

## Jephson Gardens and Mill Gardens Action Plan

Updated: Dec 2017

**Red:** Action not complete

**Amber:** Action ongoing

**Green:** Action complete

**Grey:** Action will not be completed

**White:** Awaiting start

Ref	Recommendations	Financial Year	Lead Officer	Progress
	<b>Welcoming Place</b>			
MP1	Introduce more entrance signage	2014-2015	GSDO	Complete
MP2	Introduce 'You are here' to all entrance signage	2013-2014	GSDO	Complete
MP3	Introduce additional finger directional signage	2014-2015	GSDO	Sites identified, awaiting funding - slip to 2018-19
MP4	Introduce external signage to the Gardens	2015-2016	GSDO	Site doesn't qualify for tourist signage as no on-site parking
MP5	Review the Councils byelaws with respect to cycling and see how this relates to the Gardens	2015-2016	GSTL	Part of larger review - slip to 2018-19
MP6	A complete redesign and replant of the sensory garden	2014-2015	GSDO	Complete
MP7	Refurbish Mill Gardens play area and its surrounds by 2016	2015-2016	GSTL	No funds - slip to 2018-19
MP8	Introduce a sculpture trail on the Upper Lawn	2013-2018	GSDO	'Barbed Poppies' sculpture installed 2014  William de Normanville sculpture installed 2016  Sites selected for future sculptures - no funding at present
MP9	Introduce more benches to riverside	2013-2018	GSDO	Bench locations allocated - 18 spaces

	path			available – bench installations ongoing
	<b>Healthy, Safe and Secure</b>			
MP10	Relocate the Ranger from East Lodge to South Lodge	2013-2014	CSM	Complete. Ranger role has now changed and is no longer based in South Lodge
MP11	Investigate the provision of CCTV at the Glasshouse and South Lodge	2013-2014	GSDO	Glasshouse complete. No need to install CCTV in South Lodge with ranger role changes
MP12	Provide out of hours details to the Ranger, facility operators and contractors and promote these to the public and all other interested parties	2013-2014	GSDO	Complete and ongoing
	<b>Clean and Well Maintained</b>			
MP13	Provide more Council Officer time to support the new GM contract	2013-2014	GSDO	Complete and on-going
MP14	Regenerate the poorer quality permanent planting displays in the Gardens with more sustainable and wildlife friendly planting	2014-2018	GSDO	<ul style="list-style-type: none"> <li>• Glasshouse bed and grass bed completed 2013</li> <li>• Heather bed &amp; Czech Fountain bed completed 2014</li> <li>• Sensory Garden &amp; East Lodge Garden completed 2015</li> <li>• Willes Road shrub border completed 2017</li> </ul>
	<b>Sustainability</b>			
MP15	Ensure that the Council supports the Government commitment to reducing peat use	2014-2015	GSDO	Main flowerbeds are peat reduced (40%) – unable to reduce further without reduction in plant quality. All containers and Glasshouse compost are peat-free
MP16	Introduce more recycling bins to the Gardens	2013-2014	GSDO	Complete
MP17	Explore the use of solar panels for the Gardens	2014-2015	CR	Liaised with Sustainability Officer. Solar panels were not economically viable
MP18	Monitor operative usage of water when watering plants	2013-2014	GSDO	Swell gel now used in all planting to reduce watering. Ground cover planted in

				Glasshouse to reduce water loss (both successful)
MP19	Explore water harvesting opportunities	2014-2015	CR	Not economically viable; costs of investment will not be recovered in the lifetime of the infrastructure required
MP20	Ensure the health and longevity of existing trees with any potentially dangerous trees being removed by delivering the maintenance programme	2013-2015	AO	Complete. Survey carried out in 2013 and works completed 2014  Trees now inspected annually
MP21	Develop a tree management plan	2014-2015	GSDO	Not complete - slip to 2017-18
	<b>Conservation and Heritage</b>			
MP22	Revisit current pest control measures to see how effective they are	2014-2015	GSDO	Using grazers to discourage pigeons from eating bedding plants, with mixed results. Covering spring bulbs with chilli powder to discourage squirrels from eating them has been effective. Canada geese control continues to be very effective
MP23	Review biological control of pests in The Glasshouse	2014-2015	GT	Complete and ongoing, very effective
MP24	Find alternative use of East Lodge by 2015	2014-2015	CSM	Complete
MP25	Review the future of East Lodge Garden	2013-2014	GSDO	Complete
	<b>Community Involvement</b>			
MP26	Consult with Garden users	2013-2018	CR	Annual surveys ongoing as planned
MP27	Develop a sponsorship and donation fund	2014-2015	GSTL	Complete
MP28	Review the range and number of events and activities in the Gardens	2013-2018	CR	Complete and on-going
	<b>Marketing</b>			
MP29	Develop more interpretation material	2013-2018	CR	<ul style="list-style-type: none"> <li>School visit session plans/worksheets in place (2012&gt;)</li> </ul>

				<ul style="list-style-type: none"> <li>• One-off Summer History Trail (2014)</li> <li>• Glasshouse leaflet introduced (2014)</li> <li>• Glasshouse, Sensory Garden, East Lodge Garden and Insect Bed interp. boards complete (2015/16)</li> <li>• Jephson Memorial interp. board (2017)</li> <li>• Spa Gardens Walk Leaflet (2017)</li> </ul> <p>Currently working with Warwickshire College graphics design students to create a new tree leaflet</p>
MP30	Introduce an additional information board at Mill Gardens	2014-2015	GSDO	Complete
MP31	Improve the Glasshouse entrance, signage and interpretation	2014-2015	GSDO	Entrance signage and some interpretation done. Awaiting outcome of observation beehive for interpretation layout
MP32	Signage linking the Gardens to neighbouring green space	2014-2015	GSDO	Not complete - no funding. Slip to 2017-2018
	<b>Management</b>			
MP33	Review the Rangers profile of working days	2013-2014	GSDO	Complete
MP34	Review the Ranger role	2014-2015	CSM	Complete but still developing – now a Community Ranger and a separate Ranger/Civil Enforcement Officer team
MP35	Review leases and licences	2015-2018	CSM	Some changes ongoing
MP36	Strengthen relationship with facility operators through regular meetings	2013-2014	GSDO	Ad hoc liaison meetings ongoing
MP37	Adopt appropriate performance measures against which the success of managing the Gardens can be measured	2013-2014	GSTL	Not complete
	<b>Additions (Dec 2015)</b>			

MP38	Czech Fountain Restoration Project	2016-17	GSDO	Friends of the Czech Memorial have raised funds for the project. Will be complete Oct 2018
MP39	New Preventative Planned Maintenance (PPM) schedule	2016-17	Property	New PPM schedule complete
MP40	Review future of lake fountains and Hitchman Fountain as frequent faults and repairs needed	2016-17	GSTL	Lake fountains have a contractor in place and undergo repairs as required  Hitchman Fountain switched off because there is no contractor in place to maintain it
	<b>Additions (Oct 2016)</b>			
MP41	Review Glasshouse restaurant and catering arrangements	2016-18	CSM/GSTL	Contract due to end early 2018 but has been extended by one year because of a lack to resources to re-tender
MP42	New fish tank in Glasshouse	2016-17	GSDO	Property officer now appointed to take this forward – delay due to lack of resources in Property
MP43	Investigate wildlife spotting board maintained by volunteer	2016-17	GSDO	No volunteers found to take on this role
MP44	Review hired buildings/rooms and ways to increase usage	2016-18	GSDO/CR	Usage has increased substantially and takes up a significant amount of CR's time
MP45	Consider other ways to use Mill Gardens	2016-17	GSDO/CR	No funding – awaiting play area upgrade - could include outdoor gym equipment, kick about goal, improved field drainage etc.
MP46	Investigate ways to make the Glasshouse more energy efficient	2016-17	GSDO/ Property	Not complete - lack of resources in Property