



Warwick District Council
Licensing Team
Community Protection
Riverside House
Milverton Hill
Royal Leamington Spa
CV32 5HZ

*This form is prescribed by regulation 3(a) of the Gambling (Small Society Lotteries)
(Registration of Non-Commercial Societies) Regulations 2007*

APPLICATION FORM FOR REGISTRATION OF NON-COMMERCIAL SOCIETY

If you are completing this form by hand, please write legibly in block capitals using ink.

Section A – Details of society applying for registration

Name of Society _____

Address (including Postcode) of office or head office of
society _____

Telephone number of society _____

E-mail address of society _____

Please state the purpose(s) for which the society is established and
conducted _____

Has the society held an operating licence in the period of five years ending with the date of
this application?

- Yes
- No

If the Answer is 'Yes' has the operating licence been revoked in the period of five years
ending with the date of this application?

- Yes
- No

If the answer is 'Yes', please state the reason and/or include a copy of the notice of revocation

Has the society applied for and been refused an operating licence in the period of five years ending with the date of this application?

- Yes
 No

Section B – General information about the person applying on behalf of society

Name _____

Position in society _____

Address (including
postcode) _____

Daytime telephone number _____

E-mail address _____

Section C – Contact details for correspondence associated with this application

Please tick one box as appropriate to indicate address for correspondence in relation to this application:

- See address in section A
 See address in section B
 See address below

Address (including
postcode) _____

Telephone
number _____

E-mail address _____

Section D – Declaration

Please complete the following declaration and checklist:

I (print full name) _____

- a. make this application on behalf of the society referred to in section A and have authority to act on behalf of that society
- b. enclose payment of the registration fee of £40; and
- c. **confirm that, to the best of my knowledge, the information contained in this application is true. I understand that it is an offence under section 342 of the Gambling Act 2005 to give information which is false or misleading in, or in relation to, this application.**

Signature _____

Date: _____ Position in society _____

APPLICATION FORM FOR REGISTRATION OF NON-COMMERCIAL SOCIETY

Guidance Notes:

- To submit an application for a small society lotteries registration, the society must fall into the following categories:
 - Society Status – the society in question must be non-commercial; and
 - Lottery size – the total value of tickets to be put on sale per single lottery must be £20,000 or less, or aggregate value of tickets to be put on sale for all their lotteries in a calendar year must not exceed £250,000.
- The promoting society must, throughout the period during which the lottery is promoted, be registered with a licensing authority.
- The licensing authority with which a small society lottery is required to register must be in the area where their principal office is located.
- Applications for a small society lottery must be on the prescribed form and be accompanied by the both the registration fee of £40 and all the necessary documents required by the licensing authority to assess the application accordingly.
- New applicants must supply a copy of their terms and conditions of their constitution to establish that they are a non-commercial society.
- Registrations run for an unlimited period, unless the registration is cancelled.
- For registrations to continue to run an annual fee is payable on 1st January 2008.