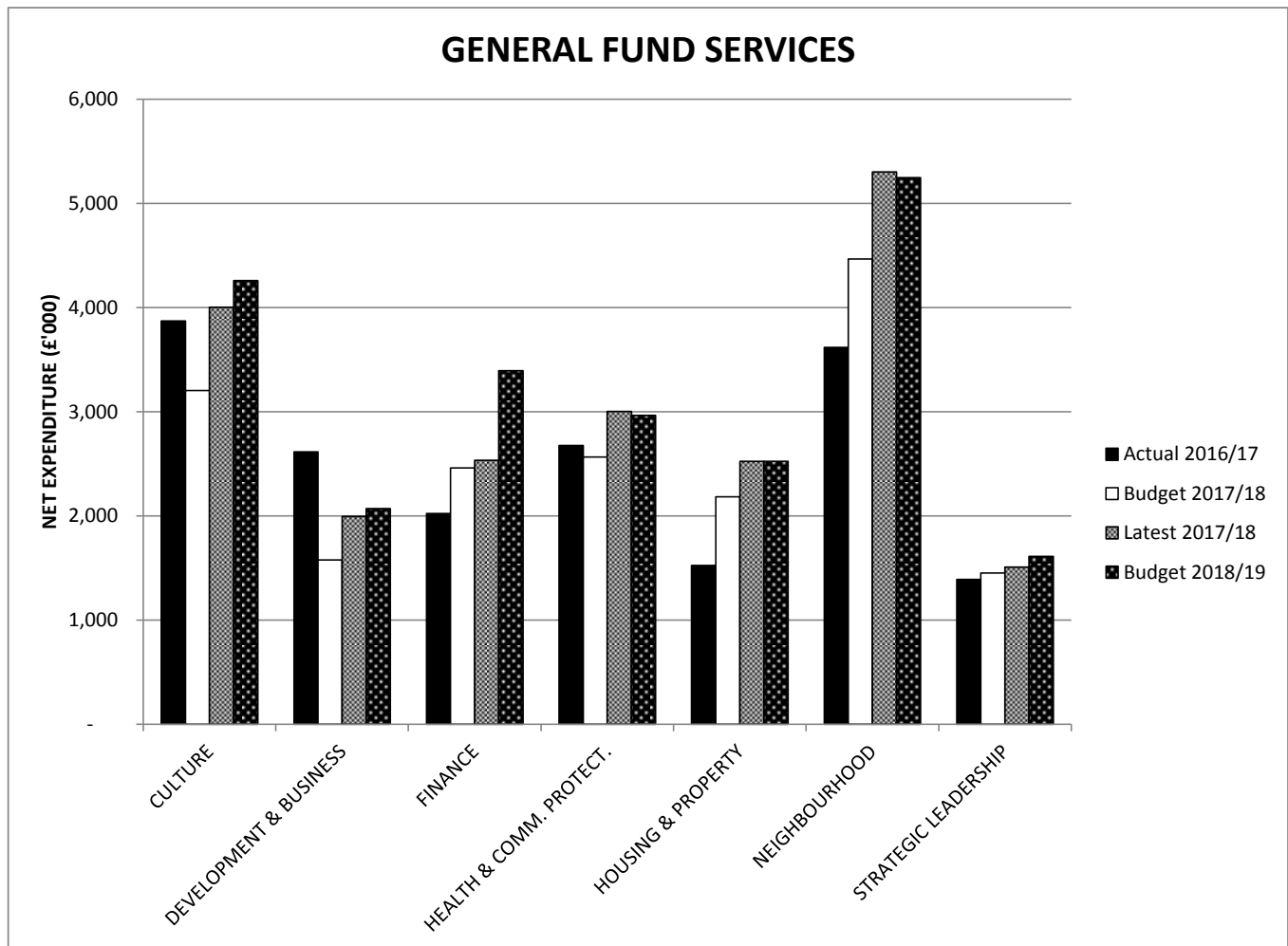
Description	Narrative	2017/18 Original £'000	2017/18 Latest £'000	2018/19 £'000	2019/20 £'000	2020/21 £'000	2021/22 £'000	2022/23 £'000
Building Control 2016/17 Slippage		-	5,000	-	-	-	-	-
Valuation work for the Council's land at Stratford Road (STR)		-	1,200	-	-	-	-	-
Contributions other Councils	Planning Gain Reserve	-	133,700	-	-	-	-	-
Kenilworth Development Brief (Local Plan Delivery Reserve)		-	30,000	-	-	-	-	-
Marketing Consultancy Per March 2016 Executive (£40,000) - £30,105 Slippage To 17/18		-	6,063	24,042	-	-	-	-
Funding for CIL Manager from Planning Reserve overstated		-	(8,800)	(10,200)	-	-	-	-
Self & Custom Build House Register (£15,000.00)	Revenue Contributions in Advance Reserve	-	16,000	28,500	-	-	-	-
Local Plan Slippage		-	(8,000)	8,000	-	-	-	-
Building Control 2017/18 Slippage		-	-	25,542	-	-	-	-
Building Control Salary Changes	Reserve Funded	-	-	(8,900)	-	-	-	-
Women's Cycle Tour	Service Transformation Reserve	-	-	30,000	-	-	-	-
CIL Officer forward funded from Planning Reserve		-	8,000	-	-	-	-	-
Temporary Posts Funded from Service Transformation Reserve	Finance	10,263	4,037	-	-	-	-	-
Procurement - Review of Staffing Requirements STR Funded		-	(10,600)	-	-	-	-	-
Procurement Review	Service Transformation Reserve	-	15,000	-	-	-	-	-
Ggovernment Grants Received in Advance	Benefits Staff	-	-	8,500	-	-	-	-
Community Forums	4 years Reserve Funded	40,000	-	30,783	-	-	-	-
Health and Community Protection – Potential Redundancy	1/6/17 Executive	-	14,600	-	-	-	-	-
Senior Environmental Officer	Service Transformation Reserve	-	-	18,000	18,000	-	-	-
Contingency Officer	Service Transformation Reserve	-	-	5,500	5,500	-	-	-
Home Choice lettings development	RSL contributions - Advertising	-	34,880	-	-	-	-	-
Priority Families	Service Transformation Reserve	-	15,000	15,000	6,250	-	-	-
Grounds Maintenance	Commuted Sums Reserve	10,288	-	4,683	4,683	3,539	3,539	3,539
Millpool Meadows	Commuted Sums Reserve	5,945	-	5,945	5,945	5,945	5,945	5,945
Neighbourhood Services Redesign Green space Team Leader S106 Funded		-	13,326	43,284	45,000	45,000	45,000	45,000
3 year Fixed Term Green Space development Officer from Commuted sums Reserve	April 2015 Executive	38,778	(23,689)	-	-	-	-	-
Grounds Maintenance (Gog Brook Farm) from Commuted sums Reserve		18,515	-	18,515	18,515	18,515	18,515	18,515
Temporary Car Parks Projects Manager - 2 years fixed contract	Service Transformation Reserve	42,200	600	46,000	-	-	-	-
Abbey Fields Footpath Improvements – Feasibility Study (Community Projects Reserve Funded)	1/6/17 Executive	-	55,000	-	-	-	-	-
Neighbourhood Services – Potential Redundancy Crematorium	1/6/17 Executive	-	900	-	-	-	-	-

WARWICK DISTRICT COUNCIL

MEDIUM TERM FINANCIAL STRATEGY - RESERVE FUNDED ITEMS

Description	Narrative	2017/18 Original £'000	2017/18 Latest £'000	2018/19 £'000	2019/20 £'000	2020/21 £'000	2021/22 £'000	2022/23 £'000
CSC Project		-	7,000	-	-	-	-	-
Linen Street Revenue Improvements	CIR	-	4,300	-	-	-	-	-
Car Parking R&M Reserve 2016/17 Slippage		-	352,780	-	-	-	-	-
Temporary Project Manager and Property Maintenance Officer - GF Share		9,476	2,189	-	-	-	-	-
Asset Management Plan from Capital Investment Reserve		-	40,000	-	-	-	-	-
Corporate Asset Reserve TransferSlippage	Pump Rooms Roof	-	20,000	-	-	-	-	-
Election costs	Elections Reserve	-	-	-	80,000	-	-	-
ICT equipment reserve funded	Revised ICT Replacement Reserve Schedule from Ty Walter 8/12/15	102,282	(1,040)	101,242	101,242	115,540	118,692	118,692
HR resources review from STR	December 2015 Executive	56,700	-	-	-	-	-	-
Community Projects Reserve to fund Plink for Delivery Plan 2017/18 for St Marys Lands		-	34,000	-	-	-	-	-
St Mary's Lands Racing Club Toilets from Community Projects Reserve	(may be repaid)	-	26,000	-	-	-	-	-
CST scanning from STR		-	10,000	-	-	-	-	-
New Printing Devices	Revenue Lease part funded from Equipment Renewal Reserve	-	2,000	2,000	2,000	-	-	-
St Marys Lands landscaping from Community projects reserve		-	60,000	-	-	-	-	-
Transforming our workplace consultants fees from transformation reserve		-	80,000	-	-	-	-	-
Joint post contribution with Stratford Data protection officer	From Ear Marked Reserve	-	-	20,000	10,000	-	-	-
Colour Copier Rental	Equipment Renewal Reserve	-	16,485	16,485	16,485	16,485	16,485	16,485
IEP Slippage	Service Transformation Reserve	-	22,756	-	-	-	-	-
Performance Management Review (STR)	April Executive	-	30,000	30,000	-	-	-	-
Digital Transformation	Service Transformation Reserve	-	4,500	-	-	-	-	-
Office relocation project STR slippage from 2016/17		-	86,100	-	-	-	-	-
Capita Digital Transformation Cost Slippage To 17/18		-	4,498	-	-	-	-	-
Avon Navigation Extension Scheme (WDC Contribution toFeasibility Study)	Community Projects Reserve	-	15,000	-	-	-	-	-
Royal Naval Association Club from Community Projects Reserve		-	50,000	-	-	-	-	-
TOTAL RESERVE FUNDED DEVELOPMENTS		519,705	2,555,662	1,316,421	388,020	228,724	208,176	208,176

	ACTUAL 2016/17 £	ORIGINAL BUDGET 2017/18 £	LATEST BUDGET 2017/18 £	ORIGINAL BUDGET 2018/19 £	Page
CULTURAL SERVICES PORTFOLIO	3,874,391	3,204,900	4,003,100	4,257,600	33
DEVELOPMENT SERVICES & BUSINESS PORTFOLIO	2,617,146	1,578,100	1,993,800	2,070,400	51
FINANCE PORTFOLIO	2,024,669	2,461,200	2,533,800	3,395,300	66
HEALTH & COMMUNITY PROTECTION PORTFOLIO	2,677,208	2,566,500	3,002,900	2,965,000	81
HOUSING & PROPERTY SERVICES PORTFOLIO	1,525,809	2,185,800	2,524,500	2,524,800	94
HOUSING REVENUE ACCOUNT					108
NEIGHBOURHOOD SERVICES PORTFOLIO	3,618,704	4,466,600	5,301,300	5,248,300	120
STRATEGIC LEADERSHIP PORTFOLIO	1,391,702	1,451,600	1,508,800	1,609,700	137
TOTAL GENERAL FUND SERVICES	17,729,629	17,914,700	20,868,200	22,071,100	
Replacement of Notional with Actual Cost of Capital:					
- Deduct Notional Capital Financing Charges in Budgets	(4,085,789)	(3,374,500)	(2,972,800)	(5,236,200)	
- Add Cost of Loan Repayments, Revenue Contributions and Interest paid	8,453	502,200	239,900	500,700	
Revenue Contributions to Capital	1,381,791	498,100	85,000	80,000	
Contributions to / (from) Reserves	(2,470,126)	282,633	(1,246,000)	4,128,824	
Net External Investment Interest Received	(327,667)	(261,700)	(313,800)	(461,500)	
IAS19 Adjustments reversed	(440,766)	(602,900)	(2,015,400)	(2,030,500)	
Employee Benefits Accruals reversed	(1,015)	-	-	-	
Contributions to / (from) General Fund	(210,894)	(99,860)	210,415	(310,255)	
NET EXPENDITURE FOR DISTRICT PURPOSES	11,583,616	14,858,673	14,855,515	18,742,169	
Less: Revenue Support Grant	(1,586,731)	(793,675)	(793,675)	(306,736)	
Less: Business Rates Income	282,699	(3,829,000)	(3,522,900)	(6,976,500)	
Less: General Grants	(2,346,210)	(1,987,958)	(2,290,900)	(2,817,411)	
Collection Fund (Surplus) / Deficit	(55,000)	20,000	20,000	-	
NET EXPENDITURE BORNE BY COUNCIL TAX	7,878,375	8,268,040	8,268,040	8,641,522	



SUBJECTIVE ANALYSIS:

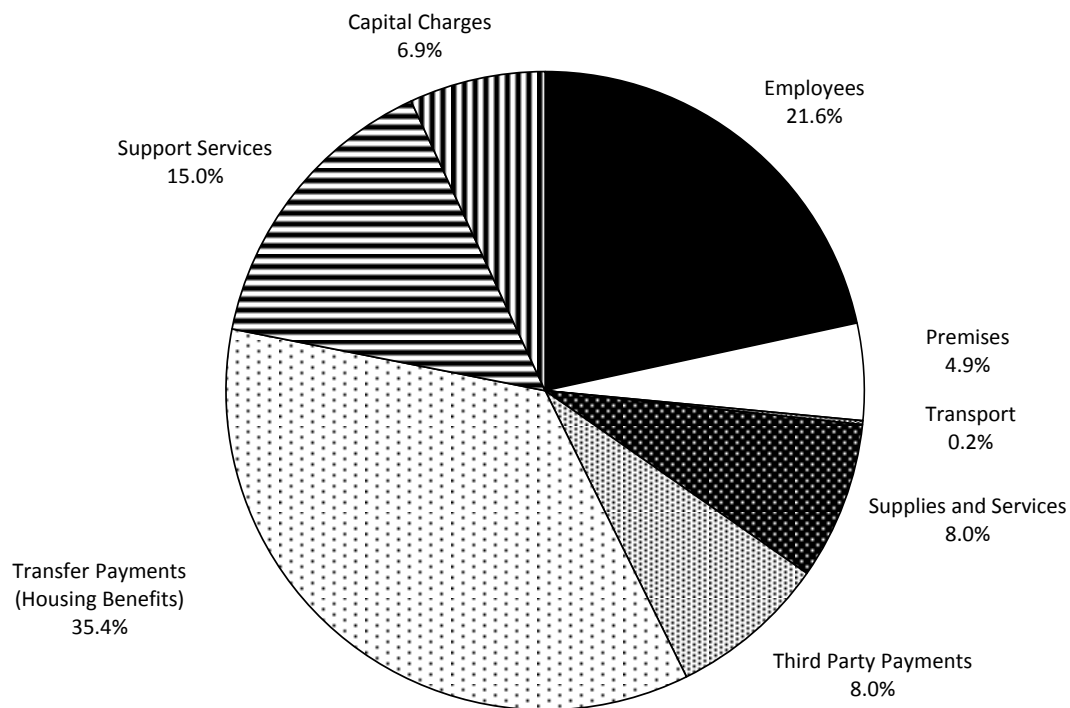
EXPENDITURE:

	ACTUAL 2016/17 £	ORIGINAL BUDGET 2017/18 £	LATEST BUDGET 2017/18 £	ORIGINAL BUDGET 2018/19 £
Employees	15,723,848	14,609,500	16,097,900	16,517,700
Premises	4,356,766	3,792,200	4,649,200	3,705,800
Transport	214,902	204,000	241,800	152,300
Supplies and Services	5,904,631	5,331,300	6,685,600	6,125,200
Third Party Payments	5,960,658	5,393,600	6,837,900	6,099,700
Transfer Payments (Housing Benefits)	28,636,563	28,969,500	27,040,100	27,040,100
Support Services	10,967,992	10,597,800	11,572,200	11,470,500
Capital Charges	4,085,791	3,374,500	2,972,800	5,236,200
TOTAL EXPENDITURE	75,851,151	72,272,400	76,097,500	76,347,500

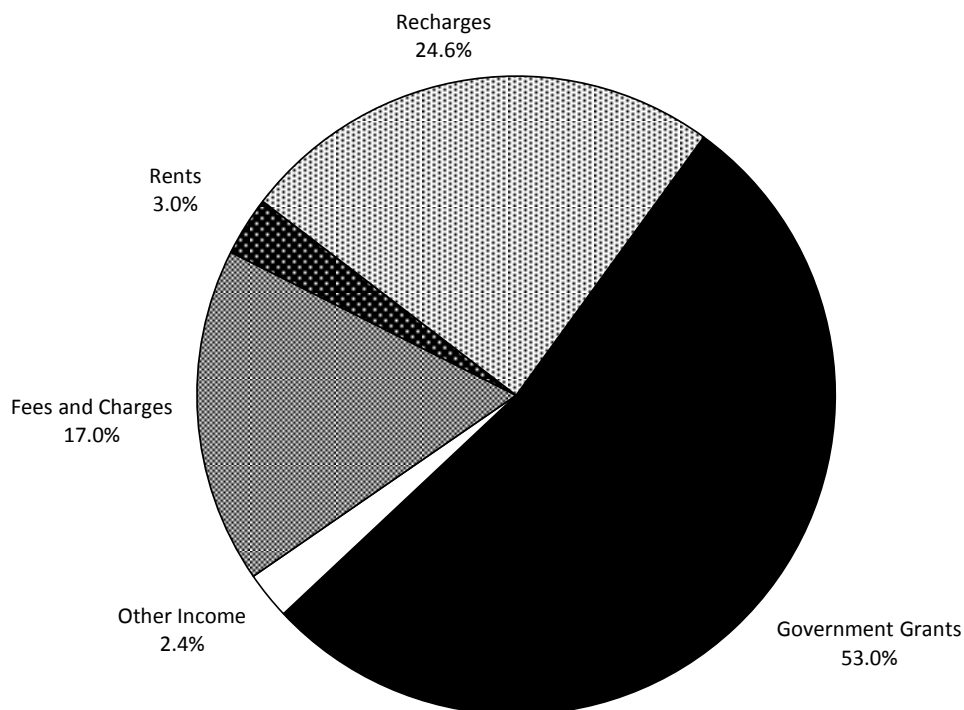
INCOME:

Government Grants	(30,363,100)	(30,338,000)	(29,252,100)	(28,759,200)
Other Grants and Contributions	(1,146,901)	(378,900)	(473,000)	(384,900)
Sales	(239,041)	(145,400)	(165,300)	(148,200)
Other Income	(1,365,017)	(732,700)	(933,200)	(772,100)
Fees and Charges	(10,732,944)	(8,834,700)	(9,293,000)	(9,217,000)
Rents	(1,549,927)	(1,621,400)	(1,598,200)	(1,646,400)
Recharges	(12,724,592)	(12,306,600)	(13,514,500)	(13,348,600)
TOTAL INCOME	(58,121,522)	(54,357,700)	(55,229,300)	(54,276,400)
NET COST OF GENERAL FUND SERVICES	17,729,629	17,914,700	20,868,200	22,071,100

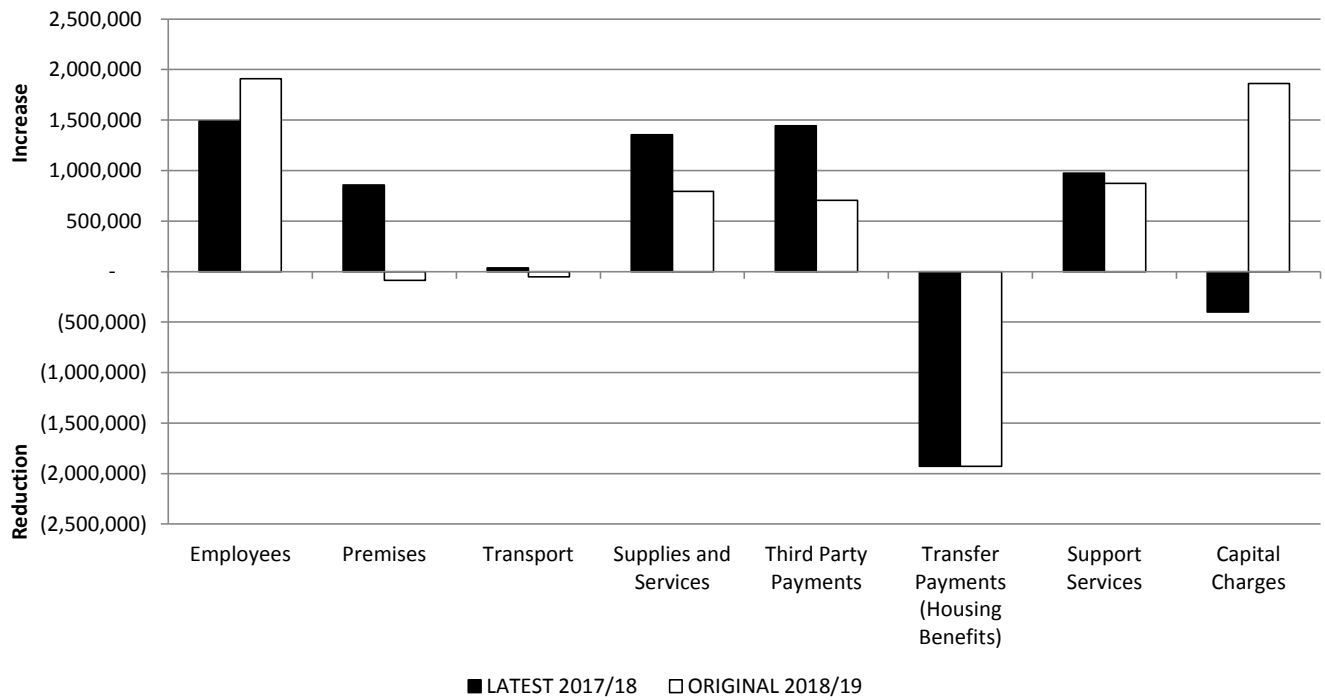
GENERAL FUND EXPENDITURE - 2018/19 BUDGETS



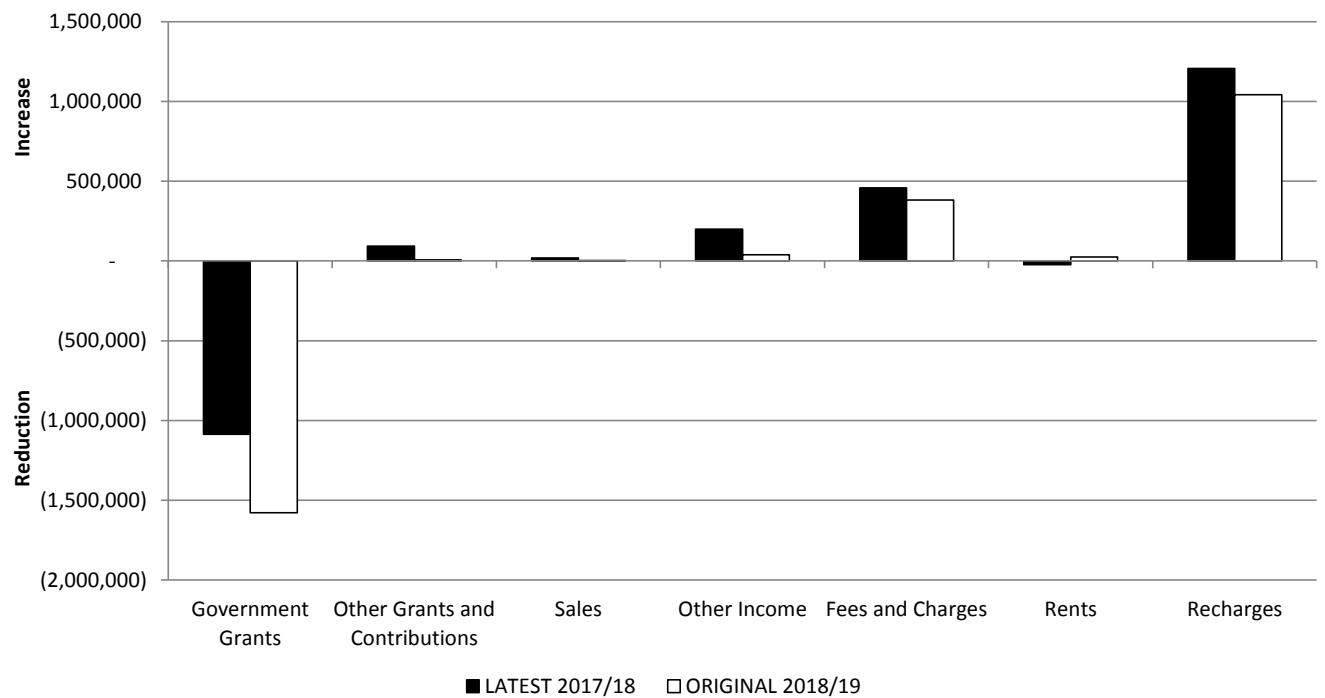
GENERAL FUND INCOME - 2018/19 BUDGETS



GENERAL FUND EXPENDITURE: CHANGE FROM 2017/18 ORIGINAL (£)



GENERAL FUND INCOME: CHANGE FROM 2017/18 ORIGINAL (£)



	ACTUAL 2016/17 £	ORIGINAL BUDGET 2017/18 £	LATEST BUDGET 2017/18 £	ORIGINAL BUDGET 2018/19 £	Page
<u>CULTURAL SERVICES PORTFOLIO</u>					
S1275 GOLF COURSE	37,040	17,300	92,600	51,900	36
S1280 EDMONDSCOTE SPORTS TRACK	111,623	103,500	110,000	130,100	37
S1288 OUTDOOR RECREATION	103,937	94,700	119,800	104,700	38
S1295 LILLINGTON COMMUNITY CENTRE	5,516	6,000	8,300	11,200	39
S1297 CLIENT MONITORING TEAM	-	265,200	790,000	841,900	39
S1305 YOUTH SPORT DEVELOPMENT	146,872	113,900	96,900	92,400	40
S1310 CULTURAL SERVICES TECHNICAL SUPPORT TEAM	-	400	-	-	40
S1330 TOWN HALL FACILITIES	1,578	(1,200)	-	-	41
S1335 ROYAL SPA CENTRE	700,302	766,400	767,800	823,400	42
S1356 CATERING CONTRACT	(43,557)	(63,300)	(57,700)	(57,600)	43
S1365 SPORTS FACILITIES ADMIN	154,250	102,300	231,600	72,700	44
S1370 ST. NICHOLAS PARK LC	533,213	247,100	213,500	240,600	45
S1375 ABBEY FIELDS SP	366,229	160,000	143,900	168,500	46
S1380 NEWBOLD COMYN LC	559,940	399,800	320,500	368,900	47
S1385 CASTLE FARM RC	231,301	86,000	99,800	130,800	48
S1390 MYTON SCHOOL DUAL USE	24,869	6,600	100	-	48
S1400 MEADOW COMMUNITY SPORTS CENTRE	63,571	12,800	12,100	-	49
S1405 ROYAL PUMP ROOMS	877,707	887,400	1,053,900	1,278,100	50
TOTAL CULTURAL SERVICES PORTFOLIO	3,874,391	3,204,900	4,003,100	4,257,600	

SUBJECTIVE ANALYSIS:

EXPENDITURE:

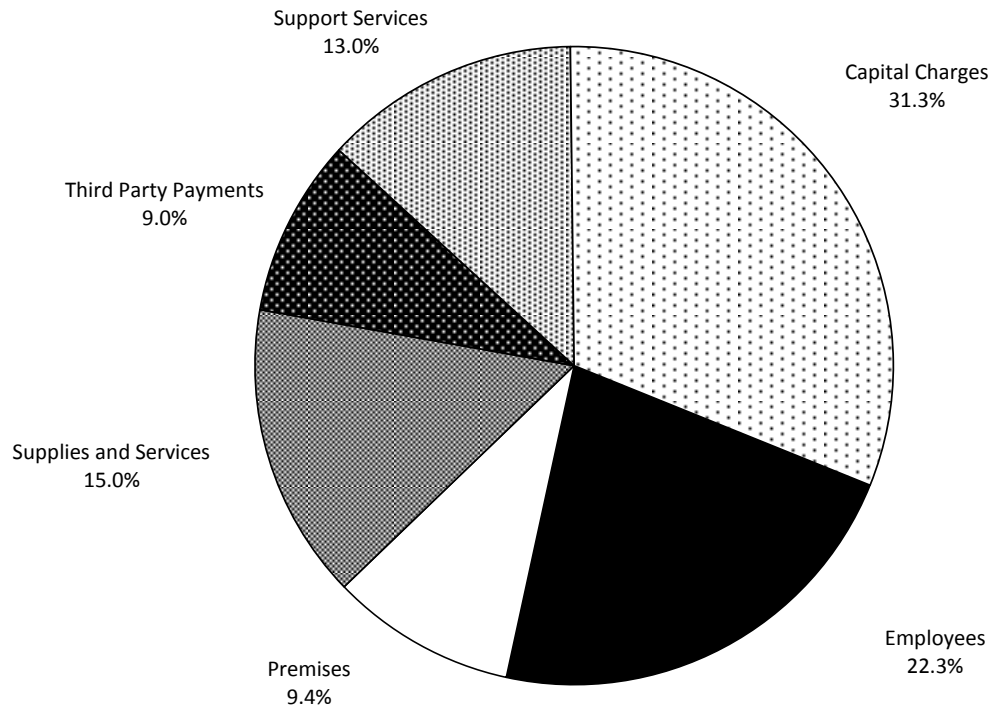
Employees	2,947,446	1,529,400	1,677,100	1,428,600
Premises	1,560,874	746,700	718,400	604,500
Transport	6,120	5,600	5,700	5,600
Supplies and Services	1,212,208	844,800	1,060,600	954,100
Third Party Payments	137,650	181,200	755,200	576,200
Support Services	1,684,912	882,100	918,900	831,500
Capital Charges	1,074,300	1,085,800	1,129,800	2,003,300
TOTAL EXPENDITURE	8,623,510	5,275,600	6,265,700	6,403,800

INCOME:

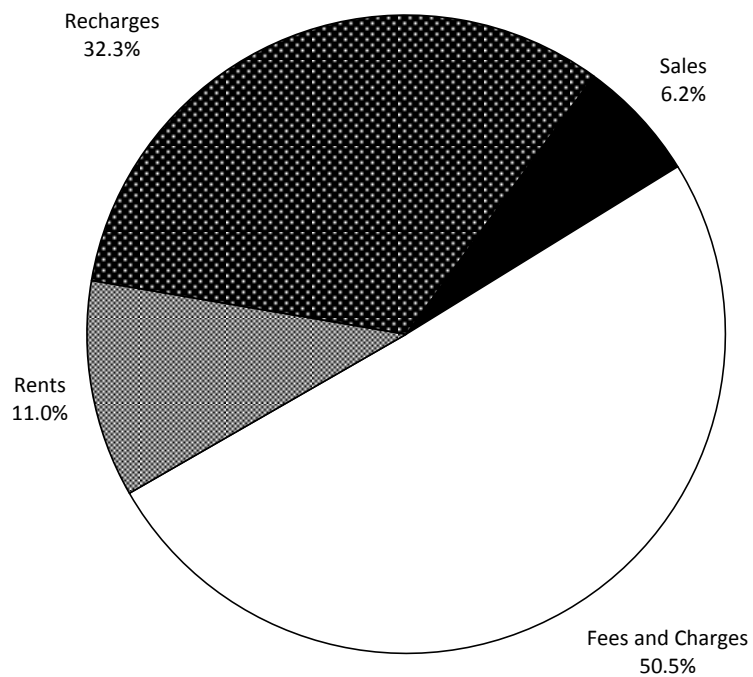
Other Grants and Contributions	(15,371)	-	(2,200)	-
Sales	(221,292)	(129,700)	(149,600)	(132,500)
Other Income	(11,314)	(1,500)	(1,500)	(1,100)
Fees and Charges	(2,943,491)	(1,081,300)	(1,239,300)	(1,082,400)
Rents	(225,603)	(233,100)	(221,500)	(235,700)
Recharges	(1,332,048)	(625,100)	(648,500)	(694,500)
TOTAL INCOME	(4,749,119)	(2,070,700)	(2,262,600)	(2,146,200)

NET COST OF CULTURAL SERVICES	3,874,391	3,204,900	4,003,100	4,257,600
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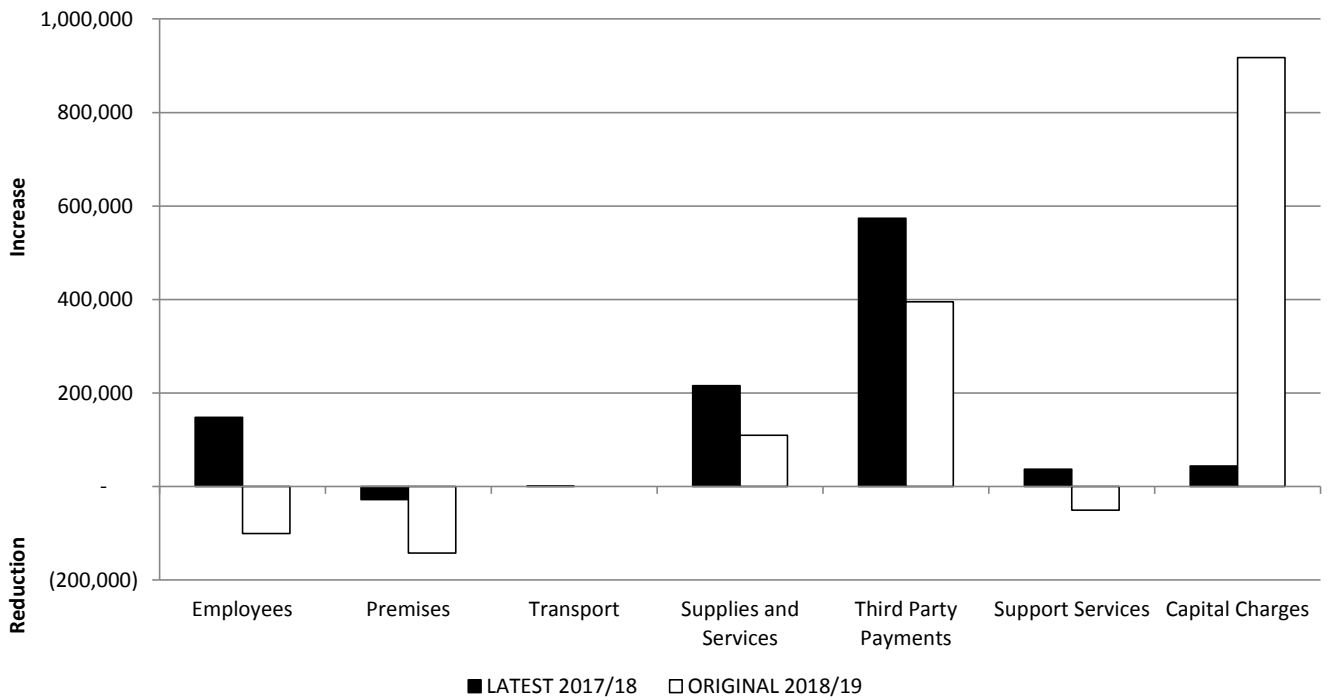
CULTURAL SERVICES EXPENDITURE - 2018/19 BUDGETS



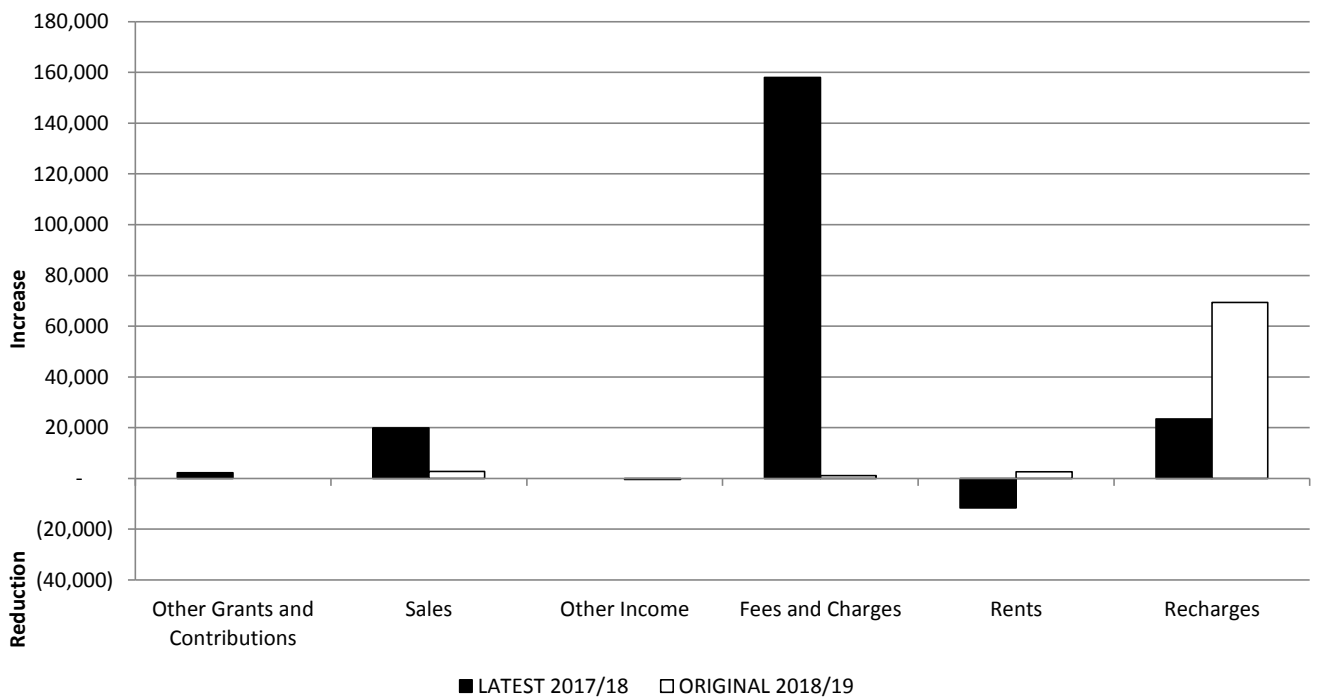
CULTURAL SERVICES INCOME - 2018/19 BUDGETS



CULTURAL SERVICES EXPENDITURE: CHANGE FROM 2017/18 ORIGINAL (£)



CULTURAL SERVICES INCOME: CHANGE FROM 2017/18 ORIGINAL (£)



CULTURAL SERVICES

	ACTUAL 2016/17 £	ORIGINAL BUDGET 2017/18 £	LATEST BUDGET 2017/18 £	ORIGINAL BUDGET 2018/19 £
<u>S1275 GOLF COURSE</u>				
DIRECT EXPENDITURE				
Premises	9,823	10,200	10,200	10,500
Supplies and Services	806	-	-	-
Third Party Payments	6,258	-	50,000	-
TOTAL DIRECT EXPENDITURE	16,887	10,200	60,200	10,500
DIRECT INCOME				
Rents	(23,304)	(24,000)	(6,100)	(24,000)
TOTAL DIRECT INCOME	(23,304)	(24,000)	(6,100)	(24,000)
NET DIRECT (INCOME) / EXPENDITURE	(6,417)	(13,800)	54,100	(13,500)
Support Services	27,496	15,100	22,500	21,800
Capital Charges	15,961	16,000	16,000	43,600
NET (INCOME) / EXPENDITURE TO SUMMARY	37,040	17,300	92,600	51,900

The Golf Course is within the bounds of the Newbold Comyn Park but is a separate aspect of the Park's facilities. It comprises an 18 hole golf course and golf tuition area. The Course is a mature and challenging par 70 course suitable for all players from beginners to seasoned professionals. From April 2010 the course was leased to Mack Trading to operate as part of a 50 year lease. On December 31st 2017 Mack Golf unilaterally withdrew from the contract rendering the course closed.

CULTURAL SERVICES

	ACTUAL 2016/17 £	ORIGINAL BUDGET 2017/18 £	LATEST BUDGET 2017/18 £	ORIGINAL BUDGET 2018/19 £
<u>S1280 EDMONDSCOTE SPORTS TRACK</u>				
DIRECT EXPENDITURE				
Premises	22,650	13,100	16,600	16,600
Supplies and Services	1,120	1,500	2,800	1,500
Third Party Payments	7,562	11,800	11,800	12,100
TOTAL DIRECT EXPENDITURE	31,332	26,400	31,200	30,200
DIRECT INCOME				
Fees and Charges	(22,391)	(15,900)	(17,200)	(15,800)
Rents	(247)	(200)	(200)	(200)
TOTAL DIRECT INCOME	(22,638)	(16,100)	(17,400)	(16,000)
NET DIRECT (INCOME) / EXPENDITURE	8,694	10,300	13,800	14,200
Support Services	26,831	16,000	20,100	19,000
Capital Charges	76,098	77,200	76,100	96,900
NET (INCOME) / EXPENDITURE TO SUMMARY	111,623	103,500	110,000	130,100

This facility was upgraded to a 10 lane straight and 8 lane circuit, and a renovated changing accommodation including club area during 2003/04. The costs were just over £400,000 and a grant of £65,000 was received from UK Athletics. The new facilities became fully operational for the start of the 2004 track season.

These renovations have ensured this highly valued and attractive facility continues to cater for events up to a Regional level. It was the first all-weather track in Warwickshire, although now both Nuneaton & Bedworth and Rugby have similar facilities. In 2017 £35,000 was invested in the flood lighting and a condition survey was conducted of the track. From the survey will be a planned scheme of improvement for the next 5 years.

There is a good working relationship with the resident club (Leamington Cycling and Athletic Club) who actively promote the sport and the facilities through their excellent development work and coaching at all levels, indeed it is the high level of qualified officials at the clubs which help attract events such as the Warwickshire Championships.

CULTURAL SERVICES

	ACTUAL 2016/17 £	ORIGINAL BUDGET 2017/18 £	LATEST BUDGET 2017/18 £	ORIGINAL BUDGET 2018/19 £
<u>S1288 OUTDOOR RECREATION</u>				
DIRECT EXPENDITURE				
Premises	47,844	27,100	30,400	30,300
Transport	-	300	300	300
Supplies and Services	3,224	6,700	4,700	4,700
Third Party Payments	51,734	52,200	82,200	53,700
TOTAL DIRECT EXPENDITURE	102,802	86,300	117,600	89,000
DIRECT INCOME				
Other Income	(4,595)	-	-	-
Fees and Charges	(22,850)	(30,400)	(30,700)	(32,400)
Rents	(14,800)	(14,900)	(14,900)	(14,900)
TOTAL DIRECT INCOME	(42,245)	(45,300)	(45,600)	(47,300)
NET DIRECT (INCOME) / EXPENDITURE	60,557	41,000	72,000	41,700
Support Services	10,529	15,400	8,800	8,700
Capital Charges	32,851	38,300	39,000	54,300
NET (INCOME) / EXPENDITURE TO SUMMARY	103,937	94,700	119,800	104,700

Warwick District Council's Victoria Park Bowling Complex is the official home of Women's Bowls in England. Since 1974 the facilities within Victoria Park have played host to the English Women's Bowling Association's National Championship. It is also the only venue in the world to have hosted 2 Women's World Bowls Championships - in 1996 and 2004 respectively.

The venue has also hosted many international test matches for Senior and Junior Men and Women's teams. Even though the greens are of international standard, Warwick District Council ensure that the greens are available for general public play.

From 2014 the Men's Nationals has also been held here. Bowls England headquarters has moved into Leamington Spa and steps are being taken to improve and develop the facilities at Victoria Park so that we are equipped to cater for all levels of the game: local club and county play, National and International Championships.

The Championships bring some 10,000 visitors and competitors to the district during the 30 day period. Restaurants, hotels and tourist attractions benefit from this boost in tourism. As visitors make the most of their time here, they spend an estimated £1 million across the district.

CULTURAL SERVICES

	ACTUAL 2016/17 £	ORIGINAL BUDGET 2017/18 £	LATEST BUDGET 2017/18 £	ORIGINAL BUDGET 2018/19 £
<u>S1295 LILLINGTON COMMUNITY CENTRE</u>				
DIRECT EXPENDITURE				
Employees	4,471	4,200	4,200	4,300
Premises	3,054	2,700	3,000	3,000
Supplies and Services	(83)	200	200	200
TOTAL DIRECT EXPENDITURE	7,442	7,100	7,400	7,500
DIRECT INCOME				
Rents	(5,425)	(6,100)	(3,200)	(1,400)
TOTAL DIRECT INCOME	(5,425)	(6,100)	(3,200)	(1,400)
NET DIRECT (INCOME) / EXPENDITURE	2,017	1,000	4,200	6,100
Support Services	1,809	2,700	2,400	2,100
Capital Charges	1,690	2,300	1,700	3,000
NET (INCOME) / EXPENDITURE TO SUMMARY	5,516	6,000	8,300	11,200

These premises are mainly used for religious meetings, playgroups, table tennis, etc.

S1297 CLIENT MONITORING TEAM

DIRECT EXPENDITURE				
Employees	-	163,900	182,600	238,100
Transport	-	1,400	3,100	3,500
Supplies and Services	-	11,200	13,200	11,700
Third Party Payments	-	-	500,000	500,000
TOTAL DIRECT EXPENDITURE	-	176,500	698,900	753,300
Support Services	-	88,700	91,100	88,600
NET (INCOME) / EXPENDITURE TO SUMMARY	-	265,200	790,000	841,900

The "Client Monitoring Team" is a new team set up as a result of the restructure within Cultural Services and the start of the new contract with an external partner to manage the Councils leisure centres. The team will be responsible for the management of this major contract. The team will also manage outdoor sports pitches, athletics track, bowling greens, and the Active Communities elements of the service. The Sports and Leisure Contract Manager who is the budget manager for this code is the strategic lead for sports and leisure working in partnership with external organisations and governing bodies of sport.

CULTURAL SERVICES

	ACTUAL 2016/17 £	ORIGINAL BUDGET 2017/18 £	LATEST BUDGET 2017/18 £	ORIGINAL BUDGET 2018/19 £
<u>S1305 YOUTH SPORT DEVELOPMENT</u>				
DIRECT EXPENDITURE				
Employees	39,235	10,500	8,300	7,600
Transport	482	2,100	-	-
Supplies and Services	30,114	33,400	33,400	32,600
Third Party Payments	612	-	-	-
TOTAL DIRECT EXPENDITURE	70,443	46,000	41,700	40,200
DIRECT INCOME				
Fees and Charges	(631)	(1,500)	(1,500)	(1,500)
TOTAL DIRECT INCOME	(631)	(1,500)	(1,500)	(1,500)
NET DIRECT (INCOME) / EXPENDITURE	69,812	44,500	40,200	38,700
Support Services	77,060	69,400	56,700	53,700
NET (INCOME) / EXPENDITURE TO SUMMARY	146,872	113,900	96,900	92,400

The programme of activities continues to benefit all areas, including the rural, to increase participation in sport by young people.

Get Active Summer Schemes, Rural Mobile Sports Schemes and Holiday Courses:

Get Active schemes are operated in the District during most school holidays. The schemes offer sports play and multi-sport activities for 4 to 12 year olds - morning sessions for the younger age group (4 to 7 years) and afternoons for the older age group (8 to 12 years).

During the Summer and various holiday times rural sports activities take place (sports play, multi-sports and some rural transport schemes for 8 to 16 year olds).

Schemes are advertised locally, in rural villages and in schools to promote participation.

S1310 CULTURAL SERVICES TECHNICAL SUPPORT TEAM

DIRECT EXPENDITURE				
Employees	160,392	84,800	93,300	94,200
Transport	520	-	-	-
Supplies and Services	7,928	-	-	-
TOTAL DIRECT EXPENDITURE	168,840	84,800	93,300	94,200
Support Services	63,059	(4,300)	22,900	12,400
Recharges	(231,899)	(80,100)	(116,200)	(106,600)
NET (INCOME) / EXPENDITURE TO SUMMARY	-	400	-	-

Previously the Business Support Team was based at Riverside House providing financial, administrative and business support across Cultural Services. As a result of the appointment of an external operator to manage the Council's leisure centres, a new structure has been put in place and the Business Support team disbanded. The new Sports and Leisure "client team" (cost code 1297) has its own administration support posts and a new post has been created in the Arts team.

CULTURAL SERVICES

	ACTUAL 2016/17 £	ORIGINAL BUDGET 2017/18 £	LATEST BUDGET 2017/18 £	ORIGINAL BUDGET 2018/19 £
<u>S1330 TOWN HALL FACILITIES</u>				
DIRECT EXPENDITURE				
Employees	194,296	169,600	189,300	183,300
Premises	144,868	125,300	123,500	123,500
Transport	1	-	-	-
Supplies and Services	13,286	12,900	12,600	13,000
Third Party Payments	1,041	1,200	1,200	1,200
TOTAL DIRECT EXPENDITURE	353,492	309,000	326,600	321,000
DIRECT INCOME				
Fees and Charges	(68,058)	(88,600)	(78,800)	(78,800)
Rents	(27,242)	(27,400)	(37,400)	(40,400)
TOTAL DIRECT INCOME	(95,300)	(116,000)	(116,200)	(119,200)
NET DIRECT (INCOME) / EXPENDITURE	258,192	193,000	210,400	201,800
Support Services	203,846	167,200	202,200	182,700
Capital Charges	106,242	70,800	106,200	200,700
Recharges	(566,702)	(432,200)	(518,800)	(585,200)
NET (INCOME) / EXPENDITURE TO SUMMARY	1,578	(1,200)	-	-

The Town Hall provides the main accommodation for meetings of the Council and its committees and sub committees.

The Council's major civic events are held in the Town Hall and the facilities are available for external hire for the holding of functions such as craft fairs, seminars, receptions and dinners. Warwick University are tenants in the venue from where they operate their popular "Leamington Hub".

The budgets above reflect the day to day running costs in respect of room hire and meetings.

CULTURAL SERVICES

	ACTUAL 2016/17 £	ORIGINAL BUDGET 2017/18 £	LATEST BUDGET 2017/18 £	ORIGINAL BUDGET 2018/19 £
<u>S1335 ROYAL SPA CENTRE</u>				
DIRECT EXPENDITURE				
Employees	500,567	454,000	441,900	445,600
Premises	200,209	149,400	154,900	148,000
Transport	944	300	300	300
Supplies and Services	919,052	677,000	826,800	799,900
Third Party Payments	363	4,200	4,200	4,200
TOTAL DIRECT EXPENDITURE	1,621,135	1,284,900	1,428,100	1,398,000
DIRECT INCOME				
Sales	(188,698)	(126,600)	(130,600)	(130,600)
Fees and Charges	(1,074,839)	(805,600)	(965,600)	(953,900)
TOTAL DIRECT INCOME	(1,263,537)	(932,200)	(1,096,200)	(1,084,500)
NET DIRECT (INCOME) / EXPENDITURE	357,598	352,700	331,900	313,500
Support Services	182,037	204,100	255,800	239,000
Capital Charges	160,667	209,600	180,100	270,900
NET (INCOME) / EXPENDITURE TO SUMMARY	700,302	766,400	767,800	823,400

The Royal Spa Centre is a multi-purpose entertainment and leisure facility, which serves the needs of the local community. The venue underwent a significant refurbishment in the Summer of 2010 to provide a new look and a new feel as well as upgrading many of the existing facilities. It has a very mixed programme and is used extensively for a wide range of activities:

Stage Shows	Pantomime
Film Shows	Training Courses
Concerts	Dinners
Conferences	Meetings
Exhibitions	Demonstrations
Stamp Fairs	Art Exhibitions
Wrestling	Sales
Dances	Dancing Competitions
Presentation Evenings	Senior Citizens Activities Groups
Fashion Shows	Martial Arts
Blood Donor Services	Religious Services

The *Royal Spa Centre* has a main stage auditorium with 664 seats and a Studio Theatre with 188 seats, which also operates as a cinema. Large conferences can be successfully accommodated. The digital cinema has been upgraded and reopened in April 2014.

The Centre is used by local organisations alongside an extensive programme of entertainment promoted by the Council. Another popular professional traditional Pantomime was presented for Christmas 2016, with the staging of 'Sleeping Beauty'.

The Royal Spa Centre and Town Hall are part of the new integrated "Arts" section along with the Art Gallery & Museum, Royal Pump Rooms and arts development service that was formed in Jan 2017.

CULTURAL SERVICES

	ACTUAL 2016/17 £	ORIGINAL BUDGET 2017/18 £	LATEST BUDGET 2017/18 £	ORIGINAL BUDGET 2018/19 £
<u>S1356 CATERING CONTRACT</u>				
DIRECT EXPENDITURE				
Premises	26,932	24,000	24,400	25,600
Supplies and Services	756	-	-	-
Third Party Payments	711	3,400	-	-
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TOTAL DIRECT EXPENDITURE	28,399	27,400	24,400	25,600
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DIRECT INCOME				
Rents	(80,774)	(95,900)	(90,100)	(91,000)
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TOTAL DIRECT INCOME	(80,774)	(95,900)	(90,100)	(91,000)
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NET DIRECT (INCOME) / EXPENDITURE	(52,375)	(68,500)	(65,700)	(65,400)
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Support Services	8,818	5,200	8,000	7,800
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NET (INCOME) / EXPENDITURE TO SUMMARY	(43,557)	(63,300)	(57,700)	(57,600)
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Kudos Catering operate the prestigious contract with Warwick District Council to provide food and venue management services at some of Royal Leamington Spa's most well-known venues. Kudos are an award winning food and venue management company.

As part of the contract, they provide catering for events in the "Restaurant in the Park" and the Assembly Rooms in the Royal Pump Rooms, and operate the cafe located in the Royal Pump Rooms.

CULTURAL SERVICES

	ACTUAL 2016/17 £	ORIGINAL BUDGET 2017/18 £	LATEST BUDGET 2017/18 £	ORIGINAL BUDGET 2018/19 £
<u>S1365 SPORTS FACILITIES ADMIN</u>				
DIRECT EXPENDITURE				
Employees	195,526	81,800	120,300	54,800
Premises	1,500	-	300	-
Transport	1,528	-	500	-
Supplies and Services	31,059	-	20,200	-
Third Party Payments	69,369	105,000	102,400	5,000
TOTAL DIRECT EXPENDITURE	298,982	186,800	243,700	59,800
DIRECT INCOME				
Sales	-	-	(16,500)	-
TOTAL DIRECT INCOME	-	-	(16,500)	-
NET DIRECT (INCOME) / EXPENDITURE	298,982	186,800	227,200	59,800
Support Services	356,644	9,000	15,200	12,900
Capital Charges	29,271	16,600	-	-
Recharges	(530,647)	(110,100)	(10,800)	-
NET (INCOME) / EXPENDITURE TO SUMMARY	154,250	102,300	231,600	72,700

Previously the Business Support Team was based at Riverside House providing financial, administrative and business support across Cultural Services. As a result of the appointment of an external operator to manage the Council's leisure centres, a new structure has been put in place and the Business Support team disbanded. The new Sports and Leisure "client team" (cost code 1297) has its own administrative support.

This cost centre covers the centralised management and support function of the leisure centres.

CULTURAL SERVICES

	ACTUAL 2016/17 £	ORIGINAL BUDGET 2017/18 £	LATEST BUDGET 2017/18 £	ORIGINAL BUDGET 2018/19 £
<u>S1370 ST. NICHOLAS PARK LC</u>				
DIRECT EXPENDITURE				
Employees	456,231	62,500	67,600	-
Premises	226,692	38,900	32,100	-
Transport	303	-	-	-
Supplies and Services	21,751	2,800	2,800	-
Third Party Payments	-	1,400	1,400	-
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TOTAL DIRECT EXPENDITURE	704,977	105,600	103,900	-
DIRECT INCOME				
Sales	(3,259)	(200)	-	-
Other Income	(436)	-	-	-
Fees and Charges	(476,344)	(38,200)	(43,900)	-
Rents	(6,747)	(400)	(5,100)	-
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TOTAL DIRECT INCOME	(486,786)	(38,800)	(49,000)	-
NET DIRECT (INCOME) / EXPENDITURE	218,191	66,800	54,900	-
Support Services	167,417	38,100	3,700	-
Capital Charges	147,605	142,200	154,900	240,600
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NET (INCOME) / EXPENDITURE TO SUMMARY	533,213	247,100	213,500	240,600
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As part of the Leisure Development Programme this centre will be undergoing significant capital investment. Works commenced in Dec 2016 and will be completed by the end of 2017. During the works the swimming pool will be closed, but the sports hall, gym and all weather pitch remain open. The improved facility will include a new 80 station gym, 2 new fitness studios, new "village changing rooms" and general redecoration of the sports hall and ancillary facilities.

Management of the leisure centre has transferred to the new operator Everyone Active who were appointed by the Council in 1st June 2017.

CULTURAL SERVICES

	ACTUAL 2016/17 £	ORIGINAL BUDGET 2017/18 £	LATEST BUDGET 2017/18 £	ORIGINAL BUDGET 2018/19 £
<u>S1375 ABBEY FIELDS SP</u>				
DIRECT EXPENDITURE				
Employees	241,168	49,700	53,000	-
Premises	227,128	38,300	38,400	-
Transport	136	-	-	-
Supplies and Services	20,906	3,200	2,000	-
Third Party Payments	-	300	300	-
TOTAL DIRECT EXPENDITURE	489,338	91,500	93,700	-
DIRECT INCOME				
Sales	(5,772)	(1,000)	(600)	-
Other Income	(401)	(100)	(100)	-
Fees and Charges	(300,291)	(46,400)	(58,900)	-
Rents	(2,687)	(300)	100	-
TOTAL DIRECT INCOME	(309,151)	(47,800)	(59,500)	-
NET DIRECT (INCOME) / EXPENDITURE	180,187	43,700	34,200	-
Support Services	85,328	15,500	1,700	-
Capital Charges	100,714	100,800	108,000	168,500
NET (INCOME) / EXPENDITURE TO SUMMARY	366,229	160,000	143,900	168,500

Situated at Abbey Fields in Kenilworth, this facility incorporates a 25m x 10m indoor pool, which is open throughout the year, and a free form outdoor pool, which is open from May to September. The pool hall roof was refurbished in 2006/07 along with general redecoration in the pool hall and changing rooms in December 2006. A thermal pool cover was installed as an energy saving measure during the closure. The pool hall underwent extensive refurbishment in October 2011. This included new and improved changing facilities, lockers and reception desk area.

Management of the leisure centre has transferred to the new operator Everyone Active who were appointed by the Council in 1st June 2017.

CULTURAL SERVICES

S1380 NEWBOLD COMYN LC

	ACTUAL 2016/17 £	ORIGINAL BUDGET 2017/18 £	LATEST BUDGET 2017/18 £	ORIGINAL BUDGET 2018/19 £
DIRECT EXPENDITURE				
Employees	529,256	82,000	74,500	-
Premises	289,712	45,900	(7,800)	-
Transport	90	-	-	-
Supplies and Services	35,045	3,500	3,500	-
Third Party Payments	-	1,300	1,300	-
TOTAL DIRECT EXPENDITURE	854,103	132,700	71,500	-
DIRECT INCOME				
Sales	(10,399)	-	-	-
Other Income	(945)	-	-	-
Fees and Charges	(691,317)	-	(100)	-
TOTAL DIRECT INCOME	(702,661)	-	(100)	-
NET DIRECT (INCOME) / EXPENDITURE	151,442	132,700	71,400	-
Support Services	170,087	37,200	3,400	-
Capital Charges	238,411	229,900	245,700	368,900
NET (INCOME) / EXPENDITURE TO SUMMARY	559,940	399,800	320,500	368,900

As part of the Leisure Development Programme this centre will be undergoing significant capital investment. Works commenced in January 2017 and the centre was closed for 22 weeks until June 2017. The centre then re-opened with the pool and a partially complete extended gym and 2 fitness studios. The works will be completed by the end of 2017 and will include a 100 station gym, 3 fitness studios, a new 4 court sports hall, a "clip and climb" climbing wall and new village changing rooms.

Management of the leisure centre has transferred to the new operator Everyone Active who were appointed by the Council in 1st June 2017.

CULTURAL SERVICES

S1385 CASTLE FARM RC

	ACTUAL 2016/17 £	ORIGINAL BUDGET 2017/18 £	LATEST BUDGET 2017/18 £	ORIGINAL BUDGET 2018/19 £
DIRECT EXPENDITURE				
Employees	162,769	23,400	30,100	-
Premises	90,476	27,100	21,700	-
Supplies and Services	6,709	1,300	1,300	-
Third Party Payments	-	400	400	-
TOTAL DIRECT EXPENDITURE	259,954	52,200	53,500	-
DIRECT INCOME				
Fees and Charges	(178,338)	(33,100)	(25,300)	-
Rents	(550)	(100)	(800)	-
TOTAL DIRECT INCOME	(178,888)	(33,200)	(26,100)	-
NET DIRECT (INCOME) / EXPENDITURE	81,066	19,000	27,400	-
Support Services	86,846	16,300	1,700	-
Capital Charges	63,389	50,700	70,700	130,800
NET (INCOME) / EXPENDITURE TO SUMMARY	231,301	86,000	99,800	130,800

This multi-purpose facility was opened in 1985 and refurbished and extended in 1994/95, reopening in June 1995 with the inclusion of 'Pyramids' gym, The centre also caters for basketball, badminton, five-a-side football, indoor hockey, short mat bowls, keep fit, aerobics, volleyball and table tennis.

The local scouts have a long lease for the exclusive use of the first floor of the building.

Management of the leisure centre has transferred to the new operator Everyone Active who were appointed by the Council from 1st June 2017.

S1390 MYTON SCHOOL DUAL USE

DIRECT EXPENDITURE				
Employees	25,396	7,900	4,600	-
Premises	19,642	2,300	1,800	-
Supplies and Services	750	300	300	-
TOTAL DIRECT EXPENDITURE	45,788	10,500	6,700	-
DIRECT INCOME				
Fees and Charges	(57,205)	(12,200)	(8,400)	-
TOTAL DIRECT INCOME	(57,205)	(12,200)	(8,400)	-
NET DIRECT (INCOME) / EXPENDITURE	(11,417)	(1,700)	(1,700)	-
Support Services	36,286	8,300	1,800	-
NET (INCOME) / EXPENDITURE TO SUMMARY	24,869	6,600	100	-

This dual use facility offers an indoor sports hall and all weather pitch. The Council entered into a partnership agreement with the school to run the facilities for the community at evenings and weekends from Jan 2006. By agreement with the school, the facility is included in the new leisure operator contract which commenced in June 2017.

CULTURAL SERVICES

	ACTUAL 2016/17 £	ORIGINAL BUDGET 2017/18 £	LATEST BUDGET 2017/18 £	ORIGINAL BUDGET 2018/19 £
<u>S1400 MEADOW COMMUNITY SPORTS CENTRE</u>				
DIRECT EXPENDITURE				
Employees	68,266	10,800	12,700	-
Premises	16,263	2,500	4,300	-
Supplies and Services	1,777	600	600	-
TOTAL DIRECT EXPENDITURE	86,306	13,900	17,600	-
DIRECT INCOME				
Fees and Charges	(47,034)	(9,400)	(7,300)	-
TOTAL DIRECT INCOME	(47,034)	(9,400)	(7,300)	-
NET DIRECT (INCOME) / EXPENDITURE	39,272	4,500	10,300	-
Support Services	24,299	8,300	1,800	-
NET (INCOME) / EXPENDITURE TO SUMMARY	63,571	12,800	12,100	-

The successful lottery bid for joint provision of facilities at Kenilworth School and Sixth Form resulted in the opening of the facility in September 2001 as the Meadow Community Sports Centre. This dual use facility offers a sports hall and all weather pitch (which was resurfaced in 2015 through a partnership with the Football Foundation). By agreement with the school, the facility is included in the new leisure operator contract which commenced in June 2017.

CULTURAL SERVICES

S1405 ROYAL PUMP ROOMS

	ACTUAL 2016/17 £	ORIGINAL BUDGET 2017/18 £	LATEST BUDGET 2017/18 £	ORIGINAL BUDGET 2018/19 £
DIRECT EXPENDITURE				
Employees	369,873	324,300	394,700	400,700
Premises	234,081	239,900	264,600	247,000
Transport	2,116	1,500	1,500	1,500
Supplies and Services	118,008	90,200	136,200	90,500
TOTAL DIRECT EXPENDITURE	724,078	655,900	797,000	739,700
DIRECT INCOME				
Sales	(13,164)	(1,900)	(1,900)	(1,900)
Other Grants and Contributions	(15,371)	-	(2,200)	-
Other Income	(4,937)	(1,400)	(1,400)	(1,100)
Fees and Charges	(4,193)	-	(1,600)	-
Rents	(63,827)	(63,800)	(63,800)	(63,800)
TOTAL DIRECT INCOME	(101,492)	(67,100)	(70,900)	(66,800)
NET DIRECT (INCOME) / EXPENDITURE	622,586	588,800	726,100	672,900
Support Services	156,520	169,900	199,100	182,800
Capital Charges	101,401	131,400	131,400	425,100
Recharges	(2,800)	(2,700)	(2,700)	(2,700)
NET (INCOME) / EXPENDITURE TO SUMMARY	877,707	887,400	1,053,900	1,278,100

The historic Royal Pump Rooms re-opened in the summer of 1999, following a 20 month rebuilding programme. The re-developed Royal Pump Rooms houses a cultural complex comprising Royal Leamington Spa Art Gallery and Museum, Tea Rooms, Assembly Rooms, Royal Leamington Spa Public Library, a Visitor Information Centre and Shop. The facilities are operated by:

Warwick District Council	-	Art Gallery and Museum
Kudos Catering	-	Tea Rooms and Assembly Rooms
Warwickshire County Council	-	Public Library
Warwick District Council	-	Visitor Information Centre and Shop

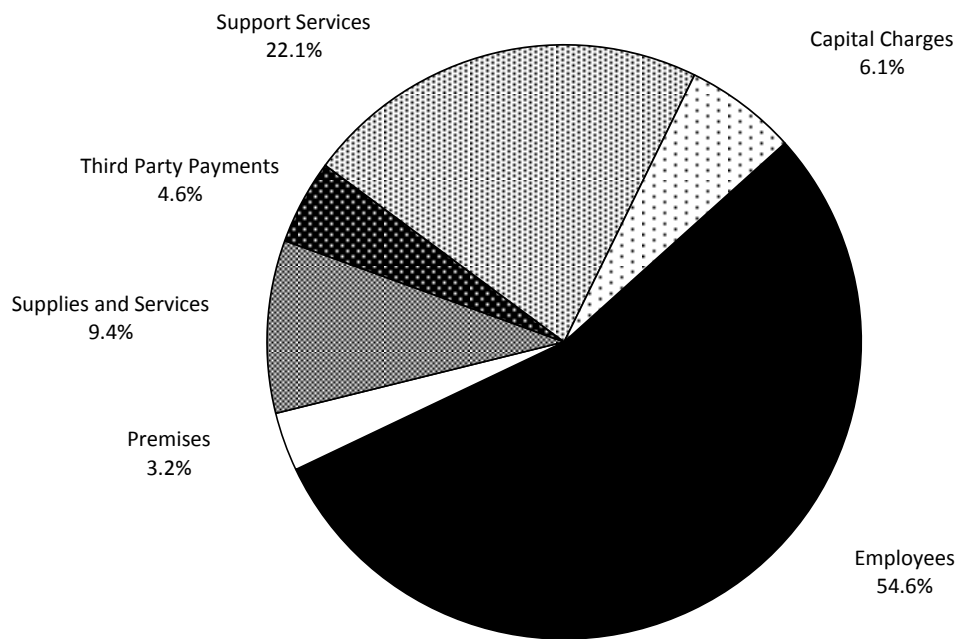
Royal Leamington Spa Art Gallery and Museum, which is open six days per week, provides exhibitions of works by artists dating from the 17th century to the present day; displays on the history of Royal Leamington Spa; a children's gallery; a programme of changing visual arts, history and local interest exhibitions; and linked educational and family-friendly activities. The arts development service, supports arts and heritage activities across the Warwick district.

The Assembly Rooms, which are managed by Kudos Catering on behalf of the Council, have been refurbished in the original Regency style. They are available for hire seven days per week for meetings, conferences, receptions, concerts and other events.

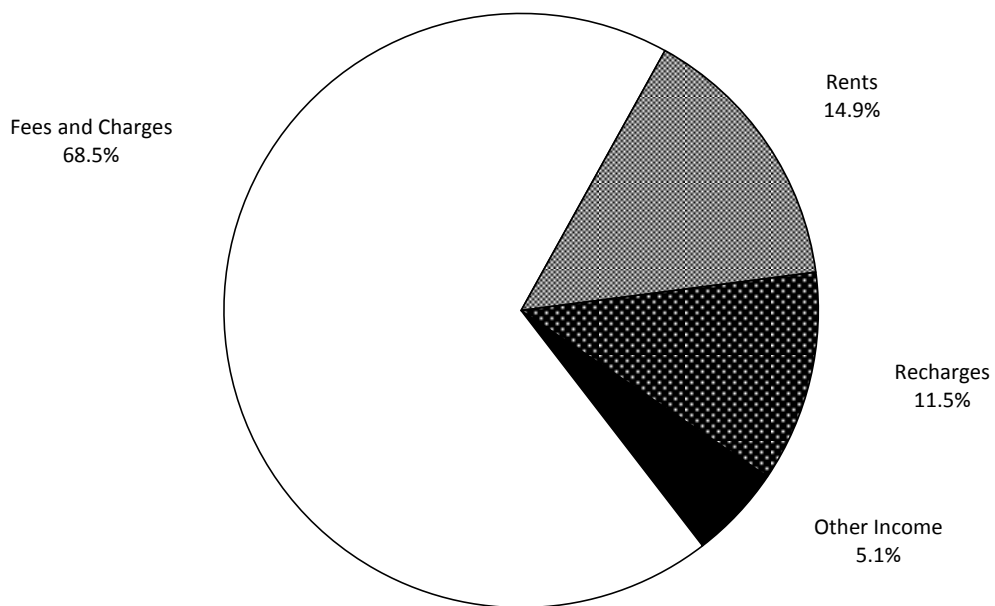
The Art Gallery & Museum, arts development service and the management of the Royal Pump Rooms are part of the new integrated "Arts" section along with the Royal Spa Centre and Town Hall. The new Arts team was formed in Jan 2017.

	ACTUAL 2016/17 £	ORIGINAL BUDGET 2017/18 £	LATEST BUDGET 2017/18 £	ORIGINAL BUDGET 2018/19 £	Page
<u>DEVELOPMENT SERVICES & BUSINESS PORTFOLIO</u>					
S1035 CHRISTMAS ILLUMINATIONS	34,827	25,500	25,400	25,700	54
S1240 MARKETS + MOPS	(11,186)	(17,500)	(20,800)	(21,100)	55
S1249 EVENTS MANAGEMENT	279,132	77,100	147,000	340,200	56
S2100 ORGANISATIONAL DEVELOPMENT	-	-	-	-	56
S3170 KENILWORTH PUBLIC SERVICE CENTRE	38,612	51,600	46,400	78,600	57
S3550 TOURISM	175,908	188,200	183,800	173,500	58
S3600 ECONOMIC DEVELOPMENT	887,754	143,400	363,100	144,600	59
S3650 ECONOMIC REGENERATION	71,763	60,200	67,300	66,300	59
S3660 ENTERPRISE DEVELOPMENT	74,063	24,600	74,700	114,100	60
S3676 26HT	(11,996)	(5,600)	(19,000)	(18,800)	61
S4510 DEVELOPMENT SERVICES MGT	-	(100)	-	-	61
S4540 DEVELOPMENT CONTROL	253,835	370,500	215,800	275,200	62
S4570 PLANNING POLICY & PROJECTS	789,779	569,700	751,000	726,900	63
S4600 BUILDING CONTROL	121,233	185,600	235,400	241,900	64
S4840 LOCAL LAND CHARGES	(86,578)	(95,100)	(76,300)	(76,700)	65
TOTAL DEVELOPMENT SERVICES & BUSINESS PORTFOLIO	2,617,146	1,578,100	1,993,800	2,070,400	
 <u>SUBJECTIVE ANALYSIS:</u>					
<u>EXPENDITURE:</u>					
Employees	2,523,045	2,543,100	2,826,500	2,993,100	
Premises	204,048	173,400	172,400	176,300	
Transport	73,082	78,300	71,500	46,400	
Supplies and Services	471,791	452,500	503,000	469,300	
Third Party Payments	546,371	263,800	597,300	249,200	
Support Services	1,026,111	1,124,800	1,248,900	1,212,300	
Capital Charges	816,777	71,300	71,300	336,000	
TOTAL EXPENDITURE	5,661,225	4,707,200	5,490,900	5,482,600	
 <u>INCOME:</u>					
Government Grants	(14,965)	-	-	-	
Other Grants and Contributions	(41,736)	(19,200)	(19,200)	(19,200)	
Sales	(15,125)	(13,300)	(13,300)	(13,300)	
Other Income	(159,165)	(141,500)	(141,500)	(141,500)	
Fees and Charges	(2,086,902)	(2,109,200)	(2,431,000)	(2,338,200)	
Rents	(445,548)	(463,000)	(494,200)	(506,500)	
Recharges	(280,638)	(382,900)	(397,900)	(393,500)	
TOTAL INCOME	(3,044,079)	(3,129,100)	(3,497,100)	(3,412,200)	
NET COST OF DEVELOPMENT SERVICES & BUSINESS	2,617,146	1,578,100	1,993,800	2,070,400	

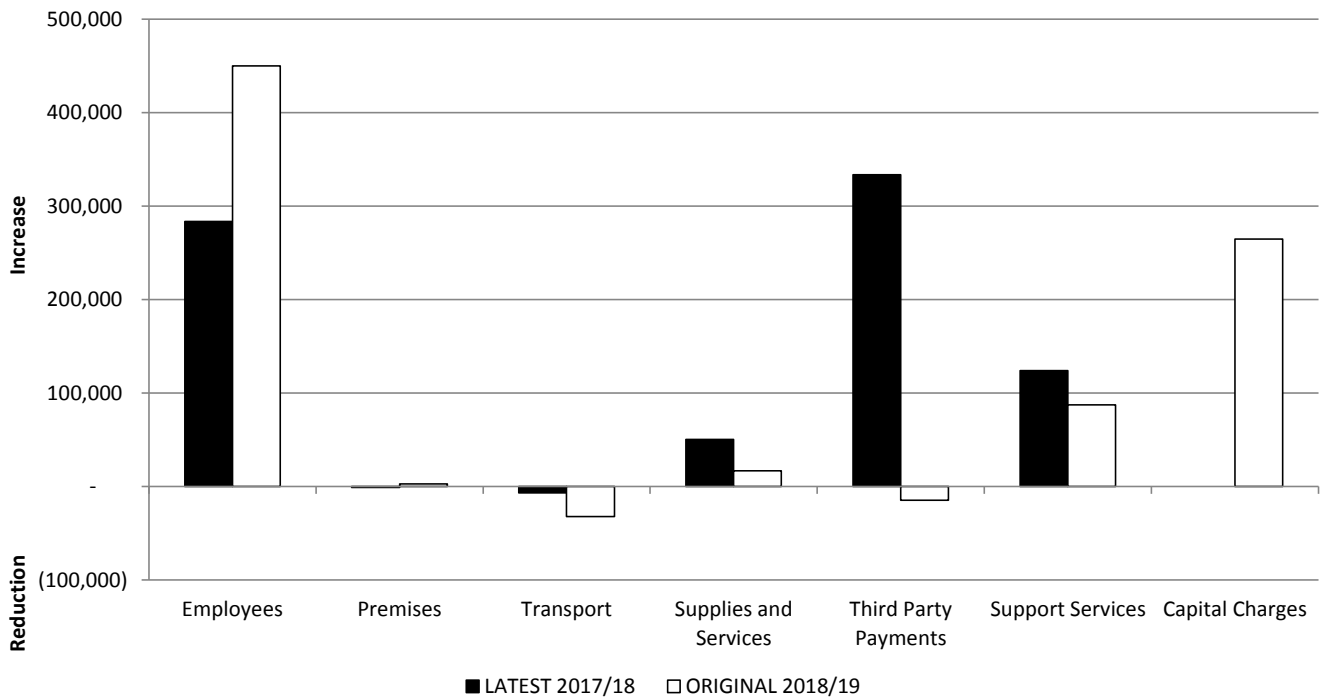
DEVELOPMENT SERVICES & BUSINESS EXPENDITURE - 2018/19 BUDGETS



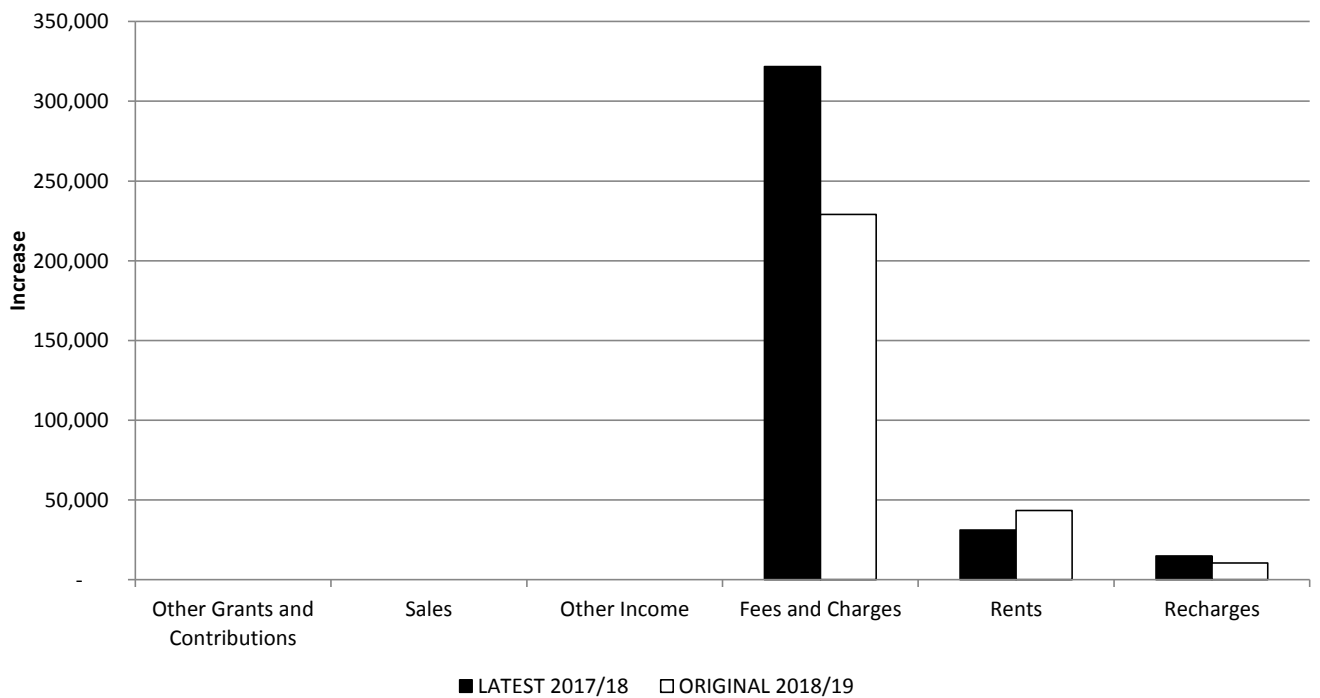
DEVELOPMENT SERVICES & BUSINESS INCOME - 2018/19 BUDGETS



DEVELOPMENT SERVICES & BUSINESS EXPENDITURE: CHANGE FROM 2017/18 ORIGINAL (£)



DEVELOPMENT SERVICES & BUSINESS INCOME: CHANGE FROM 2017/18 ORIGINAL (£)



DEVELOPMENT SERVICES and BUSINESS

	ACTUAL 2016/17 £	ORIGINAL BUDGET 2017/18 £	LATEST BUDGET 2017/18 £	ORIGINAL BUDGET 2018/19 £
S1035 CHRISTMAS ILLUMINATIONS				
DIRECT EXPENDITURE				
Supplies and Services	86,729	59,700	59,700	59,700
TOTAL DIRECT EXPENDITURE	86,729	59,700	59,700	59,700
DIRECT INCOME				
Other Income	(53,623)	(36,400)	(36,400)	(36,400)
TOTAL DIRECT INCOME	(53,623)	(36,400)	(36,400)	(36,400)
NET DIRECT (INCOME) / EXPENDITURE	33,106	23,300	23,300	23,300
Support Services	1,721	2,200	2,100	2,400
NET (INCOME) / EXPENDITURE TO SUMMARY	34,827	25,500	25,400	25,700

Christmas lights displays have been developed in the three town centres of Royal Leamington Spa, Warwick and Kenilworth. A small budget is also included for a grant to Whitnash Town Council to help fund the cost of their lights display.

Warwick District Council contributes about one third to the cost of the displays in Warwick and Kenilworth and about 25% to the cost of the Royal Leamington Spa lights display. The balance of the funding is secured from the Town Councils and the private sector. BID Leamington (Business Improvement District) holds the contract to erect the lights throughout Royal Leamington Spa town centre, both in and outside of the BID area.

DEVELOPMENT SERVICES and BUSINESS

	ACTUAL 2016/17 £	ORIGINAL BUDGET 2017/18 £	LATEST BUDGET 2017/18 £	ORIGINAL BUDGET 2018/19 £
<u>S1240 MARKETS + MOPS</u>				
DIRECT EXPENDITURE				
Premises	4,733	4,700	4,700	4,700
Transport	28	-	-	-
Supplies and Services	782	600	600	600
Third Party Payments	8,081	10,700	7,900	7,900
TOTAL DIRECT EXPENDITURE	13,624	16,000	13,200	13,200
DIRECT INCOME				
Fees and Charges	(7,545)	(11,000)	(8,200)	(8,200)
Rents	(30,792)	(37,000)	(31,000)	(31,000)
TOTAL DIRECT INCOME	(38,337)	(48,000)	(39,200)	(39,200)
NET DIRECT (INCOME) / EXPENDITURE	(24,713)	(32,000)	(26,000)	(26,000)
Support Services	13,527	14,500	5,200	4,900
NET (INCOME) / EXPENDITURE TO SUMMARY	(11,186)	(17,500)	(20,800)	(21,100)

The Business Support and Events team is responsible for managing and developing markets in Warwick District.

The Council licences the operation of the following open-air markets:

Kenilworth	- held every Thursday at Abbey End
Warwick	- held every Saturday at Warwick Market Place (except during the Mop Fair)

The market contractor pays a rent to the Council based on the number of stalls at each market.

The market contractor also operates monthly Farmers' Markets in Royal Leamington Spa and Warwick.

Warwick Mop Fair began when King Edward III granted a legal charter that it be held in the town centre, at a time when the stone version of the castle was being built. Many significant towns in the area also have similar charters. Each year these towns have fairground attractions in their town centres and surrounding streets.

Warwick Mop is held every year on the Friday and Saturday following the 12th day of October, with the 'Runaway Mop' held the following Friday and Saturday.

DEVELOPMENT SERVICES and BUSINESS

	ACTUAL 2016/17 £	ORIGINAL BUDGET 2017/18 £	LATEST BUDGET 2017/18 £	ORIGINAL BUDGET 2018/19 £
<u>S1249 EVENTS MANAGEMENT</u>				
DIRECT EXPENDITURE				
Employees	138,765	153,800	152,200	158,700
Premises	15,055	8,800	8,500	8,600
Transport	1,084	2,900	2,600	2,900
Supplies and Services	123,510	84,800	116,100	114,800
Third Party Payments	4,922	10,900	13,700	11,000
TOTAL DIRECT EXPENDITURE	283,336	261,200	293,100	296,000
DIRECT INCOME				
Other Grants and Contributions	(41,570)	(19,200)	(19,200)	(19,200)
Other Income	(2,720)	-	-	-
Fees and Charges	(57,809)	(61,500)	(61,300)	(61,300)
Rents	(131,652)	(149,600)	(137,300)	(149,600)
TOTAL DIRECT INCOME	(233,751)	(230,300)	(217,800)	(230,100)
NET DIRECT (INCOME) / EXPENDITURE				
Support Services	77,547	94,200	119,700	116,100
Capital Charges	200,000	-	-	206,200
Recharges	(48,000)	(48,000)	(48,000)	(48,000)
NET (INCOME) / EXPENDITURE TO SUMMARY	279,132	77,100	147,000	340,200

The Business Support and Events team provide administrative and logistical support for the calendar of events held within the District. This includes major events held within the towns and sporting / leisure activities on open spaces or park land. The team are also responsible for organising events run by Warwick District Council including the Christmas light switch on events in Kenilworth, Warwick and Royal Leamington Spa.

S2100 ORGANISATIONAL DEVELOPMENT

DIRECT EXPENDITURE				
Employees	(802)	-	-	-
Supplies and Services	11	-	-	-
TOTAL DIRECT INCOME	(791)	-	-	-
Support Services	19,848	21,100	-	-
Recharges	(19,057)	(21,100)	-	-
NET (INCOME) / EXPENDITURE TO SUMMARY	-	-	-	-

Following a service redesign and an internal restructure, the corporate project work of the former Organisational Development team was been transferred to the Policy and Projects division within Development Services.

The main aim of this is to support the delivery of key corporate projects - particularly those with a development emphasis.

DEVELOPMENT SERVICES and BUSINESS

	ACTUAL 2016/17 £	ORIGINAL BUDGET 2017/18 £	LATEST BUDGET 2017/18 £	ORIGINAL BUDGET 2018/19 £
<u>S3170 KENILWORTH PUBLIC SERVICE CENTRE</u>				
DIRECT EXPENDITURE				
Premises	63,235	51,600	47,800	49,700
Supplies and Services	76	1,500	1,500	1,500
Third Party Payments	3,207	9,200	9,200	9,200
TOTAL DIRECT EXPENDITURE	66,518	62,300	58,500	60,400
DIRECT INCOME				
Fees and Charges	(204)	-	-	-
Rents	(34,704)	(42,300)	(42,300)	(42,300)
TOTAL DIRECT INCOME	(34,908)	(42,300)	(42,300)	(42,300)
NET DIRECT (INCOME) / EXPENDITURE	31,610	20,000	16,200	18,100
Support Services	13,237	13,300	11,900	11,600
Capital Charges	(6,235)	18,300	18,300	48,900
NET (INCOME) / EXPENDITURE TO SUMMARY	38,612	51,600	46,400	78,600

Kenilworth Public Service Centre was opened by His Royal Highness the Duke of Gloucester on 7 June 2012. The Centre was named Jubilee House in honour of the Queen's Diamond Jubilee.

The Centre provides accommodation for Kenilworth Library, Kenilworth Town Council, the Police's Safer Neighbourhood Team, Kenilworth's MP and Warwick District Council staff amongst others.

DEVELOPMENT SERVICES and BUSINESS

	ACTUAL 2016/17 £	ORIGINAL BUDGET 2017/18 £	LATEST BUDGET 2017/18 £	ORIGINAL BUDGET 2018/19 £
<u>S3550 TOURISM</u>				
DIRECT EXPENDITURE				
Employees	26,937	28,400	35,200	27,300
Premises	15,520	16,000	17,200	17,100
Supplies and Services	121,403	139,600	124,600	123,300
Third Party Payments	-	500	500	500
TOTAL DIRECT EXPENDITURE	163,860	184,500	177,500	168,200
DIRECT INCOME				
Sales	(15,125)	(13,300)	(13,300)	(13,300)
Other Income	(1,500)	-	-	-
Fees and Charges	(536)	(500)	(500)	(500)
TOTAL DIRECT INCOME	(17,161)	(13,800)	(13,800)	(13,800)
NET DIRECT (INCOME) / EXPENDITURE	146,699	170,700	163,700	154,400
Support Services	29,209	17,500	20,100	19,100
NET (INCOME) / EXPENDITURE TO SUMMARY	175,908	188,200	183,800	173,500

The tourism industry is an important sector of the economy in Warwick District and is an important element of the Corporate Strategy vision as "...a great place to live, work and visit."

The Council supports the industry through it's status as a founding member of the Destination Management Organisation, Shakespeare's England Ltd. The company has developed a destination management plan to guide the development of the industry in the sub region.

The Council operates a Visitor Information Centre at the Royal Pump Rooms in Royal Leamington Spa and provides grant support to the Warwick Tourist Information Centre through an SLA with Warwick Town Council.

DEVELOPMENT SERVICES and BUSINESS

	ACTUAL 2016/17 £	ORIGINAL BUDGET 2017/18 £	LATEST BUDGET 2017/18 £	ORIGINAL BUDGET 2018/19 £
<u>S3600 ECONOMIC DEVELOPMENT</u>				
DIRECT EXPENDITURE				
Employees	95,858	47,300	49,100	50,700
Transport	1,042	1,000	1,000	1,000
Supplies and Services	24,302	11,200	45,700	11,200
Third Party Payments	110,561	-	179,300	-
TOTAL DIRECT EXPENDITURE	231,763	59,500	275,100	62,900
DIRECT INCOME				
Other Income	(1,375)	-	-	-
TOTAL DIRECT INCOME	(1,375)	-	-	-
NET DIRECT (INCOME) / EXPENDITURE	230,388	59,500	275,100	62,900
Support Services	98,366	83,900	88,000	81,700
Capital Charges	559,000	-	-	-
NET (INCOME) / EXPENDITURE TO SUMMARY	887,754	143,400	363,100	144,600

Economic Development provides strategic support for the promotion of the District for business relocation, business retention and business expansion. Advice is provided in sourcing external funding and support is provided for the promotion of business investment within the District.

S3650 ECONOMIC REGENERATION

INDIRECT EXPENDITURE				
Support Services	71,763	60,200	67,300	66,300
NET (INCOME) / EXPENDITURE TO SUMMARY	71,763	60,200	67,300	66,300

Management support is provided for various regeneration projects within Warwick District, including:

- Spencer Yard - North Hall and West Wing
- Althorpe Enterprise Hub
- Court Street Creative Arches

DEVELOPMENT SERVICES and BUSINESS

	ACTUAL 2016/17 £	ORIGINAL BUDGET 2017/18 £	LATEST BUDGET 2017/18 £	ORIGINAL BUDGET 2018/19 £
<u>S3660 ENTERPRISE DEVELOPMENT</u>				
DIRECT EXPENDITURE				
Employees	91,217	49,100	117,400	127,000
Premises	81,205	77,500	73,100	75,000
Transport	1,888	2,700	2,700	2,700
Supplies and Services	20,443	23,800	24,000	24,000
Third Party Payments	12,926	2,600	2,600	2,600
TOTAL DIRECT EXPENDITURE	207,679	155,700	219,800	231,300
DIRECT INCOME				
Fees and Charges	(17,786)	(15,100)	(13,700)	(13,000)
Rents	(211,417)	(204,600)	(239,800)	(239,800)
TOTAL DIRECT INCOME	(229,203)	(219,700)	(253,500)	(252,800)
NET DIRECT (INCOME) / EXPENDITURE	(21,524)	(64,000)	(33,700)	(21,500)
Support Services	43,445	36,400	56,200	55,500
Capital Charges	52,142	52,200	52,200	80,100
NET (INCOME) / EXPENDITURE TO SUMMARY	74,063	24,600	74,700	114,100

Spencer Yard: The Phase 1 development of the North Hall and West Wing buildings was completed in May 2006 and has been fully occupied by a number of creative businesses and organisations since that date. Those companies who currently occupy the building are Motionhouse Dance Theatre (West Wing where they have office and dance studio facilities), Oh My! Studio Ltd and Purple Monster.

Althorpe Enterprise Hub: Originally funded mainly by capital grant from Advantage West Midlands this project targets new and early stage businesses in the high technology, ITC and creative industries sectors. This job creation project was developed during the period of the Regenesys project to regenerate Leamington Old Town and responded to an identified need to provide small offices and desk space for new businesses. The Centre which opened officially in September 2009 is the hub of the Council's activity to co-ordinate business support to businesses of all types in Warwick District. From 2014 onwards, AEH has been fully let.

Court Street Creative Arches: The Arches officially opened in September 2009 and were developed by the Council with match funding from Advantage West Midlands and is part of the Council's CUP programme designed to uplift one of the most run down areas in the District. The accommodation of single or double arches is designed to provide space for creative industries. Current tenants include Progressive Imaging, Codex Digital Ltd, James Sutton Studio and Arch Creatives.

DEVELOPMENT SERVICES and BUSINESS

S3676 26HT

	ACTUAL 2016/17 £	ORIGINAL BUDGET 2017/18 £	LATEST BUDGET 2017/18 £	ORIGINAL BUDGET 2018/19 £
DIRECT EXPENDITURE				
Premises	12,814	7,300	9,600	9,700
Supplies and Services	12,177	15,900	15,900	15,900
Third Party Payments	243	-	-	-
TOTAL DIRECT EXPENDITURE	25,234	23,200	25,500	25,600
DIRECT INCOME				
Fees and Charges	(821)	-	(1,400)	(1,400)
Rents	(36,983)	(29,500)	(43,800)	(43,800)
TOTAL DIRECT INCOME	(37,804)	(29,500)	(45,200)	(45,200)
NET DIRECT (INCOME) / EXPENDITURE	(12,570)	(6,300)	(19,700)	(19,600)
Support Services	574	700	700	800
NET (INCOME) / EXPENDITURE TO SUMMARY	(11,996)	(5,600)	(19,000)	(18,800)

26 Hamilton Terrace has been refurbished as a digital games incubator hub. The incubator hub provides a multi-occupancy serviced office for small and start-up games companies - a digital version of the Althorpe Enterprise Hub.

S4510 DEVELOPMENT SERVICES MGT

DIRECT EXPENDITURE				
Employees	84,935	84,900	93,400	94,300
Transport	123	500	500	500
Supplies and Services	11,646	12,800	12,800	12,800
TOTAL DIRECT EXPENDITURE	96,704	98,200	106,700	107,600
Support Services	42,530	52,900	60,000	55,500
Capital Charges	847	800	800	800
Recharges	(140,081)	(152,000)	(167,500)	(163,900)
NET (INCOME) / EXPENDITURE TO SUMMARY	-	(100)	-	-

The Development Services provision groups are:

- Development Management (including Enforcement, Conservation and Local Land Charges)
- Policy and Projects
- Business Support and Events Management
- Building Control Consortium
- Economic Development and Enterprise Development

The management of the Service Area involves the provision of support services to enable each of the service provision groups to undertake their professional duties.

The cost of this service is recharged on the basis of staff time allocations

DEVELOPMENT SERVICES and BUSINESS

	ACTUAL 2016/17 £	ORIGINAL BUDGET 2017/18 £	LATEST BUDGET 2017/18 £	ORIGINAL BUDGET 2018/19 £
S4540 DEVELOPMENT CONTROL				
DIRECT EXPENDITURE				
Employees	979,620	932,400	1,052,600	1,080,400
Transport	15,737	16,300	14,800	7,200
Supplies and Services	77	61,300	58,700	62,100
Third Party Payments	125,992	136,200	186,000	130,300
TOTAL DIRECT EXPENDITURE	1,121,426	1,146,200	1,312,100	1,280,000
DIRECT INCOME				
Government Grants	(5,850)	-	-	-
Other Grants and Contributions	(166)	-	-	-
Other Income	(153)	(100)	(100)	(100)
Fees and Charges	(1,126,468)	(1,118,500)	(1,453,300)	(1,361,200)
TOTAL DIRECT INCOME	(1,132,637)	(1,118,600)	(1,453,400)	(1,361,300)
NET DIRECT (INCOME) / EXPENDITURE	(11,211)	27,600	(141,300)	(81,300)
Support Services	323,946	401,800	436,600	435,200
Recharges	(58,900)	(58,900)	(79,500)	(78,700)
NET (INCOME) / EXPENDITURE TO SUMMARY	253,835	370,500	215,800	275,200

The Development Management function ensures that development takes place throughout the District in accordance with the policies of the Government and Council. It does this through the determination of planning applications which enables proposals requiring planning permission to be assessed taking into account the views of neighbours and other interested parties. Most applications are decided under delegated powers given to the Head of Development Services, but major or controversial applications are decided by the Planning Committee. Public consultation takes place on applications and sometimes there is a need for negotiations with applicants in order to achieve an acceptable development. Many applications relate to the District's historic environment and in such cases careful attention is given to preserving the architectural and historic interest of the buildings. The function includes an enforcement team who investigate development that has taken place without planning permission. Breaches of planning control are investigated and either resolved by agreement or by means of enforcement action authorised by the Planning Committee. There is also monitoring of development to ensure that approved schemes are carried out in accordance with plans. Planning permission is only refused where there are clear reasons for doing so but, in such cases, and in cases of Enforcement, there is a right of appeal to the Planning Inspectorate and the function deals with presentation of evidence for such appeals, either through the written representation procedure or at formal local public inquiries or hearings.

Where development or other proposals threaten the loss of trees, consideration is given to protecting the trees by means of a Tree Preservation Order which would make it an offence to fell or damage the trees in any way. Such action is only recommended where the trees are of particular intrinsic value or because of their contribution to the visual amenities of the area. The owners have a right to object to the placing of an Order and any objections are taken into consideration by the Planning Committee before the Order is confirmed. Applications for works to protected trees represents an element of the Section's work and since 1997 the Section also deals with notifications to protect important hedgerows.

Conservation and Design

The District has 29 Conservation Areas and approximately 1,500 Listed Buildings, a number of which are Listed Grade I. It is therefore a very valuable asset to the District. The Conservation team advises and assists owners of historic properties on ways in which they may be maintained and enhanced. Advice is also prepared for property owners predominantly through the WDC website. The team also administer an historic building grants scheme. The grants are spent on improving historic properties and areas across the district. The Conservation team also play an important role in providing design comments on all applications for Listed Building Consent and all planning applications within Conservation Areas. This includes managing and administering the Conservation Area Advisory Forum which also provide comments on applications. The Conservation team also promote the historic environment and regularly hold design awards to recognise good design. They also administer the Heritage Open Day every year which helps to educate the public as to the value and importance of the historic environment.

DEVELOPMENT SERVICES and BUSINESS

	ACTUAL 2016/17 £	ORIGINAL BUDGET 2017/18 £	LATEST BUDGET 2017/18 £	ORIGINAL BUDGET 2018/19 £
<u>S4570 PLANNING POLICY & PROJECTS</u>				
DIRECT EXPENDITURE				
Employees	409,177	486,400	538,600	629,200
Premises	208	-	-	-
Transport	674	1,400	1,400	1,400
Supplies and Services	19,395	2,400	2,400	2,400
Third Party Payments	224,440	36,500	146,900	36,500
TOTAL DIRECT EXPENDITURE	653,894	526,700	689,300	669,500
Support Services	124,862	127,200	145,900	141,600
Capital Charges	11,023	-	-	-
Recharges	-	(84,200)	(84,200)	(84,200)
NET (INCOME) / EXPENDITURE TO SUMMARY	789,779	569,700	751,000	726,900

The planning policy team are required by law to produce a series of documents that allow the Council to manage development in the district through setting out the factors to be taken into account when deciding planning applications. It is also a requirement to support parish councils and local communities to prepare Neighbourhood Plans.

Warwick District Local Plan

The Local Plan is a land use plan which promotes the location and nature of new development within the District. The plan contains policies and maps showing designations, such as flood plains and environmentally sensitive areas, as well as allocations for new housing and employment development. The current Warwick District Local Plan, adopted in September 2007 is currently being reviewed and in due course will be replaced by a new Local Plan covering the period through until 2029.

Alongside the Local Plan, the team is responsible for preparing a Community Infrastructure Levy (CIL) Charging Schedule, undertaking infrastructure planning, undertaking strategic masterplanning and monitoring for major sites and preparing a Development Plan for allocating Gypsy and Traveller Sites.

The Policy team has also begun preparation of an Area Action Plan for Warwick Town Centre and will support similar Plans for Kenilworth and Royal Leamington Spa. The Team is also responsible for Neighbourhood Planning - supporting local communities to produce their own development plans. Several Neighbourhood Plans are currently under preparation.

Other Policy Work

The Policy Team also annually monitor new development, e.g. number of new houses built, for the Government, and report this in an Annual Monitoring Report.

DEVELOPMENT SERVICES and BUSINESS

	ACTUAL 2016/17 £	ORIGINAL BUDGET 2017/18 £	LATEST BUDGET 2017/18 £	ORIGINAL BUDGET 2018/19 £
<u>S4600 BUILDING CONTROL</u>				
DIRECT EXPENDITURE				
Employees	697,224	760,700	787,900	825,400
Premises	11,278	7,500	11,500	11,500
Transport	52,506	53,500	48,500	30,700
Supplies and Services	32,032	28,800	30,800	30,800
Third Party Payments	12,071	11,700	5,700	5,700
TOTAL DIRECT EXPENDITURE	805,111	862,200	884,400	904,100
DIRECT INCOME				
Other Income	(99,794)	(105,000)	(105,000)	(105,000)
Fees and Charges	(716,817)	(727,600)	(727,600)	(727,600)
TOTAL DIRECT INCOME	(816,611)	(832,600)	(832,600)	(832,600)
NET DIRECT (INCOME) / EXPENDITURE	(11,500)	29,600	51,800	71,500
Support Services	147,333	174,700	202,300	189,100
Recharges	(14,600)	(18,700)	(18,700)	(18,700)
NET (INCOME) / EXPENDITURE TO SUMMARY	121,233	185,600	235,400	241,900

Through the Building Regulations and associated legislation, the Council carries out its duties, functions and responsibilities to ensure the health, safety, welfare and facilities for people in and about buildings and structures, together with the conservation of fuel and power. The Building Act 1984 and associated legislation give a significant amount of flexibility to designers and builders, including fire engineering design approach to complex buildings. Due to this flexibility, officers have to be more vigilant and be prepared to make immediate and positive professional judgements prior to, or during construction work. Those judgements made can have commercial and financial implications on developments, together with health and safety implications. The Building Regulations are constantly being reviewed and updated where appropriate to ensure that the broad range of legislation is addressed in assessing and ensuring buildings and developments are in compliance. Although the Approved Inspector Regulations now provide alternatives to developers, the Building Control Group at Warwick District Council, due to their professionalism, quality assurance systems and customer care procedures, have ensured that the majority of building operations are subject to compliance with the Building Regulation procedures through the Local Authority route.

Warwick Building Control formally merged services with Rugby and Daventry with effect from 1 April 2016 to form a Building Control Consortium. The aim of the merger is to promote closer and consistent working across the district and to form a united front against the Approved Inspectors. The team has also developed partnerships with design teams, developers and other Local Authorities across the Country. During the last few years, the group have continued to implement additional responsibilities as a result of changing legislation and updating of the regulations. This has been particularly so in the case of access and facilities for disabled people and the document BS8300 (DDA), new Fire Safety legislation (RRO), Part P Electrical etc. The revised disabled legislation and the associated DDA have extended the scope for disabled people in commercial and domestic fields. The regulations now require all dwellings, including flats etc., to be more accessible and provide improved facilities for disabled people. There are also the additional requirements for improved access of facilities within, including vertical access to various levels of buildings within commercial developments.

In the continuing drive to provide more energy efficient buildings and a more sustainable environment across the whole spectrum, Part L (Conservation of Fuel and Power) is constantly under review. The implementation of any new legislation will provide a challenging task for the Building Control team. In addition to all of the above, the Department for Communities and Local Government (DCLG) continue to advise that the fee related function of Local Authorities' Building Control must be self-financing over a three year period. Any surplus should be reinvested into the service to improve the service delivery. In order for this to happen, Local Authorities set their own fees and charges of the service they provide, although it should be noted, the Council cannot charge for works related to disabled adaptations or improvements , or for registration of window or electrical projects. Our fee charges as set should enable us to break even, however, we must be aware there should be no cross subsidy of the service between non fee related and fee related functions, but the service must ensure we continue to provide a cost effective efficient service to all, in a highly competitive market. The service also provides other duties in respect of health and safety, such as dangerous structures, demolitions, fire safety surveys, accessibility audits, temporary stands etc. and structures.

DEVELOPMENT SERVICES and BUSINESS

	ACTUAL 2016/17 £	ORIGINAL BUDGET 2017/18 £	LATEST BUDGET 2017/18 £	ORIGINAL BUDGET 2018/19 £
<u>S4840 LOCAL LAND CHARGES</u>				
DIRECT EXPENDITURE				
Employees	114	100	100	100
Supplies and Services	19,208	10,100	10,200	10,200
Third Party Payments	43,928	45,500	45,500	45,500
TOTAL DIRECT EXPENDITURE	63,250	55,700	55,800	55,800
DIRECT INCOME				
Government Grants	(9,115)	-	-	-
Fees and Charges	(158,916)	(175,000)	(165,000)	(165,000)
TOTAL DIRECT INCOME	(168,031)	(175,000)	(165,000)	(165,000)
NET DIRECT (INCOME) / EXPENDITURE	(104,781)	(119,300)	(109,200)	(109,200)
Support Services	18,203	24,200	32,900	32,500
NET (INCOME) / EXPENDITURE TO SUMMARY	(86,578)	(95,100)	(76,300)	(76,700)

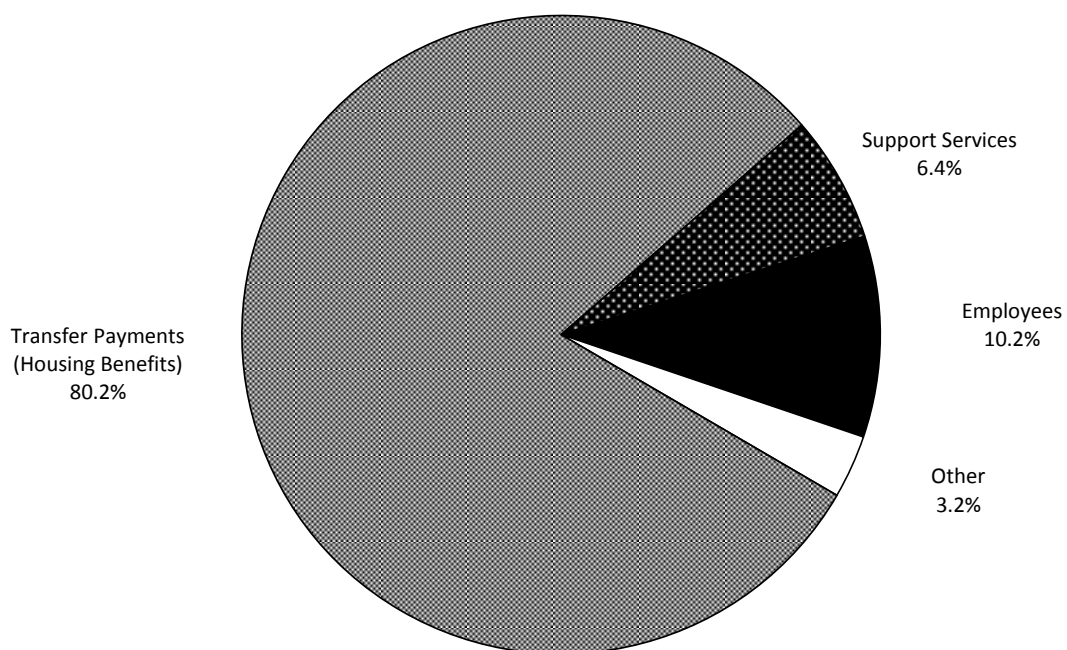
The Council is obliged to maintain a register (the Local Land Charges Register) relating to its area which includes details of any matter - road proposals, clearance order, closing order, etc. - affecting properties, and details of any charge which under various enactments is a charge on the property, e.g. private street work costs. Any person may make a search of the register, either in person or by submitting the appropriate form and on payment of the appropriate fee. In addition, the Council provides replies to additional enquiries raised by Solicitors or search companies acting for the purchasers of houses, businesses etc. These enquiries relate to sewerage, planning, highways and general environmental matters.

The income is derived from "search fees" which are the amounts paid by (usually) prospective purchasers of properties who pay a fee for a search of the register and/or the replies to the additional enquiries. The service is under the control of the Head of Development. Fees are set by the Council in accordance with the national guidance issued by the Ministry of Justice, which seeks to ensure that councils set fees which recover the cost of providing the service.

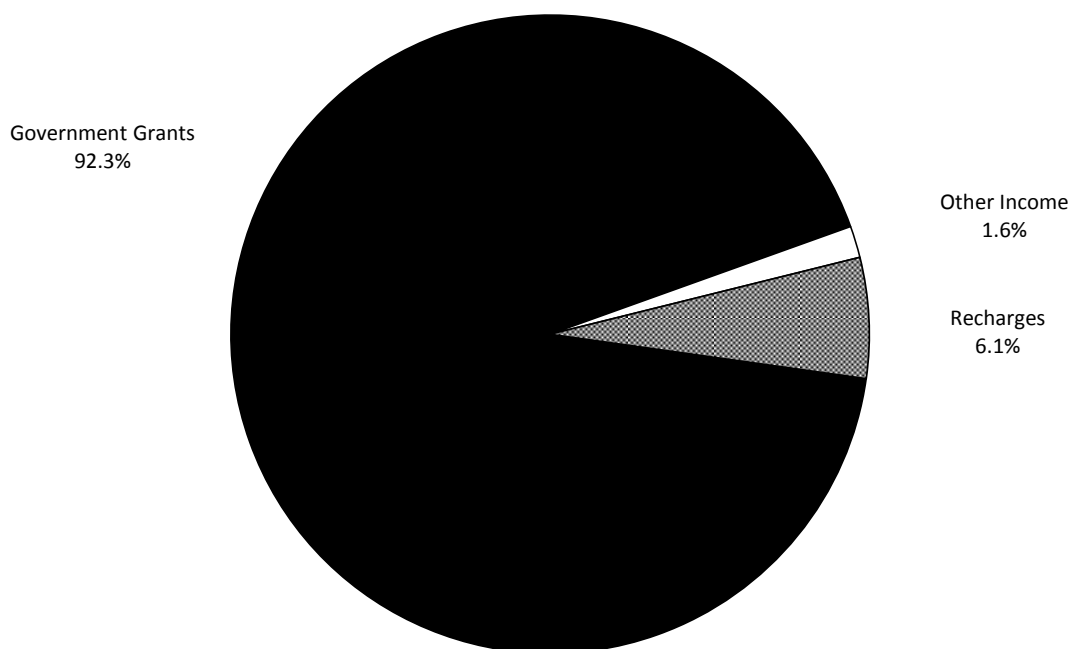
The Council is in the process of digitising the register and all the supporting records. Once completed, it will be possible to deal with the whole search process electronically.

	ACTUAL 2016/17 £	ORIGINAL BUDGET 2017/18 £	LATEST BUDGET 2017/18 £	ORIGINAL BUDGET 2018/19 £	Page
<u>FINANCE PORTFOLIO</u>					
S1410 FINANCE MANAGEMENT	-	(100)	2,000	(13,800)	69
S1417 PROCUREMENT	4,988	-	600	20,000	70
S1418 FINANCIAL SERVICES TEAM	-	(200)	-	-	71
S1425 ACCOUNTANCY	-	(500)	27,000	87,200	72
S1440 NON-DISTRIBUTED COSTS	140,734	151,500	151,500	148,900	73
S1460 TREASURY MANAGEMENT	101,719	79,200	77,700	78,800	73
S1461 CONTINGENCY BUDGETS	-	392,300	162,100	935,000	74
S1465 CORPORATE MANAGEMENT	639,312	642,800	696,200	690,100	75
S1468 PARISH COUNCIL SUPPORT	148,379	92,600	92,900	34,800	76
S1578 AUDIT & RISK	-	(400)	-	-	77
S3050 REVENUES	638,290	608,100	818,200	752,800	78
S3250 BENEFITS	318,077	465,700	473,500	613,300	79
S3661 CUP - UNITED REFORM CHURCH	33,170	30,200	32,100	48,200	80
TOTAL FINANCE PORTFOLIO	2,024,669	2,461,200	2,533,800	3,395,300	
 <u>SUBJECTIVE ANALYSIS:</u>					
<u>EXPENDITURE:</u>					
Employees	2,522,819	2,701,700	2,931,500	3,443,200	
Premises	4,534	22,300	1,500	1,500	
Transport	6,911	11,200	11,200	8,800	
Supplies and Services	630,733	869,000	672,300	921,700	
Third Party Payments	106,417	80,100	82,600	73,600	
Transfer Payments (Housing Benefits)	28,636,563	28,969,500	27,040,100	27,040,100	
Support Services	1,799,787	1,888,400	2,131,800	2,143,800	
Capital Charges	51,766	53,600	53,600	76,300	
TOTAL EXPENDITURE	33,759,530	34,595,800	32,924,600	33,709,000	
 <u>INCOME:</u>					
Government Grants	(29,629,326)	(29,961,900)	(28,106,400)	(27,986,600)	
Other Grants and Contributions	(81,267)	(79,400)	(79,400)	(79,400)	
Other Income	(20,202)	(11,200)	(18,400)	(13,700)	
Fees and Charges	(357,709)	(400,000)	(365,000)	(380,000)	
Recharges	(1,646,357)	(1,682,100)	(1,821,600)	(1,854,000)	
TOTAL INCOME	(31,734,861)	(32,134,600)	(30,390,800)	(30,313,700)	
 NET COST OF FINANCE	 2,024,669	 2,461,200	 2,533,800	 3,395,300	

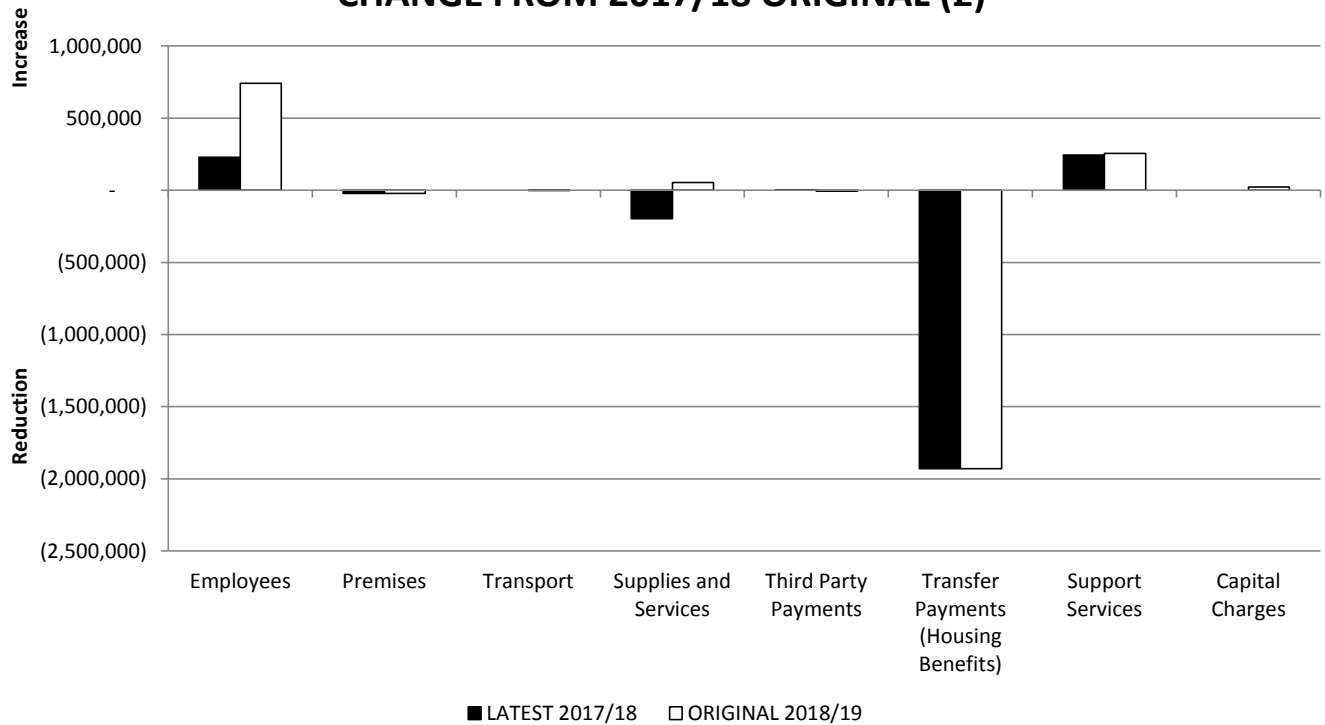
FINANCE EXPENDITURE - 2018/19 BUDGETS



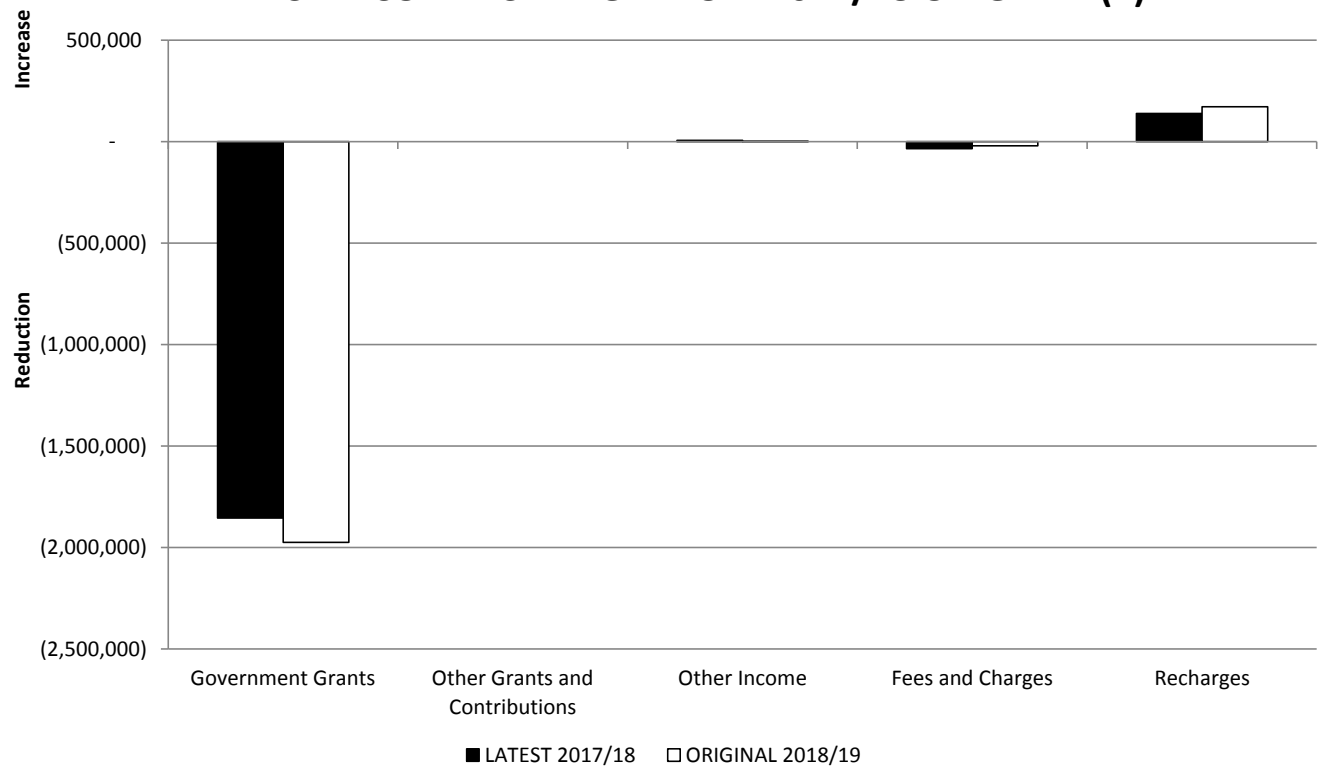
FINANCE INCOME - 2018/19 BUDGETS



FINANCE EXPENDITURE: CHANGE FROM 2017/18 ORIGINAL (£)



FINANCE INCOME: CHANGE FROM 2017/18 ORIGINAL (£)



FINANCE

	ACTUAL 2016/17 £	ORIGINAL BUDGET 2017/18 £	LATEST BUDGET 2017/18 £	ORIGINAL BUDGET 2018/19 £
<u>S1410 FINANCE MANAGEMENT</u>				
DIRECT EXPENDITURE				
Employees	106,997	106,600	117,300	118,300
Transport	508	300	300	300
Supplies and Services	6,727	7,000	7,000	(8,900)
Third Party Payments	3,524	-	2,000	-
TOTAL DIRECT EXPENDITURE	117,756	113,900	126,600	109,700
DIRECT INCOME				
Other Income	(20)	-	-	-
TOTAL DIRECT INCOME	(20)	-	-	-
NET DIRECT (INCOME) / EXPENDITURE	117,736	113,900	126,600	109,700
Support Services	63,222	55,900	64,400	77,700
Recharges	(180,958)	(169,900)	(189,000)	(201,200)
NET (INCOME) / EXPENDITURE TO SUMMARY	-	(100)	2,000	(13,800)

The Head of Finance is responsible for providing a comprehensive financial service to the Council via the following five divisions of the Business Unit:

Procurement

Exchequer:

- Revenues
 - Collection of Council Tax
 - Collection of Business Rates
- FSTeam
 - Creditors
 - Sundry Income

Accountancy

- Accounting and Budgeting
- Treasury Management
- Financial Advice

Audit and Risk

- Internal Audit
- Risk Management
- Insurances

Benefits

- Housing Benefits
- Council Tax Reduction
- Benefits Fraud
- Customer Support Team

Work is undertaken under the direction of the Head of Finance who will perform his duties in compliance with the appropriate regulations and standards expected of Local Government, as promoted by the Chartered Institute of Public Finance and Accountancy.

FINANCE

	ACTUAL 2016/17 £	ORIGINAL BUDGET 2017/18 £	LATEST BUDGET 2017/18 £	ORIGINAL BUDGET 2018/19 £
<u>S1417 PROCUREMENT</u>				
DIRECT EXPENDITURE				
Employees	83,424	97,700	83,500	103,100
Transport	538	800	800	800
Supplies and Services	1,866	3,100	1,300	3,100
Third Party Payments	7,219	600	13,600	20,600
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TOTAL DIRECT EXPENDITURE	93,047	102,200	99,200	127,600
	<hr/>	<hr/>	<hr/>	<hr/>
Support Services	37,356	30,300	43,100	58,000
Recharges	(125,415)	(132,500)	(141,700)	(165,600)
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NET (INCOME) / EXPENDITURE TO SUMMARY	4,988	-	600	20,000
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The Procurement Section's role is to ensure that all procurement projects are undertaken within the Council's Code of Contract Practice and Code of Financial Practice, and EU legislation. Whilst procurement is devolved to all budget holders within the authority, the procurement team are actively involved in all tender opportunities. Our aim is to provide value for money on supplies and services bought and leased by the council. This does not mean the cheapest but a balance between cost, quality and performance.

FINANCE

	ACTUAL 2016/17 £	ORIGINAL BUDGET 2017/18 £	LATEST BUDGET 2017/18 £	ORIGINAL BUDGET 2018/19 £
<u>S1418 FINANCIAL SERVICES TEAM</u>				
DIRECT EXPENDITURE				
Employees	165,546	182,400	199,900	193,700
Transport	42	100	100	100
Supplies and Services	6,535	9,000	9,000	9,000
TOTAL DIRECT EXPENDITURE	172,123	191,500	209,000	202,800
DIRECT INCOME				
Other Grants and Contributions	(8,500)	(8,500)	(8,500)	(8,500)
TOTAL DIRECT INCOME	(8,500)	(8,500)	(8,500)	(8,500)
NET DIRECT (INCOME) / EXPENDITURE	163,623	183,000	200,500	194,300
Support Services	45,921	66,700	57,000	56,400
Recharges	(209,544)	(249,900)	(257,500)	(250,700)
NET (INCOME) / EXPENDITURE TO SUMMARY	-	(200)	-	-

FINANCIAL SERVICES (FSTeam)

The FSTeam provides support to Service Areas across the Council which are of a financial nature. The team also prepares and manages the support services of creditor and debtor invoice processing.

The cost of this service is recharged to services using a variety of basis ranging from staff time allocations, numbers of staff and numbers of transactions.

FINANCE

S1425 ACCOUNTANCY

	ACTUAL 2016/17 £	ORIGINAL BUDGET 2017/18 £	LATEST BUDGET 2017/18 £	ORIGINAL BUDGET 2018/19 £
DIRECT EXPENDITURE				
Employees	504,240	475,300	541,300	605,300
Transport	694	1,000	1,000	1,000
Supplies and Services	47,789	52,400	55,100	51,600
Third Party Payments	-	-	2,000	-
TOTAL DIRECT EXPENDITURE	552,723	528,700	599,400	657,900
DIRECT INCOME				
Other Income	(11)	-	-	-
TOTAL DIRECT INCOME	(11)	-	-	-
NET DIRECT (INCOME) / EXPENDITURE	552,712	528,700	599,400	657,900
Support Services	127,562	119,100	152,300	153,800
Recharges	(680,274)	(648,300)	(724,700)	(724,500)
NET (INCOME) / EXPENDITURE TO SUMMARY	-	(500)	27,000	87,200

The Accountancy Division is directed by the Strategic Finance Manager (a qualified accountant), and is comprised of 4 Principal Accountants, 6 Assistant Accountants and an Accountancy Assistant. The services provided are as follows:

- Co-ordination of annual revenue budgets, fees and charges reports and capital budgets;
- Preparation of statutory final accounts and associated returns, grant claims etc.;
- Provision of financial advice, training and assistance in budget monitoring for all Service Area managers at all levels;
- Maintenance and Development of the Council's Financial Management, Asset Register;
- On site support to Service Areas, including advice in respect of VAT;
- Treasury Management;
- Collection Fund Accounts;
- Financial support and direction on various projects undertaken within the Council.

The Accountancy Division works to the following timescales:

- | | |
|---------------------------------|--|
| - Accountancy advice | - 10 working days |
| - Response to Committee Reports | - 5 working days |
| - Routine requests for advice | - 2 working days |
| - Emergency / urgent work | - on demand, subject to staff availability |

Although in the majority of cases, the Division responds within a far shorter timescale.

The work is undertaken according to CIPFA accounting standards and is subject to external / internal audits each year.

The division continues to review the way the Council's Budgets are monitored and reported, enhancing them should the opportunities arise. The team will also continue to support and work with other Service Areas, who are reviewing their practices under the Council's Fit for the Future Programme.

The cost of this service is recharged to users based on staff time allocations.

FINANCE

	ACTUAL 2016/17 £	ORIGINAL BUDGET 2017/18 £	LATEST BUDGET 2017/18 £	ORIGINAL BUDGET 2018/19 £
<u>S1440 NON-DISTRIBUTED COSTS</u>				
DIRECT EXPENDITURE				
Employees	134,565	147,300	147,300	138,300
TOTAL DIRECT EXPENDITURE	134,565	147,300	147,300	138,300
Capital Charges	26,690	28,500	28,500	34,900
Recharges	(20,521)	(24,300)	(24,300)	(24,300)
NET (INCOME) / EXPENDITURE TO SUMMARY	140,734	151,500	151,500	148,900

Non-Distributed Costs are defined as comprising:

- The costs associated with unused shares of IT facilities;
- The costs of shares of other long-term unused but unrealisable assets;
- The proportion of employer's pensions contributions which actuaries certify to be attributable to back funding (i.e. current contributions towards the cost of increases in the pensions earned by past services).

S1460 TREASURY MANAGEMENT

DIRECT EXPENDITURE				
Supplies and Services	67,377	35,800	32,100	30,800
Third Party Payments	-	2,100	-	2,100
TOTAL DIRECT EXPENDITURE	67,377	37,900	32,100	32,900
DIRECT INCOME				
Other Income	(6,902)	-	-	-
TOTAL DIRECT INCOME	(6,902)	-	-	-
NET DIRECT (INCOME) / EXPENDITURE	60,475	37,900	32,100	32,900
Support Services	44,344	44,300	48,700	49,100
Recharges	(3,100)	(3,000)	(3,100)	(3,200)
NET (INCOME) / EXPENDITURE TO SUMMARY	101,719	79,200	77,700	78,800

Costs associated with the Council's banking arrangements, including the management of the investments and borrowings.

FINANCE

	ACTUAL 2016/17 £	ORIGINAL BUDGET 2017/18 £	LATEST BUDGET 2017/18 £	ORIGINAL BUDGET 2018/19 £
<u>S1461 CONTINGENCY BUDGETS</u>				
DIRECT EXPENDITURE				
Employees	-	104,800	147,700	559,600
Premises	-	22,300	-	-
Supplies and Services	-	265,200	14,400	375,400
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NET (INCOME) / EXPENDITURE TO SUMMARY	-	392,300	162,100	935,000
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This budget comprises general contingencies:

- A general provision for pay awards;
- A general provision for the introduction of an Apprenticeship Scheme;
- A general provision for National Employment Savings Trust (NEST);
- A general prices inflation allowance;
- A general contingency budget;
- A general allowance for over-recovery of income not included in specific service budgets.

FINANCE

	ACTUAL 2016/17 £	ORIGINAL BUDGET 2017/18 £	LATEST BUDGET 2017/18 £	ORIGINAL BUDGET 2018/19 £
<u>S1465 CORPORATE MANAGEMENT</u>				
DIRECT EXPENDITURE				
Employees	-	19,400	-	-
Supplies and Services	104,280	63,400	63,400	62,500
TOTAL DIRECT EXPENDITURE	104,280	82,800	63,400	62,500
DIRECT INCOME				
Other Income	-	-	(6,600)	-
TOTAL DIRECT INCOME	-	-	(6,600)	-
NET DIRECT (INCOME) / EXPENDITURE	104,280	82,800	56,800	62,500
Support Services	553,132	578,100	657,500	645,700
Recharges	(18,100)	(18,100)	(18,100)	(18,100)
NET (INCOME) / EXPENDITURE TO SUMMARY	639,312	642,800	696,200	690,100

It is recognised that certain costs only arise because local authorities are multi-purpose, elected organisations, i.e. the costs are over and above the sum of those that would be needed to manage all the various services if they were run by single-purpose authorities. Such costs are now gathered under the heading of "Corporate Management". Under the Service Reporting Code of Practice, the costs that can be charged to Corporate Management are strictly defined.

Corporate Management is defined as:

- Costs of the Chief Executive except where duties are concerned with the direct management of services or the provision of advice and support to members;
- Maintaining statutory registers, e.g. of politically sensitive posts, unused land, payments to members and members' interests – except when those statutory registers are defined specifically as a function of direct services;
- Providing information required by members of the public in exercise of statutory rights (other than about specific services);
- Completing, submitting and publishing staffing returns, statements of accounts, annual reports, public performance reports and local performance plans;
- External audit liaison;
- Best Value external inspections;
- Responsible Financial Officer functions relating to precepts, standard spending assessments, corporate budgets, capital programmes, budget monitoring of the corporate position, reviewing the financial effects of strategic proposals, etc.

A small part of Corporate Management is charged to the Housing Revenue Account to reflect its fair and equitable share of the costs.

FINANCE

	ACTUAL 2016/17 £	ORIGINAL BUDGET 2017/18 £	LATEST BUDGET 2017/18 £	ORIGINAL BUDGET 2018/19 £
<u>S1468 PARISH COUNCIL SUPPORT</u>				
DIRECT EXPENDITURE				
Supplies and Services	95,045	63,400	63,400	31,700
Third Party Payments	50,590	26,500	26,500	-
TOTAL DIRECT EXPENDITURE	145,635	89,900	89,900	31,700
Support Services	2,744	2,700	3,000	3,100
NET (INCOME) / EXPENDITURE TO SUMMARY	148,379	92,600	92,900	34,800

Supplies and Services:

The treatment of Council Tax Benefits changed from a national to a local council tax reduction scheme with effect from 1 April 2013. Under the local scheme the council tax reductions are now built into the Council Tax Base as a disregard, thus reducing the Council Tax Base. To counter this reduction in the Council Tax Base the Town and Parish Councils receive a Council Tax Support Grant. National Government funding to compensate councils for this reduced Taxbase is being withdrawn. In line with this the support grant to Town and Parish Councils will also be withdrawn over a 3 year period from 2017/18.

Third Party Payments:

There are services which are carried out by parish councils in their areas that are carried out by the District Council in the urban areas of Royal Leamington Spa, Kenilworth and Warwick. Without some form of relief, council taxpayers in the rural areas would, in effect, be paying twice for the same services. In order to avoid this "double charging", this Council contributes towards the costs of parish councils, although there are conditions attached to reimbursement. This support is being withdrawn over a 2 year period from 2017/18.

FINANCE

	ACTUAL 2016/17 £	ORIGINAL BUDGET 2017/18 £	LATEST BUDGET 2017/18 £	ORIGINAL BUDGET 2018/19 £
S1578 AUDIT & RISK				
DIRECT EXPENDITURE				
Employees	229,891	229,600	252,900	255,000
Transport	561	1,100	1,100	1,100
Supplies and Services	22,195	32,200	32,200	29,200
Third Party Payments	7,500	5,000	5,000	5,000
TOTAL DIRECT EXPENDITURE	260,147	267,900	291,200	290,300
DIRECT INCOME				
Other Income	(11,772)	(11,200)	(11,200)	(13,700)
TOTAL DIRECT INCOME	(11,772)	(11,200)	(11,200)	(13,700)
NET DIRECT (INCOME) / EXPENDITURE	248,375	256,700	280,000	276,600
Support Services	44,329	54,400	55,300	54,000
Recharges	(292,704)	(311,500)	(335,300)	(330,600)
NET (INCOME) / EXPENDITURE TO SUMMARY	-	(400)	-	-

The Internal Audit Service comprises provision of assurance to management on the state of internal control and governance in respect of all of the Council's functions, activities and systems.

The services provided also include the following:

- Assistance on projects
- General advice on controls and risk
- Promotion of an anti fraud and corruption culture
- Investigations into suspected cases of fraud and corruption.

The audit work is undertaken in compliance with professional auditing standards as laid down by the Chartered Institute of Public Finance and Accountancy (CIPFA) and the Chartered Institute of Internal Auditors (CIIA). The Council's external auditors, Grant Thornton, review and report annually on the activities of Internal Audit.

The service is delivered through a combination of in-house staffing and, especially for IT audits, external contractors.

The Audit and Risk Manager reports quarterly to the Head of Finance on the activities of Internal Audit. The Finance and Audit Scrutiny Committee oversees achievement of the annual internal audit plan and receives reports on a quarterly basis to enable them to fulfil this function.

In terms of risk management, the Audit and Risk Manager provides advice to services to help them manage their risks effectively. Risk registers are in place for all Council services and these are reviewed regularly by the Finance & Audit Scrutiny Committee. A report is issued to members annually on progress in embedding risk management across the organisation.

The cost of this service is recharged to services based on staff time allocations.

The management of the Council's insurances is part of the Audit and Risk Division. Insurance is arranged with the Council's insurer where appropriate and all claims are handled by the Insurance & Risk Officer.

FINANCE

	ACTUAL 2016/17 £	ORIGINAL BUDGET 2017/18 £	LATEST BUDGET 2017/18 £	ORIGINAL BUDGET 2018/19 £
<u>S3050 REVENUES</u>				
DIRECT EXPENDITURE				
Employees	600,888	614,500	678,800	675,300
Transport	1,469	2,500	2,500	1,300
Supplies and Services	112,724	104,400	154,400	104,200
Third Party Payments	33,448	25,800	25,800	25,800
TOTAL DIRECT EXPENDITURE	748,529	747,200	861,500	806,600
DIRECT INCOME				
Government Grants	(216,796)	(214,400)	(214,400)	(214,400)
Other Grants and Contributions	(72,767)	(70,900)	(70,900)	(70,900)
Other Income	12,966	-	-	-
Fees and Charges	(357,255)	(400,000)	(365,000)	(380,000)
TOTAL DIRECT INCOME	(633,852)	(685,300)	(650,300)	(665,300)
NET DIRECT (INCOME) / EXPENDITURE	114,677	61,900	211,200	141,300
Support Services	523,613	546,200	607,000	611,500
NET (INCOME) / EXPENDITURE TO SUMMARY	638,290	608,100	818,200	752,800

The Revenues Service is responsible for the levying and collection of both the Council Tax and Business Rates .

Council Tax - Introduced in April 1993, is a tax on domestic properties. Each domestic property is placed in a 'band' from A to H based on the capital value of that property in April 1991. The banding exercise was carried out and is maintained by the Valuation Office, an Executive Agency of central Government.

Each year in late February, or early March, the Council, as the Billing Authority, fixes the charges that will apply for the upcoming financial year. The amount of tax levied will include precepts on behalf of Warwickshire County Council and Warwickshire Police and Crime Commissioner, as well as precepts by the appropriate parish or town councils.

Business Rates - All businesses in the area have a 'rateable value' ascribed to them by the Valuation Office Agency. Business Rates are subject to a revaluation every 5 years [although the Autumn Budget 2017 proposed that this will take place every 3 years moving forward] when the values are updated to reflect market changes in rental values. The Latest revaluation took effect from 01 April 2017. The Government fixes the rate-in-the-pound that the Council must use to calculate charges which are then levied on the occupiers or owners of the relevant properties. There is a system of 'transitional relief' which helps cushion the effects of substantial changes following a revaluation.

In both cases, the Revenues Service is responsible for calculating the charges, allowing any discounts, benefits or reliefs as appropriate, and then sending out bills in accordance with the regulations. If payment is not forthcoming, then recovery action as set out in the regulations is followed in order to secure payment.

The council's website at www.warwickdc.gov.uk gives more details about council tax and rates and also gives details of how to go about applying for benefits, reliefs, discounts or exemptions.

FINANCE

	ACTUAL 2016/17 £	ORIGINAL BUDGET 2017/18 £	LATEST BUDGET 2017/18 £	ORIGINAL BUDGET 2018/19 £
S3250 BENEFITS				
DIRECT EXPENDITURE				
Employees	697,268	724,100	762,800	794,600
Transport	3,099	5,400	5,400	4,200
Supplies and Services	166,195	233,100	240,000	233,100
Third Party Payments	4,136	20,100	7,700	20,100
Housing Benefits	28,636,563	28,969,500	27,040,100	27,040,100
TOTAL DIRECT EXPENDITURE	29,507,261	29,952,200	28,056,000	28,092,100
DIRECT INCOME				
Government Grants	(29,412,530)	(29,747,500)	(27,892,000)	(27,772,200)
Other Income	(14,463)	-	(600)	-
Fees and Charges	(454)	-	-	-
TOTAL DIRECT INCOME	(29,427,447)	(29,747,500)	(27,892,600)	(27,772,200)
NET DIRECT (INCOME) / EXPENDITURE	79,814	204,700	163,400	319,900
Support Services	354,004	385,600	438,000	429,200
Recharges	(115,741)	(124,600)	(127,900)	(135,800)
NET (INCOME) / EXPENDITURE TO SUMMARY	318,077	465,700	473,500	613,300

Universal Credit is gradually replacing Housing Benefit (HB) for working age customers, however Local Authorities are expected to continue to administer the HB scheme until all customers have migrated and the Housing Benefit administration grant is gradually reducing to reflect the reduction in Housing Benefit claimants. The Housing Benefit caseload has reduced as a result of Universal Credit, however the Department for Work and Pensions have recently announced that no further claims to Universal Credit will be made in our area until October 2018 and as a result we expect to see an increase in claims until then. The administration grant is expected to be reviewed to reflect this change in policy. Administration of HB for pensioners will remain the responsibility of the Local Authority until Universal Credit has been fully rolled out. The HB scheme enables people on a low income to obtain financial assistance towards their rent.

Local authorities are responsible for determining their own Local Council Tax Reduction Scheme (LCTRS) for working age claimants, the rules for pensioners are prescribed by Government. Claimants who are on a low income can have their council tax liability reduced by up to 85% for working age and 100% for pension age claimants.

Principal Features:

Entitlement is assessed in relation to total financial resources and "applicable amounts".

- (a) Households on Income Support, Jobseekers' Allowance, Pension Credit (Guarantee Credit) and Employment Support Allowance (income related) should be able to get the maximum level of assistance less, where applicable, a deduction for any non dependants living in the household. Other households whose income is not included in this list may also qualify and the level of entitlement is assessed based on income and capital compared to the circumstances of the household.
- (b) Applicants with more than £16,000 assessed capital do not qualify for benefit unless they are in receipt of Pension Credit (Guarantee Credit).
- (c) Income from employment is assessed on net income.

Number of claimants:

	2016	2017
HB	6,200	6,000
CTR	7,200	6,600

Since February 2015, DWP have been responsible for Housing Benefit fraud, however we retain responsibility for dealing with any fraudulent activity which occurs in relation to our other services, this service is currently provided on our behalf by Oxford City Council

In February 2016, calls to the service were repatriated to the District Council, the benefit service now includes a team of customer service advisors, the team receive around 4,80 calls per month and this includes calls to the Council's main switchboard number.

FINANCE

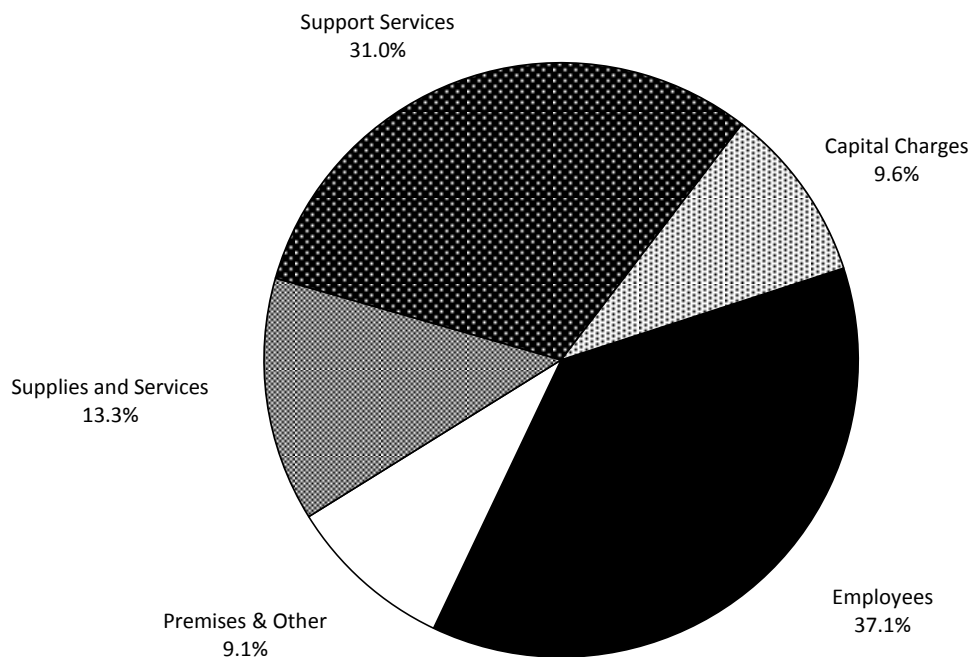
	ACTUAL 2016/17 £	ORIGINAL BUDGET 2017/18 £	LATEST BUDGET 2017/18 £	ORIGINAL BUDGET 2018/19 £
<u>S3661 CUP - UNITED REFORM CHURCH</u>				
DIRECT EXPENDITURE				
Premises	4,534	-	1,500	1,500
TOTAL DIRECT EXPENDITURE	4,534	-	1,500	1,500
Support Services	3,560	5,100	5,500	5,300
Capital Charges	25,076	25,100	25,100	41,400
NET (INCOME) / EXPENDITURE TO SUMMARY	33,170	30,200	32,100	48,200

The Creative Uplift Programme (CUP) scheme in respect of phase 2 development of Spencer's Yard was dependent on Government funding through Advantage West Midlands.

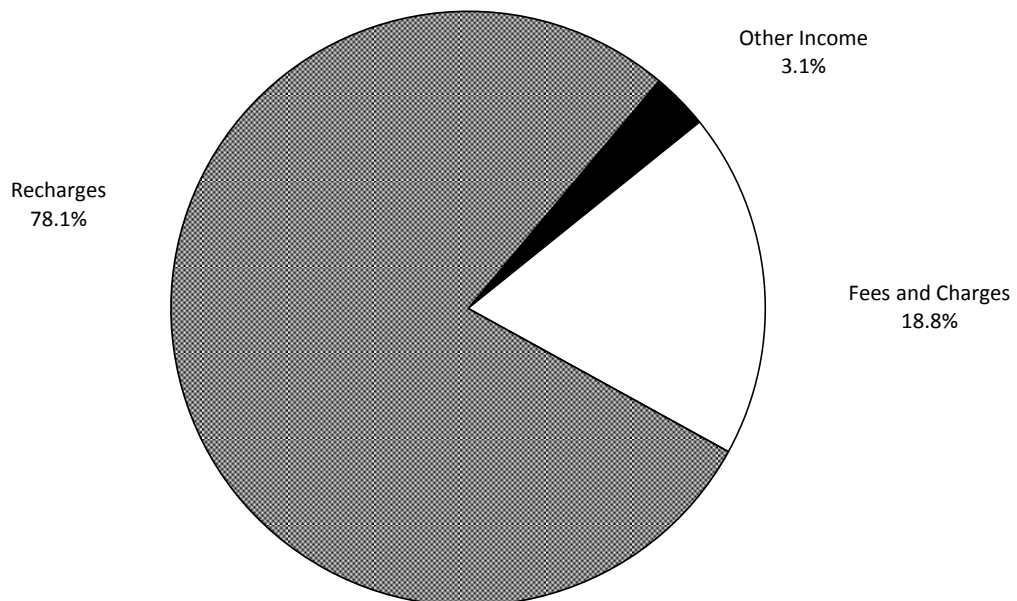
The new Government formed following the Parliamentary elections held in May 2010 abolished Advantage West Midlands and cancelled all outstanding schemes.

	ACTUAL 2016/17 £	ORIGINAL BUDGET 2017/18 £	LATEST BUDGET 2017/18 £	ORIGINAL BUDGET 2018/19 £	Page
<u>HEALTH & COMMUNITY PROTECTION PORTFOLIO</u>					
S1001 COMMUNITY DEVELOPMENT	776,871	579,500	831,000	679,000	84
S1045 CCTV	163,822	170,300	188,600	220,300	84
S1640 SMALL GRANTS	29,766	30,300	30,400	30,300	85
S2102 COMMUNITY FORUMS	48,226	35,000	35,000	45,500	85
S2110 COMMUNITY PARTNERSHIP	209,908	168,700	255,700	246,500	86
S2141 CIVIL CONTINGENCIES	87,341	88,600	88,900	85,500	86
S2300 OFFICE ACCOMMODATION	-	(26,800)	-	-	87
S2360 LICENSING & REGISTRATION	43,394	75,300	112,700	117,900	88
S4210 EH ENVIRONMENTAL HEALTH CORE	18,123	82,600	28,300	21,300	89
S4270 FOOD+OCCUPATIONAL SAFETY+HEALTH	408,953	433,800	450,900	467,100	90
S4300 ENVIRONMENTAL PROTECTION	521,975	558,400	612,100	627,500	91
S4350 COMMUNITY SAFETY	207,700	206,400	211,900	217,200	92
S4810 ALLEVIATION OF FLOODING	161,129	164,400	157,400	206,900	93
TOTAL HEALTH & COMMUNITY PROTECTION PORTFOLIO	2,677,208	2,566,500	3,002,900	2,965,000	
 <u>SUBJECTIVE ANALYSIS:</u>					
<u>EXPENDITURE:</u>					
Employees	1,673,041	1,701,800	1,758,400	1,901,200	
Premises	352,016	362,400	393,900	364,000	
Transport	46,020	49,100	51,100	34,200	
Supplies and Services	821,924	725,300	748,400	681,000	
Third Party Payments	63,014	69,200	114,200	69,200	
Support Services	1,570,688	1,539,200	1,584,500	1,586,800	
Capital Charges	500,256	299,300	551,700	489,700	
TOTAL EXPENDITURE	5,026,959	4,746,300	5,202,200	5,126,100	
 <u>INCOME:</u>					
Government Grants	-	(3,000)	(3,000)	(3,000)	
Other Grants and Contributions	(113,043)	(25,000)	(25,000)	(25,000)	
Other Income	(55,481)	(11,400)	(11,400)	(11,400)	
Fees and Charges	(416,760)	(412,900)	(410,600)	(407,500)	
Rents	(30,762)	(27,000)	(27,000)	(27,000)	
Recharges	(1,733,705)	(1,700,500)	(1,722,300)	(1,687,200)	
TOTAL INCOME	(2,349,751)	(2,179,800)	(2,199,300)	(2,161,100)	
NET COST OF HEALTH & COMMUNITY PROTECTION	2,677,208	2,566,500	3,002,900	2,965,000	

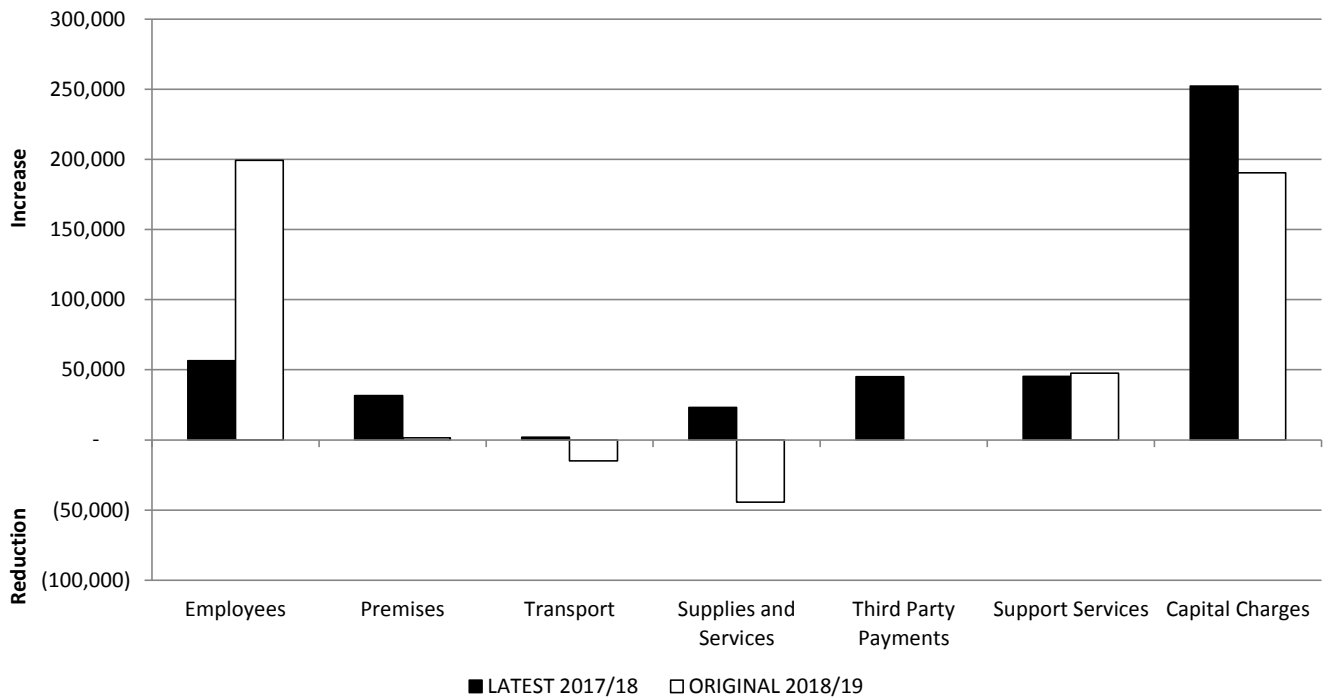
HEALTH & COMMUNITY PROTECTION EXPENDITURE - 2018/19 BUDGETS



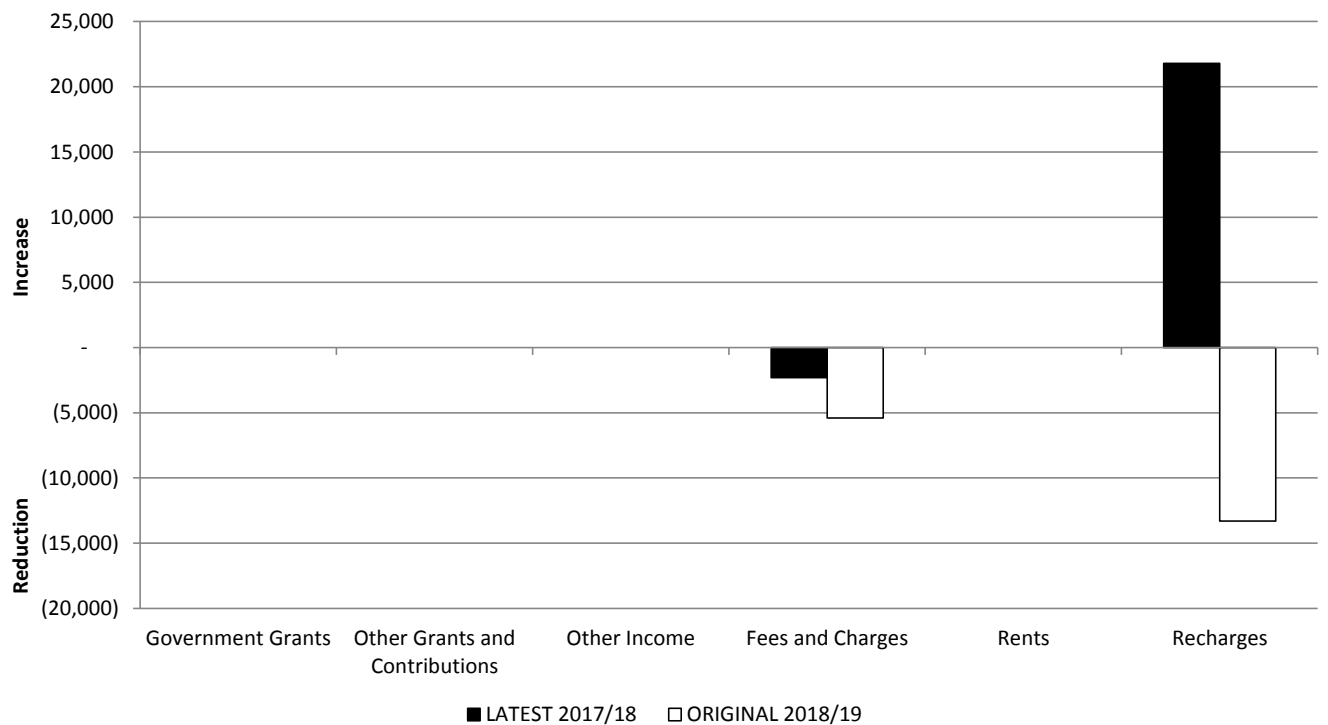
HEALTH & COMMUNITY PROTECTION INCOME - 2018/19 BUDGETS



HEALTH & COMMUNITY PROTECTION EXPENDITURE: CHANGE FROM 2017/18 ORIGINAL (£)



HEALTH & COMMUNITY PROTECTION INCOME: CHANGE FROM 2017/18 ORIGINAL (£)



HEALTH and COMMUNITY PROTECTION

	ACTUAL 2016/17 £	ORIGINAL BUDGET 2017/18 £	LATEST BUDGET 2017/18 £	ORIGINAL BUDGET 2018/19 £
S1001 COMMUNITY DEVELOPMENT				
DIRECT EXPENDITURE				
Supplies and Services	331,316	333,700	333,700	296,700
TOTAL DIRECT EXPENDITURE	331,316	333,700	333,700	296,700
Support Services	32,290	32,500	32,700	32,300
Capital Charges	413,265	213,300	464,600	350,000
NET (INCOME) / EXPENDITURE TO SUMMARY	776,871	579,500	831,000	679,000

The crucial role that the voluntary and community sector and its infrastructure organisations play in delivering essential services is widely recognised and acknowledged. Engaging and strengthening communities, and promoting community cohesion, is one of the cross cutting themes of the refreshed Sustainable Community Strategy.

The figures shown represent the Council's financial contributions to the support and development of strong community infrastructure and activities that will enable Warwick District residents to achieve their potential, and participate fully in the community. The funding is allocated to a range of voluntary and community organisations on the basis of 3 year contracts (awarded following a commissioning exercise in Autumn 2015).

S1045 CCTV

DIRECT EXPENDITURE				
Employees	202,325	198,700	195,900	215,600
Premises	8,635	8,500	8,500	8,800
Transport	167	300	300	300
Supplies and Services	130,241	135,500	135,500	135,600
Third Party Payments	-	300	300	300
TOTAL DIRECT EXPENDITURE	341,368	343,300	340,500	360,600
DIRECT INCOME				
Other Grants and Contributions	(14,700)	-	-	-
Other Income	(8,210)	(8,000)	(8,000)	(8,000)
TOTAL DIRECT INCOME	(22,910)	(8,000)	(8,000)	(8,000)
NET DIRECT (INCOME) / EXPENDITURE	318,458	335,300	332,500	352,600
Support Services	105,664	95,500	116,600	126,300
Capital Charges	40,426	40,400	40,400	42,300
Recharges	(300,726)	(300,900)	(300,900)	(300,900)
NET (INCOME) / EXPENDITURE TO SUMMARY	163,822	170,300	188,600	220,300

The Council owns and monitors a CCTV system, which covers 190 cameras across the District, including cameras which operate on behalf of Housing, Culture and Neighbourhood Services.

The control room is staffed on a "24/7" basis and maintains a link to the Police Central Control Room and via Retail Radio links to over 100 businesses across the District including those in the evening economy.

A CCTV Manager is responsible for the service together with 5.8 CCTV operators who monitor the cameras, Retail Radio links and Help Point system.

The scheme deals with around 4,800 incidents a year and initiated 609 arrests last year.

HEALTH and COMMUNITY PROTECTION

	ACTUAL 2016/17 £	ORIGINAL BUDGET 2017/18 £	LATEST BUDGET 2017/18 £	ORIGINAL BUDGET 2018/19 £
<u>S1640 SMALL GRANTS</u>				
DIRECT EXPENDITURE				
Supplies and Services	10,816	11,200	11,200	11,200
TOTAL DIRECT EXPENDITURE	10,816	11,200	11,200	11,200
Support Services	18,950	19,100	19,200	19,100
NET (INCOME) / EXPENDITURE TO SUMMARY	29,766	30,300	30,400	30,300

The figures shown above represent the Council's financial contributions to various voluntary and community organisations through the Small Grants Scheme. Grants to sporting and cultural organisations are shown under their respective services.

The small grants scheme is available to all community and voluntary groups in Warwick district. Grants are available to community based projects that benefit residents in 2 or more locality areas and meet the following criteria:

- improve / enhance the physical environment
- promote health and well being
- make neighbourhoods feel safe
- build up the strength of communities / neighbourhoods
- to encourage vulnerable / excluded individuals and groups to participate in community life.

S2102 COMMUNITY FORUMS

DIRECT EXPENDITURE				
Supplies and Services	48,226	35,000	35,000	45,500
NET (INCOME) / EXPENDITURE TO SUMMARY	48,226	35,000	35,000	45,500

Since 2009/10 the Council has provided an annual allocation to support locality working through the establishment of Community Forums to determine local priorities and allocate funding to help address those priorities. There are seven community forums:

- Warwick Community Forum
- Kenilworth Community Forum
- North Leamington Community Forum
- South Leamington Community Forum
- Whitnash Community Forum
- Rural East Community Forum, and
- Rural West Community Forum

The funding is allocated equally between these seven forums and the Leamington Town Centre Community Safety Forum.

HEALTH and COMMUNITY PROTECTION

	ACTUAL 2016/17 £	ORIGINAL BUDGET 2017/18 £	LATEST BUDGET 2017/18 £	ORIGINAL BUDGET 2018/19 £
<u>S2110 COMMUNITY PARTNERSHIP</u>				
DIRECT EXPENDITURE				
Employees	170,951	151,100	184,100	187,600
Premises	1,141	1,800	1,600	1,600
Transport	1,165	1,300	1,300	1,300
Supplies and Services	3,834	3,600	3,700	3,600
Third Party Payments	-	400	15,400	400
TOTAL DIRECT EXPENDITURE	177,091	158,200	206,100	194,500
DIRECT INCOME				
Other Grants and Contributions	(25,000)	(25,000)	(25,000)	(25,000)
TOTAL DIRECT INCOME	(25,000)	(25,000)	(25,000)	(25,000)
NET DIRECT (INCOME) / EXPENDITURE	152,091	133,200	181,100	169,500
Support Services	101,017	80,500	119,600	122,000
Recharges	(43,200)	(45,000)	(45,000)	(45,000)
NET (INCOME) / EXPENDITURE TO SUMMARY	209,908	168,700	255,700	246,500

The crucial role that the voluntary and community sector and its infrastructure organisations play in delivering essential services is widely recognised and acknowledged. Engaging and strengthening communities, and promoting community cohesion, is one of the cross cutting themes of the refreshed Sustainable Community Strategy.

The figures shown represent the Council's financial contributions to the support and development of strong community infrastructure and activities that will enable Warwick District residents to achieve their potential, and participate fully in the community. The funding is allocated to a range of voluntary and community organisations on the basis of 3 year contracts (awarded following a commissioning exercise in Autumn 2015).

S2141 CIVIL CONTINGENCIES

DIRECT EXPENDITURE				
Employees	-	-	900	-
Supplies and Services	5,856	10,700	10,700	10,000
TOTAL DIRECT EXPENDITURE	5,856	10,700	11,600	10,000
Support Services	81,485	77,900	77,300	75,500
NET (INCOME) / EXPENDITURE TO SUMMARY	87,341	88,600	88,900	85,500

The expenditure budgets shown above are to support the Councils compliance with the Civil Contingencies Act. This places seven areas of civil protection duties on the Council as a Category 1 responder. The seven areas have a further myriad of requirements which are highlighted by the Civil Contingencies Secretariat at the Cabinet Office. The seven main civil protection duties are as follows;

- Co-operation between all local and multi-agency responders.
- Information sharing between all local and multi-agency responders.
- Assessment of emergency risks facing the Community.
- Emergency Planning
- Business Continuity Management (BCM)
- Communicating with the Public to warn and inform before, during and after an emergency
- Advice and Assistance to the Business and Voluntary Organisations in relation to BCM.

HEALTH and COMMUNITY PROTECTION

	ACTUAL 2016/17 £	ORIGINAL BUDGET 2017/18 £	LATEST BUDGET 2017/18 £	ORIGINAL BUDGET 2018/19 £
<u>S2300 OFFICE ACCOMMODATION</u>				
DIRECT EXPENDITURE				
Premises	331,099	339,800	371,500	341,200
Supplies and Services	22,074	28,200	28,200	27,600
Third Party Payments	5,403	4,800	4,800	5,000
TOTAL DIRECT EXPENDITURE	358,576	372,800	404,500	373,800
DIRECT INCOME				
Rents	(30,762)	(27,000)	(27,000)	(27,000)
TOTAL DIRECT INCOME	(30,762)	(27,000)	(27,000)	(27,000)
NET DIRECT (INCOME) / EXPENDITURE	327,814	345,800	377,500	346,800
Support Services	240	-	400	400
Recharges	(328,054)	(372,600)	(377,900)	(347,200)
NET (INCOME) / EXPENDITURE TO SUMMARY	-	(26,800)	-	-

The budgets shown above reflect the operational office accommodation costs of Riverside House, the Councils administrative headquarters.

The cost of this service is recharged to users based on floor area occupied.

HEALTH and COMMUNITY PROTECTION

	ACTUAL 2016/17 £	ORIGINAL BUDGET 2017/18 £	LATEST BUDGET 2017/18 £	ORIGINAL BUDGET 2018/19 £
<u>S2360 LICENSING & REGISTRATION</u>				
DIRECT EXPENDITURE				
Employees	119,006	117,400	175,000	179,400
Transport	1,451	1,300	1,300	1,300
Supplies and Services	21,119	18,800	20,000	20,000
Third Party Payments	25,061	27,300	27,300	27,300
TOTAL DIRECT EXPENDITURE	166,637	164,800	223,600	228,000
DIRECT INCOME				
Other Income	(5,525)	-	-	-
Fees and Charges	(376,960)	(375,300)	(373,300)	(369,700)
TOTAL DIRECT INCOME	(382,485)	(375,300)	(373,300)	(369,700)
NET DIRECT (INCOME) / EXPENDITURE	(215,848)	(210,500)	(149,700)	(141,700)
Support Services	262,542	289,100	265,700	262,900
Recharges	(3,300)	(3,300)	(3,300)	(3,300)
NET (INCOME) / EXPENDITURE TO SUMMARY	43,394	75,300	112,700	117,900

The Council has a statutory duty to licence various activities including street and house-to-house collections, hackney carriages (taxis) and private hire vehicles and drivers and street trading consents.

Fees are payable by applicants for the majority of licences and registrations and in general the Council tries to set the fees at a level to recoup the cost of issuing individual licences and, for some licences, carrying out enforcement action

Since 24th November 2005 the Council has also been responsible for issuing premises licences and club premises certificates under the Licensing Act 2003 (the Act). These licences authorise regulated entertainment, late night refreshment and the sale of alcohol. Each premises licence which allows the sale of alcohol must specify a designated premises supervisor who must hold a personal licence under the Act. The Council, in its role as Licensing Authority, is responsible for the issuing of personal licences. Fees for licences issued under the Licensing Act 2003 are set by the Government and are intended to cover the cost of administering the function.

From September 2007, the Council took over responsibility for the issuing of premises licences to betting shops, gaming centres and tracks and continues with the issuing of permits for gaming machines in licensed premises, as well as small lotteries.

The Scrap Metal Dealers Act 2013 came into force on 1 October 2013. The legislation requires the Council to license any persons whose business is to collect, buy or sell scrap in the District.

HEALTH and COMMUNITY PROTECTION

	ACTUAL 2016/17 £	ORIGINAL BUDGET 2017/18 £	LATEST BUDGET 2017/18 £	ORIGINAL BUDGET 2018/19 £
<u>S4210 EH ENVIRONMENTAL HEALTH CORE</u>				
DIRECT EXPENDITURE				
Employees	118,255	127,300	99,100	97,800
Transport	3,400	3,600	1,800	1,800
Supplies and Services	47,296	59,900	62,700	42,300
Third Party Payments	2,804	7,000	7,000	7,000
TOTAL DIRECT EXPENDITURE	171,755	197,800	170,600	148,900
DIRECT INCOME				
Other Income	(560)	-	-	-
TOTAL DIRECT INCOME	(560)	-	-	-
NET DIRECT (INCOME) / EXPENDITURE	171,195	197,800	170,600	148,900
Support Services	144,628	111,100	129,300	129,200
Recharges	(297,700)	(226,300)	(271,600)	(256,800)
NET (INCOME) / EXPENDITURE TO SUMMARY	18,123	82,600	28,300	21,300

The service, under the control of the Head of Health and Community Protection, is responsible for the management and administration of a number of public health related functions under three sections, i.e. Regulatory, Safer Communities, and Community Partnership.

In addition to a wide range of public protection and regulatory functions the service has a lead role in three Corporate priorities under the Fit For the Future Change Programme - Health, Clean, Green and Safe. Management of corporate health and safety also resides within the services.

HEALTH and COMMUNITY PROTECTION

	ACTUAL 2016/17 £	ORIGINAL BUDGET 2017/18 £	LATEST BUDGET 2017/18 £	ORIGINAL BUDGET 2018/19 £
<u>S4270 FOOD+OCCUPATIONAL SAFETY+HEALTH</u>				
DIRECT EXPENDITURE				
Employees	409,151	419,500	420,400	457,500
Transport	13,008	13,600	13,900	5,300
Supplies and Services	1,046	1,600	1,900	1,900
Third Party Payments	9,924	8,000	18,000	7,800
TOTAL DIRECT EXPENDITURE	433,129	442,700	454,200	472,500
DIRECT INCOME				
Other Income	(2,001)	-	-	-
Fees and Charges	(10,021)	(5,600)	(5,600)	(5,700)
TOTAL DIRECT INCOME	(12,022)	(5,600)	(5,600)	(5,700)
NET DIRECT (INCOME) / EXPENDITURE	421,107	437,100	448,600	466,800
Support Services	91,946	100,800	106,400	104,400
Recharges	(104,100)	(104,100)	(104,100)	(104,100)
NET (INCOME) / EXPENDITURE TO SUMMARY	408,953	433,800	450,900	467,100

The aims of this team are:

- To ensure that consumer health in the Warwick District is protected through the effective promotion and enforcement of food and occupational health and safety.
- To provide a level of service to stakeholders which is of a demonstrable, externally auditable, and high quality through the efficient use of resources.
- To assist in the delivery of the Council's Health Strategy.
- To ensure that workplaces in the District present no significant health risk to people who resort to them, and to promote issues related to the health of employees and those attending workplaces.

The team also responds to official notifications required under health and safety legislation e.g. accidents, asbestos removal, defective equipment. Other duties include inspection for licensing functions relating to skin piercing and investigating cases of infectious disease and food complaints etc.

HEALTH and COMMUNITY PROTECTION

	ACTUAL 2016/17 £	ORIGINAL BUDGET 2017/18 £	LATEST BUDGET 2017/18 £	ORIGINAL BUDGET 2018/19 £
<u>S4300 ENVIRONMENTAL PROTECTION</u>				
DIRECT EXPENDITURE				
Employees	345,612	385,900	418,800	477,800
Premises	-	1,900	1,900	2,000
Transport	18,657	21,500	24,700	21,400
Supplies and Services	51,280	40,000	58,500	39,300
Third Party Payments	9,298	16,800	36,800	16,800
TOTAL DIRECT EXPENDITURE	424,847	466,100	540,700	557,300
DIRECT INCOME				
Government Grants	-	(3,000)	(3,000)	(3,000)
Other Income	1,520	-	-	-
Fees and Charges	(17,261)	(18,700)	(18,400)	(18,800)
TOTAL DIRECT INCOME	(15,741)	(21,700)	(21,400)	(21,800)
NET DIRECT (INCOME) / EXPENDITURE	409,106	444,400	519,300	535,500
Support Services	411,053	413,600	390,900	389,900
Capital Charges	3,916	2,500	4,000	4,200
Recharges	(302,100)	(302,100)	(302,100)	(302,100)
NET (INCOME) / EXPENDITURE TO SUMMARY	521,975	558,400	612,100	627,500

The work covered by this budget now falls in the Safer Communities Team. The aims are to:

- Ensure that the levels of pollution in water, on land and in the air, including pollution by noise and light, are such that they do not adversely affect the health of people in the District.
- To assist in the delivery of the Council's Health Strategy.
- There are many subsidiary objectives including preventing any adverse affect on people's health from proposed development within the District which entails examining all planning applications and detailed plans where there is likely environmental impact and providing written advice on all such applications.

Other functions provided include statutory nuisances from smoke, dust, fumes, odour, light, noise and contamination, the provision of a Dog Warden Service, a Pest Control Service, arranging funerals under the provisions of the Public Health (Control of Disease) Act 1984.

The abatement of nuisances ensuring that private land is not in such a condition that it is prejudicial to health or a nuisance and that it does not attract or provide harbourage for rodents and that animals are not kept in such a condition as to be prejudicial to health or a nuisance. In addition, an identification service and provision of advice on the treatment and eradication of insects within dwellings, together with advice and enforcement of the rodent proofing of dwellings.

Other duties include ensuring that the Council meets its obligations with respect to Local Air Quality legislation under the Environment Act 1995 and Contaminated Land legislation, advice to Licensing as a 'responsible authority', advice to Planning on Environmental Protection issues and licensing functions relating to animal welfare legislation.

HEALTH and COMMUNITY PROTECTION

	ACTUAL 2016/17 £	ORIGINAL BUDGET 2017/18 £	LATEST BUDGET 2017/18 £	ORIGINAL BUDGET 2018/19 £
<u>S4350 COMMUNITY SAFETY</u>				
DIRECT EXPENDITURE				
Employees	307,741	301,900	264,200	285,500
Transport	8,172	7,500	7,800	2,800
Supplies and Services	148,820	47,100	47,300	47,300
Third Party Payments	10,524	4,100	4,100	4,100
TOTAL DIRECT EXPENDITURE	475,257	360,600	323,400	339,700
DIRECT INCOME				
Other Grants and Contributions	(73,343)	-	-	-
Other Income	(40,705)	(3,400)	(3,400)	(3,400)
Fees and Charges	(12,518)	(13,300)	(13,300)	(13,300)
TOTAL DIRECT INCOME	(126,566)	(16,700)	(16,700)	(16,700)
NET DIRECT (INCOME) / EXPENDITURE	348,691	343,900	306,700	323,000
Support Services	213,038	208,200	222,100	220,900
Capital Charges	496	500	500	1,100
Recharges	(354,525)	(346,200)	(317,400)	(327,800)
NET (INCOME) / EXPENDITURE TO SUMMARY	207,700	206,400	211,900	217,200

The Safer Communities Manager is responsible for co-ordinating the Council's response to crime and disorder issues. There are three main areas of work:

- Mainstreaming and coordination of the councils response to the statutory duties under the Crime & Disorder Act (1998)
- Driving and improving the South Warwickshire Community Safety Partnership (SWCSP)
- Leading and coordinating responses to anti-social behaviour and nuisance

Crime Reduction

In partnership with Warwickshire Police, Warwickshire County Council, Warwickshire Fire and Rescue Service, Probation and South Warwickshire Clinical Commissioning group this authority is jointly responsible for the reduction of crime, disorder and drugs misuse in Warwick District. On September 12th, 2008 the Crime & Disorder Reduction Partnerships (CDRP's) for the Warwick and Stratford-on-Avon districts were formally merged. The South Warwickshire Community Safety Partnership builds on a history of successful collaborative work including two joint audits and one joint strategic assessment. The Safer Communities Manager bids to the Police & Crime Commissioner for funding of key interventions. The priorities following consideration of the 2017/18 Strategic Assessment (to be confirmed) were:

- Reducing violent crime
 - Reducing Anti-Social Behaviour
 - Reducing Re-Offending
- Reducing crime in the rural areas

Anti-Social Behaviour

Since August 2006 Warwick District Council and Stratford District Council have both employed a full time Anti-Social Behaviour Officer with the objective of building respect in communities and reducing anti-social behaviour. The Anti-Social Behaviour Officer is tasked with early intervention work to modify behaviour at first report. Working practices have been re-designed from the victim perspective and in line with the Pilkington Review. A risk matrix is now used to ensure that we identify and support the vulnerable using a victim centred approach to ASB.

HEALTH and COMMUNITY PROTECTION

	ACTUAL 2016/17 £	ORIGINAL BUDGET 2017/18 £	LATEST BUDGET 2017/18 £	ORIGINAL BUDGET 2018/19 £
<u>S4810 ALLEVIATION OF FLOODING</u>				
DIRECT EXPENDITURE				
Premises	11,141	10,400	10,400	10,400
Third Party Payments	-	500	500	500
TOTAL DIRECT EXPENDITURE	11,141	10,900	10,900	10,900
Support Services	107,835	110,900	104,300	103,900
Capital Charges	42,153	42,600	42,200	92,100
NET (INCOME) / EXPENDITURE TO SUMMARY	161,129	164,400	157,400	206,900

The Council is responsible for the discharge of the Land Drainage functions covered under the statutory requirement of the Land Drainage Act 1991 and the Local Government Act 1999.

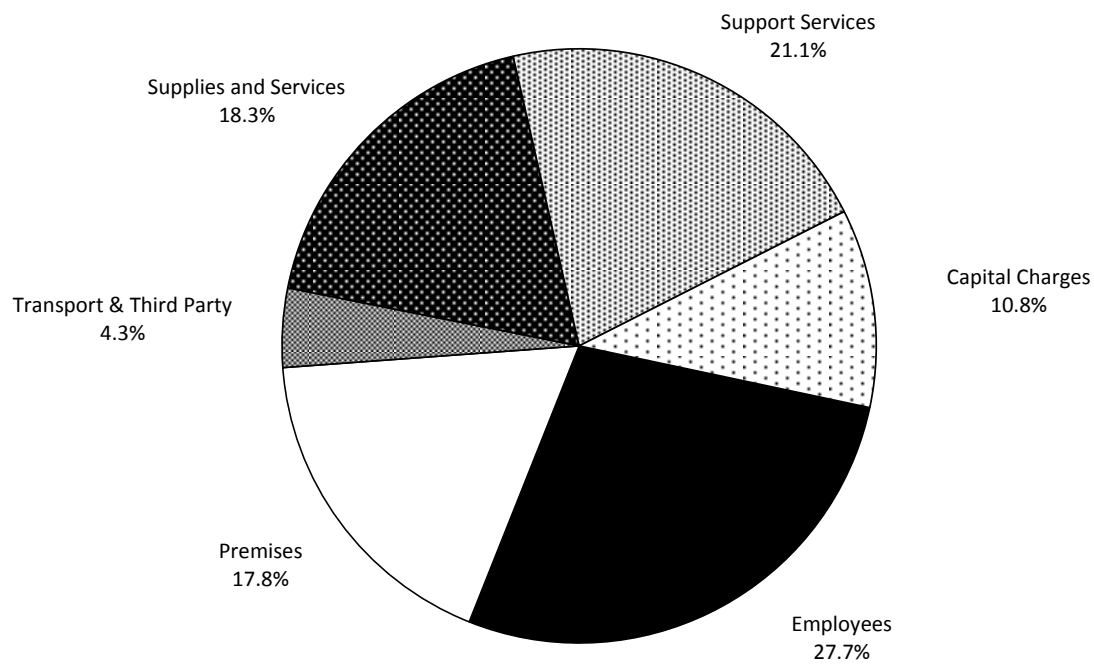
Warwick District Council also has the added responsibility of complying with its own flood defence policy which was reported in March 2000 to DEFRA and the Environment Agency.

In adherence to the Councils Fit for the Future Strategy and its Flood Defence Plan, it further undertakes the construction of flood alleviation schemes where partnership project need and funding can be obtained.

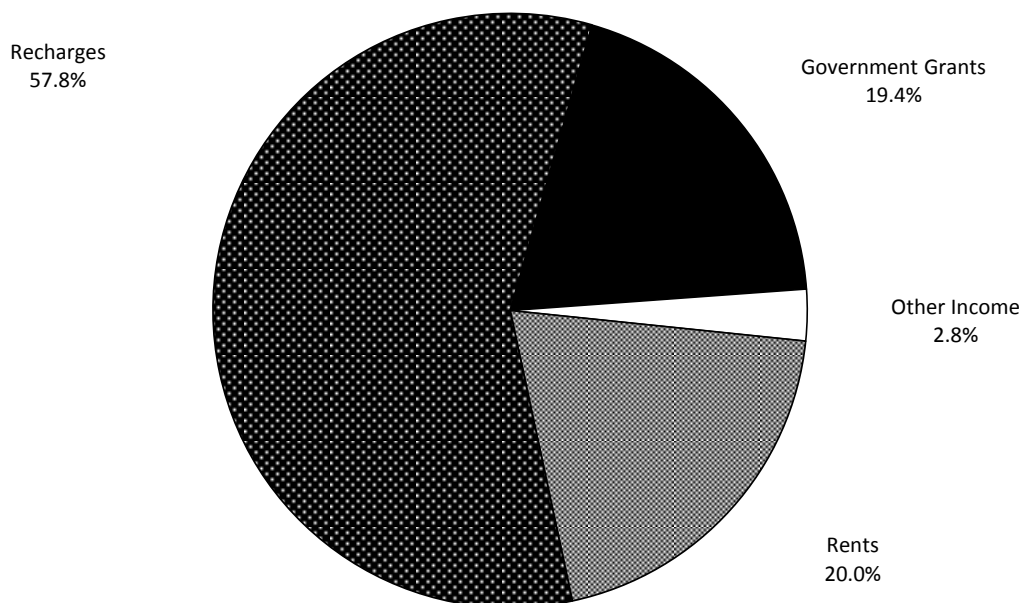
As part of the Development Control process, advice is given to the Planning Service Area for the undertaking and approval of flood risk assessments in accordance with PPS25. This is to ensure that development takes place throughout the District in accordance with the sustainable drainage policies of the Council.

	ACTUAL 2016/17 £	ORIGINAL BUDGET 2017/18 £	LATEST BUDGET 2017/18 £	ORIGINAL BUDGET 2018/19 £	Page
<u>HOUSING & PROPERTY SERVICES PORTFOLIO</u>					
S1050 PUBLIC CONVENIENCES	193,391	196,200	193,800	204,900	97
S1590 HOMELESSNESS/HOUSING ADVICE	653,186	556,700	734,500	639,900	98
S1605 HOUSING STRATEGY	381,743	373,900	466,300	431,000	99
S1610 OTHER HOUSING PROPERTY	(7,473)	(2,400)	800	19,700	100
S1615 CONTRIBUTIONS TO HRA	37,900	37,900	37,900	37,900	100
S1625 SUPPORTING PEOPLE TO HRA	-	-	-	-	101
S1630 PRIVATE SECTOR HOUSING	257,157	542,900	406,700	428,800	102
S1645 ASSET MANAGEMENT	-	(700)	40,000	30,000	103
S1650 ESTATE MANAGEMENT	(180,841)	(175,100)	(6,800)	64,000	104
S1660 WARWICK PLANT MAINTENANCE	-	-	-	-	105
S2300 OFFICE ACCOMMODATION	6,013	-	-	-	106
S4780 WDC HIGHWAYS	184,733	235,900	230,800	250,800	106
SW000 CORPORATE R+M UNALLOCATED	-	420,500	420,500	417,800	107
TOTAL HOUSING & PROPERTY SERVICES PORTFOLIO	1,525,809	2,185,800	2,524,500	2,524,800	
 <u>SUBJECTIVE ANALYSIS:</u>					
<u>EXPENDITURE:</u>					
Employees	1,550,263	1,637,800	1,760,400	1,797,800	
Premises	747,617	1,109,600	1,131,300	1,155,500	
Transport	40,216	33,800	35,000	12,000	
Supplies and Services	596,830	479,200	1,366,700	1,185,600	
Third Party Payments	212,677	181,400	395,300	267,100	
Support Services	1,300,956	1,292,000	1,442,300	1,371,000	
Capital Charges	922,979	879,100	270,400	700,900	
TOTAL EXPENDITURE	5,371,538	5,612,900	6,401,400	6,489,900	
 <u>INCOME:</u>					
Government Grants	(684,793)	(373,100)	(771,400)	(769,600)	
Other Grants and Contributions	(250,015)	(87,900)	(103,000)	(87,900)	
Other Income	(16,663)	(8,300)	(16,600)	(16,600)	
Fees and Charges	(80,858)	(91,200)	(5,500)	(5,500)	
Rents	(786,499)	(847,000)	(780,200)	(794,900)	
Recharges	(2,026,901)	(2,019,600)	(2,200,200)	(2,290,600)	
TOTAL INCOME	(3,845,729)	(3,427,100)	(3,876,900)	(3,965,100)	
NET COST OF HOUSING & PROPERTY SERVICES	1,525,809	2,185,800	2,524,500	2,524,800	

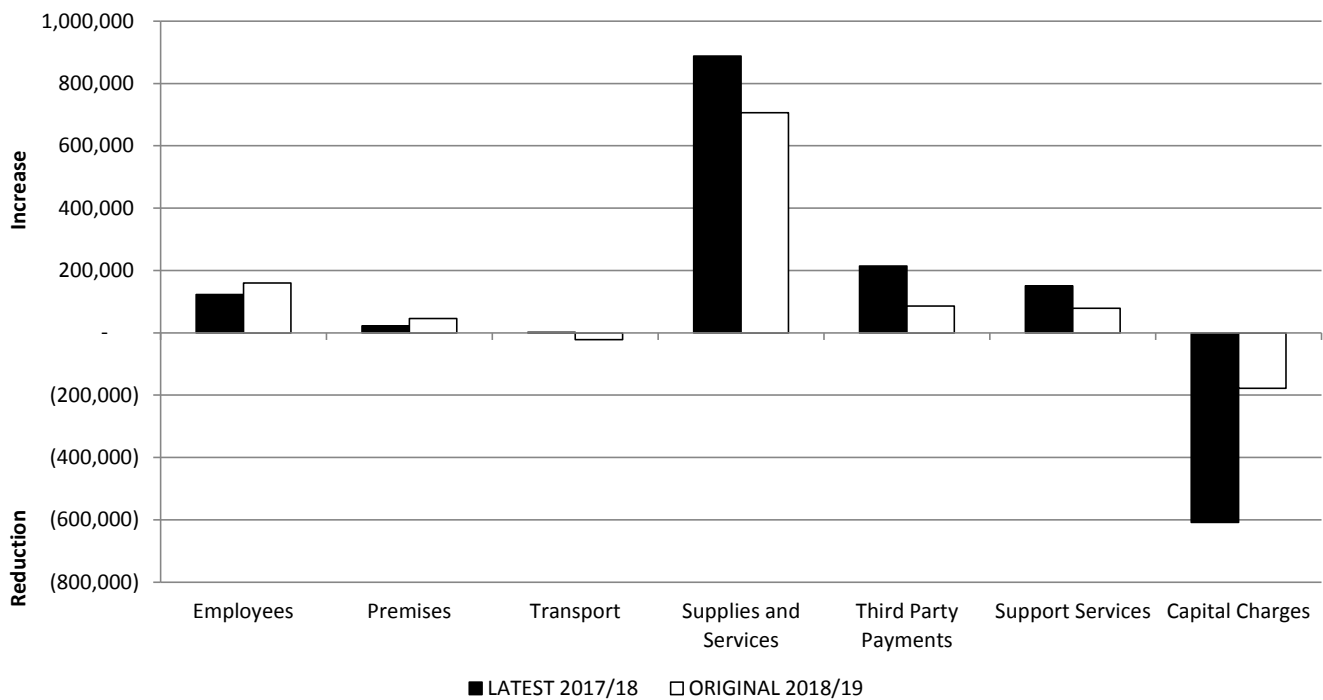
HOUSING & PROPERTY SERVICES EXPENDITURE - 2018/19 BUDGETS



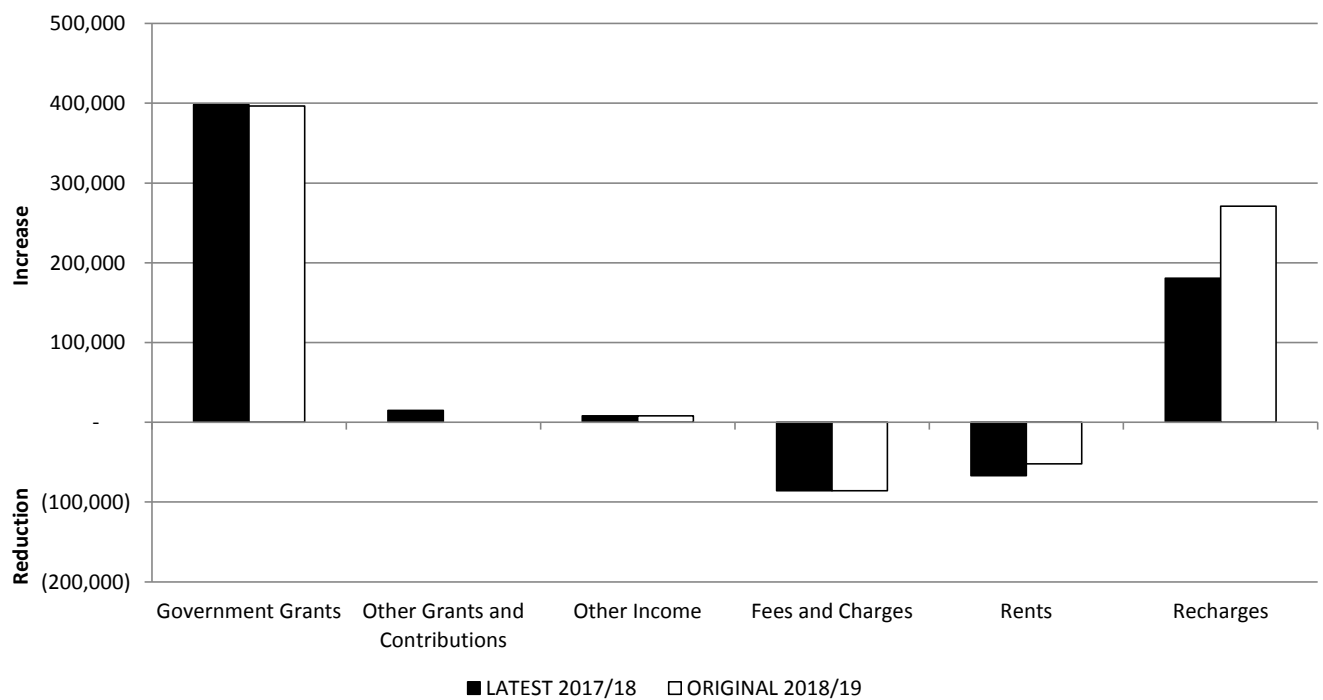
HOUSING & PROPERTY SERVICES INCOME - 2018/19 BUDGETS



HOUSING & PROPERTY SERVICES EXPENDITURE: CHANGE FROM 2017/18 ORIGINAL (£)



HOUSING & PROPERTY SERVICES INCOME: CHANGE FROM 2017/18 ORIGINAL (£)



HOUSING and PROPERTY SERVICES

	ACTUAL 2016/17 £	ORIGINAL BUDGET 2017/18 £	LATEST BUDGET 2017/18 £	ORIGINAL BUDGET 2018/19 £
<u>S1050 PUBLIC CONVENIENCES</u>				
DIRECT EXPENDITURE				
Premises	150,121	145,400	145,000	145,400
Supplies and Services	-	-	100	-
TOTAL DIRECT EXPENDITURE	150,121	145,400	145,100	145,400
DIRECT INCOME				
Rents	(209)	-	-	-
TOTAL DIRECT INCOME	(209)	-	-	-
NET DIRECT (INCOME) / EXPENDITURE	149,912	145,400	145,100	145,400
Support Services	16,230	23,600	21,500	21,000
Capital Charges	27,249	27,200	27,200	38,500
NET (INCOME) / EXPENDITURE TO SUMMARY	193,391	196,200	193,800	204,900

Public conveniences across the district operate under one service that covers the cleansing, opening and locking of all Council owned public conveniences.

HOUSING and PROPERTY SERVICES

	ACTUAL 2016/17 £	ORIGINAL BUDGET 2017/18 £	LATEST BUDGET 2017/18 £	ORIGINAL BUDGET 2018/19 £
<u>S1590 HOMELESSNESS/HOUSING ADVICE</u>				
DIRECT EXPENDITURE				
Employees	406,830	409,400	438,900	447,300
Premises	111,905	102,600	102,600	102,700
Transport	5,377	5,200	6,500	1,900
Supplies and Services	176,832	219,000	297,000	187,000
Third Party Payments	26,991	-	21,200	19,400
TOTAL DIRECT EXPENDITURE	727,935	736,200	866,200	758,300
DIRECT INCOME				
Government Grants	-	-	(21,200)	(19,400)
Other Grants and Contributions	(14,539)	(14,000)	(29,100)	(14,000)
Other Income	(42)	-	-	-
Fees and Charges	(2,797)	(2,800)	(2,800)	(2,800)
Rents	(144,540)	(246,100)	(240,100)	(240,100)
TOTAL DIRECT INCOME	(161,918)	(262,900)	(293,200)	(276,300)
NET DIRECT (INCOME) / EXPENDITURE	566,017	473,300	573,000	482,000
Support Services	491,663	430,400	508,500	504,900
Recharges	(404,494)	(347,000)	(347,000)	(347,000)
NET (INCOME) / EXPENDITURE TO SUMMARY	653,186	556,700	734,500	639,900

Homelessness

The prevention of homelessness is a strategic priority for Warwick District Council. To do this, the Council:

- Provides an increased choice of affordable, secure housing by introducing a programme to build new Council-owned housing
- Gives quicker access to vacant Council owned homes by speeding up the time they are repaired and made ready for letting
- Increases access to housing association owned homes through the Council's Housing register and Allocations Policy
- Helps people rent accommodation from private landlords with a Rent Deposit Scheme
- Uses general housing stock for temporary accommodation
- Helps people living in temporary accommodation move into a more secure home by supporting a Resettlement Officer
- Supports a wide availability of advice, assistance and supported housing through continued close liaison with statutory and voluntary agencies
- Provides a Sanctuary scheme for people suffering from domestic violence

The Council has a statutory duty under the Housing Act 1996, Homelessness Act 2002 and Homelessness Reduction Act 2017 to make sure that advice and information about homelessness and preventing homelessness, is available to everyone in the district, free of charge. The legislation also requires the Council to assist individuals and families who are homeless or threatened with homelessness or in housing need, who apply for help and to work to prevent and relieve homelessness wherever possible. The Council has a duty to make sure that accommodation is secured for people to whom it has, or may have, either a temporary, interim or full duty to accommodate. The Council only uses 'Bed and Breakfast' accommodation in these emergency situations when no other alternative accommodation, such as using available general needs housing, is available.

Allocations

By advertising affordable housing provided by both the Council and housing associations the Council's 'HomeChoice' scheme allows people to express preferences about where they would most like to live. Final allocation of homes is completed by assessing with reference to the Council's Allocations Policy the comparative needs of all those who have bid for a particular property. The Policy is fully compliant with all current legislation relating to how a local authority can allocate tenancies for affordable housing. It has been designed to:

- Help create and maintain mixed, balanced and sustainable communities
- Offer as wide a choice as possible of affordable housing, both to rent and to buy
- Match people to homes that are best suited to their needs
- Help those who most need affordable housing find a place to live
- Help prevent homelessness
- Give people the information they need to make informed choices over where they want to live
- Support affordable housing providers manage their vacancies effectively and efficiently.

The cost of providing services to help people who are already or who are threatened with homelessness and to prevent homelessness.

HOUSING and PROPERTY SERVICES

	ACTUAL 2016/17 £	ORIGINAL BUDGET 2017/18 £	LATEST BUDGET 2017/18 £	ORIGINAL BUDGET 2018/19 £
S1605 HOUSING STRATEGY				
DIRECT EXPENDITURE				
Employees	59,305	48,100	52,900	53,200
Transport	149	1,300	1,300	1,300
Supplies and Services	191,512	180,700	180,700	170,600
Third Party Payments	87,314	95,100	182,800	161,400
TOTAL DIRECT EXPENDITURE	338,280	325,200	417,700	386,500
Support Services	63,228	68,400	68,300	64,200
Recharges	(19,765)	(19,700)	(19,700)	(19,700)
NET (INCOME) / EXPENDITURE TO SUMMARY	381,743	373,900	466,300	431,000

The Council's **Housing Strategy Service** provides the strategic, policy and enabling role for all aspects of housing provision within the District.

The work of the Housing Strategy Service includes:

- Deciding where investment should be made in affordable housing through understanding housing needs and markets
- Making sure that new affordable housing is built and managed to a high standard by guiding and overseeing providers and developers, including managing the use of planning powers and financial incentives where necessary to secure the best outcomes for the district
- Securing housing for people with special needs by working with and understanding the needs of different communities in the district and bringing them together with specialist housing providers
- Bringing investment into the district's housing by identifying and attracting funding from other agencies, such as the Government
- Preparing and monitoring budgets
- Improving the quality of housing services by monitoring, analysing and driving forward performance management across the Housing & Property service
- Preparation of strategic housing analysis and reports
- Submission of statistical returns to the Department for Communities and Local Government

The costs incurred by the Council are to cover the work to administer and deliver the above activity, which includes selecting, monitoring and processing the payment of grants, negotiating affordable housing agreements with developers, gathering and analysing data and information and influencing external investors.

HOUSING and PROPERTY SERVICES

	ACTUAL 2016/17 £	ORIGINAL BUDGET 2017/18 £	LATEST BUDGET 2017/18 £	ORIGINAL BUDGET 2018/19 £
<u>S1610 OTHER HOUSING PROPERTY</u>				
DIRECT EXPENDITURE				
Premises	603	100	100	100
Supplies and Services	66	-	-	-
TOTAL DIRECT EXPENDITURE	669	100	100	100
DIRECT INCOME				
Rents	(41,994)	(35,600)	(35,600)	(35,600)
TOTAL DIRECT INCOME	(41,994)	(35,600)	(35,600)	(35,600)
NET DIRECT (INCOME) / EXPENDITURE	(41,325)	(35,500)	(35,500)	(35,500)
Support Services	10,354	9,600	12,800	12,800
Capital Charges	23,498	23,500	23,500	42,400
NET (INCOME) / EXPENDITURE TO SUMMARY	(7,473)	(2,400)	800	19,700

This account reflects the costs and income associated with properties held by the Council outside the Housing Revenue Account, (HRA), but used for to house applicants on the Council's Housing Register. This does not include dwellings used the housing of service tenants, as these are included within the budget of the appropriate service.

S1615 CONTRIBUTIONS TO HRA

DIRECT EXPENDITURE				
Supplies and Services	37,900	37,900	37,900	37,900
NET (INCOME) / EXPENDITURE TO SUMMARY	37,900	37,900	37,900	37,900

Schedule 4, paragraph 3 (1) of the Local Government and Housing Act 1989 requires that the cost of '....amenities shared by the whole community....' should be borne by the General Fund.

Under this legislation contributions are included in respect of Open Spaces on Council Estates.

HOUSING and PROPERTY SERVICES

	ACTUAL 2016/17 £	ORIGINAL BUDGET 2017/18 £	LATEST BUDGET 2017/18 £	ORIGINAL BUDGET 2018/19 £
<u>S1625 SUPPORTING PEOPLE TO HRA</u>				
DIRECT EXPENDITURE				
Supplies and Services	154,977	-	-	-
TOTAL DIRECT EXPENDITURE	154,977	-	-	-
DIRECT INCOME				
Other Grants and Contributions	(154,977)	-	-	-
TOTAL DIRECT INCOME	(154,977)	-	-	-
NET (INCOME) / EXPENDITURE TO SUMMARY	-	-	-	-

Supporting People Grant was paid into the General Fund initially, as it came from a source external to the HRA. It was then transferred in full to the HRA to fund the housing related support services received by eligible HRA tenants.

The grant was received from Warwickshire County Council which is the Administering Authority, acting as distributing agents on behalf of the Department for Communities and Local Government.

Funding for Supporting People was reviewed by Warwickshire County Council and ceased on 31 July 2016 to reflect changes in their priorities and resources available.

HOUSING and PROPERTY SERVICES

	ACTUAL 2016/17 £	ORIGINAL BUDGET 2017/18 £	LATEST BUDGET 2017/18 £	ORIGINAL BUDGET 2018/19 £
<u>S1630 PRIVATE SECTOR HOUSING</u>				
DIRECT EXPENDITURE				
Employees	312,478	343,800	359,200	385,800
Premises	-	-	-	-
Transport	6,021	4,800	6,000	2,300
Supplies and Services	14,658	18,000	767,400	767,000
Third Party Payments	31,009	11,400	11,400	11,400
TOTAL DIRECT EXPENDITURE	364,166	378,000	1,144,000	1,166,500
DIRECT INCOME				
Government Grants	(684,793)	(373,100)	(750,200)	(750,200)
Other Grants and Contributions	(80,499)	(73,900)	(73,900)	(73,900)
Other Income	(501)	(1,000)	(1,000)	(1,000)
Fees and Charges	(76,375)	(84,100)	(700)	(700)
TOTAL DIRECT INCOME	(842,168)	(532,100)	(825,800)	(825,800)
NET DIRECT (INCOME) / EXPENDITURE	(478,002)	(154,100)	318,200	340,700
Support Services	185,436	207,300	191,900	191,500
Capital Charges	652,653	593,100	-	-
Recharges	(102,930)	(103,400)	(103,400)	(103,400)
NET (INCOME) / EXPENDITURE TO SUMMARY	257,157	542,900	406,700	428,800

The **Housing Standards Service** is designed to make sure that the standard of all housing in the district is habitable and does not present a risk to the health and safety of either the occupiers or those in the local community. To do this, it works closely with private property owners and housing associations. The responsibilities of this service are wide and far ranging and include:

- Encouraging responsible property management by private landlords by providing help and assistance in cases of harassment and illegal eviction and poor property conditions, including when necessary taking rigorous enforcement action through the Courts
- Raising the standard of accommodation by inspecting and where necessary licensing Houses in Multiple Occupation and inspecting mobile homes, caravan and gypsy and traveller sites
- Inspecting and taking action to put right houses in disrepair and which are unsuitable for human habitation
- Resolving the most acute problems of poor conditions for those who are most unable to pay for repairs by identifying and managing grant assistance
- Improving the quality of life for people with disabilities by overseeing aids and adaptations, funded by the Better Care Fund's Disabled Facilities Grants programme
- Increasing quality of life and reducing the cost of living by promoting energy efficiency measures and investment
- Increasing the number of homes available for people to live in by helping property owners bring empty homes back into use.

HOUSING and PROPERTY SERVICES

	ACTUAL 2016/17 £	ORIGINAL BUDGET 2017/18 £	LATEST BUDGET 2017/18 £	ORIGINAL BUDGET 2018/19 £
<u>S1645 ASSET MANAGEMENT</u>				
DIRECT EXPENDITURE				
Employees	693,902	818,000	893,900	911,500
Premises	9,000	-	1,900	1,300
Transport	22,274	18,900	17,600	6,500
Supplies and Services	14,407	18,300	18,300	17,800
Third Party Payments	4,156	3,900	43,900	3,900
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TOTAL DIRECT EXPENDITURE	743,739	859,100	975,600	941,000
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Support Services	172,198	217,800	255,700	250,600
Recharges	(915,937)	(1,077,600)	(1,191,300)	(1,161,600)
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NET (INCOME) / EXPENDITURE TO SUMMARY	-	(700)	40,000	30,000
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Asset Management is part of the Chief Executive's Office. The Asset Management' team provides the Council with a comprehensive repair, improvement and renewal Service to all corporate properties and manages the capital investment programme and major/cyclical maintenance for the Council's housing stock. It also has a significant involvement in all Corporate Building Projects.

Asset Management:

- Manages, maintains and improves the Council's Corporate Property portfolio (operational and non-operational) to support the needs and requirements of those services and their clients
- Contributes to the development and implementation of the Council's Asset Management Strategy
- Is responsible for new build and major alterations to the Council's property portfolio
- Manages and improves the effective usage of energy across the Council
- Manages the Housing Investment Programme for the Council's housing stock
- Manage specialist mechanical and electrical and cyclical maintenance contracts for the housing stock
- Provides technical advice to improve the quality of affordable housing developments
- Supports the Council to earn income for services by maintaining the Council's commercial portfolio

The majority of the Council's operational buildings are managed by the Cultural Services unit but maintained by Asset Management including:

- Royal Pump Rooms - Royal Leamington Spa
- The Royal Spa Centre - Royal Leamington Spa
- Town Hall – Royal Leamington Spa

Other corporate assets maintained by Asset Management include:

- Oakley Woods Crematorium
- Council Offices at Riverside House

Until 31st May 2017, the Council also maintained the following operational buildings:

- Newbold Comyn Leisure Centre - Royal Leamington Spa
- St Nicholas Park Leisure Centre - Warwick
- Abbey Fields Swimming Pool / Castle Farm Sports Hall - Kenilworth

The Council's housing stock includes approximately 5,500 dwellings and 1,900 garages. Asset Management manage the annual programme of planned maintenance and improvement/renewal work to maintain the condition of the fabric of the stock. Examples of work undertaken include improved thermal insulation, installation of central heating, kitchen and bathroom replacement, re-roofing, installation of double glazed windows, improved security systems and schemes that improve the general environment for tenants.

The Council gains valuable income from the number of commercial properties that it owns by renting them out for a variety of business uses. In addition the Corporate Property Portfolio includes a number of properties that are let to clubs and voluntary groups which serve the community.

The cost of delivering Asset Management is covered by recharging staff time allocations to the services which have overall responsibility for individual properties and assets.

HOUSING and PROPERTY SERVICES

	ACTUAL 2016/17 £	ORIGINAL BUDGET 2017/18 £	LATEST BUDGET 2017/18 £	ORIGINAL BUDGET 2018/19 £
S1650 ESTATE MANAGEMENT				
DIRECT EXPENDITURE				
Employees	512	-	-	-
Premises	177,581	126,900	149,800	170,800
Supplies and Services	4,646	5,200	65,200	5,300
Third Party Payments	62,190	71,000	136,000	71,000
TOTAL DIRECT EXPENDITURE	244,929	203,100	351,000	247,100
DIRECT INCOME				
Other Income	(16,120)	(7,300)	(15,600)	(15,600)
Fees and Charges	(1,686)	(4,300)	(2,000)	(2,000)
Rents	(599,756)	(565,300)	(504,500)	(519,200)
TOTAL DIRECT INCOME	(617,562)	(576,900)	(522,100)	(536,800)
NET DIRECT (INCOME) / EXPENDITURE	(372,633)	(373,800)	(171,100)	(289,700)
Support Services	187,129	144,200	159,600	153,400
Capital Charges	4,663	54,500	4,700	200,300
NET (INCOME) / EXPENDITURE TO SUMMARY	(180,841)	(175,100)	(6,800)	64,000

The Estate Management Budget concerns the costs and incomes from properties which are non-operational assets - these are fixed assets held by the Council but not occupied directly or used in the delivery of the Council's services. It includes land acquired in advance for specific purposes, such as extinguishing inappropriate uses, improving conservation policies or in advance of redevelopment proposals; land and property held as an investment by the Council; and property surplus to requirements but held pending allocation or disposal.

The costs of support services affecting this budget concern the expenses of managing these non-operational assets. These property management costs are governed by the Council's duties under residential, commercial and industrial property lease arrangements, particularly the legal and financial matters, which include negotiating new leases, lease renewals, rent reviews and the assignment of leases.

The Council has approximately 160 non-operational assets, ranging from the general retail, office and industrial units to a boat house at St. Nicholas Park and numerous sporting clubhouses.

HOUSING and PROPERTY SERVICES

	ACTUAL 2016/17 £	ORIGINAL BUDGET 2017/18 £	LATEST BUDGET 2017/18 £	ORIGINAL BUDGET 2018/19 £
<u>S1660 WARWICK PLANT MAINTENANCE</u>				
DIRECT EXPENDITURE				
Employees	77,238	18,500	15,500	-
Transport	6,395	3,600	3,600	-
Supplies and Services	523	100	100	-
	<hr/>	<hr/>	<hr/>	<hr/>
TOTAL DIRECT EXPENDITURE	84,156	22,200	19,200	-
Support Services	12,382	2,000	2,600	-
Recharges	(96,538)	(24,200)	(21,800)	-
	<hr/>	<hr/>	<hr/>	<hr/>
NET (INCOME) / EXPENDITURE TO SUMMARY	-	-	-	-
	<hr/>	<hr/>	<hr/>	<hr/>

Warwick Plant Maintenance was the in-house team of engineers who looked after the Council's mechanical and electrical plant and equipment in properties, such as heating and water treatment in the leisure centres. The cost of this service was recharged to services based on staff time allocations.

From 31st May 2017 as part of the 'Leisure Options' project, the Council no longer has a dedicated in-house team of engineers.

HOUSING and PROPERTY SERVICES

	ACTUAL 2016/17 £	ORIGINAL BUDGET 2017/18 £	LATEST BUDGET 2017/18 £	ORIGINAL BUDGET 2018/19 £
<u>S2300 OFFICE ACCOMMODATION</u>				
DIRECT EXPENDITURE				
Premises	212,985	221,100	218,400	223,000
Supplies and Services	1,309	-	-	-
Third Party Payments	1,017	-	-	-
TOTAL DIRECT EXPENDITURE	215,311	221,100	218,400	223,000
Support Services	81,950	64,800	102,600	56,300
Capital Charges	195,989	161,800	196,000	379,600
Recharges	(487,237)	(447,700)	(517,000)	(658,900)
NET (INCOME) / EXPENDITURE TO SUMMARY	6,013	-	-	-

The budgets shown above reflect the operational office accommodation costs of Riverside House, the Councils administrative headquarters.

The cost of this service is recharged to users based on floor area occupied.

S4780 WDC HIGHWAYS

DIRECT EXPENDITURE				
Employees	(2)	-	-	-
Premises	85,422	93,000	93,000	94,400
TOTAL DIRECT EXPENDITURE	85,420	93,000	93,000	94,400
Support Services	80,386	123,900	118,800	116,300
Capital Charges	18,927	19,000	19,000	40,100
NET (INCOME) / EXPENDITURE TO SUMMARY	184,733	235,900	230,800	250,800

Highway functions covered by the budget headings shown above include the provision and maintenance of street furniture including street seats, signs and nameplates, bus shelters and footway lighting, in rural areas.

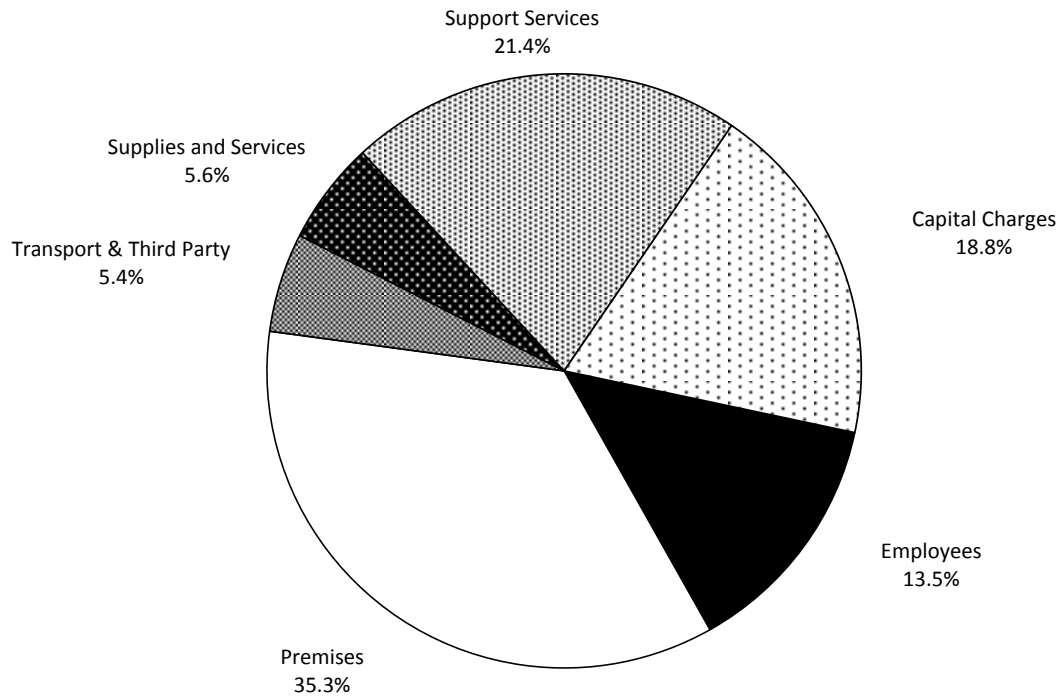
HOUSING and PROPERTY SERVICES

	ACTUAL 2016/17 £	ORIGINAL BUDGET 2017/18 £	LATEST BUDGET 2017/18 £	ORIGINAL BUDGET 2018/19 £
<u>SW000 CORPORATE R+M UNALLOCATED</u>				
DIRECT EXPENDITURE				
Premises	-	420,500	420,500	417,800
	<hr/>	<hr/>	<hr/>	<hr/>
NET (INCOME) / EXPENDITURE TO SUMMARY	-	420,500	420,500	417,800
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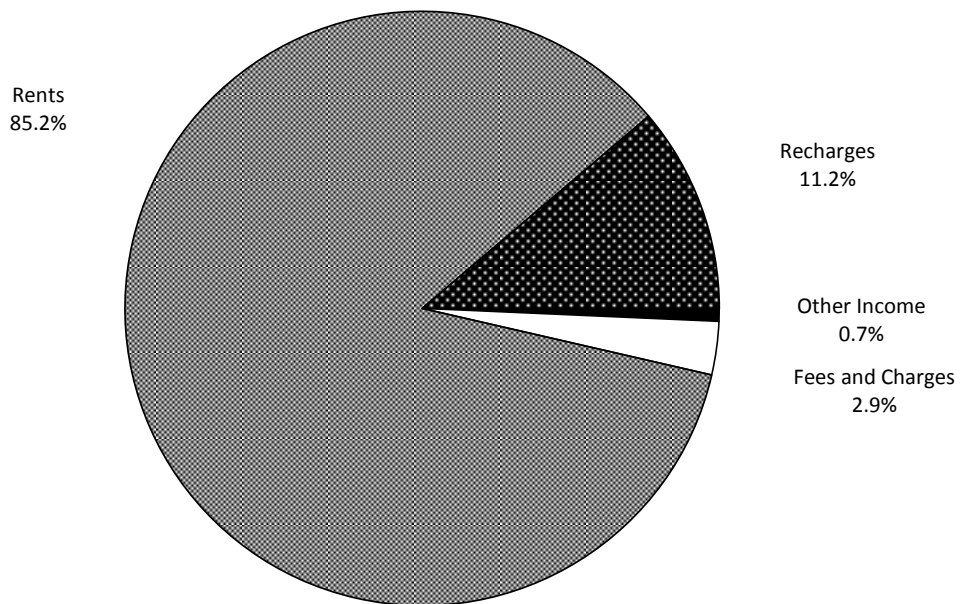
This is a holding account. As necessary works are agreed the budget is reallocated to the appropriate Services for Planned, Preventative Maintenance (PPM).

	ACTUAL 2016/17 £	ORIGINAL BUDGET 2017/18 £	LATEST BUDGET 2017/18 £	ORIGINAL BUDGET 2018/19 £
<u>HOUSING REVENUE ACCOUNT</u>				
<u>SUBJECTIVE ANALYSIS:</u>				
<u>EXPENDITURE:</u>				
Employees	2,348,320	2,491,200	2,743,100	2,601,100
Premises	6,855,626	6,724,600	6,890,000	6,802,500
Transport	90,567	89,400	83,000	38,600
Supplies and Services	557,763	1,036,900	939,000	1,067,600
Third Party Payments	853,625	883,400	994,700	1,007,600
Support Services	3,628,684	3,941,900	4,098,400	4,129,400
Capital Charges	(33,328,369)	3,465,900	3,465,900	3,618,300
TOTAL EXPENDITURE	(18,993,784)	18,633,300	19,214,100	19,265,100
<u>INCOME:</u>				
Other Grants and Contributions	(204,129)	(57,900)	(57,900)	(57,900)
Other Income	(198,881)	(126,400)	(146,400)	(146,400)
Fees and Charges	(849,784)	(705,800)	(902,800)	(897,300)
Rents	(26,585,454)	(26,418,200)	(26,418,200)	(26,215,400)
Recharges	(2,984,178)	(3,154,300)	(3,362,100)	(3,440,100)
TOTAL INCOME	(30,822,426)	(30,462,600)	(30,887,400)	(30,757,100)
NET INCOME FROM HRA SERVICES	(49,816,210)	(11,829,300)	(11,673,300)	(11,492,000)

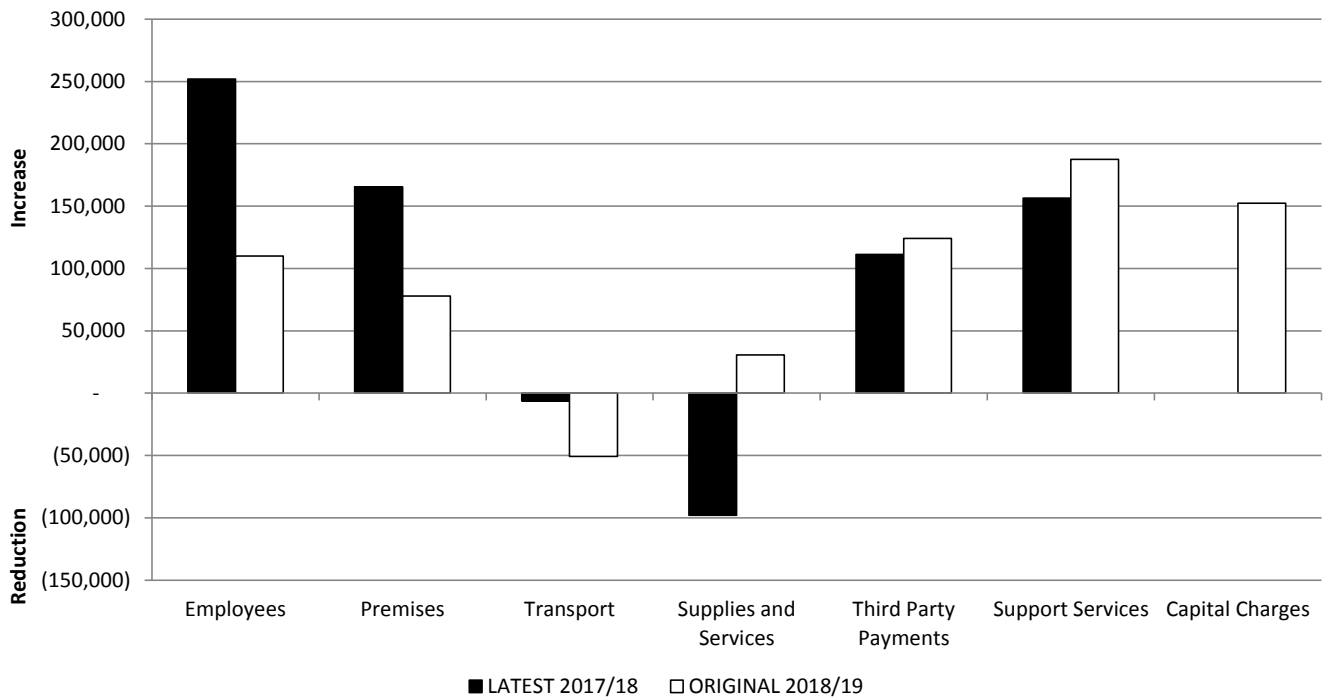
HOUSING REVENUE ACCOUNT EXPENDITURE - 2018/19 BUDGETS



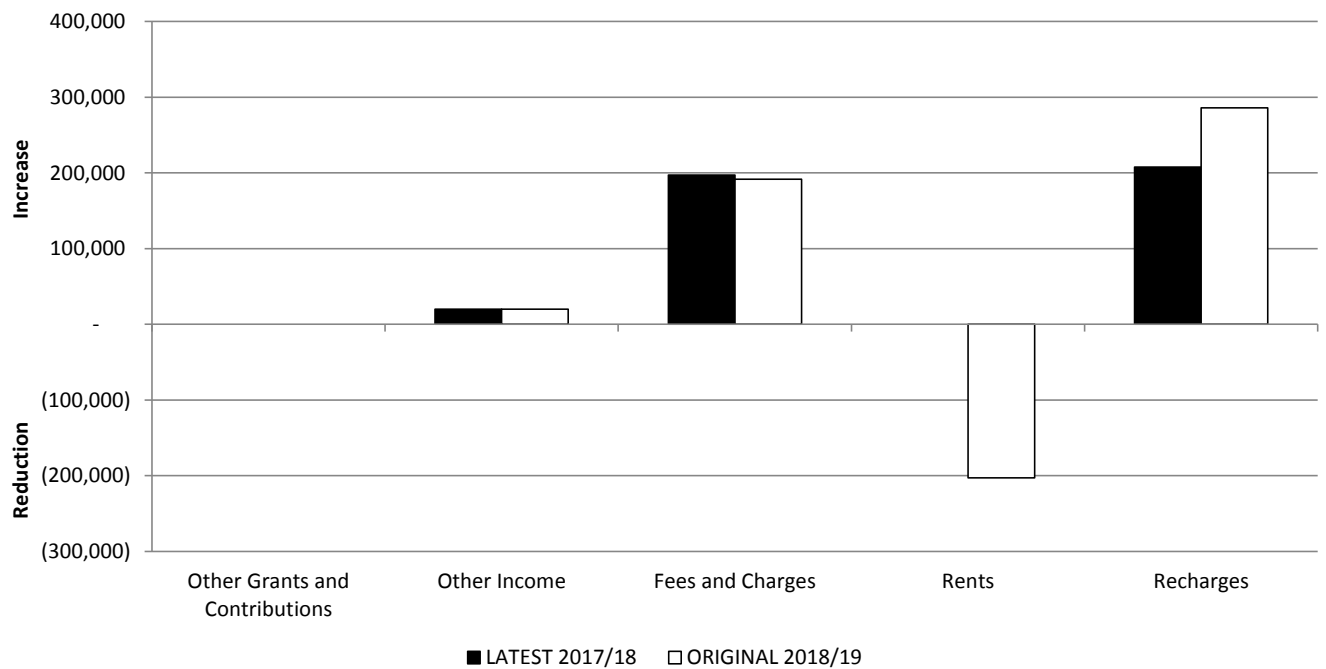
HOUSING REVENUE ACCOUNT INCOME - 2018/19 BUDGETS



HOUSING REVENUE ACCOUNT EXPENDITURE: CHANGE FROM 2017/18 ORIGINAL (£)



HOUSING REVENUE ACCOUNT INCOME: CHANGE FROM 2017/18 ORIGINAL (£)



HOUSING REVENUE ACCOUNT

	ACTUAL 2016/17 £	ORIGINAL BUDGET 2017/18 £	LATEST BUDGET 2017/18 £	ORIGINAL BUDGET 2018/19 £	Page
S7000 HOUSING REVENUE AC					
DIRECT EXPENDITURE					
Housing Repairs Supervision	824,286	682,300	798,300	860,600	119
HRA Repairs and Maintenance	5,335,069	5,267,200	5,171,700	5,017,500	
Electricity	65	400	400	400	
Gas	(1,828)	-	-	-	
Wood Fuel	5,401	-	-	-	
R+M Mansafe Lines etc	4,128	-	-	-	
Rates	2,072	2,100	-	-	
Hsg Rates-Other Prop	49,334	19,700	132,200	137,100	
Water Charges-Metered	42,655	32,600	32,600	32,600	
Premises	6,261,182	6,004,300	6,135,200	6,048,200	
Equipment Furniture & Materials	26	-	-	-	
Other Hired & Con Serv	1,436	-	-	-	
Debt Recovery Agency Costs	-	3,900	3,900	3,900	
Contributions To Provisions	(925)	15,000	127,700	127,700	
Bad Debts Provision	77,929	380,200	250,000	380,200	
Supplies and Services	78,466	399,100	381,600	511,800	
Direct Court Fees	11,437	-	-	-	
Consultants Fees	927	-	-	-	
Third Party Payments	12,364	-	-	-	
Housing Services	-	-	-	-	115
Supervision & Management - General	2,230,655	2,826,400	2,684,900	2,681,900	114
Supervision & Management - Special	2,030,616	2,216,700	2,400,800	2,186,700	116
Support Services	4,261,271	5,043,100	5,085,700	4,868,600	
Notional Interest	-	-	-	152,400	
Loss / (Gain) On Impairment Of Assets	(36,778,508)	-	-	-	
Depreciation on Council Dwellings	2,922,762	2,913,400	2,913,400	2,913,400	
Depreciation on Other HRA Properties	516,715	541,800	541,800	541,800	
Depreciation on Equipment	10,662	10,700	10,700	10,700	
Capital Charges	(33,328,369)	3,465,900	3,465,900	3,618,300	
TOTAL DIRECT EXPENDITURE	(22,715,086)	14,912,400	15,068,400	15,046,900	
DIRECT INCOME					
Other Income	(5,000)	-	-	-	
Other Licences	(1,046)	(4,100)	(4,100)	(4,100)	
Heating Charges	(120,417)	(102,900)	(102,900)	(102,900)	
Service Charges	(189,683)	(131,200)	(131,200)	(131,200)	
Service Charges Supporting People	(163,000)	(147,500)	(147,500)	(147,500)	
Water Charges	(32,891)	(31,100)	(31,100)	(31,100)	
Service Charges Leasehold	(441)	-	-	-	
Rents-Houses	(25,518,853)	(25,347,000)	(25,279,000)	(25,031,200)	
Rents-Shared Ownership	(68,004)	-	(68,000)	(71,000)	
Rents-Garages	(515,809)	(620,000)	(620,000)	(662,000)	
Rents-Others	(293,105)	(320,000)	(320,000)	(320,000)	
General Fund	(37,898)	(37,900)	(37,900)	(37,900)	
General Fund- SP	(154,977)	-	-	-	
TOTAL DIRECT INCOME	(27,101,124)	(26,741,700)	(26,741,700)	(26,538,900)	
NET INCOME FROM SERVICES CARRIED FORWARD	(49,816,210)	(11,829,300)	(11,673,300)	(11,492,000)	

HOUSING REVENUE ACCOUNT

	ACTUAL 2016/17 £	ORIGINAL BUDGET 2017/18 £	LATEST BUDGET 2017/18 £	ORIGINAL BUDGET 2018/19 £
<u>S7000 HOUSING REVENUE AC (Continued)</u>				
NET INCOME FROM SERVICES BROUGHT FORWARD	(49,816,210)	(11,829,300)	(11,673,300)	(11,492,000)
Interest-Balances	(208,400)	(253,300)	(210,700)	(213,300)
Capital Charges - Adj	-	(100,000)	(100,000)	(100,000)
Depreciation Adj - Other HRA Property	544,100	-	-	-
NET OPERATIONAL INCOME	(49,480,510)	(12,182,600)	(11,984,000)	(11,805,300)
<u>APPROPRIATIONS</u>				
Reversal of Notional Interest	-	-	-	(152,400)
External Interest	4,765,564	4,765,600	4,765,600	4,765,600
Appropriation Re Depn + MRA	2,139,777	2,887,900	2,887,900	2,887,900
Capital financing	3,391,839	-	-	-
Cap Fin-Rev Contr to Cap Outlay(GF+HIP)	103,968	119,600	119,600	119,600
Cont from Reserves	171,900	8,000	8,000	8,000
Contrib HRA Capital Invest Reserve (Dr)	5,599,131	4,576,900	4,614,500	4,569,400
recognised gains/losses -asset sales	5,004,165	-	-	-
fixed assets impairment charged to rev	45,486,844	-	-	-
F Assets sales b/s val trf to I & E a/c	3,225,206	-	-	-
sur/def on reval of assets held for sale	43,304	-	-	-
Capital financing	(3,391,839)	-	-	-
Cont from Reserves	(20,000)	(100,000)	(100,000)	(100,000)
rec gains/losses - fa - reversal	(5,004,165)	-	-	-
fixed assets impairment charged to rev	(8,708,336)	-	-	-
F Asset sales trf from I & E to CAA a/c	(3,225,206)	-	-	-
employee benefits accruals (cr)	(5,004)	-	-	-
sur/def on reval of assets held for sale	(43,304)	-	-	-
Net IAS19 Charges for Retirement Benefits	(449,451)	(535,000)	(804,200)	(782,000)
Employers Contribs payable to Pension Fd	223,017	261,900	322,100	322,000
Pensions Interest+Rate of Return Assets	159,200	172,500	145,300	138,700
TAKEN FROM / (TO) BALANCES	(13,900)	(25,200)	(25,200)	(28,500)
Balance Brought Forward	(1,385,900)	(1,399,800)	(1,399,800)	(1,425,000)
BALANCE CARRIED FORWARD	(1,399,800)	(1,425,000)	(1,425,000)	(1,453,500)

HOUSING REVENUE ACCOUNT

The **Housing Revenue Account (HRA)** is a statutory account which identifies the income and expenditure associated with the provision of housing for Council tenants. The main function of the account is to isolate, or 'ring fence', all transactions relating to Council housing from the rest of the Council's functions, which are funded by Council Tax, Revenue Support Grant from the Government and other sources of incomes, such as charges made for Council services.

The major sources of income to the HRA are from rents and service charges, whilst the main areas of expenditure are management and maintenance of the stock and servicing the £136.2m debt taken on as part of the implementation of Housing Self Financing in April 2012.

Rent Restructuring and Rent Calculation

Rent is the main source of income to the HRA. For four years, with effect from 2016/17, in line with national policy, housing rents are to be reduced by 1% per year.

Housing Revenue Account Self Financing

From 1st April 2012, Housing Revenue Account Self Financing replaced the previous national Housing Subsidy regime. The Council had to borrow £136.2m to make a one-off 'buy out' payment from the Housing Subsidy system. This debt is serviced from HRA funds. Any money not needed for servicing the debt are retained by the Council to spend on managing, maintaining and developing its own stock and covering the cost of any levies or charges that may be imposed on the Council as a result of national housing policy. Compliance with national policy to reduce rents by 1% per year for four years with effect from 2016/17, plus the potential introduction by the Government of levies to cover the cost of compensating housing associations for the extension of the Right-to-Buy to their tenants mean long term income is likely to be lower than the Government modelled when determining the £136.2m 'buy out' payment.

Housing Related Support

A review of Housing related support services took place in 2017 following the termination of the Supporting People Grant by Warwickshire County Council from 31 July 2016. Services were reviewed in 2017/18, with the restructured Housing Support and Lifeline service now being self funded through private income for external customers and the HRA for eligible tenants.

Service Charges

This is mainly income from Council leaseholders, owner/occupiers who have purchased flats under the 'Right to Buy' scheme, as their contribution towards management and maintenance of their property. Heating and Water Service Charges are recharges to tenants of Sheltered Housing Schemes, who benefit from the provision of communal heating and water supplies. The 'Housing Related Support' Service Charge covers the Housing Support elements included in the provision of the warden service and alarm system for the elderly and is paid by those tenants not in receipt of housing benefit.

Supervision & Management

This covers the general management of the housing stock, which include the provision of estate management services and housing support.

Repairs & Maintenance

This includes expenditure on routine repairs and programmed maintenance to the stock, as well as the supervision of housing repairs. This includes a contribution to capital, to help fund major works not covered by the Major Repairs Reserve, such as Environmental Improvements. The Council's Housing Investment Programme is shown within the Capital Programme.

Bad Debts Provision

The Council has made provision for 'Bad Debts' in respect of Council tenants' arrears. This represents an assessment, in accordance with directions previously issued by the Secretary of State, of the most likely value of rent arrears that will never be recovered. Consideration has been taken in regards to the impact on rent arrears that the introduction of Universal Credit will have from October 2018.

Housing Stock

The Council's estimated Housing Stock at 1 April 2018 is:

- Houses and Bungalows	3,061
- Flats and maisonettes	2,422
Total Dwellings	5,483
Garages	1,899

HOUSING REVENUE ACCOUNT

	ACTUAL 2016/17 £	ORIGINAL BUDGET 2017/18 £	LATEST BUDGET 2017/18 £	ORIGINAL BUDGET 2018/19 £
<u>S7010 HSG SUP+MAN GENERAL</u>				
DIRECT EXPENDITURE				
Employees	1,338	7,100	7,100	7,200
Premises	175,091	185,400	183,400	192,500
Supplies and Services	97,386	102,800	104,200	107,700
Third Party Payments	354,161	376,200	376,200	376,200
TOTAL DIRECT EXPENDITURE	627,976	671,500	670,900	683,600
DIRECT INCOME				
Other Income	(60,699)	(41,000)	(41,000)	(41,000)
Other Grants and Contributions	(11,110)	(20,000)	(20,000)	(20,000)
Fees and Charges	(205,496)	(119,800)	(130,800)	(130,800)
TOTAL DIRECT INCOME	(277,305)	(180,800)	(191,800)	(191,800)
NET DIRECT (INCOME) / EXPENDITURE	350,671	490,700	479,100	491,800
Support Services	2,704,270	3,018,000	3,004,100	3,050,700
Recharges	(824,286)	(682,300)	(798,300)	(860,600)
NET (INCOME) / EXPENDITURE TO SUMMARY	2,230,655	2,826,400	2,684,900	2,681,900

HOUSING REVENUE ACCOUNT

	ACTUAL 2016/17 £	ORIGINAL BUDGET 2017/18 £	LATEST BUDGET 2017/18 £	ORIGINAL BUDGET 2018/19 £
<u>S7200 HOUSING SERVICES</u>				
DIRECT EXPENDITURE				
Employees	1,430,927	1,510,100	1,614,700	1,669,000
Premises	4,535	-	-	-
Transport	43,210	39,900	38,700	18,300
Supplies and Services	146,773	297,100	201,600	197,100
Third Party Payments	97,250	163,700	181,500	183,700
TOTAL DIRECT EXPENDITURE	1,722,695	2,010,800	2,036,500	2,068,100
DIRECT INCOME				
Other Income	(42,578)	(39,600)	(39,600)	(39,600)
Fees and Charges	(47,024)	(47,000)	(47,000)	(47,000)
TOTAL DIRECT INCOME	(89,602)	(86,600)	(86,600)	(86,600)
NET DIRECT (INCOME) / EXPENDITURE	1,633,093	1,924,200	1,949,900	1,981,500
Support Services	479,791	518,600	584,700	568,800
Recharges	(2,112,884)	(2,442,800)	(2,534,600)	(2,550,300)
NET (INCOME) / EXPENDITURE TO SUMMARY	-	-	-	-

Housing Revenue Account Services

The Housing Revenue Account is managed by Housing Services. The teams within Housing and Property Services are responsible for the Council's housing stock and its tenants. The main services provided are:

Lettings

This service deals with the letting of empty Council homes to new tenants following an advert under the HomeChoice scheme. It covers the assessment and management of applications for housing under our HomeChoice scheme. It also covers the letting of vacant Council homes via signing a Tenancy Agreement. This service also manages garage lettings.

Tenancy Management

This service covers the management of tenant's rights, responsibilities and obligations as set out in legislation via introductory or secure tenancy agreements, taking enforcement action and court action, where appropriate.

Rents and Charges

This service covers the control of rent and charge debits, the management of rent collection, processing of housing benefit transactions to tenant's rent accounts and the recovery of rent and charge arrears for both current and former tenants, including the commencement of court action where appropriate. Other functions include the notification and recovery of the annual service charge levied on leasehold properties and the administration of sales of HRA properties, predominantly under the Right to Buy.

Engagement

This service covers formal and informal structures for tenant and leaseholder involvement, community initiatives, tenant and leaseholder consultation and satisfaction surveys.

Repairs and Maintenance

This service deals with the procurement and management of responsive repairs to council homes, garages and associated land and the planned maintenance of the stock.

Site Based Services

This service encompasses the work of the Neighbourhood and Estates Services team, responsible for caretaking functions in areas with a high density of flats, the Housing Support team who support tenants in sheltered and supported housing, and the Lifeline Services team. Lifeline Services provides a cross tenure community alarm service to older and

HOUSING REVENUE ACCOUNT

	ACTUAL 2016/17 £	ORIGINAL BUDGET 2017/18 £	LATEST BUDGET 2017/18 £	ORIGINAL BUDGET 2018/19 £	Page
<u>S7015 HSG SUP+MAN SPECIAL</u>					
S7410 WARWICK RESPONSE	491,487	651,100	475,000	720,500	116
S7440 HOUSING SUPPORT	434,676	435,700	515,000	88,000	117
S7450 CENTRAL HEATING	141,743	153,900	154,100	153,900	117
S7460 COMMUNITY CENTRES	3,255	9,900	9,900	9,900	117
S7620 HSG OPEN SPACES	442,396	382,500	567,600	567,800	118
S7630 HSG COMMUNAL AREAS	345,624	372,700	396,400	403,200	118
S7635 ESTATE SUPERVISORS	162,201	161,600	233,500	194,100	118
7928 REPM FIRE RISK ASSESSMENTS- COMMUNAL	9,236	49,300	49,300	49,300	118
NET COST TO HRA SUMMARY	2,030,618	2,216,700	2,400,800	2,186,700	

S7410 WARWICK RESPONSE

DIRECT EXPENDITURE

Employees	549,808	572,600	655,900	696,700
Premises	6,352	7,100	6,700	10,300
Transport	23,570	35,400	19,900	5,900
Supplies and Services	147,898	138,900	149,000	230,600
Third Party Payments	168	300	300	300

TOTAL DIRECT EXPENDITURE	727,796	754,300	831,800	943,800
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DIRECT INCOME

Other Grants and Contributions	(144)	-	-	-
Other Income	(69,472)	(30,000)	(50,000)	(50,200)
Fees and Charges	(274,933)	(250,300)	(436,300)	(433,900)

TOTAL DIRECT INCOME	(344,549)	(280,300)	(486,300)	(484,100)
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NET DIRECT (INCOME) / EXPENDITURE	383,247	474,000	345,500	459,700
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Support Services	108,240	177,100	129,500	260,800
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NET COST TO SUP + MAN SUMMARY	491,487	651,100	475,000	720,500
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HOUSING REVENUE ACCOUNT

	ACTUAL 2016/17 £	ORIGINAL BUDGET 2017/18 £	LATEST BUDGET 2017/18 £	ORIGINAL BUDGET 2018/19 £
<u>S7440 HOUSING SUPPORT</u>				
DIRECT EXPENDITURE				
Employees	218,628	254,500	262,100	63,600
Premises	15,020	8,900	8,800	5,600
Transport	11,971	10,100	10,400	300
Supplies and Services	63,997	78,700	81,700	100
Third Party Payments	2,728	-	-	-
TOTAL DIRECT EXPENDITURE	312,344	352,200	363,000	69,600
DIRECT INCOME				
Other Income	(1,811)	(200)	(200)	-
Fees and Charges	(4,536)	(3,100)	(3,100)	-
TOTAL DIRECT INCOME	(6,347)	(3,300)	(3,300)	-
NET DIRECT (INCOME) / EXPENDITURE	305,997	348,900	359,700	69,600
Support Services	128,679	89,000	157,500	20,600
Recharges	-	(2,200)	(2,200)	(2,200)
NET COST TO SUP + MAN SUMMARY	434,676	435,700	515,000	88,000

S7450 CENTRAL HEATING

DIRECT EXPENDITURE				
Premises	139,698	151,700	151,900	151,700
Supplies and Services	1,732	1,900	1,900	1,900
TOTAL DIRECT EXPENDITURE	141,430	153,600	153,800	153,600
Support Services	313	300	300	300
NET COST TO SUP + MAN SUMMARY	141,743	153,900	154,100	153,900

S7460 COMMUNITY CENTRES

DIRECT EXPENDITURE				
Premises	3,860	6,400	6,400	6,400
Supplies and Services	115	4,200	4,200	4,200
TOTAL DIRECT EXPENDITURE	3,975	10,600	10,600	10,600
DIRECT INCOME				
Other Income	(720)	(700)	(700)	(700)
TOTAL DIRECT INCOME	(720)	(700)	(700)	(700)
NET COST TO SUP + MAN SUMMARY	3,255	9,900	9,900	9,900

HOUSING REVENUE ACCOUNT

	ACTUAL 2016/17 £	ORIGINAL BUDGET 2017/18 £	LATEST BUDGET 2017/18 £	ORIGINAL BUDGET 2018/19 £
<u>S7620 HSG OPEN SPACES</u>				
DIRECT EXPENDITURE				
Premises	15,197	30,200	47,700	30,200
Supplies and Services	5,068	3,000	3,000	3,000
Third Party Payments	314,856	293,400	386,200	397,600
TOTAL DIRECT EXPENDITURE	335,121	326,600	436,900	430,800
Support Services	107,275	55,900	130,700	137,000
NET COST TO SUP + MAN SUMMARY	442,396	382,500	567,600	567,800

S7630 HSG COMMUNAL AREAS

DIRECT EXPENDITURE				
Premises	281,509	304,400	329,500	336,200
Supplies and Services	357	600	600	600
TOTAL DIRECT EXPENDITURE	281,866	305,000	330,100	336,800
Support Services	63,758	67,700	66,300	66,400
NET COST TO SUP + MAN SUMMARY	345,624	372,700	396,400	403,200

S7635 ESTATE SUPERVISORS

DIRECT EXPENDITURE				
Employees	147,619	146,900	203,300	164,600
Premises	8,570	16,100	15,600	16,300
Transport	11,816	4,000	14,000	14,100
Supplies and Services	6,231	6,300	6,900	6,300
Third Party Payments	1,651	-	700	-
TOTAL DIRECT EXPENDITURE	175,887	173,300	240,500	201,300
Support Services	13,314	15,300	20,000	19,800
Recharges	(27,000)	(27,000)	(27,000)	(27,000)
NET COST TO SUP + MAN SUMMARY	162,201	161,600	233,500	194,100

7928 REPM FIRE RISK ASSESSMENTS- COMMUNAL

DIRECT EXPENDITURE				
Premises	9,236	49,300	49,300	49,300
NET COST TO SUP + MAN SUMMARY	9,236	49,300	49,300	49,300

HOUSING REVENUE ACCOUNT

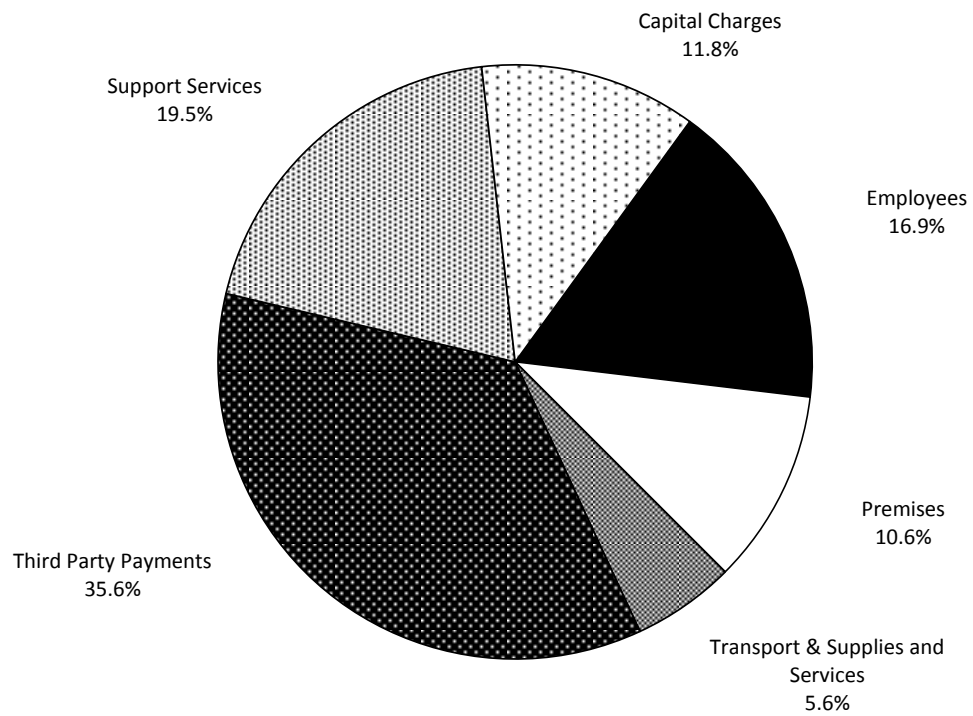
	ACTUAL 2016/17 £	ORIGINAL BUDGET 2017/18 £	LATEST BUDGET 2017/18 £	ORIGINAL BUDGET 2018/19 £
<u>S7900 HOUSING REPAIRS - MAJOR</u>				
7900 REPM PAINTING & DECORATIONS	448,370	100,000	100,000	100,000
7901 REPM CONCRETE REPAIRS	49,927	40,000	40,000	40,000
7905 EMR REPM COMMUNAL FLOORING CARPETS	-	-	10,700	-
7910 REPM ELECTRICAL REPAIRS	539,966	601,400	575,400	575,300
7912 REPM GAS/HEATING MAINTENANCE	540,175	594,100	596,900	596,800
7914 REPM HRA LIFT MAINTENANCE	44,129	39,400	42,600	37,300
7916 REPM DOOR ENTRY & SECURITY MAINTENANCE	58,618	60,000	60,300	60,300
7918 REPM SHOP MAINTENANCE	10,449	10,700	10,700	10,700
7920 REPM HRA STAIRLIFT MAINTENANCE	23,907	75,400	72,200	81,700
7922 REPM LEGIONELLA TESTING	16,688	34,600	34,600	34,600
7923 EMR MOBILITY SCOOTER STORE (REPM FIRE PR	350	-	32,700	-
7925 EMR FIRE PREV BLOCKS OF FLATS (REPM FIRE	19,030	-	-	-
7926 REPM FIRE PREVENTION WORKS	9,273	150,000	150,000	150,000
7929 EMR SHELTERED SCHEMES ALARM SYSTEMS	92,340	-	114,700	-
7930 REPM HRA PATHS AND SURFACING	58,243	100,000	100,000	100,000
7940 REPM HRA ASBESTOS WORKS	696,797	637,600	400,300	400,300
H071 LOT7 GAS OVERHEADS	-	-	-	-
NET EXPENDITURE TO HRA SUMMARY	2,608,262	2,443,200	2,341,100	2,187,000

S7950 HOUSING REPAIRS - RESPONSIVE

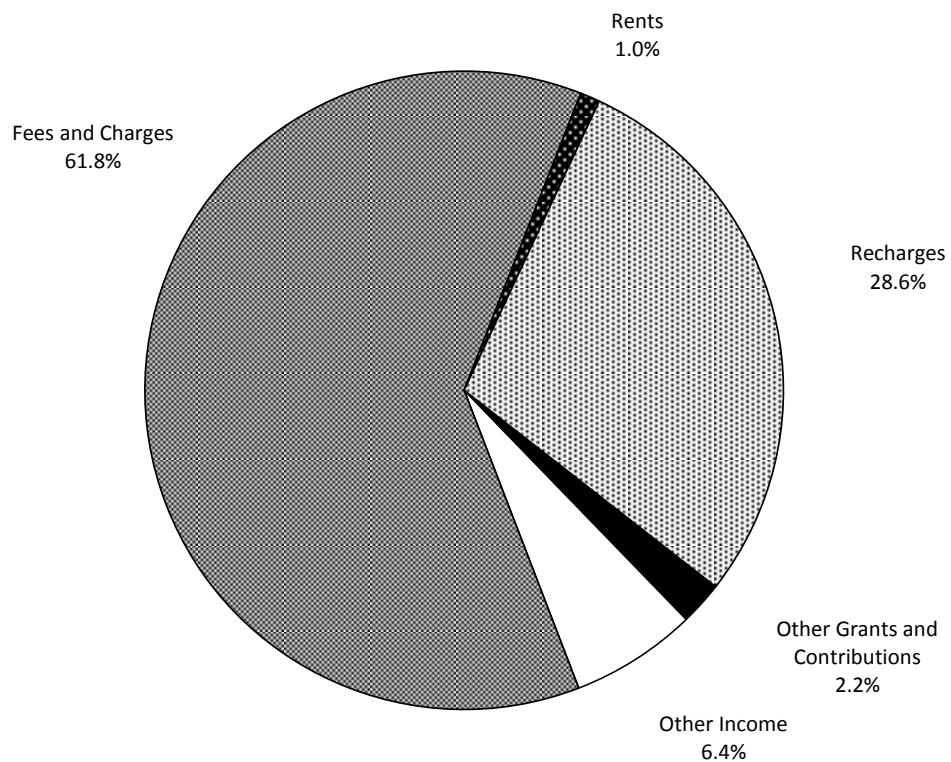
7960 REPR VOID REPAIR CONTRACT	1,061,668	1,271,500	1,271,500	1,271,500
7964 REPR OUT OF HOURS CONTRACT	(90)	-	-	-
7966 REPR DAY TO DAY REPAIRS CONTRACT	1,614,758	1,493,800	1,500,400	1,500,300
7968 REPR GARAGES: RESPONSIVE REPAIRS	49,833	58,700	58,700	58,700
NET EXPENDITURE TO HRA SUMMARY	2,726,169	2,824,000	2,830,600	2,830,500

	ACTUAL 2016/17 £	ORIGINAL BUDGET 2017/18 £	LATEST BUDGET 2017/18 £	ORIGINAL BUDGET 2018/19 £	Page
NEIGHBOURHOOD SERVICES PORTFOLIO					
S1020 NEIGHBOURHOOD SERVICES	-	(100)	-	-	123
S1105 CAR PARKS	(1,255,829)	(744,600)	(464,400)	(665,300)	124
S1250 WCC HIGHWAYS	33,203	21,300	46,500	54,900	125
S1258 GREEN SPACES CONTRACT MGT	336,665	469,700	310,900	356,900	126
S1270 GREEN SPACE DEVELOPMENT	816,312	1,467,700	1,540,700	1,545,100	127
S1289 OPEN SPACES	142,520	95,300	117,100	117,500	128
S1320 BEREAVEMENT SERVICES	(666,451)	(648,100)	(528,000)	(560,900)	129
S3100 ONE STOP SHOPS	-	49,600	-	-	130
S3200 RECEPTION FACILITIES & LEAMINGTON OSS	-	(300)	-	(41,700)	131
S3400 PAYMENT CHANNELS	-	-	-	-	131
S3450 CUSTOMER SERVICE CENTRE	-	-	-	-	132
S3655 HILL CLOSE GARDENS	25,000	20,000	20,000	20,000	132
S4060 STREET CLEANSING	1,429,709	1,310,800	1,500,100	1,544,000	133
S4090 CONTRACT MANAGEMENT	872,843	556,800	782,200	817,800	134
S4130 WASTE COLLECTION	1,887,964	1,867,600	1,975,200	2,059,000	135
S4180 ABANDONED VEHICLES	1,747	1,100	1,200	1,200	136
S4811 WATERCOURSES & CULVERTS	(4,979)	(200)	(200)	(200)	136
TOTAL NEIGHBOURHOOD SERVICES PORTFOLIO	3,618,704	4,466,600	5,301,300	5,248,300	
SUBJECTIVE ANALYSIS:					
EXPENDITURE:					
Employees	1,821,949	1,988,300	2,101,500	2,236,400	
Premises	1,410,080	1,375,000	2,146,800	1,401,200	
Transport	27,554	48,800	49,200	40,200	
Supplies and Services	815,014	697,600	940,700	709,200	
Third Party Payments	4,774,661	4,523,000	4,558,300	4,728,800	
Support Services	2,067,853	2,448,100	2,530,300	2,586,400	
Capital Charges	661,068	894,500	838,300	1,559,900	
TOTAL EXPENDITURE	11,578,179	11,975,300	13,165,100	13,262,100	
INCOME:					
Other Grants and Contributions	(645,469)	(167,400)	(244,200)	(173,400)	
Other Income	(577,618)	(499,900)	(499,900)	(513,900)	
Fees and Charges	(4,792,111)	(4,691,100)	(4,792,600)	(4,954,400)	
Rents	(61,515)	(51,300)	(75,300)	(82,300)	
Recharges	(1,882,762)	(2,099,000)	(2,251,800)	(2,289,800)	
TOTAL INCOME	(7,959,475)	(7,508,700)	(7,863,800)	(8,013,800)	
NET COST OF NEIGHBOURHOOD SERVICES	3,618,704	4,466,600	5,301,300	5,248,300	

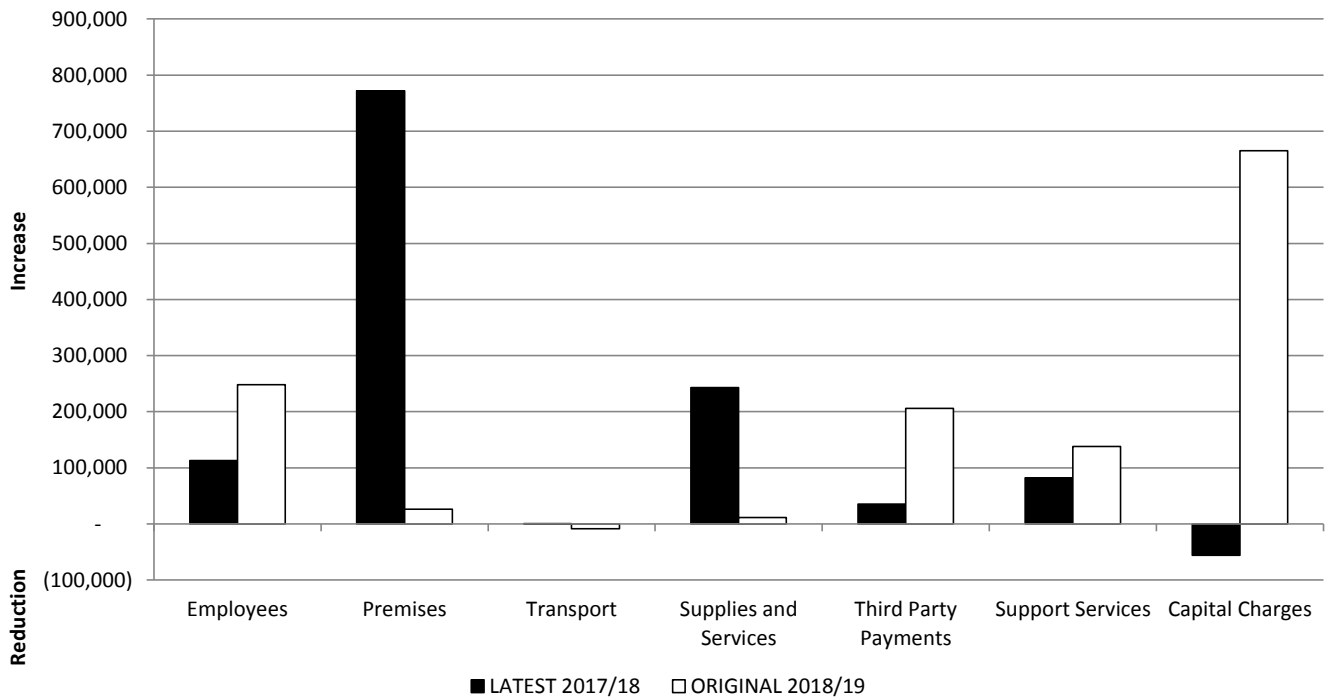
NEIGHBOURHOOD SERVICES EXPENDITURE - 2018/19 BUDGETS



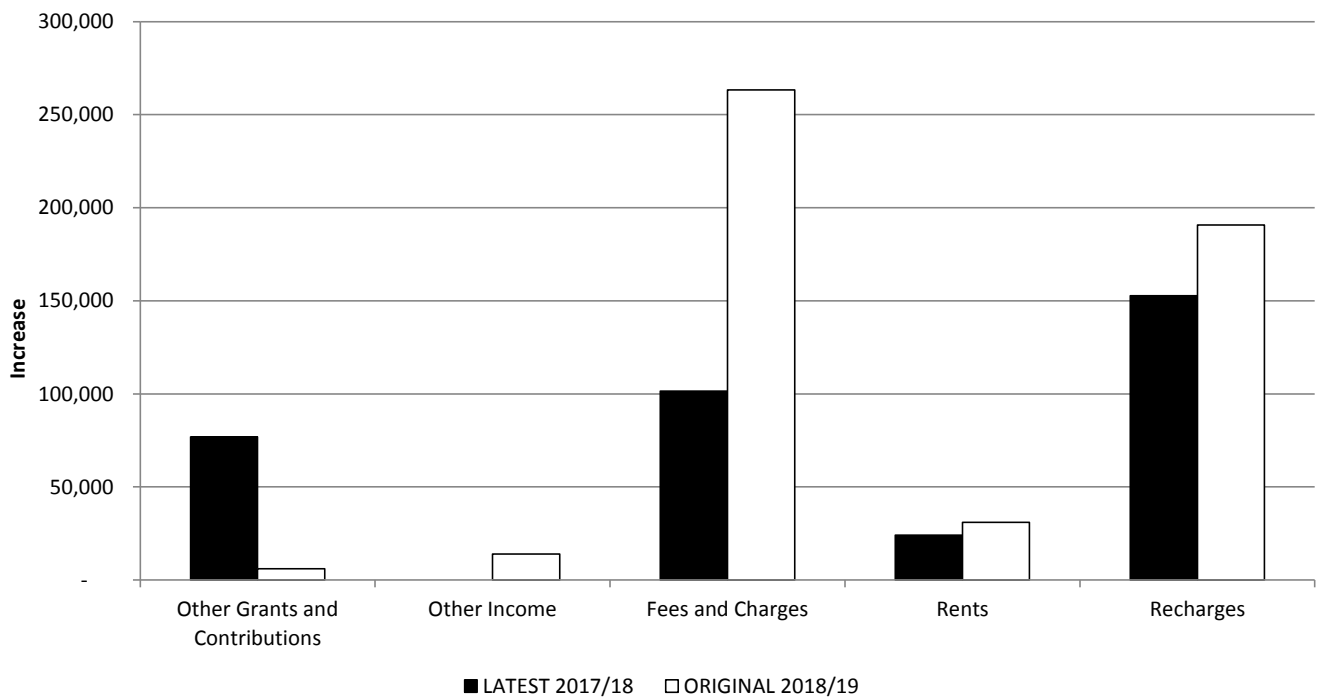
NEIGHBOURHOOD SERVICES INCOME - 2018/19 BUDGETS



NEIGHBOURHOOD SERVICES EXPENDITURE: CHANGE FROM 2017/18 ORIGINAL (£)



NEIGHBOURHOOD SERVICES INCOME: CHANGE FROM 2017/18 ORIGINAL (£)



NEIGHBOURHOOD SERVICES

	ACTUAL 2016/17 £	ORIGINAL BUDGET 2017/18 £	LATEST BUDGET 2017/18 £	ORIGINAL BUDGET 2018/19 £
<u>S1020 NEIGHBOURHOOD SERVICES</u>				
DIRECT EXPENDITURE				
Employees	84,964	84,800	92,900	94,200
Transport	-	100	100	100
Supplies and Services	4,520	1,000	51,000	1,000
TOTAL DIRECT EXPENDITURE	89,484	85,900	144,000	95,300
Support Services	33,524	34,900	32,400	33,100
Recharges	(123,008)	(120,900)	(176,400)	(128,400)
NET (INCOME) / EXPENDITURE TO SUMMARY	-	(100)	-	-

The Head of Neighbourhood Services is responsible for the strategic management of a range of frontline services, delivered via external contractors, in-house teams and in partnership with other organisations. Services include:-

- Car Parking - off-street via paid for surface and multi-storey car parks
- Refuse Collection
- Recycling
- Street cleansing
- Grounds Maintenance - grass cutting, arboriculture, parks, play areas, etc. some of which is undertaken on behalf of Warwickshire County Council.
- Bereavement Services - Oakley Wood Crematorium, cemeteries and closed churchyards
- One Stop Shops in partnership with Warwickshire County Council

The cost of this service is recharged to services based on staff time allocations.

NEIGHBOURHOOD SERVICES

	ACTUAL 2016/17 £	ORIGINAL BUDGET 2017/18 £	LATEST BUDGET 2017/18 £	ORIGINAL BUDGET 2018/19 £
<u>S1105 CAR PARKS</u>				
DIRECT EXPENDITURE				
Employees	63,029	99,500	73,500	106,000
Premises	577,499	765,300	1,225,900	698,100
Transport	-	20,500	400	400
Supplies and Services	178,384	183,400	166,400	166,300
Third Party Payments	221,094	138,800	138,800	142,700
TOTAL DIRECT EXPENDITURE	1,040,006	1,207,500	1,605,000	1,113,500
DIRECT INCOME				
Other Grants and Contributions	(38,836)	-	-	-
Other Income	(41,964)	(45,000)	(45,000)	(45,000)
Fees and Charges	(3,114,529)	(2,973,000)	(3,043,000)	(3,113,000)
Rents	(11,720)	(9,400)	(9,400)	(9,400)
TOTAL DIRECT INCOME	(3,207,049)	(3,027,400)	(3,097,400)	(3,167,400)
NET DIRECT (INCOME) / EXPENDITURE	(2,167,043)	(1,819,900)	(1,492,400)	(2,053,900)
Support Services	656,402	668,300	766,900	778,900
Capital Charges	261,027	407,000	261,100	609,700
Recharges	(6,215)	-	-	-
NET (INCOME) / EXPENDITURE TO SUMMARY	(1,255,829)	(744,600)	(464,400)	(665,300)

There are approximately 3,850 off-street "pay and display" and "pay on foot" car parking spaces managed by Warwick District Council. This includes the enforcement of spaces in Royal Priors (437) not owned by the Council, Myton Fields and Barrack Street in Warwick which have restricted periods of use. The charges for parking are shown in the Fees and Charges Section. Increases to charges for off-street parking are planned for January 2018.

Security Measures

All the multi-storey car parks are covered by CCTV and the pay on foot car parks have the additional security of an on-site staff presence for the duration of the opening periods. Many of the surface car parks also benefit from coverage as part of the extensive town centre CCTV system and have regular patrols by the enforcement team. In addition the St. Peter's "Pay on Foot" uses an Automatic Number Plate Recognition system to allow vehicle to come and park securely.

"Pay and Display" Off-street Spaces Provided (as at April 2018):

	Royal Leamington Spa	Warwick*	Kenilworth	Total
- Multi-Storey	1,228	412	-	1,640
- Surface	495	1,192	425	2,112
- Disabled (wider space)	39	33	21	93
TOTAL SPACES	1,762	1,637	446	3,845

* There are 270 spaces in Barrack Street available weekends and Bank Holidays and 400 on Myton Fields which are available during the summer months.

Other Parking

We Currently provide a managed enforcement scheme for the Brays car park at Kenilworth Castle. In addition to the above pay and display spaces the Council also provides free parking:

- In Royal Leamington Spa at Newbold Comyn, Radford Road, Mason Avenue / Valley Road, Edmondscote Track, Royal Spa Centre, Eagle Recreation Ground, Sydenham Sports Centre and Victoria Park.
- In Kenilworth at Castle Farm Leisure Centre, Abbey Fields and Kenilworth Cemetery.
- In rural areas at Oakley Wood Crematorium and Brome Hill Lane in Lapworth.

Motorcycle parking is available free of charge at 11 car parks.

NEIGHBOURHOOD SERVICES

	ACTUAL 2016/17 £	ORIGINAL BUDGET 2017/18 £	LATEST BUDGET 2017/18 £	ORIGINAL BUDGET 2018/19 £
<u>S1250 WCC HIGHWAYS</u>				
DIRECT EXPENDITURE				
Third Party Payments	101,837	107,600	106,800	109,900
TOTAL DIRECT EXPENDITURE	101,837	107,600	106,800	109,900
DIRECT INCOME				
Other Grants and Contributions	(116,620)	(112,300)	(118,300)	(118,300)
TOTAL DIRECT INCOME	(116,620)	(112,300)	(118,300)	(118,300)
NET DIRECT (INCOME) / EXPENDITURE	(14,783)	(4,700)	(11,500)	(8,400)
Support Services	47,986	26,000	58,000	63,300
NET (INCOME) / EXPENDITURE TO SUMMARY	33,203	21,300	46,500	54,900

Amenities Grass Cutting is carried out in urban areas and the centre of rural villages on a frequency specification for the number of cuts per year. Warwickshire County Council pays an element of the cost on the basis of that which is necessary solely in the interests of highway safety.

The administrative charges incurred as a result of the Highways Grass Cutting, Hedges and Shrub work carried out for Warwickshire County Council are shown above.

NEIGHBOURHOOD SERVICES

	ACTUAL 2016/17 £	ORIGINAL BUDGET 2017/18 £	LATEST BUDGET 2017/18 £	ORIGINAL BUDGET 2018/19 £
<u>S1258 GREEN SPACES CONTRACT MGT</u>				
DIRECT EXPENDITURE				
Premises	10,907	12,400	12,400	12,600
Supplies and Services	196,168	193,700	161,700	171,700
Third Party Payments	110,170	137,900	94,900	138,100
TOTAL DIRECT EXPENDITURE	317,245	344,000	269,000	322,400
DIRECT INCOME				
Other Income	(6,050)	-	-	-
Other Grants and Contributions	(34,567)	(35,600)	(35,600)	(35,600)
TOTAL DIRECT INCOME	(40,617)	(35,600)	(35,600)	(35,600)
NET DIRECT (INCOME) / EXPENDITURE	276,628	308,400	233,400	286,800
Support Services	60,037	161,300	77,500	70,100
NET (INCOME) / EXPENDITURE TO SUMMARY	336,665	469,700	310,900	356,900

Improving the quality of parks, open spaces and playgrounds.

Management of the technical aspects of the parks service including, bowling green maintenance, sports pitch maintenance, floral displays, bedding, sustainable planting, tree and woodland management, and nature reserves.

NEIGHBOURHOOD SERVICES

	ACTUAL 2016/17 £	ORIGINAL BUDGET 2017/18 £	LATEST BUDGET 2017/18 £	ORIGINAL BUDGET 2018/19 £
<u>S1270 GREEN SPACE DEVELOPMENT</u>				
DIRECT EXPENDITURE				
Employees	237,690	235,300	255,900	278,600
Premises	227,915	133,600	383,900	182,200
Transport	7,882	5,000	5,000	-
Supplies and Services	130,702	45,000	183,400	45,000
Third Party Payments	58,971	29,000	54,000	29,000
TOTAL DIRECT EXPENDITURE	663,160	447,900	882,200	534,800
DIRECT INCOME				
Other Grants and Contributions	(436,516)	(2,600)	(73,400)	(2,600)
Other Income	(8,207)	(4,400)	(4,400)	(4,400)
Fees and Charges	(1,250)	-	-	-
Rents	(2,290)	-	-	-
TOTAL DIRECT INCOME	(448,263)	(7,000)	(77,800)	(7,000)
NET DIRECT (INCOME) / EXPENDITURE	214,897	440,900	804,400	527,800
Support Services	419,659	747,300	546,500	559,900
Capital Charges	204,556	279,500	212,600	496,200
Recharges	(22,800)	-	(22,800)	(38,800)
NET (INCOME) / EXPENDITURE TO SUMMARY	816,312	1,467,700	1,540,700	1,545,100

A contract with The Landscape Group (now called Idverde), started on 1st April 2013 for a period of 8 years. The contract includes the maintenance of all parks and amenity land including the following areas:

Kenilworth	200 acres (including Abbey Fields 68 acres, Castle Farm 37 acres, Kenilworth Common 33 acres and Crackley Woods 30 acres).
Royal Leamington Spa	600 acres (including Newbold Comyn 309 acres, Victoria Park 23 acres, Welches Meadow 22 acres, Jephson Gardens 16 acres, Campion Hills 15 acres and Mason venue Park 15 acres).
Warwick	270 acres (including St. Mary's Lands 150 acres, St. Nicholas Park 45 acres, Priory Park 25 acres and Myton Fields 14 acres).

Newbold Comyn, Edmondscote Athletic Track and Victoria Park including the bowling greens which are used for National Championships.

Cemeteries including interment.

Jephson Garden with its Green Flag status, St. Nicholas Park, Abbey Fields, Priory Park, St. Mary's Lands.

Grass verge mowing, all floral bedding, floral displays and maintenance of local nature reserves.

All public open spaces, housing sites, grass cutting which includes Warwickshire County Council Highway work.

Play areas, footpaths, car parks at parks and open spaces, shrubberies.

TREES

The maintenance of WDC trees is carried out in partnership with WCC under a service level agreement.

NEIGHBOURHOOD SERVICES

	ACTUAL 2016/17 £	ORIGINAL BUDGET 2017/18 £	LATEST BUDGET 2017/18 £	ORIGINAL BUDGET 2018/19 £
<u>S1289 OPEN SPACES</u>				
DIRECT EXPENDITURE				
Premises	141,704	94,500	117,100	117,500
Supplies and Services	816	-	-	-
TOTAL DIRECT INCOME	142,520	94,500	117,100	117,500
Support Services	-	800	-	-
NET (INCOME) / EXPENDITURE TO SUMMARY	142,520	95,300	117,100	117,500

The Green Space Team manages and develops a large and diverse range of green spaces across the District, including urban parks and gardens, many wildlife sites, important heritage sites, play areas and a large proportion of accessible green space.

In addition the Team provides expert, specialist advice to planners and other departments in relation to existing green space and the provision of new green space. The Team works closely with colleagues in Contract Services in delivering well managed and maintained green spaces.

There are currently 6 full time employees:

- Green Space Manager x 1
- Green Space Project Team Leader x 1
- Green Space Development Officers x 3
- Community Ranger x 1

NEIGHBOURHOOD SERVICES

	ACTUAL 2016/17 £	ORIGINAL BUDGET 2017/18 £	LATEST BUDGET 2017/18 £	ORIGINAL BUDGET 2018/19 £
<u>S1320 BEREAVEMENT SERVICES</u>				
DIRECT EXPENDITURE				
Employees	232,959	235,000	294,700	297,600
Premises	390,969	308,700	347,000	331,700
Transport	5,428	5,800	4,900	3,400
Supplies and Services	81,026	92,600	92,600	92,600
Third Party Payments	142,305	122,800	133,800	137,300
TOTAL DIRECT EXPENDITURE	852,687	764,900	873,000	862,600
DIRECT INCOME				
Other Grants and Contributions	(151)	(2,900)	(2,900)	(2,900)
Other Income	(5,990)	(100)	(100)	(100)
Fees and Charges	(1,538,058)	(1,593,100)	(1,621,100)	(1,711,900)
Rents	(18,547)	(23,900)	(23,900)	(23,900)
TOTAL DIRECT INCOME	(1,562,746)	(1,620,000)	(1,648,000)	(1,738,800)
NET DIRECT (INCOME) / EXPENDITURE	(710,059)	(855,100)	(775,000)	(876,200)
Support Services	94,337	86,900	127,200	117,700
Capital Charges	(50,729)	120,100	119,800	197,600
NET (INCOME) / EXPENDITURE TO SUMMARY	(666,451)	(648,100)	(528,000)	(560,900)

Under the control of the Head of Neighbourhood Services the Bereavement Services Manager is responsible for this section.

The estimates reflect the cost of provision of Cemetery and Crematorium facilities and the upkeep of certain closed churchyards. The closed churchyards are:

All Saints)	
New Street)	Royal Leamington Spa
Leam Terrace)	
St. Mary Magdalene)	
St. Nicholas		Kenilworth
St. Margaret's		Whitnash
St Michael's		Budbrooke

There are areas at Leamington and Warwick cemeteries which were formerly Parish churchyard extensions taken over by the Local Authority and now officially closed.

St. Margaret's churchyard at Whitnash is maintained with voluntary assistance and the Council reimburses the costs incurred.

Following a service review presented to Members, 6 day operation at the Crematorium commenced on 1st April 2017.

NEIGHBOURHOOD SERVICES

	ACTUAL 2016/17 £	ORIGINAL BUDGET 2017/18 £	LATEST BUDGET 2017/18 £	ORIGINAL BUDGET 2018/19 £
<u>S3100 ONE STOP SHOPS</u>				
DIRECT EXPENDITURE				
Employees	198,624	220,100	211,400	221,700
Premises	81	-	-	-
Transport	174	700	700	700
Supplies and Services	1,181	2,700	52,700	2,700
TOTAL DIRECT EXPENDITURE	200,060	223,500	264,800	225,100
DIRECT INCOME				
Other Income	(675)	-	-	-
TOTAL DIRECT INCOME	(675)	-	-	-
NET DIRECT (INCOME) / EXPENDITURE	199,385	223,500	264,800	225,100
Support Services	14,345	17,300	21,200	18,500
Recharges	(213,730)	(191,200)	(286,000)	(243,600)
NET (INCOME) / EXPENDITURE TO SUMMARY	-	49,600	-	-

Warwickshire Direct is a joint venture between Warwick District Council and Warwickshire County Council. We work in partnership with various Town and Parish Councils and other partners. Our teams are based within libraries at Kenilworth, Lillington and Whitnash, and provide a wide range of advice and information at a single point of contact. Warwickshire Direct - Warwick is based within Shire Hall, Warwick, whilst Warwickshire Direct - Leamington Spa is based within Riverside House. Costs of the service are recharged to users on the basis of statistics gathered over the year. A WDC initiated review of the OSS service is currently in progress due to report to the WDC Executive Committee in March 2018.

NEIGHBOURHOOD SERVICES

	ACTUAL 2016/17 £	ORIGINAL BUDGET 2017/18 £	LATEST BUDGET 2017/18 £	ORIGINAL BUDGET 2018/19 £
<u>S3200 RECEPTION FACILITIES & LEAMINGTON OSS</u>				
DIRECT EXPENDITURE				
Employees	145,959	188,700	200,200	160,200
Transport	-	300	300	300
Supplies and Services	8,925	8,700	8,700	8,700
TOTAL DIRECT EXPENDITURE	154,884	197,700	209,200	169,200
Support Services	132,108	132,900	154,100	167,800
Recharges	(286,992)	(330,900)	(363,300)	(378,700)
NET DIRECT (INCOME) / EXPENDITURE	-	(300)	-	(41,700)

This budget is in respect of the main reception services provided at Riverside House. Reception staff provide a wide variety of information from Planning to Bus Passes.

Costs of the service are recharged to users on the basis of statistics gathered over the year.

S3400 PAYMENT CHANNELS

DIRECT EXPENDITURE				
Supplies and Services	26,647	21,500	24,500	21,500
Third Party Payments	85,777	120,000	92,000	120,000
TOTAL DIRECT EXPENDITURE	112,424	141,500	116,500	141,500
Support Services	31,124	35,700	42,500	20,500
Recharges	(143,548)	(177,200)	(159,000)	(162,000)
NET DIRECT (INCOME) / EXPENDITURE	-	-	-	-

Customers have a range of options for paying Council charges:

- Direct Debit;
- Allpay cards and barcodes;
- Touchtone;
- Internet;
- Cheque.

Expenditure shown in this budget head relates to the processing costs . The costs of the service are recharged to users based on the number of transactions.

NEIGHBOURHOOD SERVICES

	ACTUAL 2016/17 £	ORIGINAL BUDGET 2017/18 £	LATEST BUDGET 2017/18 £	ORIGINAL BUDGET 2018/19 £
<u>S3450 CUSTOMER SERVICE CENTRE</u>				
DIRECT EXPENDITURE				
Employees	23,758	-	-	-
Supplies and Services	(211)	-	-	-
Third Party Payments	19,221	-	9,000	-
TOTAL DIRECT EXPENDITURE	42,768	-	9,000	-
Support Services	168	-	-	-
Recharges	(42,936)	-	(9,000)	-
NET DIRECT (INCOME) / EXPENDITURE	-	-	-	-

WDC telephony returned to Riverside House at the beginning of 2016/17 with all the calls going directly into the individual service areas.

S3655 HILL CLOSE GARDENS

DIRECT EXPENDITURE				
Supplies and Services	25,000	20,000	20,000	20,000
NET DIRECT (INCOME) / EXPENDITURE	25,000	20,000	20,000	20,000

The Council have agreed to make a contribution of £20k per annum from 2015 until 2020 towards the maintenance of these historic Victorian gardens in Warwick.

NEIGHBOURHOOD SERVICES

	ACTUAL 2016/17 £	ORIGINAL BUDGET 2017/18 £	LATEST BUDGET 2017/18 £	ORIGINAL BUDGET 2018/19 £
<u>S4060 STREET CLEANSING</u>				
DIRECT EXPENDITURE				
Premises	21,108	20,100	20,100	15,500
Transport	853	900	900	900
Supplies and Services	23,807	28,900	28,900	28,900
Third Party Payments	1,249,699	1,144,900	1,211,300	1,226,500
TOTAL DIRECT EXPENDITURE	1,295,467	1,194,800	1,261,200	1,271,800
DIRECT INCOME				
Other Income	(58,313)	-	-	-
TOTAL DIRECT INCOME	(58,313)	-	-	-
NET DIRECT (INCOME) / EXPENDITURE	1,237,154	1,194,800	1,261,200	1,271,800
Support Services	192,555	116,000	238,900	272,200
NET DIRECT (INCOME) / EXPENDITURE	1,429,709	1,310,800	1,500,100	1,544,000

Street cleansing is carried out at varying frequencies throughout the District as part of the new contract which commenced in April 2013 and covers the cleansing of public highways in urban and rural areas, shopping precincts, recycling centres, car parks and the emptying of litter bins. The three main town centres of Leamington Spa, Warwick and Kenilworth are cleansed continuously throughout the day to reduce the impact of litter on the environment. It is an 8 year contract delivered through Veolia.

In addition, there are four rapid response units able to deal quickly to reports of fly-tipping, accident debris, the removal of dead animals from the highway and to areas requiring additional cleansing in between the scheduled cleans. In late 2017 the RRU teams have started collecting evidence to support the enforcement of fly tipping.

NEIGHBOURHOOD SERVICES

	ACTUAL 2016/17 £	ORIGINAL BUDGET 2017/18 £	LATEST BUDGET 2017/18 £	ORIGINAL BUDGET 2018/19 £
<u>S4090 CONTRACT MANAGEMENT</u>				
DIRECT EXPENDITURE				
Employees	834,966	924,900	972,900	1,078,100
Premises	26,097	26,600	26,600	29,800
Transport	13,217	15,500	36,900	34,400
Supplies and Services	105,260	56,200	76,900	76,900
Third Party Payments	638,823	603,600	541,800	553,400
TOTAL DIRECT EXPENDITURE	1,618,363	1,626,800	1,655,100	1,772,600
DIRECT INCOME				
Other Income	(5,857)	-	-	-
Rents	(28,958)	(18,000)	(42,000)	(49,000)
TOTAL DIRECT INCOME	(34,815)	(18,000)	(42,000)	(49,000)
NET DIRECT (INCOME) / EXPENDITURE	1,583,548	1,608,800	1,613,100	1,723,600
Support Services	332,828	226,800	404,400	432,500
Recharges	(1,043,533)	(1,278,800)	(1,235,300)	(1,338,300)
NET DIRECT (INCOME) / EXPENDITURE	872,843	556,800	782,200	817,800

Waste Collection Services

The Contracts Services Manager has responsibility for the day to day management of this function. This includes the collection of non-recyclable waste, green and food waste recycling through a wheeled bin system on an alternate week collection schedule, together with the kerbside collection and sort of multi-materials, streets, car parks and the removal of abandoned vehicles.

There are currently 16 full time employees:

- Contract Service Manager
- Recycling and Waste Minimisation Officer
- Senior Contract Officer
- Contract Officers x 5
- Business Support & Development Manager
- System Development Officer
- Business Support Team Leader
- Business Support Officers x 5

Green Spaces Contract

The Contracts Services Manager has responsibility for the day to day management of this function. The contract includes the maintenance of all amenity land.

NEIGHBOURHOOD SERVICES

	ACTUAL 2016/17 £	ORIGINAL BUDGET 2017/18 £	LATEST BUDGET 2017/18 £	ORIGINAL BUDGET 2018/19 £
<u>S4130 WASTE COLLECTION</u>				
DIRECT EXPENDITURE				
Supplies and Services	32,789	43,900	73,900	73,900
Third Party Payments	2,146,764	2,118,400	2,175,900	2,271,900
TOTAL DIRECT EXPENDITURE	2,179,553	2,162,300	2,249,800	2,345,800
DIRECT INCOME				
Other Income	(450,562)	(450,400)	(450,400)	(464,400)
Fees and Charges	(138,274)	(125,000)	(128,500)	(129,500)
TOTAL DIRECT INCOME	(588,836)	(575,400)	(578,900)	(593,900)
NET DIRECT (INCOME) / EXPENDITURE	1,590,717	1,586,900	1,670,900	1,751,900
Support Services	51,033	192,800	59,500	50,700
Capital Charges	246,214	87,900	244,800	256,400
NET DIRECT (INCOME) / EXPENDITURE	1,887,964	1,867,600	1,975,200	2,059,000

General

In April 2013 a new contract commenced for the provision of waste collection services, which is delivered via SITA. The collection and removal of abandoned vehicles is carried out under a contract managed and operated by WCC.

The contract period includes all bank holidays with the exception of Christmas Day and Boxing Day when alternative collection arrangements are made.

Waste Collection Services

The contract covers the collection of household waste from over 62,000 households throughout the District. Approximately 47,000 properties receive an alternate week kerbside collection via a wheeled bin system of non-recyclable waste (grey bin) and food/garden waste (green bin); 4,500 properties with storage and access difficulties remain on a weekly sack collection and the remaining properties are served by bulk/communal bin collections on a weekly basis. All properties, where practicable, receive a fortnightly collection of dry recyclable material which is then sorted at the kerbside. Flats and other complexes are served by communal facilities.

A charge is made for the collection of bulky items such as refrigerators, freezers, cookers, furniture, also new and replacement receptacles including a delivery charge. Building and DIY waste and items classed as fixtures and fittings are not included within the scheme. No charge is currently made for the specialised clinical waste collection from designated properties.

These schemes form part of the Council's long term Waste Management Strategy which aims to encourage the minimisation of waste and to improve the rate of recycling.

There are also 26 communal recycling centres throughout the District to encourage recycling of bottles, cans and paper for those residents not wishing to or unable to participate in the kerbside schemes.

NEIGHBOURHOOD SERVICES

	ACTUAL 2016/17 £	ORIGINAL BUDGET 2017/18 £	LATEST BUDGET 2017/18 £	ORIGINAL BUDGET 2018/19 £
<u>S4180 ABANDONED VEHICLES</u>				
INDIRECT EXPENDITURE				
Support Services	1,747	1,100	1,200	1,200
NET DIRECT (INCOME) / EXPENDITURE	1,747	1,100	1,200	1,200

The Council has a statutory duty to remove vehicles from the highway or land open to the public which are proven to be abandoned or are identified as a nuisance. A joint venture, in partnership with Warwickshire Police, Warwickshire Fire and Rescue Service and Warwickshire County Council, called Car Clear enables vehicles identified to be abandoned and at risk of vandalism to be removed within 24 hours under a contract managed by Warwickshire County Council.

S4811 WATERCOURSES & CULVERTS

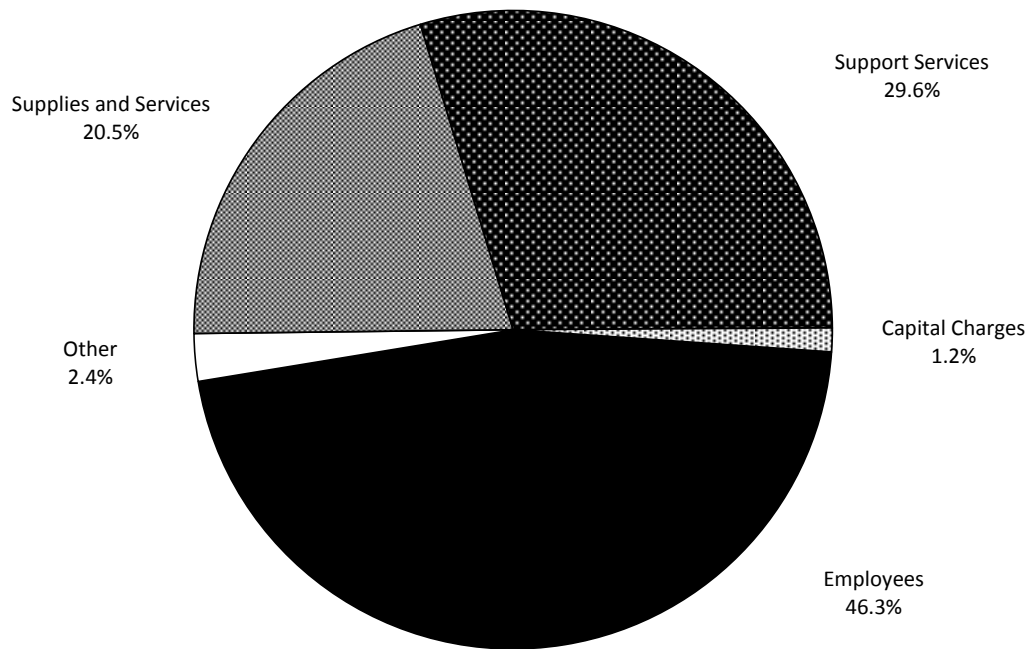
DIRECT EXPENDITURE				
Premises	13,800	13,800	13,800	13,800
TOTAL DIRECT EXPENDITURE	13,800	13,800	13,800	13,800
DIRECT INCOME				
Other Grants and Contributions	(18,779)	(14,000)	(14,000)	(14,000)
TOTAL DIRECT INCOME	(18,779)	(14,000)	(14,000)	(14,000)
NET DIRECT (INCOME) / EXPENDITURE	(4,979)	(200)	(200)	(200)

The Council is responsible for the discharge of the Land Drainage functions covered under the statutory requirement of the Land Drainage Act 1991 and the Local Government Act 1999.

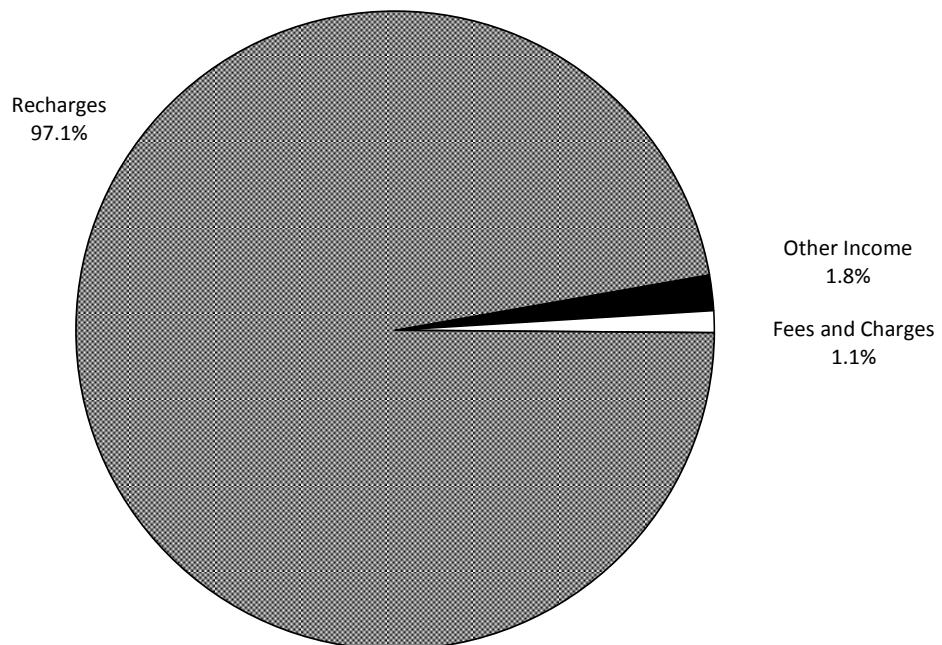
Warwick District Council also has the added responsibility of complying with its own flood defence policy which was reported in March 2000 to DEFRA and the Environment Agency. This requires an annual programme of inspections of ordinary watercourses, which are some 151 kilometres in length, to ensure that free flow is maintained. Certain works are carried out on a discretionary basis but the Council has no duty to carry out any works other than as riparian owner. Remedial works on behalf of other riparian owners may be undertaken on a rechargeable basis. Enforcement action is usually required to cajole Riparian owners to rectify problems in their stretches of watercourse.

	ACTUAL 2016/17 £	ORIGINAL BUDGET 2017/18 £	LATEST BUDGET 2017/18 £	ORIGINAL BUDGET 2018/19 £	Page
<u>STRATEGIC LEADERSHIP PORTFOLIO</u>					
S1368 RIVERSIDE HOUSE - THE SPACE	-	-	-	-	140
S2000 CHIEF EXECUTIVE'S OFFICE	19,846	19,700	30,000	20,000	141
S2004 LOCAL LOTTERY	-	-	-	(15,000)	141
S2010 CORPORATE PROJECTS	4,699	-	16,000	65,700	142
S2020 CORPORATE MANAGEMENT - CHIEF EXECUTIVE	433	2,800	-	-	142
S2060 HUMAN RESOURCES	24,469	8,000	4,800	50,200	143
S2080 MEMBER TRAINING	3,481	4,600	6,000	6,000	144
S2100 ORGANISATIONAL DEVELOPMENT	4,200	173,300	12,400	92,600	144
S2200 COMMITTEE SERVICES	-	(200)	-	(10,000)	145
S2220 DEMOCRATIC REPRESENTATION	900,602	870,200	1,030,200	1,091,600	146
S2240 ELECTIONS	133,213	74,400	88,300	70,900	147
S2260 ELECTORAL REGISTRATION	215,168	232,500	264,900	243,600	148
S2280 CHAIR OF THE COUNCIL	65,554	61,100	70,600	70,700	149
S2315 ASSISTED TRAVEL PASSES	(70)	-	-	-	149
S2340 MEDIA ROOM	26,888	(200)	11,200	-	150
S3210 ASSIST TRAVEL-TRANSPORT TOKENS	13,590	8,000	-	-	150
S3350 CSTEAM	-	(200)	-	-	151
S3452 CUSTOMER CONTACT MANAGER	-	-	2,200	-	151
S3470 WEB SERVICES	-	(100)	-	-	152
S3500 ICT SERVICES	(20,371)	(3,200)	(42,800)	(91,600)	153
S4870 LEGAL SERVICES (IN-HOUSE WDC)	-	900	-	-	153
S4871 LEGAL SERVICES (SHARED SERVICE WCC)	-	-	15,000	15,000	154
TOTAL STRATEGIC LEADERSHIP PORTFOLIO	1,391,702	1,451,600	1,508,800	1,609,700	
 <u>SUBJECTIVE ANALYSIS:</u>					
<u>EXPENDITURE:</u>					
Employees	2,685,285	2,507,400	3,042,500	2,717,400	
Premises	77,597	2,800	84,900	2,800	
Transport	14,999	(22,800)	18,100	5,100	
Supplies and Services	1,356,131	1,262,900	1,393,900	1,204,300	
Third Party Payments	119,868	94,900	335,000	135,600	
Support Services	1,517,685	1,423,200	1,715,500	1,738,700	
Capital Charges	58,645	90,900	57,700	70,100	
TOTAL EXPENDITURE	5,830,210	5,359,300	6,647,600	5,874,000	
 <u>INCOME:</u>					
Government Grants	(34,016)	-	(371,300)	-	
Sales	(2,624)	(2,400)	(2,400)	(2,400)	
Other Income	(524,574)	(58,900)	(243,900)	(73,900)	
Fees and Charges	(55,113)	(49,000)	(49,000)	(49,000)	
Recharges	(3,822,181)	(3,797,400)	(4,472,200)	(4,139,000)	
TOTAL INCOME	(4,438,508)	(3,907,700)	(5,138,800)	(4,264,300)	
 NET COST OF STRATEGIC LEADERSHIP	 1,391,702	 1,451,600	 1,508,800	 1,609,700	

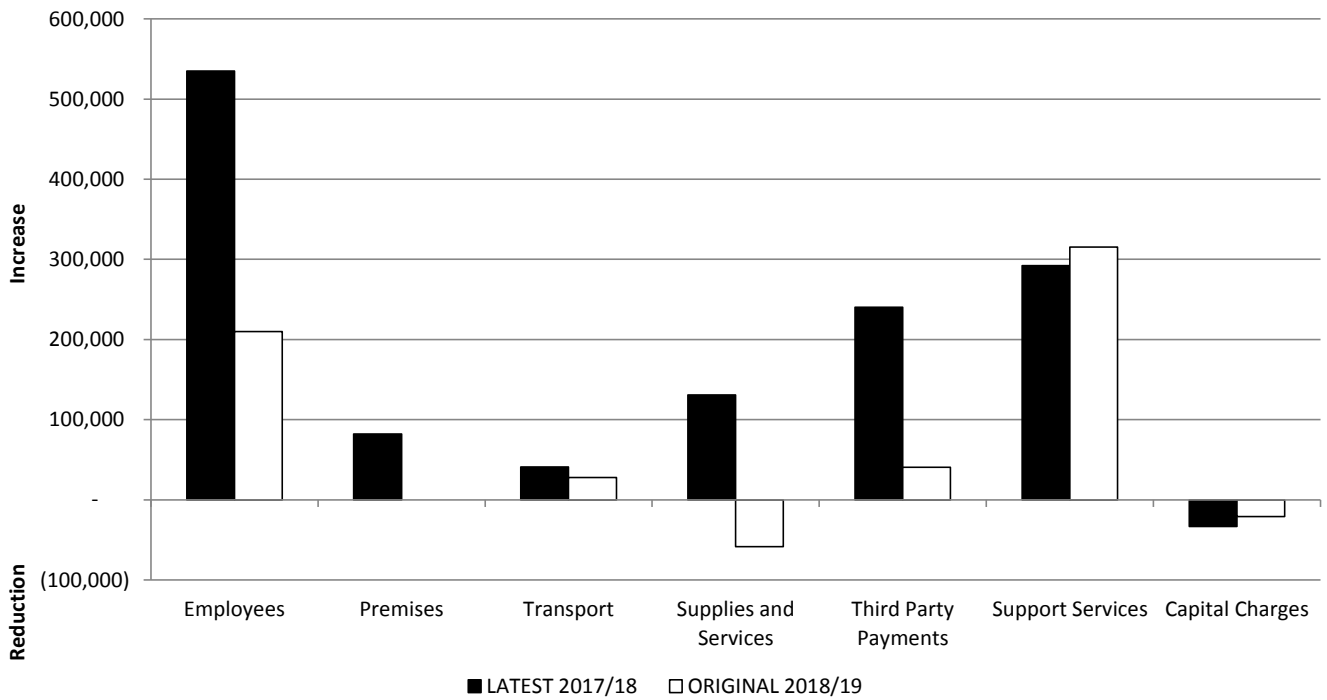
STRATEGIC LEADERSHIP EXPENDITURE - 2018/19 BUDGETS



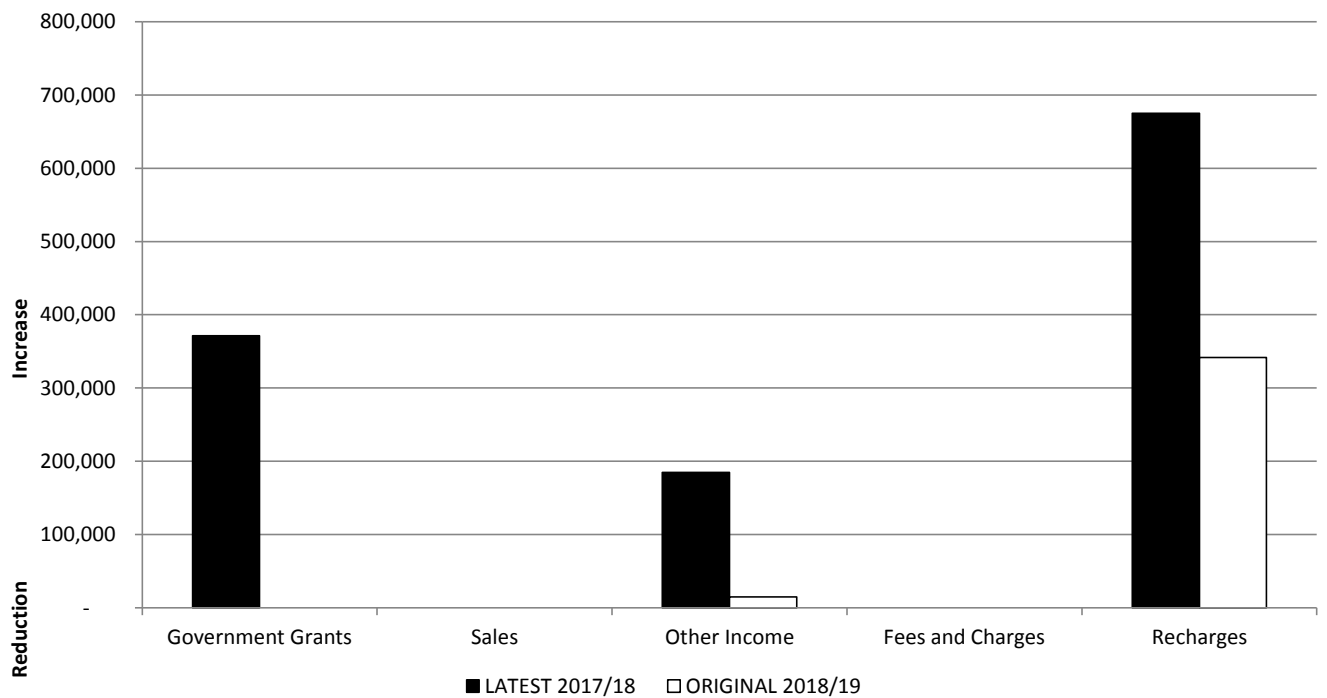
STRATEGIC LEADERSHIP INCOME - 2018/19 BUDGETS



STRATEGIC LEADERSHIP EXPENDITURE: CHANGE FROM 2017/18 ORIGINAL (£)



STRATEGIC LEADERSHIP INCOME: CHANGE FROM 2017/18 ORIGINAL (£)



STRATEGIC LEADERSHIP

S1368 RIVERSIDE HOUSE - THE SPACE

	ACTUAL 2016/17 £	ORIGINAL BUDGET 2017/18 £	LATEST BUDGET 2017/18 £	ORIGINAL BUDGET 2018/19 £
DIRECT EXPENDITURE				
Supplies and Services	5,109	-	-	-
TOTAL DIRECT EXPENDITURE	5,109	-	-	-
DIRECT INCOME				
Other Income	(4,411)	-	-	-
TOTAL DIRECT INCOME	(4,411)	-	-	-
NET DIRECT (INCOME) / EXPENDITURE	698	-	-	-
Support Services	89	400	100	100
Recharges	(787)	(400)	(100)	(100)
NET DIRECT (INCOME) / EXPENDITURE	-	-	-	-

This budget is for the provision of equipment within the Communal meeting area for both staff and visitors to use, known as the Space. The refreshments within the area are paid for on trust by members of staff and this budget is used to provide for replacement equipment i.e microwave, kettle etc.

STRATEGIC LEADERSHIP

	ACTUAL 2016/17 £	ORIGINAL BUDGET 2017/18 £	LATEST BUDGET 2017/18 £	ORIGINAL BUDGET 2018/19 £
<u>S2000 CHIEF EXECUTIVE'S OFFICE</u>				
DIRECT EXPENDITURE				
Employees	392,507	394,800	437,500	440,600
Transport	531	2,100	2,100	800
Supplies and Services	29,997	29,800	31,700	31,100
Third Party Payments	37,415	22,100	28,400	18,400
TOTAL DIRECT EXPENDITURE	460,450	448,800	499,700	490,900
Support Services	76,755	80,800	108,900	106,400
Recharges	(517,359)	(509,900)	(578,600)	(577,300)
NET DIRECT (INCOME) / EXPENDITURE	19,846	19,700	30,000	20,000

The Chief Executive is the head of the Council's paid service. He is chief advisor to councillors on policy matters and is responsible for organisational management and development. This budget also includes the 2 Deputy Chief Executives.

The Deputy Chief Executives, along with the Chief Executive, provide strategic direction for the Council. The following Service Areas also come under their remit with HR reporting directly to the Chief Executive:

Deputy Chief Executive 1

Finance
Cultural Services
Health and Community Protection
Information and Communications Technology
Democratic Services
Legal Services (provided by WCC)

Deputy Chief Executive 2

Development Services
Housing and Property Services
Neighbourhood Services

The Chief Executive, the Deputy Chief Executives and the Heads of the Service Areas make up the Senior Management Team.

The cost of the Chief Executive is recharged to Corporate Management. The rest of the service costs are recharged to services based on staff time allocations.

S2004 LOCAL LOTTERY

DIRECT INCOME

Other Income	-	-	-	(15,000)
NET DIRECT (INCOME) / EXPENDITURE	-	-	-	(15,000)

The council is exploring the opportunities for creating a local lottery. This would be primarily to support good causes across Warwick District but it would provide an income to offset money that the District Council allocates for grants to the voluntary and community sector. It is hoped - subject to Council approval - to introduce the lottery during 2018/19.

STRATEGIC LEADERSHIP

	ACTUAL 2016/17 £	ORIGINAL BUDGET 2017/18 £	LATEST BUDGET 2017/18 £	ORIGINAL BUDGET 2018/19 £
<u>S2010 CORPORATE PROJECTS</u>				
DIRECT EXPENDITURE				
Employees	49,043	-	49,400	65,700
Supplies and Services	341	-	-	-
Third Party Payments	6,725	-	102,100	-
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TOTAL DIRECT EXPENDITURE	56,109	-	151,500	65,700
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Support Services	1,856	-	4,200	-
Recharges	(53,266)	-	(139,700)	-
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NET DIRECT (INCOME) / EXPENDITURE	4,699	-	16,000	65,700
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The budgets above include the costs of a dedicated Project Manager for the 'HQ Relocation Project'. This is a fixed term contract position that runs until 22 May 2017.

S2020 CORPORATE MANAGEMENT - CHIEF EXECUTIVE

DIRECT EXPENDITURE				
Supplies and Services	-	2,400	-	-
	<hr/>	<hr/>	<hr/>	<hr/>
TOTAL DIRECT EXPENDITURE	-	2,400	-	-
	<hr/>	<hr/>	<hr/>	<hr/>
Support Services	433	400	-	-
	<hr/>	<hr/>	<hr/>	<hr/>
NET DIRECT (INCOME) / EXPENDITURE	433	2,800	-	-
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STRATEGIC LEADERSHIP

	ACTUAL 2016/17 £	ORIGINAL BUDGET 2017/18 £	LATEST BUDGET 2017/18 £	ORIGINAL BUDGET 2018/19 £
<u>S2060 HUMAN RESOURCES</u>				
DIRECT EXPENDITURE				
Employees	395,561	436,000	471,600	428,700
Transport	491	1,200	1,200	1,200
Supplies and Services	66,509	53,000	61,000	57,000
Third Party Payments	24,071	23,400	106,700	23,400
TOTAL DIRECT EXPENDITURE	486,632	513,600	640,500	510,300
DIRECT INCOME				
Fees and Charges	(26)	-	-	-
TOTAL DIRECT INCOME	(26)	-	-	-
NET DIRECT (INCOME) / EXPENDITURE	486,606	513,600	640,500	510,300
Support Services	134,292	119,000	134,400	133,000
Recharges	(596,429)	(624,600)	(770,100)	(593,100)
NET DIRECT (INCOME) / EXPENDITURE	24,469	8,000	4,800	50,200

Human Resources provides services to all units within the Council to support people management activities; these include:

- Support for organisational development and improvement
- Corporate training and management development programmes
- Corporate human resources policy development and implementation
- Union negotiations and consultation
- Advice on terms and conditions
- Full recruitment service to all service areas
- Job evaluation system
- Maintenance of corporate human resources procedures
- Payroll Services including Self Service

There are 9 established posts:

- HR Manager
- Senior HR Officer x2
- HR Business Partner
- Learning and Development Officer
- HR support x 4

The "Employees" estimates include an amount of £4,900 available to General Fund services in respect of additional training costs and a Corporate Training budget of £36,800.

The cost of this service is recharged out to other services on the basis of staff numbers.

The HR Manager is also responsible for Marketing & Communications and Website functions.

EQUALITIES

There are a number of legislative responsibilities for the Council in relation to a duty to positively promote equalities. The responsibility in relation to the Council's Community Leadership role is key in ensuring equal access to services to all aspects of our community through the understanding and development of the provision of the se services by our staff.

STRATEGIC LEADERSHIP

	ACTUAL 2016/17 £	ORIGINAL BUDGET 2017/18 £	LATEST BUDGET 2017/18 £	ORIGINAL BUDGET 2018/19 £
<u>S2080 MEMBER TRAINING</u>				
DIRECT EXPENDITURE				
Employees	2,945	4,600	4,600	4,600
Supplies and Services	-	-	500	500
TOTAL DIRECT EXPENDITURE	2,945	4,600	5,100	5,100
Support Services	536	-	900	900
NET DIRECT (INCOME) / EXPENDITURE	3,481	4,600	6,000	6,000

The Council provides a training programme for elected members. A programme of shared learning events is also planned in partnership with neighbouring authorities including the County Council.

S2100 ORGANISATIONAL DEVELOPMENT

DIRECT EXPENDITURE				
Employees	-	-	(31,000)	(31,000)
Transport	-	(42,700)	(9,200)	(9,200)
Supplies and Services	-	216,000	22,600	102,800
Third Party Payments	4,200	-	30,000	30,000
NET DIRECT (INCOME) / EXPENDITURE	4,200	173,300	12,400	92,600

These budgets relate to Fit for the Future savings targets which will be progressed during the year and reallocated to the appropriate service budgets.

STRATEGIC LEADERSHIP

	ACTUAL 2016/17 £	ORIGINAL BUDGET 2017/18 £	LATEST BUDGET 2017/18 £	ORIGINAL BUDGET 2018/19 £
<u>S2200 COMMITTEE SERVICES</u>				
DIRECT EXPENDITURE				
Employees	141,365	150,500	175,400	190,100
Transport	639	400	400	400
Supplies and Services	16,902	20,700	20,700	20,100
Third Party Payments	28,691	38,000	38,000	38,000
	<hr/>	<hr/>	<hr/>	<hr/>
TOTAL DIRECT EXPENDITURE	187,597	209,600	234,500	248,600
Support Services	94,867	102,700	132,700	122,400
Recharges	(282,464)	(312,500)	(367,200)	(381,000)
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NET DIRECT (INCOME) / EXPENDITURE	-	(200)	-	(10,000)
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The Council's decision making process consists of an Executive, Overview and Scrutiny Committees, and other service specific committees. This budget reflects the cost of this process as well as the staff which supports it. The majority of these costs are recharged to the Democratic Representation Budget Code.

In addition, this budget also covers the process of administering the requests received by the Council under the Freedom of Information Act, Data Protection and Environmental Information Regulations.

The cost of this service is recharged to services based on staff time allocations.

STRATEGIC LEADERSHIP

	ACTUAL 2016/17 £	ORIGINAL BUDGET 2017/18 £	LATEST BUDGET 2017/18 £	ORIGINAL BUDGET 2018/19 £
<u>S2220 DEMOCRATIC REPRESENTATION</u>				
DIRECT EXPENDITURE				
Employees	2,352	22,700	4,000	4,000
Transport	3,327	8,300	5,800	4,000
Supplies and Services	308,018	319,300	336,900	354,400
Third Party Payments	1,524	9,700	9,700	5,700
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TOTAL DIRECT EXPENDITURE	315,221	360,000	356,400	368,100
Support Services	657,659	582,400	746,100	795,100
Capital Charges	1,222	1,300	1,200	1,900
Recharges	(73,500)	(73,500)	(73,500)	(73,500)
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NET DIRECT (INCOME) / EXPENDITURE	900,602	870,200	1,030,200	1,091,600
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This includes all aspects of members' activities in their capacity as members of the Council, including corporate, service policy making and the more general activities relating to governance and the representation of local interests.

Activities covered include all meetings that involve members acting on behalf of the authority, such as meetings of the Council, the Executive, Overview and Scrutiny Committees, Regulatory Committee, Licensing Committee Planning Committee, Employment Committee and joint officer / member working groups. It also covers activities that members undertake as local representatives or to represent local interests.

Democratic Representation and Management costs also include the costs associated with officer advice and support to members.

As a result of the above, costs properly chargeable to Democratic Representation and Management include:

- All members' allowances and expenses, including telephone calls, postages, equipment costs, hospitality, accommodation costs, training, conference fees, etc.
- The costs associated with officer time spent on appropriate advice and support activities, including office support services, professional advice and support, preparation of agendas and minutes, attendance at meetings, production of specific papers for members, etc.
- Subscriptions to local authority associations.

The only recharge made is to the Housing Revenue Account to reflect its share of the costs.

STRATEGIC LEADERSHIP

S2240 ELECTIONS

	ACTUAL 2016/17 £	ORIGINAL BUDGET 2017/18 £	LATEST BUDGET 2017/18 £	ORIGINAL BUDGET 2018/19 £
DIRECT EXPENDITURE				
Employees	203,853	6,200	292,700	6,300
Premises	77,597	-	82,100	-
Transport	3,403	-	9,500	-
Supplies and Services	231,268	4,100	182,800	7,100
TOTAL DIRECT EXPENDITURE	516,121	10,300	567,100	13,400
DIRECT INCOME				
Government Grants	(3,467)	-	(371,300)	-
Other Income	(439,907)	(500)	(183,000)	(500)
TOTAL DIRECT INCOME	(443,374)	(500)	(554,300)	(500)
NET DIRECT (INCOME) / EXPENDITURE	72,747	9,800	12,800	12,900
Support Services	60,466	64,600	75,500	58,000
NET DIRECT (INCOME) / EXPENDITURE	133,213	74,400	88,300	70,900

Warwick District Council is required to appoint an officer to be the Returning Officer for the election of District Councillors and their duties are separate from their duties as a local government officer. The Chief Executive is the appointed officer and as Returning Officer he is personally liable for the conduct of the election.

Electoral Services organise elections for local and national government held within the District Council area. This includes UK Parliamentary elections for the 2 Parliamentary Constituencies covering the District (Warwick and Leamington & Kenilworth and Southam), European Parliamentary elections, all types of referenda (including those for Neighbourhood Planning), Warwick District Council elections, Warwickshire County Council elections, elections for the Parish and Town Councils and the Police and Crime Commissioner for the Warwickshire Police force area.

The costs of the various levels of elections are reimbursed by the bodies in question - national, county or parish levels. The costs of the District Council elections are borne by this Authority. The next scheduled District Council elections are to be held in 2019 and these will be combined with elections for all Parish and Town Councils within the District and the scheduled European Parliamentary election.

The Electoral Commission set and monitors performance standards for Electoral Services, publishing the standards of performance for Returning Officers with a view to ensuring that elections are conducted in line with a set of key principals.

STRATEGIC LEADERSHIP

	ACTUAL 2016/17 £	ORIGINAL BUDGET 2017/18 £	LATEST BUDGET 2017/18 £	ORIGINAL BUDGET 2018/19 £
<u>S2260 ELECTORAL REGISTRATION</u>				
DIRECT EXPENDITURE				
Employees	118,842	114,800	124,700	126,500
Premises	-	2,800	2,800	2,800
Transport	349	500	500	500
Supplies and Services	125,953	69,100	90,000	67,900
TOTAL DIRECT EXPENDITURE	245,144	187,200	218,000	197,700
DIRECT INCOME				
Government Grants	(30,549)	-	-	-
Sales	(2,573)	(2,400)	(2,400)	(2,400)
Other Income	(30,632)	-	-	-
TOTAL DIRECT INCOME	(63,754)	(2,400)	(2,400)	(2,400)
NET DIRECT (INCOME) / EXPENDITURE	181,390	184,800	215,600	195,300
Support Services	49,478	63,400	65,000	64,000
Recharges	(15,700)	(15,700)	(15,700)	(15,700)
NET DIRECT (INCOME) / EXPENDITURE	215,168	232,500	264,900	243,600

Warwick District Council is required to appoint a local government officer to be the Electoral Registration Officer as prescribe in Section 8 of the Representation of the People Act 1983 who is responsible for the preparation and maintenance of the register of electors and lists of absent voters within the District. The Chief Executive is the appointed officer and the work of compiling and maintaining the Register is undertaken by Electoral Services.

Since the introduction of Individual Electoral Registration in 2014 each person is now responsible to register to vote individually by providing their date of birth and national insurance number. Anyone unable to supply this information can provide an alternative form of evidence of their identity.

The Electoral Commission set and monitors performance standards for Electoral Services, publishing the standards of performance for Electoral Registration Officers with a view to ensuring that electors are registered in line with a set of key principals.

STRATEGIC LEADERSHIP

S2280 CHAIR OF THE COUNCIL

	ACTUAL 2016/17 £	ORIGINAL BUDGET 2017/18 £	LATEST BUDGET 2017/18 £	ORIGINAL BUDGET 2018/19 £
DIRECT EXPENDITURE				
Employees	26,906	26,400	33,000	33,400
Transport	3,394	2,100	2,500	2,100
Supplies and Services	20,298	19,200	18,800	19,200
TOTAL DIRECT EXPENDITURE	50,598	47,700	54,300	54,700
Support Services	14,956	16,000	18,900	18,600
Recharges	-	(2,600)	(2,600)	(2,600)
NET DIRECT (INCOME) / EXPENDITURE	65,554	61,100	70,600	70,700

The Chairman of the District Council is the first citizen of the area. In addition to obvious duties, e.g. chairing the meetings of the Council itself, the Chairman performs ceremonial and public functions such as meetings, representing the Council with local organisations and official openings.

To assist the Chairman in the performance of these duties during the year of office an allowance is made, there is also an allowance for the Vice-Chairman. In addition to the allowances paid, the Council will also pay the resultant income tax and national insurance assessments following liability changes introduced by the Inland Revenue.

The Chairman is aided by a Personal Assistant and has a car and a chauffeur to attend various functions, both local and national.

S2315 ASSISTED TRAVEL PASSES

DIRECT EXPENDITURE				
Third Party Payments	50	-	-	-
TOTAL DIRECT EXPENDITURE	50			
DIRECT INCOME				
Other Income	(120)	-	-	-
TOTAL DIRECT INCOME	(120)	-	-	-
NET DIRECT (INCOME) / EXPENDITURE	(70)	-	-	-

The Council issues concessionary bus passes on behalf of Warwickshire County Council. Passes are issued free of charge except for replacement passes (e.g. lost or stolen passes) for which an administration fee is payable. This budget head covers income received at One Stop Shops in relation to replacement passes which is then passed on to the County Council.

STRATEGIC LEADERSHIP

S2340 MEDIA ROOM

	ACTUAL 2016/17 £	ORIGINAL BUDGET 2017/18 £	LATEST BUDGET 2017/18 £	ORIGINAL BUDGET 2018/19 £
DIRECT EXPENDITURE				
Employees	192,045	201,600	226,600	230,000
Transport	287	800	800	800
Supplies and Services	59,484	74,800	142,000	97,300
Third Party Payments	-	400	400	400
TOTAL DIRECT EXPENDITURE	251,816	277,600	369,800	328,500
DIRECT INCOME				
Sales	(51)	-	-	-
Other Income	(48,894)	(58,400)	(58,400)	(58,400)
Fees and Charges	(1,684)	(4,000)	(4,000)	(4,000)
TOTAL DIRECT INCOME	(50,629)	(62,400)	(62,400)	(62,400)
NET DIRECT (INCOME) / EXPENDITURE	201,187	215,200	307,400	266,100
Support Services	88,113	88,200	104,100	110,400
Capital Charges	4,369	-	4,400	6,300
Recharges	(266,781)	(303,600)	(404,700)	(382,800)
NET DIRECT (INCOME) / EXPENDITURE	26,888	(200)	11,200	-

The Council operates a centralised Media Team which includes: marketing, communications, advertising, graphic design, print and copying through which all of the Council's above requirements are sourced. They create action plans, collecting and using data which puts the customers needs first. The introduction of new processes has enabled more work to be carried out internally which has resulted in cost savings. When demand exceeds capacity, work will be placed with external printers using the Print Tender Framework. The department advises on brand guidelines, Equality & Diversity accessibility issues on documents, Plain English and ensures that all publications abide by the Governments Code of Publicity.

S3210 ASSIST TRAVEL-TRANSPORT TOKENS

DIRECT EXPENDITURE				
Third Party Payments	5,844	-	-	-
TOTAL DIRECT EXPENDITURE	5,844	-	-	-
DIRECT INCOME				
Other Income	(610)	-	-	-
TOTAL DIRECT INCOME	(610)	-	-	-
NET DIRECT (INCOME) / EXPENDITURE				
Support Services	8,356	8,000	-	-
NET DIRECT (INCOME) / EXPENDITURE	13,590	8,000	-	-

This service was discontinued during 2016.

STRATEGIC LEADERSHIP

S3350 CSTEAM

	ACTUAL 2016/17 £	ORIGINAL BUDGET 2017/18 £	LATEST BUDGET 2017/18 £	ORIGINAL BUDGET 2018/19 £
DIRECT EXPENDITURE				
Employees	153,189	163,800	172,900	175,800
Transport	11	400	400	400
Supplies and Services	13,530	10,400	20,400	10,400
TOTAL DIRECT EXPENDITURE	166,730	174,600	193,700	186,600
Support Services	67,434	66,200	70,500	72,100
Recharges	(234,164)	(241,000)	(264,200)	(258,700)
NET DIRECT (INCOME) / EXPENDITURE	-	(200)	-	-

The Corporate Support Team is at the heart of the council's change programme. Corporately - since assimilating the Central Admin Team - all business support functions such as post opening, bulk mailing, corporate admin and scanning are undertaken in the centre. The team is also accountable for the corporate postage and stationery budgets, ensuring efficiency savings are maximised. The costs of the service are recharged to individual business units on the basis of time allocations.

S3452 CUSTOMER CONTACT MANAGER

DIRECT EXPENDITURE				
Employees	54,637	-	-	-
Supplies and Services	5,408	-	6,700	-
TOTAL DIRECT EXPENDITURE	60,045	-	6,700	-
Support Services	4,900	-	-	-
Recharges	(64,945)	-	(4,500)	-
NET DIRECT (INCOME) / EXPENDITURE	-	-	2,200	-

This post supported the Interim Human Resources / Organisational Development Manager to support corporate projects in liaison with Corporate Management Team / Senior Management Team. The post was temporary until July 2016.

STRATEGIC LEADERSHIP

	ACTUAL 2016/17 £	ORIGINAL BUDGET 2017/18 £	LATEST BUDGET 2017/18 £	ORIGINAL BUDGET 2018/19 £
<u>S3470 WEB SERVICES</u>				
DIRECT EXPENDITURE				
Employees	47,682	47,400	52,200	52,700
Transport	365	100	100	100
Supplies and Services	66,778	30,200	33,100	30,200
TOTAL DIRECT EXPENDITURE	114,825	77,700	85,400	83,000
Support Services	57,851	29,000	24,700	21,900
Recharges	(172,676)	(106,800)	(110,100)	(104,900)
NET DIRECT (INCOME) / EXPENDITURE	-	(100)	-	-

The website provides information and services for customers 24 hours a day and seven days a week. As well as finding information about this council, this area and other government services customers can:

- make payments;
- search and submit planning applications;
- book leisure facilities;
- bid for council housing;
- check council tax and benefit details; and
- report problems and make requests directly.

This area now reports direct to the HR Manager and liaises closely with the Marketing and & Communications functionality.

The cost of this service is recharged to users on the basis of gross expenditure.

The website address is www.warwickdc.gov.uk

STRATEGIC LEADERSHIP

	ACTUAL 2016/17 £	ORIGINAL BUDGET 2017/18 £	LATEST BUDGET 2017/18 £	ORIGINAL BUDGET 2018/19 £
<u>S3500 ICT SERVICES</u>				
DIRECT EXPENDITURE				
Employees	904,358	938,600	1,028,900	990,000
Transport	2,202	4,000	4,000	4,000
Supplies and Services	406,286	413,900	426,700	406,300
Third Party Payments	11,200	-	-	-
TOTAL DIRECT EXPENDITURE	1,324,046	1,356,500	1,459,600	1,400,300
DIRECT INCOME				
Other Income	-	-	(2,500)	-
Fees and Charges	(52,772)	(45,000)	(45,000)	(45,000)
TOTAL DIRECT INCOME	(52,772)	(45,000)	(47,500)	(45,000)
NET DIRECT (INCOME) / EXPENDITURE	1,271,274	1,311,500	1,412,100	1,355,300
Support Services	185,603	187,100	201,100	210,200
Capital Charges	53,054	89,600	52,100	61,900
Recharges	(1,530,302)	(1,591,400)	(1,708,100)	(1,719,000)
NET DIRECT (INCOME) / EXPENDITURE	(20,371)	(3,200)	(42,800)	(91,600)

The Information and Communications Technology Services (ICT) is an internal support service for staff and councillors.

The ICT Services is comprised of four teams:

- Desktop Services
- Infrastructure
- Application Support
- Geographical Information System, including Street Naming & Numbering

The budgets above also include the costs of operating the Council's main switchboard.

Direct Income is mainly derived from the Street Naming and Numbering service.

S4870 LEGAL SERVICES (IN-HOUSE WDC)

INDIRECT EXPENDITURE				
Support Services	-	900	-	-
NET DIRECT (INCOME) / EXPENDITURE	-	900	-	-

STRATEGIC LEADERSHIP

	ACTUAL 2016/17 £	ORIGINAL BUDGET 2017/18 £	LATEST BUDGET 2017/18 £	ORIGINAL BUDGET 2018/19 £
<u>S4871 LEGAL SERVICES (SHARED SERVICE WCC)</u>				
DIRECT EXPENDITURE				
Third Party Payments	398	1,300	19,700	19,700
TOTAL DIRECT EXPENDITURE	398	1,300	19,700	19,700
DIRECT INCOME				
Fees and Charges	(631)	-	-	-
TOTAL DIRECT INCOME	(631)	-	-	-
NET DIRECT (INCOME) / EXPENDITURE	(233)	1,300	19,700	19,700
Support Services	14,041	14,100	28,400	25,600
Recharges	(13,808)	(15,400)	(33,100)	(30,300)
NET DIRECT (INCOME) / EXPENDITURE	-	-	15,000	15,000

Legal work for the Council is now provided by a joint Warwick District Council / Warwickshire County Council team. The team is based at Shire Hall in Warwick. Legal work is only externalised if it is of a specialised nature.

GENERAL FUND AND HOUSING REVENUE ACCOUNT RESERVES AND BALANCES

Reserve	Use of Reserve 2017/18 to 2021/22	Estimated Balance 1/4/2017 £000	Estimated Balance 1/4/2018 £000	Estimated Balance 1/4/2019 £000	Estimated Balance 1/4/2020 £000	Estimated Balance 1/4/2021 £000	Estimated Balance 1/4/2022 £000
<u>EARMARKED RESERVES</u>							
Art Fund Reserve	No expenditure is currently projected from this reserve and it is estimated that £1k in public donations will be received in each year.	71	72	73	74	75	76
Art Gallery Gift Reserve	Currently there is no expenditure to be met from this reserve.	57	57	57	57	57	57
Building Control Reserve	Agreed expenditure is to fund marketing consultancy and scanning of paper files. Changes to building control salaries has contributed to the balance on the reserve.	229	218	203	203	203	203
Business Rate Retention Volatility Reserve	Reserve set up to "smooth" receipt of business rate income	445	138	3,207	3,695	2,998	2,319
Capital Investment Reserve	£807k RTB funding has been made available to cover capital (as oppose revenue) expenditure, this fully funds capital expenditure in 17/18 and 18/19 and funds £1k of the capital spend in 19/20, the remaining capital spend to be funded is the £150k Rural & Urban Initiatives in 19/20 and beyond. Revenue movements include Linen St Car Park improvements, Heritage Open Day funding, transfers to Leisure Options Reserve until contractor payments commence, development of Asset Management programme of disposals and acquisitions and salary costs of Leisure Services Programme Manager staff and temp Conservation Officer. Transfers to the reserve are for the payback of financing wheelie bins and cremators, footpath diversion fee, Rural & Urban Initiatives funding and 17/18 budget surplus.	1,833	1,470	1,149	1,299	1,299	1,337
Car Park Displacement Reserve	substantial work is required to be carried out in respect of some of the Council's car parks in forthcoming years. There will be some costs for arranging alternative parking arrangements, along with possible loss of income.	-	100	130	-	-	-
Car Parking Repairs and Maintenance Reserve	Reserve created in order to provide resources for future years repairs and maintenance programmes.	790	470	508	546	584	622
Cemetery Land Purchase Reserve	Reserve established to provide finance for the purchase of land for cemetery extensions. Currently no such purchases are included in the General Fund Capital Programme. Contributions to the reserve will be provided for by a surcharge imposed on out of area burial fees.	3	3	3	3	3	3
Commonwealth Games (Bowls) Reserve	To set aside funds towards funding the project in future years.	-	-	100	100	100	100
Community Forums Reserve	Reserve created from 2013/14 New Homes Bonus to provide finance for the Community Forum Grants from 2014/15 to 2017/18, £31k slipped to 2018/19.	71	31	-	-	-	-
Community Projects Reserve	Reserve created from 2017/18 and 2018/19 New Homes Bonus to provide finance for various District wide community projects.	-	141	1,447	1,447	1,447	1,447
Corporate Assets Reserve	Reserve created from 2012/13 budget surplus to provide finance for refurbishing facilities following the Stock Condition Survey.	2,379	2,359	2,359	2,359	2,359	2,359

GENERAL FUND AND HOUSING REVENUE ACCOUNT RESERVES AND BALANCES

Reserve	Use of Reserve 2017/18 to 2021/22	Estimated Balance 1/4/2017 £000	Estimated Balance 1/4/2018 £000	Estimated Balance 1/4/2019 £000	Estimated Balance 1/4/2020 £000	Estimated Balance 1/4/2021 £000	Estimated Balance 1/4/2022 £000
<u>EARMARKED RESERVES</u>							
Covent Garden Multi Storey Reserve	Reserve created from 2015/16 budget surplus to subsidise the lost car park income from Covent Garden MSCP until rebuilt following expected demolition as part of the New Offices project. The reserve will also cover the initial debt financing costs on borrowing to be taken out to finance the rebuild.	900	900	900	665	485	485
Election Expenses Reserve	£30k per annum will be credited to the reserve to help defray the costs of the May 2019 election.	45	75	105	25	55	85
Enterprise Projects Reserve	Reserve set up to "smooth" future years surplus/deficits, currently only contributions to the reserve are forecast	82	106	130	153	177	201
Equipment Renewal Reserve	Projects will be approved by SMT, Chief Executive and relevant Portfolio Holders prior to going ahead. The reserve will receive top ups of £100k per annum in 2019/20, 2020/21 and 2021/22 and is being used to support a number of projects details in a separate appendix.	782	664	627	690	755	819
General Fund Early Retirements Reserve	The reserve will receive a top up of £200k from the New Homes Bonus and projected budget surplus in 2017/18. It will be used to fund civil contingencies officer and crematorium weekend assistant costs.	33	218	218	218	218	218
Harbury Lane Reserve	A reserve has been created over a number of years to fund this project; of which £84,000 is unspent in the 2017/18 budget. These monies will be transferred to the proposed Harbury Lane Reserve towards future funding requirements.	-	84	84	84	84	84
Hill Close Gardens Reserve	Reserve created from 15/16 New Homes Bonus and will be used to make payments to the Hill Close Gardens Trust for ongoing expenditure until exhausted.	60	40	20	-	-	-
ICT Replacement Reserve	This reserve is to provide for planned ICT replacements.	507	351	100	100	85	(35)
Insurance Reserve	This reserve will be used to cover self insurance against claims and to provide finance for security improvements as and when they arise.	292	292	292	292	292	292
Investment Volatility Reserve	Set up to capture a portion of the gain on corporate equity funds to be used to smooth possible future fluctuations	-	100	100	100	100	100
Leisure Options Reserve	This reserve will be used to cover the lost income and make a contribution towards the initial debt charges arising from the Leisure Centre refurbishment programme.	2,057	1,566	419	419	419	419
Local Plan Delivery Reserve		149	149	149	149	149	149

GENERAL FUND AND HOUSING REVENUE ACCOUNT RESERVES AND BALANCES

Reserve	Use of Reserve 2017/18 to 2021/22	Estimated Balance 1/4/2017 £000	Estimated Balance 1/4/2018 £000	Estimated Balance 1/4/2019 £000	Estimated Balance 1/4/2020 £000	Estimated Balance 1/4/2021 £000	Estimated Balance 1/4/2022 £000
<u>EARMARKED RESERVES</u>							
Other Commuted Sums Reserve	This will fund green spaces development officer and team leader posts.	548	485	412	338	265	192
Planning Appeal Reserve	This is funding Jury St judicial review costs, additional allocation and consultancy for Local Plan, Kenilworth development brief and site development officer.	470	294	236	186	166	166
Public Amenity Reserve	This reserve will provide the finance for the play equipment capital programme.	539	469	469	469	469	469
Public Open Spaces Planning Gain Reserve	Reserve receives S106 Planning Development contributions for one -off improvement of Public Open Spaces.	958	679	425	425	425	425
Rent Bond Scheme Reserve	Reserve created to provide finance for guaranteeing 1 month's rent in order to assist households who are homeless, threatened with homelessness or in housing need.	22	22	22	22	22	22
Right to Bid Reserve	The 2011 Localism Act introduced a requirement for the Council to list community assets. Using grants provided by the DCLG, this reserve has been established to assist with any compensation claims arising from listing.	20	20	20	20	20	20
Right to Challenge Reserve	Reserve created from central government grant to assist in dealing with applications to take over the running of Council services.	26	26	26	26	26	26
Riverside House Maintenance Reserve	Reserve used to fund backlog maintenance on Riverside House in 2016/17.	30	30	30	30	30	30
Services Transformation Reserve	Various approvals for Fit for the Future experiments have been agreed from this reserve including funding for the new offices project, RSH scanning project, staff engagement activities, Prosperity Agenda research resource and engaging PAS, Regulatory Team ICT, individual electoral registration costs, Priority Families, Sports & Leisure Options, buy out of essential car user allowance, Capita Digital Transformation, advertising and sponsorship, women's cycle tour, Transforming our Workplace, performance management improvements, Newbold Comyn business plan analysis, Playbox Theatre business plan analysis, CSC project, additional Procurement Officer, Revenues Officer, two temp staff to assist the redesign of the Asset Management Team, team car parks project manager, additional hours for Senior HR and Learning & Development Officers.	1,223	682	416	409	409	409
Tourism Reserve	Reserve established to help fund tourism initiatives within the District e.g. Bowls Championships advertising.	39	39	39	39	39	39
Planning Investment Reserve	Creation of a reserve into which the 20% uplift in planning fees will be allocated.	-	-	-	-	-	-
GENERAL FUND TOTAL		14,769	12,737	15,163	15,330	14,503	13,826

GENERAL FUND AND HOUSING REVENUE ACCOUNT RESERVES AND BALANCES

<u>BALANCES</u>	Use of Balance 2017/18 to 2021/22	Estimated Balance 1/4/2017 £000	Estimated Balance 1/4/2018 £000	Estimated Balance 1/4/2019 £000	Estimated Balance 1/4/2020 £000	Estimated Balance 1/4/2021 £000	Estimated Balance 1/4/2022 £000
General Fund	A core balance of around £1.5m will be maintained as a contingency reserve.	1,599	1,499	1,499	1,499	1,499	1,499
<hr/>							
HOUSING REVENUE ACCOUNT	Use of Balance and Reserves 2017/18 to 2021/22						
Housing Capital Investment Reserve	Under self financing, this reserve provides the finance for investment in new housing stock	22,932	27,547	32,116	36,686	41,255	45,824
Housing Early Retirements Reserve	Contributions of £8k in each year will be made.	22,932	27,316	31,584	36,457	41,467	46,503
Housing Revenue Account	To provide a contingency reserve to protect the Housing Revenue Account against adverse in year revenue or capital cash flows arising from unexpected major repairs etc.	1,400	1,425	1,454	1,483	1,512	1,543
Major Repairs Reserve	Under Self Financing this reserve provides the major element of funding for capital maintenance works to the Council's housing stock.	6,782	7,059	9,029	11,087	13,239	14,818
HOUSING REVENUE ACCOUNT TOTAL		54,046	63,347	74,183	85,713	97,473	108,688

WARWICK DISTRICT COUNCIL

FEES and CHARGES 2018/19

NOTES :

- i) Recommended charges to operate from 2nd January 2018 (unless otherwise stated).
- ii) Charges inclusive of VAT where applicable (unless otherwise stated).
- iii) Juniors are regarded as persons under 18 years of age (unless otherwise stated)

CULTURE

CULTURE and HERITAGE

ROYAL SPA CENTRE

(Free of V.A.T. unless otherwise stated)

**Charge
From 2/1/18
£**

AVON HALL:

With the exception of below, all charges are by negotiation

Catering:

When light refreshments are required, these shall be provided by the Royal Spa Centre Catering Section, with whom arrangements should be made

When the premises are booked for functions requiring licensed refreshments, the Bar be provided by and under the control of the Council.

MAIN AUDITORIUM

The service of the Duty Manager and/or member of the Technical Staff are included in all the hire charges.

by negotiation

BALCONY / CONSERVATORY

The service of the Duty Manager and/or member of the Technical Staff are included in all the hire charges.

by negotiation

STUDIO / CINEMA

by negotiation

ROYAL PUMP ROOM

(All prices inclusive of V.A.T. unless otherwise stated)

EDUCATION ROOM:

Schools, Colleges & Educational Groups:

- per day	40.00
- per session (Half day)	30.00

Commercial or non-educational hirers - by negotiation with the Head of Cultural Services with a minimum charge of £10 per hour)

Additional Facilities :

Piano (Per booking)	78.00 + VAT
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ART GALLERY AND MUSEUM

Art Exhibitions :

- commission on pictures sold	10%
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TOWN HALL ROOM HIRE

(Free from V.A.T.)

All charges are by negotiation

CULTURE

RECREATION and SPORT

**Charge
From 2/1/18
£**

TENNIS

Per court per hour
(Excluding All Weather Pitch)

Casual Usage

Senior Citizens	4.00
Under 18's / Disabled / Unemployed	2.00
Under 5s	2.00

Floodlit Tennis Hire - Victoria Park

Casual Usage	6.50
Senior Citizens	4.50
Under 18's / Disabled / Unemployed	4.50
Club Member	2.75

BOWLS

Per person - per hour	4.50
Senior Citizens	2.25
Under 18's / Disabled / Unemployed	2.25
Under 5s	Free
Season Ticket	66.50
Club Season Ticket	33.50
Club Member Season Ticket	33.50

Hire of Green (for morning, afternoon or evening session)

by negotiation

Club Bookings

Subject to negotiation and agreement by Heads
of Finance and Cultural Services

FOOTBALL, RUGBY, HOCKEY, ROUNDERS PITCHES - CHANGING ROOMS AND SHOWERS

	2018/19 SEASON	
	Adult £	Junior £
Hire of Pitch:		
a) Pitch only	37.00	20.50
b) With Dressing Room / Showers	60.00	38.50
Hire of Pitch for Season (Once a week):		
a) Pitch only *	534.00	278.00
b) With Dressing Room / Showers *	965.00	484.00
Hire of Pitch for Season (Once fortnightly):		
a) Pitch only *	267.00	139.00
b) With Dressing Room / Showers *	482.50	242.00

* Exclusive of VAT. However, if bookings do not fulfil Customs and Excise criteria for VAT free charge, VAT must be added.

Summary of requirements for VAT free hire of sports facilities:

- i) User must be a club, school or similar body.
- ii) Clear evidence of agreement required, e.g. exchange of letters.
- iii) Payment to be made in full whether or not hire takes place.
- iv) Hire must be for a sports season or three months, whichever is less.
- v) Hirer must have exclusive use of the facility for hire period.

CULTURE

RECREATION and SPORT

	Charge From 2/1/18 £
<u>PARKS - CAR PARKING</u>	
Victoria Park:	
Car Parking:	
- E. W. B. A. Bowls Events - per day	5.00
- 5 Day Parking Pass	20.00
 <u>EDMONDSCOTE ATHLETIC TRACK</u>	
Athletic Track:	
Day Tickets:	
- Adults	4.60
- Juniors / Senior Citizens	2.60
Season Tickets:	
- Adults *	120.00
- Juniors / Senior Citizens *	60.00
* Season Tickets - charges are reduced from 1st October to March 31st by 60%	
Reservation of Track for Group Sessions:	
Training:	
- Session not exceeding 4 hours	51.00
- Schools / Junior	40.50
Sports Meetings - per session of four hours or part thereof:	
Weekdays:	
- Schools / Junior	60.00
each additional hour or part thereof	20.50
- Others	89.50
each additional hour or part thereof	30.50
Saturdays:	
- Schools / Junior	86.00
each additional hour or part thereof	30.50
- Others	130.00
each additional hour or part thereof	45.00
Sundays:	
- Schools / Junior	108.00
each additional hour or part thereof	40.00
- Others	165.00
each additional hour or part thereof	58.00
Use Of Floodlighting - per hour or part thereof	40.00
Use of P.A. System - per period	25.00
Use of Pavilion Facilities - per 4 hour period	44.00
- each additional hour (or part)	18.00

CULTURE

RECREATION and SPORT

<u>MISCELLANEOUS CHARGES</u>	Charge From 2/1/18 £
<u>PAVILION HIRE</u>	
Hire of Victoria Park Bowls Pavilion - external hirers (per hour up to 3 hours)	41.00
Hire of Victoria Park Bowls Pavilion - internal hirers per day	51.00
Hire of Victoria Park Bowls Pavilion - internal hirers up to 3 hours	39.00
<u>EVENTS WITHIN PARKS AND OPEN SPACES</u>	
Charitable, community and non-commercial events: (Exempt from VAT)	
Anticipated attendance <100	Daily charge 62.00
Anticipated attendance 101-250	Daily charge 108.00
Anticipated attendance 251-500	Daily charge 138.00
Anticipated attendance >500	Daily charge 185.00
Non-ticketed commercial events: (Exempt from VAT)	
1-15 Trading units - High demand parks	Daily charge 310.00
16-35 Trading units - High demand parks	Daily charge 720.00
35-60 Trading units - High demand parks	Daily charge 1,230.00
High demand Parks are as follows: Jephson Gardens, Pump Rooms Gardens, Victoria Park, St. Nicholas Park and Abbey Fields	
1-15 Trading units - Other Parks	Daily charge 185.00
16-35 Trading units - Other Parks	Daily charge 430.00
35-60 Trading units - Other Parks	Daily charge 735.00
Other Charges:	
Corporate/Commercial promo stands (Exempt from VAT)	Daily charge 610.00
- Waste/cleansing charge at cost (if required) (VAT should be added)	
Ticketed Commercial Events (Exempt from VAT)	By negotiation
Set-up and break-down days- percentage of day rates above (Exempt from VAT)	35%
Additional cleansing recharged at cost	
- per 6 cubic yard skip	56.00
	+ VAT
- per additional litter pick	20.50
	+ VAT
Deposits: (VAT not applicable)	
Charitable / Community events <250 people	100.00
Other Charitable / Community events	250.00
Commercial with 15 or under trading units	250.00
Commercial with over 15 trading units	500.00
Fairs with 5 or fewer rides	500.00
Fairs with over 5 rides	1,000.00
Deposits should be paid in advance and repaid after the event less cleaning/reinstatement costs (if appropriate)	
<u>CIRCUSES AND FAIRS - up to seven days</u>	2,000.00
(Exempt from V.A.T.)	
Each additional day or part thereof (subject to negotiation and agreement by Heads of Finance and Cultural Services).	340.00
<u>PUMP ROOM GARDENS CORNER SITE (per day):</u>	Minimum 175.00
(Exempt from V.A.T.)	
(Subject to negotiation and agreement by Heads of Finance and Cultural Services)	
Hire of North and South Lodges, Jephson Gardens (Per 3 Hours) (V.A.T. not applicable)	by negotiation

CULTURE

RECREATION and SPORT

COMMUNITY SPORTS DEVELOPMENT

**Charge
From 2/1/18
£**

Various courses of a variety of durations and at many locations, from basic children's participation and learning up to adult advanced coaching / training.
Prices from free of charge up to £50 per day dependent on the location, need and subsidy.

LILLINGTON RECREATION CENTRE

Sporting and Youth Organisations:

- per morning / afternoon	21.00
- per evening / weekend (per 2 hour session)	21.00
- each additional hour or part thereof	10.50

Other Organisations:

by negotiation

FACILITIES FOR PERSONS IN RECEIPT OF UNEMPLOYMENT BENEFIT AND INCOME SUPPORT AND STUDENTS

1. Facilities available free of charge during times shown. If no time is shown it is during all normal hours the activity is available.

Tennis (Beauchamp Gardens)

Edmondscote Athletic Track - Monday to Thursday: 9 a.m. to 5.30 p.m., Friday : 9 a.m. to 4.00 p.m.
(sometimes restricted by bookings)

Newbold Hall / Jephson Room, Spa Centre - for meetings relating to the rights or improvement in lifestyle of people who are unemployed or hold a current decision notice for Income support.

2. Facilities available at reduced charges during times shown.

Bowls - Casual usage 10 a.m. to 5 p.m.	- Senior Citizens rates
Badminton* - 9 a.m. to 5 p.m. Monday to Sunday	- Approx. half off-peak Adult
Table Tennis* - 9 a.m. to 5 p.m. Monday to Sunday	- Approx. half off-peak Adult
Edmondscote Athletic Track - Monday to Thursday 5.30 onwards and Sunday mornings	- Junior rate
Aerobics	- Watch press for special offers
Coaching Courses	- Reduced price on selected selected courses (see local press for details)
Art Gallery / Craft Courses	- Reduced price on selected selected courses (see local press for details)
Royal Spa Centre	- Reduced ticket prices at selected performances (see local press for details)
	- Standby tickets for some concerts and shows, 50% reduction, dependent upon availability. Tickets will only be sold 30 minutes prior to start of performance.

* At least 50% of players must fulfil eligibility criteria

CULTURE

RECREATION and SPORT

**FACILITIES FOR PERSONS IN RECEIPT OF UNEMPLOYMENT BENEFIT AND INCOME SUPPORT
AND STUDENTS**

3. The department operates a whole range of other facilities which are offered without charge (such as paddling pools, playgrounds, parks, Jephson Gardens) and activities (such as Sunday Band concerts, plays in the parks) which are advertised in the local press as appropriate. Play schemes during the summer holidays are also free.

For full details of our services, or for further information on leisure opportunities, please ring the Cultural Services Department on 01926 456207

NOTE:

- (a) Use of the above facilities free or at a reduced charge is conditional upon production of a current :

E.S. 40 (Job Seekers Allowance)

OR

Benefits Agency decision notice or book for Income Support

OR

Benefits Agency decision notice or book for Family Credit

OR

Students Association (Union) Card specifying Full time status or
Students Association (Union) Card, non-specific and Student aged under 25 years

- (b) Children of the above may receive discounts on certain holiday courses

DEVELOPMENT SERVICES & BUSINESS

THE BUILDING (LOCAL AUTHORITY CHARGES) REGULATIONS 2010

Table 1: New build houses or flats including associated garages ⁽⁵⁾

Number Of Dwellings	Full Plans Application		Building Notice £	Inspections Included
	Submission Fee £	Inspection Fee ⁽⁶⁾ £		
1	300.00	540.00	840.00	8
2	360.00	696.00	1,056.00	10
3	420.00	852.00	1,272.00	12
4	480.00	1,008.00	1,488.00	14
5	540.00	1,164.00	1,704.00	17
6	600.00	1,320.00	1,920.00	20

For sites with more than 6 dwellings please contact us.

For the fee for houses with floor areas in excess of 300m² please contact Building Control.

Table 2: Fixed fees in dwellings

Type of Work	Full Plans Application		Building Notice £	Inspections Included
	Submission Fee £	Inspection Fee ⁽⁶⁾ £		
Full (or part) garage conversion	276.00 ⁽⁹⁾	Nil	276.00 ⁽⁹⁾	4
Replacement windows (per 10 or part)	Use Building Notice		120.00 ⁽⁹⁾	2
Domestic Re-roofing up to £10,000 value	Use Building Notice		180.00 ⁽⁹⁾	3
Solar panels and replacement thermal elements	Use Building Notice		180.00 ⁽⁹⁾	3
Erection of a garage or car port up to 60m ² ⁽⁷⁾	276.00	Nil	276.00	4
Domestic extensions up to 40m ²	168.00	264.00	432.00	7
Domestic extensions from 40m ² - 60m ² ⁽⁸⁾	198.00	366.00	564.00	9
Loft or basement conversions up to 40m ²	168.00	264.00	432.00	7
Loft or basement conversion from 40m ² - 60m ² ⁽⁸⁾	198.00	366.00	564.00	9
Underpinning	360.00	Nil	360.00	6

Table 3: All other building work

Estimated value of building work	Full Plans Application		Building Notice £	Inspections Included
	Submission Fee £	Inspection Fee ⁽⁶⁾ £		
£0 to £2,000	144.00 ⁽⁹⁾	Nil	144.00 ⁽⁹⁾	2
£2,000 to £5,000	216.00 ⁽⁹⁾	Nil	216.00 ⁽⁹⁾	3
£5,000 to £10,000	276.00	Nil	276.00	4
£10,000 to £15,000	132.00	204.00	336.00	5
£15,000 to £20,000	156.00	240.00	396.00	6
£20,000 to £30,000	180.00	276.00	456.00	7
£30,000 to £40,000	204.00	312.00	516.00	8
£40,000 to £50,000	228.00	348.00	576.00	9
£50,000 to £60,000	252.00	384.00	636.00	10

For works valued over £60,000 please contact us for a quote

Electrical work

Domestic electrical works will be undertaken by a Part P registered electrician	Nil	
Domestic electrical works will be undertaken by a non Part P registered electrician	400.00	per dwelling (min)

Fees to be paid within 2 weeks of submission

Exemption from fees

Where the alterations or extension to an existing dwelling are necessary due to a person's disability.

FEES effective from 1 April 2018

DEVELOPMENT SERVICES & BUSINESS

THE BUILDING (LOCAL AUTHORITY CHARGES) REGULATIONS 2010

Notes

- 1 **Please note VAT is included in the fee tables. VAT not applicable to Regularisation applications.**
- 2 Full Plans applications require plans to be submitted for checking. If items shown do not comply, the officer will contact the agent with a list of items needing attention. Plans may be approved, rejected or conditionally approved. The Building Control Officer will inspect the building work on site.
- 3 Building Notices are only allowed for works to dwellings and are more suitable for smaller building projects. Plans are not required, but often are useful. Any plans submitted will not be checked for compliance. The Building Control Officer will inspect the building work on site. The Building Control Officer may request further paperwork from you, such as structural calculations and electrical certificates.
- 4 A Regularisation application is for work which has already taken place illegally. If items shown on the plans do not comply, the officer will contact the agent with a list of items. Plans can only be approved once works comply on site. The Building Control Officer will inspect the building work and may ask for certain parts to be uncovered. **The fees are 150% of those for a Building Notice, but there is no VAT.**
- 5 For fee quotes regarding new houses with floor areas in excess of 300m² please contact us.
- 6 For full plans applications the fees are split. The submission fee must be paid within 7 days of submitting the application. The Inspection fee should be paid no later than 14 days after the commencement of the work.
- 7 Please contact us for a quote for garages in excess of 60m² floor area. Detached garages less than 300m² are often exempt from Building Regulations. Please contact us if you are unsure.
- 8 Please contact us for a quote for extensions, loft conversions and basement conversions in excess of 60m².
- 9 There is a 50% discount for Replacement Windows, Replacement Roof, Garage Conversion or Other Works up to £5,000 value if these works are together with a domestic extension, loft conversion or basement conversion.
- 10 The estimated cost should be in line with recommended RICS rates, not including VAT, decoration or fees.
- 11 Section 16 of the Building Act 1984 provides for the passing of plans subject to conditions. The conditions may require modifications to the submitted plans and may also require further plans to be deposited.
- 12 Floor areas should be measured internally.
- 13 Written confirmation for Exemption of Fees should be from a Medical professional, Benefits provider or other Professional body with the relevant authority.

DEVELOPMENT SERVICES & BUSINESS

DEVELOPMENT CONTROL

**Charge
From 2/1/18
£**

Permitted Development Enquiries
(Self Assessment online free) 50.00

Written requests relating to the Planning History of a Site 150.00

Pre-Application Advice Fees

Tier 1: Self service advice via the WDC website No Charge

Tier 2A: Request for a written response as to whether planning permission is required 50.00

Tier 2B: Request for a written response as to the acceptability of a minor proposal
Householders 65.00
Other proposals 200.00

Tier 2C: Provision of verbal advice at the Development Management / Building Control
householder drop in session No Charge

Tier 3: Provision of pre-application advice for small scale non-householder proposals which do
not fall with tiers 4 - 6
per meeting 200.00
written response 200.00
both 400.00

Tier 4: Provision of pre-application advice for proposals which fall within the "minor" development
category: i.e. residential proposals of 1 - 9 dwellings or involving a site area up to 0.5 ha;
commercial proposals involving less than 1,000 sq. m of floor space or a site area of less
than 1 ha
per meeting 400.00
written response 400.00
both 800.00

Tier 5: Provision of pre-application advice for proposals which fall within the "small scale major"
development category: i.e. residential proposals of 10 - 199 dwellings or involving a site
area of 0.5 - 4 ha; commercial proposals involving between 1,000 and 9,999 sq. m of
floor space or a site of 1 - 2 ha
per meeting 800.00
written response 800.00
both 1,600.00

Tier 6: Provision of pre-application advice for proposals which fall within the "large scale major"
development category: i.e. residential proposals of 200 or more dwellings or involving a
site area of 4 ha or more; commercial proposals involving between 10,000 sq. m or more
of floor space or a site of 2 ha or more
per meeting 1,200.00
written response 1,200.00
both 2,400.00

All fees are inclusive of V.A.T.

A fee will be charged for advice which:

- apply to all development proposals including those following both the grant of outline planning permission (i.e. prior to the submission of reserved matters applications) and the refusal of planning permission.
- For any specific development proposal, a fee will not be charged for the first round of advice (provided by means of either a written response or meeting) relating to proposals which:
 - are brought forward by small charitable organisations that are based within Warwick District where the proposal either i. falls within tiers 2 to 3 or where larger schemes falling within tiers 4 to 6 are proposed to directly benefit the users of the charity;
 - are for residential development and include the provision of at least 90% affordable housing.
 - assist disabled people: for example, proposals involving modifications to make a more accessible or user friendly.
 - require Listed Building consent (not including redevelopment schemes where the work to a Listed Building is part of a wider proposal).
 - are for employment development falling within the B use class.

DEVELOPMENT SERVICES & BUSINESS

ENTERPRISE TEAM

**Charge
From 1/4/18
£**

Court Street Creative Arches

Annual Rent Excluding V.A.T. - which should be added at the prevailing rate.

All Units

Single or Double Arch

By negotiation

Althorpe Enterprise Hub

Office Tariff: Monthly Licence Fee (excluding V.A.T. - which should be added at the prevailing rate)

Unit Number	No of Desks	
1	3	460.00
2	3	481.00
3	4	587.00
4	3	523.00
5	2	383.00
6	2	350.00
7	2	350.00
8	2	350.00
9	2	383.00
10	3	523.00
11	4	587.00
12	3	438.00
13	12	1,809.00
14	3	516.00
15	3	502.00
16	3	516.00
17	12	1,844.00

Fees include service charge and 1 parking space - except Unit 12 which does not have parking allocated

Conference Room Hire Charges (excluding V.A.T. - which should be added at the prevailing rate)

Althorpe Enterprise Hub Tenants:

Per Hour		16.00
Half Day	Morning 9.00 am to 12.30 pm	46.88
	Afternoon 1.00 pm to 4.30 pm	46.88
Full Day	9.00 am to 5.00 pm	93.75

Althorpe Enterprise Hub Other Organisations:

Half Day	Morning 9.00 am to 12.30 pm	62.50
	Afternoon 1.00 pm to 4.30 pm	62.50
Full Day	9.00 am to 5.00 pm	125.00

NOTE: Times above are for guidance only and can be negotiated

Work Station Tariff (excluding V.A.T.- which should be added at the prevailing rate)

Daily Licence	21.00
Weekly Licence	78.00
Monthly Licence	284.00

Subscription Packages (including V.A.T.)

Option 1 (16 hours per month)	33.00
Option 2 (32 hours per month with added facilities)	72.00
Option 3 (Unlimited hours with added facilities)	242.00

DEVELOPMENT SERVICES & BUSINESS

ENTERPRISE TEAM

**Charge
From 1/4/18
£**

26 H.T.

Includes service charge

Unit Number	No. of Desks	
1	8	853.52
2	8	925.32
3	3	386.90
4	10	1,011.29
5	5	50,375.00
6	4	488.23
7	4	488.23

**Charge
From 2/1/18
£**

MARKETS

(Free of V.A.T. unless otherwise stated)

Farmers' Market charge per stall per market to stallholders:

- Warwick (4-5 per year)	33.00
- Leamington	33.00

Market Contractor charge per stall per market to stallholders:

- Leamington and Warwick	33.00
- Kenilworth	29.50

% of stall income due to Warwick District Council:

Number of Stalls:	%
Up to 29	20%
Up to 39	25%
Up to 49	30%
Up to 59	35%
60-79	40%
Over 80	50%

**Charge
From 2/1/18
£**

LOCAL LAND CHARGES

Search Fee (non-electronic)

Full Search Fee (LLC1 & CON29R):

LLC1 (VAT not applicable)	15.00
CON29R Official Search (includes VAT)	96.00

Part II - Optional Enquiries

CON29O (PARTII)	12.00
CON29O (PARTII) Enquiry 22 (refer direct to Warwickshire County Council)	-

Other Work

Additional (Non-standard) Questions	24.00
Additional land parcel (all search types)	12.00

All of the above fees are inclusive V.A.T. unless otherwise stated.

HEALTH & COMMUNITY PROTECTION

<u>LICENSING and REGISTRATION</u>	Charge From 2/1/18 £
(V.A.T. not applicable)	
Hackney Carriage / Private Hire Licence / Horse Drawn Vehicles:	
Vehicle Licence (PH) - Annual	
Vehicle Licence (PH) - Application Fee	33.00
Vehicle Licence (PH)	127.60
Vehicle Licence (PH) Renewal- Application Fee	32.50
Vehicle Licence Renewal (PH)	124.10
Vehicle Licence (HC) - Application Fee	33.30
Vehicle Licence (HC)	143.30
Vehicle Licence (HC) Renewal- Application Fee	32.30
Vehicle Licence Renewal (HC)	139.70
Vehicle Licence (PH) with Dispensation- Application Fee	45.90
Vehicle Licence with Dispensation (PH)	81.60
Vehicle Licence (HC) Renewal with Dispensation- Application Fee	46.10
Vehicle Licence Renewal with Dispensation (HC)	124.10
Vehicle Licence - Transfer of Vehicle	35.70
Medical Administration fee (included with new/renewal application)	7.70
Annual Medical (without Application)	12.20
HC/PH driver licence - grant 3years (new) -application	87.00
HC/PH driver licence - grant 3years (new) - licence	274.40
HC/PH driver licence - renewal 3years (new) -application	73.00
HC/PH driver licence - renewal 3years (new) - licence	274.30
Replacement Driver's Badge	22.30
Replacement Driver's or Vehicle's Paper Licence	9.80
Replacement Vehicle Plate	15.00
New Driver's Knowledge Test	65.20
Private Hire Operator's Licence (5 year) - New Application	98.00
Private Hire Operator's (5 year) -Licence	907.60
Private Hire Operator's Licence (5 year) -renew Application	37.40
Private Hire Operator's (5 year) - Renew Licence	907.60
Taxi drivers DBS checks including £11 Administration Fee	55.50
Local Government (Misc. Provisions) Act 1982	
Sex Establishments Licence - new Application	3,079.00
Sex Establishments Licence - new Licence	11,183.00
Sex Establishments Licence -renewal Application	-
Sex Establishments Licence -renewal Licence	11,183.00
Transfer	3,080.00
Variation	3,080.00
Street Trading Consent Licence:	
Static Pitch - new application	66.00
Static Pitch - licence	150.00
Touring Pitch - new application	45.00
Touring Pitch - licence	140.00
Day Trading	49.00
Group Trading:	
Category 1 (up to 20)	74.00
Category 2 (21 to 49)	85.00
Category 3 (50 to 75)	95.00
Category 4 (76 to 99)	104.00
Category 5 (over 100 traders)	108.00
Transfer of Consent	34.00
Variation of Consent	52.00
Replacement Badge	11.00
Replacement Paper Consent	11.00
Additional Employee	34.00
Small Lotteries - renewal	20.00
Small Lotteries - new	40.00

HEALTH & COMMUNITY PROTECTION

<u>LICENSING and REGISTRATION:</u>	Charge
(V.A.T. not applicable)	From 2/1/18
	£
Scrap Metal	
Site Licence (3 year)	722.00
Additional Site licence	605.00
Renewal of Site licence	612.00
Variation of Site licence	51.00
Collectors licence (renewal)	572.00
Collectors Licence (3 year)	605.00
Variation Collectors Licence	255.00
Replace or copy licences	39.00
Change of licence details (trading name, address etc.)	10.00
Change of site manager	56.00
Change of site	145.00
Replacement ID Badge	10.70
 <u>LICENSING</u>	
(V.A.T. not applicable)	
Animal Boarding Establishments Act 1963	180.00
Animal Boarding Establishments Act 1963 - Day boarding	153.00
Breeding of Dogs Act 1973	180.00
Pet Animals Act 1951	180.00
Dangerous Wild Animals Act	420.00
Riding Establishments Act	345.00
Riding Establishments Act variation fee	25.00
Zoo Licence (plus Vets inspection fees)	580.00
 Local Government (Misc. Provisions) Act 1982	
Premises Registration Ear Piercing, Tattooing (Application)	81.00
Premises Registration Ear Piercing, Tattooing (Licence Fee)	105.00
Personal Registration Electrolysis, Acupuncture (Application)	88.00
Personal Registration Electrolysis, Acupuncture (Licence Fee)	106.00
 Temporary Tattoo Events - Cost per Day	
Temporary Event Premises registration (per business at event) - Application	46.00
Temporary Event Premises registration (per business at event) - Licence	105.50

HEALTH & COMMUNITY PROTECTION

PEST CONTROL

(Inclusive of V.A.T.)

**Charge
From 2/1/18
£**

RODENT CONTROL:

(Control of Rat & Mice Infestation)

Non Domestic Premises (without contract):

- | | |
|----------------------------|--------|
| - One man and van per hour | 85.00 |
| - Two men and van per hour | 113.00 |

Domestic Premises:

Rat Infestation

Free

Mice Infestation:

- | | |
|-------------------|-------|
| - Standard Charge | 74.00 |
|-------------------|-------|

- | | |
|--|------|
| - Persons in receipt of Inc Support or Job seekers Allowance | Free |
|--|------|

Persons in receipt of a State pension/Pension Credits

37.00

Persons Registered Disabled

37.00

TREATMENT FOR OTHER PESTS:

- | | |
|--|-------|
| - Standard Charge | |
| - Bedbugs | 79.00 |
| - Fleas and Cockroaches | 79.00 |
| - Persons in receipt of Inc Support or Job seekers Allowance | Free |

Persons in receipt of a State pension/Pension Credits

39.50

Persons Registered Disabled

39.50

STRAY DOGS

- | | |
|---|-------|
| - Administration charge for processing stray dogs | 25.00 |
| - Dog fouling fixed penalty | 50.00 |

FOOD SAFETY

Food Inspection:

- | | |
|-----------------------------|--------|
| - Non-Statutory Inspections | 120.00 |
|-----------------------------|--------|

POLLUTION CONTROL

Contaminated Land Search

99.00

COMMUNITY PROTECTION

CCTV

**Charge
From 2/1/18
£**

Request to view footage

Members of the public

10.00

Insurance companies

90.00

HOUSING and PROPERTY

PRIVATE SECTOR HOUSING RENEWAL

**Charge
From 2/1/18
£**

Charges for The Administration of Improvement Grants	at cost
Home Improvement Agency fee	12.5% of cost of works
Immigration Inspection Fee	131.20 + V.A.T.
Statutory Notice Administrative Fee	at cost

HOUSING IN MULTIPLE OCCUPATION LICENSING

<u>New Applications:</u>	<u>Number of Occupants</u>	
Full Fee	5 only	816.00
	6 to 12	944.00
	13 to 20	1,081.00
	21+	1,250.00
Multiple Discounted Fee *		
	5 only	785.50
	6 to 12	906.00
	13 to 20	1,046.00
	21+	1,209.00
<u>Licence Renewal Fees:</u>		
Full Fee	5 only	604.00
	6 to 12	693.00
	13 to 20	798.00
	21+	918.00
Multiple Discounted Fee *		
	5 only	566.00
	6 to 12	658.00
	13 to 20	762.00
	21+	882.00

* Payable for any application beyond initial application

Late Licence Application Fee (after initial reminder letter) 105.00

Appointment of Manager Fee:	Manager Fee	54.50
	Discounted Fee**	29.00

** Payable where manager has been 'fit and proper person' checked in the last 5 years

Administrative Charges:	
Repeat requests for documents	52.80
Finder's Fee for unlicensed HMO (penalty) (If the landlord/owner has failed to notify WDC of the licensable HMO)	156.00
Photocopying Charges:	Additional copying 5.30

HOUSING and PROPERTY

MOBILE HOMES ACT 2013 FEES

**Charge
From 2/1/18
£**

Mobile Home Site New Application/Variation Fee

sites with up to 10 units	269.00
sites with 11 to 50 units	300.00
sites with 51 to 100 units	332.50
sites with more than 100 units	at cost

Mobile Home Site Annual Inspection Fee

sites with up to 10 units	215.00
sites with 11 to 50 units	247.50
sites with 51 to 100 units	278.00
sites with more than 100 units	at cost

Mobile Home Site Re-inspection Fee	80.00
Mobile Home Site Administrative Fee	32.00

WARWICK RESPONSE

WDC tenants living in designated or sheltered schemes V.A.T. exempt
Disabled tenants V.A.T. zero rated
All other customers should have V.A.T. added to their charges at the prevailing rate

Monitoring Service	per week	1.80
Rental and Monitoring Service	per week	3.60

Discretionary services (New Tenants only):

Supply and Install Lifeline		Cost + £50
Supply and Install Keysafe		Cost + £35
Moving Lifeline (i.e. to a different room)		35.00
Service call out (faults) *	per hour	35.00
Replacement batteries *		Cost + £35
Replace lost cables *		Cost + £35
Replace pendant *	program / post	Cost + £22
	program / deliver	Cost + £35
Replace Lifeline *		Cost + £35

* Charge will be made once the product's warranty expires

Lifeline Services Equipment and Products:

Lifeline Vi and My Amie pendant	posted	125.00
	installed	150.00
My Ami	posted	60.00
	installed	75.00
Neck Cord	posted	3.00
Thin wrist strap	posted	3.00
Thick wrist strap	posted	3.00
Easy press adapter	posted	15.00
Belt clip	posted	3.00
Key ring	posted	3.00
Minuet watch	posted	95.00
	installed	125.00
Ivi Intelligent Pendant Fall detector	posted	95.00
	installed	130.00
Cair pendant	posted	50.00
	installed	70.00
Cair brooch adapter	posted	3.00
Cair clip adapter	posted	3.00
Cair wrist strap	posted	12.00
Cair neck chain	posted	12.00
Oysta 'Just in case'	configured and posted	150.00
Oysta Lone worker	configured and posted	125.00

NEIGHBOURHOOD SERVICES

BEREAVEMENT SERVICES

**Charge
From 2/1/18
£**

CEMETERIES

(Free of V.A.T. unless otherwise stated)

SALE OF BURIAL RIGHTS * (For a period of 50 years)

Standard grave with/without kerbstone to accommodate coffin/casket up to 6'9" x 25"	1,150.00
Large Grave	1,450.00
Selection Fee (Grave space chosen out of rotation)	350.00
Selection Fee (Grave space chosen out of rotation) for child's, half size and cremation plots	130.00
Child's grave	520.00
Half size grave for Cremated Remains	520.00
Exclusive Burial Rights - Garden of Remembrance	200.00
Extension of expired rights (standard* grave 5 year extension)	115.00
* extension of expired rights for non-standard size graves will be calculated pro-rata per square foot.	
Graves purchased for future use will be charged out of rotation fee in addition to the fee for the exclusive right of burial	

INTERMENT *

Person aged 17 years and above :	
Adult interment (irrespective of depth)	810.00
Cremated Remains	150.00
Cremated Remains - St. Nicholas Church Yard	150.00
Interment in Existing Vault	210.00
Children :	
Still-born to not exceeding 1 month (parents are resident in WDC area)	no charge
Still-born to not exceeding 1 month (parents are not resident in WDC area)	100.00
Child aged between 1 month and 16 years (parents are resident in WDC area)	no charge
Child aged between 1 month and 16 years (parents are not resident in WDC area)	100.00
Woodland Burial (Oakley Wood)	1,250.00
Surcharge of 50% for non-residents	

MEMORIAL FEES :

Headstone and other memorials up to 3' 6" - incl 1st inscription	200.00
Vase and other memorials under 1' 0" - incl 1st inscription	200.00
Additional Inscription	75.00
Kerbset memorials (including the first inscription)	400.00

OTHER CHARGES:

Search burial register for genealogical research, per deceased.	30.00
- Includes email confirmation of details.	incl VAT
Search burial register for genealogical research, per deceased.	40.00
- Includes confirmation of details sent by post	incl VAT
Use of Kenilworth Cemetery Chapel	105.00
Late arrival (charged after 10 mins and for every subsequent 15 mins)	135.00
Transfer exclusive right of burial	65.00
Preparing documents for relinquish of grant (new fee)	65.00
Marking out grave (new fee)	40.00
Temporary grave marker (request delegated authority to Head of Service in conjunction with portfolio holder)	
* Surcharge of 200% for non-residents on sale of burial rights and interments	

NEIGHBOURHOOD SERVICES

BEREAVEMENT SERVICES

**Charge
From 2/1/18
£**

CREMATORIUM

(Free of V.A.T. unless otherwise stated)

CREMATION FEE: (Including use of music system and/or Organ)

Foetal remains and still-born to 1 month (arranged by parent resident in WDC area)	no charge
Foetal remains and still-born to 1 month (arranged by parent not resident in WDC area)	130.00
Child - aged between 1 month and 16 years (arranged by parent resident in WDC area)	no charge
Child - aged between 1 month and 16 years (arranged by parent not resident in WDC area)	130.00
Person aged 17 years and above	685.00
Person aged 17 years and above - non-resident	685.00
Body Parts	130.00
Additional Service Time - per half hour	115.00
Late arrival	135.00
Communal cremation of foetal remains	130.00
Cremation where there is no service	525.00
Premium on top of cremation fee for Saturday service	155.00

CASKETS AND CONTAINERS

Full size caskets (excluding name plate)

Miniature keepsake urns (From)

Request delegated authority to Head of Service in conjunction with Portfolio Holder

OTHER SERVICES

Disposal of remains from other Crematoria	76.00
Certified copy of an entry in the Cremation register	10.00
Temporary retention of Cremated Remains (per month): chargeable from the third month following	
Cremation service	25.00
Despatch of Cremated Remains by courier	185.00
Duplicate certificate for cremated remains	10.00

BOOK OF REMEMBRANCE (inclusive of VAT)

2 Line Inscription	90.00
5 Line Inscription	130.00
8 Line Inscription	160.00
Crests, etc.	75.00

REMEMBRANCE CARDS (inclusive of VAT)

With 2 Line Inscription	45.00
With 5 Line Inscription	65.00
With 8 Line Inscription	80.00
Crests, etc.	75.00

MEMORIAL GARDEN (inclusive of VAT):

Sanctum 2000 Unit	- Supply and 10 year lease including inscription of up to 80 letters	820.00
	- Additional 10 year lease	255.00
	- New plaque (includes inscription up to 80 letters)	255.00
	- Inscribed designs A	140.00
	- Inscribed designs B	195.00
	- each additional letter	2.55
	- refurbish existing plaque	135.00
	- 2nd interment inc 80 letters inscription	250.00
Refurbish columbaria with new plaque and 10 year lease		620.00
Vase Block and Inscribed relief tablet - Supply and 10 year lease		450.00
	- Additional 10 year lease	135.00
	New plaque (relief)	140.00
	new plaque (gilded)	145.00
	- refurbish existing plaque	110.00
Refurbish vase with new plaque and 10 year lease		280.00
Wooden Memorial Benches		1,210.00
Granite Memorial Benches (with one plaque)		1,100.00
Granite Memorial Bench (with two plaques)		1,200.00
Granite Memorial Bench (with three plaques)		1,300.00
Plaque on communal memorial bench		290.00
Refurbish memorial bench		Cost + 20%
Memorial tree		Cost + 20%
Habitat memorial (e.g. bird or bat box)	from	98.00
Sustainable plaque scheme		285.00

Any other type of commemoration

Request delegated authority to Head of Service in conjunction with Portfolio Holder

NEIGHBOURHOOD SERVICES

PARKING SERVICES

**Charge
From 2/1/18
£**

ROYAL LEAMINGTON SPA

Bedford St, Chandos St, Covent Garden Surface car parks

Linear charge: 6 minutes for £0.10 subject to minimum charge

Charges apply 7 days a week

30 minutes	0.50
1 hour	1.00
2 hours (minimum charge)	2.00
3 hours	3.00
4 hour Maximum	4.00
Overnight charge	1.00

Adelaide Bridge and Rosefield Street car parks

Charges apply Monday to Saturday

30 minutes	0.50
1 hour	1.00
2 hours	2.00
3 hours	3.00
4 hours	4.00
Overnight charge - Rosefield Street only	1.00
Sundays	Free

Multi-storey: Royal Priors car park

up to 3 hours	2.00
3 to 4 hours	3.50
4 to 5 hours	5.50
5 to 24 hours	8.00
Sundays	1.20

Royal Leamington Spa - Pay on Foot Car Parks

Covent Garden multi-storey car park

Linear charges - Pay on foot: 30 minutes for £0.50

Charges apply 7 days a week

30 minutes	0.50
1 hour	1.00
2 hours	2.00
3 to 24 hours	3.00
Overnight Charge	1.00

St. Peter's multi-storey car park

Linear charges - Pay on foot: 30 minutes for £0.50

Charges apply 7 days a week

30 minutes	0.50
1 Hour	1.00
2 hours	2.00
3 hours	3.00
4 hours	4.00
4.5 to 24 hours	4.50
Overnight Charge 6pm until 8am	1.00

Royal Leamington Spa - Old Town

Bath Place, Court St, Packington Place surface car parks

Linear charge: 12 minutes for £0.10

Charges apply Monday to Saturday

30 minutes	0.30
1 hour	0.50
2 hours	1.00
3 hours	1.50
4 hours	2.00
All Day	4.50
Overnight Charge 6pm until 8am	1.00
Sundays	Free

Station Approach (Lower Road)

30 minutes	0.30
1 hour	0.50
2 hours	1.00
3 hours	1.50
4 hours	2.00
4.5 to 24 hours	4.50
Overnight charge	1.00

NEIGHBOURHOOD SERVICES

PARKING SERVICES

**Charge
From 2/1/18
£**

Archery Road and Princes Drive

30 minutes	Free
1 hour	Free
2 hours	Free
3 hours	Free
4 hours	1.00
All Day	1.00
Overnight charge	1.00

KENILWORTH

Abbey End and Square West car parks

Linear charge: 10 minutes for £0.10

Charges apply Monday to Saturday

30 minutes minimum charge	0.30
1 Hour	0.60
2 hours	1.20
3 hours	1.80
4 hours	2.40
All Day	4.00
Overnight Charge 6pm until 8am	1.00
Sundays	Free

Abbey Fields car park

Linear charge: 10 minutes for £0.10

Charges apply Monday to Saturday

Up to 2 hours	Free
3 hours	1.80
4 hours	2.40
All Day	4.00
Overnight Charge 6pm until 8am	1.00
Sundays	Free

WARWICK

New Street and Westgate surface car parks

Linear charge: 6 minutes for £0.10

Charges apply 7 days a week (8am to 6pm)

30 minutes	0.50
1 Hour	1.00
2 hours	2.00
3 hours	3.00
4 hours	4.00
Overnight Charge 6pm until 8am	1.00

Linen Street multi-storey car park

Linear charge: 6 minutes for £0.10

Charges apply 7 days a week

30 minutes	0.50
1 Hour	1.00
2 hours	2.00
3 hours	3.00
4 hours	4.00
4.5 to 24 hours	4.50
Overnight Charge 6pm until 8am	1.00

St. Nicholas Park surface car park

Linear charges: 6 minutes for £0.10

Charges apply 7 days a week (8am to 6pm)

30 minutes	0.50
1 hour	1.00
2 hours	2.00
3 hours	3.00
4 hours	4.00
4.5 to 24 hours	4.50

NEIGHBOURHOOD SERVICES

PARKING SERVICES

**Charge
From 2/1/18
£**

Castle Lane and The Butts surface car parks

Linear Charges: 6 minutes for £0.10

Charges apply 7 days a week (8am to 6pm)

30 minutes	0.50
1 hour	1.00
2 hours	2.00
3 hours	3.00
4 hours	4.00
4.5 to 24 hours	4.50
Overnight Charge 6pm until 8am	1.00

St. Mary's Area 4, Priory Road and West Rock surface car parks:

Linear charge: 6 minutes for £0.10

Charges apply Monday to Saturday (8am to 6pm)

30 minutes	0.50
1 hour	1.00
2 hours	2.00
3 hours	3.00
4 hours	4.00
4.5 to 24 hours	4.50
All Day	4.50
Overnight Charge 6pm until 8am	1.00

Myton Fields Picnic Area

Charges apply at all times 7 days a week

up to 4 hours	3.00
4 to 24 hours	4.50
Overnight Charge 6pm until 8am	1.00

St. Mary's Lands Area 2

Charges apply 7 days a week (8am to 6pm)

30 minutes	0.50
30 minutes to 24 hours	1.00
Overnight Charge	1.00

St. Mary's Lands Area 3

Charges apply 7 days a week (8am to 6pm)

up to 2 hours	Free
2 to 3 hours	2.00
3 to 4 hours	3.00

Barrack Street (Weekends only)

1 hour	0.70
2 hours	1.20
3 hours	2.00
4 hours	2.80
All Day	4.00

COACHES

- Designated Car Parks only

5.00

PENALTY CHARGE NOTICES (Exempt from V.A.T.)

(Set by Central Government)

Higher Rate (50% discount if paid within 14 days)	70.00
Lower Rate (50% discount if paid within 14 days)	50.00

NEIGHBOURHOOD SERVICES

PARKING SERVICES

**Charge
From 2/1/18
£**

SEASON TICKETS

(One vehicle registration per ticket)

Charges exclude V.A.T. which should be added at the prevailing rate

Leamington Spa, Warwick and Kenilworth

Long Stay ONLY (Excluding Pay on Foot Car Parks)

- Per Annum	656.25
- Per Month	67.50

Leamington Spa Restricted Locations

St. Peter's Pay on Foot (200 spaces only)

- Per Annum	506.25
- Per Month	60.00

Covent Garden Pay on Foot (200 spaces only)

- Per Annum	275.00
- Per Month	40.00

Royal Priors Multi Storey (50 spaces only)

-Per Month	106.67
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Adelaide Road (20 passes only)

- Per Annum	412.50
- Per Month	60.00

Rosefield Street (20 spaces only)

- Per Annum	412.50
- Per Month	60.00

Leamington Spa Old Town (Packington Place, Court Street and Bath Place)

- Per Annum	412.50
- Per Month	60.00

Warwick Restricted Location Car Parks

St. Nicholas Park, Warwick (100 spaces only)

- Per Annum	412.50
- Per Month	60.00

West Rock (40 spaces only)

- Per Annum	412.50
- Per Month	60.00

St Mary's Lands Area 2 (150 spaces)

- Per Annum	91.67
- Per Month	13.33

St Mary's Lands Area 4 (50 spaces)

- Per Annum	412.50
- Per Month	60.00

Linen Street Multi Storey (100 spaces)

- Per Annum	506.25
- Per Month	60.00

Priory Road, Warwick (10 spaces only)

- Per Annum	412.50
- Per Month	60.00

Kenilworth Restricted Location Car Parks

Square West (75 spaces only)

- Per Annum	366.67
- Per Month	53.33

Abbey End (50 spaces only)

- Per Annum	366.67
- Per Month	53.33

Abbey Fields (50 spaces only)

- Per Annum	366.67
- Per Month	53.33
- resident 12 month permit	25.00

Overnight Parking Permits - Car Park specific

Available for car parks - excludes Royal Priors / Myton Fields / The Brays

Overnight Parking: 6 pm to 9am only

- Per Annum	41.66
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Administration charge for Season Ticket Amendments or Refunds

6.00

NEIGHBOURHOOD SERVICES

<u>PARKING SERVICES</u>	Charge From 2/1/18 £
Release of vehicles from Multi-Storey car parks	50.00
Special Event Charge	6.00
Skips and Scaffolds on car parks:	
per day	50.00
per week	200.00

Disabled Drivers

Vehicles displaying a valid 'Blue' Disabled Persons badge may park free of charge on any of the Council's Pay and Display car parks. Car Park Regulations and Orders apply. Those parking in pay on foot car parks will need to have their ticket endorsed by the inspector.

All of the above charges are inclusive of V.A.T. unless otherwise stated

WASTE COLLECTION

REFUSE COLLECTION:

(V.A.T. not applicable)

Nappy Bins - Grey: annual charge (VAT included)	39.00
Additional Green Bin: one-off charge (VAT included)	39.00

Bulky Refuse Tickets:

Collection of 1 item	35.00
Collection of 2 items	35.00
Collection of 3 items	35.00
Collection of 4 items	45.00
Collection of 5 items	45.00

- Senior Citizens / Persons in receipt of Income Support or addition to state pension and Registered

Disabled Persons

Collection of 1 item	17.00
Collection of 2 items	20.00
Collection of 3 items	23.00
Collection of 4 items	26.00
Collection of 5 items	31.00

Removal of Abandoned Vehicles	160.00
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Waste Receptacles

Wheeled Bin (grey and green)	25.00
Recycling Box with lid	5.00
Lid only (for recycling box)	1.50
Recycling bag	2.50
Food Caddy	Free
Delivery cost per order	5.00
 Bulk Bin 660 litre	 250.00
Bulk Bin 900 litre	275.00
Bulk Bin 1,100 litre	275.00

Replacement waste container charge - waiver

Any resident who informs the Council that they are unable to pay for receptacles, and who are eligible for the Council Tax Reduction Scheme, may have charges waived.

NEIGHBOURHOOD SERVICES

Fixed Penalty Notices	Legislation	Fixed Penalty £	Discounted Penalty £	Maximum Fine £
Depositing Litter	Sections 87 & 88 Environmental Protection Act 1990	80.00 14 days to pay	50.00 if paid within 7 days	2,500.00
Graffiti & fly-posting	Sections 43-47 Anti-Social Behaviour Act 2003	80.00 14 days to pay	50.00 if paid within 7 days	2,500.00
Failure to Furnish docs (Waste Carriers Licence)	Section 5B(2) Control of Pollution (Amendment) Act 1989	300.00	-	Unlimited
Failure to Produce authority (Waste Transfer Notes)	Section 34A(2) Environmental Protection Act 1990	300.00	-	Unlimited
Failure to comply with Waste Receptacle Notice	Sections 46 & 47 Environmental Protection Act 1990	100.00 14 days to pay	60.00 if paid within 7 days	1,000.00
Community Protection Notices	Section 52 Anti-Social Behaviour Crime and Policing Act 2014	100.00 14 days to pay	75.00 if paid within 10 days	2,500.00 unlimited in case of a body
Fly-Tipping	The Unauthorised Deposit of Waste (Fixed Penalties) Regulations 2016	400.00 14 days to pay	300.00 if paid within 10 days	Unlimited

STRATEGIC LEADERSHIP

ICT - GIS section

**Charge
From 2/1/18
£**

Street Naming and Numbering

Rename/number existing property	39.00
Amend a Development Layout	77.00
Add a name to existing numbered property	Nil
Naming of a New Street	128.00

Numbering of New Development

1 - 10 plots	per plot	77.00
11+ plots		770.00
	plus per plot	22.00

Additional copies of 'Confirmation of Address' letters	30.00
Renaming of a street	Price upon request

LEGAL SERVICES

CHARGES FOR LOCAL AUTHORITY LEGAL WORK

Disposals, Licences, Easements, etc.

Disposals (excluding those on the open market)	At cost
Leases	At cost
Licences	At cost
Licence to plant in Highway - Initial Fee	At cost
Rights of Way / Easements	At cost
Licenses to Assign (Commercial / Residential)	At cost

(refer to County Council if possible)

Mortgages

Supply of Epitome and Abstract of Title: Photocopying charge	see below
Redemption of Mortgages	No charge
Council entering into Conveyance releasing part of mortgaged property	At cost
Postponement of Council's Discount provisions	85.00
Release of one party to mortgage	240.00
Application for retrospective consents to Property Alterations	62.00

Miscellaneous Agreements concerning the Development of Land

Section 106 Agreements - Town & Country Plan Act 1990	available via website
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Photocopying (Inclusive of V.A.T.)

A4 Single sided	0.10
A4 Single sided - colour	0.80
A4 Double sided	0.20
A4 Double sided - colour	1.45
A3 Single sided	0.20
A3 Single sided - colour	1.65
A3 Double sided	0.40
A3 Double sided - colour	2.80
A0 Plans	16.00
A0 Plans - colour	58.25

GENERAL FUND CAPITAL PROGRAMME 2016/17 TO 2021/22

	Actual 2016/17 £	Original Budget 2017/18 £	Latest Budget 2017/18 £	Proposed Expenditure 2018/19 £	Proposed Expenditure 2019/20 £	Proposed Expenditure 2020/21 £	Proposed Expenditure 2020/21 £	TOTAL 2016/17 to 2021/22 £
CAPITAL PROGRAMME SUMMARY								
CULTURE PORTFOLIO	3,290,608	11,272,000	12,500,000	1,188,200	-	-	-	16,978,808
DEVELOPMENT SERVICES & BUSINESS PORTFOLIO	1,085,917	49,800	4,808,000	359,800	-	-	-	6,253,717
FINANCE PORTFOLIO	113,695	150,000	126,300	150,000	150,000	150,000	150,000	839,995
HEALTH & COMMUNITY PROTECTION	2,433	100,000	240,000	450,000	-	-	-	692,433
NEIGHBOURHOOD PORTFOLIO	584,290	517,100	849,700	2,354,800	142,000	80,000	80,000	4,090,790
STRATEGIC LEADERSHIP & CWLEP	255,744	139,400	275,300	153,000	149,000	149,000	252,000	1,234,044
TOTAL GENERAL FUND CAPITAL PROGRAMME	5,332,687	12,228,300	18,799,300	4,655,800	441,000	379,000	482,000	30,089,787

GENERAL FUND CAPITAL PROGRAMME 2016/17 TO 2021/22

	Actual 2016/17 £	Original Budget 2017/18 £	Latest Budget 2017/18 £	Proposed Expenditure 2018/19 £	Proposed Expenditure 2019/20 £	Proposed Expenditure 2020/21 £	Proposed Expenditure 2020/21 £	TOTAL 2016/17 to 2021/22 £
GENERAL FUND CAPITAL FINANCING								
Internal Borrowing	2,758,732	8,996,000	12,414,500	(9,155,300)	(137,000)	(513,200)	(698,100)	4,669,632
Capital Receipts	1,093,140	323,000	2,509,800	323,000	150,000	150,000	39,000	4,264,940
Revenue Contributions to Capital Outlay	81,693	125,000	85,000	80,000	80,000	80,000	80,000	486,693
Service Transformation Reserve	5,120	113,200	264,100	49,800	-	-	-	319,020
Equipment Renewal Reserve	33,333	-	73,000	3,000	-	-	-	109,333
Public Amenity Reserve	175,982	340,000	225,200	251,400	60,700	-	-	713,282
Planning Public Open Space Reserve	129,356	52,000	363,100	249,400	1,300	-	-	743,156
Local Plan Delivery Reserve	-	-	-	66,000	-	-	-	66,000
Community Projects Reserve	-	-	188,500	350,000	-	-	-	538,500
Car Parks R & M Reserve	-	-	120,000	-	-	-	-	120,000
Parking Displacement Reserve	-	-	-	674,000	-	-	-	674,000
ICT Replacement Reserve	272,276	76,100	54,500	150,000	149,000	149,000	252,000	1,026,776
Capital Investment Reserve	-	-	140,000	310,000	-	-	111,000	561,000
TOTAL GENERAL FUND CAPITAL FUNDING	5,332,687	12,228,300	18,799,300	4,655,800	441,000	379,000	482,000	30,089,787

GENERAL FUND CAPITAL PROGRAMME 2016/17 TO 2021/22

	Actual 2016/17 £	Original Budget 2017/18 £	Latest Budget 2017/18 £	Proposed Expenditure 2018/19 £	Proposed Expenditure 2019/20 £	Proposed Expenditure 2020/21 £	Proposed Expenditure 2020/21 £	TOTAL 2016/17 to 2021/22 £
CULTURE PORTFOLIO								
Castle Farm Sports Pitch Drainage	-	73,000	-	73,000	-	-	-	73,000
Edmondscote Track Athletic Equipment	10,870	-	-	-	-	-	-	10,870
St Nicholas Park Tennis Courts	22,465	-	-	-	-	-	-	22,465
Leisure Options to RIBA 4	237,839							237,839
Leisure Refurbishments	2,569,340	11,199,000	12,348,500	1,115,200	-	-	-	16,033,040
Leisure Centre Benches, Cycle Racks etc.	-	-	16,800	-	-	-	-	16,800
Spa Centre Operational Works	450,094	-	11,700	-	-	-	-	461,794
St Nicholas Park Tennis Courts	-	-	3,000	-	-	-	-	3,000
PA system in Council Chamber	-	-	45,000	-	-	-	-	45,000
RSC Sound System	-	-	75,000	-	-	-	-	75,000
TOTAL CULTURE PORTFOLIO	3,290,608	11,272,000	12,500,000	1,188,200	-	-	-	16,978,808

DEVELOPMENT SERVICES & BUSINESS PORTFOLIO

Conservation Action Programme	10,816	-	-	-	-	-	-	10,816
Fen End - City Deal	559,000	-	-	-	-	-	-	559,000
WMRCF - new building	100,000	-	-	-	-	-	-	100,000
St Marys Lands Business Strategy	50,000	-	-	-	-	-	-	50,000
Bishops Tachbrook Community Centre	316,101	-	-	-	-	-	-	316,101
Racing Club Warwick	50,000	-	-	-	-	-	-	50,000
2nd Warwick Sea Scouts' Headquarters	-	49,800	-	49,800	-	-	-	49,800
Acquisition of Spencer Yard premises	-	-	300,000	-	-	-	-	300,000
Norton Lindsey Community Hub	-	-	38,500	-	-	-	-	38,500
Newbold Comyn Arms loan	-	-	140,000	210,000	-	-	-	350,000
Playbox Theatre loan	-	-	-	100,000	-	-	-	100,000
Stoneleigh Arms Public House Acquisition	-	-	710,000	-	-	-	-	710,000
Europa Way Purchase	-	-	3,619,500	-	-	-	-	3,619,500
TOTAL DEVELOPMENT SERVICES & BUSINESS PORTFOLIO	1,085,917	49,800	4,808,000	359,800	-	-	-	6,253,717

FINANCE PORTFOLIO

Rural & Urban Initiatives	113,695	150,000	126,300	150,000	150,000	150,000	150,000	839,995
TOTAL FINANCE PORTFOLIO	113,695	150,000	126,300	150,000	150,000	150,000	150,000	839,995

GENERAL FUND CAPITAL PROGRAMME 2016/17 TO 2021/22

	Actual 2016/17 £	Original Budget 2017/18 £	Latest Budget 2017/18 £	Proposed Expenditure 2018/19 £	Proposed Expenditure 2019/20 £	Proposed Expenditure 2020/21 £	Proposed Expenditure 2020/21 £	TOTAL 2016/17 to 2021/22 £
HEALTH & COMMUNITY PROTECTION								
St John's Flood Alleviation	-	100,000	-	100,000	-	-	-	100,000
Cubbington Flood Alleviation Partnership	2,433	-	-	-	-	-	-	2,433
Whitnash Community Hub	-	-	240,000	350,000	-	-	-	590,000
TOTAL HEALTH & COMMUNITY PROTECTION PORTFOLIO	2,433	100,000	240,000	450,000	-	-	-	692,433
NEIGHBOURHOOD PORTFOLIO								
Eagle Recreation Improvements	9,000	-	-	-	-	-	-	9,000
Dragon Cottage	13,232	-	-	-	-	-	-	13,232
Cubbington Waterworks	90,033	-	-	-	-	-	-	90,033
Victoria Skate Park	109,874	-	-	-	-	-	-	109,874
Wych Elm Drive Open Spaces	43,180	-	-	-	-	-	-	43,180
Villiers Street Recreation Ground	57,269	-	-	-	-	-	-	57,269
Ebourne Recreation Ground	1,360	-	-	-	-	-	-	1,360
Mill Gardens Play Area	7,595	-	-	-	-	-	-	7,595
Victoria Park Play Area	9,680	-	-	-	-	-	-	9,680
Avonside Play Area	31,772	-	-	-	-	-	-	31,772
Ophelia Drive Play Area	5,443	-	-	-	-	-	-	5,443
Millbank Play Area	10,000	-	-	-	-	-	-	10,000
St Peter's Multi-storey car park structural work	-	-	120,000	-	-	-	-	120,000
Leamington Parking Displacement	-	-	-	674,000	-	-	-	674,000
Recycling & Refuse Containers	81,693.00	125,000	80,000	80,000	80,000	80,000	80,000	481,693
Play Area Improvement Programme	-	392,100	470,300	500,800	62,000	-	-	1,033,100
Pump Rooms Gardens Restoration	114,159	-	179,400	1,000,000	-	-	-	1,293,559
Tach Brook Country Park	-	-	-	100,000	-	-	-	100,000
TOTAL NEIGHBOURHOOD PORTFOLIO	584,290	517,100	849,700	2,354,800	142,000	80,000	80,000	4,090,790

GENERAL FUND CAPITAL PROGRAMME 2016/17 TO 2021/22

	Actual 2016/17 £	Original Budget 2017/18 £	Latest Budget 2017/18 £	Proposed Expenditure 2018/19 £	Proposed Expenditure 2019/20 £	Proposed Expenditure 2020/21 £	Proposed Expenditure 2020/21 £	TOTAL 2016/17 to 2021/22 £
STRATEGIC LEADERSHIP & CWLEP								
Desktop Infrastructure	17,424	30,000	26,300	25,000	67,000	27,000	30,000	192,724
Infrastructure Replacement	-	-	-	-	40,000	-	-	40,000
Infrastructure General	-	12,500	12,500	12,500	13,500	13,500	13,500	65,500
Backup Solution	-	-	-	80,000	-	-	-	80,000
Voice of IP telephone system	-	33,600	1,900	-	-	75,000	-	76,900
Storage Area Network (SAN)	141,364	-	-	-	-	-	170,000	311,364
Network Devices LAN & WAN	113,487	-	13,800	12,500	13,500	13,500	13,500	180,287
Contact Centre	-	-	-	-	-	8,000	-	8,000
Physical Server Replacement	-	-	-	20,000	15,000	-	25,000	60,000
UPS	-	-	-	-	-	12,000	-	12,000
Public Services Network Changes	-	-	-	3,000	-	-	-	3,000
Broadband UK	(16,531)	63,300	149,800	-	-	-	-	133,269
Transforming Our Workplace	-	-	71,000	-	-	-	-	71,000
TOTAL STRATEGIC LEADERSHIP & CWLEP	255,744	139,400	275,300	153,000	149,000	149,000	252,000	1,234,044

HOUSING INVESTMENT CAPITAL PROGRAMME 2016/17 TO 2021/22

	Actual 2016/17 £	Original Budget 2017/18 £	Latest Budget 2017/18 £	Proposed Expenditure 2018/19 £	Proposed Expenditure 2019/20 £	Proposed Expenditure 2020/21 £	Proposed Expenditure 2020/21 £	TOTAL 2016/17 to 2021/22 £
<u>HOUSING REVENUE ACCOUNT (HRA) RELATED HIP EXPENDITURE</u>								
CONSTRUCTION / ACQUISITION OF HOUSING	6,636,378	825,300	201,900	-	-	-	-	6,838,278
IMPROVEMENT / RENEWAL WORKS	4,068,656	5,192,500	6,541,900	5,863,600	4,619,100	4,621,900	4,624,700	30,339,856
TOTAL HOUSING REVENUE ACCOUNT RELATED HIP	10,705,034	6,017,800	6,743,800	5,863,600	4,619,100	4,621,900	4,624,700	37,178,134
<u>HOUSING GENERAL FUND RELATED HIP EXPENDITURE</u>								
IMPROVEMENT SCHEMES (PRIVATE SECTOR HOUSING)	652,653	610,200	843,500	843,500	843,500	843,500	843,500	4,870,153
TOTAL HOUSING GENERAL FUND RELATED HIP	652,653	610,200	843,500	843,500	843,500	843,500	843,500	4,870,153
TOTAL HOUSING INVESTMENT PROGRAMME (HIP)	11,357,687	6,628,000	7,587,300	6,707,100	5,462,600	5,465,400	5,468,200	42,048,287

HOUSING INVESTMENT PROGRAMME FINANCING

Capital Receipts	46,810	187,100	43,300	43,300	44,100	93,300	93,300	364,110
Capital Receipts: One for One	3,164,539	825,300	247,600	-	-	-	-	3,412,139
Major Repairs Reserve	3,963,688	4,986,600	6,299,700	5,743,800	4,499,000	4,501,700	4,504,500	29,512,388
Capital Grant	606,843	423,100	800,200	800,200	799,400	750,200	750,200	4,507,043
HRA Capital Investment Reserve	3,471,839	-	(45,700)	-	-	-	-	3,426,139
Revenue Contributions to Capital Outlay	103,968	205,900	242,200	119,800	120,100	120,200	120,200	826,468
TOTAL HOUSING INVESTMENT PROGRAMME FINANCING	11,357,687	6,628,000	7,587,300	6,707,100	5,462,600	5,465,400	5,468,200	42,048,287

HOUSING INVESTMENT CAPITAL PROGRAMME 2016/17 TO 2021/22

	Actual 2016/17 £	Original Budget 2017/18 £	Latest Budget 2017/18 £	Proposed Expenditure 2018/19 £	Proposed Expenditure 2019/20 £	Proposed Expenditure 2020/21 £	Proposed Expenditure 2020/21 £	TOTAL 2016/17 to 2021/22 £
<u>HOUSING REVENUE ACCOUNT RELATED HIP EXPENDITURE:</u>								
<u>CONSTRUCTION / ACQUISITION OF HOUSING</u>								
Redevelopment of Sayer Court site	6,636,378	-	(623,400)	-	-	-	-	6,012,978
Cloister Way House Purchases	-	825,300	825,300	-	-	-	-	825,300
TOTAL CONSTRUCTION / ACQUISITION OF HOUSING	6,636,378	825,300	201,900	-	-	-	-	6,838,278
<u>IMPROVEMENT / RENEWAL WORKS</u>								
Aids & Adaptations	731,756	647,100	641,300	647,100	647,100	647,100	647,100	3,961,456
Roof Coverings	18,908	147,700	147,700	147,700	147,700	147,700	147,700	757,408
Defective Flooring	20,319	56,600	56,600	56,600	56,600	56,600	56,600	303,319
Door Entry/Security/Safety Systems	182,209	141,400	141,400	141,400	141,400	141,400	141,400	889,209
Window/Door Replacement	388,429	373,400	373,400	373,400	373,400	373,400	373,400	2,255,429
Kitchen Fittings / Sanitaryware Replacement	838,493	808,100	808,100	808,100	808,100	808,100	808,100	4,878,993
Acorn Court Refurb.	1,995	-	-	-	-	-	-	1,995
Electrical Fitments / Rewiring	336,699	1,112,400	1,112,400	612,400	612,400	612,400	612,400	3,898,699
Central Heating Replacement	1,228,970	1,239,800	1,406,900	1,239,800	1,239,800	1,239,800	1,239,800	7,595,070
Water Services	-	9,100	13,700	9,100	9,100	9,100	9,100	50,100
Structural Improvements	13,378	19,700	34,500	19,700	19,700	19,700	19,700	126,678
Improved Ventilation	-	4,700	4,900	4,700	4,700	4,700	4,700	23,700
Thermal Improvement Works	-	141,300	1,800	141,300	141,300	141,300	141,300	567,000
Major Garage Works	5,779	24,600	44,900	24,600	24,600	24,600	24,600	149,079
Environmental Works	56,710	162,000	75,000	75,000	75,000	75,000	75,000	431,710
Environmental Works: Tenant Participation Projects	37,779	37,700	59,700	37,700	37,700	37,700	37,700	248,279
HRA DA Extensions	10,480	-	100,000	-	-	-	-	110,480
Fire safety in high-rise properties	-	-	1,250,000	1,250,000	-	-	-	2,500,000
Play Areas	196,752	-	-	-	-	-	-	196,752
Capital Salaries for Improvement / Renewal Works	-	266,900	269,600	275,000	280,500	283,300	286,100	1,394,500
TOTAL IMPROVEMENT / RENEWAL WORKS	4,068,656	5,192,500	6,541,900	5,863,600	4,619,100	4,621,900	4,624,700	30,339,856
TOTAL HOUSING REVENUE ACCOUNT RELATED HIP	10,705,034	6,017,800	6,743,800	5,863,600	4,619,100	4,621,900	4,624,700	37,178,134

HOUSING INVESTMENT CAPITAL PROGRAMME 2016/17 TO 2021/22

	Actual 2016/17 £	Original Budget 2017/18 £	Latest Budget 2017/18 £	Proposed Expenditure 2018/19 £	Proposed Expenditure 2019/20 £	Proposed Expenditure 2020/21 £	Proposed Expenditure 2020/21 £	TOTAL 2016/17 to 2021/22 £
<u>HOUSING GENERAL FUND RELATED HIP EXPENDITURE:</u>								
<u>PRIVATE SECTOR HOUSING</u>								
<u>Administered by Housing & Property Services:</u>								
<u>Private Sector Housing Grants & Loans:</u>								
Discretionary Grants	-	50,000	50,000	50,000	50,000	50,000	50,000	250,000
Discretionary Loans	-	5,700	5,700	5,700	5,700	5,700	5,700	28,500
<u>Minor Works:</u>								
Care & Repair	7,140	10,000	10,000	10,000	10,000	10,000	10,000	57,140
Decent Homes Grant (Private Sector Stock)	1,598	-	-	-	-	-	-	1,598
<u>Disabled Facilities Grants and Loans:</u>								
Mandatory Disabled Facilities Grants	604,245	516,900	750,200	750,200	750,200	750,200	750,200	4,355,245
Discretionary Disabled Facilities Loans	-	11,400	11,400	11,400	11,400	11,400	11,400	57,000
Discretionary Disabled Facilities Grants	39,670	11,200	11,200	11,200	11,200	11,200	11,200	95,670
<u>Administered by Health & Community Protection:</u>								
Energy Efficiency Grants	-	5,000	5,000	5,000	5,000	5,000	5,000	25,000
TOTAL PRIVATE SECTOR HOUSING	652,653	610,200	843,500	843,500	843,500	843,500	843,500	4,870,153
TOTAL HOUSING GENERAL FUND RELATED HIP	652,653	610,200	843,500	843,500	843,500	843,500	843,500	4,870,153
TOTAL HOUSING INVESTMENT PROGRAMME	11,357,687	6,628,000	7,587,300	6,707,100	5,462,600	5,465,400	5,468,200	42,048,287

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REVENUES	Revenue	78
RIVERSIDE HOUSE - THE SPACE	Revenue	140
ROYAL PUMP ROOM	Fees	160
ROYAL PUMP ROOMS	Revenue	50
ROYAL SPA CENTRE	Revenue	42
ROYAL SPA CENTRE	Fees	160
SMALL GRANTS	Revenue	85
SPORTS FACILITIES ADMIN	Revenue	44
ST. NICHOLAS PARK LC	Revenue	45
STRATEGIC LEADERSHIP	Fees	184
STRATEGIC LEADERSHIP & CWLEP	Capital	189
STRATEGIC LEADERSHIP PORTFOLIO	Revenue	137
STRAY DOGS	Fees	173
STREET CLEANSING	Revenue	133
STREET NAMING AND NUMBERING	Fees	184
SUMMARY OF NET EXPENDITURE FOR DISTRICT PURPOSES	Fin Info	7
SUPERVISION & MANAGEMENT - GENERAL	Revenue	114
SUPERVISION & MANAGEMENT - SPECIAL	Revenue	116
SUPPORTING PEOPLE TO HRA	Revenue	101
TENNIS	Fees	161
TOURISM	Revenue	58
TOWN HALL FACILITIES	Revenue	41
TOWN HALL ROOM HIRE	Fees	160
TREASURY MANAGEMENT	Revenue	73
WARWICK PLANT MAINTENANCE	Revenue	105
WARWICK RESPONSE	Revenue	116
WARWICK RESPONSE	Fees	175
WASTE COLLECTION	Revenue	135
WASTE COLLECTION	Fees	182
WATERCOURSES & CULVERTS	Revenue	136
WCC HIGHWAYS	Revenue	125
WDC HIGHWAYS	Revenue	106
WEB SERVICES	Revenue	152
YOUTH SPORT DEVELOPMENT	Revenue	40