

WARWICK DISTRICT COUNCIL

Small Grants Scheme 2011-12

GUIDANCE NOTES

1. Introduction

The Warwick District Council Small Grants Scheme has been established as a means of helping community and voluntary sector organisations with projects that are of benefit to the wider community. The Small Grants Scheme provides grants of usually no more than £2,000 for small-scale projects that provide new opportunities for local people, to enable greater community involvement in public services and projects that contribute to the areas detailed in point 4. This could include setting up a new group, building the capacity of an existing group, running a new project or service, or enabling an organisation or partnership to play a key role in the delivery of public services locally.

We are particularly looking for projects that contribute to Warwick District's Sustainable Community Strategy and the cross cutting theme of 'engaging and strengthening communities.' The Sustainable Community Strategy is available on www.warwickdc.gov.uk.

2. Applications will need to satisfy the following conditions to be considered for a grant:
 - From registered charities, voluntary or community groups, clubs or societies that wish to undertake a one-off project in Warwick District. Individual's who wish to undertake a community project with the community, with evidence of community need, will be considered in certain circumstances.
 - Bids should be made for one-off projects which will be of benefit to the whole community or a specific group, applications will not be considered where the benefit is to a single individual.
 - Applications should be for '**one-off**' projects or equipment up to a maximum of £2000.00 that contribute to local strategic priorities outlined in point 4.
 - Projects that require on-going funding will not normally be considered unless there is a clear plan of funding after the contribution from the Small Grants Scheme has been fully used.

- Projects applying for part funding need to demonstrate where other funds will come from.
3. Applications will not be considered if:
 - a. projects have started/equipment bought prior to an application being made
 - b. the applicant organisation is formed for commercial profit or gain
 - c. the application is for repairs, maintenance or cosmetic alteration of premises.

 4. Applications will be considered in accordance with the following criteria :
 - i. improve / enhance the physical environment
 - ii. promote health and well being
 - iii. make neighbourhoods feel safe
 - iv. improve quality of life
 - v. build up the strength of communities/ neighbourhoods
 - vi. to encourage vulnerable/excluded individuals and groups to participate in community life.

 5. Closing date:

Tuesday 31st January 2012

If you need any more information or clarification please contact the Community Partnership Team on 01926 456102.