



## Property Checklist

ADDRESS: .....

DATE: .....

INSPECTED BY : .....

### EXTERNAL

ITEM	✓	x	COMMENT
<b>Front Main</b>			
Chimneys			
Parapets			
Ridge			
Roof/flashings			
Gutters/downpipes			
Fascia/soffit			
Render/brickwork			
Lintols			
Windows/sills			
Door			
Porch			
Drains/gullys			
Paving/Lawn			
Boundary Wall/gate			

<b>Rear Main</b>			
Chimneys			
Parapets			
Ridge			
Roof/flashings			
Gutters/downpipes			
Fascia/soffits			
Render/brickwork			
Lintols			
Windows/sills			
Door			
Drains/gullys			
Paving/Lawn			
Boundary Wall/gate			

ITEM	✓ x	COMMENT
<b>Rear Addition</b>		
Chimneys		
Parapets		
Ridge		
Roof/flashings		
Gutters/downpipes		
Fascia/soffit		
Render/brickwork		
Lintols		
Windows/cills		
Door		
Outbuildings		
Drains/gullys/svp		
Refuse storage		
Pest control		
Steps		
Garden tools		
Washing line		
<b>Gable End 1</b>		
Chimneys		
Fascia/soffit		
Render/brickwork		
Lintols		
Windows/sills		
Door		
Drains/gullys		
Paving/Lawn		
Boundary Wall		
<b>Gable End 2</b>		
Chimneys		
Fascia/soffit		
Render/brickwork		
Lintols		
Windows/sills		
Door		
Drains/gullys		
Paving/Lawn		
Boundary Wall		

## INTERNAL

<b>Room 1</b>		Description & Position:
Floor		
Walls		
Ceiling		
Windows / locks		
Heating / 4 no.sockets		
Door		
Decoration		
Cleanliness		
Floor Area		

ITEM	✓ x	COMMENT
<b>Room 2</b>		Description & Position:
Floor		
Walls		
Ceiling		
Windows / locks		
Heating / 4 no. Sockets		
Door		
Decoration		
Cleanliness		
Floor Area		

<b>Room 3</b>		Description & Position:
Floor		
Walls		
Ceiling		
Windows / locks		
Heating / 4 no. Sockets		
Door		
Decoration		
Cleanliness		
Floor Area		

<b>Room 4</b>		Description & Position:
Floor		
Walls		
Ceiling		
Windows / locks		
Heating / 4 no. Sockets		
Door		
Decoration		
Cleanliness		
Floor Area		

<b>Room 5</b>		Description & Position:
Floor		
Walls		
Ceiling		
Windows / locks		
Heating / 4 no. sockets		
Door		
Decoration		
Cleanliness		
Floor Area		

<b>Room 6</b>		Description & Position:
Floor		
Walls		
Ceiling		
Windows / locks		
Heating / 4 no. sockets		
Door		
Decoration		
Cleanliness		
Floor Area		

ITEM	✓ x	COMMENT
<b>Room 7</b>		Description & Position:
Floor		
Walls		
Ceiling		
Windows / locks		
Heating / 4 no. sockets		
Door		
Decoration		
Cleanliness		
Floor Area		

<b>Kitchen</b>		
Floor		
Walls		
Ceiling		
Windows / locks		
4 no. Sockets		
Doors / locks (ext)		
Decoration		
Cleanliness		
Sink/Drainer/Base		
Hot & Cold Supply		
Cooker/Grill/Oven		
Dry Food Storage		
Equipment Storage		
Refrigerator		
Freezer		
Work Surface		
Plumbing for Washing Machine		
Lighting		
Ventilation		
Curtains/ blind		
Dustpan & brush		
Mop & bucket		
Broom		

<b>Bathroom</b>		
Floor		
Walls		
Ceiling		
Windows / locks		
Door		
Decoration		
Cleanliness		
Wash Basin		
Bath /Shower		
Hot & Cold Supply		
WC		
Lighting		
Ventilation /Extraction		
Towel rail /hook		
Mirror		
Curtains/ blind		

ITEM	✓	x	COMMENT
<b>Water closet</b>			
Floor			
Walls			
Ceiling			
Window/locks			
Door			
Decoration			
Cleanliness			
WC pan/cistern			
Toiler roll holder			
Toilet brush			
Wash basin			
Lighting			
Curtains/blind			
Ventilation			

<b>Hall / Landings/ Staircases</b>		
Floor		
Walls		
Ceiling		
Windows /locks		
Front Door/locks		
Decoration		
Cleanliness		
Lighting /2-way		
Handrails		
Trip hazards		
Mains smoke detection to each level		
Vacuum cleaner		

<b>Furnishings</b>	Bed 1	Bed 2	Bed 3	Bed 4	Bed 5	Bed 6	Lounge/dining
Bed							XXXXXXXXXX
Wardrobe							XXXXXXXXXX
Chest draws/ dress. table							XXXXXXXXXX
Curtain/blind							
Bookcase/shelves							XXXXXXXXXX
Desk/worktop							XXXXXXXXXX
Study chair							XXXXXXXXXX
TV point	xxx	xxx	xxx	xxx	xxx	xxx	
Dining tables /chairs	xxx	xxx	xxx	xxx	xxx	xxx	
Easy chairs/sofas	xxx	xxx	xxx	xxx	xxx	xxx	

<b>Thermal Efficiency</b>		
Min. 100mm loft insulation		
Cylinder/tank/pipe lagging		

<b>Security</b>		
5 lever mortice locks -ext. doors		
Escape lock(s)		
Window locks		
Door /windows frames		

## ☆ Star Rating Checklist

ITEM	✓	x	COMMENT
<b>Fire Safety</b>			
Full inter-linked alarm system			
Emergency lighting			
Full fire door protection			
Floor/walls/ceiling protection			
Partial fire door protection			
Fire fighting equipment			
<b>Security</b>			
External lighting			
Boundary walls/fences/gates			
Property Marking			
Burglar Alarm			
Chain/door viewer			
Double glazing			
Door entry system/CCTV			
<b>Thermal Efficiency</b>			
Full/ partial double glazing			
Full/partial central heating			
Full/partial storage heating			
Timer/programmer controls			
Condensing boiler			
Thermostatic radiator valves			
Room thermostat			
150mm + loft insulation			
Cavity wall /solid wall insulation			
Draught proofing			
<b>Cooking, Washing etc.</b>			
Modern quality kitchen(s)			
Modern quality bath/shower room(s)			
Cooker			
Refrigerator min. 0.25 cu.m per 5 persons			
Freezer min. 0.08 cu.m per 5 persons			
Kitchen extraction			
Extra bath/shower or WC /5 persons			
En-suite bath/shower or WC			
Personal wash basins			
<b>General Facilities</b>			
Garage			
Off road parking			
Phone point			
Internet access all study rooms			
Secured garden			
Conservatory/ additional common room			
Store room			
CO detection			
Quality furnishings/decor			