



WARWICK DISTRICT COUNCIL

APPLICATION FOR A STREET TRADING CONSENT

LOCAL GOVERNMENT (MISCELLANEOUS PROVISIONS) ACT 1982

Data protection: We will use the information supplied by you and/or obtained on your behalf for the purpose of licensing and enforcement. This information may be used internally and shared with other bodies administering public funds to prevent and detect crime and fraud and to apprehend offenders. Information held about you will not be released to other third parties unless it is shown that they are entitled to the information by law.

THIS FORM WILL BE RETURNED IF YOU HAVE NOT COMPLETED ALL OF THE QUESTIONS IN FULL

Name of applicant:

Address of applicant:

.....

.....Contact Tel No.:

Date of birth: National insurance Number.....

What items do you intend to sell:

Where do you intend to sell them? (*Where is your pitch?*).....

Vehicle registration numbers (*if trading from a vehicle*)

(Note: You will only be allowed to use one vehicle listed on any one consent at any one time!!)

If selling food, are you registered with Environmental Health? (Answer Yes or No)

(If No, please request a registration form)

Have you ever been refused a street trading consent in this, or any other area?

(Answer Yes or No)

Signature:..... **Date:**

Print name:

It is an offence to make a false declaration on this form

Continued overleaf

You must submit the following with the application

- A completed and signed Street Trading Consent Application Form.
- The full fee as appropriate.
- Where the proposed street activity is from a fixed position, a copy of a map of at least 1:1250 scale. The map should clearly identify the proposed site position by marking the site boundary with a red line.
- Three colour photographs of the stall, van, barrow, cart etc that will be used for the street trading activity.
- An original copy of the certificate of insurance that covers the street trading activity for third party and public liability risks.

Consultation will take place upon receipt of this application (Please see note 7)

NOTES AND CONDITIONS

1. A street trading consent is required to trade in all the streets covered by Warwick District Council.
2. A street included any road, footway, beach or other area to which the public have access without payment and any part thereof. All forecourts, footways or other areas adjacent to any consent street shall be deemed to be part of the street. This means that anyone trading on such areas next to a consent street must hold a consent and comply with the conditions of the consent. If any such areas are adjacent to a prohibited street, trading will not be allowed from that area.
3. If an application for a street trading consent is approved, a consent will be issued to allow trading as laid out in the application. Holders of street trading consents must, however, also comply with traffic regulation orders, waiting restrictions and directions of the Police and must not cause an obstruction on any part of the highway.
4. Consents will be issued for the period ending 31st October each year and application to renew will have to be made at the end of this period. There is no part or pro rata rate. Applicants who apply in June, for example, will have to pay a full year's fee to be licensed until the end of October of the same year. The current fees may be increased for individual permits based on the sale location and items sold. The fees are not refundable in the case of the application being refused by the Regulatory Committee.
5. Consents will be issued subject to the following conditions and any further conditions which the Council might consider appropriate in any particular case:-
 - (a) The consent holder may only trade between the following hours:-

08:00 to 18:00.
 - (b) The consent holder shall not trade from a vehicle parked in the lay-by outside the Royal Pump Rooms, the Parade, Leamington Spa, or in the entrance to the park opposite.

- (c) The consent holder shall be responsible for the temporary storage of refuse, liquid and other deleterious material accumulated or created whilst trading and its subsequent removal from the site for disposal in a proper manner;
 - (d) The consent holder shall be responsible for collecting, removing and disposing in a proper manner all litter from the vicinity of the vehicle/stall, which is a minimum of 40 metres on either side;
 - (e) No sullage water from the washing of food equipment or hand washing shall be allowed to discharge to ground;
 - (f) The consent holder shall ensure that at all times whilst trading in a consent street a sign bearing his name and address and the date of expiry of his consent shall be displayed on the vehicle/stall in such a position as to be clearly visible to all customers at the vehicle/stall;
 - (g) The consent holder shall operate only one vehicle/stall at any given time unless authorised by the Council to operate more than one;
 - (h) The consent holder if intending to sell food from a mobile vehicle or stall must operate from a vehicle/stall constructed and managed so as to comply with the relevant hygiene regulations made under the European Communities Act 1972/Food Safety Act 1990 (and regulations made there under). If you are unsure regarding your responsibilities under this legislation, please contact Food Safety on 01926 456713 or email on foodsafety@warwickdc.gov.uk
 - (i) No trading of any kind may take place under this consent within 50 metres of any designated market. Especially those on the Parade in Leamington, Market Square in Warwick, Abbey End in Kenilworth or any area designated by the Council from time to time.
 - (j) Ice cream vendors who wish to operate within the district **must** obtain a Criminal Records Bureau check through the Council and pay the necessary fee. A CRB check will have to be completed every three years, or more frequently, at the discretion of the Council
6. Completed application forms, together with the appropriate fee should be returned to the Licensing Team, Community Protection, Riverside House, Milverton Hill, Royal Leamington Spa, CV32 5HZ.
7. **The Council will consult with the Police, the Highways Authority, the appropriate Town Centre Manager and Ward Councillor to see if there are any objections to the grant of the consent. If any one or more of these makes representations against the application, the decision on whether to grant or refuse the consent will be made by the Council's Regulatory Committee. There is no right of appeal to this decision.**
8. Any enquiries with regard to this application and conditions should be also be made to the Licensing Team on 01926 456107 or e mail licensing@warwickdc.gov.uk .