

# Kenilworth Town Council

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Town Mayor: Councillor J A Cooke

Town Clerk: Miss M S Field



**Our Reference:** JC/TC.1060/12032015

**Your reference:**

12 May 2015

Mr D Robinson  
Planner  
Policy, Projects & Conservation  
Warwick District Council  
Riverside House  
Milverton Hill  
ROYAL LEAMINGTON SPA  
Warwickshire  
CV32 5HZ

Dear Mr Robinson,

## **APPLICATION FOR THE DESIGNATION OF A NEIGHBOURHOOD AREA**

1. It was resolved at the meeting of Kenilworth Town Council held on 12 March 2015 to make an application to Warwick District Council (WDC) for the designation of the town of Kenilworth as a neighbourhood area and to produce a Neighbourhood Plan.
2. In accordance with the Statutory Instrument, Town and County Planning England: Neighbourhood Planning (England) Regulations 2012, and the statutory regime for neighbourhood planning made under the Localism Act 2011, this Council now submits its formal application to you for the designation of the land which will constitute the area in the Neighbourhood Plan currently that is being prepared.
3. In accordance with Part 2 of The Neighbourhood Planning (General) Regulations 2012, paragraph 5(1), this application submits:
  - (a). A map identifying the area to which the area application relates, being the parish boundaries of Kenilworth, and which reflect the 2015 boundary revisions mandated by the Local Government Boundary Commission (LGBC). For the purposes of this request, this map also confirms that Kenilworth is a distinct neighbourhood within the District Council Local Plan and is recognized as such by its residents.
  - (b). That, the Designated Neighbourhood Plan Area is the current boundary and administrative area of Kenilworth Town Council. Seventeen Councillors represent and serve this area.
  - (c). That, Kenilworth Town Council is the relevant body for the purposes of the Town and Country Planning Act 1990, section 61G of the Act, for the preparation of a

Neighbourhood Plan, being the only organisation which can be so designated when the area for the Neighbourhood Plan consists of the whole area of the Town Council.

(d). As part of its Action Plan studies, which are assisting with formulation of the current proposals, the Council consulted widely including face to face discussions with local residents, businesses, community facilities and developers. The open house displays and individual discussions were backed by a personal questionnaire that produced over 1,800 IT responses on Survey Monkey and in excess of 530 hardcopy responses. At the elections held on 7 May 15 the entire composition of the Council was elected on manifestos that supported the Neighbourhood proposal. In cumuli, these factors confirm that the wider community views the Neighbourhood Plan as an important opportunity to ensure the appropriate, sustainable and beneficial development of the town,

4. The Plan will be produced for Kenilworth alone but, in the knowledge that it might be necessary to refer to neighbouring parishes, the views of the adjoining parishes of Burton Green and Leek Wootton were sought. They have confirmed formally that they have no objections to the proposal to create a Kenilworth Neighbourhood Plan.

5. Kenilworth Town Council requests that you commence processing this application as set out in paragraph 6 of part 2 of the said Regulations.

5. Please acknowledge receipt of this letter.

Yours sincerely,

(G D SYMES)

Enclosure;

1. Map identifying the boundaries of Kenilworth Neighbourhood Area.