

**KENILWORTH SAFER NEIGHBOURHOODS AREA (KSNA)**  
**MINUTES OF THE MEETING ON 7 APRIL 2008**  
**6.30 pm AT THE YOUTH CENTRE.**

**Present**

Cllr Pauline Edwards (Chair)–	Kenilworth Town & Warwick District Councils
Carolyn Chambers	– Warwickshire County Council
Joe Baconnet	– Town Centre Manager
Norman Vincett	– Kenilworth Town & Warwick District Councils
Cllr John Whitehouse	– WCC
Cllr Dave Shilton	– WCC
Cllr Daphne Harrison	– Kenilworth Town Council
Cllr Felicity Bunker	– WDC
Sgt Stewart Bosworth	– Warwickshire Police
PC Blackwell	– Warwickshire Police
Verona Newbold	– Kenilworth School
Andy Garsed	– ROCK
Chris Langton	– Neighbourhood Watch
David Gill	– WCC
Katie Western	– WCC
Tom Grinstead	– Student (Durham University)

1. The Chair welcomed everyone, in particular, PC Lee Blackwell, Tom Grinstead, Andy Garsed and members of the public.

**2. Apologies**

Apologies were received from Insp Richard Woodcock, Richard Morris, John Durling, John Levett and Spencer Harrison

The Chair introduced Katie Western, Community Support Project Officer.

**3. Minutes of the meeting of 15 January**

- Katie Western amended her job title – Community Safety Project Officer.
- John Levett has emailed his apologies and asked the minutes be amended to record his presence and membership of the working group for speeding issues.

The minutes were agreed and signed.

**4. Matters arising**

**Action Plan**

David Gill reported that following the meeting of the Action Plan sub-group on 30 January he has drawn up a draft revised the Action Plan. This is based on the new priorities of Anti-social behaviour, youth provision and speeding. The action plan had been circulated prior to the meeting and the panel were asked

for their comments. A discussion took place to work through the action plan and incorporate the panel's views. David will revise the plan accordingly and the panel agreed a further meeting to ratify the changes. **Action: David Gill**

#### Meeting of the Youth Centre Management Committee on 18/3/08

Cllr Whitehouse reported on the meeting. The Youth Centre is currently open Monday to Thursday evenings. They are looking to start a group on Friday evenings for 9-12 year olds which they aim to be self funding in 12 months. The committee have requested funding from the panel for 50% of the staffing costs. This amounts to £710 from the Safer Neighbourhoods budget, with £1330 provided from funds provided to WDC from WCC for youth activities. **Cllr Shilton seconded the funding proposal and the panel agreed.**

The Youth Centre will also trial opening once a month on a Friday evening for older children. This will coincide with when the Safer Neighbourhoods police team are on duty. Joe Baconnet is providing 2 door staff to work with the police on these nights, funded from the town centre budget. This will be assessed on an on-going basis.

Changes are to be made to the gate and outdoor lighting to give increased access to the basket ball court. Cllr Whitehouse will confirm the figures involved to the panel.

The Friday night opening for older youths is to run alongside the trips which take them to other activities outside Kenilworth.

#### School training days

Verona reported that the new Headteacher, Hayden Abbott, is in post. She suggested the panel send information to be published in the weekly school newsletter, but this may require funding.

The notification of school holiday days can be found on WCC website.

The panel agreed to form a communications group to consist of Cllr Shilton, Sgt Bosworth, Verona Newbold and Katie Western.

It was also agreed to send a letter from the panel to request speed aware flashing sign signs be placed on the diversion route. **Action: Pauline Edwards**

The Chair thanked David Gill for his work on the Action Plan.

The panel agreed to hold an additional meeting to ratify the Action Plan when David has revised it.

#### **5. Police – process of reporting**

This item was covered in discussions covering the Action Plan

#### **6. Finance**

This item was covered under Item 4.

## **7. Reparations**

The Chair requested the panel to send suggestions for reparation work to Dave Adams. His email address is:  
Dave.Adams@warwickshire.probation.gsi.gov.uk

## **8. Press Issues**

This item was covered under item under Item 4.

## **9. Future meeting dates**

The next meeting will be held on Monday 19 May 6.30 at the Council House, Southbank Road. This will be a meeting to ratify the Action Plan.

The next meeting will be held on Monday 30 June at 6.30 at the Youth Centre. Verona agreed to invite the new Headteacher to this meeting. **Action: Verona**