



## **FORWARD PLAN**

### **Forward Plan December 2015 to March 2016**

**COUNCILLOR ANDREW MOBBS**  
**LEADER OF THE EXECUTIVE**

The Forward Plan is a list of all the Key Decisions which will be taken by the Executive or its Committees in the next four months. The Warwick District Council definition of a key decision is: - a decision which has a significant impact or effect on two or more wards and/or a budgetary effect of £50,000 or more.

Whilst the majority of the Executive's business at the meetings listed in this Forward Plan will be open to the public and media organisations to attend, there will inevitably be some business to be considered that contains, for example, confidential, commercially sensitive or personal information.

This is formal notice under the Local Authorities (Executive Arrangements)(Meetings and Access to Information)(England) Regulations 2012 that part of the Executive meeting listed in this Forward Plan will be held in private. This is because the agenda and reports for the meeting will contain exempt information under Part 1 of Schedule 12A to the Local Government Act 1972 (as amended) and that the public interest in withholding the information outweighs the public interest in disclosing it. Those items which are proposed to be considered in private are marked as such along with the reason for the exclusion in the list below.

If you would like to make representations or comments on any of the topics listed below, including the confidentiality of any document, you can write to the contact officer, as shown below, at Riverside House, Milverton Hill, Royal Leamington Spa, Warwickshire, CV32 5HZ. Alternatively you can phone the contact officer on (01926) 353362. If your comments are to be referred to in the report to the Executive or Committee they will need to be with the officer 7 working days before the publication of the agenda. You can, however, make comments or representations up to the date of the meeting, which will be reported orally at the meeting. The Forward Plan will be updated monthly and you should check to see the progress of the report you are interested in.

**(743)**

## Section 1 – The Forward Plan November 2015 to February 2016

Topic and Reference	Purpose of report	If requested by Executive –date, decision & minute no.	Date of Executive, Committee or Council meeting	Publication Date of Agendas	Contact Officer & Portfolio Holder	External Consultees/ Consultation Method/ Background Papers
<b>2 December 2015</b>						
General Fund Budgets 2016-17 to include Budget Review for the current year (Ref 699)	To consider the following year revenue budgets for the General Fund		Executive – 02/12/15	24/11/15	Marcus Miskinis  Cllr Whiting	
Strategic Opportunity Proposal (Ref 712)	To update Members on the current position.  <b>It is anticipated that this report will be, in part, Confidential by virtue of the information relating to the financial or business affairs of any particular person (including the authority holding that information)</b>		Executive <del>03/09/15</del> <del>30/09/15</del> 02/12/2015	24/11/2015	Chris Elliott Cllrs Mobbs, Coker, Phillips, Whiting, Cross & Gallagher	The Local Plan proposals have been subject to a number of public consultations and planning applications involved have also been subject to public consultation. The proposal has been the subject of discussion privately and confidentially with a number of agencies but especially with the County Council. Submission version of Local Plan; Planning Application (W/14/1076); Planning Application (W/14/0967); Report

						to Executive in October 2014 re Council Housing Programme; Report to Executive in November 2014 re Sports and Leisure Review.  Reports to Council and Executive January & March 2015 re: SOP
Multi-storey car park update (Ref 728)	To consider a report on the structural repairs and refurbishment requirements of our multi-storey car parks		Executive – 02/12/15	24/11/15	Gary Charlton Cllr Shilton	
Land at rear of Albion Street, Kenilworth (Ref 730)	This concerns access over WDC land <b>It is anticipated that this report will be, in part, Confidential by virtue of the information relating to the financial or business affairs of any particular person (including the authority holding that information)</b>	Executive 30/09/15	Executive – 02/12/15	24/11/15	Chris Makasis  Cllrs Phillips and Cross	
Statement of Community Involvement (SCI) (Ref 733)			Executive – 02/12/15	24/11/15	Lorna Coldicott Cllr Cross	
Digital Transformation Programme (Ref 739)	To agree a programme of work to help deliver the Council's digital transformation programme		Executive – 02/12/15	24/11/15	Andrew Jones Councillor Mobbs	
HR Resources Review	To consider approval for funding additional HR resource to enable the area to continue to provide a		Executive 02/12/2015	24/11/15	Tracy Dolphin	

(Ref 732)	proactive service for the organisation that is both sustainable and resilient as part of essential underpinning work to support FFF initiatives.  <b>It is anticipated that this report will be, in part, Confidential by virtue of the information relating to an individual or which is likely to reveal the identity of an individual.</b>				Cllr Mobbs	

## 13 January 2016

HRA Business Plan Review (Ref 736)			Executive 13/1/16	5/1/2016	Andy Thompson Cllr Phillips	
Partnership Policy (Ref 740)	To agree the Council's Partnership Policy		Executive 13/1/16	5/1/2016	Andrew Jones Councillor Mobbs	
Whitnash Community Hub (Ref 741)	To receive information following the feasibility study of a Whitnash Community Hub		Executive 13/1/16	5/1/2016	Andrew Jones Cllr Mrs Grainger	
Supporting People Grant Changes (Ref 674)	To provide an update on the outcome of the Supporting People Funding consultation and its effect on Warwick District  (Moved Reason 2- Waiting for further information from a Government Agency)		<del>Executive 11<sup>th</sup> February 2015</del> Executive 04/11/15 13/1/16	5/1/2016	Jacky Oughton Cllr Phillips	
HRA Budgets 2016-17 (Ref 700)	To consider the following year revenue budgets for the HRA		<del>Executive – 02/12/15</del>	24/11/15	Mike Snow Cllr Whiting	
HQ Relocation (Ref 742)	Part A and B reports		Executive 13/1/16	5/1/2016	Duncan Elliott Cllr Mobbs	Executive papers – 30/09/2015
Future Delivery of Housing Aids and Adaptations Services – HEART (Ref 734)	To propose a revised approach to the delivery of aids and adaptations for residents of social and private housing.		Executive 30/09/15 02/12/2015	24/11/2015	Andy Thompson Cllr Phillips	

Procurement of Corporate Energy Supplies (Ref 735)	To propose a cost effective approach to securing energy supplies for the Council		Executive 04/11/15 02/12/2015	24/11/2015	Andy Thompson Cllr Phillips	
Private sector housing grants policy (Ref 658)	To propose a revised policy for the allocation of grant funding for private residents		Executive – 11th March 2015 Executive – 02/12/15	24/11/15	Abigail Hay Cllr Phillips	TBC
Becoming a Dementia Friendly Council (Ref 714)	To consider a report from Health and Community Protection		Executive 03/09/15 02/12/2015	24/11/15	Rob Chapleo Cllr Mrs Grainger	
Waste container charging (Ref 731)	To consider whether to bring in a charge for wheeled bins, recycling boxes and bags.  .. Postponed from 04/11 - Portfolio Holder has deferred the consideration of the report		Executive 04/11/2015 02/12/2015	24/11/15	Becky Davies Cllr Shilton	

**Section 2 Key decisions which are anticipated to be considered by the Council between March 2016 and May 2016**

Topic and Reference	Purpose of report	If requested by Executive –date, decision & minute no.	Date of Executive, Committee or Council meeting	Publication Date of Agendas	Contact Officer & Portfolio Holder	External Consultees/ Consultation Method/ Background Papers
<b>9 March 2016</b>						
Council Development Company (Ref 727)	To consider a report on establishing a Council Development Company		Executive 04/11/15 09/03/2016	01/03/2015	Andy Thompson Cllr Phillips	Executive report March 2015 – Establishing a Council Development Company for Warwick District
<b>6 April 2016</b>						
<b>May 2016</b>						

## TO BE CONFIRMED

Topic and Reference	Purpose of report	History of Committee Dates & Reason code for deferment	Contact Officer & Portfolio Holder	Expansion on Reasons for Deferment	External Consultees/ Consultation Method/ Background Papers	Request for attendance by Committee
Health Strategy (Ref 576)	To update members on the formulation of the Council's Health Strategy, following the return of Public Health to local authorities  (Moved March 14 Reason 3)	<del>Executive 12 March 2014</del>  TBC	Rob Chapleo  Cllr Mrs Grainger	The strategy will need to take into account the approach of the new administration and County Health & Wellbeing Strategy		
Cleaning Services (Ref 659)	To approve a revised way of delivering the Cleaning Services to Council buildings.	<del>14<sup>th</sup> Jan 2015</del> <del>Executive 11<sup>th</sup> March 2015</del> <del>2 February 2015</del> <del>2 March 2015</del>	Jacky Oughton Cllr Phillips	Moved from January – Reason 5 – pending further legal advice on implications of report		
Asset Management Strategy (Ref 641)	To propose an Asset Management Strategy for all the Council's buildings and land holdings. (Moved Reason 6 Seeking further clarification on implications of report)	5 November 2014  Executive (03/09/15)	Bill Hunt  Cllrs Coker & Mobbs			



**Section 3 – Items which are anticipated to be considered by the Executive but are NOT key decisions**

<b>Topic and Reference</b>	<b>Purpose of report</b>	<b>If requested by Executive – date, decision &amp; minute no.</b>	<b>Date of Executive, Committee or Council meeting</b>	<b>Publication Date of Agendas</b>	<b>Contact Officer &amp; Portfolio Holder</b>	<b>External Consultees/ Consultation Method/ Background Papers</b>
<b>December 2015</b>						
Code of Corporate Governance	To recommend to Council an updated Code of Corporate Governance.		Executive – 02/12/15	24/11/15	Richard Barr Councillor Mobbs	

<b>January 2016</b>						

Delayed reports:

If a report is late, officers will establish the reason(s) for the delay from the list below and these will be included within the plan above:

2. Portfolio Holder has deferred the consideration of the report
3. Waiting for further information from a Government Agency
4. Waiting for further information from another body
5. New information received requires revision to report
6. Seeking further clarification on implications of report.

**Details of all the Council’s committees, Councillors and agenda papers are available via our website [www.warwickdc.gov.uk/committees](http://www.warwickdc.gov.uk/committees)**

**The forward plan is also available, on request, in large print on request, by telephoning (01926) 353362**