

**Warwick District Council**  
**Statement of Representations Procedure and Availability of Documents**

**Regulation 19, 20 and 35 of the Town and Country Planning (Local Planning) (England) Regulations 2012**

**Title of document:** Warwick District Council Local Plan

**The subject matter and areas covered:** Warwick District Council has prepared the Warwick District Local Plan for consultation prior to its submission to the Secretary of State for Communities and Local Government for independent examination.

The proposed Local Plan sets out the spatial framework, site allocations and policies to guide development and the use of land in the whole of Warwick District up to 2029. It comprises a long term vision, strategic objectives, site allocations and development management policies. It will be used to guide the determination of planning applications over the plan period.

**Period for representations:** The consultation on the proposed Local Plan and accompanying documents runs for a period of 6 weeks beginning at 4.00pm on Friday 16<sup>th</sup> May until 4.45pm Friday 27<sup>th</sup> June 2014.

**Making representations:** Representations are invited on the proposed Local Plan within the period for representations. All representations received within this period will be submitted to the Secretary of State together with the proposed Local Plan and related documents. The Secretary of State will appoint an Inspector to carry out an independent examination of the proposed Local Plan. The Inspector will consider all representations received within the 6 week period but only people making a representation which seeks a change to the proposed Local Plan will have a statutory right to appear before and be heard by the Inspector at a public hearing.

Representations should be made using one of the following methods:

- on the standard representations form, returned
  - by email to [newlocalplan@warwickdc.gov.uk](mailto:newlocalplan@warwickdc.gov.uk)
  - by post to: Planning Policy Manager, Warwick District Council, Riverside House, Milverton Hill, Leamington Spa. CV34 5QH
  - by hand to the address above
- online at [www.warwickdc.gov.uk/newlocalplan](http://www.warwickdc.gov.uk/newlocalplan),

The standard representations form is available on the Council's website (to be downloaded as a pdf), by telephoning 01926 456536, by emailing [newlocalplan@warwickdc.gov.uk](mailto:newlocalplan@warwickdc.gov.uk) or, during opening hours, at the locations listed overleaf.

Where there are groups of people who share a common view, it would be helpful if the group submitted a single representation, appending the names and addresses of those represented. Where requested all the named representatives will be notified of future stages.

Anyone making representations should bear in mind that the independent examination will only consider whether the procedures for preparing a local plan have been properly followed; whether the proposed Local Plan is sound; and whether the District Council has complied with the statutory duty to co-operate.

**Viewing the documents:** During the period of representations copies of the proposed Local Plan, the policies map, the sustainability appraisal report and a statement on previous consultations, along with representations forms, will be available to view on the Council’s website at [www.warwickdc.gov.uk/newlocalplan](http://www.warwickdc.gov.uk/newlocalplan).

The documents will also be available for inspection during the opening hours at:

<p><b>Warwick District Council Offices</b> Riverside House, Milverton Hill, Royal Leamington Spa Mon – Thurs 8.45am – 5.15pm Fri 8.45am – 4.45pm</p>	<p><b>Leamington Town Hall</b> Parade, Royal Leamington Spa Mon – Thurs 8.45am – 5.15pm Fri 8.45am – 4.45pm</p>
<p><b>Warwickshire Direct Whitnash</b> Whitnash Library, Franklin Road, Whitnash Mon – Tues 10.30am – 5.00pm Wed 1.30pm – 5.00pm Thurs Closed Fri 10.30am – 4.00pm Sat 10.30am – 1.30pm</p>	<p><b>Leamington Spa Library</b> The Pump Rooms, Parade, Royal Leamington Spa Mon – Weds 9.30am – 6.00pm Thurs 10.00am – 7.00pm Fri 9.30am – 6.00pm Sat 9.30am – 4.30pm Sun 12.00am – 4.00pm</p>
<p><b>Warwickshire Direct Warwick</b> Shire Hall, Market Square, Warwick Mon to Thurs 8.00am – 5.30pm Fri 8.00am – 5.00pm Sat 9.00am – 4.00pm</p>	<p><b>Warwickshire Direct Kenilworth</b> Kenilworth Library, Smalley Place, Kenilworth Mon and Tues 9.00am – 5.30pm Wed 10.30am – 5.30pm Thurs and Fri 9.00am – 5.30pm Sat 9.00am – 1.00pm</p>
<p><b>Warwickshire Direct Lillington</b> Lillington Library, Valley Road, Royal Leamington Spa Mon 9.30am – 12.30pm &amp; 1.30pm – 6.00pm Tues and Fri 9.30am – 12.30pm &amp; 1.30pm – 5.30pm Weds Closed Thurs 9.30am – 12.30pm &amp; 1.30pm – 7.00pm Sat 9.30am – 12.30pm</p>	<p><b>Brunswick Healthy Living Centre</b> 98-100 Shrubland Street, Royal Leamington Spa Mon – Fri 9.00am – 5.00pm</p> <p><b>Finham Community Library</b> Finham Green Rd, Finham, Coventry, CV3 6EP Mon 1.00pm – 7.00pm Tues, Thurs and Fri 9.00am – 7.00pm Sat 9.00am – 4.00pm</p>

In addition the Council has also organised four ‘drop in’ surgeries where members of the Planning Policy Team will be available to answer any questions regarding the Local Plan and how to respond. The surgeries will take place in the following locations:

3pm to 7pm, 21<sup>st</sup> May 2014: Warwick Town Hall, Court House, Jury Street, Warwick. CV34 4EW  
 3pm to 7pm, 27<sup>th</sup> May 2014: The Kenilworth Centre, Abbey End Car Park, Kenilworth. CV8 1QJ  
 3pm to 7pm, 29<sup>th</sup> May 2014: St Margaret’s Centre, 103 Whitnash Rd, Whitnash. CV31 2HB  
 3pm to 7pm, 11th June 2014: Leamington Town Hall, The Parade, Leamington Spa. CV32 4AT

**Notification request:** Using the representations form you can request to be notified at a postal or email address of any of the following:

- a) The submission of the proposed Local Plan for independent examination;
- b) Publication of the recommendations of any person appointed to carry out an independent examination of the proposed Local Plan;
- c) The adoption of the Local Plan.

For further information please contact Planning Policy on 01926 456504 or 456330 or 456331 or [newlocalplan@warwickdc.gov.uk](mailto:newlocalplan@warwickdc.gov.uk).