

## Duty to Co-operate Timeline and Structure

**When did engagement begin, what form has it taken and how has it been active and ongoing?**

- Long track record of working together
- Paras 6.1 to 6.6 of WDC's Mater 1 Statement set out the cooperation that took place before 2013 and recognises that the effectiveness of this was questionable between 2010 and 2012
- Effective cooperation began in 2013. LP22 section 5.2 describes DTC activities regarding housing requirements. The following is a timeline shows the key stages in DTC between 2013 and the submission of the WDC's Local Plan

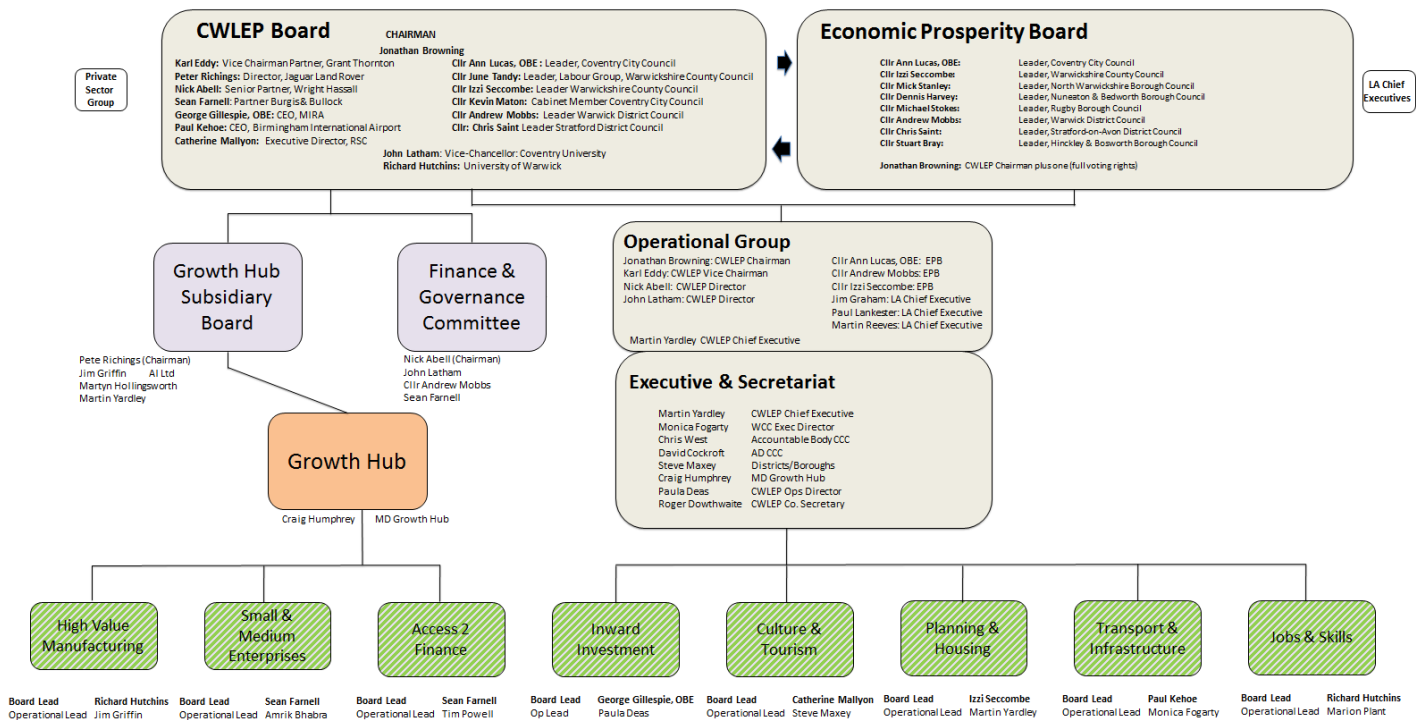
<b>Date</b>	<b>Activity</b>	<b>Outcome</b>	
November 2012	Economic and demographic forecasts study published (Joint Study WDC and CCC)	Considered the housing requirements across the two authorities, with a particular emphasis on the housing implications of the Gateway planning application (Figs 44 and 45 on page 58). Showed that the Gateway is likely to have a marginal impact either way on the District's housing need	Shared evidence
May 2013	Joint SHMA Commissioned	Demonstrable response to the Coventry Core Strategy Inspector's report	Shared evidence
November 2013	Joint SHMA Published (DOC HO04)	Key shared evidence base established	Shared evidence
December 2013	Strategic Employment Land Study Commissioned (by the LEP, but with support and input from C&W Local Authorities)	Following publication of JSHMA it was recognised that a joint evidence base for the future sub-regional employment land requirements could also be an important part of a joint evidence base	Shared evidence
6 <sup>th</sup> March 2014	C&W Duty to Cooperate Group Established as a sub-group of CSWAPO	To provide a focused group to develop and deliver DTC activities across C&W. The following Terms of Reference were agreed: "The Duty to Cooperate meetings will be attended by Planning Policy Leads of the Authorities within the sub-region. The group will discuss progress of each individual Local Plan and sub-regional strategic planning issues, in order to ensure that collectively the authorities fulfil their obligations under the Duty to Cooperate. The group will report to CSWAPO. "	Governance Structures
20 <sup>th</sup> March 2014	Coventry and Warwickshire Joint Committee for Economic Growth and Prosperity established with remit to oversee DTC (see JC Terms of Reference)	Clearer and stronger Joint Governance for DTC	Governance Structures
20 <sup>th</sup> March 2014	Report to Joint Committee on "Delivering	– Agreement the JSHMA is robust evidence – Agreement regarding the HMA's housing	Decision

	the Housing Requirement" (Appendix 1.2 to WDC's Matter 1 Statement)	<p>requirement (3750 to 3800)</p> <ul style="list-style-type: none"> <li>– Agreement to prepare a further Joint Evidence base</li> <li>– Agreements to establish a process to meet the OAN in full</li> <li>– Agreement to review Local Plans/Core Strategies in accordance with a timetable (2017-2020)</li> <li>– Agreement regarding Governance structures for DTC</li> </ul>	
March 2014	C&W Strategic Economic Plan prepared	– Set out economic aspirations for the sub-region along with strategic infrastructure investment requirements costs	Decision
April 2014	Review of Major Sites for Sub-Regional Employment undertaken by the LEP	Used to inform sites review within Atkins report	Shared evidence
6 <sup>th</sup> May 2014	Birmingham CC invited to DTC meeting (see DTC minutes 6-5-14)	Presentation by Peter Brett Assocs on process for establishing housing need and unmet arising in Birmingham. Discussion regarding the relationship between Birmingham and C&W	Shared understanding
May 2014	WDC Local Plan Published		
June 2014	Joint SHMA Addendum Commissioned	To consider the implications of 2012 based population projections and alternative economic forecasts	Shared evidence
July 2014	Brief of JGBS Study prepared and agreed by DTC group and Joint Committee	To provide up to date evidence to feed in to the preparation of Local Plans and Core Strategies and in particular to provide a comprehensive and shared evidence to underpin a future Joint Core Strategy (or coordinated Plan reviews)	Shared evidence
September 2014	Joint SHMA addendum published	Updated evidence regarding the HMA's OAN and issues regarding the distribution of this between authorities	Shared evidence
October 2014	DTC Report to Joint Committee	<ul style="list-style-type: none"> <li>– Agree that all Councils proceed to adopt their Core Strategies and Local Plans without any further delay;</li> <li>– Agree that the OAN for the whole of the HMA is as set out in the new (2014) JSHMA document at 4,004 homes per annum;</li> <li>– Agree the starting point for the distribution of this</li> <li>– Agree to carry out a review in the form of a Joint Core Strategy for the whole of the sub region starting no later than 2017 to be complete by 2020</li> </ul>	<p>Decision</p> <p>NB: this report was approved by a majority, but not unanimously.</p>
October 2014	Strategic Employment Land Study published	An understanding of the quantitative and qualitative sub-regional employment land requirements	Shared evidence
October 2014	WDC Local Plan Focussed Changes Published		
21 November	Establishment of Shadow EPB (Agenda item 6, 21-	To provide stronger and clearer governance structures to support the sub-region's	Governance Structures

2014	11-14)	economic prosperity and the oversee DTC. To facilitate closer working arrangements with LEP	
21 November 2014	DTC report to Shadow EPB (DOC LP20)	Agree a process and timeline to – identify and address the housing shortfall including – Joint Monitoring – Joint SHLAA Methodology – Identify broad spatial options – Review of evidence – Coordinated review process (or Joint Core Strategy)	Decision
December 2014	Joint Monitoring Group established (reports to DTC Group)	To provide a consistent approach to monitoring and to ensure that decision makers in the sub-region have the information they need.	Governance Structures
December 2014	SHLAA Methodology Review commenced	To ensure land availability is assessed in a consistent way and can inform distribution of development within the HMA	Shared evidence
January 2015	LEP Structures Reviewed including a new Housing and Planning Business Group	Focus of new Housing and Planning Group : – Review of planning protocols – Monitoring of SEP targets – Joint Green Belt Study – Work towards a Single Spatial Strategy	Governance Structures
January 2015	Review of LEP and EPB structure	To provide streamlined, coordinated and clear decision making structures	Governance Structures
January 2015	WDC Local Plan Submitted		
February/ March 2015	SoS Decision on the Gateway Planning Application and consideration of implications in conjunction with LEP and EPB (see EPB report 19 <sup>th</sup> March 2015)	To consider implications for Local Plan, LEP and sub-regional employment needs. Further work commissioned by the LEP	Shared evidence
April 2015	Monitoring information agreed between Joint Monitoring Group and LEP Housing and Planning Business Group	To include: – Annual housing completions – Annual employment completions – Bi-annual planning permissions – housing – Bi-annual planning permissions - employment	Shared evidence
April 2015	SHLAA Methodology Review complete (SHLAA reviews underway in Coventry and Rugby)	Joint methodology to be used in future SHLAA reviews within the HMA	Shared evidence

- Active and ongoing engagement demonstrated by progress on EPB Table (EXAM 2A).
- Structures now in place to ensure that the engagement continues:

# C&W LEP/LA Governance Structure



Version: CW LEP Board 26.01.15

- Shows the structure of the LEP as from January 2015. LEP have been and will continue to be key in driving economic growth in the sub-region. The new structure provides clearer and stronger links with the key local authority decision makers through the EPB.
- Key relationship between the LEP and EPB with the latter overseeing DTC and making key strategic decisions across the sub-region
- Input of LA Chief Executives also shown – meet prior to each EPB meeting to discuss agenda and to prepare/authorise report to the EPB
- Role of LEP's Planning and Housing Business Group (PHBG) also important in DTC – monitor and advise on DTC activities, particularly those set out in the EPB report November 2014 (LP20)
- DTC Group reports to CSWAPO which in turn has strong representation on the LEP PHBG (NB role of CSWAPO currently being reviewed – potential for DTC group to report direct to LEP PHBG Describe relationships that aren't clear)
- This provides a strong and clear structure for DTC and for the review of the SEP later this year. Structure will enable more effective alignment between housing and employment growth.
- The table and diagram above demonstrate that that engagement is active and ongoing and also demonstrate that the engagement has been increasingly effective at political, senior management and professional levels