



Warwick District Council
Riverside House
Milverton Hill,
Leamington Spa CV32 5HZ

Gambling Act 2005 - Temporary Use Notice (for premises other than vessels)

Notice is hereby given under Part 9 of the Gambling Act 2005 that:

[Insert the name and address of the person or organisation giving the notice]

intends to use the following premises:

[Identify the premises giving an address and postcode]

for carrying on the following activities:

[Indicate the type of gaming which will take place under the notice]

during the following period:

Start date	End date

Additional information

1. Please describe the nature of the premises to which the notice relates:

[Where the activities to be authorised by the notice are to take place only in a part of the premises, include a description of the nature of the part of the premises in which the activities are taking

place and its location within the premises.]

2. Please describe the nature of the event which is to take place (including the number of persons who are expected to participate in the event):

3. Please give for each day of the period of the notice the times when activities are to begin and end.

Date	Start time (hh:mm)	Finish time (hh:mm)

[Use additional sheets if necessary. These should be headed "Additional information about times when premises are to be used under the notice", and attached to the notice.]

4. Please give the operating licence number of the person or organisation giving the notice:

5(a) Please give the name of a person who is responsible for the conduct of the event to which the notice relates, and who will be available to be contacted during the course of the event:

5(b) Please specify that person's role or title in connection with the event:

5(c) Please give a telephone number at which that person can be contacted when the event is taking place:

6(a) Have any activities taken place, or will any activities take place, on the premises under any other temporary use notice during the period of 12 months ending on the last day of the period specified in this notice?

Yes No

6(b) Where the answer to question 6(a) is "yes", give the dates on which such activities have taken or will take place:

Date	End date	Number of days

[Use additional sheets if necessary. These should be headed "Additional information on previous notice periods", and attached to the notice.]

This notice is given on:

[Specify the date on which the notice is given. This is the date on which it is sent or delivered to the licensing authority.]

Declarations and Checklist (please tick or check)

I confirm that, to the best of my knowledge, the information contained in this notice is true. I understand that it is an offence under section 342 of the Gambling Act 2005 without reasonable excuse to give information which is false or misleading in, or in relation to, this notice.

Checklist:

- **The date on which this notice is given is more than 3 months before the date on which the activities to which this notice relates are due to start**
- **Payment of the appropriate fee has been made/is enclosed**
- **I understand that premises cannot be used under temporary use notices for more than 21 days in any 12 month period. I confirm that the notice will not lead to this limit being exceeded**
- **I understand that each of the following persons and organisations must be given a copy**

of the notice and that they must receive it no later than 6 days after the date on which it is sent or delivered to the licensing authority:

- The Gambling Commission,
- The chief officer of police, or in Scotland the chief constable of the police, for any area in which the premises are wholly or partly situated, and
- The Commissioners for Her Majesty's Revenue and Customs

Signature

Signature of the person giving the temporary use notice, or signature of the solicitor or other duly authorised agent acting on behalf of the person or organisation giving the notice. If you are signing on behalf of the person or organisation giving the notice, please state in what capacity:

Signature:

Print Name:

Date:

Capacity:

[Where the notice is given in an electronic form, the signature should be generated electronically and should be a copy of the person's written signature.]

Contact Details

The following person can be contacted about this temporary use notice:

Tel:

The postal and/ or e-mail address for any correspondence associated with the notice is:

ENDORSEMENT OF NOTICE BY LICENSING AUTHORITY

(For Licensing Authority use only)

Endorsed by:

Warwick District Council
Riverside House
Milverton Hill,
Leamington Spa CV32 5HZ

Signed on behalf of the licensing authority:

Signature:

Name:

Date:

Capacity:

The Gambling Commission

Victoria Square House
Victoria Square
Birmingham
B2 4BP

Tel: 0121 230 6666

Fax: 0121 230 6720

info@gamblingcommission.gov.uk

Chief Officer of police

Southern Area Liquor Licensing Unit
Police Station
Rother Street
Stratford Upon Avon
CV37 6RD

Tel: 01789 414111 Extn: 4517

Alison.colburn@warwickshire.pnn.police.uk

HM Revenue & Customs,
General Betting & Gaming Team,
Portcullis House,
21 India Street,
Glasgow G2 4PZ.

TEMPORARY USE NOTICES

A person holding the appropriate operating licence issued by the Gambling Commission can serve a notice on the Licensing Authority regarding the temporary use of a premises for:

- (a) a casino
- (b) facilities for the playing of bingo;
- (c) use of a gaming machine;
- (d) other facilities for gaming; or
- (e) facilities for betting.

The notice must be in the prescribed form and set out details of:

- (a) the activity to be carried out;
- (b) the premises where they will be carried out;
- (c) the period of time during which the notice is to have effect;
- (d) the times of day during which the activity is to be carried on;
- (e) any periods during the previous 12 months during which a temporary use notice has had effect in respect of the premises.

A temporary use notice must be given at least 3 months before the first day specified in the notice for the use of the premises.

In addition a copy of the notice must be served on:

- The Gambling Commission
- The Chief Officer of Police
- HM Customs and Excise

If premises are situated within two licensing authorities the notice must be served on both authorities.

As soon as practicable after receiving the notice the Licensing Authority must send a written notice to the person who gave the notice.

A set of premises may not be used for gambling under a Temporary Use Notice for more than 21 days in any rolling 12 month period. This may consist of more than one temporary use notice provided the total number of days does not exceed 21 days.

If a Temporary Use Notice is served on the Licensing Authority, and its effect would be that the premises will be used for more than 21 days in the previous 12 month period, the Licensing Authority must serve a counter notice.

The previous 12 months means a period of 12 months ending on the last day of the period specified in the Temporary Use Notice.

Any person authority served with a Temporary Use Notice can within 14 days of receipt by the Licensing Authority object by giving notice to the Licensing Authority (This includes the Licensing Authority's Licensing Officers.). If a notice is served a hearing must be held within two months from the date of receipt.

Where a hearing is held the Licensing Authority may decide to serve a counter notice and may provide for the Temporary Use Notice:

- (a) not to have effect;
- (b) to have effect only in respect of a specified activity;
- (c) to have effect only in respect of activity carried on during a specified period of time or at a specified time of day;
- (d) to have effect subject to compliance with a specified condition.

The decision of the Licensing Sub-Committee may be subject to an appeal to the Magistrates Court by any persons who are party to the hearing.

If no objection to a Temporary Use Notice is received the Licensing Authority must endorse a copy of the notice and return it within 21 days.

The Temporary Use Notice must be displayed on the premises whilst the specified activity is being undertaken and produced on request to a:

- Constable
- Gambling Inspector
- Authorised Local Authority Officer

The fee for the notice is £375 payable to Warwick District Council