

Warwick District Council



Building Regulations – Supplementary Charges

Following changes to the national guidance governing Building Regulations fees, the following charges will be applied from 1st October 2010.

Description	Charge	Notes
Returned cheques	£50 plus VAT	This charge will be added to the original fee.
Archived files - Reactivating	£50 plus VAT	This fee covers the reactivation of an archived application, the issuing of a completion certificate, and one site inspection if required. The payment needs to be submitted prior to the issuing of the completion certificate.
Additional Inspections	£50 plus VAT	This is per inspection and will be invoiced in one sum when the work is complete. The payment must be cleared before the completion certificate is issued.
Redirecting invoices	£50 plus VAT	If we are required to cancel an invoice and re-issue due to the failure to complete the alternative billing address on the application form, this amount will be added to the original invoice.
Copies of decision notices and completion certificates	£15 plus VAT	Payment is required in advance. If multiple completion certificates are required for the same application there is a maximum charge of £100 plus VAT on any one application.
Research	£50 plus VAT	Researching old applications will be charged per application with payment required in advance. This payment will be credited against a new application made for this property within the next 12 months up to the value of the deposit fee.
Pre-application site inspections	£50 plus VAT	Site inspections to discuss possible work, e.g. to view trial holes. Payment is required in advance or upon inspection. This payment will be credited against an application made for this property within the next 12 months up to the value of the deposit fee.