



## **Warwick District Council Forward Plan March 2018 to June 2018**

**Councillor Andrew Mobbs  
Leader of the Executive**

The Forward Plan is a list of all the Key Decisions which will be taken by the Executive in the next four months. The Warwick District Council definition of a key decision is: - a decision which has a significant impact or effect on two or more wards and/or a budgetary effect of £50,000 or more.

Whilst the majority of the Executive's business at the meetings listed in this Forward Plan will be open to the public and media organisations to attend, there will inevitably be some business to be considered that contains, for example, confidential, commercially sensitive or personal information.

This is formal notice under the Local Authorities (Executive Arrangements)(Meetings and Access to Information)(England) Regulations 2012 that part of the Executive meeting listed in this Forward Plan will be held in private. This is because the agenda and reports for the meeting will contain exempt information under Part 1 of Schedule 12A to the Local Government Act 1972 (as amended) and that the public interest in withholding the information outweighs the public interest in disclosing it. Those items which are proposed to be considered in private are marked as such along with the reason for the exclusion in the list below.

If you would like to make representations or comments on any of the topics listed below, including the confidentiality of any document, you can write to the contact officer, as shown below, at Riverside House, Milverton Hill, Royal Leamington Spa, Warwickshire, CV32 5HZ. Alternatively you can phone the contact officer on (01926) 456114. If your comments are to be referred to in the report to the Executive or Committee they will need to be with the officer 7 working days before the publication of the agenda. You can, however, make comments or representations up to the date of the meeting, which will be reported orally at the meeting. The Forward Plan will be updated monthly and you should check to see the progress of the report you are interested in.

**(922)**

**Section 1 – The Forward Plan March to June 2018**

<b>Topic and Reference</b>	<b>Purpose of report</b>	<b>If requested by Executive – date, decision &amp; minute no.</b>	<b>Date of Executive, Committee or Council meeting</b>	<b>Publication Date of Agendas</b>	<b>Contact Officer &amp; Portfolio Holder</b>	<b>External Consultees/ Consultation Method/ Background Papers</b>
----------------------------	--------------------------	--	--	------------------------------------	---	--

**7 March 2018**

One Stop Shop Business Case (Ref 894)	Provide a Business Case to ensure that the shared One Stop Shop Service is in line with Warwick District Council's ICT & Digital Strategy 2015-19		Executive 7/3/2018	27/2/2018	Graham Folkes-Skinner Cllr Grainger	
A Vision & strategy for Leamington town centre (Ref 913)	To note the document "a vision & strategy for Leamington town centre" prepared by the Leamington Town Centre Forum and agree any actions and implications arising from this that affect Warwick District Council.		Executive 7/3/2018	27/2/2018	Bill Hunt/ Philip Clarke  Cllr Mobbs	Leamington Town Centre Forum: "A vision and strategy for Leamington town centre"  Report to Overview & Scrutiny Committee: 08/03/16
Green Space Strategy (Ref 914)	To review progress of the Green Space Strategy and to seek approval of a revised Green Space Action Plan		Executive 7/3/2018	27/2/2018	David Anderson Cllr Grainger	Executive Report 12 <sup>th</sup> December 2012.
Early Retirement (Ref 915)	To request Monies from the Early Retirement Reserve in respect of the outcome of recent Restructures.  It is anticipated that the report relating to this matter will be confidential under Section 100A		Executive 7/3/2018	27/2/2018	Andrea Wyatt Cllr Whiting	

	of the Local Government Act 1972 by reason of the likely disclosure of exempt information within the paragraphs 1 and 2 of Schedule 12A of the Local Government Act 1972, following the Local Government (Access to Information) (Variation) Order 2006.					
Residential Design Guide and Parking Standards Supplementary Planning Documents (SPDs) (Ref 916)	Request to go out to public consultation on the above two SPDs		Executive 7/3/2018	27/2/2018	Hayley Smith/Lorna Coldicott, Cllr Alan Rhead	Warwick District Local Plan
Local Development Scheme (LDS) (Ref 917)	To approve the LDS which sets out the Planning Policy documents being produced over the next 3 years		Executive 7/3/2018	27/2/2018	David Butler Cllr Rhead	Warwick District Local Plan
Newbold Comyn Golf Course (Ref 919)	To report the outcome of the negotiations with Mack Trading (Heaton Park) Limited  It is anticipated that the report relating to this matter will be confidential under Section 100A of the Local Government Act 1972 by reason of the likely disclosure of exempt information within the paragraph 3 of Schedule 12A of the Local Government Act 1972, following the Local Government (Access to Information) (Variation) Order 2006.		Executive 7/3/2018	27/2/2018	Andrew Jones Cllr Coker	Executive agenda report & Minutes of 4 January 2018

Commonwealth Games (Ref 920)	To seek approval from Executive for project PID and initial resources for the local plans for the 2022 Commonwealth Games		Executive 7/3/2018	27/2/2018	Rose Winship, Padraig Herlihy & Cllr Noel Butler	
---------------------------------	---	--	-----------------------	-----------	--	--

<b>5 April 2018</b>						
---------------------	--	--	--	--	--	--

Car Park Strategy (Ref 895)	To seek approval for the proposed car parking strategy 2018-2028		Executive <del>7/3/2018</del> Reason 5 5/4/2018	26/3/2018	Paul Garrison Cllr Grainger	
Consideration of a Hackney Carriage Vehicle Limitation Policy (Ref 851)	To update members on the results of the WDC Hackney Carriage Unmet Demand Survey and: Meeting1 – Introduce highlights of survey and propose a 6 week consultation on recommended options outlined in the survey. Meeting 2 – Update on the consultation & determine any change to policy, following the consultation.		Executive Reason 1 <del>29/11/2017</del> <del>7/2/2018</del> 7/3/2018 5/4/2018	26/3/2018	Lorna Hudson Cllr Thompson	Taxi trade, local business, safer communities, disability, equality and other local group representatives, Town Councils, Police. Questionnaire on website/email. CTS Traffic & Transportation Final Report - July 2016 Licensing & regulatory Committee 25/9/2017

Community Infrastructure Levy (CIL) Revised Regulation 123 List (Ref 921)	To agree CIL spending priorities for 2018/19		5/4/2018	26/3/2018	Dave Barber Cllr Rhead	External consultees, via email and informal meetings Warwickshire County Council; Clinical Commissioning Group; South Warwickshire NHS Foundation Trust; Police. Background report CIL adoption report and minutes
Service Area Plans 2018/ 19 (Ref 922)	To consider the Service Area Plans for 2018/19 and Annual Performance Reports for 2017/18 the Council.		5/4/2018	26/3/2018	Andrew Jones Cllrs Mobbs, Butler, Coker, Grainger, Phillips, Rhead, Thompson and Whiting	

**31 May 2018** – No key decisions listed for this meeting at the time of publication

**27 June 2018** - No key decisions listed for this meeting at the time of publication

**Section 2 Key decisions which are anticipated to be considered by the Council between July and September 2018**

<b>Topic and Reference</b>	<b>Purpose of report</b>	<b>If requested by Executive – date, decision &amp; minute no.</b>	<b>Date of Executive, Committee or Council meeting</b>	<b>Publication Date of Agendas</b>	<b>Contact Officer &amp; Portfolio Holder</b>	<b>External Consultees/ Consultation Method/ Background Papers</b>
Final Accounts 2017/18 (Ref 918)	To report on the Council's outturn position for both revenue and capital		25/7/2018	17/7/2018	Mike Snow Cllr Whiting	

**Section 3 Key decisions which are anticipated to be considered by the Council but the date for which is to be confirmed**

<b>Topic and Reference</b>	<b>Purpose of report</b>	<b>History of Committee Dates &amp; Reason code for deferment</b>	<b>Contact Officer &amp; Portfolio Holder</b>	<b>Expansion on Reasons for Deferment</b>	<b>External Consultees/ Consultation Method/ Background Papers</b>	<b>Request for attendance by Committee</b>
Council Development Company (Ref 727)	To consider a report on establishing a Council Development Company.	Executive 9/3/2016 2/6/2016 29/6/2016 Reasons 1 & 2	Bill Hunt Cllr Phillips	Awaiting further information on the implications of the Housing & Planning Act.		
HRA Asset Management and Development Policy (Ref 829)			Bill Hunt Cllr Phillips			

Council Chamber PA system and the Recording & Broadcasting of Public Meetings (Ref 840)	To inform members of the investigations into upgrading the PA system in the Council Chamber, the potential to record and broadcast all Council meetings as per the Notice of Motion to Council and the associated costs/risks of these	Council 29/6/2016 Executive 5/1/2017 8/2/2017 Reason 3	David Guilding Cllr Coker	Officers are currently exploring options for a new PA system within the chamber and the potential benefits this could bring to the venue overall. This is led by Arts Manager in liaison with ICT Manager and Democratic Services in developing this proposal.		
Councillors IT (Ref 841)	To report back on the work of the Councillor IT Working Party.	Executive 5/1/2017 8/2/2017 Reason 3	Graham Leach Cllr Mobbs	Awaiting the outcome of Members' Allowances Review.		
WDC Enterprise – New Trading Arm (Ref 817)	To seek approval to establish a Local Authority Trading Company, to expand support provision whilst capitalising on existing skills to maximise income.	Executive 2/11/2016 Reason5 5/1/2017 Reason5 8/2/2017 Reason 5	Gayle Spencer Cllr Butler			
HQ Relocation Project – outcome of phase 1 work (Ref 801)	To consider the outcomes of the phase 1 work and, if appropriate, seek approval for commencement of the phase 2 delivery works.	Executive 26/07/2017 Reason 3	Bill Hunt Cllrs Mobbs, Whiting, Rhead, Butler, Grainger	Timing is dependent on the completion of the planning, marketing and procurement processes.		
Proposed Relocation of Kenilworth School (Ref 869)	To agree the Council's level of support in enabling the school to take its proposals forward.	Executive 28/06/2017 Reason 3	Andrew Jones Cllr Mobbs			

Policy on Regulating the Private Rented Sector (Ref 880)	To adopt a revised policy on private rented sector regulation in light of new legislation and guidance.		Ken Bruno Cllr Phillips	Awaiting the publication of government guidance.		
Linen Street Car Park (Ref 861)	To consider recommendations for redevelopment for the Linen Street Car Park facility	Executive 28/06/2017 Reason 3	Paul Garrison Cllr Grainger			Ward Councillors
Leamington Cemetery North Lodge (Ref 828)	To review the future use of Leamington Cemetery North Lodge.	Executive 4/4/2017 28/06/2017 31/08/2017 Reason 3	Rob Hoof Cllr Grainger			
Corporate Asset Management Strategy (Ref 641)	To propose an Asset Management Strategy for all the Council's buildings and land holdings.	Executive 29/6/2016 Reason 5 1/9/16 Reasons 3 & 5 5/1/2017 Reasons 3 & 5 8/2/2017 Reasons 3 & 5 26/07/2017 Reasons 3 & 5 31/8/2017 Reason 3	Bill Hunt Cllrs Mobbs, Butler, Grainger, Coker & Whiting			



**Section 4 – Items which are anticipated to be considered by the Executive but are NOT key decisions**

<b>Topic and Reference</b>	<b>Purpose of report</b>	<b>If requested by Executive – date, decision &amp; minute no.</b>	<b>Date of Executive, Committee or Council meeting</b>	<b>Publication Date of Agendas</b>	<b>Contact Officer &amp; Portfolio Holder</b>	<b>External Consultees/ Consultation Method/ Background Papers</b>
Rural Urban Community Initiative Scheme Applications	To consider applications for Rural and Urban Initiative Grant applications for Kenilworth Tennis Club (£23,475), London & North Western Railway Society (£7,885) and Kenilworth RFC (£6,164) a total of £37,524		7/3/2018	27/2/2018	Jon Dawson Cllr Whiting	
Selection of Chairman and Vice-Chairman of the Council	The Executive will recommend, in principle, to the Annual Meeting of the Council a person or persons for consideration for election as the next Chairman and Vice-Chairman of the Council.		7/3/2018	27/2/2018	Graham Leach Cllr Mobbs	
Revisions to the scheme of delegation	This is to amend the scheme of delegation for Health and Community Protection to include powers under the Policing and Crime Act 2017		7/3/2018	27/2/2018	Emma Dudgeon Cllr Thompson	
Local Code of Corporate Governance	To consider the revised Local Code of Corporate Governance for Warwick District Council		7/3/2018	27/2/2018	Richard Barr Cllrs Mobbs & Whiting	
Review of Significant Business Risk Register	To inform Members of the Significant Risks to the Council		5/4/2018	26/3/2018	Richard Barr Cllr Mobbs	
Rural Urban Community Initiative Scheme Applications	To consider applications for Rural and Urban Initiative Grants.		5/4/2018	26/3/2018	Jon Dawson Cllr Whiting	

Rural Urban Community Initiative Scheme Applications	To consider applications for Rural and Urban Initiative Grants.		27/6/2018	19/6/2018	Jon Dawson Cllr Whiting	
Review of Significant Business Risk Register	To inform Members of the Significant Risks to the Council		25/7/2018	17/7/2018	Richard Barr Cllr Mobbs	
Rural Urban Community Initiative Scheme Applications	To consider applications for Rural and Urban Initiative Grants.		30/8/2018	21/8/2018	Jon Dawson Cllr Whiting	
Rural Urban Community Initiative Scheme Applications	To consider applications for Rural and Urban Initiative Grants.		26/9/2018	18/9/2018	Jon Dawson Cllr Whiting	

Delayed reports:

If a report is late, officers will establish the reason(s) for the delay from the list below and these will be included within the plan above:

1. Portfolio Holder has deferred the consideration of the report
2. Waiting for further information from a Government Agency
3. Waiting for further information from another body
4. New information received requires revision to report
5. Seeking further clarification on implications of report

**Details of all the Council's committees, Councillors and agenda papers are available via our website [www.warwickdc.gov.uk/committees](http://www.warwickdc.gov.uk/committees)**

**The forward plan is also available, on request, in large print on request, by telephoning (01926) 456114**