



Housing Department, PO Box 2175,
 Riverside House, Milverton Hill,
 Royal Leamington Spa CV32 5QE

Application for Repairs in Communal Areas

Your Name

Your Address

.....

.....

Postcode: Daytime Telephone No:

1) Location where work required (please give precise location:

.....

2) Details of work required:

.....

.....

3) Access details

4) Have you reported this job previously? Yes/No

5) Priority of work (please tick as appropriate)

High	
Medium	
Low	

Please send the completed form to: Technical Administration, Housing Department, PO Box 2175, Riverside House, Milverton Hill, Leamington Spa CV32 5QE.

Please do not use this form to report Emergency Services/Repairs