



Housing Department, PO Box 2175,
Riverside House, Milverton Hill,
Royal Leamington Spa CV32 5QE

Application for Consent to Mutual Exchange

(To be completed by a tenant when a possible mutual exchange has been identified and each tenant agrees to the exchange taking place)

Full Name(s):.....
.....

(If you are a joint tenant, both names should be given)

Address:.....
.....
.....

Telephone Number for contact:.....

Type of Property:.....
(e.g. house, first floor flat, bungalow etc)

No. of Bedrooms:.....

Please complete below the details of all members of your household, **including yourself**:

Name	Date of Birth	Relationship to Tenant (son, daughter, etc)
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.....
.....
.....
.....
.....
.....
.....

Do you have any pets which you will be taking with you? If so, please give details e.g. cat/dog etc.

.....

Name and Address of **your** landlord

.....
.....
.....

Name and Address of the Tenant with whom you wish to exchange:

.....
.....
.....

Name and Address of Landlord of above tenant:

.....
.....

Type of Property:.....

Number of bedrooms in this property:.....

Why do you wish to exchange with this tenant?

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.....

If permission is given for the exchange to proceed, when would you like to move, bearing in mind that Warwick District Council are allowed 42 days to make a decision.

NB: your new tenancy must start on a Monday.

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Signature:.....

Date:.....

To be returned to: Housing Department
 Warwick District Council
 PO Box 2175
 Riverside House
 Milverton Hill
 Royal Leamington Spa
 CV32 5QE

For office use only

Ref No.....Type of Property.....

Tenancy Commenced:.....

Weekly Rent:.....

Position of Rent Account.....

Date:.....