



CHECKLIST FOR APPLICATION FOR PRIOR NOTIFICATION OF PROPOSED AGRICULTURAL DEVELOPMENT – PROPOSED BUILDING

This checklist sets out the information that should be supplied with an application for prior notification of proposed agricultural development where a building (or extension to an agricultural building) is proposed and contains minimum national requirements and the local requirements that may be applicable.

The national requirements are based on those which are set out in the CLG document “The Validation of Planning Applications: Guidance for Local Planning Authorities” issued in December 2007. The local requirements were approved by Warwick District Council Planning Committee on 30 January 2008 .

PLEASE NOTE: the application documentation and plans will be made available on the internet.

NATIONAL REQUIREMENTS

- **A completed form** or written description of the proposed development and the materials to be used
- A **plan** showing the location of the proposed building
- The appropriate **fee**

LOCAL REQUIREMENTS

Plans and Drawings or information necessary to describe the subject of the application (**THREE copies to be supplied unless the application is submitted electronically**) including:

- Block plan of the site (eg at a scale of 1:100 or 1:200) showing any site boundaries.
- Existing and proposed elevations (eg at a scale of 1:50 or 1:100).
- Existing and proposed floor plans (eg at a scale of 1:50 or 1:100).

Landscaping Details

Photographs/photomontages

Planning Statement – may be required to substantiate whether the proposal is “permitted development”.

The prior notification procedure is for developments which are “Permitted” under Parts 6 and 7 of the Town and Country Planning (General Permitted Development Order) 1995. i.e. they are designed and reasonably necessary for purposes of agriculture. Some of the questions on the application form are designed to establish whether or not you benefit from these rights. Further information



If you need help or advice, please telephone numbers given below during office hours:-
8.45 am - 5.15 pm Monday - Thursday; 8.45 - 4.45 pm on Fridays: Planning Department,
P.O. Box 2178, Riverside House, Milverton Hill, Royal Leamington Spa, CV32 5QH

For your information, the District is split into two area teams which deal with the following areas:-

Western Area Team: Direct Line (01926 456532) :-

Warwick, Kenilworth, Burton Green, Leek Wootton/Hill Wootton, Barford, Sherbourne, Wasperton,
Norton Lindsey, Budbrooke, Hatton, Haseley, Rowington, Beausale, Wroxall, Honiley, Shrewley,
Baddesley Clinton, Lapworth, Bushwood, Stoneleigh, Ashow.

Eastern Area Team: Direct Line (01926 456538):-

Leamington Spa, Cubbington, Whitnash, Bishops Tachbrook, Radford Semele, Old Milverton,
Blackdown, Baginton, Bubbenhall, Offchurch, Eathorpe, Hunningham, Wappenbury, Weston-under-
Wetherley.

Warwick District Council strives to ensure that all people, regardless of ethnic origin or disability have equal access to its services. All information will be made available in braille, cassette tape or other languages on request.